



Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)

www.jeffersoncountywi.gov

Jefferson County Board of Health Agenda

Health Department Conference Room

1541 Annex Road, Jefferson, WI 53549

Wednesday, July 19, 2017

1 p.m.

Board Members

Marie Wiesmann, RN, BSN, Chair; John McKenzie; Vice-Chair, Ed Morse, Secretary; Dick Schultz; Don Williams, MD

1. **Call to order**
2. **Roll Call/Establishment of a Quorum**
3. **Certification of Compliance with the Open Meetings Law**
4. **Approval of the Agenda**
5. **Approval of Board of Health Minutes for March 22, 2017**
6. **Communications**
 - a. **Letter from the Southeast Wisconsin Incident Management Team**
7. **Public Comment** (Members of the Public who wish to address the Board on specific agenda items must register their request at this time)
8. **Review of Health Department Financial Report**
 - a. Review and Discussion of Income Statement
 - b. Review of Grants that Ended June 30, 2017
 - c. Fees for Immunizations
 - d. Out of State Travel Request for Emi Reiner
 - e. Fees for Submission of Wild Animals for Rabies Testing
9. **Operational Update of the Environmental Health Program**
 - a. Registered Sanitarian New Hire
10. **Discussion of Public Health Preparedness Program**
 - a. Power Outage Exercise
 - b. Regional Medical Surge Exercise
 - c. Update on Medical Countermeasures/Points of Dispensing Plan
 - d. Family Assistance Center Training
 - e. Meeting with UW-Whitewater
11. **Discussion of Public Health Program**
 - a. Review of Statistics
 - b. Review of Communicable Disease Cases Reported
 - c. Greater Watertown Community Health Foundation Grant
 - d. New Public Health Nurse Hire
 - e. Policy Regarding Placing Links on Health Department Website
12. **Adjourn**

Next Scheduled Meetings: All Wednesdays – September 20, 2017, November 15, 2017, January 17, 2018 and March 21, 2018

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

**Jefferson County Board of Health
Meeting Minutes – Wednesday, March 22, 2017
Jefferson County Health Department – Conference Room
1541 Annex Road, Jefferson, WI. 53549**

Call to Order: M. Wiesmann, Chair, called the meeting to order at 1:00 p.m.

Roll Call/Establishment of a Quorum: Quorum established.

Board Members Present: Marie Wiesmann, Chair, RN, BSN; John McKenzie, Vice-Chair; Ed Morse, Secretary; Dick Schultz; Don Williams, M.D.

Guests Present: Benjamin Wehmeier, County Administrator; Emma Kane, Tobacco Free Community Partnership

Staff Present: Gail Scott, Director; Diane Nelson, Public Health Program Manager; Carly Herald, Environmental Health

Staff Excused Prior to Meeting: Sandee Schunk, Clerical/Recorder

Certification of Compliance with the Open Meetings Law: Confirmed by G. Scott, Director.

Approval of the Agenda: *Motion by D. Williams, M.D. to approve the agenda; second by J. McKenzie; motion carried.*

Approval of Board of Health Minutes for January 18, 2017: *Motion by D. Williams, M.D. to approve the minutes as written; second by D. Schultz; motion carried unanimously.*

Communications: G. Scott provided clarification regarding questions asked at the last meeting about water testing for lead in local schools.

G. Scott reported having distributed to school Superintendents the “EPA Guidance on Lead in Drinking Water Testing at Schools”. This provides step-by-step guidance to school that want to voluntarily test for lead.

Public Comment: None

Review of Health Department Strategic Plan: This item was postponed until the next meeting.

Update on Tobacco Free Coalition

Emma Kane presented information and provided handouts about the efforts of the Tobacco Free Community Partnership in Dodge, Jefferson and Waukesha Counties. Emi Reiner from the Health Department has assisted Emma in revitalizing the Jefferson County Tobacco Free Community Partnership.

Review of Health Department Financial Report

a. Review and Discussion of Income Statement

G. Scott reviewed the following handouts in the meeting packet: Statement of Revenue & Expenditures for 2016 end-of year, 2016 Grant Summary Report, 2016 Vehicle Usage/Cost Log. *Motion by D. Williams, M.D. to approve the Financial Report; second by J. McKenzie; motion carried unanimously.*

Operational Update of the Environmental Health Program

a. Registered Sanitarian New Hire

G. Scott introduced Carly Herald, Environmental Health Specialist working with the Jefferson County Environmental Public Health Consortium.

G. Scott reported that Holly Hisel, Environmental Specialist, made visits to inspect a confirmed Legionnaire’s Disease case and followed up on a garbage complaint that required clean-up orders to be written.

G. Scott reported that meetings continue on the previously reported hoarding case and involves the City Administrator, County Administrator, City Emergency Responders, Environmental Health staff and attorneys.

Discussion of Public Health Preparedness Program

a. Out of State Travel Request for Anniston, Alabama Training

G. Scott reported on preparation for a regional exercise in April at the Marriot Hotel in Middleton with Emergency Management, local hospitals, Emergency Medical Services (EMS), Public Health. This will count towards a Preparedness grant requirement.

G. Scott reported that an exercise regarding local power outages includes the first phase that was done in New Berlin and the 2nd phase which is scheduled on May 4, 2017 in Jefferson.

G. Scott reported that Health Department staff Emi Reiner, Public Health RN, and Michele Schmidt, Administrative Assistant II, are working on gathering information countywide to identify the estimated number of essential first responder and critical infrastructure staff in development of a medical countermeasure dispensing plan (Points of Dispensing – PODS).

G. Scott reviewed the “out of state” travel request for Diane Nelson, Public Health Program Manager, to possibly attend a “Training Together is Key: Training Wisconsin Week” conference in Anniston, Alabama from August 27, 2017 – September 2, 2017. Should she be selected to attend, all costs are covered by Homeland Security.

Motion by D. Williams, M.D. to approve Diane Nelson, Public Health Program Manager, to attend the out-of-state conference if selected as a participant; second by E. Morse; motion carried unanimously.

G. Scott reported that a meeting has been held with Jefferson County Human Services to work on a Mass Fatality Management Plan.

