

Human Services Board Agenda - Jefferson County
Jefferson County Workforce Development Center, 874 Collins Road, Room 103
Jefferson, WI 53549

Date: Tuesday, December 12, 2017 Time: 8:30 a.m.

Committee Members:

Mode, Jim (Chair)
Jones, Dick (Vice Chair)
Kutz, Russell
Tietz, Augie

McKenzie, John (Secretary)
Crouse, Cynthia
Schultz, Jim

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the December 12, 2017 Agenda**
- 5. Public Comment (Members of the public who wish to address the Board on specific agenda items must register their request at this time.)**
- 6. Approval of November 14, 2017 Board Minutes**
- 7. Communications**
- 8. Review of the October, 2017 Financial Statement**
- 9. Discuss and Approve November, 2017 Vouchers**
- 10. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center**
- 11. Discussion and Possible Action on New Professional Service Contracts (Supportive Home Care and Guardianship)**
- 12. Prepare for nominations for the CIT Officer of the Year**
- 13. Discussion and possible action on approving the 2018 Transportation Plan**
- 14. Discussion and possible action on approving Mary Vohs for ADRC Advisory Board**
- 15. Update on 'Every Child Thrives' Event**
- 16. Discuss Wisconsin Counties Human Services Association Conference**
- 17. Director's Report**
- 18. Adjourn**

Next Scheduled Meetings:

Tuesday, January 9, 2018 at 8:30 a.m.
Tuesday, February 13, 2018 at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
November 14, 2017**

Board Members Present: Jim Mode, Richard Jones, Russell Kutz, Augie Tietz, Cynthia Crouse, and John McKenzie

Absent: Jim Schultz

Others Present: Director Kathi Cauley; Deputy Director Brent Ruehlow; Administrative Services Division Manager Brian Bellford; Economic Support Manager Jill Johnson; Aging & Disability Resource Division Manager Sharon Olson; Office Manager Donna Hollinger, and County Administrator Ben Wehmeier.

1. **CALL TO ORDER**
Mr. Mode called the meeting to order at 8:30 a.m.
2. **ROLL CALL/ESTABLISHMENT OF QUORUM**
Schultz absent/Quorum established.
3. **CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**
Ms. Cauley certified that we are in compliance.
4. **REVIEW OF THE NOVEMBER 10, 2017 AGENDA**
No Changes
5. **PUBLIC COMMENTS**
No Comments
6. **APPROVAL OF THE OCTOBER 10, 2017 BOARD MINUTES**
Mr. Jones made a motion to approve the October 10, 2017 board minutes.
Mr. Tietz seconded.
Motion passed unanimously.
7. **COMMUNICATIONS**
No communications
8. **REVIEW OF SEPTEMBER 2017 FINANCIAL STATEMENT**
Mr. Bellford reviewed the September 2017 financial statement (attached) and reported that there is a projected positive year-end fund balance of \$96,335. This includes our carryover from 2016 but excludes any prepaid adjustments. This compares to a projected year-end balance of \$78,243 at the end of July. He also presented the summary and financial statements (attached) that detail revenue, expenses, tax levy and variance by program within each Division and discussed the areas that are having the most impact on the budget. He also presented reports showing Detox and Alternate Care statistics (attached).

9. REVIEW AND APPROVE OCTOBER, 2017 VOUCHERS

Mr. Bellford reviewed the summary sheet of vouchers totaling \$719,883.89 (attached).

Mr. Tietz made a motion to approve the October 2017 vouchers totaling \$719,883.89.

Mr. Kutz seconded.

Motion passed unanimously.

10. DIVISION UPDATES: CHILD & FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER

Child & Family Resources:

Mr. Ruehlow reported on the following items:

- The Key Outcome Indicators for our Birth to Three program and Intake are based on a pass/fail Federal indicators. Both areas are at 100% compliance.
- We will be having a Children's & Family's Federal services review in April of 2018 and all of our data is in good standing as it relates to child contacts.
- We would like to highlight "Celebrate Children" license plates and attached is information on how to order one. The proceeds will go the Child Abuse Prevention board.
- We filled a few vacancies and are happy with the individuals. We will interview for a few more positions next week.
- DCF asked us to present our Motivational Interviewing initiative and how we integrate it in our culture at last weeks PS/IHSS state wide summit. Erica Lowrey, Laura Wagner, and Michelle Rushton did a great job presenting it at the statewide convention and received great feedback and many follow-up questions.
- A family that was in our house downtown transitioned into permanent housing. A second family will be moving in soon. This is already yielding a cost savings to the county and is best for families.

Behavioral Health:

Ms. Cauley reported on the following items for October:

Key Outcome Indicators for all teams are being met.

- EMH crisis calls are up to 8824 through October and we had 8714 for all of last year.
- We had 17 emergency detentions and the diversion rate is 75%.
- Eleven of our staff trained 184 Whitewater School District staff last Friday in DBT concepts and techniques. It went very well and they were very appreciative.
- On Thursday, all of the Jefferson County school districts will be meeting to discuss more DBT training in schools. Two Foundations will fund the training.
- Kelly North, one of our emergency mental health intake staff, put together a training in Trauma Informed Care. This training will be included in the CIT with the school districts and law enforcement.
- We are applying for a grant with Rock and Walworth Counties to fund an opioid treatment center, which will probably be located in Janesville. It will also fund outreach in our county.
- We had a review of our Community Recovery Services and it went very well.

Administration:

Mr. Belford reported on the following items:

- All projected capital projects have been completed this year.
- During the fire alarm testing, it was found that the alarms were not working in the two rescue assistance areas where wheelchairs would wait for help. We received bids on repairing this and accepted the lowest bid of \$2,900 to fix them.
- We are working on the county-wide Munis accounting system that is expected to go live on December 1.
- We are working on major reports due to the state.
- Fiscal staff changed offices with the Mental Health staff in order to accommodate more room for them to see clients. Maintenance worked diligently and did a great job to get over 20 people moved.

Economic Support:

Ms. Johnson reported on the following items:

- Our **Key Outcome Indicators** are being met and are as follows:
 - *We have 30 days to get 100% of all applications processed.* We processed 98.10% of them timely.
 - *The Consortium Call Center must answer calls timely within 95% of the time.* The Call Center was at 95.29%.
- We have a vacancy and are interviewing this week.
- The Marketplace enrollment began on November 1 – December 15 for individuals who are new or need to renew their plans. An individual from Covering Wisconsin located in Madison comes here every Wednesday to help.
- Energy Services began late October so their staff came to talk to us about their services.
- Beginning November 1, there were some changes to the Child Care Assistance program, which will help keep a continuity of childcare services.
- We received a call from an individual who spoke with one of our case managers and she was very appreciative of the help and it gave her hope.

ADRC:

Ms. Olson reported on the following items:

- The Adult Protective Services and Elder Abuse program key outcome indicators were met for October.
- The ADRC's KOI has held at the 100% compliance rate to improve response time of functional screen assessment. During the month of October, 26 screens were completed and calculated for eligibility within 14 days.
- The Home Delivered Meal Program's KOI was met in October. There were five new home delivered meal requests. One person in Cambridge was referred to the Dane County site, which will remain open for 2018. A couple in Helenville was informed of other options as they reside outside the perimeters of the delivery route. Next week, Leigh Fritter and I will meet with representatives from the Watertown Hospital and Dodge County to review the home delivered meal program. Our plan is to provide meals to Jefferson County residents through the Senior Center dining site. We are willing to work with Dodge County to provide the best possible solution to the Watertown residents.

