



ADRC Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549
Health/Human Services Conference Room

Date: Tuesday, May 1, 2018

Time: 1:00 p.m.

Committee Members: Earlene Ronk, Chair; Ellen Haines, Russell Kutz, Marcia Bare, Carolyn Niebler, Connie Stengel, Ellen Sawyers, Jeanne Tyler, Mary Vohs

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from 4/03/2018
6. Communication
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Advocacy Updates from GWAAR – Greater Wisconsin Agency on Aging Resources and /or ORCD – Office of Resource Center Development
9. Discussion and possible action on Requests for Waiver of Transportation Co-payment
10. Presentation of Bridges Library Programs and Services – Angela Meyers
11. Discussion and update on ACTI Grant Coalition with the City of Fort Atkinson
12. Discuss ADRC Report, Dominic Wondolkowski – ADRC Supervisor
13. Discuss Senior Dining Program Updates– Leigh Fritter, Nutrition Program Supervisor
14. Discussion and possible action on the Draft Community Needs Survey for Aging Plan
15. Discussion and update on the 2019 – 2023 Locally Developed Coordinated Public Transit – Human services Transportation Plan
16. Discussion on the Alzheimer’s Family Caregiver Support Program 2017 Review
17. Discussion on items for the Next Agenda
18. Adjournment

Next scheduled meetings: June 5, 2018

July 3, 2018

August 7, 2018

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, April 3, 2018

Call to Order

The meeting was called to order by Ronk at 1:00 p.m.

Roll Call

Present: Earlene Ronk, Chair; Russell Kutz, Ellen Sawyers, Carolyn Niebler, and Jeanne Tyler.

Also Present: Sharon Olson, Leigh Fritter and Dominic Wondolkowski and Jean Thiede, ADRC Staff.

Certification of Compliance with Open Meetings Law

It was determined that the committee was in compliance with the Open Meetings Law.

Approval of Agenda

Olson requested to defer item 16, Discussion and possible action on the Alzheimer's Family Caregiver Support Program 2017 Review as it is still in the fiscal department for completion. Ellen Sawyers made a motion to approve the April agenda with the change to defer item 16 to our next meeting. Second by Russ Kutz. Approved unanimously.

Approval of 3/06/2018 Minutes

Russ Kutz made a motion to approve the March 6, 2018 meeting minutes as written, Carolyn Niebler seconded. Motion carried.

Communications

Olson shared the Jefferson County Self-Assessment from GWAAR read by Earlene Ronk, Chair.

Public Comment

None.

Advocacy Updates from GWAAR – Greater Wisconsin Agenda on Aging Resources and /or ORCD – Office of Resource Center Development:

May 16th is Aging Advocacy Day! Your voice can make a difference. Registration deadline is May 1, 2018 with the starting location at the Bethel Lutheran Church and walking down to the State Capitol. The day will wrap up by 3 pm.

Older Americans Act Title III Programs - In a huge win for advocates in this incredibly difficult budget environment, funding for OAA Title III B Home and Community-Based Supportive Services, which has received nearly a \$35 million (10 percent) boost for a final funding level of \$385 million. Title III C Nutrition Services received a total \$59 million (7 percent) increase (\$490 million for Congregate and \$246 million for Home-Delivered Nutrition Services), and Title III E Family Caregiver Support received a major \$30 million (20 percent) boost as lawmakers proposed \$180 million for the program. Additionally, OAA Title III D Preventative Health received a sizable \$5 million (25 percent) increase, the first boost in years.

Funding for Aging and Disability Resource Centers (ADRC) also received a \$2 million (25 percent) ending at \$8.1 million, which represents the first federal funding increase for ADRC since \$10 million in annual mandatory funding expired in September 2014.

Discuss and possible action on Requests for Waiver of Transportation Co-payment:

Olson reviewed the co-payment requirement for transportation services. For consumers there is \$1.50 co-pay per trip for intercounty transportation and \$7.50 per trip for out of county transport. At this time there is one consumer who has not yet submitted their waiver request paperwork.

Discussion and possible action of the 2017 Annual Financial Transportation Report.

Olson distributed a copy of the report and review with the members. Carolyn Niebler moved to approve the report, seconded by Russ Kutz. Motion carried.

Discussion: ADRC Report, Wondolkowski

In March, three referrals were made to the NFCSP in addition to one referral to both AFCSP and the Housekeeping Program. Key Outcome Indicator met.

