



**University Extension Education Committee Agenda
Jefferson County
864 Collins Road, Room 12
Jefferson WI 53549**

DATE: Monday, January 8, 2018

TIME: 8:30 a.m.

Committee Members:

Peter Hartz	Gregg Patrick
John Kannard	Lloyd Zastrow
Conor Nelan	

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
5. Approval of Agenda (for possible rearrangement)
6. Approval of University Extension Education Committee Minutes from December 11, 2017
7. Communications
8. Update on the nEXT Generation Model
9. Update on Jefferson County Farm Technology Days (July 2019)
10. Review of 2017 Departmental Budget
11. Discussion of Monthly Agent Reports – LaVern Georgson, Bruce Jones
12. Discussion to Identify Future Agenda Topics
13. Adjourn
 - Next Scheduled Meetings: Monday, February 12 and March 12
 - Reminder: Communities Educator Visioning Session - January 11, 2018, 12:00 p.m.-3:00 p.m., Jefferson County UW-Extension Office

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

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UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

Date of Meeting: December 11, 2017

Meeting called to order by: Lloyd Zastrow, Chair called the meeting to order at 8:32 a.m.

Members Present: Hartz, Kannard, Nelan, Patrick and Zastrow were present.

Members Absent: None

Educators/County Staff Present: Georgson; Jones; Chrissy Wen, Area Director; Kim Buchholz, Administrative Specialist

Others Present: None

Certification of Open Meetings Law: The agenda has been duly posted and the door is open.

Roll Call (establish a quorum): Quorum present

Approval of Agenda for Possible Rearrangement: Motion by Hartz, seconded by Kannard, to approve the agenda as printed. Motion approved.

Approval of November 13, 2017 Meeting Minutes:

Motion made by Hartz, seconded by Kannard, to approve the November 13, 2017 minutes as printed. Motion unanimously approved.

Communications: None

Public Comment: None

Item: Update of nEXT Generation Model

Wen updated the committee on nEXT Generation. There are a number of positions within the organization where the hiring process is under way. Also, the contract has been shared with Administrator Wehmeier for his review. The contract will be shared with the committee in January.

Item: Discussion and Possible Action on Educator Positions

Wen shared that Will Andreson will be facilitating the visioning session for the Jefferson County CNRED educator position on January 11, 2018 from Noon until 3 p.m. at the UW-Extension,

Jefferson County Office in Rooms 8 and 9. Invitations have been sent by email. The letter is also included within today's meeting agenda packet for committee members.

Item: Update of Jefferson County Farm Technology Days

Georgson provided the committee with an update on Farm Technology Days. Kannard asked about the pond that developed at the last show when it was held there. Georgson that happened post show and arrangements have been made to accommodate rain with the location; a backup plan is also in place for alternate parking locations.

Patrick joined the meeting at this time.

Georgson stated that the Fundraising Committee has been really active. They are meeting weekly and have added some committee members to provide broader coverage. They held a meeting last Monday for all committee members to gain a better understanding of needs of the committees as well as develop contracts within the business community for potential sponsors.

The Executive Committee and Operating committee members attended a meeting in Kimberly, WI with Kewaunee, Wood and Eau Claire Counties. Members were very enthusiastic about the opportunity and the information they obtained. This meeting allows each County hosting the show to committees to meet together to share helpful information. Committee were able to gain a better understanding of what is needed for the show.

We are waiting for word back on the collector tractor. The anticipated bid came in 50% higher than was expected. The committee chair is meeting with the vendor to determine the difference in pricing. We anticipate having information available to make a decision in January allowing to still have a prototype ready in June 2018.

Item: Review of 2017 Departmental Budget

Georgson stated that we are in good shape.

Item: Discussion of Monthly Agent Reports

Georgson highlighted his written report for the committee. A Level 1 Master Gardener Training course will be offered starting in January. In Crops programming, he worked with one of Jefferson County's farmers on his application for the National Corn Growers Association

contest. His corn yields were significant and it will be interesting to see how he will score. Corn yields were good for a lot of people; soybean yields were poor.

