



## Agenda

# Jefferson County Highway Committee Meeting

**Tuesday, January 29, 2019**

**8:30 A.M.**

**Committee Room  
1425 Wisconsin Drive  
Jefferson, Wisconsin 53549**

**Committee Members:** John Kannard- Vice Chair, Dick Schultz – Secretary,  
Michael Wineke, Lloyd Zastrow, Walt Christensen

**Highway Commissioner:** William T. Kern

## AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Election of a new Highway Committee Chair
5. Review of the Agenda
6. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
7. Approve minutes from December 17, 2018 Highway Committee meeting
8. Communications
9. Old Business                      a. None
10. New Business                      a. Discuss monthly financial account summary (YTD)
11. Highway Operations Report
12. Review and approve vouchers
13. Set Next Meeting Date (February 26, 2019 – 8:30 a.m.)
14. Tour new shop and grounds
15. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Monday, December 17, 2018**

The Jefferson County Highway Committee met on Monday, December 17, 2018, at 8:30 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Michael Wineke; Lloyd Zastrow; John Kannard; Dick Schultz

Members absent: Donald Reese

Also Present: William Kern, Highway Commissioner  
Ann Jenswold, Highway Department  
Jim Schroeder, County Board Chair  
Ben Wehmeier, County Administrator  
J. Blair Ward, Corporation Counsel  
Andy Erdman, Land Information  
Jim Morrow, County Surveyor  
Bridget Olson, Aztalan  
Rick Winter, Aztalan  
David Messmer, Milford  
Yvette Messmer, Milford  
Charles Untz, Lake Mills

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the November 27, 2018 Highway meeting, having been distributed in advance, it was moved by Mr. Zastrow and seconded by Mr. Wineke to approve the minutes as printed.

Carried by the following roll call:

AYES: Wineke, Zastrow, Schultz, Kannard

NOES: None

ABSENT: Reese

ABSTAIN: None

**CORRESPONDENCE:**

Newsletters/E-Mails:

- Letter – David Messmer: Remnant parcel on CTH “B”

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

- NONE

**HIGHWAY COMMISSIONER'S REPORT:**

- **Construction Projects**

All major construction projects are substantially complete

- **Winter Maintenance**

WisDOT held a comprehensive winter maintenance training program on December 6 in the Highway Department training room. Well over 100 people attended the training including Highway Commissioners and Superintendents from over 30 highway departments. The keynote speakers included Dr. Scott from Cargill Deicing Technology and Dr. Wilf from the Salt Institute.

Crews recently completed winter maintenance equipment calibration and testing

Crews have completed 6 full call-out storms this winter and a few partial call-outs

Crews are installing the new brine storage tanks at all highway shops

- **General Maintenance**

Crews are working on miscellaneous brushing on state and county highways

Crews are completing some additional pavement repair projects and shoulder work before winter

- **Office/Shop Staff**

Office staff is working on end-of-year activities and preparing for a turnover in the accounting staff

Physical inventories will take place over the next few weeks

**OLD BUSINESS**

**8a. Discussion and possible action on selling a remnant parcel of property owned for highway purposes to Rick Winter**

Corporation Counsel, J. Blair Ward, gave a recap of the information shared at the November meeting. Andy Erdman, Land Information, shared state statute information on CTH "B", stating that the County owns right-of-way on old CTH "B", and the roadway is still considered a roadway with traffic on it. He discussed property lines of the three parties and gave information reference to the survey, county right-of-way, and easements.

Mr. Messmer spoke on behalf of his concerns regarding the purchase of the remnant parcel by Mr. Winter, and proposed for the County to divide the remnant into thirds for ease of entry for all three properties.

J. Blair Ward stated options on the sale or if the County did not sell the parcel. He stated that the County could deny the sale and keep the status quo, or possibly revisit the sale option at a later time if it was presented again down the road.

It was noted that County Board Chair, Jim Schroeder, was present in the case of a tie vote on the issue.

It was moved by Mr. Wineke and seconded by Mr. Kannard to deny the sale of the remnant parcel along CTH "B" to Rick Winter, and keep the status quo.

Carried by the following roll call:

AYES: Wineke, Zastrow, Kannard, Schultz

NOES: None

ABSENT: Reese

ABSTAIN: None

## **NEW BUSINESS**

### **9a. Discuss monthly financial account summary (YTD)**

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

### **REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

|            |             |    |            |
|------------|-------------|----|------------|
| BILLS:     | 12/03/18    | \$ | 38,020.72  |
| BILLS:     | 12/10/18    | \$ | 73,524.34  |
| BILLS:     | 12/21/18    | \$ | 76,168.62  |
| COMMITTEE: | NOV         | \$ | 334.95     |
| P CARD:    | DEC-GENERAL | \$ | 265,185.48 |
| P CARD:    | DEC-GREG    | \$ | 910.20     |
| TOTALS:    |             | \$ | 454,144.31 |

It was moved by Mr. Schultz and seconded by Mr. Wineke that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Wineke, Zastrow, Kannard, Schultz

NOES: None

ABSENT: Reese

ABSTAIN: None

It was noted that there will be a vote at the January Highway Committee meeting, to fill the Chair position of this committee, with the passing of Mr. Reese.

