

**Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"**

**Jefferson County Courthouse
311 S Center Ave, Rm 112
Jefferson, WI 53549-1701**

Wednesday, November 15, 2017 @ 8:00 am

Committee Members: Matthew Foelker (Chair), Ed Morse (Vice Chair), Peter Hartz (Secretary), Gregg Patrick (Member), Lloyd Zastrow (Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Public Member)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the November Agenda
5. Approval of the October 18, 2017 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) November 2017 Report
8. Discussion on Glacierland Resource Conservation & Development (RC&D) - Kirsten Jurcek
9. Discussion and Possible Action on County Farm Lease High Bid
10. Natural Resources Conservation Service (NRCS) Report
11. Discussion on LWCD Directors November 2017 Report
12. Discussion on Hoard's Dairyman Facility
13. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
14. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
15. Review of the Monthly Financial Report (Month)
16. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE) Applications
17. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
18. Discussion on Items for the Next Agenda
19. Next Scheduled Meeting:
 - December 20, 2017 @ 8:00 am in Room 112
20. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

Land & Water Conservation Committee Minutes October 18, 2017

1. Call to Order:

The monthly meeting was called to order by Matt Foelker at 8:00 am. Committee members Matthew Foelker (Chair), Ed Morse (Vice Chair), Peter Hartz (Secretary), Gregg Patrick (Member) (@ 8:10), Frank Anfang (FSA Rep), and Margaret Burlingham (Public Member) were present. Also in attendance were Mark Watkins, Director, Land & Water Conservation Department (LWCD); and Kim Liakopoulos, LWCD. Lloyd Zastrow (Member) was absent.

2. Roll Call (Establish a Quorum):

A quorum was established.

3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

4. Review of the October Agenda:

The October agenda was reviewed by the committee members. Item #9 has been postponed to November.

5. Approval of the September 20, 2017 Meeting Minutes:

Ed Morse made a motion to approve the September 20, 2017 meeting minutes as written, Frank Anfang seconded. Motion carried 5/0.

6. Public Comment:

There were no comments.

7. Communications:

- Department of Agriculture, Trade & Consumer Protection (DATCP) October 2017 Report. See attached.
- Food, Land and Water Conference - Margaret Burlingham attended the conference. She gave a brief recap of the conference.

8. Discussion and Possible Action on USDA Wildlife Services 2018 Budget & 2017 Crop Prices - Dave Terrall: Dave Terrall gave an overview of the program. See the attached budget sheets. Gregg Patrick made motion to accept the 2018 Budget as written, Frank Anfang seconded. Motion carried 6/0. Gregg Patrick made a motion to accept the 2017 Crop Prices with a 90% harvest date of 12/10/17, Margaret Burlingham seconded. Motion carried 6/0.

9. Discussion on Glacierland Resource Conservation & Development (RC&D) - Kirsten Jurcek: Kirsten Jurcek, per a phone call with Mark Watkins, postponed the discussion until November.

10. Discussion and Possible Action on Jefferson County Park's Request for 2 Acres of Tillable Acreage from the County Farm for Bike Trails - JC Parks Department: Kevin Weismann outlined the Parks Department's request for a 2 acre parcel on the County Farm. Peter Hartz made a motion to take the 2 acres out of production, transfer management of those acres to the Parks Department, if the Parks Department will waive all Potter's Field maintenance to make up for the loss of 2 acres of County Farm rental income, Frank Anfang seconded. Motion carried 6/0.

11. Discussion and Possible Action on County Farm Lease:

LWCD mailed lease packages to previous applicants, put the package on the county Request for Proposal (RFP) site, and packages are available in the LWCD office.

A beekeeper approached the Parks Department about using County Farm Land for bees. No official proposal has been submitted. Peter Hartz made a motion to wait to make any decisions until an official proposal has been made, Frank Anfang seconded. Motion carried 6/0.

Gregg Patrick made a motion to have LWCD open the County Farm Lease Bids and bring the winning bid to the November LWCC Meeting, Peter Hartz seconded. Motion carried 6/0.

12. Natural Resources Conservation Service (NRCS) Report:

NRCS didn't attend the meeting therefore a report was unavailable.

13. Discussion on LWCD Directors October 2017 Report:

Mark Watkins discussed the Director's Report. See attached.

14. Discussion on Hoard's Dairyman Facility:

Mark Watkins visits the facility almost daily. The construction is moving along smoothly and per design.

15. Discussion on Foxconn:

This item will be revisited when additional details are available.

16. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP): There were no notices at this time.

17. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP:

There were no cancellations at this time.

18. Review of the Monthly Financial Report (August):

The most recent statement of revenues and expenditures (August) was distributed. See attached.

19. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE)

Applications: LWCD sent an application to an interested party after being contacted by phone.

