

Infrastructure Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson WI 53549

Wednesday, December 7, 2016

9:00 a.m.

Committee Members

Glen Borland, Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Russ Kutz-Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Election of Committee Secretary
5. Review of the Agenda
6. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
7. Approval of the November 14, 2016 Infrastructure Committee meeting minutes
8. Communications
9. Presentation on Solar Energy
10. Facility Dude demonstration – Software program for maintenance, repair and improvement of county buildings
11. Discussion of incorporating tasks of Sustainability Task Force into Infrastructure Committee
12. Update on satellite shops
13. Update on remodeling courthouse employee break room, bathrooms and outdoor space
14. Discuss potential agenda items for the Committee's next meeting
15. Financial Reports (October)
 - a. Central Services
 - b. MIS
16. Discuss future meeting schedule. Set next meeting date (January 4, 2016)
17. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

**Jefferson County Board
Committee Minutes
November 14, 2016
Infrastructure Committee**

1. Call to order

Meeting was called to order by David at 6:15 a.m.

2. Roll call of Committee Members

Glen Borland, Greg David, Dick Jones, John Kannard and Russ Kutz

Others Present: Ben Wehmeier, County Administrator; Blair Ward, Corporation Counsel; Brian Lamers, Finance Director; Ryan Mundt, Maintenance Supervisor for Human Services; Kathi Cauley, Human Services Director.

3. Certification of compliance with the Open Meetings Law

Staff reported that the meeting agenda was properly noticed in compliance with the law.

4. Review of the Agenda

No Changes made.

5. Public Comment

None

6. Approval of the November 2, 2016 Infrastructure Committee meeting minutes

Motion by Borland; Second by Kannard to approve the November 2, 2016 Infrastructure Committee meeting minutes as presented. (Ayes -All) Motion Carried.

7. Communications None

8. Review and possible action on bids for Human Services camera project

Wehmeier went through the bid information regarding the comparison of the 2 bids and staff recommended the lowest bid of Enterprise Systems Group.

Motion by Kannard; Second by Borland to forward the resolution to the County Board for approval. (Ayes-All) Motion Carried.

9. Discuss future meeting schedule. Set next meeting date (December 7, 2016 at 9:00 a.m.)

10. Adjourn

Motion by Kutz; Second by David to adjourn at 6:20 p.m. (Ayes - All) Motion Carried

