

Infrastructure Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson WI 53549

Wednesday, September 6, 2017

9:00 a.m.

Committee Members

Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Gary Kutz, Laura Payne-Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the August 2, 2017 Infrastructure Committee meeting minutes
8. Update on mass notification system & alert systems bids
9. Discussion and possible action on multifunctional copier replacement bids
10. Discussion and possible action on repairing or replacing sound system in the board room
11. Update on restroom remodeling
12. Financial Reports (July)
 - a. Central Services
 - b. Management Information Systems (MIS)
13. Discuss future meeting schedule. Set next meeting date (October 4, 2017)
14. Discuss potential agenda items for the Committee's next meeting
15. Possible tour of courthouse
16. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

**Jefferson County Board
Committee Minutes
August 2, 2017
Infrastructure Committee**

1. **Call to order**
Meeting was called to order by David at 9:00 a.m.
2. **Roll call of Committee Members**
Greg David, Dick Jones, John Kannard, Laura Payne & Gary Kutz
Others Present: Ben Wehmeier, County Administrator, Ryan Mundt, Human Services Maintenance Supervisor; Sharon Ehrhardt, Solid Waste Program Assistant; Captain Dune Scott; Terri Palm-Kostroski, HR Director; John Rageth, Systems and Applications Manager.
3. **Certification of compliance with the Open Meetings Law**
Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**
Item #10 was moved to accommodate staff.
5. **Public Comment**
None
6. **Communications**
 - Printer RFP Executive Summary
 - Map of concrete areas at Human Services
 - Memo & information on Inmate Communication Systems
7. **Approval of the July 5, 2017 Infrastructure Committee meeting minutes**
Motion by Kannard; Second by Payne to approve the July 5, 2017 Infrastructure Committee meeting minutes as presented. (Ayes -All) Motion Carried.
8. **Update on mass notification system & alert system bids**
Palm-Kostroski explained that an RFP was issued and 6 responses were received. They are currently waiting for responses to some follow up questions. This will be brought back to committee for consideration at a future meeting. No action taken.
9. **Update on concrete installation and sidewalk replacement bids**
Mundt provided a map of project locations for review. Bids will be in on Monday and will go to the Human Services Board meeting on Tuesday and forwarded to the County Board for their consideration. There is money in the budget.

Motion by Jones; Second by Kannard to approve a bid up to \$40,000 and send a resolution to the County Board for their consideration. (Ayes-All) Motion carried.
10. **Discussion and possible action on multifunctional copier replacement bids**
A summary of the RFPs was provided for review. Ehrhardt reviewed the information and the process. Corporate Business Systems (CBS) and HP, Inc. were recommended. Staff will follow up with these two companies and bring a recommendation back to the committee at the September meeting. No action taken.
11. **Discussion and possible action on inmate communications system bids**
Scott provided information for review. An RFP was issued for this project. Responses were received from Securus Technologies and Stellar Services, Inc. Scott recommends Securus Technologies for phone and video visitation.

Motion by Jones; Second by David to approve using Securus Technologies, Inc. (Ayes-All) Motion Carried.

12. Discussion and possible action on MIS reorganization

Wehmeier discussed the current organizational chart for MIS. The proposed recommendation is to create an MIS/IT Director to oversee the following positions: Senior Systems Program Analyst, Programmer Analyst, Network/Security Analyst, Network Specialist, Microcomputer Specialist and Microcomputer Technician. The committee supports this idea. No action taken.

13. Review of 5 Year Capital Plan

Wehmeier discussed the proposed 5 Year Capital Plan as requested for the 2018 Budget. He highlighted some key projects. No action taken.

14. Update on restroom remodeling

Wehmeier said that the project is expected to start in mid-August. No action taken.

15. Financial Reports (June)

Financial Reports for Central Services and Management Information Systems (MIS) were provided for review. No action taken.

