

Infrastructure Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson WI 53549

Tuesday, February 14, 2017

6:00 p.m.

Committee Members

Glen Borland, Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Laura Payne-Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of the February 1, 2017 Infrastructure Committee meeting minutes
7. Communications
8. Discussion and possible action on Resolution authorizing a contract for demolition and materials removal for the former Jefferson County Highway Site on Woolcock Street
9. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body,
including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

**Jefferson County Board
Committee Minutes
February 1, 2017
Infrastructure Committee**

1. Call to order

Meeting was called to order by David at 9:00 a.m.

2. Roll call of Committee Members

Greg David, Dick Jones, John Kannard and Laura Payne

Excused: Glen Borland

Others Present: Ben Wehmeier, County Administrator, John Caine, Venture Architects; Chris Raykowski, Sigma and Douglas Shackelford, D4 Energy Group.

3. Certification of compliance with the Open Meetings Law

Staff reported that the meeting agenda was properly noticed in compliance with the law.

4. Review of the Agenda

No Changes made.

5. Public Comment

None

6. Approval of the January 4, 2017 Infrastructure Committee meeting minutes

Motion by Kannard; Second by Payne to approve the January 4, 2017 Infrastructure Committee meeting minutes as presented. (Ayes -All) Motion Carried.

7. Communications

- Bid Tabulation

8. Presentation – 4D Energy Group – Doug Shackelford

Shackelford, D4 Energy Group gave a presentation on waste disposal. No action taken.

9. Discussion and possible action on bids for old highway demolition

Bid results were provided for the committee to review. Six bids were received. The total base bids were: Earth \$53,000, Badgerland \$58,519, Purpero \$67,000, Veit \$88,185, MRD \$134,668 and Stack \$171,412. Chris Raykowski reviewed the bids. Scope checks will be conducted with the three low bidders. The committee will meet before the County Board meeting to select a contractor. No action taken.

10. Discussion and possible action concerning the CSM for new Highway Shop and surrounding county properties

Raykowski showed a map with four proposed lots. 1) Highway Facility 2) Future Development 3) Old Countryside Site 4) Out lot. The lots can be split into smaller lots in the future. The city requires the CSM to be submitted 3 weeks in advance for approval. Wehmeier said that if the committee is comfortable with this it will be presented to the City of Jefferson. No action taken.

Motion by Jones; Second by Kannard to accept the CSM as presented. (Ayes-All) Motion Carried.

11. Update on DNR status of old Highway Site

This item was discussed with item #9. No action taken.

12. Update on parking lot cost

There was sidewalk construction that wasn't anticipated. No action taken.

13. Update on remodeling courthouse employee break room, bathrooms and outdoor space

Wehmeier said that parks and solid waste staff are working on picnic tables for the outdoor space. Bids for the upstairs bathroom should be available by spring. The employee break room hasn't been done. Central Services may be putting in some overtime on the weekends to work on these projects. No action taken.

14. Discuss potential agenda items for the Committee's next meeting

- Approval of February 1, 2017 committee meeting minutes
- Designation of Employee parking
- Discussion and possible action on Signage Plan
- Discussion on D4 Energy Group

15. Financial Reports (December)

Financial reports were not available for review. No action taken.

16. Discuss future meeting schedule. Set next meeting date (February 14, 2017 at 6:00 p.m. March 1, 2017 at 9:00 a.m.)

17. Adjourn

Motion by Kannard; Second by Jones to adjourn at 11:08 a.m. (Ayes – All) Motion Carried

DRAFT

RESOLUTION NO. 2016-__

Authorizing contract for demolition and materials removal for the former Jefferson County Highway site on Woolcock Street

Executive Summary

As part of the County’s transition from the old highway site to the new facility, the County engaged with The Sigma Group to assist with professional services to decommission the old highway site. In the beginning of January of 2017, The Sigma Group worked with the County to develop a RFP for the demolition and removal of materials from the old highway site.