Motion by Mr. Schultz and seconded by Mr. Zastrow to adjourn at 9:35 a.m.

Carried by the following roll call:

AYES: Wineke, Zastrow, Kannard, Schultz

NOES: None

ABSENT: Reese

ABSTAIN: None

The next meeting will be held on **Tuesday, January 29, 2019, at 8:30 a.m.**, at the Jefferson County Highway Department.

Approval:

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# JEFFERSON COUNTY HIGHWAY DEPARTMENT SUMMARY OF MAJOR COUNTY ACCOUNTS

1/24/2019 8:13

01/24/19

LABOR 12-31-18  
EQUIPMENT 12-31-18  
MATERIALS 12-31-18  
SHOP MATERIALS 12-31-18

PERCENT OF LABOR YEAR 100.00%

| ACCOUNT                   | AVAILABLE    | SPENT        | APPROVED<br>TRANSFER | BALANCE      | PERCENT SPENT |
|---------------------------|--------------|--------------|----------------------|--------------|---------------|
| 53311 COUNTY MAINTENANCE  | 2,105,797.00 | 1,585,877.51 | 0.00                 | 519,919.49   | 75.31%        |
| 53312 COUNTY CONSTRUCTION | 5,597,925.57 | 3,878,182.60 | 0.00                 | 1,719,742.97 | 69.28%        |
| 53313 WINTER MAINTENANCE  | 1,104,542.16 | 805,257.07   | 0.00                 | 299,285.09   | 72.90%        |
|                           | 8,808,264.73 | 6,269,317.18 | 0.00                 | 2,538,947.55 | 71.18%        |
|                           |              |              |                      |              |               |
| 53314 BRIDGE MAINTENANCE  | 0.00         | 0.00         | 0.00                 | 0.00         | 0.00%         |
| 53315 FUNDED PROGRAMS     | 0.00         | 0.00         | 0.00                 | 0.00         | 0.00%         |
|                           | 0.00         | 0.00         | 0.00                 | 0.00         | 0.00%         |
|                           |              |              |                      |              |               |
|                           | 8,808,264.73 | 6,269,317.18 | 0.00                 | 2,538,947.55 | 71.18%        |