In Dairy & Livestock Programming, Georgson attended the Board of Health meeting and address some inconsistencies on a sizing ordinance on goat farms; limiting to 800 goats and sheep and the operation could not be located within 6-8 miles of another sizable farm operation. Wisconsin Agriculture siting law prohibits an ordinance such as this, so it was developed as a public health concern.

Georgson worked with the Parks Department to develop an application and permit for the placement of bee hives on County property or within the parks system. This has been adopted by the Parks Department. Georgson stated that this is another piece that can be showcased by our Parks System on what can be done in public locations. Bees in bee hives are typically very calm and don't disturb people. Georgson feels this can serve as a model for others.

Georgson updated the committee that 10 people from Human Services will be moving into our open office space during the first part of January. He noted that the preparation of going through offices has taken up quite a bit of time for the support staff.

Jones reviewed his written report with the committee. He stated that November was a busy month. Club charters were due and we are continuing to work through financial figures with some clubs. Two sessions for Volunteer In Training were held to certify new leaders. The Pizza/Pie fundraiser was held. Jones continues to work with leaders in starting three new clubs. One club is a totally new club with people we haven't reached before. Jones met with a new member for the MAP committee to help get up to speed. Several meetings were held regarding volunteer discipline. Jones is meeting with the individuals this week where verbal warnings will be given. Jones has also been working with the state to get background checks completed; we currently have approximately 50 individual volunteers that are awaiting their background check in order to be approved.

Jones and Buchholz met with the Fair Park staff to discuss Fair and how to work better together. Officer training was held although it was not necessarily well attended. Jones may offer a second officer training or visit some clubs individually. Jones will be completing a grant request through the Agribusiness Club for support with paying for YQCA. He also met with the

President of Agribusiness and Emily Klingbeil to discuss 4-H and FFA members attending the March Agribusiness meeting so there is a connection between Agribusiness, FFA and 4-H.

Jones accepted a donation of gun cases for the Shooting Sports program on behalf of the 4-H program of Jefferson County. In addition, he had his annual review and was YQCA certified to be a trainer. Georgson and Jones met with County FFA instructors to discuss changes within the tractor safety program and YQCA.

Upcoming Agenda Items and Meeting Dates: Future Agenda items: Update on Jefferson County Farm Technology Days, Update on nEXT Generation, Open Positions, Monthly Reports

Adjournment: Adjourned the meeting at 9:25 a.m.

Note: Next scheduled meeting is Monday, January 8, 2018.

Bruce A. Jones
Interim 4-H Youth Development Educator
December 2017 Extension Report

4-H Club Activity

- Led the Volunteer in Preparation (VIP) Training for 10 new 4-H Leaders.
- Answered questions regarding WLIC for MAP identification of Beef.
- Attended MAP Optional Beef Weigh-in.
- Met with Chairperson of Dairy Committee regarding bylaw revisions.
- Worked with 4-H Leader regarding Project Learning Day.
- Continued work on completing 4-H Charters collecting missing information from leaders.

Leadership Development

- Attended JCC meeting in Lake Mills and helped with Toy Drive distribution.
- Met with MAP Committee.
- Supported work of JCHP.
- Met with 3 volunteers regarding behavioral expectations.
- Conducted 4-H VIP Training for 4 volunteers.
- Started work on 2018 programs.
- Coordinated with Rock County to provide VIP Training in the absence of a 4-H Educator.
- Started process for the 4-H Summer Intern so that we can hire earlier.

Overall County 4-H and Youth Development Work

- Attended the 4-H Camp Upham Woods user meeting in Wisconsin Dells.
- Met with colleagues regarding best practices for Camp.
- Met with 4 Ag Teachers from Area High Schools regarding YQCA.
- Worked with Pam Hobson, State 4-H Liaison regarding volunteer issues.
- Met with Administrator Wehmeier regarding volunteer concerns.

Office Responsibilities

- Picked up Pesticide Applicator Training materials on way to another meeting.
- Participated in discussions regarding Human Services moving into office suite.
- Prepared 4-H Newsletter.

Professional Development

- Attended All-Staff Cooperative Extension meeting.
- Worked with Human Services regarding employment.

Took 2 sick days

Took 4 1/2 vacation days