

**Jefferson County Land & Water Conservation Committee Agenda  
"Working Together to Protect & Enhance the Environment"**

**Jefferson County Courthouse  
311 S Center Ave, Rm 112  
Jefferson, WI 53549-1701**

**Wednesday, December 20, 2017 @ 8:00 am**

**Committee Members: Matthew Foelker (Chair), Ed Morse (Vice Chair), Peter Hartz (Secretary), Gregg Patrick (Member), Lloyd Zastrow (Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Public Member)**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the December Agenda
5. Approval of the November 15, 2017 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) December 2017 Report
8. Discussion on Rock Lake Improvement Association - Hope Ootsdik
9. Discussion on Glacierland Resource Conservation & Development (RC&D) - Kirsten Jurcek
10. Discussion on LWCD Directors December 2017 Report
11. Natural Resources Conservation Service (NRCS) Report
12. Discussion on Hoard's Dairyman Facility
13. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
14. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
15. Review of the Monthly Financial Report (October)
16. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE) Applications
17. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
18. Discussion on Items for the Next Agenda
19. Schedule Next Meeting
20. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

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## **Land & Water Conservation Committee Minutes November 15, 2017**

### **1. Call to Order:**

The monthly meeting was called to order by Matt Foelker at 8:00 am. Committee members Matthew Foelker (Chair), Ed Morse (Vice Chair), Peter Hartz (Secretary) (@ 8:10), Gregg Patrick (Member) (@ 8:05), Lloyd Zastrow (Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Public Member) were present. Also in attendance were Mark Watkins, Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; Nancy Lannert, LWCD; and Joe Strupp, LWCD.

### **2. Roll Call (Establish a Quorum):**

A quorum was established.

### **3. Certification of Compliance with the Open Meetings Law:**

It was determined that the committee was in compliance with the Open Meetings Law.

### **4. Review of the November Agenda:**

The November agenda was reviewed by the committee members. The committee moved Item #13 to #8 to accommodate a member of the public.

### **5. Approval of the October 18, 2017 Meeting Minutes:**

Frank Anfang made a motion to approve the October 18, 2017 meeting minutes as written, Margaret Burlingham seconded. Motion carried 5/0.

### **6. Public Comment:**

There were no comments.

### **7. Communications:**

- Department of Agriculture, Trade & Consumer Protection (DATCP) November 2017 Report. See attached.

### **8. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP): Douglas K Huseth, Richard & Janet Voeltz, Dinah L Wallace - Wallace Trust**

Douglas K Huseth contested his Notice. The committee reviewed all the information of the case and agreed late fee was justified. Frank Anfang made a motion requiring Douglas Huseth to pay his Annual Certification fee with the accrued late fees, Lloyd Zastrow seconded. Motion carried 7/0. Douglas Huseth agreed to pay his Annual Certification, with the accrued late fees of \$75.00 at the close of today's meeting. After receipt of payment Mr. Huseth was not issued a Notice of Non-Compliance.

Frank Anfang made a motion to accept the 2 remaining notices, Gregg Patrick seconded. Motion carried 7/0.

### **9. Discussion on Glacierland Resource Conservation & Development (RC&D) - Kirsten Jurcek:**

Kirsten Jurcek did not attend the meeting. Mark Watkins will try to contact and reschedule.

**10. Discussion and Possible Action on County Farm Lease High Bid:**

Jefferson County LWCD received the bid for the County Farm. Jeff Gerner was the sole bidder for the County Farm lease at \$290.25 per acre. Lloyd Zastrow made a motion to accept the bid and forward the lease to the County Board December meeting for approval, Frank Anfang seconded. Motion carried 7/0.

**11. Natural Resources Conservation Service (NRCS) Report:**

NRCS didn't attend the meeting therefore a report was unavailable.

**12. Discussion on LWCD Director's November 2017 Report:**

Mark Watkins discussed the Director's Report. See attached.

**13. Discussion on Hoard's Dairyman Facility:**

Mark Watkins updated the committee on the new basin construction. Everything is going well and is one week ahead of schedule. Contamination levels from the previous basin's outflow pipe are down to 2 mg/l from almost 600 mg/l. Hoard's is completing the closing of the inlet pipes to the previous basin.

