



## Extension

UNIVERSITY OF WISCONSIN-MADISON

**Extension Education Committee Agenda  
Jefferson County  
864 Collins Road, Room 12  
Jefferson WI 53549**

**DATE:** Monday, March 11, 2019

**TIME:** 8:30 a.m.

**Committee Members:** Dan Herbst, Mike Kelly, John Kannard, Mary Roberts, Lloyd Zastrow

1. Call to Order
2. Roll Call ( to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
5. Approval of Agenda (for possible rearrangement)
6. Approval of University Extension Education Committee Minutes from February 11, 2019
7. Communications
8. Review of 2019 Departmental Budget
9. Update on Jefferson County Farm Technology Days (July 2019)
10. Discussion of Monthly Educator Reports – LaVern Georgson (Ag), Kara Loyd (4-H)
11. Discussion and possible action on future meeting schedule and agenda items
12. Adjourn

### Next Scheduled Meetings:

Regularly scheduled meetings are held at the Extension, Jefferson County Office in Room 12 on the 2<sup>nd</sup> Monday of the month at 8:30 a.m. Next scheduled meetings are: April 8 and May 13, 2019.

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

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## UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

**Date of Meeting:** February 11, 2019

**Meeting called to order by:** Zastrow called the meeting to order at 8:30 a.m.

**Members Present:** Herbst, Kannard, Kelly, Roberts and Zastrow were present.

**Members Absent:** None

**Educators/County/UWEX Staff Present:** Ben Wehmeier, County Administrator; Chrissy Wen, Area Director; LaVern Georgson, Agriculture Educator; Kara Loyd, 4-H Program Coordinator; Lisa Krolow, FoodWise Coordinator; Steve Chmielewski, Community Educator; and Kim Buchholz, Administrative Specialist

**Others Present:** None

**Certification of Open Meetings Law:** The agenda has been duly posted and the door is open.

**Public Comment:** None

**Roll Call (establish a quorum):** Quorum present

**Approval of Agenda for Possible Rearrangement:**

Motion by Kannard, seconded by Herbst, to approve the agenda as printed.

**Approval of January 14, 2019 Meeting Minutes:**

Motion by Kannard, seconded by Herbst, to approve the January 14, 2019 meeting minutes with change. Unanimously approved.

**Communications:**

Supervisor Herbst mentioned that there was an article in the State Farmer yesterday regarding the solar farm. Discussion occurred.

**Item:** Review of 2019 Departmental Budget

Budget is on track.

**Item:** Update on Jefferson County Farm Technology Days (July 2019)

Georgson reported that there is a lot of coordination between committees. Volunteerism and Fundraising were areas of concerns but they are coming along. There are quite a few opportunities for volunteers. The show is in need of 450-600 volunteers needed in food tents and about 75 volunteers are needed for driving tractors and trams. Grounds Committee will

need many people in the month to 6 weeks prior to the event. Then, parking would be the next largest area of need. Discussion occurred.

**Item: Introduction of Steve Chmielewski, Community Educator and Lisa Krolow, FoodWise Coordinator**

Krolow introduced herself and shared information about the FoodWise program. Krolow will begin meeting partners in Jefferson County soon, starting on March 7 with a meeting with WIC. Then she will start looking for additional partners for 2020. Discussion occurred.

Steve Chmielewski introduced himself and gave a background of his work. Chmielewski has done recent work in Palmyra with 22 small businesses and working on another project with department of tourism with destination marketing. The committee provide Chmielewski with several non-profits within the county including; Food pantries, HeadStart, Meals on Wheels, Sustain Jefferson, Lions Clubs, Knights of Columbus, St. Joseph's church in Fort Atkinson, and the ADRC. Chmielewski also noted that he works with Extension's Civil Rights team. Discussion occurred.

**Item: Discussion of Monthly Educator Reports**

Georgson reviewed his written report that was distributed at the meeting. Georgson shared that the Master Gardeners will be having a presence at Farm Tech Days. He also explained the Tractor Safety certification program, an upcoming Beef Quality Assurance meeting being held in Whitewater in coordination with Walworth and Rock County, and the coordination of CAFO meeting.

Kara Loyd reviewed her written report. The report included 4-H camp discussions, helping with the WFTD youth committee to have a role for the 4-H program, 4-Honline, and continuing Facebook videos. Future 4-H program efforts include Officer Training, Volunteer Training, project kickoffs, project learning day, relaunching the rocketry project, and a Fiber goat project.

Michelle Scarpace introduced herself and will be reporting quarterly to the committee. She has been working regional work to support farmer led initiatives and farmer led groups. She will be involved in facilitation, event planning, helping with their grant management, and general soil health education. In Jefferson County, Michelle met with a group of about 8 farmers to discuss a farmer led group. She will host a soil health workshop in Fort Atkinson on March 5, 2019.

**Upcoming Agenda Items and Meeting Dates:**

Farm Technology Day report and monthly reports

**Next Scheduled Meeting:** March 11, 2019

Adjourned: Motion by Kannard, seconded by Herbst at 9:33 am

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Signature of Secretary

Minutes completed by Kim Buchholz, Administrative Specialist



**Extension**  
UNIVERSITY OF WISCONSIN-MADISON

Extension Education Committee Meeting  
March 11, 2019  
Kara Loyd – 4-H Program Coordinator

### Meetings/Events

- 4-H club meetings
- Cohort Training in Madison
- Volunteer Training
- Officer Training
  - 39 4-H'ers from 11 different clubs
- Speech and Poster Contest
  - 45 posters, 4 speeches
- YQCA Training
  - Trained over 120 youth in quality care of their animal projects



### Outreach

- Facebook Page '4-H Minute' Videos
- Several newspaper articles in Daily Jefferson County Union



### Upcoming

- More cohort training
- WI Association of Extension 4-H Youth Development Professionals (WAE4-HYDP) Meeting in Sheboygan Co.
- 2020 Camp Strategy Meeting
- Volunteer Trainings

