



Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)

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Jefferson County Board of Health Agenda

Health Department Conference Room

1541 Annex Road, Jefferson, WI 53549

Wednesday, January 18, 2017

1 p.m.

Board Members

Marie Wiesmann, RN, BSN, Chair; John McKenzie; Vice-Chair, Ed Morse, Secretary; Dick Schultz; Don Williams, MD

1. Call to order
2. Roll Call/Establishment of a Quorum
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Approval of Board of Health Minutes for November 16, 2016
6. Communications
7. **Public Comment** (Members of the Public who wish to address the Board on specific agenda items must register their request at this time)
8. **Board of Health Members and IRS Ruling** – Karen Mundt
9. **Review of Health Department Financial Report**
 - a. Review and Discussion of Income Statement
10. **Operational Update of the Environmental Health Program**
 - a. Registered Sanitarian Resignation
 - b. Discussion of Lake Mills Informational Meeting Regarding Lead
11. **Discussion of Public Health Preparedness Program**
12. **Discussion of Public Health Program**
 - a. Review of Statistics
 - b. Review of Communicable Disease Cases Reported
 - c. Greater Watertown Community Health Foundation Grants
 - d. Public Health Registered Nurse Resignation
13. **Discussion of Monthly Health Department Report**
14. **Adjourn**

Next Scheduled Meetings: All Wednesdays – March 22, 2017, May 17, 2017, July 19, 2017, September 20, 2017, November 15, 2017, January 17, 2018 and March 21, 2018

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

**Jefferson County Board of Health
Meeting Minutes – Wednesday, November 16, 2016
Jefferson County Health Department – Conference Room
1541 Annex Road, Jefferson, WI. 53549**

Call to Order: M. Wiesmann, Chair, called the meeting to order at 1:01 p.m.

Roll Call/Establishment of a Quorum: Quorum established.

Board Members Present: Marie Wiesmann, Chair, RN, BSN; John McKenzie, Vice-Chair; Ed Morse, Secretary; Dick Schultz; Don Williams, M.D.

Staff Present: Gail Scott, Director; Diane Nelson, Public Health Program Manager; Ted Tuchalski, Environmental Health; Jeff Larkin, Environmental Health; Sandee Schunk, Clerical/Recorder

Guests Present: Benjamin Wehmeier, County Administrator; James Schroeder, County Board Chair; Tracie Davis, UW Green Bay Student Nurse

Certification of Compliance with the Open Meetings Law: Confirmed by G. Scott, Director.

Approval of the Agenda: No changes requested.

Approval of Board of Health Minutes for September 21, 2016: *Motion by J. McKenzie to approve the minutes as written; second by D. Schultz; motion carried unanimously.*

Communications: None

Public Comment: None

G. Scott introduced UW Green Bay nursing student, Tracie Davis, who is working on her Public Health clinical at the Health Department.

Review of Health Department Financial Report

a. Review and Discussion of Income Statement

S. Schunk reviewed the September 2016 "Statement of Revenues & Expenditures Report" included in the meeting packet. The reserve funds available in the 2016 budget, in the amount of \$ 114,973, will be applied to cover any deficit at year end. *Motion by J. McKenzie to approve the financial report; second by D. Williams, M.D.; motion carried unanimously.*

b. 2017 Budget Update

G. Scott thanked B. Wehmeier and J. Schroeder for the amendment-free 2017 budget process and approval. B. Wehmeier reported that the Resolution to allow the Health Department to carry a 3-month fund balance was approved by the County Board for auditing purposes and accepted as a policy change. He also reminded the committee that future Health Department budgets will have a greater impact on tax levy goals.

Operational Update of the Environmental Health Program

a. Presentation on Childhood Lead Poisoning Prevention – Tracie Davis, RN, UW Green Bay Student

T. Davis and G. Scott did a PowerPoint presentation on "Lead Exposure in Jefferson County". This presentation will be given on December 7, 2016 at 6:30 p.m. at the Lake Mills informational meeting on lead in the city water. Discussion followed on lead testing and follow-up being provided on all elevated lead levels by the nursing staff and Environmental Health staff.

T. Tuchalski reported on recent bed bug issues and that he was continuing to follow-up with Blair Ward, Jefferson County Corporation Counsel, regarding the ongoing issue of clean-up of the disposal of household pet waste in a roadside ditch in Sullivan.

b. Discussion of Lake Mills Informational Meeting Regarding Lead

As stated above, the City of Lake Mills will host an informational meeting on the lead levels in the city water on Wednesday, December 7th at 6:30 p.m. Discussion followed that lead poisoning is usually obtained from lead based paints, varnishes or environmental exposures to lead dust. Drinking water is usually not the main issue.

Discussion of Public Health Preparedness Program

a. Discussion of Grant Funding and Scholarships

G. Scott reported that the current consolidated contract for Public Health Preparedness was restored to full funding in the amount of \$ 56,181 for the period of 7/1/2016 – 6/30/2017. Initially, a decrease of \$ 4,110 was projected. The State will be offering scholarships for trainings and conferences in the near future that will be applied for by Health Department staff.

b. Review of Full Scale Exercise In Watertown

G. Scott reported that a new statewide emergency plan will be rolled out electronically for Health Departments to refer to in the near future. G. Scott reported on the follow-up of the full scale emergency exercise that involved a mock train derailment that went well overall and any issues identified will be corrected for future exercises.

