

# **Infrastructure Committee**

## **AGENDA**

Jefferson County Courthouse  
311 S. Center Avenue, Room 112  
Jefferson WI 53549

Wednesday, January 3, 2018

9:00 a.m.

### **Committee Members**

Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Gary Kutz, Laura Payne-Secretary

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the December 4, 2017 Infrastructure Committee meeting minutes
8. Update on electric system and sound system in the county boardroom
9. Discussion and possible action on Strategic Planning Action Item #9 "Devise an infrastructure plan to improve our county road system and our building complexes
10. Update on highway satellite shop and old highway site
11. Financial Reports (November)
  - a. Central Services
  - b. MIS
12. Discuss future meeting schedule. Set next meeting date (February 7, 2018)
13. Discuss potential agenda items for the Committee's next meeting
14. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.



# **Infrastructure Committee**

## **MINUTES**

Jefferson County Courthouse  
311 S. Center Avenue, Room112  
Jefferson, WI 53549

Wednesday, December 4, 2017

8:00 a.m.

### **Committee Members**

Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Gary Kutz, Laura Payne, Secretary

#### **1. Call to Order**

Meeting was called to order by David at 8:00 a.m.

#### **2. Roll Call**

Greg David, Dick Jones, John Kannard, Laura Payne & Gary Kutz  
Others Present: Ben Wehmeier, County Administrator; Barb Frank, County Clerk

#### **3. Certification of compliance with the Open Meetings Law**

Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.

#### **4. Review of the Agenda**

No changes were made

#### **5. Public Comment**

None

#### **6. Communications**

- Draft Resolution "Purchasing and Installing County Board Audio Project"
- County Board Audio Project Information

#### **7. Approval of the November 1, 2017 Infrastructure Committee meeting minutes**

Motion by Jones; Second by Kannard to approve the November 1, 2017 Infrastructure Committee meeting minutes as presented. (Ayes-All) Motion Carried.

#### **8. Discussion and possible action on audio system and electrical in the board room**

A draft resolution and information on the quotes for electrical and equipment were distributed for review. Wehmeier reviewed the options. Staff recommends Communication Engineering Company (CEC) in the amount of \$38,500.

Motion by Jones; Second by Payne to approve the quote from Current Electric in the amount of \$7,225 and CEC in the amount of \$38,500 and forward to the County Board for their consideration. (Ayes-All) Motion Carried.

**9. Update on courthouse remodeling projects**

Wehmeier said that the projects are almost complete for this year. The flag poles will be completed and some updates to a courtroom will be carried over into 2018. The courthouse elevators will need work in the future. No action taken.

**10. Discussion on Strategic Planning action steps related to Infrastructure**

Action steps from the Strategic Plan were provided for review. **Goal #8** Develop a broadband expansion plan to improve the quality and coverage of digital data throughout the county. There are two buildings that don't have broadband access. The Parks Building and the Sheriff's Annex facility. There will be a committee appointed to work on this project. If you are interested in being a part of this committee let Jim Schroeder or Ben know. **Goal #9** Devise an infrastructure plan to improve our county road system and our building complexes. No action taken.

**11. Update on highway satellite shop and old highway site**

A GANT chart for these projects were provided for review. Wehmeier discussed the progress and showed photos of the satellite shop sites. All of the buildings have been cleaned up on the site. The Department of Natural Resources (DNR) will do a walk-through on December 14<sup>th</sup>. No action taken.

**12. Management Information System (MIS) Reorganization update**

Wehmeier said there are no updates at this time. No action taken.

**13. Financial Reports (October)**

Financial Reports for Central Services and Management Information Systems (MIS) were provided for review. No action taken.

**14. Discuss future meeting schedule. Set net meeting date (December 6, 2017)**

The next meeting is scheduled for Wednesday, January 3, 2018 at 9:00 a.m.

**15. Discuss potential agenda items for the Committee's next meeting**

- Approval of the December 4, 2017 Infrastructure Committee minutes
- Discussion and possible action on Strategic Plan Action Item #9
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**16. Adjourn**

Motion by Kannard; Second by Kutz to adjourn at 8:59 a.m. (Ayes-All) Motion Carried.

