

# Infrastructure Committee

## AGENDA

Jefferson County Courthouse  
311 S. Center Avenue, Room 112  
Jefferson WI 53549

Wednesday, March 1, 2017

9:00 a.m.

### Committee Members

Glen Borland, Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Laura Payne-Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the February 14, 2017 Infrastructure Committee meeting minutes
8. Discussion and possible action on designating employee parking areas
9. Discussion and possible action on courthouse signage plan
10. Discussion on D4 Energy Group waste disposal solutions
11. Update on remodeling courthouse employee break room, bathrooms and outdoor space
12. Financial Reports (December)
  - a. Central Services
  - b. Management Information Systems (MIS)
13. Discuss future meeting schedule. Set next meeting date (April 5, 2017)
11. Discuss potential agenda items for the Committee's next meeting
12. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

***Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.***

**Jefferson County Board  
Committee Minutes  
February 1, 2017  
Infrastructure Committee**

**1. Call to order**

Meeting was called to order by David at 9:00 a.m.

**2. Roll call of Committee Members**

Greg David, Dick Jones, John Kannard and Laura Payne

Excused: Glen Borland

Others Present: Ben Wehmeier, County Administrator, John Caine, Venture Architects; Chris Raykowski, Sigma and Douglas Shackelford, D4 Energy Group.

**3. Certification of compliance with the Open Meetings Law**

Staff reported that the meeting agenda was properly noticed in compliance with the law.

**4. Review of the Agenda**

No Changes made.

**5. Public Comment**

None

**6. Approval of the January 4, 2017 Infrastructure Committee meeting minutes**

Motion by Kannard; Second by Payne to approve the January 4, 2017 Infrastructure Committee meeting minutes as presented. (Ayes -All) Motion Carried.

**7. Communications**

- Bid Tabulation

**8. Presentation – 4D Energy Group – Doug Shackelford**

Shackelford, D4 Energy Group gave a presentation on waste disposal. No action taken.

**9. Discussion and possible action on bids for old highway demolition**

Bid results were provided for the committee to review. Six bids were received. The total base bids were: Earth \$53,000, Badgerland \$58,519, Purpero \$67,000, Veit \$88,185, MRD \$134,668 and Stack \$171,412. Chris Raykowski reviewed the bids. Scope checks will be conducted with the three low bidders. The committee will meet before the County Board meeting to select a contractor. No action taken.

**10. Discussion and possible action concerning the CSM for new Highway Shop and surrounding county properties**

Raykowski showed a map with four proposed lots. 1) Highway Facility 2) Future Development 3) Old Countryside Site 4) Out lot. The lots can be split into smaller lots in the future. The city requires the CSM to be submitted 3 weeks in advance for approval. Wehmeier said that if the committee is comfortable with this it will be presented to the City of Jefferson. No action taken.

Motion by Jones; Second by Kannard to accept the CSM as presented. (Ayes-All) Motion Carried.

**11. Update on DNR status of old Highway Site**

This item was discussed with item #9. No action taken.

**12. Update on parking lot cost**

There was sidewalk construction that wasn't anticipated. No action taken.

**13. Update on remodeling courthouse employee break room, bathrooms and outdoor space**

Wehmeier said that parks and solid waste staff are working on picnic tables for the outdoor space. Bids for the upstairs bathroom should be available by spring. The employee break room hasn't been done. Central Services may be putting in some overtime on the weekends to work on these projects. No action taken.

**14. Discuss potential agenda items for the Committee's next meeting**

- Approval of February 1, 2017 committee meeting minutes
- Designation of Employee parking
- Discussion and possible action on Signage Plan
- Discussion on D4 Energy Group

**15. Financial Reports (December)**

Financial reports were not available for review. No action taken.

**16. Discuss future meeting schedule. Set next meeting date** (February 14, 2017 at 6:00 p.m. March 1, 2017 at 9:00 a.m.)