| 53313 WINTER MAINTENANCE 2018                             |            |            |             |              |               |            |              |             |               |            |               |          |
|-----------------------------------------------------------|------------|------------|-------------|--------------|---------------|------------|--------------|-------------|---------------|------------|---------------|----------|
| 1/24/2018 8:13                                            |            |            |             |              |               |            |              |             |               |            |               |          |
| LABOR 12-31-18                                            |            |            |             |              |               |            |              |             |               |            |               |          |
| EQUIPMENT 12-31-18                                        |            |            |             |              |               |            |              |             |               |            |               |          |
| MATERIALS 12-31-18                                        |            |            |             |              |               |            |              |             |               |            |               |          |
| SHOP MATERIALS 12-31-18                                   |            |            |             |              |               |            |              |             |               |            |               |          |
| WINTER MAINTENANCE                                        |            |            |             |              |               |            |              |             |               |            |               |          |
|                                                           | 271,768.16 | 832,774.00 |             | 1,104,542.16 |               |            |              |             |               |            |               |          |
|                                                           | C.O.       | BUDGET     |             |              |               |            |              |             |               |            |               |          |
| Labor                                                     |            |            |             | 87,908.65    | 72,910.25     | 13,311.35  | 1,687.05     |             |               |            |               |          |
| Fringe                                                    |            |            |             | 61,875.96    | 51,570.14     | 9,125.95   | 1,179.87     |             |               |            |               |          |
| Machinery                                                 |            |            |             | 215,822.52   | 193,525.28    | 18,144.70  | 4,152.54     |             |               |            |               |          |
| Transfers/Journal Entries                                 |            |            |             | 12,278.62    | 12,278.62     |            |              |             |               |            |               |          |
| Materials                                                 |            |            |             | 346,264.32   | 342,955.27    | 1,200.47   | 2,108.58     |             |               |            |               |          |
|                                                           |            |            |             | 0.00         |               |            |              |             |               |            |               |          |
| EXPENSE                                                   |            |            |             | 724,150.07   | 724,150.07    | 673,239.56 | 41,782.47    | 9,128.04    | 0.00          | 0.00       |               |          |
| REMAINING                                                 |            |            |             | 380,392.09   |               |            |              |             |               |            |               |          |
| TOTAL EXPENSE BY ACTIVITY                                 |            |            |             | 724,150.07   | 673,239.56    | 41,782.47  | 9,128.04     | 0.00        | 0.00          |            |               |          |
| ORIGINAL BUDGET TOTAL                                     |            |            |             |              | 832,774.00    |            |              |             |               |            |               |          |
| APPROVED CARRY OVER                                       |            |            |             |              | 271,768.16    |            |              |             |               |            |               |          |
| TOTAL AVAILABLE                                           |            |            |             |              | 1,104,542.16  |            |              |             |               |            |               |          |
| APPROVED TRANSFER                                         |            |            |             |              | 0.00          |            |              |             |               |            |               |          |
| TOTAL AVAILABLE                                           |            |            |             |              | 1,104,542.16  |            |              |             |               |            |               |          |
| ESTIMATED EXPENSES (equipment storage/building & grounds) |            |            |             | 81,107.00    |               |            |              |             |               |            |               |          |
| TOTAL EXPENSES                                            |            |            |             |              | 805,257.07    |            |              |             |               |            |               |          |
| TOTAL REMAINING                                           |            |            |             |              | 299,285.09    |            |              |             |               |            |               |          |
|                                                           |            |            |             |              |               | 75.00      | 0.3000       | 0.63        |               | 1.44       | 2.50          |          |
| date                                                      | reg. hours | o.t. hours | total hours | \$ labor     | \$ incidental | \$ sm tool | \$ equipment | \$ salt     | \$ salt brine | \$ calcium | \$ beet juice | \$ s amp |
| 1/2/2018                                                  | 7.25       | 0.00       | 7.25        | 156.29       | 108.01        | 3.29       | 155.80       |             |               |            |               |          |
| 1/3/2018                                                  | 62.00      | 17.00      | 79.00       | 1,950.62     | 1,266.93      | 38.61      | 5,025.15     | 5,249.48    | 577.50        | 60.73      | 138.44        | 35.00    |
| 1/4/2018                                                  | 2.00       | 0.00       | 2.00        | 45.32        | 29.44         | 0.90       | 163.44       |             |               |            |               |          |
| 1/5/2018                                                  | 6.00       | 0.00       | 6.00        | 129.92       | 84.38         | 2.57       | 14.80        |             |               |            |               |          |
| 1/7/2018                                                  | 0.00       | 30.25      | 30.25       | 1,010.36     | 656.23        | 20.00      | 2,738.55     | 2,828.00    | 413.10        | 32.89      | 74.99         | 2.50     |
| 1/8/2018                                                  | 4.00       | 0.00       | 4.00        | 91.56        | 59.47         | 1.81       | 265.60       | 70.70       |               |            |               |          |
| 1/10/2018                                                 | 3.00       | 0.00       | 3.00        | 64.08        | 41.82         | 1.27       | 214.20       | 35.35       |               |            |               |          |
