

**Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"**

**Jefferson County Courthouse
311 S Center Ave, Rm 112
Jefferson, WI 53549-1701**

Wednesday, March 20, 2019 @ 8:30 am

Committee Members: Matthew Foelker (Chair), Walt Christensen (Vice-Chair), Ed Morse (Secretary), Dan Herbst (UWEX Member), Mike Kelly (UWEX Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Public Member)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the March Agenda
5. Approval of the February 20, 2019 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) March 2019 Report
8. Discussion on Natural Resources Conservation Service (NRCS) Report
9. Discussion on WI Land+Water Annual Conference Overview
10. Discussion on Potter's Field
11. Discussion on Farm Technology Days
12. Discussion on 4th Grade Farm Tour
13. Discussion on Departmental Transition
14. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
15. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
16. Review of the Monthly Financial Report (January)
17. Discussion on Drone Use and Possible Demonstration (weather dependent)
18. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE) Applications
19. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
20. Discussion on Items for the Next Agenda
21. Next Scheduled Meeting:
 - April 17, 2019 @ 8:00 am in Room 112
22. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

Land & Water Conservation Committee Minutes

February 20, 2019

1. Call to Order:

The monthly meeting was called to order by Matt Foelker at 8:00 am. Committee members Matthew Foelker (Chairperson), Walt Christensen (Vice-Chairperson), Ed Morse (Secretary), Dan Herbst (UWEX Member), Mike Kelly (UWEX Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Public Member) were present. Also in attendance were Mark Watkins, Director, Land & Water Conservation Department (LWCD); and Kim Liakopoulos, LWCD.

- Members of the Public in Attendance: none

2. Roll Call (Establish a Quorum):

A quorum was established.

3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

4. Review of the February Agenda:

The February agenda was reviewed by the committee members. No changes were proposed.

5. Approval of the December 19, 2018 Meeting Minutes:

Kelly made a motion to approve the December meeting minutes as written, Herbst seconded. Motion passed 7/0.

6. Public Comment:

There were no comments.

7. Communications:

- Department of Agriculture, Trade & Consumer Protection (DATCP) January & February 2019 Reports.

8. Natural Resources Conservation Service (NRCS) Report:

NRCS didn't attend the meeting therefore a report was unavailable.

9. Discussion and Possible Action on Extending Authorization to GIS Staff to Sign Non-Metallic Mining Agreements & Permits in the Absence of the Department Head:

Anfang made a motion to authorize GIS Staff to sign non-metallic mining agreements & permits in the absence of the department head, Burlingham seconded. Motion passed 7/0.

10. Discussion on 2019 Committee Meeting Calendar:

Kelly made a motion to change the LWCC meeting calendar to 8:30 am, keeping the third Wednesday of the month in room 112, Herbst seconded. Motion carried 7/0.

11. Discussion on Request to Disturb at the County's Potters Field:

Watkins informed the committee that the Request to Disturb has been received by State Historic Preservation Office and no further information has been received.

12. Discussion on Annual Wisconsin Land & Water Conservation Association (WLWCA) Conference:

Watkins discussed the conference with the committee and offered relevant registration information.

13. Discussion and Possible Action on Resolutions for Consideration at the WLWCA Conference:

Christensen made a motion to support the resolutions as presented, Morse seconded. Motion passed 7/0.

14. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP): Voluntary: Ohne & Karen Raasch

Christensen made a motion to accept the notice, Herbst seconded. Motion passed 7/0.

15. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP:

There were no cancellations.

16. Review of the Monthly Financial Report (November & December):

The most recent statement of revenues and expenditures (November & December) was distributed.

17. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE) Applications:

Preliminary application materials were received by LWCD. State funding has yet to be announced for 2019.

18. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements:

3 of the County's purchased easements will be required to submit relevant manure spreading logs.

19. Discussion on Items for the Next Agenda:

Possible agenda items include: Farm Technology Days, 4th Grade Farm Tour, WI Land+Water Annual Conference Overview, Potter's Field, Drone Demonstration (weather dependent)

20. Next Scheduled Meeting:

- March 20, 2019 @ 8:30 in Room 112

21. Adjournment:

Anfang made a motion to adjourn at 8:45 am, Christensen seconded. Motion passed 7/0.