**17. Adjourn**

Motion by Kannard; Second by Jones to adjourn at 11:08 a.m. (Ayes - All) Motion Carried

Central Services  
1901

Date Ran 2/17/2017  
Period 12  
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(654,388.00)	(654,388.00)	-	(654,388.00)	-	100.00%
474009	HOUSEKEEPING SERVICES	(2,200.00)	(2,200.00)	-	(2,200.00)	-	100.00%
483002	MISC SALE/MATERIAL & SUPPLY	(11.00)	(400.00)	389.00	(400.00)	(389.00)	2.75%
486001	VENDING COMMISSION	(940.93)	(1,150.00)	209.07	(1,150.00)	(209.07)	81.82%
<b>Totals</b>		<b>(657,539.93)</b>	<b>(658,138.00)</b>	<b>598.07</b>	<b>(658,138.00)</b>	<b>(598.07)</b>	<b>99.91%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	68,451.96	80,763.00	(12,311.04)	80,763.00	12,311.04	84.76%
511210	WAGES-REGULAR	157,958.35	187,382.00	(29,423.65)	187,382.00	29,423.65	84.30%
511220	WAGES-OVERTIME	4,582.88	2,631.00	1,951.88	2,631.00	(1,951.88)	174.19%
511290	WAGES-OTHER WAGES	5,025.00	5,160.00	(135.00)	5,160.00	135.00	97.38%
511310	WAGES-SICK LEAVE	4,081.07	-	4,081.07	-	(4,081.07)	
511320	WAGES-VACATION PAY	16,254.79	-	16,254.79	-	(16,254.79)	
511330	WAGES-LONGEVITY PAY	911.24	911.00	0.24	911.00	(0.24)	100.03%
511340	WAGES-HOLIDAY PAY	10,007.57	-	10,007.57	-	(10,007.57)	
511350	WAGES-MISCELLANEOUS(COMP)	3,260.99	-	3,260.99	-	(3,260.99)	
512141	SOCIAL SECURITY	20,320.22	20,896.00	(575.78)	20,896.00	575.78	97.24%
512142	RETIREMENT (EMPLOYER)	17,432.56	17,474.00	(41.44)	17,474.00	41.44	99.76%
512144	HEALTH INSURANCE	58,122.80	66,758.00	(8,635.20)	66,758.00	8,635.20	87.06%
512145	LIFE INSURANCE	120.68	106.00	14.68	106.00	(14.68)	113.85%
512150	FSA CONTRIBUTION	1,000.00	1,250.00	(250.00)	1,250.00	250.00	80.00%
512173	DENTAL INSURANCE	4,131.45	5,238.00	(1,106.55)	5,238.00	1,106.55	78.87%
512390	SAFETY EQUIPMENT	90.08	200.00	(109.92)	200.00	109.92	45.04%
521219	OTHER PROFESSIONAL SERV	541.80	-	541.80	-	(541.80)	
521296	COMPUTER SUPPORT	-	400.00	(400.00)	400.00	400.00	0.00%
529170	GROUNDS KEEPING CHARGES	10,382.26	11,579.00	(1,196.74)	11,579.00	1,196.74	89.66%
529299	PURCHASE CARE & SERVICES	6,638.04	5,000.00	1,638.04	5,000.00	(1,638.04)	132.76%
531008	HAZARD RECYCLE CHARGES	-	500.00	(500.00)	500.00	500.00	0.00%
531243	FURNITURE & FURNISHINGS	20,811.62	-	20,811.62	-	(20,811.62)	
531298	UNITED PARCEL SERVICE UPS	23.67	1,150.00	(1,126.33)	1,150.00	1,126.33	2.06%
531303	COMPUTER EQUIPMT & SOFTWA	-	9,150.00	(9,150.00)	9,150.00	9,150.00	0.00%
531311	POSTAGE & BOX RENT	1.99	-	1.99	-	(1.99)	
531312	OFFICE SUPPLIES	9.38	300.00	(290.62)	300.00	290.62	3.13%
531314	SMALL ITEMS OF EQUIPMENT	1,013.60	1,000.00	13.60	1,000.00	(13.60)	101.36%
531320	SAFETY SUPPLIES	160.89	-	160.89	-	(160.89)	
531326	ADVERTISING	1,156.49	-	1,156.49	-	(1,156.49)	
531351	GAS/DIESEL	543.30	1,500.00	(956.70)	1,500.00	956.70	36.22%
532332	MILEAGE	69.60	-	69.60	-	(69.60)	
533221	WATER	4,279.64	4,000.00	279.64	4,000.00	(279.64)	106.99%
533222	ELECTRIC	101,120.02	95,000.00	6,120.02	95,000.00	(6,120.02)	106.44%
533223	SEWER	4,748.96	4,500.00	248.96	4,500.00	(248.96)	105.53%
533224	NATURAL GAS	10,126.86	14,000.00	(3,873.14)	14,000.00	3,873.14	72.33%
533225	TELEPHONE & FAX	893.48	1,100.00	(206.52)	1,100.00	206.52	81.23%
533235	STORM WATER UTILITY	1,888.92	1,640.00	248.92	1,640.00	(248.92)	115.18%
535239	STREET REPAIR & MAINT	-	1,500.00	(1,500.00)	1,500.00	1,500.00	0.00%
535246	BUILDING SERVICE & MAINT	45,181.92	43,000.00	2,181.92	43,000.00	(2,181.92)	105.07%
535247	BLDG REPAIR & MAINT	71,599.62	83,500.00	(11,900.38)	83,500.00	11,900.38	85.75%
535297	REFUSE COLLECTION	1,511.70	1,860.00	(348.30)	1,860.00	348.30	81.27%
535344	HOUSEHOLD & JANITORIAL SUPP	12,498.13	11,500.00	998.13	11,500.00	(998.13)	108.68%
535349	OTHER SUPPLIES	11,139.07	8,500.00	2,639.07	8,500.00	(2,639.07)	131.05%
535352	VEHICLE PARTS & REPAIRS	717.53	-	717.53	-	(717.53)	
535353	MACHINERY & EQUIP PARTS	8,827.38	9,500.00	(672.62)	9,500.00	672.62	92.92%
535354	PAINT	2,700.72	2,500.00	200.72	2,500.00	(200.72)	108.03%
535355	PLUMBING & ELECTRICAL	7,391.74	6,000.00	1,391.74	6,000.00	(1,391.74)	123.20%
535452	GREEN INITIATIVES	-	5,000.00	(5,000.00)	5,000.00	5,000.00	0.00%
536531	LAND RENT & LEASE	1,800.00	1,800.00	-	1,800.00	-	100.00%
571004	IP TELEPHONY ALLOCATION	502.66	595.00	(92.34)	595.00	92.34	84.48%

