

**JEFFERSON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

COMMITTEE MEMBERS: GAIL SCOTT, ADAM BOLS, ROBERT DEWOLFE, DONNA HAUGOM, SHERIFF PAUL MILBRATH, PAUL HABLE, CAPTAIN DUANE SCOTT, NYCOL HABERMAN, CHIEF VERN BUTZINE, RYAN LESLIE, ANGELA SWINEHART, KRAIG BIEFELD, RYAN ELLIFSON, CHRISTOPHER BACH, JEFF LARKIN, CODY HORLACHER, MICHAEL CLISH

UW-Extension (Lower level of Workforce Development Center) Room 12
864 Collins Road, Jefferson WI 53549

Wednesday, November 15, 2017 at 1:00 p.m.

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen Comments (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Discussion and possible approval of February 24, 2017 , May 17, 2017 and August 16, 2017 Meeting Minutes
7. Communications
8. Discussion of and possible approval of LEPC By Laws
9. Discussion on Hazardous Materials Spills/Billings – from 08/17/17 to 11/14/17
 - Discussion of Mercury Spill
10. Updated Off-site Plans (08/17/17 to 11/14/17)
 - 2017 Plan of Work – 2nd Half
 - Jefferson County-Wide Farm Plan – complete and sent to state
 - Jones Dairy Farm (Update) – Fort Atkinson – Anhydrous Ammonia, Max Daily Amount Reported 94,500 lbs., Sulfuric Acid, Max Daily Amount Reported 4,266 lbs. – complete and sent to state
 - LD Foods (Update) – Jefferson- Anhydrous Ammonia, Max Daily Amount Reported 1,538 lbs. – complete and sent to state
 - Wal-Mart Supercenter 3499 (Update) – Jefferson – Sulfuric Acid, Max Daily Amount Approximately 1,600 lbs. – complete and sent to state
 - Watertown Water Department West Street (Update) – Watertown – Chlorine, Max Daily Amount Reported 750 lbs. – complete and sent to state
 - Watertown Water Department First Street (Update) – Watertown – Chlorine, Max Daily Amount Reported 750 lbs. – This site is currently under construction and work is approximately 2 months behind schedule. The EHS may not be back on-site until mid to late September. The state office has given us permission to push this plan to 2018.
 - Trek – WI Distribution Center (New Plan) – Johnson Creek – Sulfuric Acid, Max Daily Amount Reported 4,325 lbs. – complete and sent to state
 - Frontier Communications (New Plan) – Lake Mills – Sulfuric Acid, Max Daily Amount Reported 1,226 lbs. – complete and sent to state
 - Frontier Communications (New Plan) – Waterloo – Sulfuric Acid, Max Daily Amount Reported 544 lbs. – this amount was confirmed and no plan is needed

2018 Plan of Work – 1st Half

- University of Wisconsin Whitewater (Update) – Whitewater – Sulfuric Acid, Max Daily Amount Reported 12,108 lbs. – visit to be scheduled
- Wal-Mart #1776 (Update) – Watertown – Sulfuric Acid, Max Daily Amount Reported Approximately 1,600 lbs. – visit to be scheduled
- Wisconsin Bell (Update) – Jefferson – Sulfuric Acid, Max Daily Amount Reported 1,018 lbs. – visit to be scheduled
- Americold (Update) – Jefferson – Anhydrous Ammonia, Max Daily Amount Reported 33,031 lbs. and Sulfuric Acid, Max Daily Amount Reported 8,844 lbs. – visit to be scheduled
- Reiss Industries (Update) – Watertown - 2, 4 TOLUENE DIISOCYANATE, Max Daily Amount Reported 46,120 lbs. and - 2, 6 TOLUENE DIISOCYANATE, Max Daily Amount Reported 8,560 lbs. – visit to be scheduled
- AT&T – PV6106 (Update) – Watertown – Sulfuric Acid, Max Daily Amount Reported 3,563 lbs. – visit to be scheduled

11. Agency Updates

- a. American Red Cross
- b. Salvation Army
- c. South Central Health Care Coalition

12. Correspondence

13. Set Time/Date Next Meeting Tentative – February 21, 2018 at 1:00 p.m., UW-Extension Room 12

14. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made

JEFFERSON COUNTY, WISCONSIN
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
BY-LAWS

