

**Jefferson County Land & Water Conservation Committee Agenda  
"Working Together to Protect & Enhance the Environment"**

**Jefferson County Courthouse  
311 S Center Ave, Rm 112  
Jefferson, WI 53549-1701**

**Wednesday, May 17, 2017 @ 8:00 am**

**Committee Members: Matthew Foelker (Chair), Ed Morse (Vice Chair), Peter Hartz (Secretary), Gregg Patrick (Member), Lloyd Zastrow (Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Public Member)**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the May Agenda
5. Approval of the April 19, 2017 Meeting Minutes
6. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) May 2017 Report
7. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Natural Resources Conservation Service (NRCS) Report
9. Discussion and Possible Action on a Master DATCP Contract That Will Cover 2017 and Future Allocations
10. Discussion on LWCD Annual Tree Sale Report
11. Discussion on Hoard's Dairyman Pit
12. Discussion on LWCD Directors May 2017 Report
13. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
14. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP
15. Review of the Monthly Financial Report (March)
16. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE) Applications
17. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
18. Jefferson County Dairy Breakfast (May 20, 2017 @ Jefferson County Fair Grounds)
19. Discussion on Items for the Next Agenda
20. Next Scheduled Meeting:
  - June 21, 2017 @ 8:00 am in Room 112
21. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

## Land & Water Conservation Committee Minutes April 19, 2017

**1. Call to Order:**

The monthly meeting was called to order by Matt Foelker at 8:05 am. Committee members Matthew Foelker (Chair), Ed Morse (Vice Chair) (@ 8:25), Peter Hartz (Secretary), Gregg Patrick (Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Public Member) were present. Also in attendance were Mark Watkins, Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; and Nancy Lannert, LWCD; and Kathy Turner, Natural Resource Conservation Service (NRCS). Lloyd Zastrow (Member) was excused.

**2. Roll Call (Establish a Quorum):**

A quorum was established.

**3. Certification of Compliance with the Open Meetings Law:**

It was determined that the committee was in compliance with the Open Meetings Law.

**4. Approval of the April Agenda:**

The April agenda was reviewed by the committee members. No changes were proposed.

**5. Approval of the March 15, 2017 Meeting Minutes:**

Frank Anfang made a motion to approve the March 15, 2017 meeting minutes *as amended*, Gregg Patrick seconded. Motion carried 5/0.

**6. Communications:**

- Department of Agriculture, Trade & Consumer Protection (DATCP) April 2017 Report. See attached.
- Mark Watkins will continue to request a visit from DNR to discuss a variety of items, i.e. permits and personnel contact concerns.

**7. Public Comment:**

Anita Martin, from Lake Mills, voiced her concerns with Item #9 in regard to the avian flu and whether or not there would be special measures taken to insure clean donations.

**8. Natural Resources Conservation Service (NRCS) Report:**

Kathy Turner gave an update on Natural Resources Conservation Service (NRCS). NRCS is currently checking compliance with USDA Standards, ongoing participation in a variety of programs, and soil erosion.

**9. Discussion and Possible Action on Participation in a Turkey Donation Program with USDA Wildlife Services:**

See attached. Gregg Patrick made a motion to participate in the Turkey Donation Program, Frank Anfang seconded. Motion carried 5/0.

**10. Discussion And Possible Action on Tree Trimming or Removal on Jefferson County Farm:**

Mark Watkins spoke to the committee in regard to possible tree trimming needed on the County Farm. An apartment complex that shares a property line with the farm is asking us to trim or remove some trees that are encroaching on their property. The County Surveyor can mark the property lines for further consideration. Frank Anfang made a motion to have a property inspection done before any work is done, Gregg Patrick seconded. Motion carried 6/0.

**11. Discussion and Possible Action on Potters Field Maintenance Recommendations for 2017:**

Nancy Lannert discussed the recommended repairs to the Potters Field. See attached. The Solid Waste department is also donating a bench made from recycled materials. Ed Morse mentioned the possibility of a designation of the Potter's Field with the Historical Society plaque. Gregg Patrick made a motion to accept the repairs as listed, Margaret Burlingham seconded. Motion carried 6/0.

