

# Infrastructure Committee

## AGENDA

Jefferson County Courthouse  
311 S. Center Avenue, Room 112  
Jefferson WI 53549

Wednesday, July 5, 2017

9:00 a.m.

### Committee Members

Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Gary Kutz, Laura Payne-Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the June 13, 2017 Infrastructure Committee meeting minutes
8. Discussion and possible action on Fire Alarm Systems Project bids
9. Discussion and possible action on bee hives located on county property
10. Update on the outdoor space plan
11. Update on restroom remodeling
12. Discussion and possible action on judicial parking
13. Financial Reports (May)
  - a. Central Services
  - b. Management Information Systems (MIS)
14. Discuss future meeting schedule. Set next meeting date (August 2, 2017)
15. Discuss potential agenda items for the Committee's next meeting
16. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

***Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.***

#7

**Jefferson County Board  
Committee Minutes  
June 13, 2017  
Infrastructure Committee**

1. **Call to order**  
Meeting was called to order by David at 2:30 p.m.
2. **Roll call of Committee Members**  
Greg David, Dick Jones, John Kannard, Laura Payne, Gary Kutz  
Others Present: Ben Wehmeier, County Administrator, Lavern Georgson, UWX and Jim Schroeder, County Board Chair.
3. **Certification of compliance with the Open Meetings Law**  
Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**  
None
5. **Public Comment**  
None
6. **Communications**
  - Resolution – Accepting bid to renovate second floor restrooms and employee’s breakroom in the Courthouse
7. **April of the May 3, 2017 Infrastructure Committee meeting minutes**  
Motion by Kannard; Second by Jones to approve the May 3, 2017 Infrastructure Committee meeting minutes as presented. (Ayes –3 Payne & Kutz abstained) Motion Carried.
8. **Discussion and possible action on bee hives located on county property**  
Georgson received a request to locate bee hives on county property. The county does not have a policy that addresses requests of this kind. The committee would like to see the agreement that this individual had with Dane County. More information will be provided at the next meeting. No action taken.
9. **Discussion and possible action on courthouse restroom remodeling project bids**  
A draft resolution was provided for review. Maas Brothers submitted the only bid in the amount of \$187,876. The Finance Committee supported the resolution and approved \$16,370 transfer from the Contingency Fund to complete this project.  
  
Motion by Kannard; Second by Payne to approve the resolution and forward to the County Board for their consideration. (Ayes-All) Motion Carried.
10. **Update on the outdoor space plan**  
Wehmeier will meet with Kevin Wiesmann, Parks Supervisor, to move forward with this project. No action taken.
11. **Discussion and possible action on judicial parking**  
Wehmeier met with Venture Architects. He will work on getting some initial prices for the committee to review. No action taken.
12. **Financial Reports (April)**  
Financial Reports for Central Services and Management Information Systems (MIS) were provided for review. No action taken.
13. **Discuss future meeting schedule. Set next meeting date (July 5, 2017 – 9:00 a.m.)**

**14. Discuss potential agenda items for the Committee's next meeting**

- Approval of the June 13, 2017 Infrastructure Committee meeting minutes
- Update on Restroom Remodeling
- Update on Outdoor Space Plan
- Discussion and possible action on judicial parking
- Discussion and possible action bid for Fire Alarm Systems Project Bid
- Mass Notification & Alert Systems Bid
- Inmate Communication System Bids
- Discussion and possible action on bee hives located on county property

**15. Adjourn**

Motion by Jones; Second by Kannard to adjourn at 3:08 p.m. (Ayes - All) Motion Carried.

## Fire Alarm Summary

### Project Description

1. The Hillside Building currently does not have a fire alarm system installed and is in need of a code compliant fire alarm system including an emergency call out function.
3. The Lueder Haus has a fire alarm system that is 23 years old which is past the recommended 10 yr. on device and 15 yr. on main panel lifespan. This system also needs the emergency call out function.
2. The Human Services Building has a fire alarm panel with a defective annunciator that is not replaceable do to the age of the system. All of the devices are older than the recommended lifespan. This system also needs the emergency call out function.
4. The Workforce Development building has a fire alarm system that is 18 years old, which also surpasses the life expectancy of the equipment. This system also needs the emergency call out function.

### Simplex Grinnell

1. We were excepting bids for equipment only within this RFP. To consider Simplex's estimate, we would have to have had an installing contractor bid "Install Only". However, the installing contractors could not reach out to Simplex because of their individual being on vacation.