Discussion of Public Health Program

a. Review of Statistics: D. Nelson reviewed the report in the meeting packet. Dental Varnishes have increased due to staff focus on this program and reported on a new partnership with the Children's Health Alliance to assist pregnant women in obtaining dental care.

b. Review of Communicable Disease Cases Reported: D. Nelson reported that 20,000 students were immunized for Meningitis B at UW Madison Health Services due to 3 students contracting the disease. The CDC (Center for Disease Control) provided the first vaccine free of charge but the 2nd dose is to be provided by their medical providers if insured. The Madison University Health Services will provide the 2nd dose if a student is uninsured.

c. Discussion of Mass Clinics and Influenza Vaccinations: Diane N. reported that 518 children were immunized at the 5 school district mass immunization clinics in Fort Atkinson, Jefferson, Lake Mills, Waterloo and Cambridge.

d. Discussion of Partnership with Tobacco Free Wisconsin Coalition: G. Scott reported on a partnership with Dodge and Waukesha counties to develop a work plan as a regional coalition. The Jefferson County Health Department has been offered \$3,000 to participate in the coalition to identify and monitor if e-cigarette and other tobacco products are marketed near candy products in stores in Jefferson County and coordinate meetings with State leaders as needed. Emi Reiner, RN will work on this project.

Motion made by D. Schultz to approve partnership with the Tobacco Free Coalition and accept \$3,000 in funding that is contracted through the American Lung Association and funded by the Regional Tobacco Free Wisconsin Coalition; second by D. Williams, M.D.; motion carried unanimously.

e. Review of Community Health Assessment and October 24th Summit: G. Scott reported on the meeting that was held at the Windwood Country Club in Watertown. It was well attended and participants received the results of the "Community Health Assessment and Surveys" that had been completed. The health priorities identified were obesity prevention, physical activity, healthy nutrition, mental health and substance abuse. A report will be developed and customized for disbursement at different facilities throughout the area.

Discussion of Monthly Health Department Report: G. Scott reviewed the 2 month staff activity report in the meeting packet. Highlighted items: B. Wehmeier, J. Schroeder and Department Heads hosted an employee appreciation luncheon in October that was attended by nearly 300 employees and individually greeted by Ben; Jail nurses have been busy with inmate monitoring and complicated situations; the jail recently changed over to electronic medication medical records; G. Scott was asked to write a "letter of commendation" to the jail nursing staff on behalf of the Board of Health to thank them for their dedication and hard work in challenging circumstances.

Adjourn: *Motion made by D. Schultz to adjourn the meeting at 2:20 p.m.; second by D. Williams, M.D.; motion carried unanimously.*

Next Scheduled Meetings: Wednesday - January 18, March 15, May 17, 2017 at 1 p.m.

Respectfully submitted;
Sandee Schunk, Recorder

Tracie Davis
7002 Bluff Point Dr
Madison, WI 53718
608-334-2573

November 17, 2016

Gail Scott
Health Officer
Jefferson County Health Department
1541 Annex Rd
Jefferson, WI 53549


Dear Gail Scott:

I want to thank you for agreeing to be my preceptor/mentor for my public health practicum with UW Green Bay. I have enjoyed my time with you and the Jefferson County Health Department. I learned so much from all the experiences I was able to be a part of.

I will take with me my new knowledge and appreciation of public health and incorporate it into my current nursing practice. Public health is definitely an area of nursing that I could see myself transitioning to when I complete my BSN.

Thank you again for your time and patience. I learned a lot from you and appreciate your time, effort and expertise. I look forward to working with you one last time at the Lake Mills Town Hall meeting on December 7th.

Sincerely,


Tracie Davis,

UW Green Bay RN to BSN student

RECEIVED
NOV 23 2016
BY: _____

Katrina Waldron

From: lana.hoffer@charter.net
Sent: Saturday, December 17, 2016 2:32 PM
To: Katrina Waldron
Subject: FW: Public Health Nurse eval

Follow Up Flag: Follow up
Flag Status: Flagged

To Jefferson County Health Department,

Recently, one of my children had to be tested for whooping cough. I, at first was overwhelmed at the fact that my child was tested, as I always made sure my child had received all her routine/scheduled vaccines. But, I was informed that the Provider tested my child because of the lingering cough she had for 3 weeks.

Later that Afternoon, My cellphone displayed a Jefferson Wisconsin Phone Number.

I answered my phone and the Public Health Nurse from the Jefferson County Health Department Katrina, was on the other end of the phone line.

Katrina answered all of my questions and also forwarded a DHS pertussis fact sheet to my personal email at my request. Katrina gave me reassurance that my child was being TESTED FOR PERTUSSIS -But this did not mean my child HAD Pertussis. Also, that I was going to receive a second phone call from her once the test results were in. Katrina also informed me that if the test was positive, steps/plan was in place for immediate family members and others as well ,if my child had pertussis.