NRCS informed Margaret Burlingham that the funds for PACE this year are ½ of last year. Margaret Burlingham will attend the November Jefferson County Agri-Business Club meeting to discuss the easement program and application window announced during the Jefferson County Fair.

20. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements: Baseline Documentation has been completed for the year.

21. Discussion on Items for the Next Agenda:

Possible agenda items include: #9, 12-14, 16-19, and County Farm Lease Winning Bid

22. Next Scheduled Meeting:

- November 15, 2017 @ 8:00 in Room 112

23. Adjournment

Frank Anfang made a motion to adjourn at 9:15 am, Gregg Patrick seconded. Motion carried 6/0.

DATCP REPORT

November 2017

SWRM Grants

- The Cost-Share Funds Transfer Agreement (Form 407) to transfer cost-share funds between counties must be completed and received by DATCP no later than December 1, 2017.
- We are in the process of transitioning to a new NM standard and increased cost-share rates. Read this factsheet for more information [SWRM website](#)¹ but here are the key points:
 - You can only use current cost-share rate of \$7.00/acre if you finish the NM cost-share project 2017 and seek reimbursement by Feb 15, 2018
 - If you extend a 2017 NM cost-share contract, you must include a change order to increase the rate to \$10 per acre based on the 2015 NM standard.
 - You cannot provide prior recipients of cost-share funding a make up payment of \$3 per acre to implement the 2015 590 standard.

ATCP 50

- The 30 day timeline for the ag committees to hold a hearing on the ATCP 50 Final Draft Rule passed the first week in November. The next step is for the rule to be submitted to the Joint Committee for Review of Administrative Rules. Once they receive the rule, they have 30 days to decide if they would like to hold hearings on the rule changes. We still anticipate that the revised ATCP 50 will become effective in early 2018. For more information about the new cost-share rate in the rule see above under “SWRM Grants.”

Nutrient Management (NM)

- The annual “Wisconsin Nutrient Management Update” is now available on our [NM webpage](#).² The update provides updated information about nutrient management planning in the state for the most recent crop year as well as the results from the Quality Assurance Team Review for 2017.
- **Announcing 2017 SnapPlus Training!** Come all day to learn about the changes and updates throughout the SnapPlus program as well as the changes to the checklist. The morning will cover all the basics of SnapPlus and the afternoon will cover more advanced tools and will give participants time to ask questions. Lunch will be on your own. Registration is required, please email Stephanie.schneider@wi.gov to save your spot and computer if needed. Classes will be held from 10:00 am – 2:00 pm on the following dates and locations:
 - Nov 28th: Fennimore, TBD
 - Nov 29th: Winnebago, JP Coughlin Center, 625 County Road Y, Oshkosh
 - Dec 7th: Mauston, Western Tech College, 1000 College Ave, Mauston
 - Dec 8th: Luxemburg, Exhibition Building, 625 Third St., Luxemburg
 - Dec 14th: Wausau, Room 2 at 212 River Drive, Wausau
 - Dec 15th: Jefferson, County Government Office, 864 Collins Road, Jefferson
 - Dec 19th: Eau Claire, Chippewa Valley Tech College, 4000 Campus Road, Eau Claire
 - TBD: Madison, if requested by more than 3 people (email Stephanie.schneider@wi.gov).
- Other SnapPlus Training opportunities:
 - One-on-one trainings: Sue Porter (sue.porter@wi.gov), Mark Jenks (mark.jenks@wi.gov) and Stephanie Schneider are also available for one-on-one trainings when possible.
 - Training will be available at the WI Agribusiness Classic Tuesday, January 9th.
 - A robust set of videos is available on the [YouTube page](#).³
- Thank you to all the counties who sent in your nutrient management checklists to DATCP. Checklist submission is the ONLY way that the state can track the extent of NM planning taking place each year.
- Questions regarding the Nutrient Management Farmer Education Grant Program should be sent to Mark.Jenks@wisconsin.gov until program manager Rachel Rushmann returns from maternity leave.

¹ <https://datcp.wi.gov/Documents/ATCP50NMCostShareChanges.pdf>

² https://datcp.wi.gov/Pages/Programs_Services/NMUpdates.aspx

³ <https://snapplus.wisc.edu/news-help/how-to-videos/>

Producer-Led Watershed Protection Grants (PLWPG)

- Important dates regarding PLWP grant:
 - December 13, 2017: PLWPG Workshop for group members and collaborators
 - December 15, 2017: Extension requests/progress reports due
 - December 31, 2017: Final reimbursement requests due
 - December 31, 2017: Final reports due for 2016 and 2017 (unless extending 2017 funds)

Livestock Facility Siting and Manure Storage Ordinances

- At the request of several aggrieved neighbors of an expanded livestock facility in Shawano County, the Livestock Facility Siting Review Board reviewed the county's approval of the siting permit. The Board found that the County violated the siting law and will finalize its decision in November.
- DATCP staff contacted 61 counties to alert them regarding the potential impacts of a new NRCS 313 standard on their programs. It will be important to involve LCCs in deciding how the new standard will be implemented.

