



**AGENDA**  
**Marsh Country Health Alliance**  
**Monday, August 27, 2018 – 10:00 a.m.**  
**Administration Building**  
**Room 1H & 1I**

**127 East Oak Street, Juneau, Wisconsin 53039**

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The following business will be brought before the Committee for initiation, discussion, deliberation, and possible formal action subject to the rules of the Board, which may be inspected in the office of the County Clerk.

1. Call to Order
2. Roll Call and Non-Committee Member County Board Attendance
3. Public Comment
4. Election of Officers: Vice Chair and Secretary
5. Approval of the Minutes of the **June 25, 2018** meeting
6. Update: Census
7. Update: Administrative Changes to Marsh Country Health Alliance
8. Update: Preferred Provider
9. Financial Presentation ~ Bill Wiley:
  - Current Financial Status
  - 2019 Proposed Budget
  - Long-Range Capital Plans
10. Annual Independent Audit – Report on File
11. Future Agenda Items
12. Determine Next Meeting Date and Time: Quarterly Financial Conference Call on **November 26, 2018**
13. Adjourn

**\*(920) 386-4172 is the call-in number if you cannot attend in person - limited to 12 call-ins total**

Agenda 8-27-18

It is possible that individual members of other governing bodies of the County government may attend the above meeting to listen, gather information and comment. Such attendance may constitute a meeting of other governing bodies pursuant to *State ex rel. Badke. v. Vill. Bd. of Vill. Of Greendale*, 173 Wis2d 553, 578-74, 494 N.W. 2d 408 (1993). No action will be taken by any other governmental body except by the governing body noticed in the caption above.

Any person wishing to attend whom, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at 920-386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance, which is accessible by a person with a disability, is located on the east side of the building off Miller Street.

# MARSH COUNTRY HEALTH ALLIANCE

## MINUTES OF THE MEETING OF THE MEMBERS AND COMMISSION BOARD

**June 25, 2018 ~ 10:00 a.m.**

1. **CALL TO ORDER:** The meeting was called to order by Marsh Country Health Alliance President Russell Kottke at 10:00 a.m.
2. **ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD ATTENDANCE:**

**Members Present (in person):**

- Russell Kottke, Dodge County Board Chairman
- Mark Stead, Grant County Board Supervisor
- Herbert Hanson, Green County Board Supervisor
- James Griffiths, Iowa County Board Supervisor
- James Mode, Jefferson County Board Supervisor
- Thomas Michalski (for Duane Paulson), Waukesha County Board Supervisor

**Members Present (via teleconference):**

- Jack Allen, Adams County Board Supervisor
- Valerie McAuliffe, Sauk County Board Supervisor
- Kristine Deiss, Washington County Board Supervisor

**Members Absent:**

- James Foley, Columbia County Board Supervisor
- Ozaukee County Board Supervisor (not yet named by Ozaukee County)
- Terry Thomas, Rock County Board Supervisor
- Michael Norton, Winnebago County Board Supervisor

**Human Services Staff Present (in person):**

- Brian Bellford, Jefferson County Human Services Administrative Division Manager
- Randy Setzer, Waukesha County Manager of Fiscal Administrative Support Division of Health and Human Services

**Human Services Via Teleconference:**

- Diane Osborn, Adams County Long Term Support Manager
- Dan Brattset, Sauk County Human Services Director
- Renee Soroko, Winnebago County Behavioral Health Services Division Manager

**Also Present:**

- Attorney Andrew Phillips
- Jane E. Hooper, Clearview Administrator / Executive Director
- Bill Wiley, Marsh Country Health Alliance Deputy Treasurer/Clearview Director of Finance
- Alyssa Gahlman, Clearview Director of Support Services
- Jill Soldner, Marsh Country Health Alliance Deputy Secretary/Clearview Administrative Secretary

3. **PUBLIC COMMENT:** None.

4. **APPROVAL OF MINUTES FROM AUGUST 28, 2017 (ANNUAL MEETING), NOVEMBER 27, 2017 (QUARTERLY BOARD MEETING), FEBRUARY 1, 2018 (SPECIAL MEETING), AND FEBRUARY 26, 2018 (QUARTERLY BOARD MEETING):**

Motion by Dodge County; seconded by Waukesha County, to approve the November 27, 2017 Quarterly Financial Meeting Minutes and the February 26, 2018 Quarterly Financial Meeting Minutes. Motion carried.