**14. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP:**

Were granted for Donald J & Kathleen A Kleckner Trust, James & Adela Koch Trust, R&W Ventures

Margaret Burlingham made a motion to accept the notices, Gregg Patrick seconded. Motion carried 7/0.

**15. Review of the Monthly Financial Report (September):**

The most recent statement of revenues and expenditures (September) was distributed. See attached.

**16. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE)**

**Applications:** There are no new applications at this time. Margaret Burlingham will attend the Wisconsin Agri-Services Association meeting December 7, 2017 and provide Jefferson County PACE information.

**17. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements:** Baseline Documentation has been completed for the year.

**18. Discussion on Items for the Next Agenda:**

Possible agenda items include: Item #8, 10-17

**19. Next Scheduled Meeting:**

- December 20, 2017 @ 8:00 in Room 112

**20. Adjournment:**

Gregg Patrick made a motion to adjourn at 8:45 am, Frank Anfang seconded. Motion carried 7/0.

## DATCP REPORT

December 2017

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### SWRM Grants

- Any 2017 cost-share projects that won't be completed this year must be extended into 2018 if you want to use your 2017 funds. Scanned copies of signed extension forms<sup>1</sup> should be emailed to DATCP by December 31<sup>st</sup>, along with the signed cost-share contracts and change orders if needed (see next bullet point).
- We are transitioning to a new NM standard and increased cost-share rates. Read this factsheet for more information SWRM website<sup>2</sup> but here are the key points:
  - You can only use current cost-share rate of \$7.00/acre if you finish the NM cost-share project in 2017 and seek reimbursement by Feb 15, 2018
  - If you extend a 2017 NM cost-share contract, you must include a change order to increase the rate to \$10 per acre based on the 2015 NM standard.
  - You cannot provide prior recipients of cost-share funding a make up payment of \$3 per acre to implement the 2015 590 standard.
- We are collaborating with DNR to develop a tool to track conservation practices implemented and installed through the SWRM program as a part of the larger effort to track BMPs in the state.

### Nutrient Management

- **Announcing 2017 SnapPlus Training!** Come all day to learn about the changes and updates throughout the SnapPlus program as well as the changes to the checklist. The morning will cover all the basics of SnapPlus and the afternoon will cover more advanced tools and will give participants time to ask questions. Lunch will be on your own. Registration is required, please email [Stephanie.schneider@wi.gov](mailto:Stephanie.schneider@wi.gov) to save your spot and computer if needed. Classes will be held from 10:00 am – 2:00 pm on the following dates and locations:
  - Dec 7th: Mauston, Western Tech College, 1000 College Ave, Mauston
  - Dec 8th: Luxemburg, Exhibition Building, 625 Third St., Luxemburg
  - Dec 14th: Wausau, Room 2 at 212 River Drive, Wausau
  - Dec 15th: Jefferson, County Government Office, 864 Collins Road, Jefferson
  - Dec 19th: Eau Claire, Chippewa Valley Tech College, 4000 Campus Road, Eau Claire
  - Dec 20<sup>th</sup>: Madison, DATCP, 2811 Agriculture Dr., Room 090, Madison
- Other SnapPlus Training opportunities:
  - One-on-one trainings: Sue Porter ([sue.porter@wi.gov](mailto:sue.porter@wi.gov)), Mark Jenks ([mark.jenks@wi.gov](mailto:mark.jenks@wi.gov)) and Stephanie Schneider are also available for one-on-one trainings.
  - Training will be available at the WI Agribusiness Classic Tuesday, January 9<sup>th</sup>.
  - A robust set of videos is available on the YouTube page.<sup>3</sup>
- The annual “Wisconsin Nutrient Management Update” is now available on our NM webpage.<sup>4</sup> The update provides updated information about nutrient management planning in the state for the most recent crop year as well as the results from the Quality Assurance Team Review for 2017.
- Extension requests for Nutrient Management Farmer Education (NMFE) grants are due by December 31<sup>st</sup>. Instructions for extensions are found on our website.<sup>5</sup>