The RFP has a base bid for removing the main structure on the old highway site. In addition, there were five alternatives included in the bid. Alternative 1 involved removal of the slab and foundation of the main highway structure and replacing with granular material. This alternative would be implemented pending results from the WI DNR relating to its removal. Alternative 2 involved removal of an existing structure if the current contractor does not complete the removal within the required time. Alternative 3 involved removal of the wood salt sheds if the current contractor does not complete the removal within the required time. Alternative 4 involved the removal of the old office, to include removal of slab and foundation backfilled with granular material. Staff is recommending proceeding with this alternative. Finally, Alternative 5 would involve removal of the slabs and foundations of structures mentioned in Alternative 2 and 3.

The Sigma Group developed the scope of work and bid documents for purposes of public bidding. In addition, a site visit was coordinated with all potential bidders. The County opened these bids on January 27, 2017. A total of six bids were received. The Sigma Group reviewed the submitted bids for responsiveness and completeness. The bid tabulation was reviewed with the Infrastructure Committee on February 1, 2017. Based on discussion with The Sigma Group, the Committee directed Administration and The Sigma Group to conduct a scope check of the three lowest responsible bidders and the Infrastructure Committee would reconvene on February 14th for the final review of the results and recommendations. As a result of these reviews the Infrastructure Committee is recommending the County contract with _____ for _____.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, bids were solicited for demolition and material removal from the former Highway Site at 141 West Woolcock Street, and

WHEREAS, the following bids were received:

Bidder:	Earth	Badgerland	Purpero	Velt	MRD	Stack
Total Base Bid:	\$53,000	\$58,519	\$67,000	\$88,185	\$134,668	\$171,412
Alternate 1, if removal & recycling/disposal of foundations and slabs for Buildings 10-14 and backfill/restoration to grade using granular backfill is accepted, ADD	\$61,000	\$45,000	\$104,000	\$82,900	\$162,105	\$97,542
Alternate 2, if removal of Building 5 to grade is accepted, ADD	\$6,000	\$5,958	\$7,500	\$10,960	\$26,929	\$12,166
Alternate 3, if removal of Building 6 to grade is accepted, ADD	\$8,000	\$9,519	\$13,500	\$35,300	\$44,870	\$16,371
Alternate 4, if removal of entire above ground structure and associated foundations and slabs for Building 1 and backfill/restoration to grade using granular backfill is accepted, ADD	\$10,000	\$15,580	\$24,500	\$25,160	\$65,466	\$14,164
Alternate 5, if removal of remaining above ground structures and associated foundations and slabs for Buildings 2 & 3 and backfill/restoration to grade using granular backfill is accepted, ADD	\$6,000	\$5,900	\$22,000	\$39,300	\$42,265	\$15,900
Total:	\$143,000	\$140,376	\$238,500	\$281,805	\$466,263	\$317,545

WHEREAS the Infrastructure Committee has reviewed the bids and determined that _____ is the lowest responsible bidder for the project, and

WHEREAS, the Infrastructure Committee recommends accepting the bid of _____ in the amount of \$_____.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a professional service contract with _____, of _____ Wisconsin, in the amount of \$_____ for demolition and materials removal from the former Highway Site at 141 West Woolcock Street.

BE IT FURTHER RESOLVED that the project will be allocated an additional \$15,000 in contingency for unforeseen circumstances and a cost not to exceed \$24,000 for project management.

BE IT FURTHER RESOLVED that the County Administrator is authorized to execute any of the five alternatives bids as required by project status. The County Administrator will be required to report to the Infrastructure Committee for any alternative bids approved.

Fiscal Note: Adequate funds for this project are in the Capital Projects Fund that has been carried over from prior year's issuance of bonds for the demolition of the old Highway Facility.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by Infrastructure Committee

02-14-17

Ben Wehmeier: 02-06-17; J. Blair Ward: 02-08-17

REVIEWED: Administrator _____; Corp. Counsel _____; Finance Director _____