

Infrastructure Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson WI 53549
*REVISED 11-30-2017

Monday, December 4, 2017

8:00 a.m.

Committee Members

Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Gary Kutz, Laura Payne-Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the November 1, 2017 Infrastructure Committee meeting minutes
8. Discussion and possible action on audio system and electrical in the board room
9. Update on courthouse remodeling projects
10. Discussion on Strategic Planning action steps related to Infrastructure
11. *Update on highway satellite shop and old highway site.
12. Management Information Systems (MIS) Reorganization update
13. Financial Reports (October)
 - a. Central Services
 - b. MIS
14. Discuss future meeting schedule. Set next meeting date (January 3, 2018)
15. Discuss potential agenda items for the Committee's next meeting
16. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

#7

Infrastructure Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room112
Jefferson, WI 53549

Wednesday, November 1, 2107

9:00 a.m.

Committee Members

Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Gary Kutz, Laura Payne, Secretary

1. Call to Order

Meeting was called to order by David at 9:00 a.m.

2. Roll Call

Greg David, Dick Jones, John Kannard, Laura Payne & Gary Kutz

Others Present: Ben Wehmeier, County Administrator; Barb Frank, County Clerk

3. Certification of compliance with the Open Meetings Law

Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.

4. Review of the Agenda

No changes were made.

5. Public Comment

None.

6. Communications

- Review of Status of Satellite Shops – power point
- Update environmental old highway
- Human Services move

7. Approval of the September 6, 2017 Infrastructure Committee meeting minutes

Motion by Kannard; Second by Kutz to approve the September 6, 2017

Infrastructure Committee meeting minutes as presented. (Ayes-All) Motion Carried.

8. Discussion and possible action on audio system and electrical in the board room

Frank and Wehmeier gave an update on discussion with vendors and the timeline for expectations. The Committee will have quotes and a recommendation at the next meeting to provide a recommendation to the County Board. They also reviewed the quote related to running power to each desk.

There were questions and discussions related to running direct wire to each seat versus the current capacity of the wireless internet and its security. No Action taken.

9. Update on courthouse remodeling projects

Wehmeier updated on the bathroom projects including changing the door swings and the need to paint as replacement wallpaper was not available. No action taken.

10. Update on Outdoor Space Plan

Wehmeier provided an update on the outdoor space plan. Specifically related to funds being finalized the installation. No action taken.

11. Update on Mass Notification & Alert System

Palm provided an updated on Alert Sense and gave an overview of the approach along with the timeline for implementation. No action taken.

12. MIS Reorganization update

Wehmeier and Palm gave an update on the plan. No action taken.

13. Financial Reports (August & September)

Financial Reports for Central Services and Management Information Systems (MIS) were provided for review. No action taken.

14. Discuss future meeting schedule. Set net meeting date (December 6, 2017)

Move meeting to Dec 4th at 8:00 a.m.

15. Discuss potential agenda items for the Committee's next meeting

- County Board Room Resolution
- Strategic Plan Update – Action Plan on Facilities
- Update on Satellite Shops
- Update on old highway site

16. Adjourn

Motion by Jones; Second by Payne to adjourn. (Ayes-All) Motion Carried.