MIS
8501 PC Group

Date Ran 11/21/2016
Period 10
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474180	MIS BILLED	(542,255.80)	(542,254.17)	(1.63)	(650,705.00)	(108,449.20)	83.33%
Totals		(542,255.80)	(542,254.17)	(1.63)	(650,705.00)	(108,449.20)	83.33%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	68,974.34	70,164.17	(1,189.83)	84,197.00	15,222.66	81.92%
511210	WAGES-REGULAR	66,248.26	112,393.33	(46,145.07)	134,872.00	68,623.74	49.12%
511220	WAGES-OVERTIME	64.02	1,282.50	(1,218.48)	1,539.00	1,474.98	4.16%
511290	WAGES-OTHER WAGES	125.00	3,208.33	(3,083.33)	3,850.00	3,725.00	3.25%
511310	WAGES-SICK LEAVE	11,308.00	-	11,308.00	-	(11,308.00)	
511320	WAGES-VACATION PAY	14,245.81	-	14,245.81	-	(14,245.81)	
511330	WAGES-LONGEVITY PAY	-	505.00	(505.00)	606.00	606.00	0.00%
511340	WAGES-HOLIDAY PAY	5,723.04	-	5,723.04	-	(5,723.04)	
511350	WAGES-MISCELLANEOUS(COMP)	5,540.57	-	5,540.57	-	(5,540.57)	
511380	WAGES-BEREAVEMENT	2,299.84	-	2,299.84	-	(2,299.84)	
512141	SOCIAL SECURITY	13,053.89	14,199.17	(1,145.28)	17,039.00	3,985.11	76.61%
512142	RETIREMENT (EMPLOYER)	11,325.73	12,378.33	(1,052.60)	14,854.00	3,528.27	76.25%
512144	HEALTH INSURANCE	37,068.92	21,571.67	15,497.25	25,886.00	(11,182.92)	143.20%
512145	LIFE INSURANCE	84.42	70.00	14.42	84.00	(0.42)	100.50%
512150	FSA CONTRIBUTION	750.00	-	750.00	-	(750.00)	
512173	DENTAL INSURANCE	2,532.45	3,105.00	(572.55)	3,726.00	1,193.55	67.97%
521220	CONSULTANT	87,350.45	52,210.83	35,139.62	62,653.00	(24,697.45)	139.42%
521296	COMPUTER SUPPORT	119,598.28	71,849.17	47,749.11	86,219.00	(33,379.28)	138.71%
529299	PURCHASE CARE & SERVICES	1,250.00	-	1,250.00	-	(1,250.00)	
531243	FURNITURE & FURNISHINGS	-	833.33	(833.33)	1,000.00	1,000.00	0.00%
531301	OFFICE EQUIPMENT	-	500.00	(500.00)	600.00	600.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	4,685.52	7,916.67	(3,231.15)	9,500.00	4,814.48	49.32%
531307	MICROSOFT OFFICE UPGRADE	-	5,000.00	(5,000.00)	6,000.00	6,000.00	0.00%
531312	OFFICE SUPPLIES	2,926.36	4,166.67	(1,240.31)	5,000.00	2,073.64	58.53%
531313	PRINTING & DUPLICATING	2.50	83.33	(80.83)	100.00	97.50	2.50%
531314	SMALL ITEMS OF EQUIPMENT	-	250.00	(250.00)	300.00	300.00	0.00%
531322	SUBSCRIPTIONS	629.00	250.00	379.00	300.00	(329.00)	209.67%
531324	MEMBERSHIP DUES	-	41.67	(41.67)	50.00	50.00	0.00%
532325	REGISTRATION	175.00	1,666.67	(1,491.67)	2,000.00	1,825.00	8.75%
532332	MILEAGE	139.42	916.67	(777.25)	1,100.00	960.58	12.67%
532335	MEALS	238.20	83.33	154.87	100.00	(138.20)	238.20%
532336	LODGING	582.24	166.67	415.57	200.00	(382.24)	291.12%
532350	TRAINING MATERIALS	17,500.00	16,666.67	833.33	20,000.00	2,500.00	87.50%
533228	INTERNET	25,047.00	14,583.33	10,463.67	17,500.00	(7,547.00)	143.13%
535242	MAINTAIN MACHINERY & EQUIP	7,136.94	18,750.00	(11,613.06)	22,500.00	15,363.06	31.72%
535355	PLUMBING & ELECTRICAL	-	833.33	(833.33)	1,000.00	1,000.00	0.00%
571004	IP TELEPHONY ALLOCATION	2,150.00	2,150.00	-	2,580.00	430.00	83.33%
571008	MIS OVERHEAD ALLOCATION	54,479.27	64,954.17	(10,474.90)	77,945.00	23,465.73	69.89%
591519	OTHER INSURANCE	977.16	1,004.17	(27.01)	1,205.00	227.84	81.09%
593014	CREDIT CARD FEES	-	166.67	(166.67)	200.00	200.00	0.00%
594813	CAP OFC EQUIP	-	8,333.33	(8,333.33)	10,000.00	10,000.00	0.00%
594818	CAP COMPUTER	14,701.00	14,166.67	534.33	17,000.00	2,299.00	86.48%
594819	CAP OTHER EQUIPMENT	-	29,166.67	(29,166.67)	35,000.00	35,000.00	0.00%
594820	CAP OTHER	-	35,833.33	(35,833.33)	43,000.00	43,000.00	0.00%
Totals		578,912.63	591,420.83	(12,508.20)	709,705.00	130,792.37	81.57%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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691100 OPER REV ADJUST	-	58,333.33	(58,333.33)	70,000.00	70,000.00	0.00%
691200 CAP REV ADJUST	-	(58,333.33)	58,333.33	(70,000.00)	(70,000.00)	0.00%