| 1/11/2018                                                 | 15.50      | 29.50      | 45.00       | 1,282.28     | 832.94        | 25.38      | 627.54       | 353.50      | 17.40         |            |               | 7.50     |
| 1/12/2018                                                 | 1.25       | 10.25      | 11.50       | 365.47       | 237.37        | 7.23       | 894.08       | 565.60      | 25.20         |            |               | 7.50     |
| 1/13/2018                                                 | 0.00       | 2.00       | 2.00        | 68.67        | 44.60         | 1.36       | 199.68       | 70.70       | 4.20          | 0.63       | 1.44          |          |
| 1/15/2018                                                 | 100.00     | 67.50      | 167.50      | 4,419.90     | 2,870.73      | 87.49      | 12,083.19    | 15,624.70   | 1,830.00      | 145.48     | 331.69        | 27.50    |
| 1/16/2018                                                 | 96.25      | 10.50      | 106.75      | 2,432.12     | 1,579.66      | 48.14      | 7,323.02     | 8,731.45    | 1,370.70      | 120.18     | 274.00        |          |
| 1/17/2018                                                 | 14.00      | 16.50      | 30.50       | 875.58       | 568.69        | 17.33      | 1,835.50     |             |               |            |               |          |
| 1/18/2018                                                 | 28.50      | 0.00       | 28.50       | 626.43       | 405.87        | 12.40      | 2,046.48     | 194.43      | 2.40          |            |               |          |
| 1/19/2018                                                 | 2.50       | 0.00       | 2.50        | 50.10        | 32.54         | 0.99       | 83.25        |             |               |            |               |          |
| 1/21/2018                                                 | 0.00       | 2.75       | 2.75        | 104.36       | 67.76         | 2.07       | 81.72        | 141.40      | 4.50          |            |               |          |
| 1/22/2018                                                 | 0.00       | 3.25       | 3.25        | 125.03       | 81.21         | 2.47       | 95.76        | 141.40      | 4.50          |            |               |          |
| 1/23/2018                                                 | 100.00     | 48.25      | 148.25      | 3,778.20     | 2,453.94      | 74.79      | 10,982.01    | 24,638.95   | 3,797.10      | 87.29      | 739.80        |          |
| 1/24/2018                                                 | 50.00      | 0.00       | 50.00       | 1,341.57     | 871.35        | 26.58      | 4,092.54     | 3,411.28    | 120.60        | 1.27       | 2.88          |          |
| 1/25/2018                                                 | 4.00       | 0.00       | 4.00        | 95.46        | 55.51         | 1.69       |              |             |               |            |               |          |
| 1/26/2018                                                 | 0.00       | 18.50      | 18.50       | 613.07       | 398.19        | 12.14      | 1,383.15     | 2,191.70    | 141.50        |            |               |          |
| 1/28/2018                                                 | 4.00       | 0.00       | 4.00        | 91.56        | 59.47         | 1.81       | 29.60        |             |               |            |               |          |
| 1/31/2018                                                 | 0.00       | 0.00       | 0.00        | 0.00         | 0.00          | 0.00       |              | 0.00        | (578.25)      | 391.52     | (458.97)      | 225.00   |
| 2/2/2018                                                  | 6.25       | 0.00       | 6.25        | 141.47       | 91.88         | 2.80       | 354.04       |             | 44.40         |            |               |          |
| 2/3/2018                                                  | 0.00       | 60.00      | 60.00       | 1,530.58     | 1,253.91      | 38.21      | 4,678.04     |             |               |            |               |          |
| 2/4/2018                                                  | 0.00       | 145.75     | 145.75      | 4,921.13     | 3,196.27      | 97.41      | 11,090.36    | 22,816.43   | 2,925.90      | 23.34      | 53.36         |          |
| 2/5/2018                                                  | 79.00      | 51.00      | 130.00      | 3,360.78     | 2,182.83      | 66.52      | 7,552.46     | 8,112.83    | 682.50        | 63.08      | 144.21        |          |
| 2/6/2018                                                  | 99.00      | 4.00       | 103.00      | 2,259.18     | 1,467.32      | 44.72      | 7,042.67     | 11,912.95   | 2,188.20      | 52.36      | 119.69        |          |
| 2/7/2018                                                  | 105.00     | 16.00      | 121.00      | 2,821.78     | 1,832.75      | 55.85      | 7,629.98     | 11,541.78   | 2,208.30      | 48.57      | 111.04        |          |
| 2/8/2018                                                  | 46.25      | 0.00       | 46.25       | 1,037.24     | 673.69        | 20.53      | 3,194.45     | 813.05      | 11.40         | 1.26       | 2.88          |          |
| 2/9/2018                                                  | 112.75     | 40.75      | 153.50      | 3,767.04     | 2,446.69      | 74.56      | 10,511.17    | 16,013.55   | 2,580.90      | 23.34      | 53.36         |          |
| 2/11/2018                                                 | 0.00       | 104.75     | 104.75      | 3,482.54     | 2,261.91      | 68.53      | 7,728.04     | 1,578.65    | 1,997.70      | 3.15       | 7.21          |          |
| 2/12/2018                                                 | 72.25      | 0.00       | 72.25       | 1,846.23     | 1,069.23      | 32.59      | 4,278.40     | 212.10      | 22.80         |            |               |          |
| 2/13/2018                                                 | 6.00       | 0.00       | 6.00        | 134.28       | 87.21         | 2.66       |              |             |               |            |               |          |
| 2/16/2018                                                 | 0.00       | 2.00       | 2.00        | 64.08        | 41.82         | 1.27       | 107.10       | 35.35       |               |            |               |          |
| 2/17/2018                                                 | 0.00       | 26.50      | 26.50       | 844.00       | 548.18        | 16.71      | 1,972.67     | 4,895.98    | 557.10        |            |               |          |
| 2/18/2018                                                 | 7.00       | 0.00       | 7.00        | 160.23       | 104.07        | 3.17       | 499.80       | 35.35       |               |            |               |          |
| 2/20/2018                                                 | 0.00       | 1.50       | 1.50        | 51.50        | 33.45         | 1.02       | 76.29        | 70.70       |               |            |               |          |
| 2/21/2018                                                 | 20.00      | 0.00       | 20.00       | 542.90       | 378.90        | 11.54      | 1,808.68     | 795.39      | 112.50        |            |               |          |
| 2/22/2018                                                 | 1.50       | 18.75      | 20.25       | 642.41       | 417.25        | 12.72      | 1,407.92     | 4,295.03    | 380.40        |            |               |          |
| 2/23/2018                                                 | 1.50       | 0.00       | 1.50        | 26.70        | 17.34         | 0.53       |              |             |               |            |               |          |
| 2/26/2018                                                 | 3.50       | 0.00       | 3.50        | 80.12        | 52.04         | 1.59       | 187.09       |             |               |            |               |          |
