

# LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

## AGENDA

Jefferson County Courthouse, Room 112

311 S. Center Ave.

Jefferson, WI 53549

January 25, 2019 @ 8:30 a.m.

**DWAYNE MORRIS (CHAIR); KIRK LUND (VICE-CHAIR); GREG DAVID; BRANDON WHITE; JAMES BRAUGHLER**

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of the agenda
5. Public comment – (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of the December 28th, 2018 meeting minutes
7. Communications/Correspondence
8. Review Emergency Management Budget
9. Discussion on Emergency Management Daily Operations November 2018 through January 2019
10. Discussion on Hazard Mitigation Planning Grant/DNR Stewardship Grant/DNR Municipal Flood Control Grant
11. Discussion on off-site plans 2019 Plan of Work
  - a. Regius Rubber LLC (#200172 Update) – Waterloo – Chlorine, max daily amount reported as 450 lbs – plan in progress/visit to be scheduled – update to be complete by end of September.
  - b. Sussek Machine Corporation (#199882 update) – Waterloo – Sulfuric Acid, max daily amount reported as 2,657 – plan in progress/visit to be scheduled – update to be complete by end of September.
  - c. Generac Power Systems Jefferson (# 200382 update) – Jefferson – Sulfuric Acid, max daily amount reported as 6,745 lbs – plan in progress/visit to be scheduled – update to be complete by the end of March.
  - d. United Cooperative (# 2113 Update) – Johnson Creek – Anhydrous Ammonia, max daily amount reported as 213,000 lbs – plan in progress/visit to be scheduled – update to be complete by the end of March.
  - e. Crystal Farms (# 34661 Update) – Lake Mills – Sulfuric Acid, max daily amount reported as 8,000 lbs – plan in progress/visit to be scheduled – update to be complete by the end of March.

- f. Lake Mills Wastewater Treatment Plant (# 76023 Update) – Lake Mills – Chlorine, max daily amount reported as 1,500 lbs – Sulfuric Dioxide, max daily amount reported as 900 lbs – plan in progress/visit to be scheduled – update to be complete by the end of March.
  - g. Diversey (# 11736 Update) – Watertown – Ammonia, max daily amount reported as 1,319 lbs. – Sulfuric Acid, max daily amount reported as 4,586 lbs. – Hydrofluoric Acid, max daily amount reported as 360 lbs. - plan in progress/visit to be scheduled – update to be complete by the end of September.
  - h. Insight FS (#45335 Updated) – Whitewater – Anhydrous Ammonia, max daily amount reported as 234,270 lbs. – plan in progress/visit to be scheduled – update to be complete by the end of September.
  - i. Concord Generating Station (# 125898 Update) – Watertown – Sulfuric Acid, max daily amount reported as 7,700 lbs. – plan in progress/visit to be scheduled – update to be complete by the end of September.
  - j. Insight FS (# 5892 Update) – Jefferson – Paraquat Dichloride, max daily amount reported as 18.4 lbs. – plan in progress/visit to be scheduled – update to be complete by the end of March.
12. Next meeting date is February 22, 2019 (Sheriff's Office)
13. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



## JEFFERSON COUNTY OFFICE OF EMERGENCY MANAGEMENT

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DONNA HAUGOM WCEM, DIRECTOR  
NYCOL HABERMAN, PROGRAM ASSISTANT

EMERGENCY MANAGEMENT  
DAILY OPERATIONS  
NOVEMBER, 2018 – JANUARY, 2019

LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE MEETING  
JANUARY 25, 2019

### PLAN OF WORK

By completing the plan of work negotiated between Jefferson County and Wisconsin Emergency Management, we are eligible to receive Emergency Planning and Community Right-to-Know Act (EPCRA) Grant funding and Emergency Management Planning Grant (EMPG) funding and help provide an organizational structure and procedures for response to major emergencies. It helps assign the roles and responsibilities for the implementation of the plan during an emergency. Completing the plan of work helps provide individuals, families, municipalities and first responders preparedness information, training and logistics to assist them in preparing for, responding to and recovering from a disaster or emergency. This planning also assists in the prevention and mitigation of future life and property damages.