### Estimates

1. Midwest Electric, Complete System – \$199,630.00
2. Simplex Grinnell, Equipment only – \$32,850.00
3. Starfire, Complete System - \$256,000.00
4. Omni Technologies, Complete System - \$110,769.00
5. Electric 1 , Complete System - \$121,716.00

## Recommendation

1. The estimate numbers above are the original estimate numbers which makes the most responsible bidder Omni Technologies.
2. I am recommending Omni Technologies for the installation of the Fire Alarm Systems.
3. I expect a couple of changes to their estimate as we finish verifying all of the installation quotes and decide which callout function we will be proceeding with, whether it be Phone lines, Data lines, or cellular.
  - a. The RFP calls for pricing on annual monitoring which I have. Would you like the first year, annual cost of monitoring, to be included in the RFP estimate number, or can this simply go into operating funds?

**RESOLUTION NO. 2017-\_\_\_**

**Accepting bid for the purchase and installation of a fire alarm system at the Hillside office building, Lueder Haus, Health & Human Services building and Workforce Development Center**

Executive Summary

The Hillside office building currently does not have a fire alarm system installed and is in need of a code compliant fire alarm system including an emergency call out function. The Lueder Haus has a fire alarm system that is 23 years old which is 13 years beyond the recommend device life expectancy and 8 years beyond the recommended panel life expectancy.

The Health & Human Services building has a fire alarm panel with a defective annunciator that is not replaceable do to the age of the system. The Workforce Development Center has a fire alarm system that is 18 years old, which also surpasses the life expectancy of the equipment. All of the devices are older than the recommended life expectancy. These new systems will also provide the required emergency call out function. The Infrastructure Committee met on July 5, 2017 and recommended forwarding this resolution to the County Board for approval.

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WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, fire alarm systems serve an important role in providing for the safety of Jefferson County employees and members of the public, and

WHEREAS, a Request for Proposals was published seeking bids for equipment only and/or install only for the Hillside office building, Lueder Haus, Health & Human Services building and Workforce Development Center with the following bids being received:

Midwest Electric (complete system)	\$ 199,630
Simplex Grinnell (equipment only)	\$ 32,850
Starfire (complete system)	\$ 256,000
Omni Technologies (complete system)	\$ 110,769
Electric 1 (complete system)	\$ 121,716

AND WHEREAS, all bids were reviewed by County staff and the Infrastructure Committee, and

WHEREAS, County staff and the Infrastructure Committee recommend entering into a contract with Omni Technologies, for \$110,769 as the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is hereby authorized to enter into a contract with Omni Technologies in the amount of \$110,769 for the purchase and installation of a fire alarm system at the Hillside office building, Lueder Haus, Health & Human Services building and Workforce Development Center in order to maintain the necessary level of safety at those buildings.

*Fiscal Note: The estimated cost of the project was \$120,000. With the transfer of \$85,000 from the roofing project to the fire alarm project (See Resolution No. 2016-73 approved March 14, 2017) and approval of \$45,000 in carryover funds from FY 2016 to 2017, adequate funds will be available in the Human Services Budget to execute the project.*

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_ Vacant \_\_\_\_\_

Requested by  
Infrastructure Committee

07-11-17

J. Blair Ward: 06-29-17; 06-30-17

REVIEWED: Administrator \_\_\_\_\_; Corp. Counsel \_\_\_\_\_; Finance Director \_\_\_\_\_