I) INTRODUCTION:

Federal Legislation enacted the Superfund Amendments and Reauthorization Act, Title III (SARA Title III) which is also known as the "Emergency Planning and Community Right to Know Act". SARA Title III required states to adopt local emergency planning districts and create a State Emergency Response Commission. Wisconsin legislation created the Wisconsin State Emergency Response Board (SERB). The SERB established local emergency planning districts which coincide with county jurisdictional boundaries on July 17, 1987. The LEPC was confirmed by the SERB on August 13, 1987. Counties were required to create a Local Emergency Planning Committee (LEPC) in accordance with SARA Title III to oversee the hazardous materials planning and community right to know functions. These rules of operation are promulgated under the directive of SARA, Title 3 Section 301 (c).

II) AUTHORITY:

LEPC authority derives from the Federal SARA Title III legislation and Wisconsin Statutes treat any local emergency planning committee appointed by a County Board as a department of state government and any member of such a committee as a department of state employee.

III) ORGANIZATION:

A) GENERAL: The Emergency Management/Law Enforcement Committee (LE/EM), appointed by the Jefferson County Board of Supervisors, shall be considered the governing committee for the operation of the Jefferson County Local Emergency Planning Committee (LEPC). The Jefferson County LEPC shall consist of:

- State and Local Elected Officials
- Emergency Response Organizations
- Media
- Community Groups
- Representatives of facilities concerned with hazardous chemicals

The State Emergency Response Board (SERB) directed that the Jefferson County Emergency Management Director will be a standing member of the LEPC. Additional standing appoints shall include the Jefferson County Health Department Director, the Jefferson County Sheriff, and the Jefferson County Emergency Management Program Assistant. Appointments to the LEPC shall be made by the Jefferson County Board of Supervisors upon recommendation from the LEPC Coordinator of Information to the Jefferson County Board Chairperson. Unless otherwise noted, individuals appointed to the LEPC may serve for an indefinite term.

If a member of the LEPC consecutively misses three quarters of the LEPC meetings in a twelve month period, that member's seat on the LEPC may be declared vacant by the LEPC Chairperson. Positions vacated in this manner will be filled as described above.

B) LEPC OFFICERS:

1) CHAIRPERSON:

Subject to the requirements of Title III, Section 301 (c), the committee will elect a chairperson for a term of two years. The chairperson will preside over meetings of the LEPC. The chairperson must be a member of the LEPC.

2) VICE CHAIRPERSON:

In order to assure the continuity of the operation in the absence of the chairperson, the committee has established the post of vice chairperson. In the absence of the chairperson, the vice chairperson shall preside over meetings of the LEPC. The vice chairperson shall be elected for a term of two years and must be a member of the LEPC.

Upon completion of a two year term as vice chairperson, this person will assume a consecutive two year term as chairperson.

3) COORDINATOR OF INFORMATION:

Subject to the requirements of Title III, Section 301 (c), the Committee designates the Jefferson County Emergency Management Director as the Coordinator of Information. The Coordinator of Information will undertake those duties and responsibilities as outlined under Title III, Section 301 (c), and those other responsibilities and duties assigned by the LEPC. The LEPC may also designate a Deputy Coordinator of Information to serve in the absence of the primary designee.

4) COMMUNITY EMERGENCY COORDINATOR:

Subject to the requirements of Title III, Section 301 (c), the Committee designates the Jefferson County Emergency Management Director as the Community Emergency Coordinator. The Community Coordinator will undertake those duties as assigned by the plan created under Title III, Section 303 and other responsibilities and duties as assigned by the Committee. The LEPC may also designate Deputy Community Emergency Coordinators as required.

5) SECRETARY:

In order to assure that the proper minutes of all meetings are kept, the Chairperson or the Head of any committee or subcommittee shall designate a Secretary to keep minutes of the business conducted. Such minutes shall be delivered to the Chairperson of the LEPC as soon as possible after a meeting and shall be kept on file in the Jefferson County Office of Emergency Management. Copies of LEPC Minutes shall be distributed to the Southeast Region Office of the Wisconsin Division of Emergency Management.

IV) MEETING LOCATION:

The LEPC has established a normal meeting location of the Workforce Development Building, 864 Collins Road, Jefferson WI 53549.