G. Scott reported that a \$5,000 grant was awarded to the Health Department for “Enhancing Local Public Health Agency Preparedness – Zika (or other outbreaks)”. It was requested to use \$2,500 towards staff salary and fringe benefits and \$2,500 for the Southeast Region Incident Management Team to update equipment. *Motion by D. Williams, M.D. to give permission for \$2,500 of the grant funding be given to the Southeast Region Incident Management Team for updating equipment; second by J. McKenzie; motion carried unanimously.*

Discussion of Public Health Program

- a. **Review of Statistics:** D. Nelson reviewed the handout in the meeting packet and reported that Jail nursing visits are increased due to inmates needing more intensive nursing services and there are long sick-call lists. The nurses work in limited space and can only see one patient at a time. Jail nurses are adjusting to a new M.D.
- b. **Review of Communicable Disease Cases Reported:** D. Nelson reviewed the handout in the meeting packet and reported there have been 2 Legionella cases, 2 Pertussis cases, hospitalizations for Influenza cases are on the rise, 40 pediatric Influenza deaths reported nationwide, Public Health nursing staff continue to provide daily “Directly Observed Therapy” (DOT) visits for an active Pulmonary Tuberculosis (TB) case in Jefferson County.
- c. **Greater Watertown Community Health Foundation Grants:** The Health Department nursing staff is writing for a “Changemaker” grant to train staff in the “Parents as Teachers” program and coordinate with community partners who serve families with young children. The grant will be submitted by the end of March 2017. Anticipate award notification in June 2017.
G. Scott reported that the Community Dental Clinic is trying to recruit a dentist and/or pediatric dentist. Barbara Gudgeon from the clinic went to Tufts University in Boston, MA. for recruitment efforts and was in contact with 27 dental students and has a lead on 7 students that may be interested in working at the clinic in the future.
- d. **Public Health Registered Nurse Recruitment:** One applicant has been interviewed to date for the open position. Management has been working with Jefferson County Human Resources to try to increase salary, complete a “Job Description Questionnaire” (JDQ), created a flier to make the job look more desirable and/or attractive. The handout in the meeting packet “Public Health Nurse Position Profile” was reviewed.
- e. **The Raising of America Series:** The handout in the meeting packet was reviewed and the committee members were encouraged to watch the five-part documentary series or consider watching it in future Board of Health meetings. Deb Schumacher of Fort Health Care has a copy of the series. D. Nelson recommended specifically watching episode #3 for hospital and clinic staff to view (5 episodes on DVD).

G. Scott requested that the next scheduled committee meeting on May 17, 2017 be rescheduled or canceled. The statistics and information can be sent via e-mail. A meeting will be scheduled if needed before July.

Adjourn: *Motion by M. Wiesmann to adjourn the meeting at 2:55 p.m.; second by D. Schultz; motion carried unanimously.*

Next Scheduled Meetings: All Wednesdays – July 19, 2017, September 20, 2017, November 15, 2017, January 17, 2018 and March 21, 2018

Respectfully submitted; Diane Nelson, Public Health Program Manager

Southeast Wisconsin



Incident Management Team

June 20, 2017

Gail Scott, RN, BSN – Director/Health Officer
Jefferson County Health Department
1514 Annex Road
Jefferson WI 53549

Dear Gail:

On behalf of the Southeast Wisconsin Incident Management Team, we would like to thank you for your work with HIRC Region 5 in obtaining grant funding for many of our equipment needs. The IMT currently does not receive funding from any source. So it is extremely important for us to maximize opportunities like this. Many of the items purchased with HIRC grant funding are to replace equipment from our original 2010 UASI grant.

Thanks again for your assistance,

James H. Ley
Deputy Chief
Milwaukee Fire Department Special Operations
President
Southeast Incident Management Team

Southeast Wisconsin Incident Management Team (SEW IMT) assists local jurisdictions with the management of an incident, exercise or a preplanned event according to the principles of the Incident Command System to achieve an efficient, safe and effective response.

Jefferson County Health Department - Statement of Revenues & Expenditures				
01/01/17 - 05/31/17	YTD Actual	Prorated Budget	Annual Budget	YTD Budget Variance
REVENUE:				
Personal Care WIMCR Funding	0.00	210.00	500.00	-210.00
Total Personal Care	0.00	210.00	500.00	-210.00
Total WIC	140,314.68	144,621.12	344,336.00	-4,306.44
Public Health Fee for Service	49,338.13	58,930.62	140,311.00	-9,592.49
Public Health Grant Income	57,433.96	46,616.22	110,991.00	10,817.74
Total Public Health	106,772.09	105,546.84	251,302.00	1,225.25
Total Income	247,086.77	250,377.96	596,138.00	-3,291.19
EXPENSE:				
Personal Care Operating Expense	0.00	210.00	500.00	-210.00
Total Personal Care	0.00	210.00	500.00	-210.00
WIC Salary & Benefits	121,647.34	125,136.48	297,944.00	-3,489.14
WIC Contracted Services	2,777.87	2,700.60	6,430.00	77.27
WIC Operating Expense	15,889.47	16,784.04	39,962.00	-894.57
Total WIC	140,314.68	144,621.12	344,336.00	-4,306.44
Public Health Salary & Benefits	385,569.87	425,790.12	1,013,786.00	-40,220.25
Public Health Contractual	18,446.36	19,446.00	46,300.00	-999.64
Public Health Operating Expense	55,257.33	68,091.24	162,122.00	-12,833.91
Capital Equipment	0.00	0.00	0.00	0.00
Total Public Health	459,273.56	513,327.36	1,222,208.00	-54,053.80
Total Expense	599,588.24	658,158.48	1,567,044.00	-58,570.24
2017 SUMMARY				
Total 2017 Income YTD:	247,086.77	250,377.96	596,138.00	-3,291.19
2017 County Tax Levy Applied:	349,252.92	349,252.92	838,207.00	0.00
Total 2017 Revenue:	596,339.69			
Total 2017 Expense:	599,588.24	658,158.48	1,567,044.00	-58,570.24
Deficit = 2017 Annual Activity (Revenue vs. Expenses)	-3,248.55			
2016 Restricted Carryover Funds Applied to 2017*	1,400.00	1,050.00	2,500.00	350.00
2017 Budgeted Reserve Funds Applied to Deficit:		54,683.58	130,199.00	54,683.58
2017 Summary of Operations:	-1,848.55			

