

**AGENDA**  
**JEFFERSON COUNTY**  
**CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC)**

Jefferson County Courthouse – Room #202  
311 S. Center Avenue  
Jefferson, WI 53549

**Wednesday, May 24<sup>th</sup>, 2017 at 12:00 noon**

*Committee Members*

*Randy Koschnick*  
*Circuit Court Judge*

*Dwayne Morris*  
*County Board Supervisor*

*Susan Happ*  
*District Attorney*

*Paul Milbrath*  
*County Sheriff*

*Carla Robinson*  
*Clerk of Courts*

*John David*  
*Mayor – City of Watertown*

*Jeffrey De La Rosa*  
*Public Defender's Office*

*Brian Dykstra*  
*Department of Corrections*

*Ben Wehmeier*  
*County Administrator*

*Kathi Cauley*  
*Human Services Director*

*J. Blair Ward*  
*Corporation Counsel*

*Lynn Forseth*  
*Literacy Council Executive Director*

*Dale Lutz*  
*Captain - Jefferson Police Dept.*

*Barbara LeDuc*  
*President/CEO-Opportunities, Inc.*

*Michael Wallace*  
*President/CEO-Fort Healthcare*

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from April 26, 2017 meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. New Business
  - a) Discussion and possible action related to 2017 DOJ grant application to include review of diversion programs and treatment court options
  - b) Stepping Up Initiative (Captain Scott-subcommittee)
  - c) Pharmacy presentation
7. Routine Reports
  - a) Update on monthly jail data
  - b) Update on JCATC outcomes (Kristi Gusse)
  - c) Update on SCRAM and Remote Breath
  - d) CJCC/Treatment Coordinator Report
8. Updates on coordination with Recidivism Council and other agencies.
9. Discussion on heroin/opiates/meth.
10. General discussion for long term objectives of the CJCC.
  - Out Brief from Treatment Courts Standards Training
  - Discussion and possible action on Treatment Courts Standard Training Action Plans (Holler-subcommittee)
  - Discussion and possible action on Termination Policy
  - Discussion and possible action on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole
11. Future meeting dates:

June 28, 2017	12:00 noon
July 26, 2017	12:00 noon
12. Future agenda items.
13. Adjourn.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

***Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.***

## MINUTES

# Criminal Justice Collaborating Council

April 26, 2017

### 1. Call to Order

Meeting was called to order by Ben Wehmeier at 12:00 p.m.

### 2. Roll Call

Members present: John David, Mayor – City of Watertown; Susan Happ, District Attorney; J. Blair Ward, Corporation Counsel; Brian Dykstra, Department of Corrections; Ben Wehmeier, County Administrator; Barb LeDuc, Opportunities, Inc., Jeffrey De la Rosa, Public Defender's Office; Carla Robinson, Clerk of Courts; Supervisor Dwayne Morris and Sheriff Paul Milbrath.

Excused: Randy Koschnick, Circuit Court Judge; Michael Wallace, President/CEO-Fort Healthcare; Lynn Forseth, Literacy Council Executive Director; Dale Lutz, Captain – Jefferson Police Department.

Absent: Kathi Cauley, Human Services Director.

Others present: Mary Wittwer, WCS; Kristy Gusse, WCS; Daniella Imig, WCS, Craig Holler, CJCC/Treatment Court Coordinator; Holly Pagel, Human Services; Yelena Zarwell, Assistant Corporation Counsel and Monica Hall, District Attorney's Office.

### 3. Certification of compliance with Open Meetings Law Requirements

Staff certified compliance with the open meetings law.

### 4. Review and approve minutes from March 22, 2017 meeting

Motion by David; Second by Dykstra to approve the minutes from March 22, 2017. (Ayes-All)  
Motion Carried.

### 5. Public Comment

None

### 6. New Business

- Discussion and possible action related to 2017 DOJ grant application to include review of diversion programs and treatment court options  
Imig presented a testimonial video which will be used to promote the program. No action taken.
- Stepping Up Initiative (Captain Scott - Subcommittee)  
Zarwell said that the subcommittee met to discuss the Stepping up Initiative. The next meeting is scheduled for May 19<sup>th</sup>. No action taken.

### 7. Routine Reports

- Update on monthly jail data  
Jail data was provided for the committee to review. No action taken.
- Update on JCATC outcomes  
A report was provided for the committee to review. Gusse reviewed the data. No action taken.
- Update on SCRAM and Remote Breath  
Compliance summary reports on SCRAM and Remote Breath were provided for the Council to review. Gusse reviewed the information. No action taken.
- d. CJCC / Treatment Coordinator Report  
Holler is working on the following: core reporting which will be used as the collective data system, policies and protocols, developing phases for the program, eligibility requirements, screening procedures and final draft of the treatment manual. No action taken.