16. Discuss future meeting schedule. Set next meeting date (September 6, 2017 – 9:00 a.m.)

17. Discuss potential agenda items for the Committee's next meeting

- Approval of the August 2, 2017 Infrastructure Committee meeting minutes
- Update on Restroom Remodeling
- Update on Outdoor Space Plan
- Discussion and possible action on judicial parking
- Copier/Printer Bids
- Mass Notification & Alert Systems Bid
- MIS reorganization update

15. Adjourn

Motion by Jones; Second by Kannard to adjourn at 10:44 a.m. (Ayes – All) Motion Carried.

#12a

Central Services
1901

Date Ran 8/21/2017
Period 7
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(395,324.44)	(395,324.42)	(0.02)	(677,699.00)	(282,374.56)	58.33%
474009	HOUSEKEEPING SERVICES	(1,100.00)	(1,283.33)	183.33	(2,200.00)	(1,100.00)	50.00%
483002	MISC SALE/MATERIAL & SUPPLY	(138.00)	(233.33)	95.33	(400.00)	(262.00)	34.50%
486001	VENDING COMMISSION	(433.09)	(670.83)	237.74	(1,150.00)	(716.91)	37.66%
Totals		(396,995.53)	(397,511.92)	516.39	(681,449.00)	(284,453.47)	58.26%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	25,262.74	48,759.08	(23,496.34)	83,587.00	58,324.26	30.22%
511210	WAGES-REGULAR	100,542.13	112,537.83	(11,995.70)	192,922.00	92,379.87	52.12%
511220	WAGES-OVERTIME	2,709.30	1,542.33	1,166.97	2,644.00	(65.30)	102.47%
511290	WAGES-OTHER WAGES	2,925.00	3,010.00	(85.00)	5,160.00	2,235.00	56.69%
511310	WAGES-SICK LEAVE	18,680.27	-	18,680.27	-	(18,680.27)	
511320	WAGES-VACATION PAY	7,923.37	-	7,923.37	-	(7,923.37)	
511330	WAGES-LONGEVITY PAY	-	539.58	(539.58)	925.00	925.00	0.00%
511340	WAGES-HOLIDAY PAY	4,668.55	-	4,668.55	-	(4,668.55)	
511350	WAGES-MISCELLANEOUS(COMP)	760.10	-	760.10	-	(760.10)	
511380	WAGES-BEREAVEMENT	251.36	-	251.36	-	(251.36)	
512141	SOCIAL SECURITY	12,332.06	12,566.17	(234.11)	21,542.00	9,209.94	57.25%
512142	RETIREMENT (EMPLOYER)	10,803.13	10,837.17	(34.04)	18,578.00	7,774.87	58.15%
512144	HEALTH INSURANCE	39,426.11	44,024.17	(4,598.06)	75,470.00	36,043.89	52.24%
512145	LIFE INSURANCE	76.42	60.08	16.34	103.00	26.58	74.19%
512150	FSA CONTRIBUTION	875.00	656.25	218.75	1,125.00	250.00	77.78%
512173	DENTAL INSURANCE	2,800.51	2,772.00	28.51	4,752.00	1,951.49	58.93%
512390	SAFETY EQUIPMENT	-	116.67	(116.67)	200.00	200.00	0.00%