- The Transportation Program's KOI is to meet qualifying ride requests 100% of the time. There were 435 1-way trips completed. The Veteran's Van provided 56 one-way trips.
- The Caregiver Fair had poor attendance so we will review other ways on how to assist caregivers.

11. DISCUSSION AND POSSIBLE ACTION ON ADDITIONAL 2017 GROUP SERVICES BILLING RATES

Ms. Bellford reported that we have two additional service billing rates; EMH Masters and EMH Bachelors. (attached)

Mr. Jones made a motion to approve the billing rates as listed.

Mr. McKenzie seconded.

Motion passed unanimously.

12. DISCUSSION AND POSSIBLE ACTION ON AUTHORIZING EXECUTION OF STATE HUMAN SERVICES CONTRACTS, CONSORTIUM AGREEMENTS AND PROFESSIONAL/CARE PROVIDER CONTRACTS

Ms. Cauley reported that this authorizes the execution of contracts, agreements and provider contracts as well as the Aging Unit budget. Ms. Olson reviewed the Aging Unit budget. (attached.) This resolution will be on the County Board agenda tonight.

Mr. McKenzie made a motion to approve authorizing execution of State Human Services contracts, consortium agreements and professional/care provider contracts and the Aging Unit budget, and to submit it to the County Board for approval.

Mr. Kutz seconded

Motion passed unanimously.

13. DISCUSSION AND POSSIBLE ACTION ON AMENDING THE AGING & DISABILITY RESOURCE CENTER ADVISORY COMMITTEE (ADRC) BY-LAWS TO DECREASE MEMBERSHIP FROM 11 TO 7 MEMBERS.

Ms. Olson reported that it would be helpful to have between eight and nine members on the Committee.

Mr. Jones made a motion to amend the Aging & Disability Resource Center Advisory Committee By-Laws to change the membership to not more than 11 members and not less than 5 members.

Mr. Tietz seconded.

Motion passed unanimously.

14. REVIEW AND DISCUSS INFORMATION FROM MEETING ON HOMELESSNESS

Ms. Cauley reported that they held a meeting on homelessness and many stakeholders were present including several board members. There was discussion about the meeting and the information that was presented.

15. DISCUSS UPCOMING WISCONSIN COUNTIES HUMAN SERVICES ASSOCIATION CONFERENCE

The WCHSA Association conference will be held on November 30 – December 1 and everyone is invited to attend.

16. DIRECTOR'S REPORT

Ms. Cauley reported on the following items:

- On December 11 in Watertown from 7:30 a.m. – 10:00 a.m., there will be a program on Every Child Thrives.
- The outpatient clinic staff had difficulty finding therapy rooms, so we moved fiscal and the clinic staff to solve the problem. Maintenance did a great job moving everyone.
- The ADRC staff also have to move into offices that are in the Health Dept.
- We will have new positions beginning on the Long Term Care team so 10 staff who are located on the top floor of Hillside will be moving into 5 office at the UW Extension in the Workforce Development Center building. That team will move by the end of December.

17. ADJOURN

Mr. Jones made a motion to adjourn the meeting.

Mr. Kutz seconded.

Motion passed unanimously.

Meeting adjourned at 10:15 a.m.

Respectfully submitted by Donna Hollinger

NEXT BOARD MEETING

Tuesday, January 9, 2018 at 8:30 a.m.

Workforce Development Center, Room 103

874 Collins Road, Jefferson, WI. 53549

Financial Statement Summary

October, 2017

We are projecting a positive year-end fund balance of \$155,406. This includes our carryover from 2016 but excludes any prepaid adjustments. This compares to a projected year-end balance of \$96,335 at the end of September. Since last month, hospitalization (net), CLTS, and Community Care (match requirement) expenditure projections have decreased.

Summary of Variances:

Revenue: Overall, revenues are projected to be unfavorable by \$1,815,239. Last month, this projection was \$1,714,352. We ended 2016 with an unfavorable balance of \$925,005.

- We are projecting CLTS revenue to be under budget by \$1,197,981. Conversely, we are projecting CLTS expenses to be under budget by \$1,206,663. Approximately \$456,515 of this revenue variance relates to the CLTS autism program, which was budgeted based on estimated because we did not have actual data.
- CCS revenues are projected to be under budget by \$395,095. Conversely, CCS expenses are projected to be under budgeted by \$323,709. This is an improved position since we changed the CCS rates, and consistent with the last few months.

Expenditures: Overall, expenses are projected to be favorable by \$1,970,645. Last month, this projection was \$1,810,687. We ended 2016 with a favorable balance of \$1,313,161. The favorable projection in 2017 is primarily due to underspending of the following programs by the following projected amounts: CLTS waiver of \$1,206,663; salary & fringes of \$424,145; CCS of \$323,709.

Major Classifications Impacting the Balance

- **Salary expenses are projected to be under budget by \$266,781:** Salaries were under budget by \$159,485 in 2016. Unpaid time and vacant budgeted positions are contributing to this variance. Additionally, some other expenses – such as step increases, the COLA, positions budgeted for mid-year, and payouts due to retirements – show up later in the year. Earned, but unused compensatory time is paid out at the end of November. By next month, we will have a more precise salary projection.
- **Fringes and benefit expenses are projected to be under budget by \$157,363:** Fringes were under budget by \$223,167 in 2016. Fringes would correlate with salaries. Health insurance expenses are projected to be under budget by \$130,398.
- **Children Alternate Care expenses are projected to be over budget by \$117,127*:** This projection includes some additional, anticipated high-cost placement for the last few months of the year. Children's Alternate Care was under budget by \$28,613 in 2016. A comparison of costs incurred is below:

	2017	2016
October	\$196,966	\$186,270
Monthly Average	\$197,769	\$172,088
YTD Total (through October)	\$1,977,690	\$1,720,879

* = This budgeted analysis does not include our carryover of \$267,180 from 2016.

- **Children's Waiver expenses are projected to be under budget by \$1,206,663:** The State approved our waitlist elimination began, and we began taking kids off the wait list in October.

Our 2017 CLTS budget includes \$337,775 of State match expenses, but we are projecting to spend our match with Children's COP funds. Approximately \$470,871 of this expense variance relates to the CLTS autism program, which was budgeted based on estimated because we did not have actual data.

- **Hospital/Detox is projected to be under budget by \$408,262 (Net basis):**

	Budget	Actual	Projection
Revenue	\$321,591	\$506,691	\$554,991
Expenditures	\$1,314,353	\$862,923	\$1,139,491
Net	\$(992,762)	\$(356,232)	\$(584,500)

Last month, this was projected to be under budget on a net basis by \$380,387. The improved projection is because of large MA collection for the State's Mental Health Institutes.

We ended 2016 with a net balance of \$(898,905). The improved 2017 projection is due to increased MA collections and reduced hospitalizations during the year. However, we are conservatively projecting more hospitalizations for the remainder of 2017.

- **Operating Costs are projected to be under budget by \$247,145:** Operating costs were under budget by \$418,979 in 2016. Birth to 3 program costs and supplies and services are projected to be under budget by \$44,859 and \$44,323, respectively.
- **Other Contracted costs are projected to be over budget by \$10,613:** These costs were under budget by \$319,816 in 2016. The change in position this year is due to increased costs in the 1915i (CRS) Program, which are projected to be over budget by \$21,820 in 2017, and increased adult alternate care costs, which are projected to be over budget by \$79,006. We have had a few high-cost placements throughout the year. Offsetting this are Miscellaneous Services, which include purchased care and services for certain consumers, and are projected to be under budget by \$49,637.
- **Community Care costs are projected to be over budget by \$12,646:** These costs, which include the AODA residential costs, were over budget \$115,217 in 2016. This projection has improved because of reduced match requirements.