#13a

Central Services  
1901

Date Ran 6/22/2017  
Period 5  
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(282,374.60)	(282,374.58)	(0.02)	(677,699.00)	(395,324.40)	41.67%
474009	HOUSEKEEPING SERVICES	-	(916.67)	916.67	(2,200.00)	(2,200.00)	0.00%
483002	MISC SALE/MATERIAL & SUPPLY	-	(166.67)	166.67	(400.00)	(400.00)	0.00%
486001	VENDING COMMISSION	(325.47)	(479.17)	153.70	(1,150.00)	(824.53)	28.30%
<b>Totals</b>		<b>(282,700.07)</b>	<b>(283,937.08)</b>	<b>1,237.01</b>	<b>(681,449.00)</b>	<b>(398,748.93)</b>	<b>41.49%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	25,262.74	34,827.92	(9,565.18)	83,587.00	58,324.26	30.22%
511210	WAGES-REGULAR	70,691.15	80,384.17	(9,693.02)	192,922.00	122,230.85	36.64%
511220	WAGES-OVERTIME	1,613.52	1,101.67	511.85	2,644.00	1,030.48	61.03%
511290	WAGES-OTHER WAGES	1,990.00	2,150.00	(160.00)	5,160.00	3,170.00	38.57%
511310	WAGES-SICK LEAVE	5,023.83	-	5,023.83	-	(5,023.83)	
511320	WAGES-VACATION PAY	6,437.83	-	6,437.83	-	(6,437.83)	
511330	WAGES-LONGEVITY PAY	-	385.42	(385.42)	925.00	925.00	0.00%
511340	WAGES-HOLIDAY PAY	3,179.32	-	3,179.32	-	(3,179.32)	
511350	WAGES-MISCELLANEOUS(COMP)	709.66	-	709.66	-	(709.66)	
511380	WAGES-BEREAVEMENT	251.36	-	251.36	-	(251.36)	
512141	SOCIAL SECURITY	8,679.65	8,975.83	(296.18)	21,542.00	12,862.35	40.29%
512142	RETIREMENT (EMPLOYER)	7,630.17	7,740.83	(110.66)	18,578.00	10,947.83	41.07%
512144	HEALTH INSURANCE	25,974.50	31,445.83	(5,471.33)	75,470.00	49,495.50	34.42%
512145	LIFE INSURANCE	54.06	42.92	11.14	103.00	48.94	52.49%
512150	FSA CONTRIBUTION	875.00	468.75	406.25	1,125.00	250.00	77.78%
512173	DENTAL INSURANCE	1,901.59	1,980.00	(78.41)	4,752.00	2,850.41	40.02%
512390	SAFETY EQUIPMENT	-	83.33	(83.33)	200.00	200.00	0.00%
521215	ARCHITECTURAL & ENGINEERING	-	4,166.67	(4,166.67)	10,000.00	10,000.00	0.00%
521219	OTHER PROFESSIONAL SERV	2,803.82	-	2,803.82	-	(2,803.82)	
521296	COMPUTER SUPPORT	-	166.67	(166.67)	400.00	400.00	0.00%
529170	GROUNDS KEEPING CHARGES	3,166.57	3,107.08	59.49	7,457.00	4,290.43	42.46%
529299	PURCHASE CARE & SERVICES	-	2,083.33	(2,083.33)	5,000.00	5,000.00	0.00%
531008	HAZARD RECYCLE CHARGES	-	208.33	(208.33)	500.00	500.00	0.00%
531298	UNITED PARCEL SERVICE UPS	-	416.67	(416.67)	1,000.00	1,000.00	0.00%
531302	BUILDING & MAINT EQUIPMENT	55.06	-	55.06	-	(55.06)	
531303	COMPUTER EQUIPMT & SOFTWA	9,106.00	3,812.50	5,293.50	9,150.00	44.00	99.52%
531312	OFFICE SUPPLIES	127.38	125.00	2.38	300.00	172.62	42.46%
531313	PRINTING & DUPLICATING	0.77	-	0.77	-	(0.77)	
531314	SMALL ITEMS OF EQUIPMENT	376.51	416.67	(40.16)	1,000.00	623.49	37.65%
531320	SAFETY SUPPLIES	5.97	41.67	(35.70)	100.00	94.03	5.97%
531326	ADVERTISING	482.43	83.33	399.10	200.00	(282.43)	241.22%
531351	GAS/DIESEL	271.35	625.00	(353.65)	1,500.00	1,228.65	18.09%
532332	MILEAGE	4.26	-	4.26	-	(4.26)	
533221	WATER	2,111.82	2,166.67	(54.85)	5,200.00	3,088.18	40.61%
533222	ELECTRIC	38,946.57	40,375.00	(1,428.43)	96,900.00	57,953.43	40.19%
533223	SEWER	2,020.44	1,875.00	145.44	4,500.00	2,479.56	44.90%
533224	NATURAL GAS	12,537.94	5,833.33	6,704.61	14,000.00	1,462.06	89.56%
533225	TELEPHONE & FAX	370.09	458.33	(88.24)	1,100.00	729.91	33.64%
533235	STORM WATER UTILITY	806.12	683.33	122.79	1,640.00	833.88	49.15%
535239	STREET REPAIR & MAINT	-	625.00	(625.00)	1,500.00	1,500.00	0.00%
535246	BUILDING SERVICE & MAINT	27,073.12	17,916.67	9,156.45	43,000.00	15,926.88	62.96%
535247	BLDG REPAIR & MAINT	14,265.52	9,041.67	5,223.85	21,700.00	7,434.48	65.74%
535297	REFUSE COLLECTION	587.41	775.00	(187.59)	1,860.00	1,272.59	31.58%
535344	HOUSEHOLD & JANITORIAL SUPP	5,295.65	4,791.67	503.98	11,500.00	6,204.35	46.05%
535349	OTHER SUPPLIES	5,150.95	3,541.67	1,609.28	8,500.00	3,349.05	60.60%
535353	MACHINERY & EQUIP PARTS	4,195.13	3,958.33	236.80	9,500.00	5,304.87	44.16%
535354	PAINT	32.96	875.00	(842.04)	2,100.00	2,067.04	1.57%
535355	PLUMBING & ELECTRICAL	1,926.93	2,500.00	(573.07)	6,000.00	4,073.07	32.12%
535452	GREEN INITIATIVES	-	2,083.33	(2,083.33)	5,000.00	5,000.00	0.00%
536531	LAND RENT & LEASE	1,800.00	750.00	1,050.00	1,800.00	-	100.00%