Totals	-	-	-	-	-	
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Total Business Unit	36,656.83	49,166.67	(12,509.84)	59,000.00	22,343.17	
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MIS
8502 IS Group

Date Ran 11/21/2016
Period 10
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451200	RECORDS & REPORTS	(700.00)	(1,250.00)	550.00	(1,500.00)	(800.00)	46.67%
474180	MIS BILLED	(353,694.70)	(353,695.00)	0.30	(424,434.00)	(70,739.30)	83.33%
Totals		(354,394.70)	(354,945.00)	550.30	(425,934.00)	(71,539.30)	83.20%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	123,287.33	136,042.50	(12,755.17)	163,251.00	39,963.67	75.52%
511210	WAGES-REGULAR	34,822.84	21,797.50	13,025.34	26,157.00	(8,665.84)	133.13%
511220	WAGES-OVERTIME	-	296.67	(296.67)	356.00	356.00	0.00%
511310	WAGES-SICK LEAVE	2,433.73	-	2,433.73	-	(2,433.73)	
511320	WAGES-VACATION PAY	12,095.52	-	12,095.52	-	(12,095.52)	
511330	WAGES-LONGEVITY PAY	-	514.17	(514.17)	617.00	617.00	0.00%
511340	WAGES-HOLIDAY PAY	4,451.56	-	4,451.56	-	(4,451.56)	
511350	WAGES-MISCELLANEOUS(COMP)	344.10	-	344.10	-	(344.10)	
512141	SOCIAL SECURITY	13,396.37	11,905.00	1,491.37	14,286.00	889.63	93.77%
512142	RETIREMENT (EMPLOYER)	11,711.06	10,470.83	1,240.23	12,565.00	853.94	93.20%
512144	HEALTH INSURANCE	44,170.85	37,489.17	6,681.68	44,987.00	816.15	98.19%
512145	LIFE INSURANCE	89.54	85.83	3.71	103.00	13.46	86.93%
512150	FSA CONTRIBUTION	1,000.00	-	1,000.00	-	(1,000.00)	
512173	DENTAL INSURANCE	2,618.16	2,267.50	350.66	2,721.00	102.84	96.22%
521220	CONSULTANT	2,510.00	2,500.00	10.00	3,000.00	490.00	83.67%
521296	COMPUTER SUPPORT	-	3,083.33	(3,083.33)	3,700.00	3,700.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	10,440.00	7,500.00	2,940.00	9,000.00	(1,440.00)	116.00%
531312	OFFICE SUPPLIES	3.19	41.67	(38.48)	50.00	46.81	6.38%
531322	SUBSCRIPTIONS	-	145.83	(145.83)	175.00	175.00	0.00%
531324	MEMBERSHIP DUES	420.00	375.00	45.00	450.00	30.00	93.33%
532325	REGISTRATION	1,830.00	2,000.00	(170.00)	2,400.00	570.00	76.25%
532332	MILEAGE	36.72	191.67	(154.95)	230.00	193.28	15.97%
532334	COMMERCIAL TRAVEL	362.46	333.33	29.13	400.00	37.54	90.62%
532335	MEALS	36.38	208.33	(171.95)	250.00	213.62	14.55%
532336	LODGING	1,126.20	1,250.00	(123.80)	1,500.00	373.80	75.08%
532339	OTHER TRAVEL & TOLLS	92.00	-	92.00	-	(92.00)	
532350	TRAINING MATERIALS	-	416.67	(416.67)	500.00	500.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	58,133.44	47,390.00	10,743.44	56,868.00	(1,265.44)	102.23%
571004	IP TELEPHONY ALLOCATION	2,315.00	2,315.00	-	2,778.00	463.00	83.33%
571008	MIS OVERHEAD ALLOCATION	54,479.26	64,954.17	(10,474.91)	77,945.00	23,465.74	69.89%
591519	OTHER INSURANCE	1,161.66	1,370.83	(209.17)	1,645.00	483.34	70.62%
Totals		383,367.37	354,945.00	28,422.37	425,934.00	42,566.63	90.01%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	-
Total Business Unit		28,972.67	-	28,972.67	-	(28,972.67)	-