Kim Liakopoulos
Administrative Specialist I ~ LWCD



DATCP REPORT
Bureau of Land and Water Resources
March 2019

Conservation Partner Meetings – Register now!

- [Register now](#)¹ to attend one of the five 2019 Conservation Partner Meetings hosted by DATCP, DNR and NRCS. The meetings facilitate discussion about conservation programs and challenges. Registration is \$10 so that we can provide lunch. To view agenda topics and to register for the date and location that works for you, visit the [registration page](#). Locations include Jefferson, Oshkosh, Dodgeville, Eau Claire and Merrill. To see the agenda for a specific location, please contact Coreen at coreen.fallat@wisconsin.gov.

Annual Reporting - Deadline March 15

- Reminder: The deadline for completing annual reporting questions is **March 15**. We have received responses from 25% of counties to date. Contact Coreen.Fallat@wisconsin.gov with questions or if you need the link resent. Thanks!

Soil and Water Resource Management Grants

- The 2020 Joint DATCP/DNR Nonpoint Source Grant Application is available on the [DATCP website](#).² Email applications to datcpswrn@wisconsin.gov by **April 15, 2019**.
- The 2020 application and instructions for NM Farmer Education Grants are available on the [DATCP website](#).³ Electronically submit applications by Monday, April 15, 2019 to Ryan Erisman at ryan.erisman@wisconsin.gov.
- The SWRM working manual has a new name, “SWRM Grant Resources,” and now includes a new form ([ARM-LWR-385](#))⁴ for securing approval of cost-share projects over \$50,000 and/or reallocation of funds from the DATCP reserve for farm discharges.

Land Verification Standard work group

- The first meeting of SOC team was held on February 28, 2019 in Oshkosh, WI. You may learn more about the SOC team and follow their progress at the [SOC website](#).⁵

Producer-Led Watershed Protection Grants

- The 3rd annual Producer-Led Watershed Protection Grants workshop was held on February 19, 2019, in conjunction with the Wisconsin Cover Crop Conference. Over 100 farmers and collaborators attended to learn about increasing farmer participation, reaching “middle adopters,” collecting and analyzing data for field comparisons as well as several brainstorming sessions.

Farmland Preservation Program

- The 2019 Agricultural Enterprise Area (AEA) Petition Cycle is now open. You can access petition materials on the Farmland Preservation Program’s AEA [webpage](#).⁶ Petitions are due to natalie.cotter@wisconsin.gov by June 21, 2019.
- DATCP is accepting applications for farmland preservation planning grants until April 19th. Counties that have previously received grant funding may apply again to fund a plan update or amendment. Please contact DATCPWorkingLands@wisconsin.gov or 608-224-4621 for an application or more information.

¹ <http://datcpservices.wisconsin.gov/confreg/ConservationPartnerMeeting.jsp>

² https://datcp.wi.gov/Pages/Programs_Services/SWRMSect6.aspx

³ https://datcp.wi.gov/Pages/Programs_Services/NMFEGrants.aspx

⁴ <https://datcp.wi.gov/Documents/ARMLWR385EngineeringCostSharingApproval.doc>

⁵ <https://socwisconsin.org/current-work/full-process/01-verification-of-land-features/>

⁶ https://datcp.wi.gov/Pages/Programs_Services/AEAPetitionInfo.aspx

Land and Water Conservation Board and LWRM Plans

- At the April 2, 2019 LWCB meeting Kewaunee, Price, and Vernon counties will be presenting their LWRM plan revisions for approval.
- A reminder to counties that are due for LWRM plan revisions and/or reviews in 2020, if you have not done so please contact Lisa.Trumble@wisconsin.gov to schedule your LWCB presentation.
- 2019 Annual Work Plans are due **April 15, 2019**.

Livestock Facility Siting

- The Technical Expert Committee will hold a meeting on March 22 at DATCP to consider issues related to groundwater protection. Meeting materials are made available on the [DATCP website](#).⁷
- Ledgeview Farms filed an appeal to the Livestock Facility Siting Review Board. The board does not have jurisdiction in this case, because the Town of Ledgeview (Brown County) has not taken action to approve or deny the farm's application.