The Plan of Work outlines specific objectives of Planning, Training, Exercising, Outreach, Local Emergency Planning Committee (LEPC) Administrative Requirements, Plan of Work Disaster Grant Administration, Other Program/Grant Requirements, Program Initiatives, and Select County Requirements. The plan of work goes from the beginning of October through the end of September.

### NOVEMBER 2018

Conference Call with DNR - Collaborate on ideas for Jefferson County's flood mitigation parcels and Stewardship grant funding.

Topics to consider:

1. -Proximity to other public lands
2. -Future public use/ County management
3. -Stewardship Nature Based Outdoor Activities
4. -Local Units of Government vs. Non-profit Conservation Organizations funds (Municipalities, Counties, & some other taxing jurisdictions) (In general private Land Trust organizations, i.e. Audubon, The Nature Conservancy, etc.)
5. -Matching funds (restrictions with these funds?)
6. -Acquisition timelines
7. -Application structure (one application – or several?)

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## JEFFERSON COUNTY OFFICE OF EMERGENCY MANAGEMENT

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Conference Call with the State - FEMA Decision on Individual Assistance for Additional 9 Counties – Flooding (Completed individual assistance binders on each municipality (properties) affected by the flooding – met with Individual assistance team and spent entire day showing them the damages – did not get it.

Nycol Went to Wisconsin Emergency Management SE Region Meeting – Milwaukee County (DH on Vacation)

Main topics were Critical Infrastructure and Fuel Planning and WEM's Information Management Guidance

Megan Levy and Drew Werner from WEM presented on status of State's Petroleum Plan and other fuel related topics. WEM still monitors propane supply in the state through the Oil Price Info Service. The State's petroleum plan was last revised in 1983 prior to the current revisions. Nothing about a long term power outage or propane was included in the 1983 version. One objective of the plan is to have counties identify Fuel Points of Distribution to receive bulk fuel supplies during a significant power outage or severe fuel shortage. Another objective of the plan is to create a database of facilities with generators and their capacities.

Lisa Gustafson and Greg Engel from WEM reported on the development of their Information Management Guidance to establish a consistent set of processes for reporting and sharing information by agencies at all levels across the state. The Guidance focuses on using the WEM Hotline and WebEOC. The guidance describes what types of information should be shared in WebEOC and where it should be entered in WebEOC.

Counties presented on various projects they were engaged in.

Nycol attended Basic Public Information Officer Training

Priority Based Budgeting/Priority Based Budgeting/Priority Based Budgeting.....

Department Head Meeting

EMS Association Meeting

Local Government Leadership Workshop: Strategic Planning 101 - Janesville



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Nycol attended Incident Command System 300 Training

ICS-300 provides an in-depth focus on the National Incident Management System (NIMS) Incident Command System (ICS) that includes the tools, practices and procedures that are available in ICS to effectively manage emergency incidents or planned local events at a local Type 3 level. Expanding upon ICS-100 and -200, this course ensures that responders understand the basic ICS concepts that allow an incident management organization to expand and contract as needed to fit the incident and maintain its operational effectiveness.

Police Chief's and Sheriff Association Meeting

Fire Chief's Association Meeting

Meeting with Brittney Rassmussen – Emergency Preparedness Coordinator/Environmental Health Specialist (Dodge County) regarding the establishment of their Family Assistance Center – what went well/what needs improvement.

Meeting with Town of Sumner – Wisconsin Disaster Fund (flooding)

Planning meeting for Functional Active Shooter Exercise

### **DECEMBER 2018**

WI Voluntary Organizations Active in Disasters Meeting

- DR-4402 Wisconsin Severe Storms, Tornadoes, Straight-line Winds, Flooding, and Landslides
- FEMA Individual Assistance Declaration
- Long-Term Recovery Group Updates
- WIVOAD Partnership Guide
- Board Membership Status
- Member Organization Updates
- Wisconsin Emergency Management Updates
- FEMA Region 5 Updates

Courthouse Security and Facilities Committee Meeting



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### South Central Wisconsin Healthcare Emergency Readiness Coalition (SCWIHERC) Membership Meeting