MIS
8503 Programming Special

Date Ran 11/21/2016
Period 10
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474099	DEPT CAP PROGRAM CHARGES	(96,740.00)	(96,740.00)	-	(116,088.00)	(19,348.00)	83.33%
Totals		(96,740.00)	(96,740.00)	-	(116,088.00)	(19,348.00)	83.33%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	37,313.31	64,008.33	(26,695.02)	76,810.00	39,496.69	48.58%
511220	WAGES-OVERTIME	-	296.67	(296.67)	356.00	356.00	0.00%
511310	WAGES-SICK LEAVE	2,109.70	-	2,109.70	-	(2,109.70)	
511320	WAGES-VACATION PAY	1,966.91	-	1,966.91	-	(1,966.91)	
511340	WAGES-HOLIDAY PAY	979.36	-	979.36	-	(979.36)	
511350	WAGES-MISCELLANEOUS(COMP)	172.28	-	172.28	-	(172.28)	
512141	SOCIAL SECURITY	3,195.16	4,830.00	(1,634.84)	5,796.00	2,600.84	55.13%
512142	RETIREMENT (EMPLOYER)	2,807.68	4,244.17	(1,436.49)	5,093.00	2,285.32	55.13%
512144	HEALTH INSURANCE	14,721.64	22,017.50	(7,295.86)	26,421.00	11,699.36	55.72%
512145	LIFE INSURANCE	4.94	11.67	(6.73)	14.00	9.06	35.29%
512173	DENTAL INSURANCE	872.47	1,331.67	(459.20)	1,598.00	725.53	54.60%
Totals		64,143.45	96,740.00	(32,596.55)	116,088.00	51,944.55	55.25%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	
Total Business Unit		(32,596.55)	0.00	(32,596.55)	-	32,596.55	

MIS
8510 Overhead

Date Ran 11/21/2016
Period 10
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
521220	CONSULTANT	20,169.00	12,500.00	7,669.00	15,000.00	(5,169.00)	134.46%
521296	COMPUTER SUPPORT	43,946.26	47,420.83	(3,474.57)	56,905.00	12,958.74	77.23%
529299	PURCHASE CARE & SERVICES	2,829.85	5,416.67	(2,586.82)	6,500.00	3,670.15	43.54%
531298	UNITED PARCEL SERVICE UPS	205.58	500.00	(294.42)	600.00	394.42	34.26%
531303	COMPUTER EQUIPMT & SOFTWA	1,498.23	-	1,498.23	-	(1,498.23)	
531311	POSTAGE & BOX RENT	-	8.33	(8.33)	10.00	10.00	0.00%
531312	OFFICE SUPPLIES	-	83.33	(83.33)	100.00	100.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	625.00	(625.00)	750.00	750.00	0.00%
531320	SAFETY SUPPLIES	151.82	-	151.82	-	(151.82)	
533221	WATER	264.60	333.33	(68.73)	400.00	135.40	66.15%
533222	ELECTRIC	5,271.95	5,000.00	271.95	6,000.00	728.05	87.87%
533223	SEWER	270.09	479.17	(209.08)	575.00	304.91	46.97%
533224	NATURAL GAS	923.20	3,750.00	(2,826.80)	4,500.00	3,576.80	20.52%
533225	TELEPHONE & FAX	2,728.86	2,833.33	(104.47)	3,400.00	671.14	80.26%
533235	STORM WATER UTILITY	149.90	195.83	(45.93)	235.00	85.10	63.79%
533236	WIRELESS INTERNET	1,702.37	3,333.33	(1,630.96)	4,000.00	2,297.63	42.56%
535242	MAINTAIN MACHINERY & EQUIP	5,962.75	1,250.00	4,712.75	1,500.00	(4,462.75)	397.52%
535246	BUILDING SERVICE & MAINT	1,389.59	4,166.67	(2,777.08)	5,000.00	3,610.41	27.79%
535247	BLDG REPAIR & MAINT	-	2,083.33	(2,083.33)	2,500.00	2,500.00	0.00%
535297	REFUSE COLLECTION	445.70	395.83	49.87	475.00	29.30	93.83%
571003	HOUSEKEEPING	1,100.00	1,833.33	(733.33)	2,200.00	1,100.00	50.00%
571008	MIS OVERHEAD ALLOCATION	(108,958.53)	(129,908.33)	20,949.80	(155,890.00)	(46,931.47)	69.89%
591519	OTHER INSURANCE	176.00	200.00	(24.00)	240.00	64.00	73.33%
594810	CAP EQUIPMENT	22,848.60	20,833.33	2,015.27	25,000.00	2,151.40	91.39%
594813	CAP OFC EQUIP	-	16,666.67	(16,666.67)	20,000.00	20,000.00	0.00%
Totals		3,075.82	(0.00)	3,075.82	-	(3,075.82)	