*Prior Year Carryover Funds Used in 2017:	Summary:
BU 4501 - Cribs \$ 2500.00	\$ 1,400.00
*Total Carryover Applied to 2017:	\$ 1,400.00

2016 End-of-Year Fund Balance:	\$ 741,253.23	Matches Finance
2017 Pre-Paid Expenditures per Finance:	\$ (19,037.00)	
2017 Restricted Donation Carryover (cribs):	\$ (2,500.00)	
2017 Budgeted Reserve Funds Applied:	\$ (130,199.00)	
Working Capital Reserve 3 Month Goal:	\$ (421,490.00)	
Unassigned Fund Balance "Available" 2018:	\$ 168,027.23	Matches Finance

**Jefferson County Health Department
2018 Proposed Fees for Vaccines
July 19, 2017 Board of Health Meeting**

Vaccine	Fee	Change
Children	\$15 per visit	↑ \$5
Adults	\$10 per vaccine*	New
TB Skin Test	\$15	No change
Influenza	\$35	No change

***New charge to start July 20, 2017**

Public Health Program Statistics 2017

Public Health Statistics	2016	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	2017
Blood Lead Level Screenings	504	40	35	26	36	33	37							207
Blood Lead Level (> 10ug/dL)	10	2	0	1	1	1	2							7
Blood Lead Levels (5-9 mcg/dL)	20	3	3	3	0	3	2							14
PHN Well Water Samples	15	6	9	5	0	0	1							21
Car Safety Seat Inspections	126	9	10	27	6	13	8							73
Cribs for Kids/ Safe Sleep	21	1	0	2	4	2	2							11
County Jail Client Visits	5183	550	398	443	412	375	429							2607
Jail immunizations	69	0	4	2	5	10	7							28
Health Education Sessions/ Events	57	2	1	2	3	4	3							15
Communicable Disease Cases	462	15	32	36	29	39	19							170
Specimen submission for rabies	N/A	3	1	0	0	0	3							7
Healthy Smiles Referrals	N/A	6	0	0	5	2	2							15
Fluoride Varnish Contacts	314	24	12	19	19	23	16							113
Mental Health CSP Visits	585	51	43	49	48	58	56							305
Prenatal Care Coordination clients	39	4	4	2	10	5	1							26
Public Health Contacts	4288	339	302	295	278	249	186							1649
Immunizations Given	1664	38	33	52	36	32	39							230
Immunization Clients	1036	16	13	21	15	16	20							101
Office Clients Blood Pressures	29	4	2	14	6	2	13							41
Office Clients Mental Health Meds	116	9	9	8	11	10	12							59
Office Clients TB Skin Tests	254	18	12	27	17	12	9							95
Office Pregnancy Tests	50	9	10	2	5	3	2							31
Well Child/HealthCheck Exams	29	0	0	0	1	2	1							4
WIC Monthly Caseload Average	1340	1191	1183	1176	1157	1210	1172							N/A
WIC Breastfeeding Peer Support Visits	365	43	43	48	39	34	31							238
First Breath Enrollees	0	2	1	0	0	0	0							3

Monthly Disease Incident Counts by Resolution Status Jefferson County May/ June 2017

Jefferson County

Applied filters: Resolution Status equal to Confirmed, Probable, Suspect, Not A Case AND Disease Category Incident Count not equal to 0 AND Disease Category equal to Category I, Category II, Environmental, Not Reportable AND Received Year-Month equal to 2017-06, 2017-05 AND Jurisdiction equal to Jefferson County

		Incident Count				
Resolution Status		Confirmed	Probable	Suspect	Not A Case	Total
Disease Category	Disease Subcategory					
Category I	Hepatitis A	0	0	0	3	3
	Pertussis (Whooping Cough)	0	0	1	19	20
	Arboviral Disease	0	0	2	3	5
	Campylobacteriosis (Campylobacter Infection)	2	8	0	0	10
	Chlamydia Trachomatis Infection	26	0	3	0	29
	Cryptosporidiosis	0	0	1	0	1
	Gonorrhea	4	0	1	0	5
	Hepatitis B	0	0	0	3	3
	Hepatitis C	0	0	8	3	11
	Influenza	3	0	0	0	3
Category II	Invasive Streptococcal Disease (Groups A And B)	2	0	0	1	3
	Lyme Disease	4	0	12	0	16
	Meningitis, Other Bacterial	1	0	0	0	1
	Mycobacterial Disease (Nontuberculous)	1	0	0	0	1
	Pathogenic E.coli	1	0	5	0	6
	Q Fever	0	0	0	1	1
	Salmonellosis	0	0	2	0	2
	Streptococcus Pneumoniae Invasive Disease	2	0	0	0	2
	Syphilis	1	0	0	1	2
	Vibriosis, Non Cholera	0	1	0	0	1
Environmental	Metal Poisoning (Non-Lead)	0	0	1	2	3
Not Reportable	Tuberculosis, Latent Infection (LTBI)	2	0	1	0	3
Total		49	9	37	36	131

Data last refreshed on Thursday, July 6, 2017 4:01:02 PM CDT. Analysis performed by Diane Nelson, Program Manager, Jefferson County Health Department.

JEFFERSON COUNTY SOCIAL MEDIA POLICY

Jefferson County departments, officials and organizations may utilize social media platforms to further enhance communications with members of the public and other organizations in support of County goals and objectives. Social media provides the ability to publish content and communicate information to facilitate discussion of County issues, operations and services by providing members of the public with the opportunity to connect to County resources using the internet.

I. PURPOSE.

This Social Media Policy is intended to promote the safe, orderly, responsible and consistent use of social media by Jefferson County through its departments, officials, agents and employees. Jefferson County encourages, within the rules set forth herein, the use of social media. The County employs social media for the express and limited purpose of communicating with the public on issues of public concern and allowing the public a limited forum in which to communicate with the County. This policy does not create any open public forums for expressive activity of the public. The County reserves the right to edit or remove any content that violates this or any other policy of the County or any Federal, State or local law.