571009	MIS PC GROUP ALLOCATION	4,982.31	4,813.00	169.31	4,813.00	(169.31)	103.52%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	4,527.37	5,205.00	(677.63)	5,205.00	677.63	86.98%
591519	OTHER INSURANCE	14,738.87	14,277.00	461.87	14,277.00	(461.87)	103.24%
594809	CAP BLDG	6,886.00	-	6,886.00	-	(6,886.00)	
594810	CAP EQUIPMENT	78,872.13	79,000.00	(127.87)	79,000.00	127.87	99.84%
594820	CAP OTHER	9,720.00	10,500.00	(780.00)	10,500.00	780.00	92.57%
594821	CAP IMPRV LAND	75,505.50	65,000.00	10,505.50	65,000.00	(10,505.50)	116.16%
594822	CAP IMPRV BLDG	237,136.00	326,000.00	(88,864.00)	326,000.00	88,864.00	72.74%
594829	CAP IMPRV OTHER	28,983.95	15,000.00	13,983.95	15,000.00	(13,983.95)	193.23%

Totals		1,161,384.76	1,234,638.00	(73,253.24)	1,234,638.00	73,253.24	94.07%
--------	--	--------------	--------------	-------------	--------------	-----------	--------

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
-------------	-------------	------------	------------	-------------------	--------------	------------------	----------------------

Totals		-	-	-	-	-	
--------	--	---	---	---	---	---	--

Total Business Unit		503,844.83	576,500.00	(72,655.17)	576,500.00	72,655.17	
---------------------	--	------------	------------	-------------	------------	-----------	--