**8. Updates on coordination with Recidivism Council and other agencies**

No action taken.

**9. Discussion on heroin/opiates/meth**

No action taken.

**10. General discussion for long term objectives of the CJCC**

- **Out Brief from Treatment Courts Standards Training**

No action taken.

- **Discussion and possible action on Treatment Courts Standard Training Action Plans (Holler - subcommittee)**

No action taken.

- **Discussion and possible action on Termination Policy**

Motion by Happ; Second by David to move forward with the Termination Policy. (Ayes-All) Motion carried.

- **Discussion and possible action on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole**

If you would like to see additional data added to this report let the Sheriff's Department know. No action taken.

**8. Future meeting dates:**

May 24, 2017; June 28, 2017

**9. Tentative Future Agenda Items and Meeting Dates**

- Approval of April 26, 2017 CJCC meeting minutes
- Pharmacy presentation (May meeting)

**10. Adjourn**

The Council adjourned at 12:49 p.m.

**JEFFERSON COUNTY ALCOHOL TREATMENT COURT PROGRAM  
WISCONSIN COMMUNITY SERVICES, INC.**

April 2017-3<sup>rd</sup> offense

<b>Active Participants</b>			
	Month	YTD	PTD
<b>Staffing Review</b>			
Accepted	1	2	26
Denied	0	0	2
<b>Waitlist</b>			
Case Resolved	0	0	1
<b>Participants YTD: 5</b>			
<b>Participants PTD: 19</b>			
<b>Current caseload: 3</b>			
<b>New Participants: 0</b>			
<b>Program Phase Levels:</b>			
	Month		
Phase 1:	0		
Phase 2:	0		
Phase 3:	2		
Phase 4:	1		
	Month	YTD	PTD
<b>SCRAM</b>			
Completions	1	1	35
Violations	0	0	1
Alcohol	0	0	0
Tamper	0	0	1

<b>Other ATC Program Components</b>			
<b>Discharges from Program:</b>			
	Month	YTD	PTD
Re-offended	0	1	1
Voluntary	0	0	2
Team Decision	0	0	2
Other	0	0	1
<b>Incentives:</b>	<b>3</b>	<b>12</b>	<b>141</b>
<b>Sanctions:</b>	<b>0</b>	<b>5</b>	<b>44</b>
<b>Positive Tests:</b>			
PBT's	0	0	4
UA's	0	0	4
Dilutions	0	0	0
Refusals	0	0	0
<b>Community Service:</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Program Donations:</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Demographics</b>			
	Month	YTD	PTD
<b>Ethnicity</b>			
Caucasian	3	5	18
African American	0	0	0
Asian	0	0	0
Hispanic	0	0	1
Native American	0	0	0
Other	0	0	0
<b>Gender</b>			
Male	1	3	13
Female	2	2	6
<b>Age</b>			
18 - 25	0	0	0
26 - 32	1	2	6
33 - 40	0	0	2
41 - 50	1	2	9
51+	1	1	2
Veterans	0	0	1

<b>Alcohol Treatment Court Graduate Stats</b>			
	Month	YTD	PTD
Graduations	0	1	10
Jail Days Saved	0	188	1760
Self-help Groups	0	130	1289
PBTs	0	155	1534
Positives	0	0	0
Drug Tests	0	11	144
Positives	0	0	0
Face to Face Contacts	0	32	302
Court Sessions	0	17	177
Average Length of Stay	0 days	378 days	407 days

<b>Post Discharge Recidivism</b>			
	Month	YTD	PTD
<b>Graduates</b>			
Alcohol	0	0	0
Drugs	0	0	0
<b>Discharge</b>			
Alcohol	0	0	0
Drugs	0	0	1

<b>Graduates &amp; Discharge Demographics</b>						
Ethnicity	Graduates			Discharges		
	MO	YTD	PTD	MO	YTD	PTD
Caucasian	0	1	10	0	1	5
African American	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Hispanic	0	0	0	0	0	1
Native American	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Gender</b>						
Male	0	1	8	0	1	4
Female	0	0	2	0	0	2
<b>Age</b>						
18 - 25	0	0	0	0	0	0
26 - 32	0	1	3	0	0	2
33 - 40	0	0	2	0	0	0
41 - 50	0	0	5	0	1	3
51+	0	0	0	0	0	1

**JEFFERSON COUNTY ALCOHOL TREATMENT COURT PROGRAM  
WISCONSIN COMMUNITY SERVICES, INC.**

April 2017-4<sup>th</sup> offense

<u>Active Participants</u>			
	Month	YTD	PTD
<u>Staffing Review</u>			
Accepted	1	5	17
Denied	0	1	2
<u>Waitlist</u>	0	0	0
<u>Case Resolved</u>	0	0	0
<u>Participants YTD: 9</u>			
<u>Participants PTD: 15</u>			
<u>Current caseload: 7</u>			
<u>New Participants: 1</u>			
<u>Program Phase Levels:</u>			
	Month		
Phase 1:	2		
Phase 2:	3		
Phase 3:	1		
Phase 4:	1		
	Month	YTD	PTD
<u>SCRAM CAM</u>			
Completions	1	3	15
Violations	1	1	4
Alcohol	1	1	1
Tamper	0	0	3