This policy is further intended to provide a framework for use of social media when authorized by the County as part of a department's official's, agent's or employee's job duties and to provide general guidelines for the use of social media by all County departments, officials, agents and employees of Jefferson County. Departments have discretion to create guidelines specific to their department or social media posts as long as such guidelines are not inconsistent with this policy. The forms of social media or technology referred to in this policy include, but are not limited to, Facebook, LinkedIn, MySpace, Twitter, Yammer, YouTube, video or wiki postings, chat rooms, personal blogs or other similar forms of online journals, or newsletters affiliated with Jefferson County. County-owned technology resources are the property of Jefferson County, as is all data created, entered, received, stored, or transmitted via County-owned equipment.

II. APPLICATION.

This policy applies to all County programs, divisions, departments, officials, agents, employees, subunits (boards, committees, commissions, other bodies) and agencies; to all County official websites, both internet and intranet; to all other websites hosted by the County; to any division, department, agency, or subunit receiving direct services from Jefferson County Management Information Systems (MIS). Anyone subject to this policy who fails to comply with the terms of this policy is acting outside the scope of their employment or official duties and may be subject to discipline, up to and including involuntary termination of employment and personal civil liability.

III. POLICY.

1. All Jefferson County social media platforms shall be approved by the County Administrator and the department head of the requesting department. All content must be published using approved County social media platform and tools set forth in this policy or other County policies, including additional requirements specific to a department or social media platform. All content must be approved by the assigned site administrator as defined below before posting. Any fundraising efforts through social media must be approved by the County Administrator and reviewed by the Corporation Counsel prior to posting.

2. All Jefferson County social media platforms shall adhere to applicable Federal, State and local laws, regulations and County policies including, but not limited to, the Jefferson County Computer, Internet, and Telephone Use Policy as well as the Harassment Policy, including Sexual Harassment; the Jefferson County Ethics Policy and Personnel Policy. Employees may be subject to discipline, up to and including involuntary termination of employment for conduct that violates County policies, rules and regulations, whether such conduct occurs on duty or off-duty.

3. Public records laws and policies apply to social media content and therefore content must be able to be managed, stored and retrieved to comply with these laws. All social media platforms and entries shall clearly indicate that any articles and any other content posted or submitted for posting are subject to public disclosure.

4. Content deemed not suitable by Jefferson County because it is not topically related to the particular objective, or is deemed prohibited content based on the criteria in this or other policies, may be taken off the platform, but shall be retained pursuant to the records retention schedule along with a description of the reason the specific content is deemed not suitable for posting.

5. The County reserves the right to restrict or remove any content that is deemed in violation of this policy or any applicable law.

6. Each Jefferson County social media platform shall include an introductory statement which clearly specifies the purpose and topical scope of the platform. Social media platforms may include links to information and content from other non-county media platforms and websites provided that there is no copyright infringement or use in violation of the social media or website policy. Where possible, social media platforms should link back to the official Jefferson County internet site for forms, documents and other information.

7. Each Jefferson County social media platform account is proprietary and created for the exclusive use of Jefferson County for the benefit of the public. Site administrators are authorized to create and post content on behalf of Jefferson County, but do not own the accounts. When the function of site administrator ends, that person shall surrender all rights, including administrative authority and passwords, to these accounts.

8. Jefferson County social media content and comments containing any of the following shall **not** be allowed for posting:

- a. Non-topically related content
- b. Profane language or content
- c. Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation or other protected class
- d. Sexual content or links to sexual content unless such content is topically related
- e. Conduct or encouragement of illegal activity
- f. Content that may compromise the safety or security of the public or public systems
- g. Content that violates copyright or other legal interest of any other party
- h. External links constituting official endorsement or representative views on behalf of the Jefferson County
- i. Content promoting political outcome, a political candidate, or political party
- j. Content promoting or endorsing any religion or religious organization

Gail Scott

From: PSOAA <marcel@psoaa.com>
Sent: Wednesday, June 21, 2017 9:08 AM
To: Gail Scott
Subject: A New Resource for Parents PSOAA

Hello, my name is Marcel Gemme from DRS. Over my 20 years in working within the field of addiction that most people contacting our helpline are parents or close relative to the addict. We help over 2000 parents and addicts every single week over the phone getting help for addiction.

We just created a website for parents, specifically. The website is <http://www.psoaa.com> which stand for "Parents Speaking out Against Addiction." We want parents to get proper education and resources to be able to help their kids. The best way to fight addiction is with education and resources.

I was wondering if it would be possible to mention us on your website? We also created a badge that can be put on your website which you can find the details here <http://www.psoaa.com/help-us-promote-our-organization.html>.

It would be a great help.

Thank you



Marcel Gemme
PSOAA

[unsubscribe](#)

Car Seat Installation/Inspection Event Held at Jefferson Fire Station by Nancy Schneider, RN, BSN

The Jefferson County Health Department hosted a special Car Safety Seat Check event on March 17th at the Jefferson Fire Station. Children are now safer while riding in their vehicles as they had their car seats inspected and properly installed by the Jefferson County Health Department Certified Car Safety Seat Technicians.

This event was open to parents, grandparents, aunts, uncles and anyone else who transports young children in their vehicle. During the event our three Certified Car Safety Seat Technicians checked car safety seats to see if they had been recalled, were outdated or in disrepair. The technician then had the parent or family member participate in a demonstration on how to safely install and use the car safety seat.

For those in need, a new car safety seat was offered free of charge through a Wisconsin Department of Transportation, Bureau of Transportation Safety (BOTS) grant. Donations were accepted and a total of \$80 was taken in to be used toward the purchase of additional seats. Of the 12 seats that were checked during the event, nine received seats provided through the grant.

Technician's participating in the event includes Mary Magnuson, Vicki Gallardo and Nancy Schneider. Juanita Villalobos assisted with interpreting for the Spanish speaking families. Pictured is Mary Magnuson, RN, BSN, Car Seat Technician installing a car safety seat at the event.