571004	IP TELEPHONY ALLOCATION	171.25	171.25	-	411.00	239.75	41.67%
571005	DUPLICATING ALLOCATION	0.40	-	0.40	-	(0.40)	
571009	MIS PC GROUP ALLOCATION	2,052.90	2,052.92	(0.02)	4,927.00	2,874.10	41.67%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	2,640.40	2,640.42	(0.02)	6,337.00	3,696.60	41.67%
591519	OTHER INSURANCE	6,033.48	6,399.58	(366.10)	15,359.00	9,325.52	39.28%
594820	CAP OTHER	-	14,583.33	(14,583.33)	35,000.00	35,000.00	0.00%
594822	CAP IMPRV BLDG	1,360.46	118,333.33	(116,972.87)	284,000.00	282,639.54	0.48%

Totals		306,054.04	427,270.42	(121,216.38)	1,025,449.00	719,394.96	29.85%
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Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals		-	-	-	-	-	
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Total Business Unit		23,353.97	143,333.33	(119,979.36)	344,000.00	320,646.03	
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MIS  
8501 PC Group

Date Ran 6/22/2017  
Period 5  
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(44,583.35)	(44,583.33)	(0.02)	(107,000.00)	(62,416.65)	41.67%
474180	MIS BILLED	(277,555.00)	(277,555.00)	-	(666,132.00)	(388,577.00)	41.67%
<b>Totals</b>		<b>(322,138.35)</b>	<b>(322,138.33)</b>	<b>(0.02)</b>	<b>(773,132.00)</b>	<b>(450,993.65)</b>	<b>41.67%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	26,205.22	35,427.92	(9,222.70)	85,027.00	58,821.78	30.82%
511210	WAGES-REGULAR	27,471.21	55,435.42	(27,964.21)	133,045.00	105,573.79	20.65%
511220	WAGES-OVERTIME	263.03	633.33	(370.30)	1,520.00	1,256.97	17.30%
511290	WAGES-OTHER WAGES	-	1,604.17	(1,604.17)	3,850.00	3,850.00	0.00%
511310	WAGES-SICK LEAVE	5,140.17	-	5,140.17	-	(5,140.17)	-
511320	WAGES-VACATION PAY	5,096.52	-	5,096.52	-	(5,096.52)	-
511330	WAGES-LONGEVITY PAY	-	258.75	(258.75)	621.00	621.00	0.00%
511340	WAGES-HOLIDAY PAY	2,751.85	-	2,751.85	-	(2,751.85)	-
511350	WAGES-MISCELLANEOUS(COMP)	2,286.07	-	2,286.07	-	(2,286.07)	-
512141	SOCIAL SECURITY	5,139.52	6,946.67	(1,807.15)	16,672.00	11,532.48	30.83%
512142	RETIREMENT (EMPLOYER)	4,706.60	6,348.33	(1,641.73)	15,236.00	10,529.40	30.89%
512144	HEALTH INSURANCE	18,183.23	18,895.83	(712.60)	45,350.00	27,166.77	40.10%
512145	LIFE INSURANCE	37.83	35.00	2.83	84.00	46.17	45.04%
512150	FSA CONTRIBUTION	612.50	255.42	357.08	613.00	0.50	99.92%
512173	DENTAL INSURANCE	1,060.32	1,102.50	(42.18)	2,646.00	1,585.68	40.07%
521220	CONSULTANT	72,543.87	14,583.33	57,960.54	35,000.00	(37,543.87)	207.27%
521296	COMPUTER SUPPORT	138,732.19	43,635.00	95,097.19	104,724.00	(34,008.19)	132.47%
531243	FURNITURE & FURNISHINGS	-	416.67	(416.67)	1,000.00	1,000.00	0.00%
531301	OFFICE EQUIPMENT	-	125.00	(125.00)	300.00	300.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	27,945.91	3,958.33	23,987.58	9,500.00	(18,445.91)	294.17%
531312	OFFICE SUPPLIES	2,929.81	1,666.67	1,263.14	4,000.00	1,070.19	73.25%
531313	PRINTING & DUPLICATING	59.00	41.67	17.33	100.00	41.00	59.00%
531314	SMALL ITEMS OF EQUIPMENT	-	125.00	(125.00)	300.00	300.00	0.00%
531322	SUBSCRIPTIONS	-	125.00	(125.00)	300.00	300.00	0.00%
531324	MEMBERSHIP DUES	-	20.83	(20.83)	50.00	50.00	0.00%
532325	REGISTRATION	-	416.67	(416.67)	1,000.00	1,000.00	0.00%
532332	MILEAGE	20.37	208.33	(187.96)	500.00	479.63	4.07%
532335	MEALS	-	41.67	(41.67)	100.00	100.00	0.00%
532336	LODGING	-	83.33	(83.33)	200.00	200.00	0.00%
532350	TRAINING MATERIALS	-	6,666.67	(6,666.67)	16,000.00	16,000.00	0.00%
533228	INTERNET	10,926.00	10,220.83	705.17	24,530.00	13,604.00	44.54%
535242	MAINTAIN MACHINERY & EQUIP	3,489.81	6,250.00	(2,760.19)	15,000.00	11,510.19	23.27%
535355	PLUMBING & ELECTRICAL	-	416.67	(416.67)	1,000.00	1,000.00	0.00%
571004	IP TELEPHONY ALLOCATION	742.90	742.92	(0.02)	1,783.00	1,040.10	41.67%
571008	MIS OVERHEAD ALLOCATION	12,881.68	60,323.33	(47,441.65)	144,776.00	131,894.32	8.90%
591519	OTHER INSURANCE	395.40	502.08	(106.68)	1,205.00	809.60	32.81%
593014	CREDIT CARD FEES	-	41.67	(41.67)	100.00	100.00	0.00%
594810	CAP EQUIPMENT	26,557.58	44,583.33	(18,025.75)	107,000.00	80,442.42	24.82%
594820	CAP OTHER	20,180.40	17,916.67	2,263.73	43,000.00	22,819.60	46.93%
<b>Totals</b>		<b>416,358.99</b>	<b>340,055.00</b>	<b>76,303.99</b>	<b>816,132.00</b>	<b>399,773.01</b>	<b>51.02%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals	*	*	*	*	*
Total Business Unit	94,220.64	17,916.67	76,303.97	43,000.00	(51,220.64)

