



## Jefferson County Solid Waste/Air Quality Committee

**December 16, 2016 - 8:00 a.m.**

**Jefferson County Courthouse – Room 203  
311 S. Center Avenue, Jefferson, WI 53549**

### Minutes

**Members:** Don Reese-Chair, Gregg Patrick -Vice Chair, Laura Payne-Secretary, Kirk Lund and Gary Kutz

**Staff:** Rob Klotz and Sharon Ehrhardt

**1. Call to Order**

Meeting called to order at 8:03 a.m. by Reese.

**2. Roll Call (Establish a Quorum)**

Committee members in attendance at 8:03 were Reese, Lund and Kutz.

Patrick arrived at 8:09.

Payne was excused.

Staff members in attendance at 8:03 were Klotz and Ehrhardt.

Guest in attendance was Vic Karaliunas-Recycling Manager, Ixonia.

**3. Certification of Compliance With the Open Meetings Law**

Klotz stated that the Solid Waste/Air Quality Committee complied with open meetings law requirements.

**4. Review the Agenda**

No changes were proposed to the agenda.

**5. Introductions**

No introductions were necessary.

**6. Public Comment**

No public comment.

**7. Communication**

*a. Town of Ixonia Letter to Rep. Jagler*

Karaliunas said Ixonia did not receive a reply from Rep. Jagler. Karaliunas also said that they included the resolution with their letter and sent the letter to the Governor's Office and Senator Fitzgerald. The Governor's Office did respond to the letter which Vic said was innocuous, but at least they did reply.

**8. Approval of Minutes – September 16, 2016**

Motion by Kutz, seconded by Lund to approve the September 16, 2016 minutes as presented.

**Motion carried 3-0.**

**9. Discussion with Possible Action-Update, Deer Track Park Landfill with Don Smith**

*a. Host Fee for 2016*

The Host Fee for 2016 was included in the Committee's packet. Klotz said we were within a \$100 of the Host Fee for 2016 so the budget is good. Smith was unable to attend the meeting today, but Reese said that the landfill put up a screening fence that the DNR requested to block view of the landfill work from the I-94 viewing corridor. The fence is temporary until the fill location is complete. The landfill is working on the top of an old site to close that location. This coming year the landfill will be working on a new cell for future use.

**10. Discussion with Possible Action-Jefferson County Debris Management with Donna Haugom**

Haugom was not able to attend this meeting. Ehrhardt said the reason Haugom would have attended the meeting was to discuss debris locations that could possibly be preapproved by FEMA and would like to set up a future meeting with Zoning to be sure the site would not cause any zoning ordinance problems. The Committee suggested that Haugom go to the Towns' Association meeting to discuss locations and the Jefferson County Debris Management Plan with the Towns attending. Rob said we should introduce the Towns to the subject so the Towns understand the need for debris locations in case of events like tornados, ice storms and floods. They suggested

waiting until after the 2017 elections in April because of possible changes to the Town Boards. Ehrhardt suggested that we get on the Towns' Association meeting agenda and also have the Committee attend and Rob agreed that their support would be helpful.

### 11. Discussion with Possible Action-2016/2017 Budget with Rob Klotz

Klotz said the budget was approved for the \$20,000 to purchase HIPPA containers, picnic tables for Parks and Maintenance and a spinning wheel and pop-up bins for the County Fair. Klotz did not include 2017 grant awards in the budget because we didn't know if we would get a grant or what the amounts would be. Rob also didn't include the \$20,000 from Watertown in the budget. Watertown did budget \$20,000 for the 2017 Clean Sweeps and we did receive DATCP grants for 2017 in the amount of \$16,530. This means we will not have to cut any of the five Clean Sweeps and will have the two Recycling Events. Rob said in the future he hopes that the County would also kick in some money for the programs in the amount of \$25,000 Rob will put it in the 2018 County budget.

***Kirk said that he had a meeting across the hall and will be going between the two meetings.***

### 12. Discussion with Possible Action TVs in County Roads Who Pays?

Klotz said that our budget did not allow us to pay for the cleanup of TVs and monitors dumped in the road right-of-ways. It would be the responsibility of the local township. Klotz reminded the Committee the reason we got out of e-waste collections was because we didn't have funds to support the sites. We replaced collection sites with Recycling Events where residents can bring their electronics, appliances and lawn equipment. The only cost to residents is for TV's and monitors and all the rest of the items are taken free of charge. Klotz said the other option is to give residents the URT phone number if they need to get rid of the TVs before the events. The Committee suggested doing some news releases about e-waste disposal and options in our local newspapers. Reese, with the ok from the Committee will tell the County Highway Department to store the TVs from the county roads until an event and when they come through, Ehrhardt will have Legacy bill us for the County's TVs. Kutz said that the Town of Koshkonong is planning an open house-type event and asked if Ehrhardt could come to the event with information about our County programs for Clean Sweep and Recycling.

### 13. E-Waste Collections

#### *a. Year End Totals of Events*

In the Committee's packet there was a list of the total pounds and items collected for 2016. No further discussion.

#### *b. Confirmed Dates for 2017 – June 24 and September 30 at Fair Park*

Ehrhardt told the Committee these were the dates she could confirm with Legacy Recycling and Refrigerant Depot for 2017. Refrigerant Depot did not want to do another event in Palmyra even though the Village would have wanted one. Klotz reminded the Committee any community can set up their own event by contacting both vendors if they want an event in their own community.

### 14. Discussion with Possible Action-Clean Sweep Items

#### *a. 2016/2017 Grants for HHW, AG and Drug*

Included in the Committee's packet was the 2016 year end totals. Ehrhardt is working on the final drug grant for 2016 and expects to have it completed by the end of year and she will then work on the final HHW/Ag grants. We did receive the 2017 grants totals: \$1,900 drugs, \$4,130 Ag and \$10,500 HHW for a total of \$16,530.