Meetings of the Jefferson County LEPC shall be held in Jefferson County. Alternate locations may be identified, subject to public notice of the meeting as required by law.

V) MEETING TIMES AND DATES:

The LEPC has established quarterly meeting dates on the third Wednesday beginning at 1:00 P.M. Special meetings may be called by the Chairperson as described below for emergency situations or if written notice is received from at least two members of the LEPC requesting the special meeting and stating the items that are to be covered at the special meeting.

VI) EMERGENCY MEETINGS:

During emergency conditions, when a release of a substance covered by the notification requirements of Title III, Section 304, has occurred, or is imminent, the Chairperson may call an emergency meeting of the LEPC as soon as possible with the provision that all reasonable attempts have been made to notify the public of the meeting through local media. The conduct of the meeting will be limited to those items required by the emergency conditions present.

VII) AGENDA:

The agenda will be compiled and mailed to committee members, local media representatives and all others that have requested copies, at least 24 hours prior to the time and date of the meeting. Agenda items may not be added on the floor of the meeting.

VIII) PUBLIC OPPORTUNITY:

The LEPC will provide in every agenda a period of time not to exceed 30 minutes to receive public comments and input. Time for public comments will be allotted on a first come, first served basis.

IX) QUORUM:

A quorum will consist of a simple majority of the members of the LEPC as approved by SERB. Members unable to attend a meeting may send a designee who will have a proxy vote to vote as directed by the member of the committee they are representing.

X) VOTING:

A majority vote of members present where a quorum exists will be needed for passage of any motion. Members unable to attend a meeting may send a designee who will have a proxy vote to vote as directed by the member of the committee they are representing.

XI) DISTRIBUTION OF MEETING MINUTES:

Minutes of all meetings of the LEPC and subcommittees will be distributed to all committee members and all that have requested same including the SE Region Office of the Wisconsin Division of Emergency Management. A current mailing list shall be maintained by the Jefferson County Office of Emergency Management.

XII) MEETING CONDUCT:

All meetings of the Jefferson County Local Emergency Planning Committee shall be conducted according to Robert's Rules of Order.

XIII) CHANGES TO BYLAWS:

Any change to the bylaws shall require a two-thirds majority of the full LEPC membership. Changes shall be presented during a regular meeting of the LEPC and ratified at a subsequent meeting.

XIV) PUBLIC INFORMATION REQUESTS:

Pursuant to Section 312(e3) of the Superfund Amendments and Reauthorization Act of 1986 Title III (SARA) all requests for public information shall be in writing and shall be made with respect to a specific facility. Public records of the LEPC shall be maintained in the Emergency Management office and available to the public for inspection during normal working hours. LEPC records may not be removed from the Emergency Management office except by Emergency Management personnel for purposes of photo copying or other bonafide governmental function.

Photocopies of LEPC records are available at the current rates for duplication services as set by the Jefferson County Board of Supervisors. Computer database searches and report generation services are available on a limited basis, but subject to the charges for time and materials to produce the reports. Charges incurred under this policy for photocopies or time and materials must be paid at the time services are rendered.

XV) Preparation and Distribution of LEPC Plans

The development and review of the County Wide Hazardous Materials Response Plan and Site Specific Facility Off-Site Plans shall be in accordance with state planning guidance and Subchapter VI, Emergency Planning, 323.60, Wis. Stats., and the operational requirements of the LEPC. Distribution of the County Wide Hazardous Materials Response Plan and Site Specific Facility Off-Site Plans will be accomplished electronically and shall include the emergency response agencies for applicable local units of government. Copies of the most recent published plans will be available for public review at the Jefferson County Office of Emergency Management, 411 S Center Avenue, Jefferson WI 53549 during normal working hours.

**JEFFERSON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

UW-Extension (Lower level of Workforce Development Center)
864 Collins Road, Jefferson WI 53549

Friday, February 24, 2017 at 1:00 p.m.

