

# Infrastructure Committee

## AGENDA

Jefferson County Courthouse  
311 S. Center Avenue, Room 112  
Jefferson WI 53549

Tuesday, June 13, 2017

2:30 p.m.

### Committee Members

Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Gary Kutz, Laura Payne-Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the May 3, 2017 Infrastructure Committee meeting minutes
8. Discussion and possible action on bee hives located on county property
9. Discussion and possible action on courthouse restroom remodeling project bids
10. Update on the outdoor space plan
11. Update on the restroom remodeling
12. Discussion and possible action on judicial parking
13. Financial Reports (April)
  - a. Central Services
  - b. Management Information Systems (MIS)
14. Discuss future meeting schedule. Set next meeting date (July 5, 2017)
15. Discuss potential agenda items for the Committee's next meeting
16. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

***Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.***

**Jefferson County Board  
Committee Minutes  
May 3, 2017  
Infrastructure Committee**

1. **Call to order**  
Meeting was called to order by David at 9:00 a.m.
2. **Roll call of Committee Members**  
Greg David, Dick Jones, John Kannard and Glen Borland  
Excused: Laura Payne  
Others Present: Ben Wehmeier, County Administrator; Barb Frank, County Clerk and Jim Schroeder, County Board Chair.
3. **Certification of compliance with the Open Meetings Law**  
Staff reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**  
None
5. **Public Comment**  
None
6. **Communications**  
None
7. **Approval of the April 11, 2017 Joint Highway & Infrastructure Committee meeting minutes**  
Motion by Jones; Second by Borland to approve the April 11, 2017 Joint Highway & Infrastructure Committee meeting minutes as presented. (Ayes –All) Motion Carried.
8. **April of the April 11, 2017 Infrastructure Committee meeting minutes**  
Motion by Borland; Second by Jones to approve the April 11, 2017 Infrastructure Committee meeting minutes as presented. (Ayes –All) Motion Carried.
9. **Update on the outdoor space plan**  
Wehmeier said new picnic tables and benches are ordered. Staff would like to remove the tree in the picnic area due to safety reasons. No action taken.
10. **Update on restroom remodeling**  
Miller is working with Barrientos to make some adjustments to the plan. The goal is to get this to the June County Board meeting for their consideration. No action taken.
11. **Update on Highway Satellite Facilities**  
Wehmeier said that Bill Kern met with architect and contractor. The City of Lake Mills is working with us on the Lake Mills satellite site design. No action taken.
12. **Report on courthouse parking plan**  
No action taken.
13. **Discussion and possible action on judicial parking**  
Wehmeier said that the Courthouse Security Committee met and does not want judicial parking moved to the main lot. Staff met with an architect to come up with options for enclosing the current judicial parking area. No action taken.
14. **Financial Reports (March)**  
Financial Reports for Central Services and Management Information Systems (MIS) were provided for review. No action taken.
15. **Discuss future meeting schedule. Set next meeting date (June 13, 2017 2:30 p.m.)**

**16. Discuss potential agenda items for the Committee's next meeting**

- Approval of the May 3, 2017 Infrastructure Committee meeting minutes
- Judicial parking + anything else
- Update on Outdoor Space Plan
- Update on Restroom Remodeling

**11. Tour of Courthouse – South End**

The committee toured the courthouse

**14. Adjourn**

Motion by Borland; Second by Jones to adjourn at 10:15 a.m. (Ayes – All) Motion Carried.