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
691100	OPER REV ADJUST	-	37,500.00	(37,500.00)	45,000.00	45,000.00	0.00%
691200	CAP REV ADJUST	-	(37,500.00)	37,500.00	(45,000.00)	(45,000.00)	0.00%

Totals

Total Business Unit 3,075.82 (0.00) 3,075.82 - (3,075.82)

MIS
8520 IP Telephone

Date Ran 11/21/2016
Period 10
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474190	IP-TELEPHONY BILLED	(116,912.30)	(116,915.83)	3.53	(140,299.00)	(23,386.70)	83.33%
Totals		(116,912.30)	(116,915.83)	3.53	(140,299.00)	(23,386.70)	83.33%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	-	3,692.50	(3,692.50)	4,431.00	4,431.00	0.00%
511210	WAGES-REGULAR	19,086.62	19,717.50	(630.88)	23,661.00	4,574.38	80.67%
511220	WAGES-OVERTIME	-	449.17	(449.17)	539.00	539.00	0.00%
511230	WAGES-REGULAR OVERTIME	-	15.83	(15.83)	19.00	19.00	0.00%
511380	WAGES-BEREAVEMENT	153.16	-	153.16	-	(153.16)	
512141	SOCIAL SECURITY	1,429.47	1,790.00	(360.53)	2,148.00	718.53	66.55%
512142	RETIREMENT (EMPLOYER)	1,269.92	1,575.83	(305.91)	1,891.00	621.08	67.16%
512144	HEALTH INSURANCE	7,108.22	8,182.50	(1,074.28)	9,819.00	2,710.78	72.39%
512145	LIFE INSURANCE	5.80	7.50	(1.70)	9.00	3.20	64.44%
512173	DENTAL INSURANCE	411.16	495.00	(83.84)	594.00	182.84	69.22%
521220	CONSULTANT	2,988.50	13,333.33	(10,344.83)	16,000.00	13,011.50	18.68%
521296	COMPUTER SUPPORT	21,879.22	22,355.00	(475.78)	26,826.00	4,946.78	81.56%
531303	COMPUTER EQUIPMT & SOFTWA	-	833.33	(833.33)	1,000.00	1,000.00	0.00%
531312	OFFICE SUPPLIES	-	187.50	(187.50)	225.00	225.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	166.67	(166.67)	200.00	200.00	0.00%
532325	REGISTRATION	-	833.33	(833.33)	1,000.00	1,000.00	0.00%
532332	MILEAGE	-	41.67	(41.67)	50.00	50.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	2,993.75	5,416.67	(2,422.92)	6,500.00	3,506.25	46.06%
591519	OTHER INSURANCE	300.40	322.50	(22.10)	387.00	86.60	77.62%
594810	CAP EQUIPMENT	-	37,500.00	(37,500.00)	45,000.00	45,000.00	0.00%
594818	CAP COMPUTER	-	12,500.00	(12,500.00)	15,000.00	15,000.00	0.00%
Totals		57,626.22	129,415.83	(71,789.61)	155,299.00	97,672.78	37.11%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
691100	OPER REV ADJUST	-	37,500.00	(37,500.00)	45,000.00	45,000.00	0.00%
691200	CAP REV ADJUST	-	(37,500.00)	37,500.00	(45,000.00)	(45,000.00)	0.00%
Totals		-	-	-	-	-	-
Total Business Unit		(59,286.08)	12,500.00	(71,786.08)	15,000.00	74,286.08	