#13a

Central Services
1901

Date Ran 11/21/2017
Period 10
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(564,749.20)	(564,749.17)	(0.03)	(677,699.00)	(112,949.80)	83.33%
474009	HOUSEKEEPING SERVICES	(1,100.00)	(1,833.33)	733.33	(2,200.00)	(1,100.00)	50.00%
483002	MISC SALE/MATERIAL & SUPPLY	(138.00)	(333.33)	195.33	(400.00)	(262.00)	34.50%
486001	VENDING COMMISSION	(644.85)	(958.33)	313.48	(1,150.00)	(505.15)	56.07%
Totals		(566,632.05)	(567,874.17)	1,242.12	(681,449.00)	(114,816.95)	83.15%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	25,262.74	69,655.83	(44,393.09)	83,587.00	58,324.26	30.22%
511210	WAGES-REGULAR	140,136.64	160,768.33	(20,631.69)	192,922.00	52,785.36	72.64%
511220	WAGES-OVERTIME	6,021.17	2,203.33	3,817.84	2,644.00	(3,377.17)	227.73%
511290	WAGES-OTHER WAGES	4,400.00	4,300.00	100.00	5,160.00	760.00	85.27%
511310	WAGES-SICK LEAVE	38,841.22	-	38,841.22	-	(38,841.22)	
511320	WAGES-VACATION PAY	11,044.91	-	11,044.91	-	(11,044.91)	
511330	WAGES-LONGEVITY PAY	-	770.83	(770.83)	925.00	925.00	0.00%
511340	WAGES-HOLIDAY PAY	5,730.36	-	5,730.36	-	(5,730.36)	
511350	WAGES-MISCELLANEOUS(COMP)	1,785.76	-	1,785.76	-	(1,785.76)	
511380	WAGES-BEREAVEMENT	251.36	-	251.36	-	(251.36)	
512141	SOCIAL SECURITY	17,589.01	17,951.67	(362.66)	21,542.00	3,952.99	81.65%
512142	RETIREMENT (EMPLOYER)	15,345.18	15,481.67	(136.49)	18,578.00	3,232.82	82.60%
512144	HEALTH INSURANCE	55,549.80	62,891.67	(7,341.87)	75,470.00	19,920.20	73.61%
512145	LIFE INSURANCE	109.96	85.83	24.13	103.00	(6.96)	106.76%
512150	FSA CONTRIBUTION	875.00	937.50	(62.50)	1,125.00	250.00	77.78%
512173	DENTAL INSURANCE	3,792.53	3,960.00	(167.47)	4,752.00	959.47	79.81%
512390	SAFETY EQUIPMENT	-	166.67	(166.67)	200.00	200.00	0.00%
521215	ARCHITECTURAL & ENGINEERING	-	8,333.33	(8,333.33)	10,000.00	10,000.00	0.00%
521219	OTHER PROFESSIONAL SERV	10,521.32	-	10,521.32	-	(10,521.32)	
521220	CONSULTANT	1,878.78	-	1,878.78	-	(1,878.78)	
521296	COMPUTER SUPPORT	-	333.33	(333.33)	400.00	400.00	0.00%
529170	GROUNDS KEEPING CHARGES	8,580.04	6,214.17	2,365.87	7,457.00	(1,123.04)	115.06%
529299	PURCHASE CARE & SERVICES	-	4,166.67	(4,166.67)	5,000.00	5,000.00	0.00%
531008	HAZARD RECYCLE CHARGES	-	416.67	(416.67)	500.00	500.00	0.00%
531243	FURNITURE & FURNISHINGS	4,959.00	3,333.33	1,625.67	4,000.00	(959.00)	123.98%
531298	UNITED PARCEL SERVICE UPS	6.09	833.33	(827.24)	1,000.00	993.91	0.61%
531302	BUILDING & MAINT EQUIPMENT	55.06	-	55.06	-	(55.06)	
531303	COMPUTER EQUIPMT & SOFTWARE	9,125.09	7,625.00	1,500.09	9,150.00	24.91	99.73%
531312	OFFICE SUPPLIES	132.87	250.00	(117.13)	300.00	167.13	44.29%
531313	PRINTING & DUPLICATING	0.77	-	0.77	-	(0.77)	
531314	SMALL ITEMS OF EQUIPMENT	376.51	833.33	(456.82)	1,000.00	623.49	37.65%
531320	SAFETY SUPPLIES	151.93	83.33	68.60	100.00	(51.93)	151.93%
531326	ADVERTISING	781.19	166.67	614.52	200.00	(581.19)	390.60%
531351	GAS/DIESEL	409.80	1,250.00	(840.20)	1,500.00	1,090.20	27.32%
532332	MILEAGE	19.11	-	19.11	-	(19.11)	
533221	WATER	4,190.93	4,333.33	(142.40)	5,200.00	1,009.07	80.59%
533222	ELECTRIC	92,362.67	80,750.00	11,612.67	96,900.00	4,537.33	95.32%
533223	SEWER	4,032.51	3,750.00	282.51	4,500.00	467.49	89.61%
533224	NATURAL GAS	13,357.63	11,666.67	1,690.96	14,000.00	642.37	95.41%
533225	TELEPHONE & FAX	811.60	916.67	(105.07)	1,100.00	288.40	73.78%
533235	STORM WATER UTILITY	1,624.02	1,366.67	257.35	1,640.00	15.98	99.03%
535239	STREET REPAIR & MAINT	-	1,250.00	(1,250.00)	1,500.00	1,500.00	0.00%
535246	BUILDING SERVICE & MAINT	43,375.84	35,833.33	7,542.51	43,000.00	(375.84)	100.87%
535247	BLDG REPAIR & MAINT	29,082.26	21,000.00	8,082.26	25,200.00	(3,882.26)	115.41%
535297	REFUSE COLLECTION	1,151.03	1,550.00	(398.97)	1,860.00	708.97	61.88%
535344	HOUSEHOLD & JANITORIAL SUPP	9,864.93	9,583.33	281.60	11,500.00	1,635.07	85.78%
535349	OTHER SUPPLIES	8,412.05	7,083.33	1,328.72	8,500.00	87.95	98.97%
535352	VEHICLE PARTS & REPAIRS	3,167.77	2,916.67	251.10	3,500.00	332.23	90.51%
535353	MACHINERY & EQUIP PARTS	14,313.11	7,916.67	6,396.44	9,500.00	(4,813.11)	150.66%
535354	PAINT	32.96	1,750.00	(1,717.04)	2,100.00	2,067.04	1.57%