### Producer-Led Watershed Protection Grants (PLWPG)

- DATCP received 21 proposals for the the producer-led grant program for \$619,721. We are in the process of evaluating proposals and hope to have decisions made in early December.
- Important dates regarding PLWP grant:
  - December 13, 2017: PLWPG Workshop for group members and collaborators
  - December 15, 2017: Extension requests/progress reports due
  - December 31, 2017: Final reimbursement requests due
  - December 31, 2017: Final reports due for 2016 and 2017 (unless extending 2017 funds)

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<sup>1</sup> <https://datcp.wi.gov/Documents/CountyExtensionRequestForm200Feb2015.doc>

<sup>2</sup> <https://datcp.wi.gov/Documents/ATCP50NMCostShareChanges.pdf>

<sup>3</sup> <https://snapplus.wisc.edu/news-help/how-to-videos/>

<sup>4</sup> [https://datcp.wi.gov/Pages/Programs\\_Services/NMUpdates.aspx](https://datcp.wi.gov/Pages/Programs_Services/NMUpdates.aspx)

<sup>5</sup> [https://datcp.wi.gov/Pages/Programs\\_Services/NMFEGrants.aspx](https://datcp.wi.gov/Pages/Programs_Services/NMFEGrants.aspx)

## **ATCP 50**

- The rule was referred to the Joint Committee for Review of Administrative Rules. The committee has 30 days to decide if they would like to hold hearings on the rule changes. We still anticipate that the revised ATCP 50 will become effective in early 2018. For more information about the new cost-share rate in the rule see above under “SWRM Grants.”

## **Livestock Facility Siting and Manure Storage Ordinances**

- The final decision of Livestock Facility Siting Review Board (LFSRB) involving the permit issued to the Matsche Farms by Shawano County can be found on our [webpage](#).<sup>6</sup> Counties should carefully review the Board’s discussion on the limitations of local authority to impose permit conditions.
- The LFSRB will be hearing an appeal in January 2018 against Walworth County that raises issues similar to the Matsche case.
- DATCP staff contacted 61 counties to alert them regarding the potential impacts of the new NRCS 313 standard on their programs. A follow-up email is planned to provide additional guidance.

## **Conservation Engineering and Drainage**

- The revised NRCS 313 Waste Facility Storage standard (10/2017) and associated standards will need to be used for all NRCS technically assisted and funded projects after December 2nd, 2017 unless otherwise authorized by the NRCS Program Manager. The “legacy” 313 standard (01/2014) may be used for state cost-shared projects, local permitting, and non-NRCS contracted or technically assisted practices depending on how the county’s manure storage ordinance is administered. Additional information pertaining to NRCS Engineering Job Approval and DATCP Engineering Practitioner Certification as well as an informational letter pertaining to county manure storage ordinances will be forthcoming.
- The Governor is expected to sign [Senate Bill 177](#)<sup>7</sup> which creates state and local permit exemptions for dredging and other maintenance activities.

## **Land and Water Conservation Board (LWCB) and Land and Water Resource Management (LWRM) Plans**

- LWRM plan revisions and reviews have been scheduled for LWCB presentations in 2018 and 2019. If you would like assistance with your plan revisions please, contact Lisa Trumble to set up a meeting. [Lisa.Trumble@wisconsin.gov](mailto:Lisa.Trumble@wisconsin.gov) 608-224-4617.
- The December 5<sup>th</sup> meeting of the LWCB includes the 2018 final allocation plan and LWRM plan revisions and reviews. The agenda and materials for the meeting can be found on this [DATCP website](#)<sup>8</sup>.

## **Annual Reporting**

- We will be sending out the annual reporting questions in early January again. We will be looking for projects and successes to highlight, so please consider submitting an idea for a story.

## **Farmland Preservation Program (FPP)**

- The Department of Revenue spreadsheet for tracking certificates of compliance is due to DATCP by December 20. If you have any questions, please contact Alison Volk at [Alison.Volk@wisconsin.gov](mailto:Alison.Volk@wisconsin.gov) or 608-224-4634.
- On December 6, Farmland Preservation staff are hosting a webinar on claiming the farmland preservation tax credit. For more information, contact Katy Vosburg at [katy.vosburg@wisconsin.gov](mailto:katy.vosburg@wisconsin.gov) or 608-224-4621.
- The materials to petition for an Agricultural Enterprise Area are available on our [DATCP website](#)<sup>9</sup>. Petitions are due on June 8, 2018.
- Submit applications for farmland preservation agreements as early as possible! Agreements must be signed by landowners and the department before the end of the calendar year to be effective for tax year 2017.