#### *b. Clean Sweep Invoice for September 23 & 24 and October 7*

September 23 & 24 Clean Sweep cost was \$30,038.97 for HHW and \$6,937.75 for Ag. The October 7 Clean Sweep cost was \$2,044.14.

#### *c. Clean Sweep Summaries for September 23 & 24 and October 7*

The Clean Sweep summaries were included in the Committee's packet. No discussion.

#### *d. Compost Bins*

Ehrhardt said that 3 pallets (54 bins) have been ordered for delivery in April of 2017. Ehrhardt said the cost would be between \$45 - \$55 dollars depending on the number ordered by the AROW group. Ehrhardt had a call in with UW-Extension to set up a meeting with the new 4-H leader, Georgson-Agricultural Agent and Buchholz-Administrative Specialist

#### *e. Donations Updates*

The updated donation sheets for 2016 and 2015 were included in the Committee's packet. No discussion.

#### *f. Drug Collection Updates*

Ehrhardt paid for the disposal of sharps which included City of Watertown Public Health at \$1,057.71 and Jefferson County Health Department at \$444.27 for a total of \$1,501.98 for 2016. We also paid \$200 to each Police Department that had a drug drop-box; this is in agreement with the 2016 grant. The total was \$1,800.00. Ehrhardt wrote this into the 2017 grant. This is a small amount but is covering some supply, office hours and drug transportation costs.

Ehrhardt reported that Danielle Long from the DOJ said the State of Wisconsin disposed of 57,000 pounds of drugs at the fall collection. We have about 256 police departments in the state that have drug drop-off boxes.

### 15. Upcoming Meeting Dates and Possible Agenda Items.

Next meeting will be March 17, 2017 at 8:00 a.m. Future meetings will be June, September and December unless there is urgent business. The meetings will be held the third Friday of the month.

Georgson asked Patrick if we could have a display at the future Farm Technology event.

Karaliunas and Patrick thanked the staff for the good job they do for the Committee.

#### 16. Adjourn

Motion made by Patrick at 9:07 a.m. to adjourn the meeting and Kutz seconded the motion.

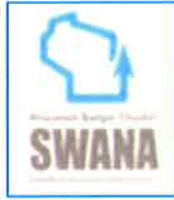
**Motion carried 4-0.**

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD  
CONTACT THE COUNTY ADMINISTRATOR 24 HOURS PRIOR TO THE MEETING AT  
920-674-7101 SO APPROPRIATE ARRANGEMENTS CAN BE MADE.

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Laura Payne - Secretary



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## MEMORANDUM

To: Wisconsin Counties Association-County Ambassador Program (CAP Team);

From: Associated Recyclers of WI; Solid Waste Association of North America-Badger Chapter;  
WI Counties Solid Waste Management Association

RE: Potential to harm recycling by broadly supporting County Land Conservation Staffing &  
Cost-Sharing Grants (from 1/18/2017 CAP Team meeting materials)

Date: January 25, 2017

C.c.: Dan Bahr, Government Affairs Associate; WCA Environment, Ag & Land Use Steering  
Committee

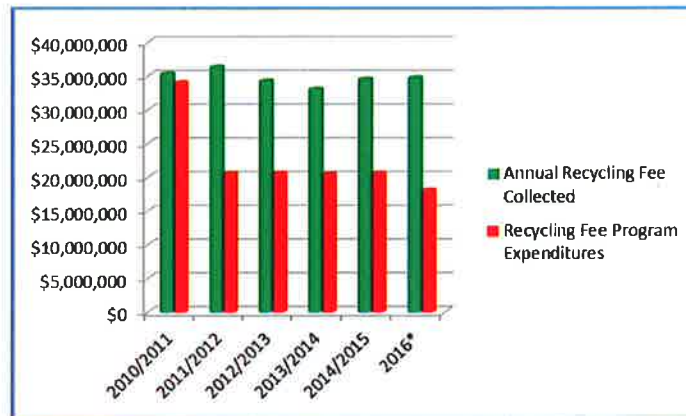
The January 2017 WCA CAP Team document promotes increased funding to county land conservation efforts to meet the minimum level of funding necessary for those programs to remain viable. The document recommends appropriating an additional \$2.2 million over the next biennium to meet those minimum funding levels. The document also specifically states that funding shortfalls for county land conservation programs was supplemented in the past two biennial budgets with funds from the Environmental Management Account (EMA).

The Associated Recyclers of Wisconsin (AROW), the Solid Waste Association of North America-Badger Chapter (SWANA) and the Wisconsin Counties Solid Waste Management Association (WCSWMA) remind the CAP Team that the primary source of funding for the EMA is landfill tipping fees (80%). During the 2014/15 fiscal year, \$50.0 million in tipping fees were collected at Wisconsin landfills and sent to the EMA. Of that, \$34.7 million was collected as the Recycling Fee.

AROW, SWANA and WCSWMA strongly support the use of all Recycling Fee monies collected for recycling funding, recycling administration and Clean Sweep programs. These organizations oppose the diversion of EMA money from recycling to non-recycling or waste reduction purposes.