Mass Immunization Clinic at Palmyra-Eagle Schools by Nancy Schneider, RN, BSN

We are happy to announce that the Palmyra Eagle school district now has a school nurse, and we have begun working with her to improve the health and wellbeing of the students. In effort to do so, we assisted in the assessment of student immunization records to determine compliance trends. A concern was raised that opt out waivers may have been used in the past as a way for the school to most easily meet required documentation compliance.

In response, the Public Health Nurses held a vaccine clinic at the Palmyra Eagle High School on the evening of March 16th. We were able to offer free vaccine to all school age children through an extension of our Mass Clinics funded through the Public Health Emergency Preparedness grant. Approximately 30 childhood vaccines were administered during the event. We are excited to continue work with their new nurse.

ATODA & Tobacco Free Coalition Update by Emi Reiner, RN, BSN

This month, I was part of the strategic planning process of the Alcohol, Tobacco and Other Drug Abuse (ATODA)



Partnership Council to bring momentum and energy back into this coalition. The plan is to write for a Drug Free Communities Grant in 2018. The Tobacco-Free Coalition of Jefferson County met again this month and will be helping the ATODA group identify priority areas for tobacco control. I represented the tobacco coalition at the resource fair of the Stairway to Heroin event at Jefferson High School and there was a great deal of interest from parents, teachers, youth and community members about e-cigarettes and marketing to youth. (see photo). The Tobacco Coalition will also be preparing some activities for "Prevention Week" in May that will be brought out into the community. This month, I went to the statewide meeting for First Breath providers and brought back some strategies and resources that we can use with our pregnant women to help them cut back or quit smoking.

We were off to a slow start last year in signing up First Breath moms, but we have 3 enrolled in the program this year.

ACE Training and Narcan Training

Health Department staff attended the Adverse Childhood Event (ACE) training. Health Department staff will learn more about the antidote to heroine and opioid drugs called Narcan at a training by Fort HealthCare ER nurse Amy Ross on April 18, 2017.

Greater Watertown Community Health Foundation Grant Submitted

The Health Department, with the writing skills of Public Health Nurse Mary Magnuson and assistance from management and staff from Jefferson County, Dodge County and Watertown Health Departments, submitted a Greater Watertown Community Health Foundation Changemaker grant for training staff in the "Parents as Teachers" program. Changemaker Health Grants provide substantial funding for programs that produce measurable improvements in healthy living or in healthy childhood development. Grant applicants will be notified by June 2017 if their proposal will be funded.

Financial Update

As of February 28, 2017:

Total Revenue (including billed/expected revenue): \$88,820.02; Prorated Approved Tax Levy Applied: \$139,701.17

Total Expenses: (\$236,518.28); Net "Deficit": (\$7,997.09);

Note: \$130,199.00 "Reserve Funds" budgeted and available at year-end.

WIC Report

Vicki Gallardo, WIC Dietetic Technician attended WALC (Wisconsin Association of Lactation Consultants). Mary Wollet, WIC Director and Jennifer Gaal, WIC Registered Dietitian attended the Jefferson County School Garden Summit. Mary Wollet, Jennifer Gaal and Vicki Gallardo will attend WIC training in Madison regarding changes in ROSIE for assessing health and diet.

Promising Practices for Healthy Smiles for Mom and Baby Developed

The Health Department is collaborating with the Children's Health Alliance of Wisconsin and the Community Dental Clinic in a pilot project for increasing access to dental care for pregnant women called Healthy Smiles for Mom and Baby. The Promising Practices document is available at: <https://www.chawisconsin.org/hsmb/> (scroll down to the bottom of the page) or a copy can be obtained at the Health Department.

Goals for April:

- ✓ Continue updating the Public Health Preparedness Plan including updating of Points of Dispensing (PODS).
- ✓ Recruit and hire a new Public Health Nurse.
- ✓ Implement Ebola grant activities and assist Incident Management Team in purchase of equipment.
- ✓ Work on Adult Immunization Grant objectives.
- ✓ Assist the Community Dental Clinic in completing and submitting \$300,000/3 year State Oral Health Grants to Dental Clinics-Increasing Access to Care grant request.
- ✓ Offer the documentary "Someone You Love, the HPV Epidemic" to providers and others.
- ✓ Continue to develop the Health Department Annual Report.

Holy Family Quilters Donate Clothes and Toys. Many Thanks for Their Generous Donations!



Welcome to the Team! Amanda Lenz, RN, BSN, Public Health Nurse

The Health Department has a new team member – Amanda Lenz, RN, BSN, Public Health Nurse. Amanda has already become a valuable member of the team. After giving her first immunization she expressed her excitement to Gail Scott, Director. “It was so great! I did it!” Amanda is learning all aspects of the Health Department and is being mentored by Mary Magnuson, RN, BSN, Public Health Nurse. All the Public Health Nurses are making sure Amanda is warmly welcomed and getting a great orientation.



WIC Welcomes Mount Mary University Dietetics Student



Mary Wollet, RD and Jennifer Gaal, RD attended the Wisconsin Academy of Nutrition and Dietetics conference. Jennifer Gaal RD attended the WIC Nourishing Special Needs Network meeting. Mary Wollet attended a meeting for new meal pattern requirements for Head Start. Mount Mary University dietetics student, Nicole Sperl, began her community nutrition practicum with WIC.

Pictured at left: Patty Pohlman, WIC Clerk, Mary Wollet, RD, WIC Project Director, Nicole Sperl, Mount Mary University student, Vicki Gallardo, DTR, WIC Dietetic Technician, Jennifer Gaal, RD, WIC Dietitian

Public Health Preparedness

Diane Nelson, Public Health Program Manager, and Gail Scott, Director/Health Officer, attended a Surge Capacity Exercise hosted by the South Central Healthcare Coalition focusing on hospitals managing an increase in patients due to a tornado.