<sup>6</sup> [https://datcp.wi.gov/Pages/About\\_Us/LivestockSitingReviewBoard.aspx](https://datcp.wi.gov/Pages/About_Us/LivestockSitingReviewBoard.aspx)

<sup>7</sup> <https://docs.legis.wisconsin.gov/2017/proposals/sb177>

<sup>8</sup> [https://datcp.wi.gov/Pages/About\\_Us/LandWaterConservationBoard.aspx](https://datcp.wi.gov/Pages/About_Us/LandWaterConservationBoard.aspx)

<sup>9</sup> [https://datcp.wi.gov/Pages/Programs\\_Services/AgriculturalEnterpriseAreas.aspx](https://datcp.wi.gov/Pages/Programs_Services/AgriculturalEnterpriseAreas.aspx)

- Farmland preservation zoning ordinances seeking certification for the first time must be certified by the department before the end of the calendar year for landowners within applicable zoning jurisdictions to be eligible to claim the tax credit.

### **Conservation Reserve Enhancement Program (CREP)**

- A new CREP SFTP site is available for submitting CREP agreement applications. There are now two options available for submitting CREP agreement applications to the CREP SFTP site. Counties can choose to use either 1) SFTP client software program such as WinSCP or 2) Web browser such as Internet Explorer (no download necessary). All new CREP 15 year agreement applications now must be submitted electronically via the SFTP site. If you have any questions or need assistance with using the new CREP SFTP submittal site please feel free to contact Brian Loeffelholz ([Brian.Loeffelholz@wisconsin.gov](mailto:Brian.Loeffelholz@wisconsin.gov), 608 224-4632) or Melissa Gilmore ([Melissa.Gilmore@wisconsin.gov](mailto:Melissa.Gilmore@wisconsin.gov), 608 224-4633).
- Be sure to track your time and other costs related to implementing CREP in your county. Your county's contribution to CREP counts toward the required State/County match for Federal CREP funding needed to maintain the program. Report county contributions each fall on the County CREP annual reporting form.<sup>10</sup>
- An updated CREP Perpetual Easement Application Form (LWR-209) is now available on the CREP "For Counties" website. Counties and landowners should use the updated version moving forward. An instruction sheet for completing the easement application was also created and available on the CREP website.

### **Agricultural Impact Statement (AIS) Program**

- An Agricultural Impact Statement for the Village of Mount Pleasant Foxconn Technology Group manufacturing campus in Racine County was published on November 10, 2017. A copy of the AIS<sup>11</sup> can be viewed on the AIS website. If you have any questions about this project or the AIS program, feel free to contact Marilyn Weiss ([Marilyn.weiss@wisconsin.gov](mailto:Marilyn.weiss@wisconsin.gov), 608 224-4650)

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<sup>10</sup> [https://datcp.wi.gov/Pages/Programs\\_Services/CREP.aspx](https://datcp.wi.gov/Pages/Programs_Services/CREP.aspx)