The above noted organizations are requesting that the CAP Team consider the following information before broadly and comprehensively endorsing any advocacy effort to divert EMA dollars to increased conservation purposes:

- Wisconsin's recycling law is implemented at the local level by Responsible Units of Recycling (RUs). Each RU is expected to have an Effective Recycling Program, ensuring that residents have access to recycling services. Education and enforcement are requirements of an effective program.
- A primary expense for RUs is the cost of collecting recyclables. 2015 estimates are \$115 million.
- **40% of all counties are Wisconsin RUs.** Continued diversion of Recycling Fee funds from the EMA could reduce funding to county recycling programs and negatively impact counties' ability to run their recycling programs
- While recyclable materials have value to manufacturers in Wisconsin and around the globe, there are costs along the "recycling infrastructure" that are not completely off-set by the value of the recyclable materials.
- As a means of managing the costs of local programs, the \$7 per ton Recycling Fee is assessed at landfills and redistributed back to RUs via the DNR Basic Recycling Grant. Below shows the past six years of fee collection & grant redistribution. **Note that the recycling programs have experienced a funding cut of 53% over the past two budgets, primarily because funds have been diverted for other purposes.**



- Recycling supports thousands of Wisconsin jobs. Those jobs contribute \$113 million labor income, paying over \$12 million in state and local taxes.
- 83% of Wisconsinites favor or strongly favor Wisconsin's recycling law
- Recycling in Wisconsin has saved landfill space equivalent to the size of five average landfills since 1990
- In 2015, RUs collected and processed over 737,031 ton of recyclables
- The market value of those materials are estimated at over \$69 million
- Georgia Pacific, a Green Bay paper mill that uses recycled paper, employs 1,600 people

#### **Endorsing Organizations**

*Associated Recyclers of Wisconsin* is a professional association, with members from local government, businesses and non-profit groups, which provides statewide proactive leadership on waste reduction and recycling through education, advocacy, collaboration, programs and services.

Contact person: President Meleesa Johnson, Marathon County Solid Waste Director, 715-446-3101 X104  
[meleesa.johnson@co.marathon.wi.us](mailto:meleesa.johnson@co.marathon.wi.us)

*Solid Waste Association of North America- Badger Chapter* has more than 200 members in Wisconsin, providing information, training programs, and networking opportunities to solid waste professionals and sharing ideas and solutions to better manage municipal waste.

Contact person: President- John Welch, Dane County Solid Waste Manager, 608-516-4154  
[Welch@countyofdane.com](mailto:Welch@countyofdane.com)

*Wisconsin Counties Solid Waste Management Association* works with all counties to promote effective and environmentally sound waste management systems and resource recovery efforts.

Contact person: Chairperson-Randy Nedrelo, La Crosse County Special Waste Manager/Deputy Director, 608-789-7857  
[rnedrelo@lacrossecounty.org](mailto:rnedrelo@lacrossecounty.org)

## Jefferson County -- Deer Track Park Revenues



**Jefferson County**  
**Final Non-Lapsing and Carryover of Fund Balances Request**  
**For the year ending December 31, 2016**

**Department Name**

Zoning-Solid Waste Program

Business Unit	Account #	\$ Amount	Reason
7101	521219	\$ 35,000.00	Other Professional Services-Planning Balance Forward
7109	594950	\$ 186,182.64	
	1/1/2016	\$ 244,721.65	
	Rev	\$ 121,348.31	
	Exp	\$ (179,887.32)	
	12/31/2016	\$ 186,182.64	

Department Signature

Date

# TIRE RECYCLING EVENT

In conjunction with the  
2017 Clean Sweep

**Friday, April 7 • 3-5:30pm**  
**Saturday, April 8 • 8-10am**

Jefferson County Fair Park  
503 N. Jackson Avenue – Gate 3, Jefferson, WI 53549

## TIRES

*Bring your old/unused  
tires for recycling!*

### Cost

Tires less than 13 inches **\$1**  
with rims **\$3**

Car and light truck tires **\$3**  
with rims **\$5**

Ag and semi tires **\$15**  
with rims **\$25**

Tractor tires without rims only  
front **\$25** – rear **\$50**

Pay with cash or check (no credit cards)

*Please remove excess sand, stone,  
gravel, cement, bolts, wire & cable.*



For registration and more information about the events  
call (920) 674-7430  
or email [sharoneh@jeffersoncountywi.gov](mailto:sharoneh@jeffersoncountywi.gov)

## **CLEAN SWEEP EVENT**

**Household, Farm and Business  
Hazardous Waste Collection**

**Jefferson County Fair Park**

503 N. Jackson Ave., Jefferson



**Friday, April 7**

2:30-3pm Business & Farm • 3-5:30pm Residents

**Saturday, April 8**

8-10am

Registration required for all participants

**Call 920-674-7430**

**– ALSO –  
Tire Recycling!**  
(cost based on  
tire size)

Households and Farms – \$10/vehicle  
Businesses – Charged based on weight

For a list of hazardous chemicals go to

[www.jeffersoncountywi.gov/cleansweep](http://www.jeffersoncountywi.gov/cleansweep)

Farmington Pictures 11. (a)  
by Don Reese



# Farming ton Pictures

by Don Reese





JEFFERSON COUNTY TREASURER

JOHN E. JENSEN  
311 S CENTER AVENUE  
JEFFERSON, WI 53549

11.6)

DATE: 3/09/17

RECEIPT#: 107458

RECEIVED OF: ZONING

ACCOUNT NUMBER

DESCRIPTION

SOLID WASTE

7109.142010.

STATE OF WI/CLEAN SWEEP

3500.00

7109.142010.

STATE OF WI/CLEAN SWEEP 2016

18485.00

7109.421001.

STATE OF WI/CLEAN SWEEP 2017

569.25

CASH AMT: .00

CHECK AMT: 22,554.25

VENDOR: 00000000

CASHIER: 141

  
VALIDATION SIGNATURE

\*\*NOT A VALID RECEIPT UNLESS VALIDATED\*\*

RECEIPT

TOTAL PAID

22,554.25

JOHN E. JENSEN



Wisconsin Department of Agriculture, Trade and Consumer Protection  
Division of Agricultural Resource Management  
Bureau of Agrichemical Management  
PO Box 8911  
Madison WI 53708-8911  
Phone: (608) 224-4545

## Wisconsin Clean Sweep Grant Contract - Unwanted Prescription Drug Collections

(Sections 93.55 and 93.57, Wis. Stats.)