Conservation Engineering and Drainage

- The NRCS recently placed several revised (or new) waste management standards and WI Construction Specifications (WCS) on the WI Field Office Technical Guide (FOTG) [web site](#).⁴ These include:
 - CPS 313, Waste Storage Facility (revised)
 - CPS 318, Short Term Storage of Animal Waste and By-Products (new)
 - CPS 520, Pond Sealing and Lining – Compacted Soil Treatment (new)
 - CPS 521, Pond Sealing and Lining – Geomembrane or Geotextile Clay Liner (revised)
 - CPS 522, Pond Sealing and Lining – Concrete (new)
 - WCS 4, Concrete (revised)
 - WCS 004-WS, Embedded or Expansive Waterstop (new)

Staff currently possessing NRCS EJAA or DATCP Certification for the 2014 version of Standard 313 may continue to use it for practices under NRCS financial assistance contracts, and it may also apply to State-funded projects and/or County Permits depending on how the County's ordinance is administered. Current EJAA/Certification will not be adequate for the newly issued practices listed above, and these levels will be administered upon demonstration of compliance with the new criteria. A statewide memo will be forthcoming with additional details.

- The WI DNR recently rescinded the use of the NRCS Standard for Vegetated Treatment Areas (635) issued in September 2016 for CAFO farms since a more formal adoption process is required within State Government rulemaking. Non-NRCS staff issued DATCP Certification may use the previous 635 standard dated September 2012 for state cost-share projects, local permitting, and non-NRCS contracted or technically assisted practices. NRCS contracted or technically assisted practices must use the 2016 635 standard. EJAA/Certification for the 2016 revision of the 635 standard has only been issued to Area Staff.
- County drainage boards have three months, beginning September 1st, to hold a public hearing on their annual reports, which identify maintenance needs, track work performed, and account for district finances. By December 1st, the boards must submit their annual report to several agencies, including the county zoning administrator.
- DATCP will be participating in the annual meeting of association of drainage districts on November 13, and the agenda will likely include possible changes in drainage law included in recent legislation.

Land and Water Conservation Board (LWCB) and Land and Water Resource Management (LWRM) Plans

- LWRM plan revisions and reviews have been scheduled for LWCB presentations in 2018 and 2019. If you would like assistance with your plan revisions please contact Lisa Trumble to set up a meeting.
Lisa.Trumble@wisconsin.gov 608-224-4617

⁴ https://efotg.sc.egov.usda.gov/efotg_locator.aspx?map=US

Farmland Preservation Program (FPP)

- Petitions for Agricultural Enterprise Area designation will be accepted starting November 10. Petitions are due on June 8, 2018. The petition materials will be available on the [DATCP website](#)⁵ on November 10.
- NM checklist collection is an important strategy to track and ensure FPP participant compliance with the state soil and water conservation standards. NM Checklists covering land included on each Certificate of Compliance (COC) should be collected by the county. This year, significantly fewer checklists were submitted by counties than expected based upon the number of COC's and the number of acres on which credits were collected. Please consider ways to increase the submission of NM checklists by farmers, agronomists and landowners to help better track nutrient management progress and the value of the FPP in protecting our soil and water resources.
- The Department certified a plan map amendment for the Barron County Farmland Preservation Plan and an ordinance map amendment for the Barron County Farmland Preservation Ordinance to incorporate the Town of Clinton. Also certified was a plan map amendment for Green Lake County, the Iron County Farmland Preservation Plan, and farmland preservation zoning ordinances for Green Lake County and the Town of Ahnapee in Kewaunee County.
- Submit applications for farmland preservation agreements or farmland preservation agreements as early as possible! Agreements must be signed by landowners and the department before the end of the calendar year to be effective for tax year 2017.
- Farmland preservation zoning ordinances seeking certification for the first time must be certified by the department before the end of the calendar year for landowners within applicable zoning jurisdictions to be eligible to claim the tax credit.