MIS  
8501 PC Group

Date Ran 2/17/2017  
Period 12  
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474180	MIS BILLED	(674,605.93)	(650,705.00)	(23,900.93)	(650,705.00)	23,900.93	103.67%
<b>Totals</b>		<b>(674,605.93)</b>	<b>(650,705.00)</b>	<b>(23,900.93)</b>	<b>(650,705.00)</b>	<b>23,900.93</b>	<b>103.67%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	77,452.31	84,197.00	(6,744.69)	84,197.00	6,744.69	91.99%
511210	WAGES-REGULAR	74,963.74	134,872.00	(59,908.26)	134,872.00	59,908.26	55.58%
511220	WAGES-OVERTIME	82.81	1,539.00	(1,456.19)	1,539.00	1,456.19	5.38%
511290	WAGES-OTHER WAGES	125.00	3,850.00	(3,725.00)	3,850.00	3,725.00	3.25%
511310	WAGES-SICK LEAVE	10,267.05	-	10,267.05	-	(10,267.05)	
511320	WAGES-VACATION PAY	18,554.22	-	18,554.22	-	(18,554.22)	
511330	WAGES-LONGEVITY PAY	606.25	606.00	0.25	606.00	(0.25)	100.04%
511340	WAGES-HOLIDAY PAY	9,275.56	-	9,275.56	-	(9,275.56)	
511350	WAGES-MISCELLANEOUS(COMP)	9,161.59	-	9,161.59	-	(9,161.59)	
511380	WAGES-BEREAVEMENT	2,299.84	-	2,299.84	-	(2,299.84)	
512141	SOCIAL SECURITY	15,144.36	17,039.00	(1,894.64)	17,039.00	1,894.64	88.88%
512142	RETIREMENT (EMPLOYER)	13,211.07	14,854.00	(1,642.93)	14,854.00	1,642.93	88.94%
512144	HEALTH INSURANCE	44,603.71	25,886.00	18,717.71	25,886.00	(18,717.71)	172.31%
512145	LIFE INSURANCE	99.95	84.00	15.95	84.00	(15.95)	118.99%
512150	FSA CONTRIBUTION	750.00	-	750.00	-	(750.00)	
512173	DENTAL INSURANCE	2,630.56	3,726.00	(1,095.44)	3,726.00	1,095.44	70.60%
521220	CONSULTANT	115,043.03	62,653.00	52,390.03	62,653.00	(52,390.03)	183.62%
521296	COMPUTER SUPPORT	119,598.28	86,219.00	33,379.28	86,219.00	(33,379.28)	138.71%
529299	PURCHASE CARE & SERVICES	1,250.00	-	1,250.00	-	(1,250.00)	
531243	FURNITURE & FURNISHINGS	-	1,000.00	(1,000.00)	1,000.00	1,000.00	0.00%
531301	OFFICE EQUIPMENT	-	600.00	(600.00)	600.00	600.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	5,491.44	9,500.00	(4,008.56)	9,500.00	4,008.56	57.80%
531307	MICROSOFT OFFICE UPGRADE	-	6,000.00	(6,000.00)	6,000.00	6,000.00	0.00%
531312	OFFICE SUPPLIES	3,855.50	5,000.00	(1,144.50)	5,000.00	1,144.50	77.11%
531313	PRINTING & DUPLICATING	2.50	100.00	(97.50)	100.00	97.50	2.50%
531314	SMALL ITEMS OF EQUIPMENT	-	300.00	(300.00)	300.00	300.00	0.00%
531322	SUBSCRIPTIONS	629.00	300.00	329.00	300.00	(329.00)	209.67%
531324	MEMBERSHIP DUES	-	50.00	(50.00)	50.00	50.00	0.00%
532325	REGISTRATION	175.00	2,000.00	(1,825.00)	2,000.00	1,825.00	8.75%
532332	MILEAGE	147.52	1,100.00	(952.48)	1,100.00	952.48	13.41%
532335	MEALS	238.20	100.00	138.20	100.00	(138.20)	238.20%
532336	LODGING	582.24	200.00	382.24	200.00	(382.24)	291.12%
532350	TRAINING MATERIALS	17,500.00	20,000.00	(2,500.00)	20,000.00	2,500.00	87.50%
533228	INTERNET	27,977.40	17,500.00	10,477.40	17,500.00	(10,477.40)	159.87%
535242	MAINTAIN MACHINERY & EQUIP	8,740.03	22,500.00	(13,759.97)	22,500.00	13,759.97	38.84%
535355	PLUMBING & ELECTRICAL	-	1,000.00	(1,000.00)	1,000.00	1,000.00	0.00%
571004	IP TELEPHONY ALLOCATION	2,178.21	2,580.00	(401.79)	2,580.00	401.79	84.43%
571005	DUPLICATING ALLOCATION	0.89	-	0.89	-	(0.89)	
571008	MIS OVERHEAD ALLOCATION	64,116.59	77,945.00	(13,828.41)	77,945.00	13,828.41	82.26%
591519	OTHER INSURANCE	1,052.08	1,205.00	(152.92)	1,205.00	152.92	87.31%
593014	CREDIT CARD FEES	-	200.00	(200.00)	200.00	200.00	0.00%
594813	CAP OFC EQUIP	-	10,000.00	(10,000.00)	10,000.00	10,000.00	0.00%
594818	CAP COMPUTER	14,701.00	17,000.00	(2,299.00)	17,000.00	2,299.00	86.48%
594819	CAP OTHER EQUIPMENT	-	35,000.00	(35,000.00)	35,000.00	35,000.00	0.00%
594820	CAP OTHER	12,099.00	43,000.00	(30,901.00)	43,000.00	30,901.00	28.14%
<b>Totals</b>		<b>674,605.93</b>	<b>709,705.00</b>	<b>(35,099.07)</b>	<b>709,705.00</b>	<b>35,099.07</b>	<b>95.05%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
-------------	-------------	------------	------------	-------------------	--------------	------------------	----------------------