BEHAVIOR HEALTH DIVISION: Projected favorable balance of \$63,361. This has improved steadily for the last few months, because of reduced hospitalization (net) costs.

In September of 2017, we received a net credit for Winnebago/Mendota of (\$18,251). In October of 2017, we received a net credit for Winnebago/Mendota of (\$35,609).

CHILDREN & FAMILY DIVISION: Projected unfavorable balance of \$5,904. This has improved steadily for the last few months, because of reduced alternate care costs and increased Youth Aids revenue.

ECONOMIC SUPPORT DIVISION: Projected favorable balance of \$49,027.

AGING & ADRC DIVISION: Projected favorable balance of \$24,134.

ADMINISTRATIVE DIVISION: Projected favorable balance of \$24,789.

Statements are unaudited.

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT
STATEMENT OF REVENUES & EXPENDITURES
 Projection based on October 2017 - Financial Statements

SUMMARY

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2017 Budget	Year End Variance
Federal/State Operating Revenues	9,647,598	1,664,533	11,312,132	10,952,496	12,867,730	13,626,037	15,441,276	(1,815,239)
County Funding for Operations (tax levy & transfer in)	7,440,515	0	7,440,515	7,237,732	7,383,414	8,860,097	8,860,097	0
less: Prepaid Expense Transfer	0	0	0	0	0	0	0	0
Total Resources Available	17,088,113	1,664,533	18,752,646	18,190,228	20,251,144	22,486,134	24,301,373	(1,815,239)
Total Adjusted Expenditures	17,810,671	1,053,541	18,864,212	18,185,240	20,585,169	22,731,558	24,702,203	1,970,645
OPERATING SURPLUS (DEFICIT)	(722,558)	610,992	(111,566)	4,988	(334,025)	(245,424)	(400,830)	155,406
Balance Forward from 2016-Balance Sheet Operating Reserve	400,830		400,830	744,772		400,830	400,830	0
NET SURPLUS (DEFICIT)	(321,728)	610,992	289,264	749,760	(334,025)	155,406	(0)	155,406

REVENUES

STATE & FEDERAL FUNDING

MH & AODA Basic County Allocation	1,952,972	(325,495)	1,627,477	1,629,873	1,629,873	1,952,972	1,955,848	(2,876)
Children's Basic County Allocation	900,841	(150,140)	750,701	746,000	727,483	900,841	872,979	27,862
Family Care County Contribution	0	0	0	0	0	0	0	0
Children's L/T Support Waivers	337,468	376,346	713,814	398,000	1,341,777	856,576	1,610,132	(753,556)
Behavioral Health Programs	212,740	(2,502)	210,237	207,742	255,030	310,813	306,036	4,777
Community Options Program	136,359	(83,059)	53,300	100,941	181,765	63,960	218,118	(154,158)
Aging & Disability Res Center	520,055	248,054	768,109	774,974	728,386	939,800	874,063	65,737
Aging/Transportation Programs	508,575	53,750	562,325	572,770	548,913	673,791	658,696	15,095
Project YES!	238,751	76,810	315,561	295,362	273,595	378,673	328,314	50,359
Youth Aids	659,367	(102,199)	557,168	588,423	579,415	668,602	695,298	(26,696)
IV-E TPR	26,902	3,715	30,617	36,941	50,136	36,740	60,163	(23,423)
Family Support Program	0	0	0	0	0	0	0	0
Children & Families	93,457	6,698	100,154	90,402	50,072	121,138	60,086	61,052
ARRA Birth to Three	0	0	0	0	0	0	0	0
I.M. & W-2 Programs	887,947	385,110	1,273,057	1,160,003	1,327,633	1,527,668	1,593,160	(65,492)
Client Assistance Payments	199,505	23,845	223,350	236,231	253,033	268,020	303,639	(35,619)
Early Intervention	167,574	(27,594)	139,980	137,970	137,970	167,976	165,564	2,412
Total State & Federal Funding	6,842,512	483,337	7,325,849	6,975,632	8,085,080	8,867,569	9,702,096	(836,939)

COLLECTIONS & OTHER REVENUE

Provided Services	1,524,739	969,163	2,493,902	2,752,909	3,226,705	3,050,822	3,872,046	(821,224)
Child Alternate Care	87,703	0	87,703	82,069	116,512	105,243	139,814	(34,571)
Adult Alternate Care	187,001	0	187,001	206,988	200,732	224,401	240,878	(16,477)

Children's L/T Support
1915i Program
Donations
Cost Reimbursements
Other Revenues
Total Collections & Other

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2017 Budget	Year End Variance
158,749	78,496	237,245	383,505	607,599	284,694	729,119	(444,425)
87,447	37,389	124,836	133,558	129,073	149,761	154,887	(5,126)
58,342	0	58,342	67,803	65,878	68,599	79,054	(10,455)
104,391	(13,851)	90,541	94,091	137,676	107,859	165,211	(57,352)
596,715	110,000	706,715	255,941	298,476	767,088	358,171	408,917
2,805,086	1,181,197	3,986,283	3,976,864	4,782,650	4,758,468	5,739,180	(980,712)

TOTAL REVENUES

EXPENDITURES

9,647,598	1,664,533	11,312,132	10,952,496	12,867,730	13,626,037	15,441,276	(1,817,651)
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WAGES

Behavioral Health
Children's & Families
Community Support
Comp Comm Services
Economic Support
Aging & Disability Res Center
Aging/Transportation Programs
Children's L/T Support
Early Intervention
Management/Overhead
Lueder Haus
Safe & Stable Families
Supported Emplmt
Total Wages

1,272,897	12,000	1,284,897	1,159,229	1,154,853	1,563,942	1,385,823	178,119
1,595,699	18,000	1,613,699	1,568,999	1,570,663	1,936,439	1,884,796	51,643
687,080	2,500	689,580	656,898	702,379	827,371	842,855	(15,484)
594,689	2,500	597,189	474,819	731,243	716,626	877,491	(160,865)
899,495	4,000	903,495	901,810	935,759	1,084,194	1,122,911	(38,717)
392,138	0	392,138	407,452	356,794	470,565	428,153	42,412
347,491	0	347,491	403,746	351,302	416,989	421,562	(4,573)
143,808	0	143,808	126,194	154,587	172,570	185,504	(12,934)
257,731	500	258,231	247,746	261,402	309,878	313,682	(3,804)
803,865	28,000	831,865	817,348	1,062,258	998,238	1,274,710	(276,472)
233,971	2,500	236,471	224,469	233,863	283,765	280,635	3,130
177,101	0	177,101	190,651	193,663	203,159	232,396	(29,237)
0	0	0	0	0	0	0	0
7,405,964	70,000	7,475,964	7,179,361	7,708,765	8,983,737	9,250,518	(266,781)

FRINGE BENEFITS

Social Security
Retirement
Health Insurance
Other Fringe Benefits
Total Fringe Benefits

549,530	0	549,530	523,698	580,668	660,995	696,801	(35,806)
489,691	0	489,691	449,985	515,827	589,038	618,992	(29,954)
2,099,119	0	2,099,119	2,006,312	2,213,884	2,526,263	2,656,661	(130,398)
85,614	0	85,614	35,871	47,598	95,912	57,117	38,795
3,223,954	0	3,223,954	3,015,865	3,357,976	3,872,208	4,029,571	(157,363)