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451200	RECORDS & REPORTS	(375.00)	(833.33)	458.33	(2,000.00)	(1,625.00)	18.75%
474180	MIS BILLED	(215,307.90)	(215,309.17)	1.27	(516,742.00)	(301,434.10)	41.67%
<b>Totals</b>		<b>(215,682.90)</b>	<b>(216,142.50)</b>	<b>459.60</b>	<b>(518,742.00)</b>	<b>(303,059.10)</b>	<b>41.58%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	62,794.36	68,683.33	(5,888.97)	164,840.00	102,045.64	38.09%
511210	WAGES-REGULAR	5,633.13	11,298.33	(5,665.20)	27,116.00	21,482.87	20.77%
511220	WAGES-OVERTIME	-	153.75	(153.75)	369.00	369.00	0.00%
511310	WAGES-SICK LEAVE	1,421.86	-	1,421.86	-	(1,421.86)	
511320	WAGES-VACATION PAY	3,272.34	-	3,272.34	-	(3,272.34)	
511330	WAGES-LONGEVITY PAY	-	263.75	(263.75)	633.00	633.00	0.00%
511340	WAGES-HOLIDAY PAY	2,323.24	-	2,323.24	-	(2,323.24)	
512141	SOCIAL SECURITY	5,687.79	6,014.17	(326.38)	14,434.00	8,746.21	39.41%
512142	RETIREMENT (EMPLOYER)	5,130.35	5,467.08	(336.73)	13,121.00	7,990.65	39.10%
512144	HEALTH INSURANCE	17,106.31	19,435.83	(2,329.52)	46,646.00	29,539.69	36.67%
512145	LIFE INSURANCE	46.02	43.33	2.69	104.00	57.98	44.25%
512150	FSA CONTRIBUTION	630.00	262.50	367.50	630.00	-	100.00%
512173	DENTAL INSURANCE	930.66	1,134.17	(203.51)	2,722.00	1,791.34	34.19%
521220	CONSULTANT	-	1,250.00	(1,250.00)	3,000.00	3,000.00	0.00%
521296	COMPUTER SUPPORT	3,504.00	1,458.33	2,045.67	3,500.00	(4.00)	100.11%
531303	COMPUTER EQUIPMT & SOFTWARE	8,482.00	3,750.00	4,732.00	9,000.00	518.00	94.24%
531312	OFFICE SUPPLIES	1,458.85	1,041.67	417.18	2,500.00	1,041.15	58.35%
531322	SUBSCRIPTIONS	-	72.92	(72.92)	175.00	175.00	0.00%
531324	MEMBERSHIP DUES	175.00	187.50	(12.50)	450.00	275.00	38.89%
532325	REGISTRATION	3,095.00	1,000.00	2,095.00	2,400.00	(695.00)	128.96%
532332	MILEAGE	36.38	41.67	(5.29)	100.00	63.62	36.38%
532334	COMMERCIAL TRAVEL	365.96	166.67	199.29	400.00	34.04	91.49%
532335	MEALS	35.70	104.17	(68.47)	250.00	214.30	14.28%
532336	LODGING	788.40	625.00	163.40	1,500.00	711.60	52.56%
532339	OTHER TRAVEL & TOLLS	144.46	41.67	102.79	100.00	(44.46)	144.46%
532350	TRAINING MATERIALS	-	208.33	(208.33)	500.00	500.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	55,110.42	31,720.00	23,390.42	76,128.00	21,017.58	72.39%
571004	IP TELEPHONY ALLOCATION	800.00	800.00	-	1,920.00	1,120.00	41.67%
571008	MIS OVERHEAD ALLOCATION	12,881.67	60,323.33	(47,441.66)	144,776.00	131,894.33	8.90%
591519	OTHER INSURANCE	472.20	595.00	(122.80)	1,428.00	955.80	33.07%
<b>Totals</b>		<b>192,326.10</b>	<b>216,142.50</b>	<b>(23,816.40)</b>	<b>518,742.00</b>	<b>326,415.90</b>	<b>37.08%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
<b>Totals</b>		-	-	-	-	-	
<b>Total Business Unit</b>		<b>(23,356.80)</b>	<b>(0.00)</b>	<b>(23,356.80)</b>	<b>-</b>	<b>23,356.80</b>	