535355	PLUMBING & ELECTRICAL	6,831.82	5,000.00	1,831.82	6,000.00	(831.82)	113.86%
535452	GREEN INITIATIVES	-	4,166.67	(4,166.67)	5,000.00	5,000.00	0.00%
536531	LAND RENT & LEASE	1,800.00	1,500.00	300.00	1,800.00	-	100.00%
571004	IP TELEPHONY ALLOCATION	342.50	342.50	-	411.00	68.50	83.33%
571005	DUPLICATING ALLOCATION	0.80	-	0.80	-	(0.80)	
571009	MIS PC GROUP ALLOCATION	4,105.80	4,105.83	(0.03)	4,927.00	821.20	83.33%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	5,280.80	5,280.83	(0.03)	6,337.00	1,056.20	83.33%
591519	OTHER INSURANCE	11,002.38	12,799.17	(1,796.79)	15,359.00	4,356.62	71.63%
594820	CAP OTHER	-	29,166.67	(29,166.67)	35,000.00	35,000.00	0.00%
594821	CAP IMPRV LAND	-	8,333.33	(8,333.33)	10,000.00	10,000.00	0.00%
594822	CAP IMPRV BLDG	280,498.02	253,641.67	26,856.35	304,370.00	23,871.98	92.16%

Totals		899,374.63	889,015.83	10,358.80	1,066,819.00	167,444.37	84.30%
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Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals							
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Total Business Unit		332,742.58	321,141.67	11,600.91	385,370.00	52,627.42	
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#13b