Central Services  
1901

Date Ran 12/22/2017  
Period 11  
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(621,224.12)	(621,224.08)	(0.04)	(677,699.00)	(56,474.88)	91.67%
474009	HOUSEKEEPING SERVICES	(2,200.00)	(2,016.67)	(183.33)	(2,200.00)	-	100.00%
483002	MISC SALE/MATERIAL & SUPPLY	(138.00)	(366.67)	228.67	(400.00)	(262.00)	34.50%
486001	VENDING COMMISSION	(703.21)	(1,054.17)	350.96	(1,150.00)	(446.79)	61.15%
<b>Totals</b>		<b>(624,265.33)</b>	<b>(624,661.58)</b>	<b>396.25</b>	<b>(681,449.00)</b>	<b>(57,183.67)</b>	<b>91.61%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	25,262.74	76,621.42	(51,358.68)	83,587.00	58,324.26	30.22%
511210	WAGES-REGULAR	154,441.15	176,845.17	(22,404.02)	192,922.00	38,480.85	80.05%
511220	WAGES-OVERTIME	6,404.24	2,423.67	3,980.57	2,644.00	(3,760.24)	242.22%
511290	WAGES-OTHER WAGES	4,920.00	4,730.00	190.00	5,160.00	240.00	95.35%
511310	WAGES-SICK LEAVE	42,068.96	-	42,068.96	-	(42,068.96)	
511320	WAGES-VACATION PAY	14,288.81	-	14,288.81	-	(14,288.81)	
511330	WAGES-LONGEVITY PAY	925.00	847.92	77.08	925.00	-	100.00%
511340	WAGES-HOLIDAY PAY	7,814.04	-	7,814.04	-	(7,814.04)	
511350	WAGES-MISCELLANEOUS(COMP)	2,362.78	-	2,362.78	-	(2,362.78)	
511380	WAGES-BEREAVEMENT	251.36	-	251.36	-	(251.36)	
512141	SOCIAL SECURITY	19,484.06	19,746.83	(262.77)	21,542.00	2,057.94	90.45%
512142	RETIREMENT (EMPLOYER)	17,004.18	17,029.83	(25.65)	18,578.00	1,573.82	91.53%
512144	HEALTH INSURANCE	62,981.31	69,180.83	(6,199.52)	75,470.00	12,488.69	83.45%
512145	LIFE INSURANCE	121.14	94.42	26.72	103.00	(18.14)	117.61%
512150	FSA CONTRIBUTION	875.00	1,031.25	(156.25)	1,125.00	250.00	77.78%
512173	DENTAL INSURANCE	4,258.54	4,356.00	(97.46)	4,752.00	493.46	89.62%
512390	SAFETY EQUIPMENT	-	183.33	(183.33)	200.00	200.00	0.00%
521215	ARCHITECTURAL & ENGINEERING	-	9,166.67	(9,166.67)	10,000.00	10,000.00	0.00%
521219	OTHER PROFESSIONAL SERV	15,918.82	-	15,918.82	-	(15,918.82)	
521220	CONSULTANT	1,878.78	-	1,878.78	-	(1,878.78)	
521296	COMPUTER SUPPORT	-	366.67	(366.67)	400.00	400.00	0.00%
529170	GROUNDS KEEPING CHARGES	8,130.83	6,835.58	1,295.25	7,457.00	(673.83)	109.04%
529299	PURCHASE CARE & SERVICES	-	4,583.33	(4,583.33)	5,000.00	5,000.00	0.00%
531008	HAZARD RECYCLE CHARGES	-	458.33	(458.33)	500.00	500.00	0.00%
531243	FURNITURE & FURNISHINGS	5,287.04	3,666.67	1,620.37	4,000.00	(1,287.04)	132.18%
531298	UNITED PARCEL SERVICE UPS	6.09	916.67	(910.58)	1,000.00	993.91	0.61%
531302	BUILDING & MAINT EQUIPMENT	55.06	-	55.06	-	(55.06)	
531303	COMPUTER EQUIPMT & SOFTWA	9,125.09	8,387.50	737.59	9,150.00	24.91	99.73%
531312	OFFICE SUPPLIES	132.87	275.00	(142.13)	300.00	167.13	44.29%
531313	PRINTING & DUPLICATING	0.77	-	0.77	-	(0.77)	
531314	SMALL ITEMS OF EQUIPMENT	376.51	916.67	(540.16)	1,000.00	623.49	37.65%
531320	SAFETY SUPPLIES	151.93	91.67	60.26	100.00	(51.93)	151.93%
531326	ADVERTISING	781.19	183.33	597.86	200.00	(581.19)	390.60%
531351	GAS/DIESEL	409.80	1,375.00	(965.20)	1,500.00	1,090.20	27.32%
532332	MILEAGE	19.11	-	19.11	-	(19.11)	
533221	WATER	4,579.13	4,766.67	(187.54)	5,200.00	620.87	88.06%
533222	ELECTRIC	99,796.57	88,825.00	10,971.57	96,900.00	(2,896.57)	102.99%
533223	SEWER	4,409.66	4,125.00	284.66	4,500.00	90.34	97.99%
533224	NATURAL GAS	14,622.82	12,833.33	1,789.49	14,000.00	(622.82)	104.45%
533225	TELEPHONE & FAX	884.02	1,008.33	(124.31)	1,100.00	215.98	80.37%
533235	STORM WATER UTILITY	1,777.59	1,503.33	274.26	1,640.00	(137.59)	108.39%
535239	STREET REPAIR & MAINT	-	1,375.00	(1,375.00)	1,500.00	1,500.00	0.00%
535246	BUILDING SERVICE & MAINT	45,038.09	39,416.67	5,621.42	43,000.00	(2,038.09)	104.74%
535247	BLDG REPAIR & MAINT	29,082.26	23,100.00	5,982.26	25,200.00	(3,882.26)	115.41%
535297	REFUSE COLLECTION	1,151.03	1,705.00	(553.97)	1,860.00	708.97	61.88%
535344	HOUSEHOLD & JANITORIAL SUPP	11,987.46	10,541.67	1,445.79	11,500.00	(487.46)	104.24%
535349	OTHER SUPPLIES	8,889.99	7,791.67	1,098.32	8,500.00	(389.99)	104.59%
535352	VEHICLE PARTS & REPAIRS	3,167.77	3,208.33	(40.56)	3,500.00	332.23	90.51%
535353	MACHINERY & EQUIP PARTS	15,489.31	8,708.33	6,780.98	9,500.00	(5,989.31)	163.05%
535354	PAINT	32.96	1,925.00	(1,892.04)	2,100.00	2,067.04	1.57%