Conservation Reserve Enhancement Program (CREP)

- A new CREP SFTP site is available for submitting CREP agreement applications. There are now two options available for submitting CREP agreement applications to the CREP SFTP site. Counties can choose to use either 1) SFTP client software program such as WinSCP or 2) Web browser such as Internet Explorer (no download necessary). All new CREP 15 year agreement applications now must be submitted electronically via the SFTP site. If you have any questions or need assistance with using the new CREP SFTP submittal site please feel free to contact Brian Loeffelholz (Brian.Loeffelholz@wisconsin.gov, 608 224-4632) or Melissa Gilmore (Melissa.Gilmore@wisconsin.gov, 608 224-4633).
- Be sure to track your time and other costs related to implementing CREP in your county. Your county's contribution to CREP counts toward the required State/County match for Federal CREP funding needed to maintain the program. Report county contributions each fall on the [County CREP annual reporting form](#).⁶

Agricultural Impact Statement (AIS) Program

- AIS staff presented testimony at the Public Service Commission technical hearing for the proposed ATC 345 kV electric transmission line referred to as Riverside and if approved, it would be constructed in Rock County. If you have any questions about this project, feel free to contact Marilyn Weiss (Marilyn.weiss@wisconsin.gov, 608 224-4650)

⁵ https://datcp.wi.gov/Pages/Programs_Services/AgriculturalEnterpriseAreas.aspx

⁶ https://datcp.wi.gov/Pages/Programs_Services/CREP.aspx

Jefferson County
Land & Water Conservation Totals

Date Ran 10/23/2017
Period 9
Year 2017

Business Unit	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
7001 Land & Water	Revenue	(32,559.58)	(48,227.92)	(474,609.00)	(434,051.25)	(40,557.75)	(578,735.00)	(104,126.00)	82.01%
	Expenditures	46,352.03	48,227.92	428,466.90	434,051.25	(5,584.35)	578,735.00	150,268.10	74.04%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		13,792.45	(0.00)	(46,142.10)	-	(46,142.10)	-	46,142.10	0.00%
7002 Wild Life Crop	Revenue	-	(1,666.67)	(5,249.05)	(15,000.00)	9,750.95	(20,000.00)	(14,750.95)	26.25%
	Expenditures	-	1,666.67	8,127.00	15,000.00	(6,873.00)	20,000.00	11,873.00	40.64%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	2,877.95	-	2,877.95	-	(2,877.95)	0.00%
7007 Nutrient Manage	Revenue	-	(20.83)	(120.00)	(187.50)	67.50	(250.00)	(130.00)	0.48
	Expenditures	-	20.83	11.94	187.50	(175.56)	250.00	238.06	0.05
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	(108.06)	-	(108.06)	-	108.06	-
7008 County Cost Share	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	0.00%
7009 Hope Lake	Revenue	-	(833.33)	(1,331.90)	(7,500.00)	6,168.10	(10,000.00)	(8,668.10)	13.32%
	Expenditures	-	833.33	-	7,500.00	(7,500.00)	10,000.00	10,000.00	0.00%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	(0.00)	(1,331.90)	-	(1,331.90)	-	1,331.90	0.00%
7010 Resources	Revenue	(1,036.00)	(4,083.33)	(3,234.00)	(36,750.00)	33,516.00	(49,000.00)	(45,766.00)	6.60%
	Expenditures	-	4,083.33	2,156.00	36,750.00	(34,594.00)	49,000.00	46,844.00	4.40%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		(1,036.00)	0.00	(1,078.00)	-	(1,078.00)	-	1,078.00	0.00%
7011 Non Metallic	Revenue	942.91	(40.42)	8,486.19	(363.75)	8,849.94	(485.00)	(8,971.19)	-1749.73%
	Expenditures	10.54	40.42	31.24	363.75	(332.51)	485.00	453.76	6.44%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		953.45	(0.00)	8,517.43	-	8,517.43	-	(8,517.43)	0.00%
7012 Mud Lake	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	-
7013 Rome Ponds	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	0.00%
7014 Gypsy Moth Program	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	0.00%
7016 Southern Area	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	0.00%
7019 Farmland Preservator	Revenue	(144.97)	(33.33)	(961.09)	(300.00)	(661.09)	(400.00)	561.09	2.40
	Expenditures	12.58	10,353.19	260.55	93,178.73	(92,918.18)	124,238.31	123,977.76	0.00
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		(132.39)	10,319.86	(700.54)	92,878.73	(93,579.27)	123,838.31	124,538.85	-
7020 County Farm	Revenue	(44,202.75)	(166.08)	(27,916.75)	(1,494.75)	(26,422.00)	(1,993.00)	25,923.75	1400.74%
	Expenditures	113.74	166.08	800.68	1,494.75	(694.07)	1,993.00	1,192.32	40.17%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		(44,089.01)	(0.00)	(27,116.07)	-	(27,116.07)	-	27,116.07	0.00%
Total All Business Units	Revenue	(77,000.39)	(55,071.92)	(504,935.60)	(495,647.25)	(9,288.35)	(660,863.00)	(155,927.40)	#DIV/0!
	Expenditures	46,488.89	65,391.78	439,854.31	588,525.98	(148,671.67)	784,701.31	344,847.00	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Grand Toat Land Conservation		(30,511.50)	10,319.86	(65,081.29)	92,878.73	(157,960.02)	123,838.31	188,919.60	#DIV/0!