| 2/27/2018                                                 | 2.00       | 0.00       | 2.00        | 45.78        | 29.73         | 0.91       | 142.80       |             |               |            |               |          |
| 2/28/2018                                                 | 0.00       | 0.00       | 0.00        | 0.00         | 0.00          | 0.00       |              | (19,673.03) | (1,196.96)    | 278.81     | (423.99)      | 50.00    |
| 3/5/2018                                                  | 4.00       | 2.00       | 6.00        | 156.39       | 101.59        | 3.10       | 59.28        |             |               |            |               |          |
| 3/6/2018                                                  | 78.75      | 35.00      | 113.75      | 2,843.11     | 1,846.60      | 56.28      | 7,211.71     | 12,619.95   | 2,770.50      |            |               |          |
| 3/16/2018                                                 | 6.00       | 0.00       | 6.00        | 134.28       | 87.21         | 2.66       | 395.36       |             |               |            |               |          |
| 3/23/2018                                                 | 8.00       | 0.00       | 8.00        | 179.04       | 116.29        | 3.54       | 393.72       |             |               |            |               |          |
| 3/28/2018                                                 | 12.50      | 0.00       | 12.50       | 283.04       | 183.83        | 5.60       | 651.00       |             |               |            |               |          |
| 3/30/2018                                                 | 0.00       | 0.00       | 0.00        | 0.00         | 0.00          | 0.00       |              |             |               |            |               |          |
| 4/2/2018                                                  | 7.50       | 0.00       | 7.50        | 171.69       | 133.94        | 4.42       | 550.77       |             |               |            |               |          |
| 4/3/2018                                                  | 0.00       | 5.75       | 5.75        | 171.12       | 133.49        | 6.40       | 410.56       | 459.55      | 15.30         |            |               |          |
| 4/4/2018                                                  | 78.75      | 30.25      | 109.00      | 2,749.99     | 2,145.27      | 102.80     | 7,457.20     | 13,715.80   | 2,581.50      |            |               |          |
| 4/5/2018                                                  | 8.00       | 0.00       | 8.00        | 183.13       | 142.86        | 6.85       | 535.24       |             |               |            |               |          |
| 4/6/2018                                                  | 2.00       | 0.00       | 2.00        | 47.78        | 37.27         | 1.79       | 111.00       |             |               |            |               |          |
| 4/14/2018                                                 | 0.00       | 24.25      | 24.25       | 787.57       | 514.38        | 29.44      | 1,743.97     | 7,105.35    | 458.40        |            |               |          |
| 4/15/2018                                                 | 0.00       | 133.50     | 133.50      | 4,470.35     | 3,487.32      | 107.11     | 9,208.07     | 20,220.20   | 759.00        | 5.05       | 11.54         |          |
| 4/16/2018                                                 | 50.75      | 28.50      | 79.25       | 2,892.92     | 2,256.77      | 108.14     | 7,863.64     | 11,418.05   | 201.00        |            |               |          |
| 4/17/2018                                                 | 51.50      | 0.00       | 51.50       | 1,139.62     | 689.02        | 42.60      | 3,659.23     | 2,121.00    | 42.00         |            |               |          |
| 4/18/2018                                                 | 36.50      | 82.00      | 118.50      | 3,456.88     | 2,696.70      | 129.22     | 7,234.88     | 18,912.25   | 1,111.50      |            |               |          |
| 4/19/2018                                                 | 52.50      | 12.50      | 65.00       | 1,567.59     | 1,222.88      | 58.60      | 3,206.17     | 1,343.30    |               |            |               |          |
| 4/20/2018                                                 | 0.50       | 0.00       | 0.50        | 8.90         | 6.84          | 0.33       | 14.01        |             |               |            |               |          |
| 4/30/2018                                                 | 0.00       | 0.00       | 0.00        | 0.00         | 0.00          | 0.00       |              | (15,741.82) | (175.26)      | 23.34      | 2.88          |          |
| 5/31/2018                                                 | 0.00       | 0.00       | 0.00        | 0.00         | 0.00          | 0.00       |              | (2,749.98)  | (84.39)       |            |               |          |
| 11/8/2018                                                 | 15.00      | 0.50       | 15.50       | 334.74       | 261.13        | 12.51      | 372.17       |             |               |            |               |          |
| 11/9/2018                                                 | 41.25      | 30.75      | 72.00       | 1,844.81     | 1,439.14      | 68.96      | 4,680.86     | 6,000.00    | 445.80        |            |               |          |
| 11/10/2018                                                | 2.00       | 0.00       | 2.00        | 54.96        | 42.87         | 2.05       | 55.33        | 75.00       |               |            |               |          |
| 11/11/2018                                                | 2.00       | 0.00       | 2.00        | 54.96        | 42.87         | 2.05       | 55.33        | 75.00       |               |            |               |          |
| 11/12/2018                                                | 1.00       | 0.00       | 1.00        | 21.85        | 17.05         | 0.82       | 56.76        |             |               |            |               |          |
| 11/16/2018                                                | 5.50       | 0.00       | 5.50        | 123.34       | 96.22         | 4.61       | 290.64       |             |               |            |               |          |
| 11/16/2018                                                | 6.25       | 29.50      | 35.75       | 978.57       | 763.36        | 36.58      | 2,541.51     | 4,837.50    | 576.75        |            |               |          |
| 11/17/2018                                                | 0.00       | 61.75      | 61.75       | 1,970.29     | 1,537.02      | 73.65      | 4,068.65     | 8,812.50    | 1,109.40      |            |               |          |
| 11/19/2018                                                | 3.00       | 0.00       | 3.00        | 68.67        | 53.57         | 2.57       |              |             |               |            |               |          |
| 11/21/2018                                                | 0.50       | 9.00       | 9.50        | 296.16       | 231.03        | 11.07      | 638.12       | 1,031.25    | 90.60         |            |               |          |
| 11/25/2018                                                | 0.00       | 6.25       | 6.25        | 198.60       | 154.93        | 7.42       | 400.19       | 300.00      | 21.30         |            |               |          |
| 11/26/2018                                                | 54.50      | 30.25      | 84.75       | 2,137.93     | 1,667.57      | 79.91      | 5,121.02     | 6,937.50    | 1,487.40      |            |               |          |
| 11/30/2018                                                | 0.00       | 0.00       | 0.00        | 0.00         | 0.00          | 0.00       |              | 21,137.97   | (530.16)      |            |               |          |
| 12/2/2018                                                 | 0.00       | 22.50      | 22.50       | 718.38       | 560.41        | 26.85      | 1,696.19     | 3,825.00    |               |            |               |          |