UW Madison School of Nursing Students Complete Public Health Clinical



The Health Department staff all contributed to a wonderful taco luncheon to wish our UW Madison School of Nursing Students, Abbey and McKezie all the best as they completed their Public Health clinical. **Pictured above:** Nancy Schneider, RN, BSN, Emi Reiner, RN, BSN, MPH, Abbey, McKenzie, Amy Fairfield, RN, BSN and Katrina Waldron, RN, MSN

Financial Update

Financial report as of 3/31/2017:

Revenue – posted and to be collected: \$142,186.38

Pro-rated Approved Tax Levy: \$209,551.75

Total estimated Revenue as of 3/31/17: \$351,738/13

Total posted expenses as of 3/31/17: (\$358,301.06)

1st Quarter 2017 Deficit: (\$6,562.93) (\$130,199 Reserve Fund available in 2017 budget to offset any end-of-year deficit.)

Received a \$5,000 Public Health Preparedness Special Zika grant effective April – June 30, 2017. \$2,500 for Health Department payroll; \$2,500 to for the SE Incident Management Team to purchase equipment.

Public Health Report

We continue to make progress on the 2 Adult Immunization Grants until the end of June. Activities have included education sessions at senior citizens centers, compiling a list of adults needing Tdap and doing a mass mailing targeting these adults, preparation for “Lunch and Learn” education sessions with providers at clinics in May, and preparation for spring Immunization Coalition meeting with Dr. Tempte as the keynote speaker. The nurses continue to manage daily Directly Observed Therapy for a client with active Tuberculosis. Immunizations – 15 clients were given 36 immunizations. Communicable Disease – 29 clients were followed with confirmed or probable cases. The jail nurses saw a total of 412 inmates for sick call in April. The ATODA Partnership has completed the strategic planning process and we’ve begun to identify action items for each of the objectives, which are education, treatment and enforcement. Some possible activities include Sober Server training, education about medication drop-off sites, and patient education on opioid use. The Tobacco Free Community Partnership met in April to plan activities for Prevention Week May 15-19. Leading up to that week, we will be on a radio program to raise awareness about e-cigarette use among youth and to highlight our upcoming activities. Our first event will be at the Cambridge High School to talk to students about the dangers of tobacco use. We hope to reach all the high school students throughout the year. JCHD and the Tobacco Free Community Partnership were represented at the Share and Care Fair which drew many families. JCHD also offered information about WIC, immunizations, dental varnish, car seats and physical activity. Katrina Waldron attended the Community Partners of Jefferson County Coalition meeting. Diane Nelson attended the Coaching for Accountability Workshop and Gail Scott and Diane Nelson attended the ADA Interactive Process training. Gail Scott completed a State Oral Health Grant for the Community Dental Clinic and presented at the Southern Region WALHDAB Community of Practice on the Smiles for Healthy Moms and Healthy Babies QI project.

Goals for May

- ✓ Continue updating the Public Health Preparedness Plan including updating of Points of Dispensing (PODS).
- ✓ Orientate new Public Health Nurse.
- ✓ Implement Zika grant activities and assist Incident Management Team in purchase of equipment.
- ✓ Continue working on Adult Immunization Grant objectives.
- ✓ Further develop the Tobacco Free Community Partnership Jefferson County
- ✓ Complete the Health Department Annual Report.
- ✓ Host a Rabies Training Summit for Jefferson County

Emi Reiner and Katrina Waldron Participate in the Children's Share and Care Fair



Greater Watertown Community Health Foundation Grant Award

We received a letter that said: "Congratulations! The Greater Watertown Community Health Foundation is pleased to inform you that your request for a Changemaker Health Grant has been approved. Thank you for your leadership in creating healthy changes across our community." The grant award is \$16,578 and will be used to train Public Health and other interested staff in Dodge/Jefferson Counties and the City of Watertown in the "Parents as Teachers" program. This program will be available to all families with children ages 0-3 years which are the most critical years for child development. More detailed information about the grant and the program is available at the Health Department.



Rabies Summit

A Rabies Summit was hosted by the Health Department on May 3rd. Dr. Jim Kazmierczak, State Public Health Veterinarian, Wisconsin Division of Public Health, was the keynote speaker on "Rabies and Animal Bite Management – Human/Public Health Perspective." The purpose of the Rabies Summit was to bring together the groups that are involved in animal bite management and the control of rabies. In attendance were health care providers, vet clinics, law enforcement and the human society. Dr. Kazmierczak provided expertise on the subject and suggested ways that the groups could work better together. Yvonne Bellay of Animal Welfare/DATCP was in attendance as was Dr. Don Williams, our Medical Director. The goal for the future is to facilitate better communication in order for us to coordinate our efforts to manage animal bites and potential rabies exposures. One idea is to develop an algorithm that the groups can agree upon and use.

Enhancing Local Public Health Preparedness Grant Award Zika/Communicable Disease Plan and Partnership with the SE IMT

Health Department staff met and developed a plan to complete the grant activities by the June 30, 2017 deadline. The Southeast Region Incident Management Team (SE IMT) was informed that they could make needed purchases to enhance their response capabilities. The SE IMT will be integrated into the Health Department Plan especially in the areas of incident management, communications and volunteer management.

WIC Program Update

Mary Wollet met with Jefferson Farmers Market manager to sign them up as a WIC-approved market. Our Mt. Mary University student, Nicole Sperl, finished her community practicum with WIC. Mary Wollet participated in the JUMP (Jefferson United Motivating People to Wellness) Nature Walk at Dorothy Carnes Park. Mary Wollet and Jennifer Gaal met with Head Start cooks to discuss the new CACFP (Child and Adult Care Food Program) Meal Pattern and necessary changes to the Head Start menus. Mary Wollet, Jennifer Gaal and Vicki Gallardo will attend the Substance Abuse and Prevention WIC Learning Day at Aurora Sinai in Milwaukee. WIC wrote for an Environmental Improvement grant.

Dental Program Update

In May, we continued to offer fluoride and served 23 children and their families. The WIC staff have been helpful in identifying children and families in need of dental services. We referred five children to area dentists for follow up care. The Healthy Smiles for Moms and Babies QI Project continues to be tested and improved. We are looking at three months of data at a time; so from January through March, we screened 42 pregnant women for dental needs, and of those, 13 women received a prenatal dental referral. The QI project looks at the effectiveness of the referral process and the completeness of the follow up. In June, we will meet to look at the data to see how many women we referred had a dental appointment or completed their treatment. As part of our effort to share best practices, we submitted an abstract to the WPHA Nursing Conference and it was recently accepted.