I had never had to speak to a Public Health Nurse before regarding my own child before, and I do have to say that having a conversation with Katrina was a very positive experience.

Thank YOU,
Sincerely,
Lana Hoffer

From: "Katrina Waldron"
To: "lana.hoffer@charter.net"
Cc:

Jefferson County Health Department - Statement of Revenues & Expenditures				
01/01/2016 - 11/30/2016	YTD Actual	Prorated Budget	Annual Budget	YTD Budget Variance
REVENUE:				
Personal Care WIMCR Funding	0.00	11,500.00	12,500.00	-11,500.00
Total Personal Care	0.00	11,500.00	12,500.00	-11,500.00
Total WIC	307,729.76	319,578.56	347,368.00	-11,848.80
Public Health Fee for Service	111,902.21	119,557.68	129,954.00	-7,655.47
Public Health Grant Income	102,803.94	110,132.28	119,709.00	-7,328.34
Total Public Health	214,706.15	229,689.96	249,663.00	-14,983.81
Total Income	522,435.91	560,768.52	609,531.00	-38,332.61
EXPENSE:				
Personal Care Operating Expense	0.00	11,500.00	12,500.00	-11,500.00
Total Personal Care	0.00	11,500.00	12,500.00	-11,500.00
WIC Salary & Benefits	259,186.87	272,145.20	295,810.00	-12,958.33
WIC Contracted Services	5,986.43	5,823.60	6,330.00	162.83
WIC Operating Expense	46,652.46	41,609.76	45,228.00	5,042.70
Total WIC	311,825.76	319,578.56	347,368.00	-7,752.80
Public Health Salary & Benefits	899,700.31	918,406.56	998,268.00	-18,706.25
Public Health Contractual	42,252.66	41,078.00	44,650.00	1,174.66
Public Health Operating Expense	142,075.40	147,131.00	159,925.00	-5,055.60
Capital Equipment	10,000.00	13,800.00	15,000.00	-3,800.00
Total Public Health	1,094,028.37	1,120,415.56	1,217,843.00	-26,387.19
Total Expense	1,405,854.13	1,451,494.12	1,577,711.00	-45,639.99
SUMMARY				
Total Income YTD:	522,435.91	560,768.52	609,531.00	-38,332.61
County Tax Levy Applied:	768,356.42	768,356.42	838,207.00	
2015 Restricted Carryover Funds to 2016*	19,319.00		19,319.00	
2015 Reserve Funds Available 2016			114,973.00	
2016 Capital = WiFi & Copier	10,000.00		15,000.00	
Total Revenue	1,320,111.33	1,329,124.94	1,597,030.00	-9,013.61
Total Expenditures	1,405,854.13	1,451,494.12	1,577,711.00	-45,639.99
Estimated Net Surplus (Deficit)	-85,742.80			36,626.38

Prior Year Carryover Funds Used:	19,319.00
BU 4635 - PH Preparedness \$ 626	\$ 626.00
BU 4406.646 WIC Fit Families \$ 4,148	\$ 4,148.00
BU 4501 - Cribs \$ 625	\$ 625.00
BU 4632 - PH Preparedness \$ 13,920	\$ 13,920.00
= Total Carryover Applied*:	19,319.00

Grant Name/Business Unit	Grant Period	Grant Amount	Balance as of: 11/30/2016
Preparedness 4632 (DONE)	7/1/15-6/30/16	\$ 56,181.00	\$ -
PHEP Scholarships (DONE)	4/1/16 - 6/30/16	\$ 4,410.00	\$ -
TB Dispensary 4502 (DONE)	7/1/15 - 6/30/16	\$ 1,500.00	\$ -
QI/Infrastructure 4633 (DONE)	1/1/16 -8/31/16	\$ 972.00	\$ -
Ebola 4631 (DONE)	1/1/16 - 9/30/16	\$ 18,626.12	\$ -
Fit Family WIC 4406.646 (DONE)	10/1/15-9/30/16	\$ 16,590.00	\$ -
BOTS Car Seat 4501 (DONE)	10/12/15 - 9/30/16	\$ 4,000.00	\$ -
HPV Immun. Coalition 4639	11/12/15 - 12/31/16	\$ 10,000.00	\$ 610.88
Cons. Child Lead 4514 (DONE)	1/1/16 - 12/31/16	\$ 6,390.00	\$ -
Cons. Immunization 4515 (DONE)	1/1/16 - 12/31/16	\$ 14,682.00	\$ -
Cons. MCH Blk. Grant 4507 (DONE)	1/1/16 - 12/31/16	\$ 22,506.00	\$ -
MCH "Match" Required 4507	1/1/16 - 12/31/16	\$ 16,880.00	\$ 6,515.65
WIC Grant 4406	1/1/16 - 12/31/16	\$ 319,469.00	\$ 32,848.00
WIC Farmers Market 4406 (DONE)	1/1/16 - 12/31/16	\$ 2,042.00	\$ -
WIC Peer Counselor 4456	1/1/16 - 12/31/16	\$ 12,566.00	\$ 5,588.26
Tdap Adult Grant 4626	5/1/16 - 6/30/17 (goal 12/16)	\$ 5,298.00	\$ 3,576.41
Increase Adult Imm. 4626.647	7/1/16 - 6/30/17	\$ 5,793.00	\$ 5,793.00
Preparedness 4632	7/1/16 - 6/30/17	\$ 52,071.00	\$ 28,537.71
TB Dispensary 4502	7/1/16 - 6/30/17	\$ 1,000.00	\$ 881.04
Fit Family WIC 4406.646	10/1/16 - 9/30/17	\$ 16,922.00	\$ 14,537.00