691100	OPER REV ADJUST	-	70,000.00	(70,000.00)	70,000.00	70,000.00	#DIV/0!	0.00%
691200	CAP REV ADJUST	-	(70,000.00)	70,000.00	(70,000.00)	(70,000.00)		0.00%

---



---

<b>Totals</b>		-	-	-	-	-	#DIV/0!	
---------------	--	---	---	---	---	---	---------	--

---



---

<b>Total Business Unit</b>		(0.00)	59,000.00	(59,000.00)	59,000.00	59,000.00		
----------------------------	--	--------	-----------	-------------	-----------	-----------	--	--

---



---

MIS  
8502 IS Group

Date Ran 2/17/2017  
Period 12  
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451200	RECORDS & REPORTS	(1,400.00)	(1,500.00)	100.00	(1,500.00)	(100.00)	93.33%
474180	MIS BILLED	(370,230.57)	(424,434.00)	54,203.43	(424,434.00)	(54,203.43)	87.23%
<b>Totals</b>		<b>(371,630.57)</b>	<b>(425,934.00)</b>	<b>54,303.43</b>	<b>(425,934.00)</b>	<b>(54,303.43)</b>	<b>87.25%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	142,793.45	163,251.00	(20,457.55)	163,251.00	20,457.55	87.47%
511210	WAGES-REGULAR	(6,057.33)	26,157.00	(32,214.33)	26,157.00	32,214.33	-23.16%
511220	WAGES-OVERTIME	-	356.00	(356.00)	356.00	356.00	0.00%
511310	WAGES-SICK LEAVE	2,836.00	-	2,836.00	-	(2,836.00)	
511320	WAGES-VACATION PAY	15,569.48	-	15,569.48	-	(15,569.48)	
511330	WAGES-LONGEVITY PAY	617.50	617.00	0.50	617.00	(0.50)	100.08%
511340	WAGES-HOLIDAY PAY	8,382.31	-	8,382.31	-	(8,382.31)	
511350	WAGES-MISCELLANEOUS(COMP)	2,207.70	-	2,207.70	-	(2,207.70)	
512141	SOCIAL SECURITY	12,578.62	14,286.00	(1,707.38)	14,286.00	1,707.38	88.05%
512142	RETIREMENT (EMPLOYER)	11,004.03	12,565.00	(1,560.97)	12,565.00	1,560.97	87.58%
512144	HEALTH INSURANCE	36,104.72	44,987.00	(8,882.28)	44,987.00	8,882.28	80.26%
512145	LIFE INSURANCE	102.47	103.00	(0.53)	103.00	0.53	99.49%
512150	FSA CONTRIBUTION	750.00	-	750.00	-	(750.00)	
512173	DENTAL INSURANCE	1,884.18	2,721.00	(836.82)	2,721.00	836.82	69.25%
521220	CONSULTANT	2,510.00	3,000.00	(490.00)	3,000.00	490.00	83.67%
521296	COMPUTER SUPPORT	-	3,700.00	(3,700.00)	3,700.00	3,700.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	10,462.05	9,000.00	1,462.05	9,000.00	(1,462.05)	116.25%
531312	OFFICE SUPPLIES	8.18	50.00	(41.82)	50.00	41.82	16.36%
531322	SUBSCRIPTIONS	-	175.00	(175.00)	175.00	175.00	0.00%
531324	MEMBERSHIP DUES	420.00	450.00	(30.00)	450.00	30.00	93.33%
532325	REGISTRATION	1,830.00	2,400.00	(570.00)	2,400.00	570.00	76.25%
532332	MILEAGE	36.72	230.00	(193.28)	230.00	193.28	15.97%
532334	COMMERCIAL TRAVEL	362.46	400.00	(37.54)	400.00	37.54	90.62%
532335	MEALS	36.38	250.00	(213.62)	250.00	213.62	14.55%
532336	LODGING	1,126.20	1,500.00	(373.80)	1,500.00	373.80	75.08%
532339	OTHER TRAVEL & TOLLS	92.00	-	92.00	-	(92.00)	
532350	TRAINING MATERIALS	-	500.00	(500.00)	500.00	500.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	58,133.44	56,868.00	1,265.44	56,868.00	(1,265.44)	102.23%
571004	IP TELEPHONY ALLOCATION	2,345.77	2,778.00	(432.23)	2,778.00	432.23	84.44%
571008	MIS OVERHEAD ALLOCATION	64,116.57	77,945.00	(13,828.43)	77,945.00	13,828.43	82.26%
591519	OTHER INSURANCE	1,377.67	1,645.00	(267.33)	1,645.00	267.33	83.75%
<b>Totals</b>		<b>371,630.57</b>	<b>425,934.00</b>	<b>(54,303.43)</b>	<b>425,934.00</b>	<b>54,303.43</b>	<b>87.25%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
<b>Totals</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Business Unit</b>		<b>0.00</b>	<b>-</b>	<b>(0.00)</b>	<b>-</b>	<b>0.00</b>	



