



**University Extension Education Committee Agenda
Jefferson County
864 Collins Road, Room 12
Jefferson WI 53549**

DATE: Monday, September 10, 2018

TIME: 8:30 a.m.

Committee Members: Dan Herbst, Mike Kelly, John Kannard, Mary Roberts, Lloyd Zastrow

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
5. Approval of Agenda (for possible rearrangement)
6. Approval of University Extension Education Committee Minutes from August 13, 2018
7. Communications
8. Discussion and Possible Decision on National 4-H Week Proclamation
9. Update on Communities Educator
10. Update on Positive Youth Development Educator Position
11. Review of 2018 Departmental Budget
12. Update on Jefferson County Farm Technology Days (July 2019)
13. Discussion of Monthly Educator Reports – LaVern Georgson
14. Discussion and possible action on future meeting schedule and agenda items
15. Adjourn

Next Scheduled Meetings:

Regularly scheduled meetings are at the UW-Extension Office in Room 12 on the 2nd Monday of the month at 8:30 a.m. Next meetings are scheduled for: October 8 and November 12.

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

“Enriching people with knowledge, perspective, skills and aspirations. “University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

Date of Meeting: August 13, 2018

Meeting called to order by: Zastrow called the meeting to order at 8:30 a.m.

Members Present: Herbst, Kannard, Kelly, Roberts and Zastrow were present.

Members Absent: None

Educators/County Staff Present: Ben Wehmeier, County Administrator; LaVern Georgson; Chrissy Wen, Area Director; Kim Buchholz, Administrative Specialist; Dustin Winkelman, UWEX Summer Intern

Others Present: None

Certification of Open Meetings Law: The agenda has been duly posted and the door is open.

Public Comment: None

Roll Call (establish a quorum): Quorum present

Approval of Agenda for Possible Rearrangement: None

Approval of July 9, 2018 Meeting Minutes:

Motion by Herbst, seconded by Kannard, to approve the July 9, 2018 as printed. Motion unanimously approved.

Communications: None

Item: Update from Area Director – Chrissy Wen

Wen stated there are no updates except for the Positive Youth Development Educator; next agenda item.

Item: Update on Positive Youth Development Educator Position

Wen stated that there was a failed search for the Jefferson County Positive Youth Development Educator position. Therefore, the state has had time to reflect and adapt on what the 4-H job duties are to what the job description is saying. The Positive Youth Development position description was youth development above and beyond the 4-H program. The State has recognized that the 4-H program takes an individual's time and energy. Because of this, the Coordinator job description has shifted to include a larger component of education; the position can now program outside of the 4-H program. The current

job description shifts the weight of the position to beyond 4-H. Then, if time and abilities allow, the individual may include educational programming in addition to the 4-H program when appropriate.

Wen asked the committee to shift the Jefferson County position from a Positive Youth Development Educator to a 4-H Coordinator. Wen also explained that there is some flexibility in the salary range depending on the candidate's years of experience of managing volunteers. The position requires a bachelor's degree. 4-H is always a big job and is very diverse. Wen stated that work has been done by previous educators to ensure that the Jefferson County 4-H program be sustainable and healthy; we want to be able to maintain the program. Wehmeier encouraged the committee to make the change in the position. Wen stated that the current status of the position is that the position is on hold until an agreement reached about it being a Coordinator position. Extensive discussion occurred regarding the difference between an educator and a coordinator.

Motion by Kelly, seconded by Herbst, to move the position from a Positive Youth Development Educator to a 4-H Coordinator position. Motion unanimously approved.

Item: Review of 2018 Departmental Budget

Wen and Georgson stated that department is in good shape due to the open educator position.

Item: Update of Jefferson County Farm Technology Days

Georgson provided the committee with an update on Farm Technology Days. Refer to his written report for more details.

Item: Discussion of Monthly Agent Reports

Georgson reviewed his written report that was emailed to the Committee. Dustin Winkelman, Summer Intern, shared his summer report with the committee. See his attached written report. Georgson expressed his thanks to Winkelman on behalf of the office and the committee for his hard work over the summer.

Upcoming Agenda Items and Meeting Dates: Update on Jefferson County Farm Technology Days, update on 4-H Coordinator position, Monthly Reports

Adjournment: Meeting adjourned the meeting at 9:30 a.m.

Note: Next scheduled meetings are Monday, September 10 and October 8, 2018.

Signature of Secretary

PROCLAMATION

Proclaiming National 4-H Week in Jefferson County

WHEREAS, October 7 through October 13, 2018 is National 4-H Week in the United States, and

WHEREAS, the 4-H program is America’s largest youth development organization, having supported almost 6 million youth in 4-H club programs nationwide, and

WHEREAS, the 4-H program provides educational opportunities to develop confident, independent, resilient and compassionate youth to become true leaders and productive citizens, and

WHEREAS in the State of Wisconsin, the UW Extension System conducts 4-H programs through state land-grant universities with the mission to help young people acquire knowledge, develop life skills and form attitudes which will help them become self-directing, productive members of society, and

WHEREAS, the 4-H program addresses issues facing youth wherever they live, including inner cities, suburbs and rural communities, and helps break barriers by focusing on learning-by-doing, and

WHEREAS, more than 710 youth in Jefferson County are active in 4-H Club programs which are supported by over 280 volunteer leaders with 4-H Alumni in every community, and

WHEREAS, throughout its proud history, the 4-H program has developed positive role models through innovative and inspiring programs which continue to “make the best better” by building character and instilling values in our youth, and

WHEREAS, the University Extension Education Committee, at its September 10, 2018 meeting, approved a motion recommending that the Jefferson County Board of Supervisors proclaim October 7 through October 13, 2018, as National 4-H Week in Jefferson County, Wisconsin.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims October 7 through October 13, 2018, as National 4-H Week in Jefferson County, Wisconsin.

Fiscal Note: This proclamation will have no fiscal impact.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
University Extension Education Committee