MIS
8501 PC Group

Date Ran 11/21/2017
Period 10
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(89,166.70)	(89,166.67)	(0.03)	(107,000.00)	(17,833.30)	83.33%
474180	MIS BILLED	(555,110.00)	(555,110.00)	-	(666,132.00)	(111,022.00)	83.33%
Totals		(644,276.70)	(644,276.67)	(0.03)	(773,132.00)	(128,855.30)	83.33%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	26,205.22	70,855.83	(44,650.61)	85,027.00	58,821.78	30.82%
511210	WAGES-REGULAR	70,554.81	110,870.83	(40,316.02)	133,045.00	62,490.19	53.03%
511220	WAGES-OVERTIME	471.53	1,266.67	(795.14)	1,520.00	1,048.47	31.02%
511240	WAGES-TEMPORARY	7,035.00	-	7,035.00	-	(7,035.00)	
511290	WAGES-OTHER WAGES	-	3,208.33	(3,208.33)	3,850.00	3,850.00	0.00%
511310	WAGES-SICK LEAVE	26,392.94	-	26,392.94	-	(26,392.94)	
511320	WAGES-VACATION PAY	16,488.54	-	16,488.54	-	(16,488.54)	
511330	WAGES-LONGEVITY PAY	251.25	517.50	(266.25)	621.00	369.75	40.46%
511340	WAGES-HOLIDAY PAY	3,721.34	-	3,721.34	-	(3,721.34)	
511350	WAGES-MISCELLANEOUS(COMP)	7,393.48	-	7,393.48	-	(7,393.48)	
512141	SOCIAL SECURITY	11,818.11	13,893.33	(2,075.22)	16,672.00	4,853.89	70.89%
512142	RETIREMENT (EMPLOYER)	8,558.48	12,696.67	(4,138.19)	15,236.00	6,677.52	56.17%
512144	HEALTH INSURANCE	35,206.20	37,791.67	(2,585.47)	45,350.00	10,143.80	77.63%
512145	LIFE INSURANCE	52.56	70.00	(17.44)	84.00	31.44	62.57%
512150	FSA CONTRIBUTION	612.50	510.83	101.67	613.00	0.50	99.92%
512173	DENTAL INSURANCE	2,069.65	2,205.00	(135.35)	2,646.00	576.35	78.22%
521220	CONSULTANT	132,604.34	29,166.67	103,437.67	35,000.00	(97,604.34)	378.87%
521296	COMPUTER SUPPORT	155,783.91	87,270.00	68,513.91	104,724.00	(51,059.91)	148.76%
531243	FURNITURE & FURNISHINGS	-	833.33	(833.33)	1,000.00	1,000.00	0.00%
531301	OFFICE EQUIPMENT	-	250.00	(250.00)	300.00	300.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	30,255.32	7,916.67	22,338.65	9,500.00	(20,755.32)	318.48%
531312	OFFICE SUPPLIES	6,401.02	3,333.33	3,067.69	4,000.00	(2,401.02)	160.03%
531313	PRINTING & DUPLICATING	59.00	83.33	(24.33)	100.00	41.00	59.00%
531314	SMALL ITEMS OF EQUIPMENT	-	250.00	(250.00)	300.00	300.00	0.00%
531322	SUBSCRIPTIONS	-	250.00	(250.00)	300.00	300.00	0.00%
531324	MEMBERSHIP DUES	-	41.67	(41.67)	50.00	50.00	0.00%
531326	ADVERTISING	448.74	-	448.74	-	(448.74)	
532325	REGISTRATION	-	833.33	(833.33)	1,000.00	1,000.00	0.00%
532332	MILEAGE	72.34	416.67	(344.33)	500.00	427.66	14.47%
532335	MEALS	-	83.33	(83.33)	100.00	100.00	0.00%
532336	LODGING	-	166.67	(166.67)	200.00	200.00	0.00%
532350	TRAINING MATERIALS	2,500.00	13,333.33	(10,833.33)	16,000.00	13,500.00	15.63%
533228	INTERNET	18,252.00	20,441.67	(2,189.67)	24,530.00	6,278.00	74.41%
535242	MAINTAIN MACHINERY & EQUIP	7,675.22	12,500.00	(4,824.78)	15,000.00	7,324.78	51.17%
535355	PLUMBING & ELECTRICAL	-	833.33	(833.33)	1,000.00	1,000.00	0.00%
571004	IP TELEPHONY ALLOCATION	1,485.80	1,485.83	(0.03)	1,783.00	297.20	83.33%
571008	MIS OVERHEAD ALLOCATION	25,691.41	120,646.67	(94,955.26)	144,776.00	119,084.59	17.75%
591519	OTHER INSURANCE	790.80	1,004.17	(213.37)	1,205.00	414.20	65.63%
593014	CREDIT CARD FEES	-	83.33	(83.33)	100.00	100.00	0.00%
594810	CAP EQUIPMENT	26,557.58	89,166.67	(62,609.09)	107,000.00	80,442.42	24.82%
594820	CAP OTHER	21,158.30	35,833.33	(14,675.03)	43,000.00	21,841.70	49.21%
Totals		646,567.39	680,110.00	(33,542.61)	816,132.00	169,564.61	79.22%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals	-	-	-	-	-
Total Business Unit	2,290.69	35,833.33	(33,542.64)	43,000.00	40,709.31