535355	PLUMBING & ELECTRICAL	7,375.09	5,500.00	1,875.09	6,000.00	(1,375.09)	122.92%
535452	GREEN INITIATIVES	-	4,583.33	(4,583.33)	5,000.00	5,000.00	0.00%
536531	LAND RENT & LEASE	1,800.00	1,650.00	150.00	1,800.00	-	100.00%
571004	IP TELEPHONY ALLOCATION	376.75	376.75	-	411.00	34.25	91.67%
571005	DUPLICATING ALLOCATION	0.88	-	0.88	-	(0.88)	
571009	MIS PC GROUP ALLOCATION	4,516.38	4,516.42	(0.04)	4,927.00	410.62	91.67%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	5,808.88	5,808.92	(0.04)	6,337.00	528.12	91.67%
591519	OTHER INSURANCE	11,940.86	14,079.08	(2,138.22)	15,359.00	3,418.14	77.75%
594820	CAP OTHER	-	32,083.33	(32,083.33)	35,000.00	35,000.00	0.00%
594821	CAP IMPRV LAND	-	9,166.67	(9,166.67)	10,000.00	10,000.00	0.00%
594822	CAP IMPRV BLDG	289,421.02	279,005.83	10,415.19	304,370.00	14,948.98	95.09%

<b>Totals</b>		<b>967,885.72</b>	<b>977,917.42</b>	<b>(10,031.70)</b>	<b>1,066,819.00</b>	<b>98,933.28</b>	<b>90.73%</b>
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Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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<b>Totals</b>		-	-	-	-	-	
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<b>Total Business Unit</b>		<b>343,620.39</b>	<b>353,255.83</b>	<b>(9,635.44)</b>	<b>385,370.00</b>	<b>41,749.61</b>	
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MIS  
8501 PC Group