521215	ARCHITECTURAL & ENGINEERING	-	5,833.33	(5,833.33)	10,000.00	10,000.00	0.00%
521219	OTHER PROFESSIONAL SERV	2,803.82	-	2,803.82	-	(2,803.82)	
521220	CONSULTANT	1,878.78	-	1,878.78	-	(1,878.78)	
521296	COMPUTER SUPPORT	-	233.33	(233.33)	400.00	400.00	0.00%
529170	GROUNDS KEEPING CHARGES	5,522.58	4,349.92	1,172.66	7,457.00	1,934.42	74.06%
529299	PURCHASE CARE & SERVICES	-	2,916.67	(2,916.67)	5,000.00	5,000.00	0.00%
531008	HAZARD RECYCLE CHARGES	-	291.67	(291.67)	500.00	500.00	0.00%
531298	UNITED PARCEL SERVICE UPS	-	583.33	(583.33)	1,000.00	1,000.00	0.00%
531302	BUILDING & MAINT EQUIPMENT	55.06	-	55.06	-	(55.06)	
531303	COMPUTER EQUIPMENT & SOFTWARE	9,106.00	5,337.50	3,768.50	9,150.00	44.00	99.52%
531312	OFFICE SUPPLIES	127.38	175.00	(47.62)	300.00	172.62	42.46%
531313	PRINTING & DUPLICATING	0.77	-	0.77	-	(0.77)	
531314	SMALL ITEMS OF EQUIPMENT	376.51	583.33	(206.82)	1,000.00	623.49	37.65%
531320	SAFETY SUPPLIES	26.54	58.33	(31.79)	100.00	73.46	26.54%
531326	ADVERTISING	724.94	116.67	608.27	200.00	(524.94)	362.47%
531351	GAS/DIESEL	344.78	875.00	(530.22)	1,500.00	1,155.22	22.99%
532332	MILEAGE	8.61	-	8.61	-	(8.61)	
533221	WATER	2,991.29	3,033.33	(42.04)	5,200.00	2,208.71	57.52%
533222	ELECTRIC	59,629.31	56,525.00	3,104.31	96,900.00	37,270.69	61.54%
533223	SEWER	2,864.46	2,625.00	239.46	4,500.00	1,635.54	63.65%
533224	NATURAL GAS	12,921.09	8,166.67	4,754.42	14,000.00	1,078.91	92.29%
533225	TELEPHONE & FAX	554.53	641.67	(87.14)	1,100.00	545.47	50.41%
533235	STORM WATER UTILITY	1,136.43	956.67	179.76	1,640.00	503.57	69.29%
535239	STREET REPAIR & MAINT	-	875.00	(875.00)	1,500.00	1,500.00	0.00%
535246	BUILDING SERVICE & MAINT	42,308.82	25,083.33	17,225.49	43,000.00	691.18	98.39%
535247	BLDG REPAIR & MAINT	27,320.28	12,658.33	14,661.95	21,700.00	(5,620.28)	125.90%
535297	REFUSE COLLECTION	830.33	1,085.00	(254.67)	1,860.00	1,029.67	44.64%
535344	HOUSEHOLD & JANITORIAL SUPP	6,592.58	6,708.33	(115.75)	11,500.00	4,907.42	57.33%
535349	OTHER SUPPLIES	6,654.62	4,958.33	1,696.29	8,500.00	1,845.38	78.29%
535353	MACHINERY & EQUIP PARTS	13,205.07	5,541.67	7,663.40	9,500.00	(3,705.07)	139.00%
535354	PAINT	32.96	1,225.00	(1,192.04)	2,100.00	2,067.04	1.57%
535355	PLUMBING & ELECTRICAL	5,616.61	3,500.00	2,116.61	6,000.00	383.39	93.61%
535452	GREEN INITIATIVES	-	2,916.67	(2,916.67)	5,000.00	5,000.00	0.00%