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451200	RECORDS & REPORTS	(700.00)	(1,666.67)	966.67	(2,000.00)	(1,300.00)	35.00%
474180	MIS BILLED	(430,615.80)	(430,618.33)	2.53	(516,742.00)	(86,126.20)	83.33%
Totals		(431,315.80)	(432,285.00)	969.20	(518,742.00)	(87,426.20)	83.15%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	125,538.83	137,366.67	(11,827.84)	164,840.00	39,301.17	76.16%
511210	WAGES-REGULAR	6,779.49	22,596.67	(15,817.18)	27,116.00	20,336.51	25.00%
511220	WAGES-OVERTIME	-	307.50	(307.50)	369.00	369.00	0.00%
511310	WAGES-SICK LEAVE	1,812.95	-	1,812.95	-	(1,812.95)	-
511320	WAGES-VACATION PAY	10,338.83	-	10,338.83	-	(10,338.83)	-
511330	WAGES-LONGEVITY PAY	-	527.50	(527.50)	633.00	633.00	0.00%
511340	WAGES-HOLIDAY PAY	3,675.99	-	3,675.99	-	(3,675.99)	-
511350	WAGES-MISCELLANEOUS(COMP)	147.04	-	147.04	-	(147.04)	-
512141	SOCIAL SECURITY	11,190.78	12,028.33	(837.55)	14,434.00	3,243.22	77.53%
512142	RETIREMENT (EMPLOYER)	10,084.01	10,934.17	(850.16)	13,121.00	3,036.99	76.85%
512144	HEALTH INSURANCE	32,152.30	38,871.67	(6,719.37)	46,646.00	14,493.70	68.93%
512145	LIFE INSURANCE	97.89	86.67	11.22	104.00	6.11	94.13%
512150	FSA CONTRIBUTION	630.00	525.00	105.00	630.00	-	100.00%
512173	DENTAL INSURANCE	1,830.93	2,268.33	(437.40)	2,722.00	891.07	67.26%
521220	CONSULTANT	-	2,500.00	(2,500.00)	3,000.00	3,000.00	0.00%
521296	COMPUTER SUPPORT	3,504.00	2,916.67	587.33	3,500.00	(4.00)	100.11%
531303	COMPUTER EQUIPMT & SOFTWA	8,482.00	7,500.00	982.00	9,000.00	518.00	94.24%
531312	OFFICE SUPPLIES	2,705.86	2,083.33	622.53	2,500.00	(205.86)	108.23%
531322	SUBSCRIPTIONS	-	145.83	(145.83)	175.00	175.00	0.00%
531324	MEMBERSHIP DUES	175.00	375.00	(200.00)	450.00	275.00	38.89%
532325	REGISTRATION	3,175.00	2,000.00	1,175.00	2,400.00	(775.00)	132.29%
532332	MILEAGE	36.38	83.33	(46.95)	100.00	63.62	36.38%
532334	COMMERCIAL TRAVEL	365.96	333.33	32.63	400.00	34.04	91.49%
532335	MEALS	35.70	208.33	(172.63)	250.00	214.30	14.28%
532336	LODGING	788.40	1,250.00	(461.60)	1,500.00	711.60	52.56%
532339	OTHER TRAVEL & TOLLS	144.46	83.33	61.13	100.00	(44.46)	144.46%
532350	TRAINING MATERIALS	-	416.67	(416.67)	500.00	500.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	68,298.37	63,440.00	4,858.37	76,128.00	7,829.63	89.72%
571004	IP TELEPHONY ALLOCATION	1,600.00	1,600.00	-	1,920.00	320.00	83.33%
571008	MIS OVERHEAD ALLOCATION	25,691.39	120,646.67	(94,955.28)	144,776.00	119,084.61	17.75%
591519	OTHER INSURANCE	944.40	1,190.00	(245.60)	1,428.00	483.60	66.13%
Totals		320,225.96	432,285.00	(112,059.04)	518,742.00	198,516.04	61.73%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	-
Total Business Unit		(111,089.84)	(0.00)	(111,089.84)	-	111,089.84	