Date Ran 12/22/2017  
Period 11  
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(98,083.37)	(98,083.33)	(0.04)	(107,000.00)	(8,916.63)	91.67%
474180	MIS BILLED	(610,621.00)	(610,621.00)	-	(666,132.00)	(55,511.00)	91.67%
<b>Totals</b>		<b>(708,704.37)</b>	<b>(708,704.33)</b>	<b>(0.04)</b>	<b>(773,132.00)</b>	<b>(64,427.63)</b>	<b>91.67%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	26,205.22	77,941.42	(51,736.20)	85,027.00	58,821.78	30.82%
511210	WAGES-REGULAR	78,075.90	121,957.92	(43,882.02)	133,045.00	54,969.10	58.68%
511220	WAGES-OVERTIME	481.08	1,393.33	(912.25)	1,520.00	1,038.92	31.65%
511240	WAGES-TEMPORARY	9,435.00	-	9,435.00	-	(9,435.00)	
511290	WAGES-OTHER WAGES	-	3,529.17	(3,529.17)	3,850.00	3,850.00	0.00%
511310	WAGES-SICK LEAVE	26,441.44	-	26,441.44	-	(26,441.44)	
511320	WAGES-VACATION PAY	17,531.80	-	17,531.80	-	(17,531.80)	
511330	WAGES-LONGEVITY PAY	516.25	569.25	(53.00)	621.00	104.75	83.13%
511340	WAGES-HOLIDAY PAY	4,917.66	-	4,917.66	-	(4,917.66)	
511350	WAGES-MISCELLANEOUS(COMP)	8,994.15	-	8,994.15	-	(8,994.15)	
512141	SOCIAL SECURITY	12,858.60	15,282.67	(2,424.07)	16,672.00	3,813.40	77.13%
512142	RETIREMENT (EMPLOYER)	9,353.05	13,966.33	(4,613.28)	15,236.00	5,882.95	61.39%
512144	HEALTH INSURANCE	39,482.85	41,570.83	(2,087.98)	45,350.00	5,867.15	87.06%
512145	LIFE INSURANCE	55.64	77.00	(21.36)	84.00	28.36	66.24%
512150	FSA CONTRIBUTION	612.50	561.92	50.58	613.00	0.50	99.92%
512173	DENTAL INSURANCE	2,350.14	2,425.50	(75.36)	2,646.00	295.86	88.82%
521220	CONSULTANT	137,907.09	32,083.33	105,823.76	35,000.00	(102,907.09)	394.02%
521296	COMPUTER SUPPORT	155,783.91	95,997.00	59,786.91	104,724.00	(51,059.91)	148.76%
531243	FURNITURE & FURNISHINGS	-	916.67	(916.67)	1,000.00	1,000.00	0.00%
531301	OFFICE EQUIPMENT	-	275.00	(275.00)	300.00	300.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	30,255.32	8,708.33	21,546.99	9,500.00	(20,755.32)	318.48%
531312	OFFICE SUPPLIES	7,531.14	3,666.67	3,864.47	4,000.00	(3,531.14)	188.28%
531313	PRINTING & DUPLICATING	59.00	91.67	(32.67)	100.00	41.00	59.00%
531314	SMALL ITEMS OF EQUIPMENT	-	275.00	(275.00)	300.00	300.00	0.00%
531322	SUBSCRIPTIONS	-	275.00	(275.00)	300.00	300.00	0.00%
531324	MEMBERSHIP DUES	-	45.83	(45.83)	50.00	50.00	0.00%
531326	ADVERTISING	448.74	-	448.74	-	(448.74)	
532325	REGISTRATION	-	916.67	(916.67)	1,000.00	1,000.00	0.00%
532332	MILEAGE	82.52	458.33	(375.81)	500.00	417.48	16.50%
532335	MEALS	-	91.67	(91.67)	100.00	100.00	0.00%
532336	LODGING	-	183.33	(183.33)	200.00	200.00	0.00%
532350	TRAINING MATERIALS	2,500.00	14,666.67	(12,166.67)	16,000.00	13,500.00	15.63%
533228	INTERNET	22,602.00	22,485.83	116.17	24,530.00	1,928.00	92.14%
535242	MAINTAIN MACHINERY & EQUIP	12,702.24	13,750.00	(1,047.76)	15,000.00	2,297.76	84.68%
535355	PLUMBING & ELECTRICAL	-	916.67	(916.67)	1,000.00	1,000.00	0.00%
571004	IP TELEPHONY ALLOCATION	1,634.38	1,634.42	(0.04)	1,783.00	148.62	91.66%
571008	MIS OVERHEAD ALLOCATION	25,691.41	132,711.33	(107,019.92)	144,776.00	119,084.59	17.75%
591519	OTHER INSURANCE	869.88	1,104.58	(234.70)	1,205.00	335.12	72.19%
593014	CREDIT CARD FEES	-	91.67	(91.67)	100.00	100.00	0.00%
594810	CAP EQUIPMENT	26,557.58	98,083.33	(71,525.75)	107,000.00	80,442.42	24.82%
594820	CAP OTHER	21,158.30	39,416.67	(18,258.37)	43,000.00	21,841.70	49.21%
<b>Totals</b>		<b>683,094.79</b>	<b>748,121.00</b>	<b>(65,026.21)</b>	<b>816,132.00</b>	<b>133,037.21</b>	<b>83.70%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals	-	-	-	-	-
Total Business Unit	(25,609.58)	39,416.67	(65,026.25)	43,000.00	68,609.58