- 12. Discussion on Hoard's Dairyman Pit:**  
Nothing new to report at this time. The waste facility remains empty and idle.
- 13. Discussion on LWCD Director's Report:**  
Mark Watkins discussed the LWCD Director's Report. See attached. The report was well received. Mark Watkins will continue to include the report in the meetings going forward.
- 14. Discussion on 2017 Farmland Preservation Program Required Field Inspections:**  
Nancy Lannert spoke about Annual Spot Check. This year the NE quadrant of the county will be inspected. Postcards are sent to all of the farmers in the NE quadrant to make them aware of our presence for annual spot check purposes.
- 15. Discussion on 2017 New Conservation Standards for Farmland Preservation Program (FPP):**  
Nancy Lannert discussed 3 new conservation standards for FPP introduced this year with a 12/2018 deadline; cropland setback, pastures included in nutrient management plans, and no significant discharge of process wastewater to waters of the state. These requirements are now listed on the Annual Certification form.
- 16. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP):**  
There were no notices at this time.
- 17. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP:**  
Steven & Theresa Schluter  
  
Gregg Patrick made a motion to accept the notice, Frank Anfang seconded. Motion carried 6/0.
- 18. Review of the Monthly Financial Report (January/February):**  
The most recent statement of revenues and expenditures (January/February) was distributed. See attached.
- 19. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE) Applications:**  
There are no new applications this time. Margaret Burlingham spoke to the committee in regard to announcing a 90 day easement application period starting in August and advertised at the County Fair. The Food, Land & Water Project Committee are working on ideas for advertising the program also.
- 20. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements:**  
Mark Watkins informed the committee that the baseline documents have been completed and everything is up to date.
- 21. Discussion on the 4<sup>th</sup> Grade Farm Tour**  
Margaret Burlingham will attend the 4<sup>th</sup> Grade Farm Tour hosted by Ron Kutz May 3, 2017.
- 22. Discussion on Items for the Next Agenda:**  
Possible agenda items include: Items 6, 8, 12, 13, 16-20, Jefferson County Dairy Breakfast (May 20, 2017 @ Fair Grounds)
- 23. Next Scheduled Meeting:**
  - May 17, 2017 @ 8:00 in Room 112
- 24. Adjournment**  
Frank Anfang made a motion to adjourn at 9:20 am, Margaret Burlingham seconded. Motion carried 6/0.

## DATCP REPORT

May 2017

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### **Soil and Water Resource Management Grants**

- The 2018 SWRM grant application review report was e-mailed to the counties on May 1<sup>st</sup> to verify application data that was submitted to DATCP.
- Counties will be receiving a master contract that will cover 2017 and future allocations. Counties must designate a person to receive notices under the contract, and a logical candidate is the county conservationists.

### **Land and Water Conservation Board (LWCB) and Land and Water Resource Management (LWRM) Plans**

- Thank you to all 72 counties for submitting the annual work plans by the April 17th deadline.
- The LWCB will next meet on June 6<sup>th</sup>. The Board will consider subcommittee recommendations on changes to the process for conducting five year reviews and 10 year approvals of LWRM plans.

### **Producer-Led Watershed Protection Grants (PLWPG)**

- The [April news update](#)<sup>1</sup> includes a recap of The Farmers of Barron County watershed conference, a profile of the Horse Creek Farmer-Led Watershed Council and important information to know regarding nutrient management in Wisconsin.
- Final ATCP 52 rule documents were submitted to the Legislative Reference Bureau the first week of May. The permanent rule is anticipated to become effective on June 1, 2017.

### **Conservation Engineering and Drainage**

- DATCP continues to work with DNR, NRCS and the County Tech Committee to prepare a guidance document that will address methodology for assisting in determining a significant discharge from feedlots, feed storages, and milkhouse waste. The purpose of the document is to provide structure for consistency statewide when reviewing and evaluating direct discharges from such facilities to waters of the state and direct conduits to groundwater.
- Two-day trainings on evaluating feedlot and milkhouse waste discharges will be held at three locations around the state in May: May 9-10 in Jefferson County, May 23-24 in Vernon County and May 31-June 1 in Portage county. Contact your area engineering staff for more details.
- DATCP has prepared a fiscal estimate for proposed drainage legislation ([2017 Senate Bill 177](#)<sup>2</sup> and [2017 Assembly Bill 246](#)<sup>3</sup>) that will facilitate district clean outs and make other changes in the law.