536531	LAND RENT & LEASE	1,800.00	1,050.00	750.00	1,800.00	-	100.00%
571004	IP TELEPHONY ALLOCATION	239.75	239.75	-	411.00	171.25	58.33%
571005	DUPLICATING ALLOCATION	0.56	-	0.56	-	(0.56)	
571009	MIS PC GROUP ALLOCATION	2,874.06	2,874.08	(0.02)	4,927.00	2,052.94	58.33%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	3,696.56	3,696.58	(0.02)	6,337.00	2,640.44	58.33%
591519	OTHER INSURANCE	7,910.44	8,959.42	(1,048.98)	15,359.00	7,448.56	51.50%
594820	CAP OTHER	-	20,416.67	(20,416.67)	35,000.00	35,000.00	0.00%
594822	CAP IMPRV BLDG	5,260.46	165,666.67	(160,406.21)	284,000.00	278,739.54	1.85%

Totals		455,452.03	598,178.58	(142,726.55)	1,025,449.00	569,996.97	44.41%
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Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals		-	-	-	-	-	
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Total Business Unit		58,456.50	200,666.67	(142,210.17)	344,000.00	285,543.50	
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#12b

MIS
8501 PC Group

Date Ran 8/21/2017
Period 7
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(62,416.69)	(62,416.67)	(0.02)	(107,000.00)	(44,583.31)	58.33%
474180	MIS BILLED	(388,577.00)	(388,577.00)	-	(666,132.00)	(277,555.00)	58.33%
Totals		(450,993.69)	(450,993.67)	(0.02)	(773,132.00)	(322,138.31)	58.33%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	26,205.22	49,599.08	(23,393.86)	85,027.00	58,821.78	30.82%
511210	WAGES-REGULAR	41,739.00	77,609.58	(35,870.58)	133,045.00	91,306.00	31.37%
511220	WAGES-OVERTIME	329.10	886.67	(557.57)	1,520.00	1,190.90	21.65%
511290	WAGES-OTHER WAGES	-	2,245.83	(2,245.83)	3,850.00	3,850.00	0.00%
511310	WAGES-SICK LEAVE	26,392.94	-	26,392.94	-	(26,392.94)	
511320	WAGES-VACATION PAY	14,472.42	-	14,472.42	-	(14,472.42)	
511330	WAGES-LONGEVITY PAY	251.25	362.25	(111.00)	621.00	369.75	40.46%
511340	WAGES-HOLIDAY PAY	3,141.37	-	3,141.37	-	(3,141.37)	
511350	WAGES-MISCELLANEOUS(COMP)	5,195.55	-	5,195.55	-	(5,195.55)	
512141	SOCIAL SECURITY	8,789.29	9,725.33	(936.04)	16,672.00	7,882.71	52.72%
512142	RETIREMENT (EMPLOYER)	6,263.28	8,887.67	(2,624.39)	15,236.00	8,972.72	41.11%
512144	HEALTH INSURANCE	24,282.98	26,454.17	(2,171.19)	45,350.00	21,067.02	53.55%
512145	LIFE INSURANCE	42.63	49.00	(6.37)	84.00	41.37	50.75%
512150	FSA CONTRIBUTION	612.50	357.58	254.92	613.00	0.50	99.92%
512173	DENTAL INSURANCE	1,506.62	1,543.50	(36.88)	2,646.00	1,139.38	56.94%
521220	CONSULTANT	105,177.50	20,416.67	84,760.83	35,000.00	(70,177.50)	300.51%
521296	COMPUTER SUPPORT	152,334.77	61,089.00	91,245.77	104,724.00	(47,610.77)	145.46%
531243	FURNITURE & FURNISHINGS	-	583.33	(583.33)	1,000.00	1,000.00	0.00%
531301	OFFICE EQUIPMENT	-	175.00	(175.00)	300.00	300.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	29,538.32	5,541.67	23,996.65	9,500.00	(20,038.32)	310.93%
531312	OFFICE SUPPLIES	3,880.27	2,333.33	1,546.94	4,000.00	119.73	97.01%
531313	PRINTING & DUPLICATING	59.00	58.33	0.67	100.00	41.00	59.00%
531314	SMALL ITEMS OF EQUIPMENT	-	175.00	(175.00)	300.00	300.00	0.00%
531322	SUBSCRIPTIONS	-	175.00	(175.00)	300.00	300.00	0.00%
531324	MEMBERSHIP DUES	-	29.17	(29.17)	50.00	50.00	0.00%
531326	ADVERTISING	369.70	-	369.70	-	(369.70)	
532325	REGISTRATION	-	583.33	(583.33)	1,000.00	1,000.00	0.00%
532332	MILEAGE	53.59	291.67	(238.08)	500.00	446.41	10.72%
532335	MEALS	-	58.33	(58.33)	100.00	100.00	0.00%
532336	LODGING	-	116.67	(116.67)	200.00	200.00	0.00%
532350	TRAINING MATERIALS	-	9,333.33	(9,333.33)	16,000.00	16,000.00	0.00%
533228	INTERNET	13,856.40	14,309.17	(452.77)	24,530.00	10,673.60	56.49%
535242	MAINTAIN MACHINERY & EQUIP	4,634.61	8,750.00	(4,115.39)	15,000.00	10,365.39	30.90%
535355	PLUMBING & ELECTRICAL	-	583.33	(583.33)	1,000.00	1,000.00	0.00%
571004	IP TELEPHONY ALLOCATION	1,040.06	1,040.08	(0.02)	1,783.00	742.94	58.33%
571008	MIS OVERHEAD ALLOCATION	23,049.83	84,452.67	(61,402.84)	144,776.00	121,726.17	15.92%
591519	OTHER INSURANCE	553.56	702.92	(149.36)	1,205.00	651.44	45.94%
593014	CREDIT CARD FEES	-	58.33	(58.33)	100.00	100.00	0.00%
594810	CAP EQUIPMENT	26,557.58	62,416.67	(35,859.09)	107,000.00	80,442.42	24.82%
594820	CAP OTHER	20,180.40	25,083.33	(4,902.93)	43,000.00	22,819.60	46.93%
Totals		540,509.74	476,077.00	64,432.74	816,132.00	275,622.26	66.23%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals

Total Business Unit	89,516.05	25,083.33	64,432.72	43,000.00	(46,516.05)
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Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451200	RECORDS & REPORTS	(375.00)	(1,166.67)	791.67	(2,000.00)	(1,625.00)	18.75%
474180	MIS BILLED	(301,431.06)	(301,432.83)	1.77	(516,742.00)	(215,310.94)	58.33%
Totals		(301,806.06)	(302,599.50)	793.44	(518,742.00)	(216,935.94)	58.18%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	86,043.06	96,156.67	(10,113.61)	164,840.00	78,796.94	52.20%
511210	WAGES-REGULAR	6,779.49	15,817.67	(9,038.18)	27,116.00	20,336.51	25.00%
511220	WAGES-OVERTIME	-	215.25	(215.25)	369.00	369.00	0.00%
511310	WAGES-SICK LEAVE	1,573.59	-	1,573.59	-	(1,573.59)	-
511320	WAGES-VACATION PAY	7,113.93	-	7,113.93	-	(7,113.93)	-
511330	WAGES-LONGEVITY PAY	-	369.25	(369.25)	633.00	633.00	0.00%
511340	WAGES-HOLIDAY PAY	2,966.68	-	2,966.68	-	(2,966.68)	-
512141	SOCIAL SECURITY	7,877.98	8,419.83	(541.85)	14,434.00	6,556.02	54.58%
512142	RETIREMENT (EMPLOYER)	7,104.55	7,653.92	(549.37)	13,121.00	6,016.45	54.15%
512144	HEALTH INSURANCE	23,773.18	27,210.17	(3,436.99)	46,646.00	22,872.82	50.97%
512145	LIFE INSURANCE	66.81	60.67	6.14	104.00	37.19	64.24%
512150	FSA CONTRIBUTION	630.00	367.50	262.50	630.00	-	100.00%
512173	DENTAL INSURANCE	1,362.08	1,587.83	(225.75)	2,722.00	1,359.92	50.04%
521220	CONSULTANT	-	1,750.00	(1,750.00)	3,000.00	3,000.00	0.00%
521296	COMPUTER SUPPORT	3,504.00	2,041.67	1,462.33	3,500.00	(4.00)	100.11%
531303	COMPUTER EQUIPMT & SOFTWA	8,482.00	5,250.00	3,232.00	9,000.00	518.00	94.24%
531312	OFFICE SUPPLIES	2,308.85	1,458.33	850.52	2,500.00	191.15	92.35%
531322	SUBSCRIPTIONS	-	102.08	(102.08)	175.00	175.00	0.00%
531324	MEMBERSHIP DUES	175.00	262.50	(87.50)	450.00	275.00	38.89%
532325	REGISTRATION	3,095.00	1,400.00	1,695.00	2,400.00	(695.00)	128.96%
532332	MILEAGE	36.38	58.33	(21.95)	100.00	63.62	36.38%
532334	COMMERCIAL TRAVEL	365.96	233.33	132.63	400.00	34.04	91.49%
532335	MEALS	35.70	145.83	(110.13)	250.00	214.30	14.28%
532336	LODGING	788.40	875.00	(86.60)	1,500.00	711.60	52.56%
532339	OTHER TRAVEL & TOLLS	144.46	58.33	86.13	100.00	(44.46)	144.46%
532350	TRAINING MATERIALS	-	291.67	(291.67)	500.00	500.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	57,895.37	44,408.00	13,487.37	76,128.00	18,232.63	76.05%
571004	IP TELEPHONY ALLOCATION	1,120.00	1,120.00	-	1,920.00	800.00	58.33%
571008	MIS OVERHEAD ALLOCATION	23,049.81	84,452.67	(61,402.86)	144,776.00	121,726.19	15.92%
591519	OTHER INSURANCE	661.08	833.00	(171.92)	1,428.00	766.92	46.29%
Totals		246,953.36	302,599.50	(55,646.14)	518,742.00	271,788.64	47.61%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	-
Total Business Unit		(54,852.70)	(0.00)	(54,852.70)	-	54,852.70	-