OPERATING COSTS

Staff Training
Space Costs
Supplies & Services
Program Expenses
Employee Travel
Staff Psychiatrists & Nurse
Birth to 3 Program Costs
Busy Bees Preschool
ARRA Birth to Three
Opp. Inc. Payroll Services
Other Operating Costs
Year End Allocations

38,669	0	38,669	55,046	46,673	46,373	56,008	(9,635)
138,305	0	138,305	146,346	162,505	165,966	195,006	(29,040)
805,827	56,000	861,827	774,729	898,687	1,034,193	1,078,424	(44,232)
128,209	0	128,209	124,106	151,468	153,851	181,762	(27,911)
118,425	0	118,425	116,234	138,433	142,094	166,119	(24,025)
359,373	0	359,373	344,901	362,083	431,248	434,500	(3,252)
173,510	0	173,510	179,156	210,893	208,212	253,071	(44,859)
1,827	0	1,827	3,721	2,420	2,193	2,904	(711)
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
7,728	0	7,728	132,050	32,336	9,273	38,803	(29,530)
(26,844)	0	(26,844)	(22,818)	(366)	(34,313)	(439)	(33,874)

Capital Outlay
Total Operating Costs

BOARD MEMBERS

Per Diems
 Travel
 Training
 Aging Committee
Total Board Members

CLIENT ASSISTANCE

W-2 Benefit Payments
 Funeral & Burial
 Medical Asst. Transportation
 Energy Assistance
 Kinship & Other Client Assistance
Total Client Assistance

MEDICAL ASSISTANCE WAIVERS

Childrens LTS
Total Medical Assistance Waivers

COMMUNITY CARE

Supportive Home Care
 Guardianship Services
 People Ag. Domestic Abuse
 Family Support
 Transportation Services
 Opp. Inc. Delinquency Programs
 Opp. Inc. Independent Living
 Other Community Care
 Elderly Nutrition - Congregate
 Elderly Nutrition - Home Delivered
 Elderly Nutrition - Other Costs
Total Community Care

CHILD ALTERNATE CARE

Foster Care & Treatment Foster
 Intensive Comm Prog
 Group Home & Placing Agency
 L.S.S. Child Welfare
 Child Caring Institutions
 Detention Centers
 Correctional Facilities

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2017 Budget	Year End Variance
277,007	63,106	340,113	320,477	302,548	362,983	363,058	(75)
2,022,036	119,106	2,141,142	2,173,948	2,307,680	2,522,071	2,769,216	(247,145)
3,795	0	3,795	3,905	5,833	4,554	7,000	(2,446)
902	0	902	0	0	1,082	0	1,082
0	0	0	0	625	0	750	(750)
0	0	0	0	0	0	0	0
4,697	0	4,697	3,905	6,458	5,636	7,750	(2,114)
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
98,643	0	98,643	124,624	130,533	118,372	156,639	(38,267)
73,607	4,000	77,607	73,636	73,115	91,129	87,738	3,391
172,250	4,000	176,250	198,260	203,648	209,501	244,377	(34,876)
396,798	351,373	748,172	582,563	1,753,724	897,806	2,104,469	(1,206,663)
396,798	351,373	748,172	582,563	1,753,724	897,806	2,104,469	(1,206,663)
26,043	0	26,043	25,239	23,237	31,252	27,884	3,368
36,904	0	36,904	21,931	26,667	44,285	32,000	12,285
45,000	5,000	50,000	50,000	50,000	60,000	60,000	0
0	0	0	0	0	0	0	0
30,673	0	30,673	23,569	42,243	36,808	50,691	(13,883)
13,162	0	13,162	8,008	26,693	15,795	32,031	(16,236)
0	0	0	0	0	0	0	0
339,621	(21,051)	318,570	239,297	314,950	390,975	377,940	13,035
44,517	0	44,517	46,259	37,798	53,421	45,357	8,064
76,329	0	76,329	71,773	59,818	91,595	71,781	19,814
6,750	0	6,750	8,392	18,250	8,100	21,900	(13,800)
619,000	(16,051)	602,949	494,468	599,654	732,230	719,584	12,646
742,346	0	742,346	669,446	940,038	890,815	1,128,045	(237,230)
0	0	0	0	0	0	0	0
549,863	0	549,863	414,068	468,285	659,836	561,942	97,894
0	0	0	0	0	0	0	0
610,393	0	610,393	526,599	369,945	745,873	443,934	301,939
36,275	0	36,275	14,955	35,000	43,530	42,000	1,530
0	0	0	0	0	0	0	0

Shelter & Other Care
Total Child Alternate Care

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2017 Budget	Year End Variance
47,493	0	47,493	60,557	87,917	58,494	105,500	(47,006)
1,986,370	0	1,986,370	1,685,626	1,901,184	2,398,548	2,281,421	117,127

HOSPITALS

Detoxification Services
Mental Health Institutes
Other Inpatient Care
Total Hospitals

125,423	4,199	129,622	154,557	125,000	141,465	150,000	(8,535)
733,301	0	733,301	987,936	970,294	998,026	1,164,353	(166,327)
0	0	0	0	0	0	0	0
858,724	4,199	862,923	1,142,493	1,095,294	1,139,491	1,314,353	(174,862)

OTHER CONTRACTED

Adult Alternate Care (Non-MAW)
Family Care County Contribution
AODA Halfway Houses
1915i Program
IV-E TPR
Emergency Mental Health
Work/Day Programs
Ancillary Medical Costs
Miscellaneous Services
Prior Year Costs
Clearview Commission
Total Other Contracted

284,052	0	284,052	232,736	222,964	346,563	267,557	79,006
0	520,914	520,914	520,914	520,914	625,097	625,097	0
0	0	0	0	0	0	0	0
353,037	0	353,037	429,614	330,905	418,906	397,086	21,820
78,495	0	78,495	94,682	125,000	94,194	150,000	(55,806)
4,195	0	4,195	37	0	4,195	0	4,195
0	0	0	0	0	0	0	0
199,734	0	199,734	214,652	202,652	244,449	243,182	1,267
182,820	0	182,820	190,609	223,352	218,385	268,022	(49,637)
0	0	0	0	0	0	0	0
18,543	0	18,543	25,507	25,000	18,543	30,000	(11,457)
1,120,877	520,914	1,641,791	1,708,751	1,650,787	1,970,331	1,980,944	(10,613)