#13a

Central Services  
1901

Date Ran 5/22/2017  
Period 4  
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(225,899.68)	(225,899.67)	(0.01)	(677,699.00)	(451,799.32)	33.33%
474009	HOUSEKEEPING SERVICES	-	(733.33)	733.33	(2,200.00)	(2,200.00)	0.00%
483002	MISC SALE/MATERIAL & SUPPLY	-	(133.33)	133.33	(400.00)	(400.00)	0.00%
486001	VENDING COMMISSION	(266.83)	(383.33)	116.50	(1,150.00)	(883.17)	23.20%
<b>Totals</b>		<b>(226,166.51)</b>	<b>(227,149.67)</b>	<b>983.16</b>	<b>(681,449.00)</b>	<b>(455,282.49)</b>	<b>33.19%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	21,457.58	27,862.33	(6,404.75)	83,587.00	62,129.42	25.67%
511210	WAGES-REGULAR	55,986.84	64,307.33	(8,320.49)	192,922.00	136,935.16	29.02%
511220	WAGES-OVERTIME	1,404.95	881.33	523.62	2,644.00	1,239.05	53.14%
511290	WAGES-OTHER WAGES	1,550.00	1,720.00	(170.00)	5,160.00	3,610.00	30.04%
511310	WAGES-SICK LEAVE	2,774.87	-	2,774.87	-	(2,774.87)	
511320	WAGES-VACATION PAY	5,291.71	-	5,291.71	-	(5,291.71)	
511330	WAGES-LONGEVITY PAY	-	308.33	(308.33)	925.00	925.00	0.00%
511340	WAGES-HOLIDAY PAY	2,229.84	-	2,229.84	-	(2,229.84)	
511350	WAGES-MISCELLANEOUS(COMP)	388.38	-	388.38	-	(388.38)	
511380	WAGES-BEREAVEMENT	251.36	-	251.36	-	(251.36)	
512141	SOCIAL SECURITY	6,890.68	7,180.67	(289.99)	21,542.00	14,651.32	31.99%
512142	RETIREMENT (EMPLOYER)	6,010.13	6,192.67	(182.54)	18,578.00	12,567.87	32.35%
512144	HEALTH INSURANCE	18,783.49	25,156.67	(6,373.18)	75,470.00	56,686.51	24.89%
512145	LIFE INSURANCE	42.88	34.33	8.55	103.00	60.12	41.63%
512150	FSA CONTRIBUTION	875.00	375.00	500.00	1,125.00	250.00	77.78%
512173	DENTAL INSURANCE	1,391.81	1,584.00	(192.19)	4,752.00	3,360.19	29.29%
512390	SAFETY EQUIPMENT	-	66.67	(66.67)	200.00	200.00	0.00%
521215	ARCHITECTURAL & ENGINEERING	-	3,333.33	(3,333.33)	10,000.00	10,000.00	0.00%
521219	OTHER PROFESSIONAL SERV	2,803.82	-	2,803.82	-	(2,803.82)	
521296	COMPUTER SUPPORT	-	133.33	(133.33)	400.00	400.00	0.00%
529170	GROUNDS KEEPING CHARGES	1,714.62	2,485.67	(771.05)	7,457.00	5,742.38	22.99%
529299	PURCHASE CARE & SERVICES	-	1,666.67	(1,666.67)	5,000.00	5,000.00	0.00%
531008	HAZARD RECYCLE CHARGES	-	166.67	(166.67)	500.00	500.00	0.00%
531298	UNITED PARCEL SERVICE UPS	-	333.33	(333.33)	1,000.00	1,000.00	0.00%
531302	BUILDING & MAINT EQUIPMENT	55.06	-	55.06	-	(55.06)	
531303	COMPUTER EQUIPMT & SOFTWA	9,106.00	3,050.00	6,056.00	9,150.00	44.00	99.52%
531312	OFFICE SUPPLIES	127.38	100.00	27.38	300.00	172.62	42.46%
531313	PRINTING & DUPLICATING	0.77	-	0.77	-	(0.77)	
531314	SMALL ITEMS OF EQUIPMENT	49.26	333.33	(284.07)	1,000.00	950.74	4.93%
531320	SAFETY SUPPLIES	5.97	33.33	(27.36)	100.00	94.03	5.97%
531326	ADVERTISING	175.00	66.67	108.33	200.00	25.00	87.50%
531351	GAS/DIESEL	211.82	500.00	(288.18)	1,500.00	1,288.18	14.12%
532332	MILEAGE	3.06	-	3.06	-	(3.06)	
533221	WATER	1,658.27	1,733.33	(75.06)	5,200.00	3,541.73	31.89%
533222	ELECTRIC	31,988.79	32,300.00	(311.21)	96,900.00	64,911.21	33.01%
533223	SEWER	1,588.82	1,500.00	88.82	4,500.00	2,911.18	35.31%
533224	NATURAL GAS	11,539.27	4,666.67	6,872.60	14,000.00	2,460.73	82.42%
533225	TELEPHONE & FAX	304.42	366.67	(62.25)	1,100.00	795.58	27.67%
533235	STORM WATER UTILITY	639.75	546.67	93.08	1,640.00	1,000.25	39.01%
535239	STREET REPAIR & MAINT	-	500.00	(500.00)	1,500.00	1,500.00	0.00%
535246	BUILDING SERVICE & MAINT	21,013.00	14,333.33	6,679.67	43,000.00	21,987.00	48.87%
535247	BLDG REPAIR & MAINT	4,078.84	7,233.33	(3,154.49)	21,700.00	17,621.16	18.80%
535297	REFUSE COLLECTION	465.95	620.00	(154.05)	1,860.00	1,394.05	25.05%
535344	HOUSEHOLD & JANITORIAL SUPP	4,649.58	3,833.33	816.25	11,500.00	6,850.42	40.43%
535349	OTHER SUPPLIES	2,342.19	2,833.33	(491.14)	8,500.00	6,157.81	27.56%
535353	MACHINERY & EQUIP PARTS	2,564.74	3,166.67	(601.93)	9,500.00	6,935.26	27.00%
535354	PAINT	32.96	700.00	(667.04)	2,100.00	2,067.04	1.57%
535355	PLUMBING & ELECTRICAL	1,756.02	2,000.00	(243.98)	6,000.00	4,243.98	29.27%
535452	GREEN INITIATIVES	-	1,666.67	(1,666.67)	5,000.00	5,000.00	0.00%
536531	LAND RENT & LEASE	1,800.00	600.00	1,200.00	1,800.00	-	100.00%