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474099	DEPT CAP PROGRAM CHARGES	(66,851.75)	(66,851.75)	-	(114,603.00)	(47,751.25)	58.33%
Totals		(66,851.75)	(66,851.75)	-	(114,603.00)	(47,751.25)	58.33%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	45,014.34	43,321.25	1,693.09	74,265.00	29,250.66	60.61%
511220	WAGES-OVERTIME	19.24	215.25	(196.01)	369.00	349.76	5.21%
511310	WAGES-SICK LEAVE	2,385.78	-	2,385.78	-	(2,385.78)	
511320	WAGES-VACATION PAY	3,206.29	-	3,206.29	-	(3,206.29)	
511340	WAGES-HOLIDAY PAY	1,392.16	-	1,392.16	-	(1,392.16)	
511380	WAGES-BEREAVEMENT	187.92	-	187.92	-	(187.92)	
512141	SOCIAL SECURITY	3,846.55	3,218.25	628.30	5,517.00	1,670.45	69.72%
512142	RETIREMENT (EMPLOYER)	3,549.95	2,960.42	589.53	5,075.00	1,525.05	69.95%
512144	HEALTH INSURANCE	18,388.73	15,980.42	2,408.31	27,395.00	9,006.27	67.12%
512145	LIFE INSURANCE	5.89	8.17	(2.28)	14.00	8.11	42.07%
512150	FSA CONTRIBUTION	370.00	215.83	154.17	370.00	-	100.00%
512173	DENTAL INSURANCE	1,194.19	932.17	262.02	1,598.00	403.81	74.73%
Totals		79,561.04	66,851.75	12,709.29	114,603.00	35,041.96	69.42%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	
Total Business Unit		12,709.29	-	12,709.29	-	(12,709.29)	