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474099	DEPT CAP PROGRAM CHARGES	(47,751.25)	(47,751.25)	-	(114,603.00)	(66,851.75)	41.67%
<b>Totals</b>		<b>(47,751.25)</b>	<b>(47,751.25)</b>	<b>-</b>	<b>(114,603.00)</b>	<b>(66,851.75)</b>	<b>41.67%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	31,218.92	30,943.75	275.17	74,265.00	43,046.08	42.04%
511220	WAGES-OVERTIME	-	153.75	(153.75)	369.00	369.00	0.00%
511310	WAGES-SICK LEAVE	1,445.48	-	1,445.48	-	(1,445.48)	
511320	WAGES-VACATION PAY	2,050.13	-	2,050.13	-	(2,050.13)	
511340	WAGES-HOLIDAY PAY	788.56	-	788.56	-	(788.56)	
511380	WAGES-BEREAVEMENT	187.92	-	187.92	-	(187.92)	
512141	SOCIAL SECURITY	2,629.90	2,298.75	331.15	5,517.00	2,887.10	47.67%
512142	RETIREMENT (EMPLOYER)	2,426.96	2,114.58	312.38	5,075.00	2,648.04	47.82%
512144	HEALTH INSURANCE	12,203.10	11,414.58	788.52	27,395.00	15,191.90	44.54%
512145	LIFE INSURANCE	3.76	5.83	(2.07)	14.00	10.24	26.86%
512150	FSA CONTRIBUTION	370.00	154.17	215.83	370.00	-	100.00%
512173	DENTAL INSURANCE	798.18	665.83	132.35	1,598.00	799.82	49.95%
<b>Totals</b>		<b>54,122.91</b>	<b>47,751.25</b>	<b>6,371.66</b>	<b>114,603.00</b>	<b>60,480.09</b>	<b>47.23%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
<b>Totals</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Business Unit</b>		<b>6,371.66</b>	<b>0.00</b>	<b>6,371.66</b>	<b>-</b>	<b>(6,371.66)</b>	