The 2017 ADRC Annual Report was reviewed. Staff had 6,418 contacts with 2,436 unduplicated individuals. This is a decrease of 779 contacts compared to 2016. However, in 2017, there was an increase (in some categories by 18%) in home-hospital-nursing home-residential setting and walk-in appointments. Providing in-person service is more time consuming. The ADRC also enrolled 209 individuals into Family Care, Partnership or IRIS (7% increase from 2016).

There are thirteen required “Core Services” in the Contract between ADRC’s and DHS. In 2017, staff had 4,436 Information & Assistance contacts. Staff also provided 260 functional screens and assisted 402 consumers with Medicaid applications. Staff performed options counseling to 154 consumers; enrollment counseling to 34 youth and completed 35 marketing activities. Our Disability Benefit Specialist Program assisted 258 individuals with 456 case issues. Another 198 were assisted with telephone or mail contact. The value of gained benefits for county residents is \$2,936,765 in Federal and State funds, which impacts the local economy.

The ADRC’s 2017 goals were reviewed: 100% compliance with the State Contract –goal met. The Contract did require the ADRC to submit a Business Plan by 11-1-17. DHS deferred the requirement to 2018. The Key Outcome Indicator to have all LTCFS calculated within 14-days from the date the screen was administered was not met (compliance rate= 88.5%). The goal to increase the number of seniors redeeming Farmer Market vouchers to 86% or higher was not met (redemption rate was 75%.) The ADRC did meet its goal of having two Aiming for Excellence Projects. DBS also met their two goals by providing a presentation to HS staff and by updating information on the ADRC website.

Beginning April 1st, ADRC of Jefferson began to claim federal dollars for additional activities. This required modifications to the time and task reporting sheet.

The Moving Forward event was a success. Approx. 40 students; 25 teachers/helpers attended.

Denise Grossman, EBS will retire in June. Alyssa Kulpa is the internal transfer. Alyssa’s current position is half DBS/EBS responsibilities. Applications are now being accepted.

Senior Dining Program Updates:

Fritter discussed the mailing that went out in March for recruitment for the Nutrition Project Council which was sent out to the newspapers, congregate sites, and home delivered meal participants. She stated that there were 3 applications submitted by interested congregate site participants.

Meals numbers from October to February for the Federal Fiscal Year (FFY) were reviewed; congregate meals received are at 5,151 meals, and home delivered meals were at 6,864 thus far for the 2018 FFY. In

2018, home delivered meal rates in comparison to 2017 noted an increase of 1922 meals. Congregate meals noted an increase from 2017 to 2018 of 117 meals. She updated the council on participation numbers for the home delivered meal program in Watertown increased from 27 participants to 32 participants.

Fritter discussed the program's key outcome indicators:

1. 100% of seniors completing satisfaction surveys report that they are not experiencing hunger or food insecurity.
2. 95% of qualifying home delivered meal requests are served.

The 2018 nutrition program goals were also reviewed with the committee:

- Providing 6 on-site trainings about local resources at meal sites by the end of the year.
- The program nutritionist will continue to review local resources with new and ongoing home delivered meal participants.
- The nutritionist will provide 6 onsite trainings by the end of the year about 'Cooking for 1 or 2' to provide tools for participants to stretch their food budget through planning.
- To reduce paperwork used throughout the program, the program will test run an iPad at the Fort Atkinson meal site to see if it would be the appropriate technical device to reduce paperwork as a step in the communication between the meal sites and the nutrition office.
- To ensure that all on-going volunteers have renewed their red flags training, the Nutrition Program Supervisor will hold trainings at the 6 congregate meal sites for volunteers to attend.

Discussion on the 2019-2021 Aging Plan

Olson discussed strategies for gathering public input for the Aging Plan and discussed the need to wait for the final survey for the board members due to some Transportation Survey Questions that are being restructured. Jean Tyler suggested reaching out to the Hard of Hearing community; she was going to see if she could find a contact person for this area.

Discussion on Draft Community Needs Survey for Aging Plan and unmet needs of the ADRC

Olson shared a few resources from the GWAAR website on question to gather ideas from the public. By the next meeting, Olson will have a survey to share with committee members to seek input. We will start moving forward to gather ideas for the Aging Plan.

Discussion on the 2019 – 2023 Locally Developed Coordinated Public Transit – Human services Transportation Plan

Olson shared that the planning stages have begun to work on the Human Services Transportation Plan.

Discuss Future Agenda Items

Olson shared that Angela Meyers from the Bridges Library will be presenting at the May meeting.

Adjourn:

Russ Kutz Connie Stengel made a motion to adjourn at 3:01 pm, seconded. Motion approved unanimously.

Respectfully submitted,

Sharon Olson, Manager, Aging & Disability Resources Division