MIS
8503 Programming Special

Date Ran 11/21/2017
Period 10
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474099	DEPT CAP PROGRAM CHARGES	(95,502.50)	(95,502.50)	-	(114,603.00)	(19,100.50)	83.33%
Totals		(95,502.50)	(95,502.50)	-	(114,603.00)	(19,100.50)	83.33%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	69,334.18	61,887.50	7,446.68	74,265.00	4,930.82	93.36%
511220	WAGES-OVERTIME	28.86	307.50	(278.64)	369.00	340.14	7.82%
511310	WAGES-SICK LEAVE	3,548.52	-	3,548.52	-	(3,548.52)	
511320	WAGES-VACATION PAY	3,493.60	-	3,493.60	-	(3,493.60)	
511340	WAGES-HOLIDAY PAY	1,792.08	-	1,792.08	-	(1,792.08)	
511350	WAGES-MISCELLANEOUS(COMP)	224.96	-	224.96	-	(224.96)	
511380	WAGES-BEREAVEMENT	187.92	-	187.92	-	(187.92)	
512141	SOCIAL SECURITY	5,797.09	4,597.50	1,199.59	5,517.00	(280.09)	105.08%
512142	RETIREMENT (EMPLOYER)	5,345.48	4,229.17	1,116.31	5,075.00	(270.48)	105.33%
512144	HEALTH INSURANCE	26,760.85	22,829.17	3,931.68	27,395.00	634.15	97.69%
512145	LIFE INSURANCE	9.19	11.67	(2.48)	14.00	4.81	65.64%
512150	FSA CONTRIBUTION	370.00	308.33	61.67	370.00	-	100.00%
512173	DENTAL INSURANCE	1,662.19	1,331.67	330.52	1,598.00	(64.19)	104.02%
Totals		118,554.92	95,502.50	23,052.42	114,603.00	(3,951.92)	103.45%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	
Total Business Unit		23,052.42	0.00	23,052.42	-	(23,052.42)	

MIS
8510 Overhead

Date Ran 11/21/2017
Period 10
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(19,166.40)	(19,166.67)	0.27	(23,000.00)	(3,833.60)	83.33%
Totals		(19,166.40)	(19,166.67)	0.27	(23,000.00)	(3,833.60)	83.33%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
521220	CONSULTANT	2,955.00	4,166.67	(1,211.67)	5,000.00	2,045.00	59.10%
521296	COMPUTER SUPPORT	31,044.16	41,352.50	(10,308.34)	49,623.00	18,578.84	62.56%
529299	PURCHASE CARE & SERVICES	3,379.25	5,000.00	(1,620.75)	6,000.00	2,620.75	56.32%
531298	UNITED PARCEL SERVICE UPS	327.41	166.67	160.74	200.00	(127.41)	163.71%
531303	COMPUTER EQUIPMT & SOFTWA	77.09	-	77.09	-	(77.09)	
531312	OFFICE SUPPLIES	-	166.67	(166.67)	200.00	200.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	416.67	(416.67)	500.00	500.00	0.00%
531320	SAFETY SUPPLIES	52.66	-	52.66	-	(52.66)	
533221	WATER	319.84	333.33	(13.49)	400.00	80.16	79.96%
533222	ELECTRIC	5,856.12	5,000.00	856.12	6,000.00	143.88	97.60%
533223	SEWER	264.80	479.17	(214.37)	575.00	310.20	46.05%
533224	NATURAL GAS	809.36	2,500.00	(1,690.64)	3,000.00	2,190.64	26.98%
533225	TELEPHONE & FAX	3,617.44	2,833.33	784.11	3,400.00	(217.44)	106.40%
533235	STORM WATER UTILITY	149.90	195.83	(45.93)	235.00	85.10	63.79%
533236	WIRELESS INTERNET	1,016.51	2,500.00	(1,483.49)	3,000.00	1,983.49	33.88%
535242	MAINTAIN MACHINERY & EQUIP	5,201.52	1,250.00	3,951.52	1,500.00	(3,701.52)	346.77%
535246	BUILDING SERVICE & MAINT	-	4,166.67	(4,166.67)	5,000.00	5,000.00	0.00%
535247	BLDG REPAIR & MAINT	-	1,666.67	(1,666.67)	2,000.00	2,000.00	0.00%
535297	REFUSE COLLECTION	445.70	416.67	29.03	500.00	54.30	89.14%
571003	HOUSEKEEPING	1,100.00	1,833.33	(733.33)	2,200.00	1,100.00	50.00%
571008	MIS OVERHEAD ALLOCATION	(51,382.80)	(241,293.33)	189,910.53	(289,552.00)	(238,169.20)	17.75%
591519	OTHER INSURANCE	145.90	182.50	(36.60)	219.00	73.10	66.62%
594810	CAP EQUIPMENT	54,747.60	185,833.33	(131,085.73)	223,000.00	168,252.40	24.55%
594813	CAP OFC EQUIP	-	16,666.67	(16,666.67)	20,000.00	20,000.00	0.00%
Totals		60,127.46	35,833.33	24,294.13	43,000.00	(17,127.46)	139.83%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	-
Total Business Unit		40,961.06	16,666.67	24,294.39	20,000.00	(20,961.06)	