571004	IP TELEPHONY ALLOCATION	137.00	137.00	-	411.00	274.00	33.33%
571005	DUPLICATING ALLOCATION	0.32	-	0.32	-	(0.32)	
571009	MIS PC GROUP ALLOCATION	1,642.32	1,642.33	(0.01)	4,927.00	3,284.68	33.33%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	2,112.32	2,112.33	(0.01)	6,337.00	4,224.68	33.33%
591519	OTHER INSURANCE	5,095.00	5,119.67	(24.67)	15,359.00	10,264.00	33.17%
594820	CAP OTHER	-	11,666.67	(11,666.67)	35,000.00	35,000.00	0.00%
594822	CAP IMPRV BLDG	-	94,666.67	(94,666.67)	284,000.00	284,000.00	0.00%

<b>Totals</b>		<b>234,991.84</b>	<b>341,816.33</b>	<b>(106,824.49)</b>	<b>1,025,449.00</b>	<b>790,457.16</b>	<b>22.92%</b>
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Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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<b>Totals</b>		-	-	-	-	-	
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<b>Total Business Unit</b>		<b>8,825.33</b>	<b>114,666.67</b>	<b>(105,841.34)</b>	<b>344,000.00</b>	<b>335,174.67</b>	
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#136

MIS  
8501 PC Group

Date Ran 5/22/2017  
Period 4  
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(35,666.68)	(35,666.67)	(0.01)	(107,000.00)	(71,333.32)	33.33%
474180	MIS BILLED	(222,044.00)	(222,044.00)	-	(666,132.00)	(444,088.00)	33.33%
<b>Totals</b>		<b>(257,710.68)</b>	<b>(257,710.67)</b>	<b>(0.01)</b>	<b>(773,132.00)</b>	<b>(515,421.32)</b>	<b>33.33%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	22,390.40	28,342.33	(5,951.93)	85,027.00	62,636.60	26.33%
511210	WAGES-REGULAR	18,798.65	44,348.33	(25,549.68)	133,045.00	114,246.35	14.13%
511220	WAGES-OVERTIME	150.30	506.67	(356.37)	1,520.00	1,369.70	9.89%
511290	WAGES-OTHER WAGES	-	1,283.33	(1,283.33)	3,850.00	3,850.00	0.00%
511310	WAGES-SICK LEAVE	5,010.12	-	5,010.12	-	(5,010.12)	
511320	WAGES-VACATION PAY	4,004.00	-	4,004.00	-	(4,004.00)	
511330	WAGES-LONGEVITY PAY	-	207.00	(207.00)	621.00	621.00	0.00%
511340	WAGES-HOLIDAY PAY	1,829.29	-	1,829.29	-	(1,829.29)	
511350	WAGES-MISCELLANEOUS(COMP)	2,245.01	-	2,245.01	-	(2,245.01)	
512141	SOCIAL SECURITY	4,044.85	5,557.33	(1,512.48)	16,672.00	12,627.15	24.26%
512142	RETIREMENT (EMPLOYER)	3,701.13	5,078.67	(1,377.54)	15,236.00	11,534.87	24.29%