Contract Period  <b>Period through December 31, 2017</b>	DATCP Unwanted Prescription Drug Grant Amount <b>\$1,900.00</b>  Grant Recipient Contribution Amount <b>\$633.33</b>
Contact Name and Phone Number <b>Sharon Ehrhardt 920-674-7430</b>	Mailing Address <b>Jefferson County 311 S Center Ave Room 201 Jefferson, WI 53549</b>

Based upon their mutual promises and other good and valuable consideration, the Wisconsin Department of Agriculture, Trade and Consumer Protection (hereafter the "department") and Jefferson County (hereafter the "grant recipient") agree as follows:

### Contract Terms and Conditions

Under this contract, the department shall award to the grant recipient an Unwanted Prescription Drug Collection Grant in the amount indicated above. This grant is subject to the following terms and conditions:

#### A. General Terms and Conditions

- A.1 The grant funds awarded by the department shall be used to reimburse the grant recipient's direct costs listed in s. ATCP 34.04(2), Wis. Adm. Code., for the unwanted prescription drugs collection project. The project being funded by this contract must meet applicable requirements in ch. ATCP 34, Wis. Admin. Code. This contract is subject to and incorporates applicable provisions of ss. 93.55 and 93.57, Wis. Stats., ch. ATCP 34, Wis. Admin. Code, and the grant announcement issued by the department pursuant to ch. ATCP 34, Wis. Admin. Code.
- A.2 Payment of grant funds to the grant recipient shall be made after the grant recipient has evidenced that it has completed the prescription drug collection project as provided under this contract by submitting to the department the final report as specified in s. ATCP 34.18, Wis. Admin. Code. Grant award payments, less any amounts withheld because of the grant recipient's breach of this contract, 60 days after submission of final report.
- A.3 The department may withhold payment in an amount it deems appropriate if the grant recipient breaches any provision of this contract, including the failure to meet timeframes established in this contract or ch. ATCP 34, Wis. Admin. Code.
- A.4 The department shall pay only those costs provided for in the grant application solicitation announcement and those costs directly related to the project activities described and budgeted in the grant application. Upon written notice from the department, the grant recipient shall return to the department any grant funds received by the grant recipient for reimbursement of costs not directly related to the project activities described in the grant application. Funds provided under this contract may not be used, directly or indirectly, for lobbying or for illegal activities.
- A.5 The grant recipient shall safely conduct drug collection grant activities as provided in the grant solicitation announcement and as described in the applicant's proposal. These activities shall include, at a minimum, the assembling of essential partners such as law enforcement, pharmacists, health agencies, solid and hazardous waste professionals, and others as identified in the proposal to assure that collection activities are both coordinated and conducted in full compliance with local, state, and federal rules and regulations.

- A.6 The grant recipient shall collect and dispose controlled substances as provided in the RFP and as further specified in the applicant's proposal. In all regards, the grant recipient agrees to abide by state and federal statutes and regulations, to use regular law enforcement to witness the initial transfer at collection sites and then secure and transport controlled substances to an eligible witness destruction facility.
- A.7 The grant recipient shall safely perform and complete the project described in the grant recipient's approved grant application and any approved amendments to its approved grant application. The grant recipient shall provide documentation to the department of project completion, fiscal accounting and record keeping, waste collection and transportation. The grant recipient shall complete and submit a final report to the department within 60 days after the project is completed as provided in s. ATCP 34.18(1), Wis. Admin. Code and the 2017 Final Report Guidelines for Unwanted Prescription Drug Collection Grants.
- A.8 The grant recipient shall assume responsibility as a hazardous waste generator under the Federal Resource Conservation and Recovery Act for hazardous waste received in connection with the project funded by this contract. As a hazardous waste generator, the grant recipient shall comply with applicable requirements under s. 291.21, Wis. Stats., and the Federal Resource Conservation and Recovery Act. When possible, the grant recipient shall use any no-cost or low-cost disposal service offered by the Wisconsin Department of Justice or federal Drug Enforcement Administration, following all applicable requirements. The grant recipient may contract with a hazardous waste contractor licensed to accept hazardous drugs and that offers witnessed drug destruction services pursuant to the grant solicitation announcement. A signed copy of the grant recipient's hazardous waste contract shall be available for review by the department prior to commencing and throughout grant activities under this contract. By signing this contract, the grant recipient affirms the hazardous waste contract and contractor complies with s. ATCP 34.16, Wis. Admin. Code.
- A.9 The grant recipient shall indemnify and hold harmless the State of Wisconsin and all of its officers, employees, or agents from all suits, actions or claims of any character arising from the operations of the grant recipient and its subcontractors, employees and agents, in conducting any of the work contemplated under this grant agreement, including but not limited to any damages, court costs, expenses, and reasonable attorney fees, incurred by the State in defending any such suit, action or claim.
- A.10 The department may cancel this contract in whole or in part if the grant recipient violates this contract or fails to comply with applicable provisions of ss. 93.55 and 93.57, Stats or ch. ATCP 34, Wis. Admin. Code. The grant funding under this contract is contingent upon the availability of funding. If money is not available for project funding, the department may cancel this contract.
- A.11 Amendments to this contract, if any, shall be in writing, mutually agreed upon, and signed by the authorized representatives of the department and the grant recipient. The original grant contract with attachment, the approved grant application, amendments and referenced statutes and rules shall constitute the entire contract.
- A.12 The grant recipient shall have a single, organization-wide financial and compliance audit performed by a qualified independent auditor. This audit shall be performed in accordance with state single audit guidelines issued by the Wisconsin Department of Administration.
- A.13 The grant recipient shall maintain separate records for this project. Financial records shall be maintained in accordance with generally accepted accounting principles. For a period of 5 years after this contract is completed or such longer period as may be required by law, the grant recipient and its contractors shall preserve records related to this contract and make them available to the department for inspection and copying.
- A.14 In connection with the performance of work under this contract, the grant recipient agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, gender, physical conditions, developmental disability, sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation, and selection for training, including apprenticeship. Except with respect to sexual orientation, the grant recipient further agrees to take affirmative action to ensure equal employment opportunities. The grant recipient agrees to post in conspicuous places, available for employees and applicants for employment, notices setting forth the provisions of the nondiscrimination clause.
- A.15 If this contract is for an amount of fifty thousand dollars (\$50,000) or more, the grant recipient agrees to submit a written affirmative action plan to the department within 15 business days after the contract commences if an acceptable plan is not already on file with the State of Wisconsin. Grant recipients with an annual workforce of fewer than 25 employees or a municipality are exempted from this requirement. Failure to comply with the conditions of this clause may result in the grant recipient being declared an "ineligible" contractor, termination of the contract or withholding of payment.
- A.16 Neither the grant recipient nor its employees or agents are employees or agents of the department for any purpose, including worker's compensation.