Updated: 12/27/16 - ss

Reflects November 2016
Expenses Billed

Public Health Program Statistics 2016

Public Health Statistics	2015	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	2016
Blood Lead Level Screenings	576	42	57	34	43	45	56	37	43	52	37	36	22	504
Blood Lead Level (> 10ug/dL)	7	3	0	0	0	1	0	1	2	1	2	0	0	10
Blood Lead Levels (5-9 mcg/dL)	39	2	2	1	1	3	2	1	2	3	2	1	0	20
Car Safety Seat Inspections	80	7	9	9	14	15	3	21	13	10	12	7	6	126
Communicable Disease Cases	468	30	52	51	24	34	39	37	42	50	32	37	34	462
County Jail Client Visits	4526	458	450	458	405	413	407	476	510	436	393	381	396	5183
Jail immunizations	70	22	0	8	3	8	0	10	3	6	6	0	3	69
EH Dept. of Ag Agent Inspections	0													0
EH Dept. of Health Agent Inspections	0													0
Nuisance Complaints	0													0
Fluoride Varnish Contacts	0	10	35	34	46	48	23	30	27	8	20	25	8	314
Health Education Attendees	1853	63	9	48	122	353	126	202	141	40	50	31	1	1186
Health Education Sessions/ Events	26	1	2	2	3	9	4	6	17	6	2	4	1	157
Public Health Contacts	3380	301	317	414	392	404	325	287	358	361	404	317	408	4288
Immunizations Given	1846	72	51	68	29	42	30	51	132	84	687	382	36	1664
Immunization Clients	1333	37	21	28	15	26	14	27	51	58	481	253	25	1036
Mental Health CSP Visits	537	38	40	55	43	58	51	50	63	45	47	52	43	585
Office Clients Blood Pressures	25	1	10	4	1	1	3	0	3	1	1	4	0	29
Office Clients Mental Health Meds	102	7	8	5	8	11	11	9	11	10	12	15	9	116
Office Clients TB Skin Tests	313	31	21	15	19	17	22	22	28	37	19	12	11	254
Pregnancy Tests	39	13	7	4	5	4	1	3	4	1	2	5	1	50
Paternity Tests/ DNA	1	0	0	0	1	0	0	0	0	1	0	0	0	2
PHN Well Water Samples	29	0	2	0	3	2	3	0	1	2	0	1	1	15
Well Child/HealthCheck Clinic	30	0	5	0	1	3	0	2	0	10	4	1	3	29
WI Well Woman Program Clients	42	0	0	0	0	0	0	0	0	0	0	0	0	0
WIC Monthly Caseload Average	1340	1250	1255	1296	1283	1314	1295	1260	1271	1278	1272	1235	1246	1270
WIC Breastfeeding Peer Support Visits	505	28	18	16	25	19	23	25	34	23	47	48	59	365

Monthly Disease Incident Counts by Resolution Status

Jefferson County January- December, 2016

Jefferson County

Applied filters: Resolution Status equal to Confirmed, Probable, Suspect, Not A Case **AND** Disease Category Incident Count not equal to 0 **AND** Disease Category equal to Category I, Category II, Environmental, Not Reportable **AND** Received Year-Month equal to 2016-12, 2016-01, 2016-02, 2016-03, 2016-04, 2016-05, 2016-06, 2016-07, 2016-08, 2016-09, 2016-10, 2016-11 **AND** Jurisdiction equal to Jefferson County