MIS  
8503 Programming Special

Date Ran 2/17/2017  
Period 12  
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474099	DEPT CAP PROGRAM CHARGES	(151,277.28)	(116,088.00)	(35,189.28)	(116,088.00)	35,189.28	130.31%
<b>Totals</b>		<b>(151,277.28)</b>	<b>(116,088.00)</b>	<b>(35,189.28)</b>	<b>(116,088.00)</b>	<b>35,189.28</b>	<b>130.31%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	92,848.87	76,810.00	16,038.87	76,810.00	(16,038.87)	120.88%
511220	WAGES-OVERTIME	119.97	356.00	(236.03)	356.00	236.03	33.70%
511310	WAGES-SICK LEAVE	2,319.16	-	2,319.16	-	(2,319.16)	
511320	WAGES-VACATION PAY	1,966.91	-	1,966.91	-	(1,966.91)	
511340	WAGES-HOLIDAY PAY	1,768.32	-	1,768.32	-	(1,768.32)	
511350	WAGES-MISCELLANEOUS(COMP)	175.48	-	175.48	-	(175.48)	
512141	SOCIAL SECURITY	7,440.49	5,796.00	1,644.49	5,796.00	(1,644.49)	128.37%
512142	RETIREMENT (EMPLOYER)	6,553.02	5,093.00	1,460.02	5,093.00	(1,460.02)	128.67%
512144	HEALTH INSURANCE	35,955.23	26,421.00	9,534.23	26,421.00	(9,534.23)	136.09%
512145	LIFE INSURANCE	11.17	14.00	(2.83)	14.00	2.83	79.79%
512150	FSA CONTRIBUTION	250.00	-	250.00	-	(250.00)	
512173	DENTAL INSURANCE	1,868.66	1,598.00	270.66	1,598.00	(270.66)	116.94%
<b>Totals</b>		<b>151,277.28</b>	<b>116,088.00</b>	<b>35,189.28</b>	<b>116,088.00</b>	<b>(35,189.28)</b>	<b>130.31%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
<b>Totals</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Business Unit</b>		<b>0.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

MIS  
8510 Overhead

Date Ran 2/17/2017  
Period 12  
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
-------------	-------------	------------	------------	-------------------	--------------	------------------	----------------------

Totals		-	-	-	-	-	-
--------	--	---	---	---	---	---	---

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
521220	CONSULTANT	31,708.50	15,000.00	16,708.50	15,000.00	(16,708.50)	211.39%
521296	COMPUTER SUPPORT	44,065.26	56,905.00	(12,839.74)	56,905.00	12,839.74	77.44%
529299	PURCHASE CARE & SERVICES	3,567.40	6,500.00	(2,932.60)	6,500.00	2,932.60	54.88%
531298	UNITED PARCEL SERVICE UPS	205.58	600.00	(394.42)	600.00	394.42	34.26%
531303	COMPUTER EQUIPMT & SOFTWA	1,498.23	-	1,498.23	-	(1,498.23)	
531311	POSTAGE & BOX RENT	-	10.00	(10.00)	10.00	10.00	0.00%
531312	OFFICE SUPPLIES	-	100.00	(100.00)	100.00	100.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	750.00	(750.00)	750.00	750.00	0.00%
531320	SAFETY SUPPLIES	165.23	-	165.23	-	(165.23)	
533221	WATER	324.74	400.00	(75.26)	400.00	75.26	81.19%
533222	ELECTRIC	6,249.78	6,000.00	249.78	6,000.00	(249.78)	104.16%
533223	SEWER	319.39	575.00	(255.61)	575.00	255.61	55.55%
533224	NATURAL GAS	1,492.59	4,500.00	(3,007.41)	4,500.00	3,007.41	33.17%
533225	TELEPHONE & FAX	3,258.98	3,400.00	(141.02)	3,400.00	141.02	95.85%
533235	STORM WATER UTILITY	179.88	235.00	(55.12)	235.00	55.12	76.54%
533236	WIRELESS INTERNET	2,050.59	4,000.00	(1,949.41)	4,000.00	1,949.41	51.26%
535242	MAINTAIN MACHINERY & EQUIP	5,962.75	1,500.00	4,462.75	1,500.00	(4,462.75)	397.52%
535246	BUILDING SERVICE & MAINT	1,389.59	5,000.00	(3,610.41)	5,000.00	3,610.41	27.79%
535247	BLDG REPAIR & MAINT	-	2,500.00	(2,500.00)	2,500.00	2,500.00	0.00%
535297	REFUSE COLLECTION	534.84	475.00	59.84	475.00	(59.84)	112.60%
571003	HOUSEKEEPING	2,200.00	2,200.00	-	2,200.00	-	100.00%
571008	MIS OVERHEAD ALLOCATION	(128,233.16)	(155,890.00)	27,656.84	(155,890.00)	(27,656.84)	82.26%
591519	OTHER INSURANCE	211.23	240.00	(28.77)	240.00	28.77	88.01%
594810	CAP EQUIPMENT	22,848.60	25,000.00	(2,151.40)	25,000.00	2,151.40	91.39%
594813	CAP OFC EQUIP	-	20,000.00	(20,000.00)	20,000.00	20,000.00	0.00%