MIS  
8502 IS Group

Date Ran 12/22/2017  
Period 11  
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451200	RECORDS & REPORTS	(750.00)	(1,833.33)	1,083.33	(2,000.00)	(1,250.00)	37.50%
474180	MIS BILLED	(473,677.38)	(473,680.17)	2.79	(516,742.00)	(43,064.62)	91.67%
<b>Totals</b>		<b>(474,427.38)</b>	<b>(475,513.50)</b>	<b>1,086.12</b>	<b>(518,742.00)</b>	<b>(44,314.62)</b>	<b>91.46%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	135,640.21	151,103.33	(15,463.12)	164,840.00	29,199.79	82.29%
511210	WAGES-REGULAR	6,779.49	24,856.33	(18,076.84)	27,116.00	20,336.51	25.00%
511220	WAGES-OVERTIME	-	338.25	(338.25)	369.00	369.00	0.00%
511310	WAGES-SICK LEAVE	1,812.95	-	1,812.95	-	(1,812.95)	
511320	WAGES-VACATION PAY	11,612.09	-	11,612.09	-	(11,612.09)	
511330	WAGES-LONGEVITY PAY	632.50	580.25	52.25	633.00	0.50	99.92%
511340	WAGES-HOLIDAY PAY	5,149.75	-	5,149.75	-	(5,149.75)	
511350	WAGES-MISCELLANEOUS(COMP)	1,846.40	-	1,846.40	-	(1,846.40)	
512141	SOCIAL SECURITY	12,334.10	13,231.17	(897.07)	14,434.00	2,099.90	85.45%
512142	RETIREMENT (EMPLOYER)	11,116.26	12,027.58	(911.32)	13,121.00	2,004.74	84.72%
512144	HEALTH INSURANCE	35,487.39	42,758.83	(7,271.44)	46,646.00	11,158.61	76.08%
512145	LIFE INSURANCE	108.25	95.33	12.92	104.00	(4.25)	104.09%
512150	FSA CONTRIBUTION	630.00	577.50	52.50	630.00	-	100.00%
512173	DENTAL INSURANCE	2,045.81	2,495.17	(449.36)	2,722.00	676.19	75.16%
521220	CONSULTANT	-	2,750.00	(2,750.00)	3,000.00	3,000.00	0.00%
521296	COMPUTER SUPPORT	3,504.00	3,208.33	295.67	3,500.00	(4.00)	100.11%
531303	COMPUTER EQUIPMT & SOFTWA	8,482.00	8,250.00	232.00	9,000.00	518.00	94.24%
531312	OFFICE SUPPLIES	2,705.86	2,291.67	414.19	2,500.00	(205.86)	108.23%
531322	SUBSCRIPTIONS	-	160.42	(160.42)	175.00	175.00	0.00%
531324	MEMBERSHIP DUES	175.00	412.50	(237.50)	450.00	275.00	38.89%
532325	REGISTRATION	3,175.00	2,200.00	975.00	2,400.00	(775.00)	132.29%
532332	MILEAGE	36.38	91.67	(55.29)	100.00	63.62	36.38%
532334	COMMERCIAL TRAVEL	365.96	366.67	(0.71)	400.00	34.04	91.49%
532335	MEALS	35.70	229.17	(193.47)	250.00	214.30	14.28%
532336	LODGING	788.40	1,375.00	(586.60)	1,500.00	711.60	52.56%
532339	OTHER TRAVEL & TOLLS	144.46	91.67	52.79	100.00	(44.46)	144.46%
532350	TRAINING MATERIALS	-	458.33	(458.33)	500.00	500.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	68,298.37	69,784.00	(1,485.63)	76,128.00	7,829.63	89.72%
571004	IP TELEPHONY ALLOCATION	1,760.00	1,760.00	-	1,920.00	160.00	91.67%
571008	MIS OVERHEAD ALLOCATION	25,691.39	132,711.33	(107,019.94)	144,776.00	119,084.61	17.75%
591519	OTHER INSURANCE	1,038.84	1,309.00	(270.16)	1,428.00	389.16	72.75%
<b>Totals</b>		<b>341,396.56</b>	<b>475,513.50</b>	<b>(134,116.94)</b>	<b>518,742.00</b>	<b>177,345.44</b>	<b>65.81%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
<b>Totals</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Business Unit</b>		<b>(133,030.82)</b>	<b>0.00</b>	<b>(133,030.82)</b>	<b>-</b>	<b>133,030.82</b>	