512144	HEALTH INSURANCE	13,913.08	15,116.67	(1,203.59)	45,350.00	31,436.92	30.68%
512145	LIFE INSURANCE	35.43	28.00	7.43	84.00	48.57	42.18%
512150	FSA CONTRIBUTION	612.50	204.33	408.17	613.00	0.50	99.92%
512173	DENTAL INSURANCE	771.19	882.00	(110.81)	2,646.00	1,874.81	29.15%
521220	CONSULTANT	48,062.16	11,666.67	36,395.49	35,000.00	(13,062.16)	137.32%
521296	COMPUTER SUPPORT	127,912.97	34,908.00	93,004.97	104,724.00	(23,188.97)	122.14%
531243	FURNITURE & FURNISHINGS	-	333.33	(333.33)	1,000.00	1,000.00	0.00%
531301	OFFICE EQUIPMENT	-	100.00	(100.00)	300.00	300.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	(266.02)	3,166.67	(3,432.69)	9,500.00	9,766.02	-2.80%
531312	OFFICE SUPPLIES	2,929.81	1,333.33	1,596.48	4,000.00	1,070.19	73.25%
531313	PRINTING & DUPLICATING	59.00	33.33	25.67	100.00	41.00	59.00%
531314	SMALL ITEMS OF EQUIPMENT	-	100.00	(100.00)	300.00	300.00	0.00%
531322	SUBSCRIPTIONS	-	100.00	(100.00)	300.00	300.00	0.00%
531324	MEMBERSHIP DUES	-	16.67	(16.67)	50.00	50.00	0.00%
532325	REGISTRATION	-	333.33	(333.33)	1,000.00	1,000.00	0.00%
532332	MILEAGE	17.69	166.67	(148.98)	500.00	482.31	3.54%
532335	MEALS	-	33.33	(33.33)	100.00	100.00	0.00%
532336	LODGING	-	66.67	(66.67)	200.00	200.00	0.00%
532350	TRAINING MATERIALS	-	5,333.33	(5,333.33)	16,000.00	16,000.00	0.00%
533228	INTERNET	9,460.80	8,176.67	1,284.13	24,530.00	15,069.20	38.57%
535242	MAINTAIN MACHINERY & EQUIP	2,893.96	5,000.00	(2,106.04)	15,000.00	12,106.04	19.29%
535355	PLUMBING & ELECTRICAL	-	333.33	(333.33)	1,000.00	1,000.00	0.00%
571004	IP TELEPHONY ALLOCATION	594.32	594.33	(0.01)	1,783.00	1,188.68	33.33%
571008	MIS OVERHEAD ALLOCATION	12,881.68	48,258.67	(35,376.99)	144,776.00	131,894.32	8.90%
591519	OTHER INSURANCE	316.32	401.67	(85.35)	1,205.00	888.68	26.25%
593014	CREDIT CARD FEES	-	33.33	(33.33)	100.00	100.00	0.00%
594810	CAP EQUIPMENT	26,557.58	35,666.67	(9,109.09)	107,000.00	80,442.42	24.82%
594820	CAP OTHER	19,550.66	14,333.33	5,217.33	43,000.00	23,449.34	45.47%
<b>Totals</b>		<b>328,476.88</b>	<b>272,044.00</b>	<b>56,432.88</b>	<b>816,132.00</b>	<b>487,655.12</b>	<b>40.25%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals	-	-	-	-	-
Total Business Unit	70,766.20	14,333.33	56,432.87	43,000.00	(27,766.20)