| 53311 C.T.H.S. MAINTENANCE                 |                     | 2018                |              |
|--------------------------------------------|---------------------|---------------------|--------------|
| 1/24/2019 8:13                             |                     |                     |              |
| LABOR 12-31-18                             |                     |                     |              |
| EQUIPMENT 12-31-18                         |                     |                     |              |
| MATERIALS 12-31-18                         |                     |                     |              |
|                                            |                     |                     |              |
| SHOP MATERIALS 12-31-18                    | ORIGINAL BUDGET     | RE-ESTIMATED TOTALS | TOTAL        |
| <b>GENERAL PATROL</b>                      | <b>1,140,000.00</b> | <b>1,352,797.00</b> |              |
| SECTION 10 311.830                         |                     |                     | 73,878.88    |
| SECTION 11 311.831                         |                     |                     | 118,458.52   |
| SECTION 12 311.832                         |                     |                     | 132,962.15   |
| SECTION 13 311.833                         |                     |                     | 149,923.50   |
| SECTION 14 311.834                         |                     |                     | 108,121.60   |
| SECTION 15 311.835                         |                     |                     | 102,930.34   |
| SECTION 16 311.836                         |                     |                     | 105,799.52   |
| SECTION 17 311.837                         |                     |                     | 107,756.79   |
| SECTION 18 311.838                         |                     |                     | 38,629.62    |
| SECTION 840 MISC. INCL. TRAINING           |                     |                     | 48,524.05    |
| SECTION 840 TWN WTTN Y JURISDICTIONAL TRA  |                     |                     | 17,836.41    |
| SECTION 840 BRIDGE INSPECTIONS             |                     |                     | 12,490.00    |
| SECTION 840.01 DOWN-TIME                   |                     | 313.0/39.0          | 14,587.99    |
| EXPENSE                                    | 1,031,899.37        | 1,031,899.37        | 1,031,899.37 |
| REMAINING                                  | 108,100.63          | 320,897.63          |              |
|                                            |                     |                     |              |
| CRACK SEAL                                 | 85,000.00           | 95,000.00           |              |
| NORMAL CRACK SEALING EXP.                  | 34,565.87           | 34,565.87           | 34,565.87    |
| REMAINING                                  | 50,434.13           | 60,434.13           |              |
|                                            |                     |                     |              |
| SIGNING 311.844                            | 132,500.00          | 135,000.00          |              |
| NORMAL SIGNING EXPENSE                     | 151,444.35          | 151,444.35          | 151,444.35   |
| REMAINING                                  | (18,944.35)         | (16,444.35)         | 135,000.00   |
|                                            |                     |                     |              |
| PAVEMENT MARKING 311.840                   | 145,000.00          | 155,000.00          |              |
| EXPENSE                                    | 160,399.13          | 160,399.13          | 160,399.13   |
| REMAINING                                  | (15,399.13)         | (5,399.13)          |              |
|                                            |                     |                     |              |
| <b>BITUMINOUS SEALCOATING</b>              | <b>230,000.00</b>   | <b>260,000.00</b>   |              |
| CTH N Sec. 14                              |                     | Gal.                | 103,223.49   |
| 0.0 miles                                  |                     | Tons                |              |
| CTH                                        |                     | Gal.                | 0.00         |
| 0.0 miles                                  |                     | Tons                |              |
| CTH                                        |                     | Gal.                | 0.00         |
| 0.0 miles                                  |                     | Tons                |              |
| CTH                                        |                     | Gal.                | 0.00         |
| 0.0 miles                                  |                     | Tons                |              |
| RESEAL ROADS                               |                     |                     | 0.00         |
| EXPENSE                                    | 103,223.49          | 103,223.49          | 103,223.49   |
| REMAINING                                  | 126,776.51          | 156,776.51          |              |
|                                            |                     |                     |              |
| <b>BUILDING ALLOCATION</b>                 | <b>91,466.00</b>    | <b>98,000.00</b>    |              |
| ESTIMATED EXPENSE                          | 98,000.00           | 98,000.00           | 98,000.00    |
| REMAINING                                  | (6,534.00)          | 0.00                |              |
|                                            |                     |                     |              |
| <b>MISC., HIT &amp; RUNS, INVENT. ADJ.</b> |                     |                     |              |
| HIT & RUNS                                 | 6,000.00            | 10,000.00           | 6,345.30     |
| FIRE CALLS                                 | 0.00                | 0.00                | 0.00         |
| UNCOLLECTABLES                             | 0.00                | 0.00                | 0.00         |
| INVENTORY ADJUSTMENTS                      |                     | 0.00                | 0.00         |
| ESTIMATED EXPENSE                          | 6,345.30            | 6,345.30            | 6,345.30     |