TOTAL EXPENDITURES

17,810,671	1,053,541	18,864,212	18,185,240	20,585,169	22,731,558	24,702,203	(1,970,645)
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JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on October 2017 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program		Annual Projection		Tax Levy	Budget			Variance
		Revenue	Expenditure		Revenue	Expenditure	Tax Levy	
Behavior Health								
5000	BASIC ALLOCATION	3,304,900	4,311,578	1,006,678	3,271,377	4,529,696	1,258,319	251,641
5003	LUEDER HAUS	115,914	532,212	416,298	137,000	514,032	377,032	(39,266)
5007	EMERGENCY MENTAL HEALTH	74,704	824,426	749,723	106,000	822,820	716,820	(32,903)
5011	MENTAL HEALTH BLOCK	26,128	37,745	11,617	26,128	26,230	102	(11,515)
5025	COMMUNITY SUPPORT PROGRAM	726,534	1,524,708	798,174	760,039	1,545,707	785,668	(12,506)
5027	COMP COMM SERVICE	1,441,974	1,434,778	(7,196)	1,837,069	1,758,487	(78,582)	(71,386)
5031	AODA BLOCK GRANT	180,340	254,000	73,660	171,299	217,833	46,534	(27,126)
5043	CERTIFIED MENTAL HEALTH	97,609	0	(97,609)	0	0	0	97,609
5044	EMERGENCY MENTAL HEALTH	5,380	4,698	(681)	0	0	0	681
5063	1915i PROGRAM	149,761	419,314	269,552	252,496	397,086	144,590	(124,962)
5090	YOUTH EMPOWERMENT SOLUTIONS	378,673	377,127	(1,547)	328,314	359,860	31,546	33,093
Total	Behavior Health	6,501,918	9,720,586	3,218,668	6,889,722	10,171,751	3,282,029	63,361

Children & Families

5001	CHILDREN'S BASIC ALLOCATION	1,179,978	2,784,481	1,604,503	1,117,171	2,920,525	1,803,354	198,850
5002	KINSHIP CARE	81,851	80,537	(1,314)	84,877	84,877	0	1,314
5005	YOUTH AIDS	651,353	1,834,269	1,182,915	728,739	1,750,555	1,021,816	(161,099)
5006	YOUTH AIDS STATE CHARGES	0	0	0	0	0	0	0
5008	YOUTH INDEPENDENT LIVING	0	0	0	0	3,570	3,570	3,570
5009	YA EARLY & INTENSIVE INT	62,050	153,280	91,230	43,979	150,781	106,802	15,572
5121	CHILDRENS COP PROG	63,960	63,960	0	218,118	0	(218,118)	(218,118)
5020	DOMESTIC ABUSE		60,000	60,000		60,000	60,000	0
5021	SAFE & STABLE FAMILIES	100,094	352,118	252,024	107,586	426,368	318,782	66,758
5036	SACWIS	0	11,611	11,611	3,000	10,000	7,000	(4,611)
5040	CHILDRENS LTS WAIV-DD	828,905	931,735	102,830	1,570,371	1,694,044	123,673	20,843
5041	CHILDRENS LTS WAIV-MH	0	82	82	0	0	0	(82)
5042	CHILDRENS LTS WAIV-PD	0	55	55	0	0	0	(55)
5068	FOSTER PARENT TRAINING	1,690	4,121	2,431	2,000	8,348	6,348	3,917
5070	IV-E TPR	36,740	94,205	57,465	60,163	150,000	89,837	32,372
5080	YOUTH DELINQUENCY INTAKE	0	876,005	876,005	0	867,246	867,246	(8,759)
5082	AUTISM	312,365	298,510	(13,855)	768,880	769,381	501	14,356
5175	EARLY INTERVENTION	190,140	711,488	521,348	203,564	744,040	540,476	19,128
5105	KINSHIP ASSESSMENTS	2,922	3,578	655	6,916	9,450	2,534	1,879
5120	Coordinated Services Team	67,797	84,311	16,514	62,123	88,190	26,067	9,553
5188	BUSY BEES PRESCHOOL	4,344	52,881	48,537	4,000	55,930	51,930	3,393
5189	INCREDIBLE YEARS	10,518	30,754	20,236	0	15,551	15,551	(4,685)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on October 2017 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

	Program	Annual Projection		Tax Levy	Budget			Variance
		Revenue	Expenditure		Revenue	Expenditure	Tax Levy	
Total	Children & Families	3,594,707	8,427,980	4,833,273	4,981,487	9,808,856	4,827,369	(5,904)

Economic Support Division

5051	INCOME MAINTENANCE	1,443,510	2,033,824	590,313	1,446,038	1,956,887	510,849	(79,464)
5053	CHILD DAY CARE ADMIN	105,249	0	(105,249)	171,886	171,886	0	105,249
5055	W-2 PROGRAM	0	0	0	0	0	0	0
5057	ENERGY PROGRAM	118,372	118,372	0	156,639	156,639	0	0
5071	CHILDREN FIRST	4,000	0	(4,000)	4,800	0	(4,800)	(800)
5073	FSET	11,783	0	(11,783)	0	0	0	11,783
5100	CLIENT ASSISTANCE	12,259	0	(12,259)	0	0	0	12,259

Total	Economic Support Division	1,695,174	2,152,196	457,022	1,779,363	2,285,412	506,049	49,027
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Aging Division & ADRC

5012	ALZHEIMERS FAM SUPP	33,053	30,899	(2,154)	19,009	19,010	1	2,155
5048	AGING/DISABIL RESOURCE	939,800	843,268	(96,532)	874,063	730,658	(143,405)	(46,873)
5075	GUARDIANSHIP PROGRAM	160	26,870	26,710	0	32,000	32,000	5,290
5076	STATE BENEFIT SERVICES	43,921	100,466	56,545	45,882	143,589	97,707	41,162
5077	ADULT PROTECTIVE SERVICES	56,827	103,352	46,525	56,827	103,360	46,533	8
5078	NSIP	17,578	21,094	3,516	17,955	17,955	0	(3,516)
5150	AGING - CARE TALKS	4,996	4,996	0	0	0	0	0
5151	TRANSPORTATION	238,306	237,764	(542)	223,506	230,959	7,453	7,995
5152	IN-HOME SERVICE III-D	4,245	2,579	(1,666)	4,271	6,000	1,729	3,395
5154	SITE MEALS	166,266	137,131	(29,135)	175,221	152,333	(22,888)	6,247
5155	DELIVERED MEALS	99,745	160,538	60,793	105,403	141,074	35,671	(25,122)
5157	SCSP	7,986	0	(7,986)	7,986	8,874	888	8,874
5158	ELDER ABUSE	25,077	104,615	79,538	25,025	81,007	55,982	(23,556)
5159	III-B SUPPORTIVE SERVICE	66,543	70,485	3,942	66,706	79,909	13,203	9,261
5163	TITLE III-E	29,918	30,628	710	29,940	39,920	9,980	9,270
5195	Vehicle Escrow Account	475	36,068	35,593	0	65,137	65,137	29,544

Total	Aging & ADRC Center	1,734,897	1,910,754	175,857	1,651,794	1,851,785	199,991	24,134
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JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on October 2017 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program		Annual Projection		Tax Levy	Budget			Variance
		Revenue	Expenditure		Revenue	Expenditure	Tax Levy	
Administrative Services Division								
5187	UNFUNDED SERVICES	11,138	59,825	48,688	0	52,432	52,432	3,744
5190	Management	0	23,999	23,999	0	778,388	778,388	754,389
5190	Management Cleared	0	0	0	0	(778,389)	(778,389)	(778,389)
5200	Overhead & Tax Levy	8,948,302	115,303	(8,832,999)	8,999,007	168,910	(8,830,097)	2,902
5210	CAPITAL OUTLAY	0	320,915	320,915	0	363,058	363,058	42,143
	Balance Sheet Non Lapsing Funds	400,830	0	(400,830)	400,830	0	(400,830)	0
Total	Administrative Services Division	9,360,270	520,043	(8,840,227)	9,399,837	584,399	(8,815,438)	24,789
GRAND Total		22,886,964	22,731,558	(155,406)	24,702,203	24,702,203	0	155,406