		Incident Count				
Resolution Status		Confirmed	Probable	Suspect	Not A Case	Total
Disease Category	Disease Subcategory					
Category I	Haemophilus Influenzae Invasive Disease	2	0	0	3	5
	Hepatitis A	0	0	0	11	11
	Measles	0	0	0	1	1
	Meningococcal Disease	1	0	0	1	2
	Pertussis (Whooping Cough)	16	4	9	163	192
	Tuberculosis	0	0	1	3	4
	Unusual Disease	1	0	0	0	1
	Arboviral Disease	0	0	2	9	11
Category II	Babesiosis	0	0	0	1	1
	Blastomycosis	2	0	0	1	3
	Brucellosis	0	0	0	1	1
	Campylobacteriosis (Campylobacter Infection)	24	13	0	0	37
	Chlamydia Trachomatis Infection	160	1	4	0	165
	Coccidioidomycosis	1	0	0	0	1
	Cryptosporidiosis	17	0	0	0	17
	Ehrlichiosis / Anaplasmosis	1	0	0	0	1
	Giardiasis	3	0	0	0	3
	Gonorrhea	11	0	0	0	11
	Hepatitis B	0	1	0	7	8
	Hepatitis C	24	11	10	11	56
	Hepatitis E	0	1	0	0	1
	Histoplasmosis	1	0	0	1	2
	Influenza	18	3	0	2	23
	Invasive Streptococcal Disease (Groups A And B)	10	0	0	7	17
	Kawasaki Disease	1	0	0	0	1
	Legionellosis	3	0	1	0	4
	Listeriosis	1	0	0	0	1
	Lyme Disease	9	1	15	8	33
	Malaria	1	0	0	0	1
	Meningitis, Other Bacterial	2	0	0	1	3

Data last refreshed on Friday, January 6, 2017 12:31:53 PM CST. Analysis performed by Diane Nelson, Program Manager, Jefferson County Health Department.

Monthly Disease Incident Counts by Resolution Status

Jefferson County January- December, 2016

Jefferson County

Applied filters: Resolution Status equal to Confirmed, Probable, Suspect, Not A Case AND Disease Category Incident Count not equal to 0 AND Disease Category equal to Category I, Category II, Environmental, Not Reportable AND Received Year-Month equal to 2016-12, 2016-01, 2016-02, 2016-03, 2016-04, 2016-05, 2016-06, 2016-07, 2016-08, 2016-09, 2016-10, 2016-11 AND Jurisdiction equal to Jefferson County

		Incident Count				
Resolution Status		Confirmed	Probable	Suspect	Not A Case	Total
Disease Category	Disease Subcategory					
Category II	Mumps	0	0	1	11	12
	Mycobacterial Disease (Nontuberculous)	10	0	0	1	11
	Pathogenic E.coli	20	3	33	1	57
	Pelvic Inflammatory Disease	2	0	0	0	2
	Q Fever	0	0	0	1	1
	Salmonellosis	21	0	1	1	23
	Shigellosis	21	2	1	1	25
	Streptococcus Pneumoniae Invasive Disease	4	0	0	1	5
	Syphilis	3	0	0	7	10
	Toxoplasmosis	0	0	1	0	1
	Varicella (Chickenpox)	6	2	0	9	17
	Vibriosis, Non Cholera	1	0	0	0	1
	Yersiniosis	1	0	1	0	2
Environmental	Metal Poisoning (Non-Lead)	3	0	0	4	7
	Pesticide-Related Illness	0	0	0	1	1
Not Reportable	Bordetella holmesii	1	0	0	0	1
	Herpes, Genital (1st Episode)	1	0	0	0	1
	Meningitis, Aseptic (Viral)	1	0	0	0	1
	Norovirus Infection (Norwalk/Norwalk-Like)	0	0	0	2	2
	Not Reportable	4	0	1	2	7
	Parapertussis	1	0	0	1	2
	Streptococcal Infection, Other Invasive	7	0	0	0	7
	Tuberculosis, Latent Infection (LTBI)	4	0	1	0	5
Total		420	42	82	274	818

Data last refreshed on Friday, January 6, 2017 12:31:53 PM CST. Analysis performed by Diane Nelson, Program Manager, Jefferson County Health Department.

request for grant proposals

Healthy Living and Healthy Childhood Development

December, 2016

For awards in June, 2017

We are pleased to introduce our inaugural grant cycle featuring both
Spark! Health Grants and Changemaker Health Grants.

Grant Opportunities:

Funding is available in three areas:

1. Healthy Choices: Physical Activity, Nutrition and Emotional Wellbeing
2. Active Living: Creating Healthy Spaces
3. Healthy Childhood Development

Spark! Health Grants

Grant Award: Up to \$5,000

Spark! Health Grants are designed to spark excitement for health transformation in our communities. We're making it easy for organizations to quickly move forward by using a simplified grant application with minimal requirements. This one-time grant process is meant to ignite passion in our grantees and open the door to purposeful use of proven and innovative strategies.

Spark! Health Grants will fund up to \$5,000 per project for work to be completed within 12 months.

What Works to Improve Health?