MIS
8525 Central Duplication

Date Ran 11/21/2016
Period 10
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451002	PRIVATE PARTY PHOTOCOPY	(1,524.53)	(1,166.67)	(357.86)	(1,400.00)	124.53	108.90%
472003	MUNICIPALITY COPIES & PRINTIN	(253.63)	(458.33)	204.70	(550.00)	(296.37)	46.11%
474180	MIS BILLED	(26,171.80)	(26,173.33)	1.53	(31,408.00)	(5,236.20)	83.33%
474200	COPYING & PRINTING INTERDEPA	(33,657.87)	(23,333.33)	(10,324.54)	(28,000.00)	5,657.87	120.21%
Totals		(61,607.83)	(51,131.67)	(10,476.16)	(61,358.00)	249.83	100.41%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	10,125.64	13,329.17	(3,203.53)	15,995.00	5,869.36	63.31%
511310	WAGES-SICK LEAVE	243.60	-	243.60	-	(243.60)	
511320	WAGES-VACATION PAY	479.08	-	479.08	-	(479.08)	
511340	WAGES-HOLIDAY PAY	609.00	-	609.00	-	(609.00)	
511380	WAGES-BEREAVEMENT	211.12	-	211.12	-	(211.12)	
512141	SOCIAL SECURITY	863.01	960.00	(96.99)	1,152.00	288.99	74.91%
512142	RETIREMENT (EMPLOYER)	770.02	880.00	(109.98)	1,056.00	285.98	72.92%
512144	HEALTH INSURANCE	7,346.14	7,140.83	205.31	8,569.00	1,222.86	85.73%
512145	LIFE INSURANCE	3.30	3.33	(0.03)	4.00	0.70	82.50%
512150	FSA CONTRIBUTION	120.00	-	120.00	-	(120.00)	
512173	DENTAL INSURANCE	432.84	431.67	1.17	518.00	85.16	83.56%
531298	UNITED PARCEL SERVICE UPS	3.92	16.67	(12.75)	20.00	16.08	19.60%
531311	POSTAGE & BOX RENT	0.48	8.33	(7.85)	10.00	9.52	4.80%
531312	OFFICE SUPPLIES	8,946.02	8,333.33	612.69	10,000.00	1,053.98	89.46%
531314	SMALL ITEMS OF EQUIPMENT	500.00	416.67	83.33	500.00	-	100.00%
531349	OTHER OPERATING EXPENSES	160.07	291.67	(131.60)	350.00	189.93	45.73%
532332	MILEAGE	48.60	33.33	15.27	40.00	(8.60)	121.50%
533225	TELEPHONE & FAX	14.01	75.00	(60.99)	90.00	75.99	15.57%
535242	MAINTAIN MACHINERY & EQUIP	2,150.42	4,166.67	(2,016.25)	5,000.00	2,849.58	43.01%
535252	PRINTING EQUIP MAINTENANCE	8,802.26	12,083.33	(3,281.07)	14,500.00	5,697.74	60.71%
571004	IP TELEPHONY ALLOCATION	165.00	165.00	-	198.00	33.00	83.33%
571009	MIS PC GROUP ALLOCATION	2,405.00	2,405.00	-	2,886.00	481.00	83.33%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	318.30	318.33	(0.03)	382.00	63.70	83.32%
591519	OTHER INSURANCE	69.42	73.33	(3.91)	88.00	18.58	78.89%
Totals		44,787.25	51,131.67	(6,344.42)	61,358.00	16,570.75	72.99%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	
Total Business Unit		(16,820.58)	-	(16,820.58)	-	16,820.58	