Tobacco-Free Coalition Activities

To highlight Youth Tobacco Prevention Day, which was part of Prevention Week, the Tobacco Free Community Partnership took part in a radio program and went to Cambridge high school to do community education. On Michael Clish's radio show, Emma Kane and Emi Reiner discussed the myths about e-cigarettes and the dangers of flavored tobacco products. At Cambridge High School, Emi Reiner and Katrina Waldron displayed candy and their look-alike tobacco products and showed the students and staff how tobacco companies market these products to youth.

Health Education at Schools

Human Growth and Development is one of the topics that we teach the students at the parochial schools. We went to St. Paul's Lutheran this past month and spoke to a sizable class of 4th and 5th grade boys about maturation. A teacher at the school taught the girls. In the future, we would like to create a template for a presentation that can be used by all the PHNs. In addition, we would like identify educational materials on the subject that are appropriate for 4th graders.

Financial Update

Financial report as of 04/30/2017:

Revenue – Posted and to be collected: \$186,531.63

Pro-rated Approved Tax Levy: \$279,402.33

Total Estimated Revenue as of 4/30/17: \$465,933.96

Total Expenses as of 4/30/17: \$473,580.93

Total Estimated Deficit as of 4/30/2017: (\$7,646.97) (\$130,199 Reserve Fund available in 2017 budget to offset any end-of-year deficit.)

Received \$16,578 Greater Watertown Community Health Foundation grant for the "Parents as Teachers" training.

Public Health Report

Health Department staff were involved in lots of training and meetings in May.

- ✓ Diane Lenz went to the Jail Healthcare Conference.
- ✓ Tania Wenzel provided information at the annual Jail Staff Medical Training.
- ✓ Gail Scott presented information on funding/budgets, data and ordinances and laws at the Orientation for Public Health Employees sponsored by the Department of Health Services.
- ✓ Gail Scott presented information on the Life Course model and Adverse Childhood Experiences at the SE/NE Region Public Health Educators meeting.
- ✓ Staff received Narcan administration training from Amy Ross, Paramedic from Fort HealthCare.
- ✓ Gail Scott, Diane Nelson and Donna Haugom (Emergency Management) attended the Pipeline Safety training
- ✓ The Health Department hosted a Rabies Summit for health care providers, local law enforcement and Veterinarians
- ✓ Diane Nelson participated in the Power Outage Tabletop Exercise.
- ✓ Diane and Nancy Schneider attended the Jefferson County Directors meeting for daycare providers and are firming up plans to provide training later this year on Safe Sleep practices and encourage providers to serve as advocates for safe sleep practices.
- ✓ Emi Reiner and Emma Kane (American Lung Association) did a live radio interview on WFAW on Tobacco Prevention.
- ✓ Emi Reiner hosted a Tobacco Prevention display at the Cambridge Middle and High School.
- ✓ Michele Schmidt attended the Munis training in preparation for changes in doing payroll.

- ✓ Gail Scott, Diane Nelson, Emi Reiner, Nancy Schneider and Katrina Waldron all attended the Wisconsin Public Health Association/Wisconsin Association of Local Health Departments and Boards Annual Meeting on fully paid Public Health Preparedness scholarships.
- ✓ JCHD hosted the Regional Child Death Review and Fetal Infant Mortality meeting in conjunction with the Children's Health Alliance staff.
- ✓ Diane Nelson participated in the Citizens Review Panel and in the Alternative Placement Reviews with Human Services.
- ✓ Nancy Schneider completed obtaining heights, weights and blood pressure at each Head Start location in Jefferson County. The WIC student assisted at each location and calculated all of the BMI's. This information is a requirement for Head Start funding and is also used as a teaching tool with the Head Start parents.

Follow up Mass Clinics to complete vaccine series begun in Oct/Nov were held at schools throughout the County.

Office Immunizations: 32 vaccines given to 16 clients. Communicable diseases total of 69 cases were followed of which 30 were confirmed or probable cases. Melissa Koenigs gave immunizations to inmates. Jail Nurse visits = 375.

Goals for June

- ✓ Continue updating the Public Health Preparedness Plan including updating of Points of Dispensing (PODS).
- ✓ Orientate new Public Health Nurse.
- ✓ Implement Zika grant activities and assist Incident Management Team in purchase of equipment.
- ✓ Continue working on Adult Immunization Grant objectives and host an Immunization Coalition meeting and clinic trainings.
- ✓ Further develop the Tobacco Free Community Partnership Jefferson County.
- ✓ Start planning for 2018 Budget preparation.
- ✓ Continue Munis training.
- ✓ Participate in the Jefferson County Strategic Plan process.
- ✓ Hire and orientate a new Environmental Health Specialist to work in the Jefferson County Environmental Health Consortium.



Vicki Gallardo, WIC Dietetic Technician, is the “artist in residence” at the Health Department who has designed numerous health education displays that have been featured in the clinic area. These displays will be highlighted in future Health Department Monthly Reports.

Immunization Coalition Activities by Amy Fairfield, RN, BSN

June was a busy month for the Jefferson County Immunization Coalition. Amy Fairfield visited 9 health care provider offices conducting Lunch and Learn presentations on Adult Immunizations. These were well attended and lots of positive feedback was received. Dr. Stephanie Nottestad stated "This was great, very informative, I learned several things today!"

A full page color infographic, "Protect Babies from Whooping Cough" was featured in the Daily Jefferson County Union. Katrina Waldron worked on this objective for the grant and has plans to include future educational articles in the Union with articles written by health care professionals having further expertise in the area of adult immunization.