MIS  
8502 IS Group

Date Ran 5/22/2017  
Period 4  
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451200	RECORDS & REPORTS	(375.00)	(666.67)	291.67	(2,000.00)	(1,625.00)	18.75%
474180	MIS BILLED	(172,246.32)	(172,247.33)	1.01	(516,742.00)	(344,495.68)	33.33%
<b>Totals</b>		<b>(172,621.32)</b>	<b>(172,914.00)</b>	<b>292.68</b>	<b>(518,742.00)</b>	<b>(346,120.68)</b>	<b>33.28%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	48,965.53	54,946.67	(5,981.14)	164,840.00	115,874.47	29.70%
511210	WAGES-REGULAR	4,552.56	9,038.67	(4,486.11)	27,116.00	22,563.44	16.79%
511220	WAGES-OVERTIME	-	123.00	(123.00)	369.00	369.00	0.00%
511310	WAGES-SICK LEAVE	1,421.86	-	1,421.86	-	(1,421.86)	
511320	WAGES-VACATION PAY	2,925.54	-	2,925.54	-	(2,925.54)	
511330	WAGES-LONGEVITY PAY	-	211.00	(211.00)	633.00	633.00	0.00%
511340	WAGES-HOLIDAY PAY	1,775.74	-	1,775.74	-	(1,775.74)	
512141	SOCIAL SECURITY	4,497.10	4,811.33	(314.23)	14,434.00	9,936.90	31.16%
512142	RETIREMENT (EMPLOYER)	4,055.68	4,373.67	(317.99)	13,121.00	9,065.32	30.91%
512144	HEALTH INSURANCE	13,230.96	15,548.67	(2,317.71)	46,646.00	33,415.04	28.36%
512145	LIFE INSURANCE	35.42	34.67	0.75	104.00	68.58	34.06%
512150	FSA CONTRIBUTION	630.00	210.00	420.00	630.00	-	100.00%
512173	DENTAL INSURANCE	677.82	907.33	(229.51)	2,722.00	2,044.18	24.90%
521220	CONSULTANT	-	1,000.00	(1,000.00)	3,000.00	3,000.00	0.00%
521296	COMPUTER SUPPORT	-	1,166.67	(1,166.67)	3,500.00	3,500.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	8,482.00	3,000.00	5,482.00	9,000.00	518.00	94.24%
531312	OFFICE SUPPLIES	1,458.85	833.33	625.52	2,500.00	1,041.15	58.35%
531322	SUBSCRIPTIONS	-	58.33	(58.33)	175.00	175.00	0.00%
531324	MEMBERSHIP DUES	175.00	150.00	25.00	450.00	275.00	38.89%
532325	REGISTRATION	3,095.00	800.00	2,295.00	2,400.00	(695.00)	128.96%
532332	MILEAGE	-	33.33	(33.33)	100.00	100.00	0.00%
532334	COMMERCIAL TRAVEL	365.96	133.33	232.63	400.00	34.04	91.49%
532335	MEALS	-	83.33	(83.33)	250.00	250.00	0.00%
532336	LODGING	197.10	500.00	(302.90)	1,500.00	1,302.90	13.14%
532339	OTHER TRAVEL & TOLLS	101.96	33.33	68.63	100.00	(1.96)	101.96%
532350	TRAINING MATERIALS	-	166.67	(166.67)	500.00	500.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	28,376.08	25,376.00	3,000.08	76,128.00	47,751.92	37.27%
571004	IP TELEPHONY ALLOCATION	640.00	640.00	-	1,920.00	1,280.00	33.33%
571008	MIS OVERHEAD ALLOCATION	12,881.67	48,258.67	(35,377.00)	144,776.00	131,894.33	8.90%
591519	OTHER INSURANCE	377.76	476.00	(98.24)	1,428.00	1,050.24	26.45%
<b>Totals</b>		<b>138,919.59</b>	<b>172,914.00</b>	<b>(33,994.41)</b>	<b>518,742.00</b>	<b>379,822.41</b>	<b>26.78%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
<b>Totals</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Business Unit</b>		<b>(33,701.73)</b>	<b>(0.00)</b>	<b>(33,701.73)</b>	<b>-</b>	<b>33,701.73</b>	



Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474099	DEPT CAP PROGRAM CHARGES	(38,201.00)	(38,201.00)	-	(114,603.00)	(76,402.00)	33.33%
<b>Totals</b>		<b>(38,201.00)</b>	<b>(38,201.00)</b>	<b>-</b>	<b>(114,603.00)</b>	<b>(76,402.00)</b>	<b>33.33%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	24,046.32	24,755.00	(708.68)	74,265.00	50,218.68	32.38%
511220	WAGES-OVERTIME	-	123.00	(123.00)	369.00	369.00	0.00%
511310	WAGES-SICK LEAVE	1,244.83	-	1,244.83	-	(1,244.83)	
511320	WAGES-VACATION PAY	1,674.29	-	1,674.29	-	(1,674.29)	
511340	WAGES-HOLIDAY PAY	595.28	-	595.28	-	(595.28)	
511380	WAGES-BEREAVEMENT	187.92	-	187.92	-	(187.92)	
512141	SOCIAL SECURITY	2,045.45	1,839.00	206.45	5,517.00	3,471.55	37.08%
512142	RETIREMENT (EMPLOYER)	1,886.89	1,691.67	195.22	5,075.00	3,188.11	37.18%
512144	HEALTH INSURANCE	9,194.36	9,131.67	62.69	27,395.00	18,200.64	33.56%
512145	LIFE INSURANCE	2.90	4.67	(1.77)	14.00	11.10	20.71%
512150	FSA CONTRIBUTION	370.00	123.33	246.67	370.00	-	100.00%
512173	DENTAL INSURANCE	582.18	532.67	49.51	1,598.00	1,015.82	36.43%
<b>Totals</b>		<b>41,830.42</b>	<b>38,201.00</b>	<b>3,629.42</b>	<b>114,603.00</b>	<b>72,772.58</b>	<b>36.50%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
<b>Totals</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Business Unit</b>		<b>3,629.42</b>	<b>-</b>	<b>3,629.42</b>	<b>-</b>	<b>(3,629.42)</b>	

MIS  
8510 Overhead

Date Ran 5/22/2017  
Period 4  
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(7,666.56)	(7,666.67)	0.11	(23,000.00)	(15,333.44)	33.33%
<b>Totals</b>		<b>(7,666.56)</b>	<b>(7,666.67)</b>	<b>0.11</b>	<b>(23,000.00)</b>	<b>(15,333.44)</b>	<b>33.33%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
521220	CONSULTANT	2,955.00	1,666.67	1,288.33	5,000.00	2,045.00	59.10%
521296	COMPUTER SUPPORT	26,190.02	16,541.00	9,649.02	49,623.00	23,432.98	52.78%
529299	PURCHASE CARE & SERVICES	666.15	2,000.00	(1,333.85)	6,000.00	5,333.85	11.10%
531298	UNITED PARCEL SERVICE UPS	10.77	66.67	(55.90)	200.00	189.23	5.39%
531312	OFFICE SUPPLIES	-	66.67	(66.67)	200.00	200.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	166.67	(166.67)	500.00	500.00	0.00%
531320	SAFETY SUPPLIES	5.97	-	5.97	-	(5.97)	
533221	WATER	126.66	133.33	(6.67)	400.00	273.34	31.67%
533222	ELECTRIC	1,781.60	2,000.00	(218.40)	6,000.00	4,218.40	29.69%
533223	SEWER	104.70	191.67	(86.97)	575.00	470.30	18.21%
533224	NATURAL GAS	652.72	1,000.00	(347.28)	3,000.00	2,347.28	21.76%
533225	TELEPHONE & FAX	1,724.51	1,133.33	591.18	3,400.00	1,675.49	50.72%
533235	STORM WATER UTILITY	59.96	78.33	(18.37)	235.00	175.04	25.51%
533236	WIRELESS INTERNET	409.41	1,000.00	(590.59)	3,000.00	2,590.59	13.65%
535242	MAINTAIN MACHINERY & EQUIP	5,201.52	500.00	4,701.52	1,500.00	(3,701.52)	346.77%
535246	BUILDING SERVICE & MAINT	-	1,666.67	(1,666.67)	5,000.00	5,000.00	0.00%
535247	BLDG REPAIR & MAINT	-	666.67	(666.67)	2,000.00	2,000.00	0.00%
535297	REFUSE COLLECTION	178.28	166.67	11.61	500.00	321.72	35.66%
571003	HOUSEKEEPING	-	733.33	(733.33)	2,200.00	2,200.00	0.00%
571008	MIS OVERHEAD ALLOCATION	(25,763.35)	(96,517.33)	70,753.98	(289,552.00)	(263,788.65)	8.90%
591519	OTHER INSURANCE	58.36	73.00	(14.64)	219.00	160.64	26.65%
594810	CAP EQUIPMENT	-	74,333.33	(74,333.33)	223,000.00	223,000.00	0.00%
594813	CAP OFC EQUIP	-	6,666.67	(6,666.67)	20,000.00	20,000.00	0.00%
<b>Totals</b>		<b>14,362.28</b>	<b>14,333.33</b>	<b>28.95</b>	<b>43,000.00</b>	<b>28,637.72</b>	<b>33.40%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
<b>Totals</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Business Unit</b>		<b>6,695.72</b>	<b>6,666.67</b>	<b>29.05</b>	<b>20,000.00</b>	<b>13,304.28</b>	