### **Farmland Preservation Program**

- The Lafayette County Farmland Preservation Plan was certified.
- The department signed 15 farmland preservation agreements so far this year. If you'd like the department to send postcards to landowners within AEAs to remind them of their eligibility to sign agreements with the state, please contact [Natalie.Cotter@wisconsin.gov](mailto:Natalie.Cotter@wisconsin.gov).
- Please contact [DATCPWorkingLands@wisconsin.gov](mailto:DATCPWorkingLands@wisconsin.gov) if you are interested in any outreach for developing Farmland Preservation Plans, Farmland Preservation zoning ordinances or Farmland Preservation agreements.

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<sup>1</sup> <https://datcp.wi.gov/Documents/ENewsUpdateApril.pdf>

<sup>2</sup> <http://docs.legis.wisconsin.gov/2017/proposals/reg/sen/bill/sb177>

<sup>3</sup> <http://docs.legis.wisconsin.gov/2017/proposals/reg/asm/bill/ab246>

- If you are using the access database developed by DATCP for tracking CoC numbers and need any updates or additional reports incorporated, please contact [Katy.Vosburg@wisconsin.gov](mailto:Katy.Vosburg@wisconsin.gov)
- Petitions for Agricultural Enterprise Areas are now being accepted. Petition materials, including instructions and forms, are available on our [website](#).<sup>4</sup> Completed petitions will be due in early June 2017. Petitions must be completed jointly by local landowners and local government officials. Petitioners should notify Natalie Cotter at [natalie.cotter@wisconsin.gov](mailto:natalie.cotter@wisconsin.gov) of their intent to apply, and to receive announcements of upcoming workshops and webinars to assist with petition development.

### **Nutrient Management**

- Fourteen applications were received for 2018 Nutrient Management Farmer Education (NMFE) Grants for a total of \$193,891 in requests.

### **ATCP 50, Soil and Water Resource Management**

- The final draft of ATCP 50 will be presented for approval to the DATCP Board at the May 25th meeting.
- A guidance document was developed for counties to help with administering the changes in ATCP 50 related to the increased cost-share rate for NM planning. This document is available on the SWRM website found [here](#).<sup>5</sup>

### **Conservation Reserve Enhancement Program (CREP)**

- The updated state CREP Agreement (LWR-283) form and instructions sheet is now available on the DATCP CREP website.<sup>6</sup> All CREP agreements that have associated CRP-1 start dates of 3/1/2017 or later are required to use the updated state CREP form.
- Interested in a local CREP training on CREP basics, county CREP responsibilities, and available tools? Contact Brian Loeffelholz, [Brian.Loeffelholz@wisconsin.gov](mailto:Brian.Loeffelholz@wisconsin.gov), to set one up or if you have other CREP-related questions.

### **Agricultural Impacts Statements (AIS)**

- The [WisDOT USH 12: CTH C to Waterbury Road](#)<sup>7</sup> (Sauk County) Agricultural Impact Statement was published in April 2017.

### **Other**

- DATCP has entered into a cooperative agreement with NRCS and DATCP to establish a Door-Kewaunee Watershed Demonstration Farm Network. DATCP will subcontract with Peninsula Pride Farms which has four farms that have volunteered to serve as demo farms under this 3-year agreement. This project will attempt to closely mirror the successful efforts of the Lower Fox Demonstration Farm Network that Brown County has been highly engaged in. For more information, visit our [webpage](#).<sup>8</sup>

<sup>4</sup> [https://datcp.wi.gov/Pages/Programs\\_Services/AEAPetitionInfo.aspx](https://datcp.wi.gov/Pages/Programs_Services/AEAPetitionInfo.aspx)

<sup>5</sup> <https://datcp.wi.gov/Documents/ATCP50NMCostShareChanges.pdf>

<sup>6</sup> [https://datcp.wi.gov/Pages/Programs\\_Services/CREPCounties.aspx](https://datcp.wi.gov/Pages/Programs_Services/CREPCounties.aspx)

<sup>7</sup> <https://datcp.wi.gov/Documents/AIS Cty C Waterbury Rd Statement.pdf>

<sup>8</sup> [https://datcp.wi.gov/Pages/Programs\\_Services/DemoFarms.aspx](https://datcp.wi.gov/Pages/Programs_Services/DemoFarms.aspx)