Totals		(0.00)	-	-	-	-	-
--------	--	--------	---	---	---	---	---

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
691100	OPER REV ADJUST	-	45,000.00	(45,000.00)	45,000.00	45,000.00	0.00%
691200	CAP REV ADJUST	-	(45,000.00)	45,000.00	(45,000.00)	(45,000.00)	0.00%

Totals		-	-	-	-	-	-
--------	--	---	---	---	---	---	---

Total Business Unit		(0.00)	-	-	-	-	-
---------------------	--	--------	---	---	---	---	---

MIS  
8520 IP Telephone

Date Ran 2/17/2017  
Period 12  
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474190	IP-TELEPHONY BILLED	(118,461.26)	(140,299.00)	21,837.74	(140,299.00)	(21,837.74)	84.43%
<b>Totals</b>		<b>(118,461.26)</b>	<b>(140,299.00)</b>	<b>21,837.74</b>	<b>(140,299.00)</b>	<b>(21,837.74)</b>	<b>84.43%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	4,475.50	4,431.00	44.50	4,431.00	(44.50)	101.00%
511210	WAGES-REGULAR	22,655.83	23,661.00	(1,005.17)	23,661.00	1,005.17	95.75%
511220	WAGES-OVERTIME	-	539.00	(539.00)	539.00	539.00	0.00%
511230	WAGES-REGULAR OVERTIME	-	19.00	(19.00)	19.00	19.00	0.00%
511330	WAGES-LONGEVITY PAY	18.75	-	18.75	-	(18.75)	
511380	WAGES-BEREAVEMENT	153.16	-	153.16	-	(153.16)	
512141	SOCIAL SECURITY	2,033.42	2,148.00	(114.58)	2,148.00	114.58	94.67%
512142	RETIREMENT (EMPLOYER)	1,803.86	1,891.00	(87.14)	1,891.00	87.14	95.39%
512144	HEALTH INSURANCE	9,441.26	9,819.00	(377.74)	9,819.00	377.74	96.15%
512145	LIFE INSURANCE	9.13	9.00	0.13	9.00	(0.13)	101.44%
512173	DENTAL INSURANCE	463.80	594.00	(130.20)	594.00	130.20	78.08%
521220	CONSULTANT	2,988.50	16,000.00	(13,011.50)	16,000.00	13,011.50	18.68%
521296	COMPUTER SUPPORT	21,879.22	26,826.00	(4,946.78)	26,826.00	4,946.78	81.56%
531303	COMPUTER EQUIPMT & SOFTWA	-	1,000.00	(1,000.00)	1,000.00	1,000.00	0.00%
531312	OFFICE SUPPLIES	-	225.00	(225.00)	225.00	225.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	200.00	(200.00)	200.00	200.00	0.00%
532325	REGISTRATION	-	1,000.00	(1,000.00)	1,000.00	1,000.00	0.00%
532332	MILEAGE	-	50.00	(50.00)	50.00	50.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	2,993.75	6,500.00	(3,506.25)	6,500.00	3,506.25	46.06%
591519	OTHER INSURANCE	352.88	387.00	(34.12)	387.00	34.12	91.18%
594810	CAP EQUIPMENT	49,192.20	45,000.00	4,192.20	45,000.00	(4,192.20)	109.32%
594818	CAP COMPUTER	-	15,000.00	(15,000.00)	15,000.00	15,000.00	0.00%
<b>Totals</b>		<b>118,461.26</b>	<b>155,299.00</b>	<b>(36,837.74)</b>	<b>155,299.00</b>	<b>36,837.74</b>	<b>76.28%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
691100	OPER REV ADJUST	-	45,000.00	(45,000.00)	45,000.00	45,000.00	0.00%
691200	CAP REV ADJUST	-	(45,000.00)	45,000.00	(45,000.00)	(45,000.00)	0.00%
<b>Totals</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Business Unit</b>		<b>0.00</b>	<b>15,000.00</b>	<b>(15,000.00)</b>	<b>15,000.00</b>	<b>15,000.00</b>	