| <b>53312 C.T.H.S. CONSTRUCTION</b>        |                     | <b>2018</b>         |              |
|-------------------------------------------|---------------------|---------------------|--------------|
| 1/24/2019 8:13                            |                     |                     |              |
| LABOR 12-31-18                            |                     |                     |              |
| EQUIPMENT 12-31-18                        |                     |                     |              |
| MATERIALS 12-31-18                        |                     |                     |              |
| SHOP MATERIALS 12-31-18                   | ORIGINAL BUDGET     | RE-ESTIMATED TOTALS | TOTAL        |
| <b>BITUMINOUS SURFACING</b>               |                     |                     |              |
| CTH A 2.00 mi. (Crossman Rd - Lake Mills) | 0.00                | 920,740.21          | 25,103.14    |
| CTH J (access rd.)                        | 0.00                | 80,000.00           | 2,680.20     |
| CTH N 4.00 mi. (CTH B - CTH A)            | 0.00                | 60,000.00           | 29,088.00    |
| CTH "P" (CTH E TO CTH F) 2.91 mi. 312     | 860,000.00          | 1,115,000.00        | 1,057,849.82 |
| CTH Y                                     | 1,700,000.00        | 1,700,000.00        | 1,253,381.46 |
| CTH CW 3125.919.1                         | 1,400,000.00        | 1,400,000.00        | 1,381,681.87 |
| General Paving                            | 0.00                | 165,808.35          | -            |
| EXPENSE                                   | 3,722,001.15        | 3,722,001.15        | 3,722,001.15 |
| REMAINING                                 | 237,998.85          | 1,719,547.41        |              |
| <b>ENGINEERING</b>                        |                     |                     | 0.00         |
| CTH A (C - 106)                           | 0.00                | 0.00                | 5,944.50     |
| CTH H recording fees                      | 0.00                | 0.00                | 30.00        |
| CTH J (C - STH 12)                        | 0.00                | 0.00                | 760.50       |
| CTH K (STH 12 - ROCK CO)                  | 0.00                | 0.00                | 186.50       |
| EXPENSE                                   | 6,921.50            | 6,921.50            | 6,921.50     |
| REMAINING                                 | -6,921.50           | -6,921.50           |              |
| <b>BUILDING ALLOCATION</b>                | 0.00                | 156,377.01          |              |
| ESTIMATED EXPENSE                         | 156,377.01          | 156,377.01          | 156,377.01   |
| REMAINING                                 | (156,377.01)        | 0.00                |              |
| <b>MISC., INVENTORY ADJUSTMEN</b>         | 0.00                | 0.00                |              |
| ESTIMATED EXPENSE                         | 0.00                | 0.00                | 0.00         |
| REMAINING                                 | 0.00                | 0.00                |              |
| <b>ICC COMPUTER CHARGES</b>               | 0.00                | 0.00                | 0.00         |
| IP TELEPHONY ALL                          | 0.00                | 0.00                | 0.00         |
| ESTIMATED EXPENSE                         | 0.00                | 0.00                | 0.00         |
| REMAINING                                 | 0.00                | 0.00                |              |
| <b>MISC.</b>                              | 0.00                | 0.00                | (7,117.06)   |
| TRAINING                                  |                     |                     | 0.00         |
| EXPENSE                                   | -7,117.06           | -7,117.06           | (7,117.06)   |
| REMAINING                                 | 7,117.06            | 7,117.06            |              |
| <b>TOTAL EXPENSE BY ACTIVITY</b>          | <b>3,878,182.60</b> | <b>3,878,182.60</b> |              |
| <b>BUDGETED TOTAL</b>                     | <b>3,960,000.00</b> | <b>5,597,925.57</b> |              |
| <b>TOTAL EXPENSES</b>                     | <b>3,878,182.60</b> | <b>3,878,182.60</b> |              |
| <b>TOTAL REMAINING</b>                    | <b>81,817.40</b>    | <b>1,719,742.97</b> |              |