The Summer Immunization Coalition Symposium was well attended on Thursday, June 22nd as healthcare professionals throughout the community gathered to hear Dr. Jonathan Temte, MD, PhD present on "Increasing Adult Immunization Rates". Twenty-six people were in attendance, including local pharmacists, physicians, nurses, medical assistants and several representatives from the State of Wisconsin Immunization Program. It was exciting to see new partnerships develop in our community as we learned a great deal about pharmacists as vaccinators and services offered in Jefferson County. This event concluded the Adult Immunization Coalition funding as the grant period ended June 30th 2017. This event was planned and hosted by Amy Fairfield, RN and Chair of the Immunization Coalition with support from other staff within the Health Department.

First Breath Training & Tobacco Free Initiatives by Emi Reiner, RN, BSN, MPH



The tobacco coalition met this month to discuss school district tobacco policies, best practices in substance use prevention and possibly merging this group with the ATODA Partnership. Amanda and I are in the planning stages of creating a tobacco-free fairground. We will be providing tobacco education at the fair and seeing what the public's interest is in this policy. The nurses were trained on Fax to Quit and received a refresher course on First Breath and motivational interviewing. We offered educational materials about tobacco at the Night Out with Cops event in Lake Mills.

Zika/Communicable Disease Plan and Partnership with the SE IMT

A working Zika/Communicable Disease Plan was developed and identified areas where the Health Department could receive assistance from the Southeastern Incident Management Team.

WIC Program Update by Mary Wollet, RD, WIC Project Director

Applied for a WIC clinic environment improvement grant, and received \$500 to be used for signage and art work for offices. Mary Wollet continues to work with Head Start cooks to develop menu for new CACFP (Child and Adult Care Food Program) meal pattern. Jennifer Gaal worked with Waukesha County WIC to bring the "Building Bridges" program to Watertown Regional Medical Center and Aurora Summit Medical Center. This program encourages hospital staff and WIC staff to work together to promote initiation and increase duration of breastfeeding. Mary Wollet and Jennifer Gaal had a booth at the Fort Atkinson Farmers Market to promote local produce. Our partner, United Healthcare, provided cash vouchers for WIC participants to buy locally grown produce. Mary Wollet attended the daylong WIC Regional Directors meeting in Madison.

Public Health Report

Christina Beach-Baumgartner, Southern Region Office Director, Department of Health Services, Division of Public Health, met with the Health Department staff who each highlighted their program areas. This was a chance for Christina to learn more about the Health Department. Gail Scott presented the 2016 Annual Report to the County Board.

Dental Program Update by Emi Reiner, RN, BSN, MPH

We continue to provide fluoride varnish to kids on WIC Tuesdays. Clinic staff is also able to provide fluoride varnish on Mondays and Fridays during clinic hours when families request it. We are continuing to improve the process of referrals for the Healthy Smiles for Moms and Babies Project. We met this month to review the process with the nurses, Dana from CHAW and Tina from the Community Dental Clinic. We also established our baseline and set goals for the end of the year. In August, Dana, Tina and I will be presenting our QI project at the Public Health Nursing Conference.

A Fun “Night Out with the Cops!” by Amanda Lenz, RN, BSN

Lake Mills hosted Night out with the Cops this month, 3 public health nurses attended to promote car seat safety and tobacco education. Kids were taught that tobacco companies make packages similar to candy to appeal to kids. Many kids wanted to be measured to see if they were tall enough to not need a booster seat. Booster boy was also a hit!



ATODA Partnership by Emi Reiner, RN, BSN, MPH

This month, several of the members of the ATODA Partnership, including myself, attended the Statewide Substance Abuse Prevention Conference. Some key policy strategies for reducing alcohol abuse were shared at this conference, as well as emerging issues around meth and marijuana. Amber Joyce and I were on Michael Clish’s radio program this past week to raise awareness about ATODA issues and how we are reinvigorating the coalition. Our goal is to apply for the Drug Free Communities grant in 2018. We will be hosting a town hall this fall with a focus on alcohol and Julia Sherman of the WI Alcohol Policy Project has agreed to be a speaker.

Financial Update

5/31/17 Revenue/Expense Report:

Revenue Posted/To be Collected: \$247,086.77

Pro-rated Approved Tax Levy applied: \$349,252.92

Total Estimated Revenue as of 5/31/2017: \$596,339.69

Total Expenses as of 5/31/17: \$599,588.24

Estimated deficit as of 5/31//2017: (\$3,248.55)

2016 Carryover for Cribs Applied to May 2017: \$1,400.00

Net Estimated Deficit as of 5/31/2017: (\$1,848.55)

Note: Reserve Fund balance available in the amount of \$130,199 will be used to offset any end-of-year deficit.

Jail Health Report

Diane Lenz and Melissa Koenigs went to a drug identification training hosted by the Sheriff's Dept.

Jail Health Statistics January – June 2017

Dental Care Sick Call	72	Referrals (off-site)	89
Dentist Visits	14	Respiratory Treatment	9
Lab Work	109	Suicide Attempts	0
MD Mental Health Evaluations	16	Suicide Completions	0
MD Sick Calls	70	Tuberculosis (TB) Skin Tests	293
Mental Health Meds	249	Tuberculosis – Active	0
Nursing Visits	2,330	Tuberculosis – Latent	0
Nutritional Services	29	Withdrawals – Benzo/Opiate	120
Radiology (off-site)	14	Withdrawals – Alcohol	52
Chronic Disease (number of inmates seen)			
Asthma	30		
Cardiac/Hypertension	62		
Diabetes	28		
Hepatitis C	0		
HIV	1		
Pregnancy	13		
Seizures	15		

Goals for July

- ✓ Continue updating the Public Health Preparedness Plan including updating of Points of Dispensing (PODS).
- ✓ Continue to orientate new Public Health Nurse.
- ✓ Close out grants ending June 30, 2017
- ✓ Develop 2018 budget.
- ✓ Continue Munis training.
- ✓ Participate in the Jefferson County Strategic Plan process.
- ✓ Orientate a new Environmental Health Specialist to work in the Jefferson County Environmental Health Consortium.
- ✓ Participate in the Jefferson County Fair.
- ✓ Provide information at Safety City.
- ✓ Attend Coaching for Accountability training.
- ✓ Further develop the Community Health Improvement Plan.
- ✓ Work with Emergency Management and City of Watertown Health Department in looking at Emergency Support Function related to animal related outbreaks.