MEETING MINUTES

- 1) **Call to Order** – The meeting was called to order at 1:04 pm.
- 2) **Roll Call – Members Present:** Kraig Biefeld, Adam Bols, Nycol Haberman, Paul Hable, Donna Haugom (called in via telephone), Jeff Larkin, Ryan Leslie, Captain Duane Scott, Amy Fairfield (for Gail Scott), Chief Vern Butzine (called in via telephone)
- 3) **Certifications of Compliance with the Open Meetings Law** – In compliance.
- 4) **Review of the Agenda** – The agenda was reviewed; no changes made.
- 5) **Citizen Comments** – There were no citizen comments.
- 6) **Motion and Approval for November 2, 2016 Meeting Minutes** – Hable motioned to approve, second by Captain Scott – all ayes
- 7) **Communications** – None
- 8) **Discussion on Compliance Inspector Designation** – Biefeld explained that we vote on this every year but we always refer back to having the State of Wisconsin as our Compliance Inspector – Hable motioned to approve, second by Chief Butzine – all ayes
- 9) **Discussion on Hazardous Materials Spills/Billing – from 11/02/16 to 02/14/17** – Haugom stated there were no spills or billings to report.
- 10) **Discussion on implementation of Integrated Public Alert & Warning System(IPAWS)** – Haugom explained that IPAWS is in place. The county has been working with AlertSense and is in the process of creating a protocol for use of the system. There are 4 people trained in sending out messages (2 Dispatchers, Todd Lindert – Communications Supervisor and Donna Haugom – EM Director). The messages can be created through dispatch, on a computer or using a phone. When one of the authorized users creates a message it will be

sent to FEMA first for approval and once FEMA approves the message is sent out via cell towers.

- 11) Discussion on Emergency Management LEAN Project** – Haberman explained that she and Haugom attended LEAN training provided by the county. This training is to be used to take current procedures and make them more efficient. Initially EM started the training as observers and then decided to use the off-site plan process as a project to be worked on. That project is in process and is currently being worked on to eventually reach the end goal of creating the plan same day as the facility visit.
- 12) Updated Off-site Plans (11/02/16 to 02/14/17)** – Haberman explained that she is currently working completed the plan updates for the 2017 Plan of Work 1st half. The agenda provided information on the facilities that are currently being updated.

First Half Plan of Work 2017

Lakeland Cold Storage – Lake Mills – Sulfuric Acid, Max Daily Amount Reported 4,998 lbs. – Visit complete and plan update is being worked on

Wis-Pak – Watertown – Anhydrous Ammonia, Max Daily Amount Reported 7,584 lbs – Sulfuric Acid (Batteries), Max Daily Amount Reported 19,200 lbs. – Sulfuric Acid 93% (Wastewater Treatment), Max Daily Amount Reported 23,000 lbs. – Visit complete and plan update is being worked on

Generac Power Systems – Whitewater – Sulfuric Acid(Batteries), Max Daily Amount Reported 44,159 lbs. – Sulfuric Acid 30% (Wastewater Treatment), Max Daily Amount Reported 31,311 lbs. – Visit complete and plan update is being worked on

Whitewater Cogeneration Facility – Whitewater – Sulfuric Acid, Max Daily Amount Reported 54,000 lbs. – Visit complete and plan update is being worked on

Generac – Collins Rd Jefferson – Sulfuric Acid, Max Daily Amount Reported 4,856 lbs. – Visit complete and plan update is being worked on

Schiller Grounds Care Inc. – Johnson Creek – Sulfuric Acid, Max Daily Amount Reported 4,375 lbs. – Visit scheduled for 2/14/17

Haberman stated she has also been working on a mailing for the upcoming farm plan update which is scheduled for the 2017 2nd half. The form is being mailed to request information be returned regarding the chemicals that are being stored on farms within the county. Due to the volume of farms on the list it was necessary to complete some prep-work during the 1st half.

13) Industry Reports

- a) **American Red Cross** – No representative present.
- b) **Salvation Army** – No representative present.

- c) **South Central Health Care Coalition** – Hable explained that the focus is primarily going to be for educational activity. There is a strong effort to bring in more participants from other agencies that might have an impact. Biefeld stated that on April 6, 2017 there will be a tabletop exercise on hospital evacuation. On June 2, 2017 it is planned to have a multi-disciplinary full day event.

14) Correspondence – No correspondence

15) Next Meeting Date - May 17, 2017 at 1:00 pm – Rm 12 UW-Extension

16) Meeting Adjourned – Biefeld adjourned at 1:29 – motioned by Captain Scott, second by Hable

**JEFFERSON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

UW-Extension (Lower level of Workforce Development Center)
864 Collins Road, Jefferson WI 53549

Wednesday, May 17, 2017 at 1:00 p.m.