- A.17 This contract shall take effect when signed by both parties and shall end December 31, 2017 or 30 days after either party notifies the other in writing of its desire to terminate this contract, whichever date comes first. This contract replaces any previous contracts between the department and the grant recipient for an unwanted prescription drug grant authorized under ss. 93.55 and 93.57, Stats.

**B. Additional Terms and Conditions for This Contract**

- B.1 The grant recipient shall provide not less than 25% of the total project costs as a grant recipient contribution amount and as provided in s. ATCP 34.04(5), Wis. Admin. Code. The dollar value of the grant recipient contributions shall be reported as part of the documentation required to receive payment from the department. The amount and the manner of the application of the grant recipient's contributions shall be made in compliance with applicable provisions of the RFP and shall conform to the distribution plan specified in the applicant's proposal.
- B.2 After the department approves the grant recipient's final report, the grant recipient shall pay the hazardous waste contractor the amounts due and owing under the grant recipient's hazardous waste contract for the hazardous waste contractor's charges that are to be reimbursed to the grant recipient under this project.
- B.3 The person who signs this contract on behalf of the grant recipient is authorized to and does commit the grant recipient to the terms and conditions of this contract.

To execute this contract, you are required to attach your electronic signature below. By checking the box indicating your agreement, typing your name in the designated box and entering the date, you are signing this grant contract for the entity you are authorized to represent. This electronic signature will become part of this contract, and it has the same force and effect, pursuant to Chapter 137 of the Wisconsin Statutes, as a non-electronic signature.

**State of Wisconsin Department of Agriculture,  
Trade and Consumer Protection (DATCP)**

☒ I agree on behalf of DATCP to the terms of this contract.

Please enter your name:                      Date  
(mm/dd/yyyy):

John Petty

01/27/2017

John Petty Administrator, ARM Division  
on behalf of Secretary Ben Brancel, DATCP

**Jefferson County**

☒ I agree on behalf of the Jefferson County to the terms of this contract.

Name: (Please enter                      Date:  
your name below.)                      (mm/dd/yyyy):

Sharon C. Ehrhardt

1/27/2017

Title (Please enter title below.)

Solid Waste/Clean Sweep Specialist



Wisconsin Department of Agriculture, Trade and Consumer Protection  
 Division of Agricultural Resource Management  
 Bureau of Agrichemical Management  
 PO Box 8911  
 Madison WI 53708-8911  
 Phone: (608) 224-4545

## Wisconsin Clean Sweep Grant Contract – HHW and Ag Collections

(Sections 93.55 and 93.57, Wis. Stats.)

Contract Period  <b>Period through 12/31/17</b>	DATCP Ag. Grant Amount <b>\$4,130.00</b>  Grant Recipient Contribution Amount <b>\$1,376.67</b>	DATCP HHW Grant Amount <b>\$10,500.00</b>  Grant Recipient Contribution Amount <b>\$3,500.00</b>
Contact Name and Phone Number <b>Sharon Ehrhardt 920-674-7430</b>	Mailing Address <b>Jefferson County 311 S Center Ave Jefferson, WI 53549</b>	

Based upon their mutual promises and other good and valuable consideration, the Wisconsin Department of Agriculture, Trade and Consumer Protection (hereafter the "department") and Jefferson County (hereafter the "grant recipient") agree as follows:

### Contract Terms and Conditions

Under this contract, the department awards the grant recipient a Clean Sweep grant in the amount indicated above. This grant is subject to the following terms and conditions:

#### A. General Terms and Conditions

- A.1 The grant funds awarded by the department are to be used to reimburse the grant recipient's direct costs listed in s. ATCP 34.04(2), Wis. Admin. Code, for the agricultural chemical and container collection and/or household hazardous waste collection project, including those direct costs listed in s. ATCP 34.04(2), Wis. Admin. Code. The project being funded by this contract must meet applicable requirements in ch. ATCP 34, Wis. Admin. Code. This contract is subject to and incorporates applicable provisions of ss. 93.55, and 93.57 Stats; ch. ATCP 34, Wis. Admin. Code, and the grant announcement issued by the department pursuant to ch. ATCP 34, Wis. Admin. Code.
- A.2 Except as otherwise provided in section B, payment of grant funds to the grant recipient shall be made only after the grant recipient has completed all activities described in the approved grant application and submitted the final report required under s. ATCP 34.18, Wis. Admin. Code, to the department. Grant award payments, less any amounts withheld because of the grant recipient's breach of this contract, shall be made 60 days after submission of final report.
- A.3 The department may withhold paying funds in any amount it deems appropriate if the grant recipient breaches any provision of this contract, including the failure to meet timeframes established in this contract or ch. ATCP 34, Wis. Admin. Code.
- A.4 The department shall not pay any grant funds to the grant recipient for reimbursement of costs incurred for collecting or in disposing of the items listed in s. ATCP 34.04(3), Wis. Admin. Code, or for reimbursement of costs not directly related to the project activities described in the grant application. Upon written notice from the department, the grant recipient shall return to the department any grant funds received by the grant recipient for reimbursement of costs not directly related to the project activities described in the grant application. Funds provided under this contract may not be used, directly or indirectly, for lobbying or for illegal activities.
- A.5 The grant recipient shall safely perform and complete the project described in the grant recipient's approved grant application and any approved amendments to its approved grant application. Tasks required for successful project completion include participation in planning meetings, collection site selection, project management, fiscal accounting and record keeping, an organized public relations campaign, site walk-throughs, pre-registration for VSQGs, waste collection and transportation, and making necessary operational adjustments. The grant recipient shall complete and submit a final report to the department within 60 days after the project is completed as provided in s. ATCP 34.18, Wis. Admin. Code and the 2017 Final Report Guidelines for Agricultural and Household Hazardous Waste Grants.