<sup>11</sup> <https://datcp.wi.gov/Documents/AISFoxConn.pdf>

Jefferson County  
Land & Water Conservation Totals

Date Ran 11/21/2017  
Period 10  
Year 2017

Business Unit	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
7001 Land & Water	Revenue	(31,994.58)	(48,227.92)	(506,603.58)	(482,279.17)	(24,324.41)	(578,735.00)	(72,131.42)	87.54%
	Expenditures	47,911.27	48,227.92	476,378.17	482,279.17	(5,901.00)	578,735.00	102,356.83	82.31%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>15,916.69</b>	<b>(0.00)</b>	<b>(30,225.41)</b>	<b>0.00</b>	<b>(30,225.41)</b>	<b>-</b>	<b>30,225.41</b>	<b>0.00%</b>
7002 Wild Life Crop	Revenue	-	(1,666.67)	(5,249.05)	(16,666.67)	11,417.62	(20,000.00)	(14,750.95)	26.25%
	Expenditures	-	1,666.67	8,127.00	16,666.67	(8,539.67)	20,000.00	11,873.00	40.64%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>2,877.95</b>	<b>-</b>	<b>2,877.95</b>	<b>-</b>	<b>(2,877.95)</b>	<b>0.00%</b>
7007 Nutrient Manage	Revenue	(60.00)	(20.83)	(180.00)	(208.33)	28.33	(250.00)	(70.00)	0.72
	Expenditures	-	20.83	11.94	208.33	(196.39)	250.00	238.06	0.05
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>(60.00)</b>	<b>-</b>	<b>(168.06)</b>	<b>-</b>	<b>(168.06)</b>	<b>-</b>	<b>168.06</b>	<b>-</b>
7008 County Cost Share	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
7009 Hope Lake	Revenue	-	(833.33)	(1,331.90)	(8,333.33)	7,001.43	(10,000.00)	(8,668.10)	13.32%
	Expenditures	-	833.33	-	8,333.33	(8,333.33)	10,000.00	10,000.00	0.00%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>(0.00)</b>	<b>(1,331.90)</b>	<b>(0.00)</b>	<b>(1,331.90)</b>	<b>-</b>	<b>1,331.90</b>	<b>0.00%</b>
7010 Resources	Revenue	-	(4,083.33)	(3,234.00)	(40,833.33)	37,599.33	(49,000.00)	(45,766.00)	6.60%
	Expenditures	-	4,083.33	2,156.00	40,833.33	(38,677.33)	49,000.00	46,844.00	4.40%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>0.00</b>	<b>(1,078.00)</b>	<b>0.00</b>	<b>(1,078.00)</b>	<b>-</b>	<b>1,078.00</b>	<b>0.00%</b>
7011 Non Metallic	Revenue	942.91	(40.42)	9,429.10	(404.17)	9,833.27	(485.00)	(9,914.10)	-1944.14%
	Expenditures	-	40.42	31.24	404.17	(372.93)	485.00	453.76	6.44%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>942.91</b>	<b>(0.00)</b>	<b>9,460.34</b>	<b>(0.00)</b>	<b>9,460.34</b>	<b>-</b>	<b>(9,460.34)</b>	<b>0.00%</b>
7012 Mud Lake	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
7013 Rome Ponds	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
7014 Gypsy Moth Program	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
7016 Southern Area	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
7019 Farmland Preservation	Revenue	(152.17)	(33.33)	(1,113.26)	(333.33)	(779.93)	(400.00)	713.26	2.78
	Expenditures	12.58	10,353.19	273.13	103,531.93	(103,258.80)	124,238.31	123,965.18	0.00
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>(139.59)</b>	<b>10,319.86</b>	<b>(840.13)</b>	<b>103,198.59</b>	<b>(104,038.72)</b>	<b>123,838.31</b>	<b>124,678.44</b>	<b>-</b>
7020 County Farm	Revenue	8,641.25	(166.08)	(19,275.50)	(1,660.83)	(17,614.67)	(1,993.00)	17,282.50	967.16%
	Expenditures	88.94	166.08	889.62	1,660.83	(771.21)	1,993.00	1,103.38	44.64%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>8,730.19</b>	<b>(0.00)</b>	<b>(18,385.88)</b>	<b>(0.00)</b>	<b>(18,385.88)</b>	<b>-</b>	<b>18,385.88</b>	<b>0.00%</b>
Total All Business Units	Revenue	(22,622.59)	(55,071.92)	(527,558.19)	(550,719.17)	23,160.98	(660,863.00)	(133,304.81)	#DIV/0!
	Expenditures	48,012.79	65,391.78	487,867.10	653,917.76	(166,050.66)	784,701.31	296,834.21	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Grand Total Land Conservation</b>		<b>25,390.20</b>	<b>10,319.86</b>	<b>(39,691.09)</b>	<b>103,198.59</b>	<b>(142,889.68)</b>	<b>123,838.31</b>	<b>163,529.40</b>	<b>#DIV/0!</b>