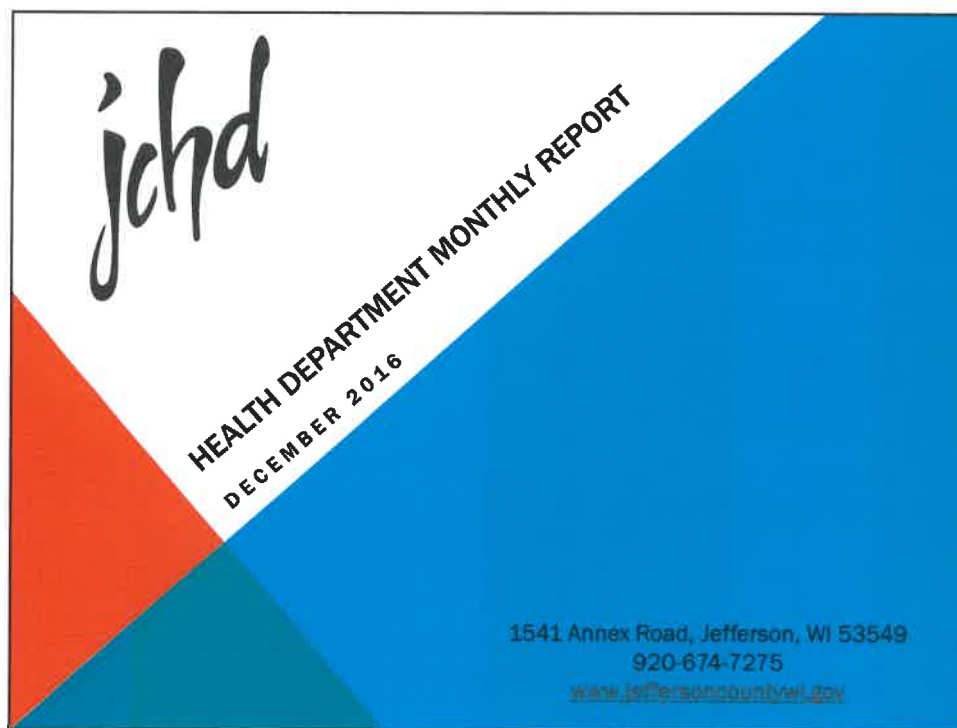
We fund proven and innovative practices. **Before developing a proposal, please visit the What Works for Health database** at www.countyhealthrankings.org/roadmaps/what-works-for-health to learn more about what works to create health.

Changemaker Health Grants

Grant Award: \$5,000 to \$100,000

Changemaker Health Grants provide substantial funding for programs that produce measurable improvements in healthy living or in healthy childhood development. We are looking to support innovative, collaborative and evidenced-based strategies that result in transformation. Proposals must have defined methods for measuring outcomes.

Changemaker Health Grants will fund \$5,000 to \$100,000 per program for work to be completed within 12-18 months.



Program Area	Report Summary
Budget	<ul style="list-style-type: none"> As of 11/30/2016, total expenses = \$1,405,854. Total revenue = \$1,320,111. Estimated deficit = \$85,743. Total 2015 reserve funds available = \$114,973. Difference = \$29,230 surplus. Estimated WIMCR via CARS January/February 2017 = \$17,749 (Personal Care Program) and \$1,678 (Prenatal Care Coordination) for a total of \$19,427. Completed review of grants/spending as of 11/30/2016, anticipated expenditures for 12/2016 and maximized grant reimbursement.
Communicable Disease Control	<ul style="list-style-type: none"> Communicable Diseases followed in December - 29 confirmed and 5 probably cases. Immunization Clinic - 36 vaccines given to 25 clients.
Community Health Assessment	<ul style="list-style-type: none"> Follow-up to the Community Health Assessment and Community Health Improvement Plan continues. DJHCP CHIP Team met to develop action plan following the Community Health Assessment; potential priorities include expansion of parenting programs and working with Human Services about the work with ACEs (Adverse Childhood Experiences). Human Services invited to present at next meeting.
Director	<ul style="list-style-type: none"> Attended multiple demonstrations regarding an alert system for employees and the public. Attended the Department Head meeting. Attended the Community Dental Clinic Board meeting. Attended the Greater Watertown Community Health Foundation kick-off meeting. Completed all State grant objectives for 2017.
Environmental Health	<ul style="list-style-type: none"> Registered Sanitarian and Supervisor of the Environmental Health Consortium resigned. Elevated arsenic level detected in a county well serving a home with a new infant.
Nursing Students	<ul style="list-style-type: none"> UW Madison Nursing students completed their semester long clinical and all presented interesting projects including one on "Sexuality and Stigma" to Health Department and Rock River Free Clinic staff.
Childhood Lead Poisoning Prevention	<ul style="list-style-type: none"> Director presented information at the Lake Mills Town Hall meeting regarding Lead poisoning/Lead in water; meeting attended by Public Health Program Manager and UW-Green Bay RN to BSN student.

DECEMBER 2016

Program Area	Report Summary
Jail	<ul style="list-style-type: none"> See separate statistical report. Monthly Jail Nurses meeting held. New Jail MD started.
Oral Health	<ul style="list-style-type: none"> Healthy Smiles for Mom and Baby Program progress meeting held with the Children's Health Alliance of Wisconsin. Continue to provide fluoride varnish and books to children at JCHD using WIC referrals; promoting bedtime brushing and reading together.
Public Health Program Manager	<ul style="list-style-type: none"> Attended the Jefferson County Interagency Collaborative Council meeting. Attended the Greater Watertown Community Health Foundation kick-off meeting. Participated in the Human Resources Professional Development Focus Group. Participated in the ATODA Partnership Council meeting.
Public Health	<ul style="list-style-type: none"> Monthly staff meeting held. Health Department staff participated in many program related webinars held by the State on Opioid Harm Prevention, Safe Sleep, Sudden and Unexpected Infant Death categorizations, Tuberculosis and Class B Immigration status, recognizing and responding to vicarious trauma.
Public Health Preparedness	<ul style="list-style-type: none"> Director attended the South Central Health Care Coalition meeting and PHEP Q&A webinar.
Tobacco Free Coalition	<ul style="list-style-type: none"> PHN attended the statewide Tobacco Prevention meeting; priorities that JCHD will work on in 2017 is to recruit coalition members and expand school tobacco policies to include e-cigarettes.
WIC	<ul style="list-style-type: none"> WIC Director participated in the WIC Separation of Duties teleconference. WIC Director and Dietetic Technician attended the Breastfeeding Coalition meeting.