211 Presentation  
Emergency Power Facility Assessment Tool Update  
Regional Ebola Exercise Summary  
Quick Updates  
    Opioid Mini Grant  
    Regional Medical Coordination  
    Stop the Bleed  
    Falls Prevention  
Lessons Learned from Recent Events  
Partner Updates

Nicol attended a webinar for the WI Hazmat online planning and reporting system (WHOPRS). She is part of a WHOPRS Subgroup

WHOPRS is an on-line database for facilities to report Hazardous chemical on-site storage and our offices uses it to monitor it on what they report to determine if they are a planning facility. Additional general discussion was held on being able to upload off-site plans into WHOPRS instead of keeping paper copies.

### SE Region Meeting – Racine County – DH/NH

Main topics were changes in EPCRA planning and Guidance for using Egrants for the EPCRA and EMPG Grants

A WHOPRS workgroup is looking at current guidance for offsite facility plans and for the annual countywide strategic plan. Goal is to make recommendations to go into effect for the next federal fiscal year. These recommendations will be reviewed by the EPCRA advisory group.

Egrants is now being used for EMPG and EPCRA grants. Carl Stenbol gave a report on how the application process went in October. Changes will be made to make the process easier in the future.

Counties and agencies reported on their projects. Red Cross reported that Mark Thomas is the new CEO for Red Cross in Wisconsin.





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### Crisis Track Demonstration – Damage Assessment Software

Plan – Staging your organization’s GIS or tax data to identify all infrastructure locations and values making the mobile damage assessment collection a quicker and more accurate process.

Manage – Use initial damage reports from citizens (by phone or by web) to help identify the area of concern and assign infrastructure locations to damage assessment teams.

Report – Manage each team’s time and locations as well as view assessment results in automatically generated FEMA Project Worksheets and Incident Command System forms.

Police Chief’s and Sheriff Association

### **JANUARY 2019**

Planning meeting for Functional Active Shooter Exercise

WI Pipeline Emergency Responder Initiative (PERI) Steering Committee

In the interest of promoting pipeline safety, the Pipeline and Hazardous Materials Safety Administration (PHMSA) is working with emergency responders, pipeline operators, and other stakeholders to develop voluntary statewide private-public partnerships to maximize response to a pipeline emergency. PHMSA’s goal is to establish PERI’s similar to the Georgia PERI nationwide. That innovative program was established to “advance the ability of Georgia emergency responders to manage pipeline emergencies through improved training, cooperation, and communication with pipeline operators.”

The goal of the meeting was to discuss training curriculum, venues, time frames, and who could administer the training. The training is for response to and safety information regarding any type pipeline emergency.

Continued Update of the Natural Hazards Mitigation Plan



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DNR Conference Call – Emergency Management and DNR Staff to discuss Lake Protection grant details and determine the best application timing and any additional process/requirements or pre-application steps such as letter of retroactivity, grant caps, etc. Also to discuss any Stewardship grant pre-application steps if the County applies May 1, 2019. Discussion was held regarding the Surface Water Lake Protection Grant and the Municipal Flood Control Grant.

### SE Region Meeting – Waukesha

Main topic was presentation by WEM Fiscal Staff. Topics covered included Egrants, reporting and payment request requirements, regulations that govern federal and state grant programs, and award letters and award documents. Grants they covered included EMPG, EPCRA, Homeland Security, and Computer & Hazmat Equipment Grants.

Potential Regional collaboration projects were also discussed. We will research and develop Line of Effort charts for multiple disaster scenarios and continue work on an EOC guidebook.

Ben Schliesman reported that Brian Satula will remain WEM Administrator, and Don Dunbar will remain The Adjutant General.

### Department Head Meeting

### Fire Chief's Association Meeting

Nycol has begun reviewing the incoming 2018 required Tier II reports from facilities that store and use hazardous chemicals. This is where we find facilities that may use hazardous chemicals at or above a threshold planning quantity and need to identify them as a planning facility. Filing begins January and goes through March 1<sup>st</sup>. We receive approximately 105 reports.