MIS  
8510 Overhead

Date Ran 6/22/2017  
Period 5  
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(9,583.20)	(9,583.33)	0.13	(23,000.00)	(13,416.80)	41.67%
<b>Totals</b>		<b>(9,583.20)</b>	<b>(9,583.33)</b>	<b>0.13</b>	<b>(23,000.00)</b>	<b>(13,416.80)</b>	<b>41.67%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
521220	CONSULTANT	2,955.00	2,083.33	871.67	5,000.00	2,045.00	59.10%
521296	COMPUTER SUPPORT	26,240.02	20,676.25	5,563.77	49,623.00	23,382.98	52.88%
529299	PURCHASE CARE & SERVICES	1,358.65	2,500.00	(1,141.35)	6,000.00	4,641.35	22.64%
531298	UNITED PARCEL SERVICE UPS	10.77	83.33	(72.56)	200.00	189.23	5.39%
531312	OFFICE SUPPLIES	-	83.33	(83.33)	200.00	200.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	208.33	(208.33)	500.00	500.00	0.00%
531320	SAFETY SUPPLIES	21.14	-	21.14	-	(21.14)	
533221	WATER	156.73	166.67	(9.94)	400.00	243.27	39.18%
533222	ELECTRIC	2,183.46	2,500.00	(316.54)	6,000.00	3,816.54	36.39%
533223	SEWER	129.35	239.58	(110.23)	575.00	445.65	22.50%
533224	NATURAL GAS	740.79	1,250.00	(509.21)	3,000.00	2,259.21	24.69%
533225	TELEPHONE & FAX	1,994.04	1,416.67	577.37	3,400.00	1,405.96	58.65%
533235	STORM WATER UTILITY	74.95	97.92	(22.97)	235.00	160.05	31.89%
533236	WIRELESS INTERNET	511.72	1,250.00	(738.28)	3,000.00	2,488.28	17.06%
535242	MAINTAIN MACHINERY & EQUIP	5,201.52	625.00	4,576.52	1,500.00	(3,701.52)	346.77%
535246	BUILDING SERVICE & MAINT	-	2,083.33	(2,083.33)	5,000.00	5,000.00	0.00%
535247	BLDG REPAIR & MAINT	-	833.33	(833.33)	2,000.00	2,000.00	0.00%
535297	REFUSE COLLECTION	222.85	208.33	14.52	500.00	277.15	44.57%
571003	HOUSEKEEPING	-	916.67	(916.67)	2,200.00	2,200.00	0.00%
571008	MIS OVERHEAD ALLOCATION	(25,763.35)	(120,646.67)	94,883.32	(289,552.00)	(263,788.65)	8.90%
591519	OTHER INSURANCE	72.95	91.25	(18.30)	219.00	146.05	33.31%
594810	CAP EQUIPMENT	13,630.16	92,916.67	(79,286.51)	223,000.00	209,369.84	6.11%
594813	CAP OFC EQUIP	-	8,333.33	(8,333.33)	20,000.00	20,000.00	0.00%
<b>Totals</b>		<b>29,740.75</b>	<b>17,916.67</b>	<b>11,824.08</b>	<b>43,000.00</b>	<b>13,259.25</b>	<b>69.16%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
<b>Totals</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Business Unit</b>		<b>20,157.55</b>	<b>8,333.33</b>	<b>11,824.22</b>	<b>20,000.00</b>	<b>(157.55)</b>	

MIS  
8520 IP Telephone

Date Ran 6/22/2017  
Period 5  
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474190	IP-TELEPHONY BILLED	(40,344.60)	(40,344.58)	(0.02)	(96,827.00)	(56,482.40)	41.67%
<b>Totals</b>		<b>(40,344.60)</b>	<b>(40,344.58)</b>	<b>(0.02)</b>	<b>(96,827.00)</b>	<b>(56,482.40)</b>	<b>41.67%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	-	1,864.58	(1,864.58)	4,475.00	4,475.00	0.00%
511210	WAGES-REGULAR	10,169.92	10,218.33	(48.41)	24,524.00	14,354.08	41.47%
511220	WAGES-OVERTIME	-	232.92	(232.92)	559.00	559.00	0.00%
511310	WAGES-SICK LEAVE	58.65	-	58.65	-	(58.65)	
511330	WAGES-LONGEVITY PAY	-	7.92	(7.92)	19.00	19.00	0.00%
511340	WAGES-HOLIDAY PAY	187.68	-	187.68	-	(187.68)	
512141	SOCIAL SECURITY	767.59	905.42	(137.83)	2,173.00	1,405.41	35.32%
512142	RETIREMENT (EMPLOYER)	708.22	837.92	(129.70)	2,011.00	1,302.78	35.22%
512144	HEALTH INSURANCE	3,793.57	4,242.08	(448.51)	10,181.00	6,387.43	37.26%
512145	LIFE INSURANCE	3.39	3.75	(0.36)	9.00	5.61	37.67%
512150	FSA CONTRIBUTION	137.50	57.50	80.00	138.00	0.50	99.64%
512173	DENTAL INSURANCE	235.68	247.50	(11.82)	594.00	358.32	39.68%
521220	CONSULTANT	155.00	6,666.67	(6,511.67)	16,000.00	15,845.00	0.97%
521296	COMPUTER SUPPORT	24,696.28	11,167.50	13,528.78	26,802.00	2,105.72	92.14%
531303	COMPUTER EQUIPMT & SOFTWA	-	416.67	(416.67)	1,000.00	1,000.00	0.00%
531312	OFFICE SUPPLIES	-	93.75	(93.75)	225.00	225.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	83.33	(83.33)	200.00	200.00	0.00%
532325	REGISTRATION	-	416.67	(416.67)	1,000.00	1,000.00	0.00%
532332	MILEAGE	-	20.83	(20.83)	50.00	50.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	1,748.75	2,708.33	(959.58)	6,500.00	4,751.25	26.90%
591519	OTHER INSURANCE	125.15	152.92	(27.77)	367.00	241.85	34.10%
<b>Totals</b>		<b>42,787.38</b>	<b>40,344.58</b>	<b>2,442.80</b>	<b>96,827.00</b>	<b>54,039.62</b>	<b>44.19%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
<b>Totals</b>		-	-	-	-	-	
<b>Total Business Unit</b>		<b>2,442.78</b>	<b>(0.00)</b>	<b>2,442.78</b>	<b>-</b>	<b>(2,442.78)</b>	