Motion by Grant County; seconded by Green County, to approve the August 28, 2017 Annual Meeting Minutes and the February 1, 2018 Special Meeting Minutes. Motion carried.

5. **CENSUS UPDATE (as of 6/25/18):**

Clearview:	104 of 120
ICF-IID (formerly FDD):	44 of 46, with 1 in the hospital

**Not Part of MCHA:**

Clearview Brain Injury Center:	20 of 30, with admissions being worked on
Clearview Behavioral Health	1/2/3/4:36 of 20
Trailview	4 of 4
Clearview Community Group Home:	2 of 4
Northview Heights (CBRF):	19 of 20

**ASSESSMENT RATE SETTING FOR 2019:** Wiley reviewed the four pages of financial documents with the members. He stated that according to the 2017 MCHA Cost Report, MCHA showed a loss of \$3,601,959. Once the other areas of Clearview were removed from the calculation, MCHA showed a loss of \$1,462,173 from which the assessment would be determined. Wiley then provided the counties an estimate of their 2019 assessment which would be \$367,629 of all counties other than Dodge. Motion by Green County; seconded by Grant County, to approve the assessment rate for 2019 in the amount of \$367,629. Motion carried.

Wiley then reviewed with the member the Allocation of Overhead for all areas of Clearview. Additional reports were provided showing the billed days by payer and occupancy rates of the two facilities of MCHA. The final report provided showed the utilization rate for all counties along with their estimated 2019 assessment.

Several members had questions concerning the allocation of overhead expenses. Members asked Wiley for an explanation of the Cost Report calculations and the Program Income Statement.

6. **FUTURE AGENDA ITEMS.** Future agenda items, in preparation for the August 27, 2018 Annual Meeting, are as follows:
  - Election of Officers: Vice Chair and Secretary
  - Update: Preferred Provider ~ Optum/United Healthcare
7. **DETERMINE NEXT MEETING DATE AND TIME:** Annual Meeting on **August 27, 2018, at 10:00 a.m.**, in Rooms 1H and 1I, at the Dodge County Administration Building, located at 127 East Oak Street, Juneau, Wisconsin. **The call-in number is (920) 386-4172.**
8. **ADJOURN:** Motion by Grant County; seconded by Jefferson County, to adjourn at 10:32 a.m. Motion carried.

Respectfully submitted this 27<sup>th</sup> day of August, 2018.

**MARSH COUNTRY HEALTH ALLIANCE**

By: \_\_\_\_\_, Secretary



# Proposed 2019 MCHA Budget

	2019 Preliminary Budget	2018 Budget
Medicaid	9,833,068	9,758,150
Medicare	1,519,992	1,500,721
Private Pay/Insurance	2,105,676	2,138,463
Other Revenue	2,678,242	2,639,161
<b>Total Revenue</b>	<b>16,136,978</b>	<b>16,036,495</b>
Direct Expenses	11,768,368	11,216,324
<b>Net Income/Loss</b>	<b>4,368,610</b>	<b>4,820,171</b>
<b>Overhead Expenses</b>		
Restorative Nursing	41,625	40,937
Physician Services	299,901	239,045
Social Services	257,767	256,664
Recreation Activities	162,785	164,465
Dietary Services	1,241,368	1,223,527
Maintenance	540,342	513,392
Housekeeping	285,282	287,283
Laundry	157,187	158,654
Transportation	83,256	71,277
Utilities	266,467	269,239
Finance	488,948	449,952
Medical Records	55,247	55,258
Administration	548,042	512,352
Depreciation	1,151,779	1,191,150
Other Expenses	154,780	159,315
Interest	453,837	539,364
<b>Total Overhead Expenses</b>	<b>6,188,613</b>	<b>6,131,874</b>
<b>Total Gain (Loss)</b>	<b>(1,820,003)</b>	<b>(1,311,703)</b>
County Overhead Expense *	(434,784)	(492,930)
<b>Total Loss</b>	<b>(2,254,787)</b>	<b>(1,804,633)</b>