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451002	PRIVATE PARTY PHOTOCOPY	(1,733.45)	(1,400.00)	(333.45)	(1,400.00)	333.45	123.82%
472003	MUNICIPALITY COPIES & PRINTIN	(1,311.54)	(550.00)	(761.54)	(550.00)	761.54	238.46%
474180	MIS BILLED	(13,296.73)	(31,408.00)	18,111.27	(31,408.00)	(18,111.27)	42.34%
474200	COPYING & PRINTING INTERDEP/	(37,369.62)	(28,000.00)	(9,369.62)	(28,000.00)	9,369.62	133.46%
<b>Totals</b>		<b>(53,711.34)</b>	<b>(61,358.00)</b>	<b>7,646.66</b>	<b>(61,358.00)</b>	<b>(7,646.66)</b>	<b>87.54%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	12,042.26	15,995.00	(3,952.74)	15,995.00	3,952.74	75.29%
511310	WAGES-SICK LEAVE	309.04	-	309.04	-	(309.04)	
511320	WAGES-VACATION PAY	519.68	-	519.68	-	(519.68)	
511340	WAGES-HOLIDAY PAY	938.43	-	938.43	-	(938.43)	
511380	WAGES-BEREAVEMENT	211.12	-	211.12	-	(211.12)	
512141	SOCIAL SECURITY	1,037.36	1,152.00	(114.64)	1,152.00	114.64	90.05%
512142	RETIREMENT (EMPLOYER)	926.46	1,056.00	(129.54)	1,056.00	129.54	87.73%
512144	HEALTH INSURANCE	9,065.42	8,569.00	496.42	8,569.00	(496.42)	105.79%
512145	LIFE INSURANCE	3.93	4.00	(0.07)	4.00	0.07	98.25%
512150	FSA CONTRIBUTION	120.00	-	120.00	-	(120.00)	
512173	DENTAL INSURANCE	464.31	518.00	(53.69)	518.00	53.69	89.64%
531298	UNITED PARCEL SERVICE UPS	3.92	20.00	(16.08)	20.00	16.08	19.60%
531311	POSTAGE & BOX RENT	0.48	10.00	(9.52)	10.00	9.52	4.80%
531312	OFFICE SUPPLIES	9,506.05	10,000.00	(493.95)	10,000.00	493.95	95.06%
531314	SMALL ITEMS OF EQUIPMENT	500.00	500.00	-	500.00	-	100.00%
531349	OTHER OPERATING EXPENSES	160.07	350.00	(189.93)	350.00	189.93	45.73%
532332	MILEAGE	48.60	40.00	8.60	40.00	(8.60)	121.50%
533225	TELEPHONE & FAX	15.28	90.00	(74.72)	90.00	74.72	16.98%
535242	MAINTAIN MACHINERY & EQUIP	3,033.09	5,000.00	(1,966.91)	5,000.00	1,966.91	60.66%
535252	PRINTING EQUIP MAINTENANCE	11,243.78	14,500.00	(3,256.22)	14,500.00	3,256.22	77.54%
571004	IP TELEPHONY ALLOCATION	167.55	198.00	(30.45)	198.00	30.45	84.62%
571009	MIS PC GROUP ALLOCATION	2,989.39	2,886.00	103.39	2,886.00	(103.39)	103.58%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	332.38	382.00	(49.62)	382.00	49.62	87.01%
591519	OTHER INSURANCE	72.74	88.00	(15.26)	88.00	15.26	82.66%
<b>Totals</b>		<b>53,711.34</b>	<b>61,358.00</b>	<b>(7,646.66)</b>	<b>61,358.00</b>	<b>7,646.66</b>	<b>87.54%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
<b>Totals</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Business Unit</b>		<b>(0.00)</b>	<b>-</b>	<b>(0.00)</b>	<b>-</b>	<b>0.00</b>	