MIS  
8503 Programming Special

Date Ran 12/22/2017  
Period 11  
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474099	DEPT CAP PROGRAM CHARGES	(105,052.75)	(105,052.75)	-	(114,603.00)	(9,550.25)	91.67%
<b>Totals</b>		<b>(105,052.75)</b>	<b>(105,052.75)</b>	<b>-</b>	<b>(114,603.00)</b>	<b>(9,550.25)</b>	<b>91.67%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	76,867.89	68,076.25	8,791.64	74,265.00	(2,602.89)	103.50%
511220	WAGES-OVERTIME	28.86	338.25	(309.39)	369.00	340.14	7.82%
511310	WAGES-SICK LEAVE	4,076.69	-	4,076.69	-	(4,076.69)	
511320	WAGES-VACATION PAY	3,493.60	-	3,493.60	-	(3,493.60)	
511340	WAGES-HOLIDAY PAY	2,591.92	-	2,591.92	-	(2,591.92)	
511350	WAGES-MISCELLANEOUS(COMP)	224.96	-	224.96	-	(224.96)	
511380	WAGES-BEREAVEMENT	187.92	-	187.92	-	(187.92)	
512141	SOCIAL SECURITY	6,447.77	5,057.25	1,390.52	5,517.00	(930.77)	116.87%
512142	RETIREMENT (EMPLOYER)	5,948.09	4,652.08	1,296.01	5,075.00	(873.09)	117.20%
512144	HEALTH INSURANCE	30,014.44	25,112.08	4,902.36	27,395.00	(2,619.44)	109.56%
512145	LIFE INSURANCE	10.29	12.83	(2.54)	14.00	3.71	73.50%
512150	FSA CONTRIBUTION	370.00	339.17	30.83	370.00	-	100.00%
512173	DENTAL INSURANCE	1,867.56	1,464.83	402.73	1,598.00	(269.56)	116.87%
<b>Totals</b>		<b>132,129.99</b>	<b>105,052.75</b>	<b>27,077.24</b>	<b>114,603.00</b>	<b>(17,526.99)</b>	<b>115.29%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
<b>Totals</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Business Unit</b>		<b>27,077.24</b>	<b>(0.00)</b>	<b>27,077.24</b>	<b>-</b>	<b>(27,077.24)</b>	