## 53312 C.T.H.S. CONSTRUCTION 2018

| CTH J (Access rd.)      |                 |                    |       |     |     |     |     |     |          |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|-------------------------|-----------------|--------------------|-------|-----|-----|-----|-----|-----|----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| EQUIPMENT 12-31-18      | ORIGINAL BUDGET | RE-ESTIMATED TOTAL | TOTAL | 005 | 021 | 031 | 032 | 043 | 051      | 062 | 066 | 083 | 084 | 126 | 187 | 190 | 191 | 192 | 196 | 197 | 199 | 200 | 205 | 231 | 240 | 247 | 401 |
| MATERIALS 12-31-18      | ORIGINAL BUDGET | RE-ESTIMATED TOTAL | TOTAL | 005 | 021 | 031 | 032 | 043 | 051      | 062 | 066 | 083 | 084 | 126 | 187 | 190 | 191 | 192 | 196 | 197 | 199 | 200 | 205 | 231 | 240 | 247 | 401 |
| SHOP MATERIALS 12-31-18 | 0.00            | 80,000.00          | 0.00  |     |     |     |     |     |          |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 22.75 |     |     |     |     |     | 1,867.50 |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 14.25 |     |     |     |     |     | 1,012.50 |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 0.00  |     |     |     |     |     | 0.00     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 0.00  |     |     |     |     |     | 0.00     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 0.00  |     |     |     |     |     | 0.00     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 0.00  |     |     |     |     |     | 0.00     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 0.00  |     |     |     |     |     | 0.00     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 0.00  |     |     |     |     |     | 0.00     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 0.00  |     |     |     |     |     | 0.00     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 0.00  |     |     |     |     |     | 0.00     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 0.00  |     |     |     |     |     | 0.00     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 0.00  |     |     |     |     |     | 0.00     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 0.00  |     |     |     |     |     | 0.00     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 0.00  |     |     |     |     |     | 0.00     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 0.00  |     |     |     |     |     | 0.00     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 0.00  |     |     |     |     |     | 0.00     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 0.00  |     |     |     |     |     | 0.00     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 0.00  |     |     |     |     |     | 0.00     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 0.00  |     |     |     |     |     | 0.00     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 0.00  |     |     |     |     |     | 0.00     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 0.00  |     |     |     |     |     | 0.00     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|                         |                 |                    | 0.00  |     |     |     |     |     |          |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |



[illegible]







# **Jefferson County Highway Department Highway Operations Report**

**January, 2019**

## **Operations Summary**

### **Winter Maintenance**

- Crews have been busy with several winter storm events in the second half of January.
- Crews continue to increase use of salt brine with improvements to equipment and application techniques.
- Crews have mixed over a half a million gallons of salt brine this winter
- New brine blending equipment and tanks are installed at all shop locations.

### **General Maintenance**

- Crews are working on miscellaneous brushing on state and county highways
- Crews are completing some additional pavement repair projects and shoulder work before the winter

### **Office/Shop Work**

- Office staff is working on all closing entries for 2018.
- New Accounting Manager was hired and he will be training with existing staff over the next month.