Central Services
1901

Date Ran 11/21/2016
Period 10
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(545,323.30)	(545,323.33)	0.03	(654,388.00)	(109,064.70)	83.33%
474009	HOUSEKEEPING SERVICES	(1,100.00)	(1,833.33)	733.33	(2,200.00)	(1,100.00)	50.00%
483002	MISC SALE/MATERIAL & SUPPLY	(11.00)	(333.33)	322.33	(400.00)	(389.00)	2.75%
486001	VENDING COMMISSION	(685.81)	(958.33)	272.52	(1,150.00)	(464.19)	59.64%
Totals		(547,120.11)	(548,448.33)	1,328.22	(658,138.00)	(111,017.89)	83.13%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	57,184.17	67,302.50	(10,118.33)	80,763.00	23,578.83	70.80%
511210	WAGES-REGULAR	135,524.23	156,151.67	(20,627.44)	187,382.00	51,857.77	72.33%
511220	WAGES-OVERTIME	3,721.72	2,192.50	1,529.22	2,631.00	(1,090.72)	141.46%
511290	WAGES-OTHER WAGES	4,280.00	4,300.00	(20.00)	5,160.00	880.00	82.95%
511310	WAGES-SICK LEAVE	3,157.87	-	3,157.87	-	(3,157.87)	
511320	WAGES-VACATION PAY	13,765.75	-	13,765.75	-	(13,765.75)	
511330	WAGES-LONGEVITY PAY	31.24	759.17	(727.93)	911.00	879.76	3.43%
511340	WAGES-HOLIDAY PAY	5,714.24	-	5,714.24	-	(5,714.24)	
511350	WAGES-MISCELLANEOUS(COMP)	1,636.25	-	1,636.25	-	(1,636.25)	
512141	SOCIAL SECURITY	16,900.00	17,413.33	(513.33)	20,896.00	3,996.00	80.88%
512142	RETIREMENT (EMPLOYER)	14,507.91	14,561.67	(53.76)	17,474.00	2,966.09	83.03%
512144	HEALTH INSURANCE	47,066.03	55,631.67	(8,565.64)	66,758.00	19,691.97	70.50%
512145	LIFE INSURANCE	99.24	88.33	10.91	106.00	6.76	93.62%
512150	FSA CONTRIBUTION	1,000.00	1,041.67	(41.67)	1,250.00	250.00	80.00%
512173	DENTAL INSURANCE	3,853.31	4,365.00	(511.69)	5,238.00	1,384.69	73.56%
512390	SAFETY EQUIPMENT	90.08	166.67	(76.59)	200.00	109.92	45.04%
521296	COMPUTER SUPPORT	-	333.33	(333.33)	400.00	400.00	0.00%
529170	GROUNDS KEEPING CHARGES	6,982.63	9,649.17	(2,666.54)	11,579.00	4,596.37	60.30%
529299	PURCHASE CARE & SERVICES	6,638.04	4,166.67	2,471.37	5,000.00	(1,638.04)	132.76%
531008	HAZARD RECYCLE CHARGES	-	416.67	(416.67)	500.00	500.00	0.00%
531243	FURNITURE & FURNISHINGS	15,483.62	-	15,483.62	-	(15,483.62)	
531298	UNITED PARCEL SERVICE UPS	-	958.33	(958.33)	1,150.00	1,150.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	-	7,625.00	(7,625.00)	9,150.00	9,150.00	0.00%
531311	POSTAGE & BOX RENT	1.99	-	1.99	-	(1.99)	
531312	OFFICE SUPPLIES	4.89	250.00	(245.11)	300.00	295.11	1.63%
531314	SMALL ITEMS OF EQUIPMENT	430.29	833.33	(403.04)	1,000.00	569.71	43.03%
531320	SAFETY SUPPLIES	147.48	-	147.48	-	(147.48)	
531326	ADVERTISING	807.70	-	807.70	-	(807.70)	