MIS  
8510 Overhead

Date Ran 12/22/2017  
Period 11  
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(21,083.04)	(21,083.33)	0.29	(23,000.00)	(1,916.96)	91.67%
<b>Totals</b>		<b>(21,083.04)</b>	<b>(21,083.33)</b>	<b>0.29</b>	<b>(23,000.00)</b>	<b>(1,916.96)</b>	<b>91.67%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
521220	CONSULTANT	2,955.00	4,583.33	(1,628.33)	5,000.00	2,045.00	59.10%
521296	COMPUTER SUPPORT	31,044.16	45,487.75	(14,443.59)	49,623.00	18,578.84	62.56%
529299	PURCHASE CARE & SERVICES	4,408.00	5,500.00	(1,092.00)	6,000.00	1,592.00	73.47%
531298	UNITED PARCEL SERVICE UPS	327.41	183.33	144.08	200.00	(127.41)	163.71%
531303	COMPUTER EQUIPMT & SOFTWA	77.09	-	77.09	-	(77.09)	
531312	OFFICE SUPPLIES	-	183.33	(183.33)	200.00	200.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	458.33	(458.33)	500.00	500.00	0.00%
531320	SAFETY SUPPLIES	51.64	-	51.64	-	(51.64)	
533221	WATER	353.10	366.67	(13.57)	400.00	46.90	88.28%
533222	ELECTRIC	6,325.90	5,500.00	825.90	6,000.00	(325.90)	105.43%
533223	SEWER	292.50	527.08	(234.58)	575.00	282.50	50.87%
533224	NATURAL GAS	892.20	2,750.00	(1,857.80)	3,000.00	2,107.80	29.74%
533225	TELEPHONE & FAX	3,792.53	3,116.67	675.86	3,400.00	(392.53)	111.55%
533235	STORM WATER UTILITY	164.89	215.42	(50.53)	235.00	70.11	70.17%
533236	WIRELESS INTERNET	1,016.51	2,750.00	(1,733.49)	3,000.00	1,983.49	33.88%
535242	MAINTAIN MACHINERY & EQUIP	5,201.52	1,375.00	3,826.52	1,500.00	(3,701.52)	346.77%
535246	BUILDING SERVICE & MAINT	-	4,583.33	(4,583.33)	5,000.00	5,000.00	0.00%
535247	BLDG REPAIR & MAINT	-	1,833.33	(1,833.33)	2,000.00	2,000.00	0.00%
535297	REFUSE COLLECTION	445.70	458.33	(12.63)	500.00	54.30	89.14%
571003	HOUSEKEEPING	2,200.00	2,016.67	183.33	2,200.00	-	100.00%
571008	MIS OVERHEAD ALLOCATION	(51,382.80)	(265,422.67)	214,039.87	(289,552.00)	(238,169.20)	17.75%
591519	OTHER INSURANCE	160.49	200.75	(40.26)	219.00	58.51	73.28%
594810	CAP EQUIPMENT	102,490.60	204,416.67	(101,926.07)	223,000.00	120,509.40	45.96%
594813	CAP OFC EQUIP	-	18,333.33	(18,333.33)	20,000.00	20,000.00	0.00%
<b>Totals</b>		<b>110,816.44</b>	<b>39,416.67</b>	<b>71,399.77</b>	<b>43,000.00</b>	<b>(67,816.44)</b>	<b>257.71%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
<b>Totals</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Business Unit</b>		<b>89,733.40</b>	<b>18,333.33</b>	<b>71,400.07</b>	<b>20,000.00</b>	<b>(69,733.40)</b>	

MIS  
8520 IP Telephone

Date Ran 12/22/2017  
Period 11  
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474190	IP-TELEPHONY BILLED	(88,758.12)	(88,758.08)	(0.04)	(96,827.00)	(8,068.88)	91.67%
<b>Totals</b>		<b>(88,758.12)</b>	<b>(88,758.08)</b>	<b>(0.04)</b>	<b>(96,827.00)</b>	<b>(8,068.88)</b>	<b>91.67%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	-	4,102.08	(4,102.08)	4,475.00	4,475.00	0.00%
511210	WAGES-REGULAR	22,201.03	22,480.33	(279.30)	24,524.00	2,322.97	90.53%
511220	WAGES-OVERTIME	-	512.42	(512.42)	559.00	559.00	0.00%
511310	WAGES-SICK LEAVE	58.65	-	58.65	-	(58.65)	
511320	WAGES-VACATION PAY	561.40	-	561.40	-	(561.40)	
511330	WAGES-LONGEVITY PAY	-	17.42	(17.42)	19.00	19.00	0.00%
511340	WAGES-HOLIDAY PAY	187.68	-	187.68	-	(187.68)	
512141	SOCIAL SECURITY	1,696.01	1,991.92	(295.91)	2,173.00	476.99	78.05%
512142	RETIREMENT (EMPLOYER)	1,564.44	1,843.42	(278.98)	2,011.00	446.56	77.79%
512144	HEALTH INSURANCE	8,264.40	9,332.58	(1,068.18)	10,181.00	1,916.60	81.17%
512145	LIFE INSURANCE	9.78	8.25	1.53	9.00	(0.78)	108.67%
512150	FSA CONTRIBUTION	137.50	126.50	11.00	138.00	0.50	99.64%
512173	DENTAL INSURANCE	508.47	544.50	(36.03)	594.00	85.53	85.60%
521220	CONSULTANT	155.00	14,666.67	(14,511.67)	16,000.00	15,845.00	0.97%
521296	COMPUTER SUPPORT	24,696.28	24,568.50	127.78	26,802.00	2,105.72	92.14%
531303	COMPUTER EQUIPMT & SOFTWA	-	916.67	(916.67)	1,000.00	1,000.00	0.00%
531312	OFFICE SUPPLIES	-	206.25	(206.25)	225.00	225.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	183.33	(183.33)	200.00	200.00	0.00%
532325	REGISTRATION	-	916.67	(916.67)	1,000.00	1,000.00	0.00%
532332	MILEAGE	-	45.83	(45.83)	50.00	50.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	2,722.75	5,958.33	(3,235.58)	6,500.00	3,777.25	41.89%
591519	OTHER INSURANCE	275.33	336.42	(61.09)	367.00	91.67	75.02%
<b>Totals</b>		<b>63,038.72</b>	<b>88,758.08</b>	<b>(25,719.36)</b>	<b>96,827.00</b>	<b>33,788.28</b>	<b>65.10%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
<b>Totals</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Business Unit</b>		<b>(25,719.40)</b>	<b>-</b>	<b>(25,719.40)</b>	<b>-</b>	<b>25,719.40</b>	