- A.6 The grant recipient shall assume responsibility as a hazardous waste generator under the Federal Resource Conservation and Recovery Act for hazardous waste received in connection with the project funded by this contract. As a hazardous waste generator, the grant recipient shall comply with applicable requirements under s. 291.21, Stats., and the Federal Resource Conservation and Recovery Act. The grant recipient shall contract with a hazardous waste contractor as provided in s. ATP 34.16, Wis. Admin. Code. A signed copy of the grant recipient's hazardous waste contract shall be available for review by the department prior to commencing and throughout grant activities under this contract. By signing this contract, the grant recipient affirms the hazardous waste contract and contractor complies with s. ATP 34.16, Wis. Admin. Code, and the corresponding pricing schedule must be provided to the department before January 31, 2017.
- A.7 The grant recipient shall indemnify and hold harmless the State of Wisconsin and all of its officers, employees, or agents from all suits, actions or claims of any character arising from the operations of the grant recipient and its subcontractors, employees and agents, in conducting any of the work contemplated under this grant agreement, including but not limited to any damages, court costs, expenses, and reasonable attorney fees, incurred by the State in defending any such suit, action or claim.
- A.8 The department may cancel this contract in whole or in part if the grant recipient violates this contract or fails to comply with applicable provisions of ss. 93.55 and 93.57 Stats. or ch. ATP 34, Wis. Admin. Code. The grant funding under this contract is contingent upon the availability of funding. If money is not available for project funding, the department may cancel this contract.
- A.9 Amendments to this contract, if any, shall be in writing, mutually agreed upon by the department and the grant recipient, and signed by the authorized representative of the department and the grant recipient. The original grant contract, the approved grant application, amendments and referenced statutes and rules shall constitute the entire contract.
- A.10 The grant recipient shall have a single, organization-wide financial and compliance audit performed by a qualified independent auditor. This audit shall be performed in accordance with state single audit guidelines issued by the Wisconsin Department of Administration. The amount of the payment must be reported under non-major state program in the Federal and State Financial Assistance Single Audit Report (State I.D.#115.04 Agricultural Clean Sweep). The department may have an additional audit performed of the grant recipient's use of this grant contract funding.
- A.11 The grant recipient shall maintain separate records for this project. Financial records shall be maintained in accordance with generally accepted accounting principles. For a period of 5 years after this contract is completed or such longer period as may be required by law, the grant recipient and its contractors shall preserve records related to this contract and make them available to the department for inspection and copying.
- A.12 In connection with the performance of work under this contract, the grant recipient agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, gender, physical conditions, developmental disability, sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation, and selection for training, including apprenticeship. Except with respect to sexual orientation, the grant recipient further agrees to take affirmative action to ensure equal employment opportunities. The grant recipient agrees to post in conspicuous places, available for employees and applicants for employment, notices setting forth the provisions of the nondiscrimination clause.
- A.13 If this contract is for an amount of fifty thousand dollars (\$50,000) or more, the grant recipient agrees to submit a written affirmative action plan to the department within 15 business days after the contract commences if an acceptable plan is not already on file with the State of Wisconsin. Grant recipients with an annual workforce of fewer than 25 employees or are a municipality are exempted from this requirement. Failure to comply with the conditions of this clause may result in the grant recipient being declared an "ineligible" contractor, termination of the contract or withholding of payment.
- A.14 Neither the grant recipient nor its employees or agents are employees or agents of the department for any purpose including worker's compensation.
- A.15 This contract shall take effect when signed by both parties, and shall end December 31, 2017, or 30 days after either party notifies the other in writing of its desire to terminate this contract. This contract replaces any previous contracts between the department and the grant recipient for the ss. 93.55 and 93.57, Stats. program.

B. Additional Terms and Conditions for This Contract

- B.1 The grant recipient shall fund a portion of the grant recipient project by providing a contribution in accordance with the provisions of s. ATP 34.04(5), Wis. Admin. Code. The total dollar value of the contribution shall be a minimum of 25% of the final total project cost. The dollar value amounts shall be reported on reimbursement documents.

- B.2 The grant recipient shall pay the hazardous waste contractor the amounts due and owing under the grant recipient's hazardous waste contract for the hazardous waste contractor's incurred costs that are to be reimbursed to the grant recipient under this project.
- B.3 For permanent collection projects, one or more partial grant fund payments may be provided during the permanent collection project. An interim report containing interim information of the type required under s. ATCP 34.18, Wis. Admin. Code, may be required before any partial payment is made.
- B.4 From the contracted funding, up to 50% of a grant recipient's cost to collect and dispose of agricultural pesticides and containers received from very small quantity generators (VSQGs), as defined in s. ATCP 34.02(18), Wis. Admin. Code, who are not agricultural producers, may be reimbursed provided that the requirements of ss. ATCP 34.04(6) and 34.14, Wis. Admin. Code, have been satisfied. The reimbursement percentage shall not exceed 50% of the total cost of the collection from VSQGs unless the administrator of the department's agricultural resource management division approves a higher percentage rate.
- B.5 A county that receives grant funds for both a farm chemical waste collection project and a household waste collection project may reallocate up to 50% of either project's grant funding to the other project based on unanticipated changes in demand for collection services in either project. Reallocation of funds is prohibited if the reallocation results in a shortage of funds for that project. Documentation for the amount of the transfer and the reasons for the transfer of funds must be provided in the final report.
- B.6 The person who signs this contract on behalf of the grant recipient is authorized to and does commit the grant recipient to the terms and conditions of this contract.