MIS
8520 IP Telephone

Date Ran 11/21/2017
Period 10
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474190	IP-TELEPHONY BILLED	(80,689.20)	(80,689.17)	(0.03)	(96,827.00)	(16,137.80)	83.33%
Totals		(80,689.20)	(80,689.17)	(0.03)	(96,827.00)	(16,137.80)	83.33%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	-	3,729.17	(3,729.17)	4,475.00	4,475.00	0.00%
511210	WAGES-REGULAR	20,139.78	20,436.67	(296.89)	24,524.00	4,384.22	82.12%
511220	WAGES-OVERTIME	-	465.83	(465.83)	559.00	559.00	0.00%
511310	WAGES-SICK LEAVE	58.65	-	58.65	-	(58.65)	
511320	WAGES-VACATION PAY	561.40	-	561.40	-	(561.40)	
511330	WAGES-LONGEVITY PAY	-	15.83	(15.83)	19.00	19.00	0.00%
511340	WAGES-HOLIDAY PAY	187.68	-	187.68	-	(187.68)	
512141	SOCIAL SECURITY	1,545.03	1,810.83	(265.80)	2,173.00	627.97	71.10%
512142	RETIREMENT (EMPLOYER)	1,424.30	1,675.83	(251.53)	2,011.00	586.70	70.83%
512144	HEALTH INSURANCE	7,460.28	8,484.17	(1,023.89)	10,181.00	2,720.72	73.28%
512145	LIFE INSURANCE	8.72	7.50	1.22	9.00	0.28	96.89%
512150	FSA CONTRIBUTION	137.50	115.00	22.50	138.00	0.50	99.64%
512173	DENTAL INSURANCE	457.38	495.00	(37.62)	594.00	136.62	77.00%
521220	CONSULTANT	155.00	13,333.33	(13,178.33)	16,000.00	15,845.00	0.97%
521296	COMPUTER SUPPORT	24,696.28	22,335.00	2,361.28	26,802.00	2,105.72	92.14%
531303	COMPUTER EQUIPMT & SOFTWA	-	833.33	(833.33)	1,000.00	1,000.00	0.00%
531312	OFFICE SUPPLIES	-	187.50	(187.50)	225.00	225.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	166.67	(166.67)	200.00	200.00	0.00%
532325	REGISTRATION	-	833.33	(833.33)	1,000.00	1,000.00	0.00%
532332	MILEAGE	-	41.67	(41.67)	50.00	50.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	2,722.75	5,416.67	(2,693.92)	6,500.00	3,777.25	41.89%
591519	OTHER INSURANCE	250.30	305.83	(55.53)	367.00	116.70	68.20%
Totals		59,805.05	80,689.17	(20,884.12)	96,827.00	37,021.95	61.76%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	
Total Business Unit		(20,884.15)	(0.00)	(20,884.15)	-	20,884.15	