MIS  
8525 Central Duplication

Date Ran 12/22/2017  
Period 11  
Year 2017

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451002	PRIVATE PARTY PHOTOCOPY	(607.45)	(1,283.33)	675.88	(1,400.00)	(792.55)	43.39%
472003	MUNICIPALITY COPIES & PRINTIN	(122.16)	(504.17)	382.01	(550.00)	(427.84)	22.21%
474180	MIS BILLED	(26,730.88)	(26,730.92)	0.04	(29,161.00)	(2,430.12)	91.67%
474200	COPYING & PRINTING INTERDEP/	(35,274.89)	(26,583.33)	(8,691.56)	(29,000.00)	6,274.89	121.64%
<b>Totals</b>		<b>(62,735.38)</b>	<b>(55,101.75)</b>	<b>(7,633.63)</b>	<b>(60,111.00)</b>	<b>2,624.38</b>	<b>104.37%</b>

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	12,519.63	15,209.33	(2,689.70)	16,592.00	4,072.37	75.46%
511310	WAGES-SICK LEAVE	603.55	-	603.55	-	(603.55)	
511320	WAGES-VACATION PAY	565.68	-	565.68	-	(565.68)	
511340	WAGES-HOLIDAY PAY	549.72	-	549.72	-	(549.72)	
511350	WAGES-MISCELLANEOUS(COMP)	114.35	-	114.35	-	(114.35)	
512141	SOCIAL SECURITY	1,066.64	1,106.42	(39.78)	1,207.00	140.36	88.37%
512142	RETIREMENT (EMPLOYER)	976.01	1,034.00	(57.99)	1,128.00	151.99	86.53%
512144	HEALTH INSURANCE	8,666.01	8,144.58	521.43	8,885.00	218.99	97.54%
512145	LIFE INSURANCE	3.47	3.67	(0.20)	4.00	0.53	86.75%
512150	FSA CONTRIBUTION	120.00	110.00	10.00	120.00	-	100.00%
512173	DENTAL INSURANCE	567.55	474.83	92.72	518.00	(49.55)	109.57%
531298	UNITED PARCEL SERVICE UPS	-	18.33	(18.33)	20.00	20.00	0.00%
531311	POSTAGE & BOX RENT	1.05	9.17	(8.12)	10.00	8.95	10.50%
531312	OFFICE SUPPLIES	7,692.07	8,250.00	(557.93)	9,000.00	1,307.93	85.47%
531314	SMALL ITEMS OF EQUIPMENT	-	458.33	(458.33)	500.00	500.00	0.00%
531349	OTHER OPERATING EXPENSES	71.10	320.83	(249.73)	350.00	278.90	20.31%
532332	MILEAGE	16.05	36.67	(20.62)	40.00	23.95	40.13%
533225	TELEPHONE & FAX	14.79	87.50	(67.71)	90.00	75.21	16.43%
535242	MAINTAIN MACHINERY & EQUIP	2,363.75	3,666.67	(1,302.92)	4,000.00	1,636.25	59.09%
535252	PRINTING EQUIP MAINTENANCE	10,171.71	12,833.33	(2,661.62)	14,000.00	3,828.29	72.66%
571004	IP TELEPHONY ALLOCATION	125.62	125.58	0.04	137.00	11.38	91.69%
571009	MIS PC GROUP ALLOCATION	2,709.63	2,709.67	(0.04)	2,956.00	246.37	91.67%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	426.25	426.25	-	465.00	38.75	91.67%
591519	OTHER INSURANCE	64.46	81.58	(17.12)	89.00	24.54	72.43%
<b>Totals</b>		<b>49,409.09</b>	<b>55,101.75</b>	<b>(5,692.66)</b>	<b>60,111.00</b>	<b>10,701.91</b>	<b>82.20%</b>

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
<b>Totals</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Business Unit</b>		<b>(13,326.29)</b>	<b>-</b>	<b>(13,326.29)</b>	<b>-</b>	<b>13,326.29</b>	