To execute this contract, you are required to attach your electronic signature below. By checking the box indicating your agreement, typing your name in the designated box and entering the date, you are signing this grant contract for the entity you are authorized to represent. This electronic signature will become part of this contract, and it has the same force and effect, pursuant to Chapter 137 of the Wisconsin Statutes, as a non-electronic signature.

**State of Wisconsin Department of Agriculture,  
Trade and Consumer Protection (DATCP)**

☒ I agree on behalf of DATCP to the terms of this contract.

Please enter your  
name:

Date  
(mm/dd/yyyy):

John Petty

01/27/2017

John Petty Administrator, ARM Division  
on behalf of Secretary Ben Brancel, DATCP

**Jefferson County**

☒ I agree on behalf of Jefferson County to the terms of this contract.

Name: (Please enter  
your name below.)

Date:  
(mm/dd/yyyy):

Sharon C. Ehrhardt

1-27-2017

Title (Please enter title below.)

Solid Waste/Clean Sweep Specialist



State of Wisconsin  
Governor Scott Walker

**Department of Agriculture, Trade and Consumer Protection**  
Ben Brancel, Secretary

11.66)

March 6, 2017

Sharon Ehrhardt  
Jefferson County Planning and Zoning  
311 S Center Ave., Room 201  
Jefferson, WI 53549

Dear Sharon,

The Department of Agriculture, Trade & Consumer Protection has reviewed your Wisconsin Clean Sweep grant final report and encloses a check for \$19,054.25 to cover the eligible reimbursable expenses under your agricultural and household hazardous waste grant. This also includes \$569.25 for the 50% agricultural waste subsidy. The second check for \$3,500.00 is to cover the eligible reimbursable expenses for the unwanted prescription drug grants. The total funds are \$22,554.25.

On behalf of the department and the Clean Sweep program, we sincerely appreciate your commitment to protecting public health and the environment by collecting and disposing of unwanted agricultural and household hazardous waste from the community as well as unwanted prescription drugs.

Sincerely,

Jane Hewston Larson  
Clean Sweep and Worker Protection Specialist  
Wisconsin Department of Agriculture, Trade & Consumer Protection  
Office: 608/224-4545  
[jane.larson@wisconsin.gov](mailto:jane.larson@wisconsin.gov)  
<http://datcp.wi.gov>

Enclosure



*Agriculture generates \$88 billion for Wisconsin*

2811 Agriculture Drive • PO Box 8911 • Madison, WI 53708-8911 • [Wisconsin.gov](http://Wisconsin.gov)

An equal opportunity employer

## State of Wisconsin

44275461

Check Date: 3/3/2017

Supplier Number: 0000071920

Check No: 1000509300

HC: AP

AP Unit	Agency	Invoice Number	Invoice Date	Voucher ID	Paid Amount
11500	Dept of Ag, Trade & Cons Prot WI Clean Sweep Prescription Drug event 2016	ARMCLNSWPJeffersonPrDr	1/17/2017	00019247	\$3,500.00

MAR 9 2017

QUESTIONS? Contact wivendors@wi.gov or 608-264-6600 with check and amt

Check Number	Date	Total Paid Amount
1000509300	3/3/2017	\$3,500.00

1000509300

Dept of Administration - State Controller  
PO Box 7932  
Madison WI 53707-7932

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State of Wisconsin  
General Operations

1000509300

US Bank, Milwaukee N.A. 12-2/750

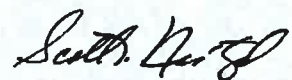
Void one year after date  
March 3, 2017

Pay to the order of: JEFFERSON COUNTY

Pay Exactly: \*\*\*\*THREE THOUSAND FIVE HUNDRED AND XX/100 DOLLAR

\$ \*\*\* 3,500.00

001582  
JEFFERSON COUNTY  
311 SOUTH CENTER AVENUE  
JEFFERSON WI 53549-1701



Secretary of Administration



State Treasurer

44275461

DOCUMENT CONTAINS WATERMARK - HOLD AT AN ANGLE TO VIEW

⑈ 1000509300 ⑈ ⑆ 075000022⑆ 182380581401⑈

## State of Wisconsin

44275462

Check Date: 3/3/2017		Supplier Number: 0000071920		Check No: 1000509301		HC: AP
AP Unit	Agency	Invoice Number		Invoice Date	Voucher ID	Paid Amount
11500	Dept of Ag, Trade & Cons Prot WI Clean Sweep Ag/HHW event 2016	ARMCLNSWPJeffersonAg/HHW		1/17/2017	00019250	\$19,054.25
QUESTIONS? Contact wivendors@wi.gov or 608-264-6600 with check and amt						
Check Number		Date		Total Paid Amount		
1000509301		3/3/2017		\$19,054.25		

1000509301  
 Dept of Administration - State Controller  
 PO Box 7932  
 Madison WI 53707-7932

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State of Wisconsin  
 General Operations

1000509301

US Bank, Milwaukee N.A. 12-2/750

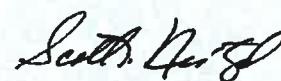
Void one year after date  
 March 3, 2017

\$ \*\*\* 19,054.25

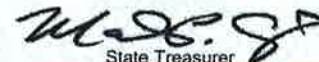
Pay to the order of: JEFFERSON COUNTY

Pay Exactly: \*\*\*\*NINETEEN THOUSAND FIFTY-FOUR AND 25/100 DOLLAR

001583  
 JEFFERSON COUNTY  
 311 SOUTH CENTER AVENUE  
 JEFFERSON WI 53549-1701



Secretary of Administration



State Treasurer

44275462

DOCUMENT CONTAINS WATERMARK - HOLD AT AN ANGLE TO VIEW

⑈ 1000509301 ⑈ ⑆ 075000022⑆ 18238058140 ⑈



15 (a)