MIS
8525 Central Duplication

Date Ran 11/21/2017
Period 10
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451002	PRIVATE PARTY PHOTOCOPY	(581.22)	(1,166.67)	585.45	(1,400.00)	(818.78)	41.52%
472003	MUNICIPALITY COPIES & PRINTIN	(122.16)	(458.33)	336.17	(550.00)	(427.84)	22.21%
474180	MIS BILLED	(24,300.80)	(24,300.83)	0.03	(29,161.00)	(4,860.20)	83.33%
474200	COPYING & PRINTING INTERDEP/	(31,665.16)	(24,166.67)	(7,498.49)	(29,000.00)	2,665.16	109.19%
Totals		(56,669.34)	(50,092.50)	(6,576.84)	(60,111.00)	(3,441.66)	94.27%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	11,083.93	13,826.67	(2,742.74)	16,592.00	5,508.07	66.80%
511310	WAGES-SICK LEAVE	544.26	-	544.26	-	(544.26)	
511320	WAGES-VACATION PAY	447.10	-	447.10	-	(447.10)	
511340	WAGES-HOLIDAY PAY	439.61	-	439.61	-	(439.61)	
511350	WAGES-MISCELLANEOUS(COMP)	114.35	-	114.35	-	(114.35)	
512141	SOCIAL SECURITY	939.74	1,005.83	(66.09)	1,207.00	267.26	77.86%
512142	RETIREMENT (EMPLOYER)	858.78	940.00	(81.22)	1,128.00	269.22	76.13%
512144	HEALTH INSURANCE	7,567.41	7,404.17	163.24	8,885.00	1,317.59	85.17%
512145	LIFE INSURANCE	3.07	3.33	(0.26)	4.00	0.93	76.75%
512150	FSA CONTRIBUTION	120.00	100.00	20.00	120.00	-	100.00%
512173	DENTAL INSURANCE	490.88	431.67	59.21	518.00	27.12	94.76%
531298	UNITED PARCEL SERVICE UPS	-	16.67	(16.67)	20.00	20.00	0.00%
531311	POSTAGE & BOX RENT	0.56	8.33	(7.77)	10.00	9.44	5.60%
531312	OFFICE SUPPLIES	7,132.04	7,500.00	(367.96)	9,000.00	1,867.96	79.24%
531314	SMALL ITEMS OF EQUIPMENT	-	416.67	(416.67)	500.00	500.00	0.00%
531349	OTHER OPERATING EXPENSES	71.10	291.67	(220.57)	350.00	278.90	20.31%
532332	MILEAGE	16.05	33.33	(17.28)	40.00	23.95	40.13%
533225	TELEPHONE & FAX	14.79	75.00	(60.21)	90.00	75.21	16.43%
535242	MAINTAIN MACHINERY & EQUIP	2,094.05	3,333.33	(1,239.28)	4,000.00	1,905.95	52.35%
535252	PRINTING EQUIP MAINTENANCE	8,435.33	11,666.67	(3,231.34)	14,000.00	5,564.67	60.25%
571004	IP TELEPHONY ALLOCATION	114.20	114.17	0.03	137.00	22.80	83.36%
571009	MIS PC GROUP ALLOCATION	2,463.30	2,463.33	(0.03)	2,956.00	492.70	83.33%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	387.50	387.50	-	465.00	77.50	83.33%
591519	OTHER INSURANCE	58.60	74.17	(15.57)	89.00	30.40	65.84%
Totals		43,396.65	50,092.50	(6,695.85)	60,111.00	16,714.35	72.19%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	
Total Business Unit		(13,272.69)	0.00	(13,272.69)	-	13,272.69	