Note: Variance includes Non-Lapsing from Balance Sheet

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
January-17					
Foster Care	56	1,555	\$73,498	\$47	\$1,312
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	6	186	\$47,904	\$258	\$7,984
Kinship Care	26	779	\$5,830	\$7	\$224
Subsidized Guardianship	14	434	\$4,119	\$9	\$294
Supervised Independ Living	1	31	\$650	\$21	\$650
RCC's	6	186	\$73,035	\$393	\$12,172
RCC's - Out of State	1	31	\$17,050	\$550	\$17,050
Total January 2017	110	3202	\$ 222,086	\$69	\$2,019
		2017 YTD Avg. per Month	\$222,086		
		2016 YTD Avg. per Month (thru January 2016)	\$209,409		
February-17					
Foster Care	58	1,418	\$75,975	\$54	\$1,310
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	7	152	\$39,998	\$263	\$5,714
Kinship Care	25	700	\$5,800	\$8	\$232
Subsidized Guardianship	14	392	\$4,119	\$11	\$294
Supervised Independ Living	1	28	\$525	\$19	\$525
RCC's	6	168	\$64,896	\$386	\$10,816
RCC's - Out of State	1	28	\$15,400	\$550	\$15,400
Total February 2017	112	2886	\$206,713	\$72	\$1,846
		2017 YTD Avg. per Month	\$214,400		
		2016 YTD Avg. per Month (thru February 2016)	\$199,624		
March-17					
Foster Care	56	1,518	\$81,625	\$54	\$1,458
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	6	186	\$47,921	\$258	\$7,987
Kinship Care	26	794	\$5,942	\$7	\$229
Subsidized Guardianship	14	434	\$4,119	\$9	\$294
Supervised Independ Living	1	31	\$525	\$17	\$525
RCC's	6	157	\$60,862	\$388	\$10,144
RCC's - Out of State	1	31	\$17,050	\$550	\$17,050
Total March 2017	110	3151	\$218,044	\$69	\$1,982
		2017 YTD Avg. per Month	\$215,614		
		2016 YTD Avg. per Month (thru March 2016)	\$183,317		

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
April-17					
Foster Care	52	1,493	\$85,268	\$57	\$1,640
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	6	180	\$45,120	\$251	\$7,520
Kinship Care	29	829	\$6,471	\$8	\$223
Subsidized Guardianship	14	420	\$4,119	\$10	\$294
Supervised Independ Living	1	30	\$450	\$15	\$450
RCC's	5	150	\$57,928	\$386	\$11,586
RCC's - Out of State	1	11	\$6,050	\$550	\$6,050
Total April 2017	108	3113	\$205,406	\$66	\$1,902
	2017 YTD Avg. per Month		\$213,062		
	2016 YTD Avg. per Month (thru April 2016)		\$172,106		
May-17					
Foster Care	58	1,584	\$86,485	\$55	\$1,491
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	7	178	\$47,801	\$269	\$6,829
Kinship Care	28	868	\$6,496	\$7	\$232
Subsidized Guardianship	14	434	\$4,119	\$9	\$294
Supervised Independ Living	0	0	\$0	\$0	\$0
RCC's	5	128	\$46,333	\$362	\$9,267
RCC's - Out of State	0	0	\$0	\$0	\$0
Total May 2017	112	3192	\$191,234	\$60	\$1,707
	2017 YTD Avg. per Month		\$208,697		
	2016 YTD Avg. per Month (thru May 2016)		\$166,419		
June-17					
Foster Care	53	1,373	\$77,568	\$56	\$1,464
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	10	210	\$54,564	\$260	\$5,456
Kinship Care	36	836	\$6,465	\$8	\$180
Subsidized Guardianship	14	420	\$4,119	\$10	\$294
Supervised Independ Living*	1	10	\$840	\$84	\$840
RCC's	5	131	\$47,363	\$362	\$9,473
RCC's - Out of State	0	0	\$0	\$0	\$0
Total June 2017	119	2980	\$190,919	\$64	\$1,604
	2017 YTD Avg. per Month		\$205,734		
	2016 YTD Avg. per Month (thru June 2016)		\$165,270		
* includes June and July rent payments					

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
July-17					
Foster Care	44	1,342	\$74,064	\$55	\$1,683
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	7	202	\$50,665	\$251	\$7,238
Kinship Care	35	1,041	\$7,797	\$7	\$223
Subsidized Guardianship	14	434	\$4,571	\$11	\$327
Supervised Independ Living	1	31	\$854	\$28	\$854
RCC's	5	155	\$57,463	\$371	\$11,493
RCC's - Out of State	0	0	\$0	\$0	\$0
Total July 2017	106	3205	\$195,414	\$61	\$1,844
	2017 YTD Avg. per Month		\$204,259		
	2016 YTD Avg. per Month (thru July 2016)		\$166,447		
* Includes August rent					
August-17					
Foster Care	45	1,355	\$75,458	\$56	\$1,677
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	8	168	\$43,127	\$257	\$5,391
Kinship Care	34	1,023	\$8,000	\$8	\$235
Subsidized Guardianship	14	434	\$4,319	\$10	\$309
Supervised Independ Living	1	31	\$747	\$24	\$747
RCC's	5	111	\$41,296	\$372	\$8,259
RCC's - Out of State	0	0	\$0	\$0	\$0
Total August 2017	107	3122	\$172,947	\$55	\$1,616
	2017 YTD Avg. per Month		\$200,345		
	2016 YTD Avg. per Month (thru August 2016)		\$168,305		
* Includes Sept rent					
September-17					
Foster Care	49	1,398	\$75,849	\$54	\$1,548
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	8	168	\$43,588	\$259	\$5,448
Kinship Care	30	896	\$7,161	\$8	\$239
Subsidized Guardianship	14	420	\$4,319	\$10	\$309
Supervised Independ Living	1	30	\$751	\$25	\$751
RCC's	3	90	\$33,574	\$373	\$11,191
RCC's - Out of State	1	24	\$12,720	\$530	\$0
Total September 2017	106	3026	\$177,962	\$59	\$1,679
	2017 YTD Avg. per Month		\$197,858		
	2016 YTD Avg. per Month (thru September 2016)		\$170,512		
* Includes Oct rent					

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
October-17					
Foster Care	49	1,467	\$78,797	\$54	\$1,608
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	6	186	\$47,575	\$256	\$7,929
Kinship Care	32	908	\$6,795	\$7	\$212
Subsidized Guardianship	14	434	\$4,319	\$10	\$309
Supervised Independ Living	1	21	\$107	\$5	\$107
RCC's	3	93	\$34,693	\$373	\$11,564
RCC's - Out of State	2	46	\$24,680	\$537	\$0
Total October 2017	107	3155	\$196,966	\$62	\$1,841
	2017 YTD Avg. per Month		\$197,769		
	2016 YTD Avg. per Month (thru October 2016)		\$172,088		
* no rent; ended in October					
		Projected 2017 Cost	\$2,373,228		
		2017 Budget	\$2,281,421		
		Carryover from 2016	\$267,180		
		Total 2017	\$2,548,601		

**Detox/AODA CBRF
Jefferson County - HSD**

Detox Facility	Clients *	Comments	Billed YTD **	Days **
Tellurian Community	91	October 2017	\$65,123	140
Matt Talbot Recovery	1	October 2017	\$638	2
Lutheran Social Services	1	October 2017	\$4,128	43
Hope Haven - Reb	20	October 2017	\$107,700	648
Friends of Women	5	October 2017	\$28,675	185
Meta House, Inc	0	October 2017	\$0	0
All - October 2017	118	2017 total through October	\$206,264	1,018
All - October 2016	131	2016 total through October	\$155,322	813

* Count is based on Unduplicated Clients.