<u>Demographics</u>			
	Month	YTD	PTD
<u>Ethnicity</u>			
Caucasian	7	8	14
African American	0	0	0
Asian	0	0	0
Hispanic	0	1	1
Native American	0	0	0
Other	0	0	0
<u>Gender</u>			
Male	6	8	12
Female	1	1	3
<u>Age</u>			
18 – 25	1	1	1
26 – 32	3	3	3
33 – 40	2	2	5
41 – 50	1	2	3
51+	0	1	3
Veterans	0	1	1

<u>Post Discharge Recidivism</u>			
	Month	YTD	PTD
<u>Graduates</u>			
Alcohol	0	0	0
Drugs	0	0	0
<u>Discharge</u>			
Alcohol	0	0	0
Drugs	0	0	0

<u>Other ATC Program Components</u>			
<u>Discharges from Program:</u>			
	Month	YTD	PTD
Re-offended	0	0	0
Voluntary	0	1	1
Team Decision	0	0	0
Other	0	0	1
<u>Incentives:</u>	6	21	124
<u>Sanctions:</u>	2	14	36
<u>Positive Tests:</u>			
PBT's	1	3	3
UA's	0	0	0
Dilutions	0	0	0
Refusals	0	0	0
<u>Community Service:</u>	0	0	0
<u>Program Donations:</u>	0	0	0

<u>Alcohol Treatment Court Graduate Stats</u>			
	Month	YTD	PTD
Graduations	0	1	6
Jail Days Saved	0	450	1776
Self-help Groups	0	210	910
PBTs	0	148	944
Positives	0	0	0
Drug Tests	0	11	109
Positives	0	0	0
Face to Face Contacts	0	32	190
Court Sessions	0	19	113
Average Length of Stay	0	391	380

<u>Graduates &amp; Discharge Demographics</u>						
Ethnicity	<u>Graduates</u>			<u>Discharges</u>		
	MO	YTD	PTD	MO	YTD	PTD
Caucasian	0	0	5	0	1	2
African American	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Hispanic	0	1	1	0	0	0
Native American	0	0	0	0	0	0
Other	0	0	0	0	0	0
<u>Gender</u>						
Male	0	1	5	0	1	1
Female	0	0	1	0	0	1
<u>Age</u>						
18 – 25	0	0	0	0	0	0
26 – 32	0	0	0	0	0	0
33 – 40	0	0	3	0	0	0
41 – 50	0	0	0	0	1	2
51+	0	1	3	0	0	0

**JEFFERSON COUNTY ALCOHOL TREATMENT COURT PROGRAM  
WISCONSIN COMMUNITY SERVICES, INC.**

April 2017-5<sup>th</sup> + offense

<u>Active Participants</u>			
	Month	YTD	PTD
<u>Staffing Review</u>			
Accepted	0	5	19
Denied	0	0	0
<u>Waitlist</u>	0	0	0
<u>Case Resolved</u>	0	0	0
<u>Participants YTD: 7</u>			
<u>Participants PTD: 11</u>			
<u>Current caseload: 5</u>			
<u>New Participants: 1</u>			
<u>Program Phase Levels:</u>			
	Month		
Phase 1:	2		
Phase 2:	0		
Phase 3:	2		
Phase 4:	1		
	Month	YTD	PTD
<u>SCRAM CAM</u>			
Completions	0	0	9
Violations	0	0	1
Alcohol	0	0	0
Tamper	0	0	1

<u>Other ATC Program Components</u>			
<u>Discharges from Program:</u>			
	Month	YTD	PTD
Re-offended	0	0	0
Voluntary	0	0	0
Team Decision	0	0	0
Other	0	0	0
<u>Incentives:</u>	6	19	90
<u>Sanctions:</u>	0	1	13
<u>Positive Tests:</u>			
PBT's	0	0	0
UA's	0	0	0
Dilutions	0	0	0
Refusals	0	0	0
<u>Community Service:</u>	0	0	0
<u>Program Donations:</u>	0	0	0

<u>Demographics</u>			
	Month	YTD	PTD
<u>Ethnicity</u>			
Caucasian	5	7	11
African American	0	0	0
Asian	0	0	0
Hispanic	0	0	0
Native American	0	0	0
Other	0	0	0
<u>Gender</u>			
Male	3	4	8
Female	2	3	3
<u>Age</u>			
18 – 25	0	0	0
26 – 32	0	0	0
33 – 40	1	1	2
41 – 50	2	4	5
51+	2	2	4
Veterans	0	1	3