MEETING MINUTES

- 1) **Call to Order** – The meeting was called to order at 1:00 pm.
- 2) **Roll Call – Members Present***: Adam Bols, Nycol Haberman, Robert DeWolfe, Paul Hable, Donna Haugom, Gail Scott, Chief Vern Butzine
Others Present: Ian Lehrer (Nestle Purina), Mary Roberts (Jefferson Co. Board Sup.)
***quorum was not established**
- 3) **Certifications of Compliance with the Open Meetings Law** – In compliance.
- 4) **Review of the Agenda** – The agenda was reviewed; no changes made.
- 5) **Public Comments** – There were no comments from the public.
- 6) **Discussion and Possible Approval for February 24, 2017 Meeting Minutes** – As a quorum was not established the approval of the minutes will be moved to the next meeting. Further discussion was had regarding how to improve attendance of meetings by committee members so that establishing a quorum is no longer an issue (ex. members sending alternates when they cannot attend).
- 7) **Communications** – None
- 8) **Discussion on Hazardous Materials Spills/Billing – from 02/25/17 to 05/16/17** – Haugom stated there were two spills that she was made aware.
 - Reported by Canadian Pacific – equipment failure – unidentified oily substance – less than 5 gallons – leaking rail car 1 inch wide trail of substance from Portage to Oconomowoc – Haugom has requested more information on this leak
 - Reported by Wis-Pak – equipment failure – diesel fuel – 150 gallons – released into marsh area and clean up was completed within 2 weeks – waiting for final write up from Wis-Pak

9) Updated Off-site Plans (02/25/17 to 05/16/17) – Haberman explained that she has completed the plan updates for the 2017 Plan of Work 1st half and is currently working on the plan updates for 2017 Plan of Work 2nd half. The agenda provided the information on the plans that are scheduled to be updated.

2017 Plan of Work – 1st Half

- Lakeland Cold Storage (Update) – Lake Mills – Sulfuric Acid, Max Daily Amount Reported 4,998 lbs. – Complete
- Wis-Pak (Update) – Watertown – Anhydrous Ammonia, Max Daily Amount Reported 7,584 lbs – Sulfuric Acid (Batteries), Max Daily Amount Reported 19,200 lbs. – Sulfuric Acid 93% (Wastewater Treatment), Max Daily Amount Reported 23,000 lbs. – Complete
- Generac Power Systems (Update) – Whitewater – Sulfuric Acid(Batteries), Max Daily Amount Reported 44,159 lbs. – Sulfuric Acid 30% (Wastewater Treatment), Max Daily Amount Reported 31,311 lbs. – Complete
- Whitewater Cogeneration Facility (Update) – Whitewater – Sulfuric Acid, Max Daily Amount Reported 54,000 lbs. – Complete
- Generac (New) – Collins Rd Jefferson – Sulfuric Acid, Max Daily Amount Reported 4,856 lbs. – Complete
- Schiller Grounds Care Inc. (Update) – Johnson Creek – Sulfuric Acid, Max Daily Amount Reported 4,375 lbs. – Complete

2017 Plan of Work – 2nd Half

- Jefferson County-Wide Farm Plan – plan update in process
- Jones Dairy Farm (Update) – Fort Atkinson – Anhydrous Ammonia, Max Daily Amount Reported 94,500 lbs., Sulfuric Acid, Max Daily Amount Reported 4,266 lbs. – visit to be scheduled
- LD Foods (Update) – Jefferson- Anhydrous Ammonia, Max Daily Amount Reported 1,538 lbs. – visit to be scheduled
- Wal-Mart Supercenter 3499 (Update) – Jefferson – Sulfuric Acid, Max Daily Amount Approximately 1,600 lbs. – visit scheduled for 05/04/17 but needs to be re-scheduled
- Watertown Water Department West Street (Update) – Watertown – Chlorine, Max Daily Amount Reported 750 lbs. – visit to be scheduled

- Watertown Water Department First Street (Update) – Watertown – Chlorine, Max Daily Amount Reported 750 lbs. – visit to be scheduled
- Trek – WI Distribution Center (New Plan) – Johnson Creek – Sulfuric Acid, Max Daily Amount Reported 4,325 lbs. – visit to be scheduled
- Frontier Communications (New Plan) – Lake Mills – Sulfuric Acid, Max Daily Amount Reported 1,226 lbs. – visit to be scheduled
- Frontier Communications (New Plan) – Waterloo – Sulfuric Acid, Max Daily Amount Reported 544 lbs. – if this amount is verified as accurate this will not be considered a planning facility.