531351	GAS/DIESEL	296.27	1,250.00	(953.73)	1,500.00	1,203.73	19.75%
532332	MILEAGE	67.20	-	67.20	-	(67.20)	
533221	WATER	12,221.45	3,333.33	8,888.12	4,000.00	(8,221.45)	305.54%
533222	ELECTRIC	75,412.78	79,166.67	(3,753.89)	95,000.00	19,587.22	79.38%
533223	SEWER	3,994.66	3,750.00	244.66	4,500.00	505.34	88.77%
533224	NATURAL GAS	7,582.01	11,666.67	(4,084.66)	14,000.00	6,417.99	54.16%
533225	TELEPHONE & FAX	749.64	916.67	(167.03)	1,100.00	350.36	68.15%
533235	STORM WATER UTILITY	1,574.10	1,366.67	207.43	1,640.00	65.90	95.98%
535239	STREET REPAIR & MAINT	-	1,250.00	(1,250.00)	1,500.00	1,500.00	0.00%
535246	BUILDING SERVICE & MAINT	44,329.39	35,833.33	8,496.06	43,000.00	(1,329.39)	103.09%
535247	BLDG REPAIR & MAINT	65,506.46	69,583.33	(4,076.87)	83,500.00	17,993.54	78.45%
535297	REFUSE COLLECTION	1,297.90	1,550.00	(252.10)	1,860.00	562.10	69.78%
535344	HOUSEHOLD & JANITORIAL SUPP	9,124.54	9,583.33	(458.79)	11,500.00	2,375.46	79.34%
535349	OTHER SUPPLIES	8,917.37	7,083.33	1,834.04	8,500.00	(417.37)	104.91%
535352	VEHICLE PARTS & REPAIRS	717.53	-	717.53	-	(717.53)	
535353	MACHINERY & EQUIP PARTS	12,534.33	7,916.67	4,617.66	9,500.00	(3,034.33)	131.94%
535354	PAINT	5.72	2,083.33	(2,077.61)	2,500.00	2,494.28	0.23%
535355	PLUMBING & ELECTRICAL	5,629.57	5,000.00	629.57	6,000.00	370.43	93.83%
535452	GREEN INITIATIVES	6,886.00	4,166.67	2,719.33	5,000.00	(1,886.00)	137.72%
536531	LAND RENT & LEASE	1,800.00	1,500.00	300.00	1,800.00	-	100.00%
571004	IP TELEPHONY ALLOCATION	495.80	495.83	(0.03)	595.00	99.20	83.33%
571009	MIS PC GROUP ALLOCATION	4,010.80	4,010.83	(0.03)	4,813.00	802.20	83.33%

571010	MIS SYSTEMS GRP ALLOC(ISIS)	4,337.50	4,337.50	-	5,205.00	867.50	83.33%
591519	OTHER INSURANCE	12,534.20	11,897.50	636.70	14,277.00	1,742.80	87.79%
594810	CAP EQUIPMENT	72,988.70	65,833.33	7,155.37	79,000.00	6,011.30	92.39%
594820	CAP OTHER	9,720.00	8,750.00	970.00	10,500.00	780.00	92.57%
594821	CAP IMPRV LAND	27,256.87	54,166.67	(26,909.80)	65,000.00	37,743.13	41.93%
594822	CAP IMPRV BLDG	166,494.00	271,666.67	(105,172.67)	326,000.00	159,506.00	51.07%
594829	CAP IMPRV OTHER	14,124.74	12,500.00	1,624.74	15,000.00	875.26	94.16%

Totals		909,638.21	1,028,865.00	(119,226.79)	1,234,638.00	324,999.79	73.68%
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Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals		-	-	-	-	-	
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Total Business Unit		362,518.10	480,416.67	(117,898.57)	576,500.00	213,981.90	
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