<u>Alcohol Treatment Court Graduate Stats</u>			
	Month	YTD	PTD
Graduations	1	2	6
Jail Days Saved	480	900	3289
Self-help Groups	184	372	1004
PBTs	157	304	878
Positives	0	0	0
Drug Tests	4	21	62
Positives	0	0	0
Face to Face Contacts	32	62	199
Court Sessions	17	35	112
Average Length of Stay	348	357	374

<u>Post Discharge Recidivism</u>			
	Month	YTD	PTD
<u>Graduates</u>			
Alcohol	0	0	0
Drugs	0	0	1
<u>Discharge</u>			
Alcohol	0	0	0
Drugs	0	0	0

<u>Graduates &amp; Discharge Demographics</u>						
Ethnicity	<u>Graduates</u>			<u>Discharges</u>		
	MO	YTD	PTD	MO	YTD	PTD
Caucasian	1	2	6	0	0	0
African American	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Hispanic	0	0	0	0	0	0
Native American	0	0	0	0	0	0
Other	0	0	0	0	0	0
<u>Gender</u>						
Male	1	1	5	0	0	0
Female	0	1	1	0	0	0
<u>Age</u>						
18 – 25	0	0	0	0	0	0
26 – 32	0	0	0	0	0	0
33 – 40	0	0	1	0	0	0
41 – 50	1	2	3	0	0	0
51+	0	0	2	0	0	0

**JEFFERSON COUNTY ALCOHOL TREATMENT COURT PROGRAM  
WISCONSIN COMMUNITY SERVICES, INC.**

April 2017-3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> + offense

<b>Active Participants</b>			
	Month	YTD	PTD
<b>Staffing Review</b>			
Accepted	2	12	62
Denied	0	1	4
<b>Waitlist</b>			
Case Resolved	0	0	1
<b>Participants YTD: 21</b>			
<b>Participants PTD: 45</b>			
<b>Current caseload: 15</b>			
<b>New Participants: 2</b>			
<b>Program Phase Levels:</b>			
	Month		
Phase 1:	4		
Phase 2:	3		
Phase 3:	5		
Phase 4:	3		
	Month	YTD	PTD
<b>SCRAM CAM</b>			
Completions	2	4	60
Violations	1	1	6
Alcohol	1	1	1
Tamper	0	0	5

<b>Other ATC Program Components</b>			
<b>Discharges from Program:</b>			
	Month	YTD	PTD
Re-offended	0	1	1
Voluntary	0	1	3
Team Decision	0	0	2
Other	0	0	2
<b>Incentives:</b>	15	52	370
<b>Sanctions:</b>	2	20	93
<b>Positive Tests:</b>			
PBT's	1	3	7
UA's	0	0	4
Dilutions	0	0	0
Refusals	0	0	0
<b>Community Service:</b>	0	0	1
<b>Program Donations:</b>	0	0	0

<b>Demographics</b>			
	Month	YTD	PTD
<b>Ethnicity</b>			
Caucasian	15	20	43
African American	0	0	0
Asian	0	0	0
Hispanic	0	1	2
Native American	0	0	0
Other	0	0	0
<b>Gender</b>			
Male	10	15	33
Female	5	6	12
<b>Age</b>			
18 – 25	1	1	1
26 – 32	4	5	9
33 – 40	3	3	9
41 – 50	4	8	17
51+	3	4	9
Veterans	1	3	7

<b>Alcohol Treatment Court Graduate Stats</b>			
	Month	YTD	PTD
Graduations	1	4	22
Jail Days Saved	480	1538	6825
Self-help Groups	184	712	3203
PBTs	157	607	3335
Positives	0	0	0
Drug Tests	4	43	315
Positives	0	0	0
Face to Face Contacts	32	126	691
Court Sessions	17	71	402
Average Length of Stay	348	371	391

<b>Post Discharge Recidivism</b>			
	Month	YTD	PTD
<b>Graduates</b>			
Alcohol	0	0	0
Drugs	0	0	1
<b>Discharge</b>			
Alcohol	0	0	0
Drugs	0	0	1

<b>Graduates &amp; Discharge Demographics</b>						
Ethnicity	Graduates			Discharges		
	MO	YTD	PTD	MO	YTD	PTD
Caucasian	1	3	21	0	2	7
African American	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Hispanic	0	1	1	0	0	1
Native American	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Gender</b>						
Male	1	3	18	0	2	5
Female	0	1	4	0	0	3
<b>Age</b>						
18 – 25	0	0	0	0	0	0
26 – 32	0	1	3	0	0	2
33 – 40	0	0	6	0	0	0
41 – 50	1	2	8	0	2	5
51+	0	1	5	0	0	1