10) Industry Reports

- a) **American Red Cross** – No representative present.
- b) **Salvation Army** – No representative present.
- c) **South Central Health Care Coalition** – Hable explained that the focus has now expanded to a whole community emergency response.

11) Correspondence – No correspondence

12) Next Meeting Date - August 16, 2017 at 1:00 pm – Rm 12 UW-Extension

13) Meeting Adjourned – Bols adjourned at 1:47 – motioned by G. Scott, second by Hable

**JEFFERSON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

UW-Extension (Lower level of Workforce Development Center)
864 Collins Road, Jefferson WI 53549

Wednesday, August 16, 2017 at 1:00 p.m.

MEETING MINUTES

- 1) **Call to Order** – The meeting was called to order at 1:05 pm.
- 2) **Roll Call – Members Present***: Kraig Biefeld, Adam Bols, Nycol Haberman, Robert DeWolfe, Paul Hable, Donna Haugom, Jeff Larkin, Gail Scott
Others Present: Ian Lehrer (Nestle Purina)
***quorum was not established**
- 3) **Certifications of Compliance with the Open Meetings Law** – In compliance.
- 4) **Review of the Agenda** – The agenda was reviewed; no changes made.
- 5) **Public Comments** – There were no comments from the public.
- 6) **Discussion and Possible Approval for February 24, 2017 and May 17, 2017 Meeting Minutes** – As a quorum was not established the approval of the minutes will be moved to the next meeting.
- 7) **Communications** – None
- 8) **Discussion on Hazardous Materials Spills/Billing – from 05/17/17 to 08/15/17** – Haugom stated there were no spills reported.
- 9) **Updated Off-site Plans (05/17/17 to 08/15/17)** – Haberman gave an update on the plans that are in the process of being updated.

2017 Plan of Work – 2nd Half

- Jefferson County-Wide Farm Plan – plan update in process
- Jones Dairy Farm (Update) – Fort Atkinson – Anhydrous Ammonia, Max Daily Amount Reported 94,500 lbs., Sulfuric Acid, Max Daily Amount Reported 4,266 lbs. – visit complete – plan update in progress

- **Keystone (Update)** – Jefferson- Anhydrous Ammonia, Max Daily Amount Reported 1,538 lbs. – visit complete – plan update in progress
- **Wal-Mart Supercenter 3499 (Update)** – Jefferson – Sulfuric Acid, Max Daily Amount Approximately 1,600 lbs. – visit complete – plan update in progress
- **Watertown Water Department West Street (Update)** – Watertown – Chlorine, Max Daily Amount Reported 750 lbs. – visit complete – plan update in progress
- **Watertown Water Department First Street (Update)** – Watertown – Chlorine, Max Daily Amount Reported 750 lbs. – this site is currently under construction and has no EHS on site – state gave permission to move this to 2018
- **Trek – WI Distribution Center (New Plan)** – Johnson Creek – Sulfuric Acid, Max Daily Amount Reported 4,325 lbs. – visit complete – plan update in progress
- **Frontier Communications (New Plan)** – Lake Mills – Sulfuric Acid, Max Daily Amount Reported 1,226 lbs. – visit complete – waiting for information from facility to verify quantity of Sulfuric on site. They may be under the planning threshold.
- **Frontier Communications (New Plan)** – Waterloo – Sulfuric Acid, Max Daily Amount Reported 544 lbs. – if this amount is verified as accurate this will not be considered a planning facility – waiting on information from facility.

10) Industry Reports

- American Red Cross** – No representative present.
- Salvation Army** – No representative present.
- South Central Health Care Coalition** – Hable explained that the focus has now expanded to a whole community emergency response.

11) Correspondence – No correspondence

12) Next Meeting Date - November 15, 2017 at 1:00 pm – Rm 12 UW-Extension

13) Meeting Adjourned – at 1:47 – motioned by Biefeld, second by Hable