DECEMBER 2016

Jail Health Statistics

2013 - 2016

	2013	2014	2015	2016		2013	2014	2015	2016
MD Sick/Chronic	69	70	44	84	Laboratory	165	240	255	322
Nurse Sick/14 Day	3,260	4,047	4,181	4,607	Nutritional Services	103	98	162	176
Psychotropic Meds	324	209	278	392	Offsite (ER/Consults)	73	84	171	128
Evaluation by MD	31	24	28	19	Active TB	0	0	0	0
Suicide Attempts	1	4	6	1	Latent TB	17	10	3	11
Suicide Completions	0	0	0	0	TB Skin Tests	430	495	559	564
Dental Sick Call	100	144	126	148	Opiate/Benzo W/D	132	147	197	251
Seen by Dentist	20	27	17	30	Alcohol W/D	81	87	110	104
X-Rays	19	24	32	28	Average Daily Census	114	112	105	120**
Respiratory CPAP/Peak Flows	74	58	48	40	** = Average Daily Census January – November 2016				

DECEMBER 2016

Jail Health Statistics

2013 - 2016

Chronic Disease	2013	2014	2015	2016	Total
Hypertension/Cardiac	106	125	104	110	445
Diabetes	33	67	50	66	216
Seizure	27	43	22	38	130
Asthma	36	46	49	52	183
HIV	0	0	0	4	4
Hepatitis C	6	7	4	5	22
Pregnancy	6	20	19	13	58

DECEMBER 2016

Evaluation of 2016 Goals

Goal	Result
Continue to further develop the Family Assistance Center Plan.	Family Assistance Center Plan completed.
Prepare for the Emergency Management exercises.	Participated in EM functional and full scale exercises.
Work with new South Central Healthcare Coalition (SCHCC) for regional disaster response planning.	Attended all SCHCC meetings.
Evaluate number and location of elevated blood lead levels in 2015.	Completed and reported in Annual Report.
Develop the 2015 Annual Report.	Completed and presented to the County Board.
Continue HPV grant activities and QI Project with HPV educational sessions at area medical clinics.	HPV sessions held at area clinics, HPV education presented throughout the County. Immunization Coalition meeting held with Dr. Margaret Hennessy, Pediatrician, as the guest speaker - "How to Discuss HPV."
Continue orientation of new staff and development of programs including the Dental Varnish program.	Staff trained by the Oral Health Program of Children's Health Alliance of Wisconsin, Dental Varnish program developed and varnishes applied to children in need.
Active Shooter training will be held on February 18 for all staff.	All staff attended this excellent hands-on training presented by Deputy Bill Dandoy.
Stay up-to-date on emerging infections (Zika, Elizabethkingia) and environmental health issues (mercury & farming).	Information gathering and dissemination to staff at inservices/staff meetings. Participated in all webinars and phone conferences.
Develop objectives for new Adult Immunization Grant funding.	Objectives developed and implemented.