** Count is based on bills paid to-date with a service date in Comments column.

Costs by Month

Month	Detox	AODA
January	\$8,478	\$10,930
February	\$9,041	\$13,090
March	\$12,350	\$29,680
April	\$6,650	\$14,900
May	\$4,750	\$12,150
June	\$6,175	\$16,070
July	\$4,750	\$11,612
August	\$5,700	\$8,626
September	\$3,668	\$9,020
October	\$4,199	\$14,425
November - estimated	\$6,576	\$12,637

Total Estimated Costs Thru Nov 2017 \$225,477

Total Costs Through Nov 2016 \$168,595

2018 Provider Contracts (12/4/17)

[illegible]

2018 APPLICANT INFORMATION FORM

For additional information on this Application Workbook,
please refer to the §85.21 Application Guidelines for CY2017

County of **Jefferson**

Primary Contact for this grant program

Name **Sharon Olson**

Telephone Number **920-674-8139**

Extension

Email Address **Sharono@jeffersoncountywi.gov**

Application Preparer (if different than primary contact)

Name

Organization

Telephone Number

Extension

Email Address

Applicant Status

Place your initials in box to the right to certify your eligibility - You are certifying that the applicant is a county government, or an agency of the county department. Private non-profits or Aging Units organized as a non-profit under Wis. Stat. 46.82(1)(a)3, are not eligible to apply for this grant.

SMO

Organization Info

Place your initials in box certifying all organization information, including, contacts and titles, have been updated in the BlackCat Online Grant Management System (GMS) and are true and correct to the best of your ability.

SMO

Federal Grant Match

Please place an "X" next to any federal grant that will be using §85.21 funds as local match.

5310

5307

5311

Other (Please explain)

Coordination

Please identify the county's coordinated plan name, goal(s) and page number(s) in which your §85.21 project(s) is/are derived from

Title of Coordinated Plan: **Jefferson County 2013 Locally Developed Coordination Plan**

The goal(s) and/or strategies from which your project is included: **1) Increase rural transportation options and/or services for the transportation disadvantaged citizens. 5) Increase community awareness and access to information about transportation issues in the county.**

Page number(s) of the Coordinated plan in which the goals may be referenced: **Pages 11 & 12**

Assessability Please indicate whether or not §85.21 state aid be used for the transportation of persons you cannot walk or who walk with assistance during the calendar year.

YES ☒

NO

(If no, please explain how the Americans with Disabilities Act (ADA) requirements for equivalency of service between ambulatory and non-ambulatory passengers will be met.)

VEHICLE INVENTORY

County of **Jefferson**

Instructions: Please provide your **entire** specialized transit vehicle inventory
(Include all vehicles that are used for transportation of elders, regardless of funding source).

[illegible]

If you have more vehicles than can fit onto one sheet, please add a copy of this sheet.

**Right click on tab, select "Move or Copy", select "Vehicle Inventory", check the box to "Create a copy", click "OK".*

THIRD PARTY PROVIDERS

County of **Jefferson**

Instructions: Please complete the table below for any existing or anticipated third party contracts for your specialized transportation services. Upload a copy of the lease or contract to a folder in the "Resources" tab.
(If there are no projects or vehicles that are contracted or leased out, please put **"None"** in the first grey box.)

[illegible]

If you have more vehicles than can fit onto one sheet, please add a copy of this sheet.

**Right click on tab, select "Move or Copy", select "Vehicle Inventory", check the box to "Create a copy", click "OK".*

TRUST FUND SPENDING PLAN

Continued

County of **0**

Narrative for non-vehicle equipment purchases continued.

(Hint: Use "ALT" and "Enter" to start a new paragraph.)

85.21 County Elderly and Disabled Transportation Assistance

PROJECT DESCRIPTION

County of **Jefferson**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: "Alt" + "Enter" will all out to break to the next line.
- Be sure to complete all 3 pages for each project.

Project Name **Driver Escort Program**

Third Party Provider

Date contract last updated

Type of Service (Place an "x" next to the type of service you will be providing for this project)

Volunteer Driver	<input checked="" type="checkbox"/>	Voucher Program	<input type="checkbox"/>
Vehicle Purchase	<input type="checkbox"/>	Management Study	<input type="checkbox"/>
Planning Study	<input type="checkbox"/>	Brief description of Study	<input type="text"/>
Other (provide explanation)	Paid Driver Pool (4 driver)		

General Project Summary (Provide a brief description of this project. Use "ALT" and "Enter" to start a new paragraph.)

The driver escort program is intended to provide transportation services to the elderly that are 60+ and persons with disabilities to get to medical appointments. Service is provided to non-eldery, non-disabled individuals on a space available basis. Elders and persons with disabilities shall not be denied a ride to accommodate others.

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this projects

Total Expenses **\$259,696**

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used to for this projects.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation	Total from A.	\$186,163
B. \$85.21 funds from trust fund	Total from B.	
C. County Match Funds	Total from C.	\$38,533
D. Passenger Revenue	Total from D.	\$4,000
E. Older American Act (OAA) funding	Total from E.	
F. \$5310 Operating or Mobility Management funds	Total from F.	
G. Other funds	Total from G.	\$31,000

(provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1. Managed Care Reimbursement	Total	\$31,000
2.	Total	
3.	Total	
4.	Total	
5.	Total	
6.	Total	

Revenue Total **\$259,696**

Expenditures should equal revenue \$0

PROJECT DESCRIPTION

County of **Jefferson**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: "Alt" + "Enter" will all out to break to the next line.
- Be sure to complete all 3 pages for each project.

Project Name

Senior Dining Program Taxi Subsidy

Third Party Provider

Brown Cab & Watertown Senior Center

Date contract last updated

Type of Service

(Place an "x" next to the type of service you will be providing for this project)

Volunteer Driver

Voucher Program

Vehicle Purchase

Management Study

Planning Study

Brief description
of Study

Other (provide explanation)

Taxi Cab Subsidy

General Project Summary (Provide a brief description of this project. Use "ALT" and "Enter" to start a new paragraph.)

Individuals attending a Senior Dining Program are eligible to use the taxi at a reduced rate.

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced through this project. Use "ALT" and "Enter" to start a new line.)

Jefferson County: cities of Fort Atkinson, Jefferson, Lake Mills, Watertown

Service Hours (Indicate your general hours of service for this project.)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start time		10:00 a.m.	10:00 a.m.	10:00 a.m.	10:00 am	10:00 a.m.	
End Time		1:00 p.m.	1:00 p.m.	1:00 p.m.	1:00 p.m.	1:00 p.m.	

Additional description
(if applicable)

Service Requests (Briefly describe how your service is requested for this project)

For Brown Cab, passengers call the Cab Company directly to request a ride. For the Senior Center, passengers contact the Watertown Senior Center.

Passenger Eligibility (Briefly indicate passenger eligibility requirements for this project)

This program is set up for individual's age 60 years and older, and their spouse of any age, as well as persons who may have a disability, who would like to attend the Senior Dining Program.

Passenger Revenue (Briefly describe passenger revenue requirements for this project)

Passengers pay a reduced fee to the cab company. The balance is invoiced to the county at \$.75 per one way trip.