MIS  
8520 IP Telephone

Date Ran 5/22/2017  
Period 4  
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474190	IP-TELEPHONY BILLED	(32,275.68)	(32,275.67)	(0.01)	(96,827.00)	(64,551.32)	33.33%
<b>Totals</b>		<b>(32,275.68)</b>	<b>(32,275.67)</b>	<b>(0.01)</b>	<b>(96,827.00)</b>	<b>(64,551.32)</b>	<b>33.33%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	-	1,491.67	(1,491.67)	4,475.00	4,475.00	0.00%
511210	WAGES-REGULAR	7,941.22	8,174.67	(233.45)	24,524.00	16,582.78	32.38%
511220	WAGES-OVERTIME	-	186.33	(186.33)	559.00	559.00	0.00%
511310	WAGES-SICK LEAVE	58.65	-	58.65	-	(58.65)	
511330	WAGES-LONGEVITY PAY	-	6.33	(6.33)	19.00	19.00	0.00%
511340	WAGES-HOLIDAY PAY	187.68	-	187.68	-	(187.68)	
512141	SOCIAL SECURITY	603.95	724.33	(120.38)	2,173.00	1,569.05	27.79%
512142	RETIREMENT (EMPLOYER)	556.69	670.33	(113.64)	2,011.00	1,454.31	27.68%
512144	HEALTH INSURANCE	2,905.91	3,393.67	(487.76)	10,181.00	7,275.09	28.54%
512145	LIFE INSURANCE	2.29	3.00	(0.71)	9.00	6.71	25.44%
512150	FSA CONTRIBUTION	137.50	46.00	91.50	138.00	0.50	99.64%
512173	DENTAL INSURANCE	173.81	198.00	(24.19)	594.00	420.19	29.26%
521220	CONSULTANT	155.00	5,333.33	(5,178.33)	16,000.00	15,845.00	0.97%
521296	COMPUTER SUPPORT	24,538.28	8,934.00	15,604.28	26,802.00	2,263.72	91.55%
531303	COMPUTER EQUIPMT & SOFTWA	-	333.33	(333.33)	1,000.00	1,000.00	0.00%
531312	OFFICE SUPPLIES	-	75.00	(75.00)	225.00	225.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	66.67	(66.67)	200.00	200.00	0.00%
532325	REGISTRATION	-	333.33	(333.33)	1,000.00	1,000.00	0.00%
532332	MILEAGE	-	16.67	(16.67)	50.00	50.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	1,748.75	2,166.67	(417.92)	6,500.00	4,751.25	26.90%
591519	OTHER INSURANCE	100.12	122.33	(22.21)	367.00	266.88	27.28%
<b>Totals</b>		<b>39,109.85</b>	<b>32,275.67</b>	<b>6,834.18</b>	<b>96,827.00</b>	<b>57,717.15</b>	<b>40.39%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
<b>Totals</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Business Unit</b>		<b>6,834.17</b>	<b>-</b>	<b>6,834.17</b>	<b>-</b>	<b>(6,834.17)</b>	