\* Not a Clearview budget item but a cost report expense



# Current Financial Update

as of June 30, 2018

	2018 MCHA Budget	2018 MCHA Actuals	2017 MCHA Actuals	Behavioral Health	Group Homes/ CBRF	Brain Injury	Totals
Medicaid	4,838,973	4,970,944	4,940,323			2,426,266	7,397,210
Medicare	744,193	743,882	728,602				743,882
Private Pay/Insurance	1,060,443	971,923	1,228,077	2,054,118	849,448	423,865	4,299,354
Other Revenue	1,308,735	1,271,554	1,236,367	2,864	2,834	24,478	1,301,729
<b>Total Revenue</b>	<b>7,952,344</b>	<b>7,958,303</b>	<b>8,133,369</b>	<b>2,056,982</b>	<b>852,282</b>	<b>2,874,609</b>	<b>13,742,175</b>
Direct Expenses	5,562,067	5,406,658	5,534,015	1,150,215	873,635	2,166,192	9,596,700
Net Income/Loss	2,390,277	2,551,645	2,599,354	906,767	(21,353)	708,417	4,145,475
<b>Overhead Expenses</b>							
Restorative Nursing	20,300	20,548	24,819	3,575	3,537	2,807	30,467
Physician Services	118,540	107,310	107,944	18,671	18,474	14,660	159,115
Social Services	127,277	108,940	124,864	18,954	18,755	14,882	161,531
Recreation Activities	81,557	65,398	77,727	11,379	11,259	8,934	96,970
Dietary Services	606,735	620,438	622,977	107,949	106,812	84,759	919,959
Maintenance	254,586	271,928	234,890	47,647	33,975	43,461	397,011
Housekeeping	142,461	139,468	146,289	24,437	17,425	22,291	203,621
Laundry	78,675	77,621	80,267	13,505	13,363	10,604	115,093
Transportation	35,346	40,858	35,187	7,109	7,034	5,582	60,583
Utilities	133,513	129,610	138,442	22,710	16,194	20,715	189,229
Finance	223,127	215,928	174,900	37,569	37,173	29,498	320,169
Medical Records	27,402	27,734	28,868	4,825	4,775	3,789	41,123
Administration	254,070	258,014	239,379	44,891	44,419	35,248	382,572
Depreciation	590,680	564,120	637,837	98,843	70,482	90,161	823,606
Interest	267,465	226,411	293,158	39,671	28,288	36,186	330,557
County Overhead	244,439	251,751	325,536	43,802	43,340	34,392	373,285
Other Expenses	79,003	63,884	66,767	11,115	10,998	8,727	94,724
<b>Total Overhead</b>	<b>3,285,177</b>	<b>3,189,962</b>	<b>3,359,851</b>	<b>556,652</b>	<b>486,303</b>	<b>466,697</b>	<b>4,699,615</b>
<b>Total Gain (Loss)</b>	<b>(894,900)</b>	<b>(638,318)</b>	<b>(760,497)</b>	<b>350,115</b>	<b>(507,656)</b>	<b>241,719</b>	<b>(554,140)</b>



# Long Range Capital Plans

Year	Items Overview	Capital Amount
2019	<ul style="list-style-type: none"><li>• Transport Vehicle</li><li>• Siding Replacement</li><li>• Resident Care Equipment</li><li>• Facility Equipment</li></ul>	\$425,000
2020	<ul style="list-style-type: none"><li>• Transport Vehicle</li><li>• Siding Replacement</li><li>• Resident Care Equipment</li><li>• Facility Equipment</li></ul>	\$425,000
2021	<ul style="list-style-type: none"><li>• Transport Vehicle</li><li>• Siding Replacement</li><li>• Resident Care Equipment</li><li>• Facility Equipment</li></ul>	\$450,000
2022	<ul style="list-style-type: none"><li>• Transport Vehicle</li><li>• Siding Replacement</li><li>• Resident Care Equipment</li><li>• Facility Equipment</li></ul>	\$450,000
2023	<ul style="list-style-type: none"><li>• Transport Vehicle</li><li>• Siding Replacement</li><li>• Resident Care Equipment</li><li>• Facility Equipment</li></ul>	\$450,000