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this projects

Total Expenses

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used to for this projects.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation	Total from A. <input type="text" value="\$500"/>
B. \$85.21 funds from trust fund	Total from B. <input type="text"/>
C. County Match Funds	Total from C. <input type="text"/>
D. Passenger Revenue	Total from D. <input type="text"/>
E. Older American Act (OAA) funding	Total from E. <input type="text"/>
F. \$5310 Operating or Mobility Management funds	Total from F. <input type="text"/>
G. Other funds	Total from G. <input type="text" value="\$0"/>

(provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1. <input type="text"/>	Total <input type="text"/>
2. <input type="text"/>	Total <input type="text"/>
3. <input type="text"/>	Total <input type="text"/>
4. <input type="text"/>	Total <input type="text"/>
5. <input type="text"/>	Total <input type="text"/>
6. <input type="text"/>	Total <input type="text"/>

Revenue Total

Expenditures should equal revenue

PROJECT DESCRIPTION

County of **Jefferson**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: "Alt" + "Enter" will all out to break to the next line.
- Be sure to complete all 3 pages for each project.

Project Name

Intracounty Taxi Cab Service

Third Party Provider

Brown Cab, LaVigne's and St. Coletta

Date contract last updated

12/2017

Type of Service

(Place an "x" next to the type of service you will be providing for this project)

Volunteer Driver

Voucher Program

Vehicle Purchase

Management Study

Planning Study

Brief description
of Study

Other (provide explanation)

Specialized Transportation Providers

General Project Summary (Provide a brief description of this project. Use "ALT" and "Enter" to start a new paragraph.)

This project provides rides across municipal boundaries to elderly and persons with disabilities requiring access to medical care in another community.

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced through this project. Use "ALT" and "Enter" to start a new line.)

Jefferson County: cities of Fort Atkinson, Jefferson, Lake Mills, Watertown

Service Hours (Indicate your general hours of service for this project.)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start time		6:00 a.m.	6:00 a.m.	6:00 a.m.	6:00 a.m.	6:00 a.m.	
End Time		7:00 p.m.	7:00 p.m.	7:00 p.m.	7:00 p.m.	7:00 p.m.	

Additional description
(if applicable)

Service Requests (Briefly describe how your service is requested for this project)

Requests for this type of service are through the Transportation Office and are authorized by the Transportation Coordinator where there are no available volunteers or paid drivers to accommodate the trip.

Passenger Eligibility (Briefly indicate passenger eligibility requirements for this project)

Passengers eligible for this service are people aged 60 years and older and / or for individuals with a disability who need access to medical care.

Passenger Revenue (Briefly describe passenger revenue requirements for this project)

The passenger pays a co-payment directly to the driver and 85.21 funds are invoiced for the balance per an agreed upon schedule. The copayment is \$1.50 per one way trip.

PROJECT BUDGET

Section Description	Amount
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Annual Expenditures

Enter the amount of **total** expenditures for this projects

Total Expenses

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used to for this projects.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. §85.21 funds from annual allocation	Total from A. <input type="text" value="\$1,000"/>
B. §85.21 funds from trust fund	Total from B. <input type="text"/>
C. County Match Funds	Total from C. <input type="text"/>
D. Passenger Revenue	Total from D. <input type="text"/>
E. Older American Act (OAA) funding	Total from E. <input type="text"/>
F. §5310 Operating or Mobility Management funds	Total from F. <input type="text"/>
G. Other funds (provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)	Total from G. <input type="text" value="\$0"/>

1.

Total

2.

Total

3.

Total

4.

Total

5.

Total

6.

Total

Revenue Total

Expenditures should equal revenue

PROJECT DESCRIPTION

County of **Jefferson**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: "Alt" + "Enter" will all out to break to the next line.
- Be sure to complete all 3 pages for each project.

Project Name

Wheelchair Accessible Transportation

Third Party Provider

Date contract last updated

Type of Service

(Place an "x" next to the type of service you will be providing for this project)

Volunteer Driver	<input type="checkbox"/>	Voucher Program	<input type="checkbox"/>
Vehicle Purchase	<input checked="" type="checkbox"/>	Management Study	<input type="checkbox"/>
Planning Study	<input type="checkbox"/>	Brief description of Study	<input type="text"/>
Other (provide explanation)	Paid Driver Pool - 4 drivers on staff + Training for Staff Certification on wheelchair restraint for transport		

General Project Summary (Provide a brief description of this project. Use "ALT" and "Enter" to start a new paragraph.)

The driver escort program is intended to provide transportation services to the elderly that are 60+ and persons with disabilities to get to medical appointments.

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced through this project. Use "ALT" and "Enter" to start a new line.)

The driver escort program is intended to provide transportation services to the elderly that are 60+ and persons with disabilities to get to medical appointments.

Service Hours (Indicate your general hours of service for this project.)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start time		8:00 am	8:00 am	8:00 am	8:00 am	8:00 am	
End Time		6:00 pm.	6:00 pm.	6:00 pm.	6:00 pm.	6:00 pm.	

Additional description
(if applicable)

Service Requests (Briefly describe how your service is requested for this project)

Passengers are asked to call the Transportation Office four days in advance to reserve a ride. Late requests are accommodated to the fullest extent of availability.

Passenger Eligibility (Briefly indicate passenger eligibility requirements for this project)

Passengers eligible for this service are residents who are 60 years of age or older and/or individuals with a disability regardless of age.

Passenger Revenue (Briefly describe passenger revenue requirements for this project)

Passengers are subject to a copayment of \$1.50 per one-way transport in county and \$7.50 per one-way transport out of the county. A consumer may request a reduction or waiver of transportation copayment. Requests will be reviewed on a quarterly basis by the ADRC Committee.

PROJECT BUDGET

Section Description	Amount
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Annual Expenditures

Enter the amount of **total** expenditures for this projects

Total Expenses

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used to for this projects.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation	Total from A. <input type="text" value="\$5,000"/>
B. \$85.21 funds from trust fund	Total from B. <input type="text"/>
C. County Match Funds	Total from C. <input type="text"/>
D. Passenger Revenue	Total from D. <input type="text" value="\$1,000"/>
E. Older American Act (OAA) funding	Total from E. <input type="text"/>
F. \$5310 Operating or Mobility Management funds	Total from F. <input type="text"/>
G. Other funds	Total from G. <input type="text" value="\$0"/>

(provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1. <input type="text"/>	Total <input type="text"/>
2. <input type="text"/>	Total <input type="text"/>
3. <input type="text"/>	Total <input type="text"/>
4. <input type="text"/>	Total <input type="text"/>
5. <input type="text"/>	Total <input type="text"/>
6. <input type="text"/>	Total <input type="text"/>

Revenue Total

Expenditures should equal revenue

COUNTY ELDERLY TRANSPORTATION 2018 PROJECT BUDGET SUMMARY

County of

Jefferson

Project Name

Driver Escort Program	Senior Dining Program Taxi Subsidy	Intracounty Taxi Cab Service	Wheelchair Accessible Transportation	0	0	0	0	Totals
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Project Expenses

Total Project Expenses	\$259,696.00	\$500.00	\$1,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$267,196.00
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Project Revenue by Funding Source

\$85.21 Annual Allocation	\$186,163.00	\$500.00	\$1,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$192,663.00
\$85.21 Trust Fund	\$0.00	\$0.00	\$0.00	\$55,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55,000.00
County funds	\$38,533.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,533.00
Passenger Revenue	\$4,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Older American Act (OAA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$5310 grant funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total from other funds	\$31,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,000.00
1.	\$31,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,000.00
2.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Expenses - revenue =	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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