MIS
8510 Overhead

Date Ran 8/21/2017
Period 7
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(13,416.48)	(13,416.67)	0.19	(23,000.00)	(9,583.52)	58.33%
Totals		(13,416.48)	(13,416.67)	0.19	(23,000.00)	(9,583.52)	58.33%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
521220	CONSULTANT	2,955.00	2,916.67	38.33	5,000.00	2,045.00	59.10%
521296	COMPUTER SUPPORT	26,340.02	28,946.75	(2,606.73)	49,623.00	23,282.98	53.08%
529299	PURCHASE CARE & SERVICES	2,284.25	3,500.00	(1,215.75)	6,000.00	3,715.75	38.07%
531298	UNITED PARCEL SERVICE UPS	260.59	116.67	143.92	200.00	(60.59)	130.30%
531303	COMPUTER EQUIPMT & SOFTWA	77.09	-	77.09	-	(77.09)	
531312	OFFICE SUPPLIES	-	116.67	(116.67)	200.00	200.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	291.67	(291.67)	500.00	500.00	0.00%
531320	SAFETY SUPPLIES	27.31	-	27.31	-	(27.31)	
533221	WATER	220.06	233.33	(13.27)	400.00	179.94	55.02%
533222	ELECTRIC	3,614.48	3,500.00	114.48	6,000.00	2,385.52	60.24%
533223	SEWER	181.70	335.42	(153.72)	575.00	393.30	31.60%
533224	NATURAL GAS	773.78	1,750.00	(976.22)	3,000.00	2,226.22	25.79%
533225	TELEPHONE & FAX	2,709.52	1,983.33	726.19	3,400.00	690.48	79.69%
533235	STORM WATER UTILITY	104.93	137.08	(32.15)	235.00	130.07	44.65%
533236	WIRELESS INTERNET	714.04	1,750.00	(1,035.96)	3,000.00	2,285.96	23.80%
535242	MAINTAIN MACHINERY & EQUIP	5,201.52	875.00	4,326.52	1,500.00	(3,701.52)	346.77%
535246	BUILDING SERVICE & MAINT	-	2,916.67	(2,916.67)	5,000.00	5,000.00	0.00%
535247	BLDG REPAIR & MAINT	-	1,166.67	(1,166.67)	2,000.00	2,000.00	0.00%
535297	REFUSE COLLECTION	311.99	291.67	20.32	500.00	188.01	62.40%
571003	HOUSEKEEPING	1,100.00	1,283.33	(183.33)	2,200.00	1,100.00	50.00%
571008	MIS OVERHEAD ALLOCATION	(46,099.64)	(168,905.33)	122,805.69	(289,552.00)	(243,452.36)	15.92%
591519	OTHER INSURANCE	102.13	127.75	(25.62)	219.00	116.87	46.63%
594810	CAP EQUIPMENT	13,630.16	130,083.33	(116,453.17)	223,000.00	209,369.84	6.11%
594813	CAP OFC EQUIP	-	11,666.67	(11,666.67)	20,000.00	20,000.00	0.00%
Totals		14,508.93	25,083.33	(10,574.40)	43,000.00	28,491.07	33.74%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	
Total Business Unit		1,092.45	11,666.67	(10,574.22)	20,000.00	18,907.55	

MIS
8520 IP Telephone

Date Ran 8/21/2017
Period 7
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474190	IP-TELEPHONY BILLED	(56,482.44)	(56,482.42)	(0.02)	(96,827.00)	(40,344.56)	58.33%
Totals		(56,482.44)	(56,482.42)	(0.02)	(96,827.00)	(40,344.56)	58.33%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	-	2,610.42	(2,610.42)	4,475.00	4,475.00	0.00%
511210	WAGES-REGULAR	14,519.98	14,305.67	214.31	24,524.00	10,004.02	59.21%
511220	WAGES-OVERTIME	-	326.08	(326.08)	559.00	559.00	0.00%
511310	WAGES-SICK LEAVE	58.65	-	58.65	-	(58.65)	
511320	WAGES-VACATION PAY	173.40	-	173.40	-	(173.40)	
511330	WAGES-LONGEVITY PAY	-	11.08	(11.08)	19.00	19.00	0.00%
511340	WAGES-HOLIDAY PAY	187.68	-	187.68	-	(187.68)	
512141	SOCIAL SECURITY	1,100.20	1,267.58	(167.38)	2,173.00	1,072.80	50.63%
512142	RETIREMENT (EMPLOYER)	1,015.81	1,173.08	(157.27)	2,011.00	995.19	50.51%
512144	HEALTH INSURANCE	5,553.13	5,938.92	(385.79)	10,181.00	4,627.87	54.54%
512145	LIFE INSURANCE	5.59	5.25	0.34	9.00	3.41	62.11%
512150	FSA CONTRIBUTION	137.50	80.50	57.00	138.00	0.50	99.64%
512173	DENTAL INSURANCE	356.98	346.50	10.48	594.00	237.02	60.10%
521220	CONSULTANT	155.00	9,333.33	(9,178.33)	16,000.00	15,845.00	0.97%
521296	COMPUTER SUPPORT	24,696.28	15,634.50	9,061.78	26,802.00	2,105.72	92.14%
531303	COMPUTER EQUIPMT & SOFTWA	-	583.33	(583.33)	1,000.00	1,000.00	0.00%
531312	OFFICE SUPPLIES	-	131.25	(131.25)	225.00	225.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	116.67	(116.67)	200.00	200.00	0.00%
532325	REGISTRATION	-	583.33	(583.33)	1,000.00	1,000.00	0.00%
532332	MILEAGE	-	29.17	(29.17)	50.00	50.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	1,748.75	3,791.67	(2,042.92)	6,500.00	4,751.25	26.90%
591519	OTHER INSURANCE	175.21	214.08	(38.87)	367.00	191.79	47.74%
Totals		49,884.16	56,482.42	(6,598.26)	96,827.00	46,942.84	51.52%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals - - - - -

Total Business Unit (6,598.28) (0.00) (6,598.28) - 6,598.28

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451002	PRIVATE PARTY PHOTOCOPY	(390.22)	(816.67)	426.45	(1,400.00)	(1,009.78)	27.87%
472003	MUNICIPALITY COPIES & PRINTIN	(69.19)	(320.83)	251.64	(550.00)	(480.81)	12.58%
474180	MIS BILLED	(17,010.56)	(17,010.58)	0.02	(29,161.00)	(12,150.44)	58.33%
474200	COPYING & PRINTING INTERDEP/	(21,196.19)	(16,916.67)	(4,279.52)	(29,000.00)	(7,803.81)	73.09%
Totals		(38,666.16)	(35,064.75)	(3,601.41)	(60,111.00)	(21,444.84)	64.32%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	7,285.01	9,678.67	(2,393.66)	16,592.00	9,306.99	43.91%
511310	WAGES-SICK LEAVE	324.04	-	324.04	-	(324.04)	
511320	WAGES-VACATION PAY	277.70	-	277.70	-	(277.70)	
511340	WAGES-HOLIDAY PAY	384.55	-	384.55	-	(384.55)	
512141	SOCIAL SECURITY	614.89	704.08	(89.19)	1,207.00	592.11	50.94%
512142	RETIREMENT (EMPLOYER)	562.44	658.00	(95.56)	1,128.00	565.56	49.86%
512144	HEALTH INSURANCE	5,125.31	5,182.92	(57.61)	8,885.00	3,759.69	57.68%
512145	LIFE INSURANCE	1.95	2.33	(0.38)	4.00	2.05	48.75%
512150	FSA CONTRIBUTION	120.00	70.00	50.00	120.00	-	100.00%
512173	DENTAL INSURANCE	351.49	302.17	49.32	518.00	166.51	67.86%
531298	UNITED PARCEL SERVICE UPS	-	11.67	(11.67)	20.00	20.00	0.00%
531311	POSTAGE & BOX RENT	-	5.83	(5.83)	10.00	10.00	0.00%
531312	OFFICE SUPPLIES	4,876.73	5,250.00	(373.27)	9,000.00	4,123.27	54.19%
531314	SMALL ITEMS OF EQUIPMENT	-	291.67	(291.67)	500.00	500.00	0.00%
531349	OTHER OPERATING EXPENSES	46.00	204.17	(158.17)	350.00	304.00	13.14%
532332	MILEAGE	16.05	23.33	(7.28)	40.00	23.95	40.13%
533225	TELEPHONE & FAX	9.58	52.50	(42.92)	90.00	80.42	10.64%
535242	MAINTAIN MACHINERY & EQUIP	1,329.74	2,333.33	(1,003.59)	4,000.00	2,670.26	33.24%
535252	PRINTING EQUIP MAINTENANCE	4,965.27	8,166.67	(3,201.40)	14,000.00	9,034.73	35.47%
571004	IP TELEPHONY ALLOCATION	79.94	79.92	0.02	137.00	57.06	58.35%
571009	MIS PC GROUP ALLOCATION	1,724.31	1,724.33	(0.02)	2,956.00	1,231.69	58.33%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	271.25	271.25	-	465.00	193.75	58.33%
591519	OTHER INSURANCE	41.02	51.92	(10.90)	89.00	47.98	46.09%
Totals		28,407.27	35,064.75	(6,657.48)	60,111.00	31,703.73	47.26%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	
Total Business Unit		(10,258.89)	-	(10,258.89)	-	10,258.89	