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451002	PRIVATE PARTY PHOTOCOPY	(324.34)	(583.33)	258.99	(1,400.00)	(1,075.66)	23.17%
472003	MUNICIPALITY COPIES & PRINTIN	(13.90)	(229.17)	215.27	(550.00)	(536.10)	2.53%
474180	MIS BILLED	(12,150.40)	(12,150.42)	0.02	(29,161.00)	(17,010.60)	41.67%
474200	COPYING & PRINTING INTERDEP/	(10,634.80)	(12,083.33)	1,448.53	(29,000.00)	(18,365.20)	36.67%
<b>Totals</b>		<b>(23,123.44)</b>	<b>(25,046.25)</b>	<b>1,922.81</b>	<b>(60,111.00)</b>	<b>(36,987.56)</b>	<b>38.47%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	5,642.95	6,913.33	(1,270.38)	16,592.00	10,949.05	34.01%
511310	WAGES-SICK LEAVE	210.14	-	210.14	-	(210.14)	
511320	WAGES-VACATION PAY	117.67	-	117.67	-	(117.67)	
511340	WAGES-HOLIDAY PAY	274.44	-	274.44	-	(274.44)	
512141	SOCIAL SECURITY	464.22	502.92	(38.70)	1,207.00	742.78	38.46%
512142	RETIREMENT (EMPLOYER)	424.70	470.00	(45.30)	1,128.00	703.30	37.65%
512144	HEALTH INSURANCE	3,893.62	3,702.08	191.54	8,885.00	4,991.38	43.82%
512145	LIFE INSURANCE	1.55	1.67	(0.12)	4.00	2.45	38.75%
512150	FSA CONTRIBUTION	120.00	50.00	70.00	120.00	-	100.00%
512173	DENTAL INSURANCE	259.22	215.83	43.39	518.00	258.78	50.04%
531298	UNITED PARCEL SERVICE UPS	-	8.33	(8.33)	20.00	20.00	0.00%
531311	POSTAGE & BOX RENT	-	4.17	(4.17)	10.00	10.00	0.00%
531312	OFFICE SUPPLIES	4,555.78	3,750.00	805.78	9,000.00	4,444.22	50.62%
531314	SMALL ITEMS OF EQUIPMENT	-	208.33	(208.33)	500.00	500.00	0.00%
531349	OTHER OPERATING EXPENSES	46.00	145.83	(99.83)	350.00	304.00	13.14%
532332	MILEAGE	16.05	16.67	(0.62)	40.00	23.95	40.13%
533225	TELEPHONE & FAX	6.53	37.50	(30.97)	90.00	83.47	7.26%
535242	MAINTAIN MACHINERY & EQUIP	763.71	1,666.67	(902.96)	4,000.00	3,236.29	19.09%
535252	PRINTING EQUIP MAINTENANCE	3,333.84	5,833.33	(2,499.49)	14,000.00	10,666.16	23.81%
571004	IP TELEPHONY ALLOCATION	57.10	57.08	0.02	137.00	79.90	41.68%
571009	MIS PC GROUP ALLOCATION	1,231.65	1,231.67	(0.02)	2,956.00	1,724.35	41.67%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	193.75	193.75	-	465.00	271.25	41.67%
591519	OTHER INSURANCE	29.30	37.08	(7.78)	89.00	59.70	32.92%
<b>Totals</b>		<b>21,642.22</b>	<b>25,046.25</b>	<b>(3,404.03)</b>	<b>60,111.00</b>	<b>38,468.78</b>	<b>36.00%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
<b>Totals</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Business Unit</b>		<b>(1,481.22)</b>	<b>0.00</b>	<b>(1,481.22)</b>	<b>-</b>	<b>1,481.22</b>	