DECEMBER 2016

Evaluation of 2016 Goals

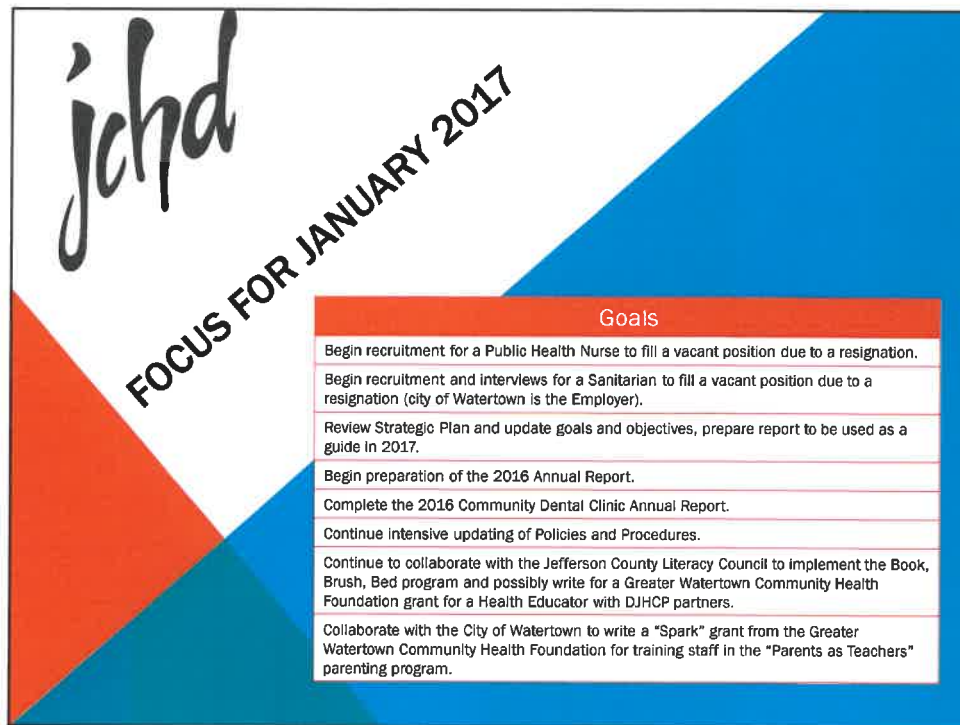
Goal	Result
Participate in CQI/Project Lean Training.	Director and PHN successfully completed the CQI/Project Lean Training implementing a project to organize/update Policies/Procedures.
Participate in the Miles Paratus Exercise.	Director and Public Health Program Manager participated in the Miles Paratus Exercise. The Director was in the Jefferson County EOC and PHPM participated from Volk Field.
Start Vivitrol injections in coordination with Human Services.	Met with Human Services, researched Vivitrol injections, provided hands-on training for staff, developed policy/procedure and forms, contacted other agencies providing this service, started program.
Start intensive updating of Policies and procedures.	This is a work in progress with a goal of June 2017 completion date.
Review budget for grant spending.	Spreadsheet developed to assist in grant tracking. All grants maximized and billing submitted monthly. Final reimbursements will be posted to 2016 revenue.
Prepare 2017 Budget.	2017 Budget successfully prepared, approved by Board of Health, County Administrator, Finance Committee and passed by full County Board. Reserve funds applied and new fund balance resolution passed by County Board to allow for multi-year carry-over.
Mid-Year grant reviews; prepare for 2017 grant objectives.	Completed Mid-Year grant review and completed preparation of all 2017 grant objectives. Closed out grants that ended.
Participate in the Jefferson County Fair	Staff participated in the Jefferson County Fair displaying topics on child car seat and sleep safety, immunizations, oral health.
CHA Survey out to community; enter into database	Community Health Survey was developed and sent out to the community. Results entered into a database and analysis provided by Stratasan, company hired to assist with CHA.

DECEMBER 2016

Evaluation of 2016 Goals

CHA Focus Groups meetings.	Completed by Stratasan with multiple focus groups held in Dodge County, City of Watertown and Jefferson County.
CHA Community Health Summit planning for October.	Director and 2 Public Health Nurses assisted in the planning of the Community Health Summit. Director selected to speak on update of the current Community Health Improvement Plan.
CHA Community Health Summit.	Community Health Summit held at Windwood of Watertown with great participation from the two-county area. Presenters included Stratasan (Lee Ann), Gail Scott and Bridget Monahan (Fort HealthCare) and Tina Crave (Greater Watertown Community Health Foundation).
Provide Mass Clinics at Schools.	Immunization clinics were held for school-age children at schools throughout the County.
Purchase New Printer/Copier.	After research and interviews, a new printer copier was purchased from Impact.
Review Strategic Plan and Goals.	A meeting was held with Kathleen Eisenmann to review the Health Department Strategic Plan and review goals. A formal report will be developed with further work to be done in 2017 to develop specific goals and objectives and to review Mission Statement.
Planning an Immunization Coalition meeting for November on the topic of AFIX (quality improvement program).	Immunization Coalition meeting held with State Division of Public Health, Immunization Program speakers updating area medical clinics on AFIX. A Public Health Nurse also updated the group on timely topics including the Meningitis B outbreak at UW-Madison.
Participate in the Lead in Water Town Hall meeting in Lake Mills. Outreach to schools regarding Lead in water.	Presented information at the Lead in Water Town Hall meeting in Lake Mills and provided information both in person at the Collaborative Council meeting and via e-mail regarding Lead testing of water at schools.

DECEMBER 2016



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FOCUS FOR JANUARY 2017

Goals
Begin recruitment for a Public Health Nurse to fill a vacant position due to a resignation.
Begin recruitment and interviews for a Sanitarian to fill a vacant position due to a resignation (city of Watertown is the Employer).
Review Strategic Plan and update goals and objectives, prepare report to be used as a guide in 2017.
Begin preparation of the 2016 Annual Report.
Complete the 2016 Community Dental Clinic Annual Report.
Continue intensive updating of Policies and Procedures.
Continue to collaborate with the Jefferson County Literacy Council to implement the Book, Brush, Bed program and possibly write for a Greater Watertown Community Health Foundation grant for a Health Educator with DJHCP partners.
Collaborate with the City of Watertown to write a "Spark" grant from the Greater Watertown Community Health Foundation for training staff in the "Parents as Teachers" parenting program.