# Jefferson County

**ZONING AND SANITATION DEPARTMENT**  
COURTHOUSE, 311 S. CENTER AVENUE, JEFFERSON, WI 53549  
ROOM 201 PHONE 920-674-7430 FAX 920-674-7525



## **Solid Waste/Air Quality Committee News Release**

Contact: Sharon Ehrhardt, Jefferson County Solid Waste/Clean Sweep Specialist  
Phone: (920) 674-7430 Email: [sharonch@jeffersoncountywi.gov](mailto:sharonch@jeffersoncountywi.gov)

In preparation for the upcoming public educational meetings regarding the heroin epidemic affecting our area, the Jefferson County Solid Waste Committee wanted to inform and remind the public about the availability and location of drug drop boxes in the County for the proper disposal of prescription drugs, for example opioids, and other medications.

It is important to note that the reason for collection and proper disposal of drugs and medications is two-fold. First, by removing these drugs from your households, you reduce the likelihood of family members using these prescriptions in an unhealthy way which can lead to addictions and further use of illicit drugs such as heroin. Secondly, these drugs should never be placed in the trash, flushed down the toilet or poured down any drain due to the fact that they are not removed by landfills, sewage treatment plants or septic systems, which then introduces these chemicals into our ground and surface water supplies.

Since 2008, Jefferson County residents have had an easy and convenient way of prescription drug and medication disposal. It first started with drug collections at our Clean Sweep events. Then, in 2011, by the direction of the Solid Waste Committee and Sheriff Paul Milbrath, the first drug drop box container for public use became available at the Jefferson County Sheriff's Office. From 2011-2016, eight more drug drop boxes were established at local police departments. Since the inception of the drug drop boxes, Jefferson County has removed over 9,292 pounds of non-controlled and controlled prescriptions and medications and had them properly disposed of at a licensed facility, thereby keeping them out of the environment and water supply as well as out of the hands of children and adults who may fall victim to overdose or addiction.

Drug drop box sites are located at the Jefferson County Sheriff's Office, Police Departments in the cities of Watertown, Lake Mills, Fort Atkinson, Jefferson and Whitewater; the villages of Waterloo, and Palmyra; and UW-Whitewater Police Department. The drop boxes were the idea of Solid Waste Committee Chairman Don Reese, and have been manufactured and donated by JWR, of Johnson Creek, and have also been supported and funded through grants from the State of Wisconsin and many local businesses, citizens, and local Townships, Municipalities, and civic organizations.

Proper disposal of these drugs and medications is not the answer to all the problems associated with abuse of opioids and other medications, but it is an important tool to do all we can in this fight. More information regarding the locations and hours for the individual drug drop off sites is available at the Jefferson County Solid Waste webpage at [www.jeffersoncountywi.gov/cleansweep](http://www.jeffersoncountywi.gov/cleansweep) or by contacting Sharon Ehrhardt at 920-674-7430.



FEB 14 2017

# Medication & Prescription Drug Disposal

**Don't Toss in your Trash! Don't Dump down the Drain! Don't Flush!**

Dispose of all Pills, Inhalers, Ointments, Creams and Liquids properly!



## ACCEPTED DRUGS:

Unused prescriptions, over the counter medications, vitamins and veterinary/pet medicines

Recycle empty containers!



Empty all pill type medications into sandwich size, sealable bags.

Keep liquids and ointments in original containers and place in plastic bags or tape the caps shut.



## Locations of Drug Drop-Off Sites:

### Jefferson County Sheriff's Department

Jail Lobby

411 S. Center Avenue, Jefferson, WI

Open every day-24 hours a day



### Waterloo Police Department

136 N. Monroe Street, Waterloo, WI

Open Monday-Friday from 7:00 a.m. to 3:30 p.m.

### Watertown Police Department

106 Jones Street, Watertown, WI

Open every day-24 hours a day

### Lake Mills Police Department

200A Water Street, Lake Mills, WI

Open Monday-Friday from 7:00 a.m. to 5:00 p.m.

### Fort Atkinson Police Department

101 S. Water West, Fort Atkinson, WI

Open every day-24 hours a day

### Jefferson Police Department

425 Collins Road, Jefferson, WI

Open Monday-Friday from 7:00 a.m. to 11:00 p.m.

### Palmyra Police Department

126 N. First Street, Palmyra, WI

Open Mondays & Thursdays from 9:00 a.m. to 3:00 p.m.

### Whitewater Police Department

312 W. Whitewater Street, Whitewater, WI

Open every day-24 hours a day

### UW-Whitewater Police Department

Goodhue Hall—Lobby of UW-Whitewater Police Services

734 W. Starin Road, Whitewater, WI

Open every day-24 hours a day

Sharps/Needles/Epi-pens/Syringes should be placed in a rigid container and taken to one of the following locations:

Jefferson County Health Department  
1541 Annex Road, Jefferson, WI

or

Watertown Public Health Department  
515 S. First Street, Watertown, WI

Mercury Thermometers should be taken to a Clean Sweep Event

For more information about Jefferson County Drug Collections or to make a Clean Sweep appointment, please contact:

Sharon Ehrhardt

Jefferson County Clean Sweep Specialist  
311 S. Center Ave., Rm 201, Jefferson, WI 53549  
Phone: (920) 674-7430

[www.jeffersoncountywi.gov/cleansweep](http://www.jeffersoncountywi.gov/cleansweep)  
or email: [sharoneh@jeffersoncountywi.gov](mailto:sharoneh@jeffersoncountywi.gov)