Jefferson County  
Land & Water Conservation Totals

Date Ran 4/21/2017  
Period 3  
Year 2017

Business Unit	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
7001 Land & Water	Revenue	(38,438.33)	(48,227.92)	(107,484.32)	(144,683.75)	37,199.43	(578,735.00)	(471,250.68)	18.57%
	Expenditures	46,733.05	48,227.92	140,818.30	144,683.75	(3,865.45)	578,735.00	437,916.70	24.33%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>8,294.72</b>	<b>(0.00)</b>	<b>33,333.98</b>	<b>-</b>	<b>33,333.98</b>	<b>-</b>	<b>(33,333.98)</b>	<b>0.00%</b>
7002 Wild Life Crop	Revenue	(1,992.08)	(1,666.67)	(1,992.08)	(5,000.00)	3,007.92	(20,000.00)	(18,007.92)	9.96%
	Expenditures	304.85	1,666.67	3,716.93	5,000.00	(1,283.07)	20,000.00	16,283.07	18.58%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>(1,687.23)</b>	<b>-</b>	<b>1,724.85</b>	<b>-</b>	<b>1,724.85</b>	<b>-</b>	<b>(1,724.85)</b>	<b>0.00%</b>
7007 Nutrient Manage	Revenue	-	(20.83)	(120.00)	(62.50)	(57.50)	(250.00)	(130.00)	0.48
	Expenditures	-	20.83	11.94	62.50	(50.56)	250.00	238.06	0.05
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>(108.06)</b>	<b>-</b>	<b>(108.06)</b>	<b>-</b>	<b>108.06</b>	<b>-</b>
7008 County Cost Share	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
7009 Hope Lake	Revenue	-	(833.33)	(1,331.90)	(2,500.00)	1,168.10	(10,000.00)	(8,668.10)	13.32%
	Expenditures	-	833.33	-	2,500.00	(2,500.00)	10,000.00	10,000.00	0.00%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>(0.00)</b>	<b>(1,331.90)</b>	<b>-</b>	<b>(1,331.90)</b>	<b>-</b>	<b>1,331.90</b>	<b>0.00%</b>
7010 Resources	Revenue	-	(4,083.33)	-	(12,250.00)	12,250.00	(49,000.00)	(49,000.00)	0.00%
	Expenditures	-	4,083.33	-	12,250.00	(12,250.00)	49,000.00	49,000.00	0.00%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>0.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
7011 Non Metallic	Revenue	942.91	(40.42)	2,828.73	(121.25)	2,949.98	(485.00)	(3,313.73)	-583.24%
	Expenditures	0.99	40.42	9.86	121.25	(111.39)	485.00	475.14	2.03%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>943.90</b>	<b>(0.00)</b>	<b>2,838.59</b>	<b>-</b>	<b>2,838.59</b>	<b>-</b>	<b>(2,838.59)</b>	<b>0.00%</b>
7012 Mud Lake	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
7013 Rome Ponds	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
7014 Gypsy Moth Program	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
7016 Southern Area	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
7019 Farmland Preservation	Revenue	(87.90)	(33.33)	(240.37)	(100.00)	(140.37)	(400.00)	(159.63)	0.60
	Expenditures	12.58	10,353.19	54.15	31,059.58	(31,005.43)	124,238.31	124,184.16	0.00
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>(75.32)</b>	<b>10,319.86</b>	<b>(186.22)</b>	<b>30,959.58</b>	<b>(31,145.80)</b>	<b>123,838.31</b>	<b>124,024.53</b>	<b>-</b>
7020 County Farm	Revenue	(44,202.75)	(166.08)	(26,920.25)	(498.25)	(26,422.00)	(1,993.00)	24,927.25	1350.74%
	Expenditures	20.79	166.08	99.52	498.25	(398.73)	1,993.00	1,893.48	4.99%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>(44,181.96)</b>	<b>(0.00)</b>	<b>(26,820.73)</b>	<b>-</b>	<b>(26,820.73)</b>	<b>-</b>	<b>26,820.73</b>	<b>0.00%</b>
Total All Business Units	Revenue	(83,778.15)	(55,071.92)	(135,260.19)	(165,215.75)	29,955.56	(660,863.00)	(525,602.81)	#DIV/0!
	Expenditures	47,072.26	65,391.78	144,710.70	196,175.33	(51,464.63)	784,701.31	639,990.61	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Grand Total Land Conservation</b>		<b>(36,705.89)</b>	<b>10,319.86</b>	<b>9,450.51</b>	<b>30,959.58</b>	<b>(21,509.07)</b>	<b>123,838.31</b>	<b>114,387.80</b>	<b>#DIV/0!</b>