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451002	PRIVATE PARTY PHOTOCOPY	(184.45)	(466.67)	282.22	(1,400.00)	(1,215.55)	13.18%
472003	MUNICIPALITY COPIES & PRINTIN	(2.25)	(183.33)	181.08	(550.00)	(547.75)	0.41%
474180	MIS BILLED	(9,720.32)	(9,720.33)	0.01	(29,161.00)	(19,440.68)	33.33%
474200	COPYING & PRINTING INTERDEPA	(10,634.80)	(9,666.67)	(968.13)	(29,000.00)	(18,365.20)	36.67%
<b>Totals</b>		<b>(20,541.82)</b>	<b>(20,037.00)</b>	<b>(504.82)</b>	<b>(60,111.00)</b>	<b>(39,569.18)</b>	<b>34.17%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	4,352.79	5,530.67	(1,177.88)	16,592.00	12,239.21	26.23%
511320	WAGES-VACATION PAY	117.67	-	117.67	-	(117.67)	
511340	WAGES-HOLIDAY PAY	219.81	-	219.81	-	(219.81)	
512141	SOCIAL SECURITY	348.98	402.33	(53.35)	1,207.00	858.02	28.91%
512142	RETIREMENT (EMPLOYER)	318.94	376.00	(57.06)	1,128.00	809.06	28.27%
512144	HEALTH INSURANCE	2,822.16	2,961.67	(139.51)	8,885.00	6,062.84	31.76%
512145	LIFE INSURANCE	1.21	1.33	(0.12)	4.00	2.79	30.25%
512150	FSA CONTRIBUTION	120.00	40.00	80.00	120.00	-	100.00%
512173	DENTAL INSURANCE	175.78	172.67	3.11	518.00	342.22	33.93%
531298	UNITED PARCEL SERVICE UPS	-	6.67	(6.67)	20.00	20.00	0.00%
531311	POSTAGE & BOX RENT	-	3.33	(3.33)	10.00	10.00	0.00%
531312	OFFICE SUPPLIES	2,866.10	3,000.00	(133.90)	9,000.00	6,133.90	31.85%
531314	SMALL ITEMS OF EQUIPMENT	-	166.67	(166.67)	500.00	500.00	0.00%
531349	OTHER OPERATING EXPENSES	46.00	116.67	(70.67)	350.00	304.00	13.14%
532332	MILEAGE	16.05	13.33	2.72	40.00	23.95	40.13%
533225	TELEPHONE & FAX	6.53	30.00	(23.47)	90.00	83.47	7.26%
535242	MAINTAIN MACHINERY & EQUIP	556.36	1,333.33	(776.97)	4,000.00	3,443.64	13.91%
535252	PRINTING EQUIP MAINTENANCE	2,063.27	4,666.67	(2,603.40)	14,000.00	11,936.73	14.74%
571004	IP TELEPHONY ALLOCATION	45.68	45.67	0.01	137.00	91.32	33.34%
571009	MIS PC GROUP ALLOCATION	985.32	985.33	(0.01)	2,956.00	1,970.68	33.33%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	155.00	155.00	-	465.00	310.00	33.33%
591519	OTHER INSURANCE	23.44	29.67	(6.23)	89.00	65.56	26.34%
<b>Totals</b>		<b>15,241.09</b>	<b>20,037.00</b>	<b>(4,795.91)</b>	<b>60,111.00</b>	<b>44,869.91</b>	<b>25.35%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
<b>Totals</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Business Unit</b>		<b>(5,300.73)</b>	<b>-</b>	<b>(5,300.73)</b>	<b>-</b>	<b>5,300.73</b>	