Conservation Reserve Enhancement Program (CREP)

- The Department is waiting to hear details from FSA regarding CREP administration and enrollment under the new Farm Bill (Food Security Act of 1985). We expect the program to continue in Wisconsin, however, there will likely be some adjustments to the rental rates, federal incentives, and national acreage limitations. LCD offices can continue to promote CREP to landowners and to assist landowners interested in enrolling new acres by getting the State CREP application process started. Once we receive further information we will forward it to county offices.
- The CREP annual report for 2018 was submitted to FSA. Thanks to all your work on CREP this past year. A total of 604 agreements totaling 7,767 acres were enrolled. This included reenrolling 4,706 acres of expiring agreements, which accounted for almost 90% of the expiring acres, as well as an additional 3,061 acres enrolled under new agreements. The 2018 annual report can be found on the DATCP [CREP website](#).⁸

⁷ https://datcp.wi.gov/Pages/Programs_Services/LSTechExpertCom.aspx

⁸ <https://datcp.wi.gov/Documents/CREPAnnualReport2018.pdf>

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Jefferson County
FLEXIBLE PERIOD REPORT

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FROM 2019 01 TO 2019 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
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12401 Land Conservation							
12401 411100 General Property Taxes	-366,038	0	-366,038	.00	.00	-366,038.00	.0%
12401 421001 State Aid	-183,500	0	-183,500	.00	.00	-183,500.00	.0%
12401 432099 Other Permits	-250	0	-250	.00	.00	-250.00	.0%
12401 451010 Sale Of Maps & Plat Books	-250	0	-250	.00	.00	-250.00	.0%
12401 451020 Other Fees	-100	0	-100	.00	.00	-100.00	.0%
12401 451421 Crep Cancellation Fee	-100	0	-100	-101.71	.00	1.71	101.7%
12401 458001 Tree Sales	-10,000	0	-10,000	-1,650.00	.00	-8,350.00	16.5%
12401 458005 Ag & Horti Supply Revenue	-250	0	-250	.00	.00	-250.00	.0%
12401 458009 Livestock Siting App Review F	-1,500	0	-1,500	-750.00	.00	-750.00	50.0%
12401 458013 Farmland Cert Fee	-22,500	0	-22,500	-2,245.00	.00	-20,255.00	10.0%
12401 511110 Salary-Permanent Regular	99,040	0	99,040	8,433.65	.00	90,606.35	8.5%
12401 511210 Wages-Regular	310,512	0	310,512	26,428.14	.00	284,083.86	8.5%
12401 511330 Wages-Longevity Pay	1,234	0	1,234	.00	.00	1,234.00	.0%
12401 512141 Social Security	31,425	0	31,425	2,590.29	.00	28,834.71	8.2%
12401 512142 Retirement (Employer)	26,906	0	26,906	2,283.45	.00	24,622.55	8.5%
12401 512144 Health Insurance	53,816	0	53,816	2,722.20	.00	51,093.80	5.1%
12401 512145 Life Insurance	132	0	132	2.74	.00	129.26	2.1%
12401 512150 FSA Contribution	9,000	0	9,000	.00	.00	9,000.00	.0%
12401 512151 HSA Contribution	0	0	0	8,000.00	.00	-8,000.00	.0%
12401 512173 Dental Insurance	5,904	0	5,904	158.50	.00	5,745.50	2.7%
12401 531301 Office Equipment	750	0	750	.00	.00	750.00	.0%
12401 531311 Postage & Box Rent	1,500	0	1,500	29.62	.00	1,470.38	2.0%
12401 531312 Office Supplies	1,200	0	1,200	3.16	.00	1,196.84	.3%
12401 531313 Printing & Duplicating	750	0	750	.00	.00	750.00	.0%
12401 531314 Small Items Of Equipment	1,750	0	1,750	.00	.00	1,750.00	.0%
12401 531321 Publication Of Legal Notice	50	0	50	.00	.00	50.00	.0%
12401 531324 Membership Dues	2,000	0	2,000	1,796.00	.00	204.00	89.8%
12401 531341 Agricultural & Horti Suppli	6,000	0	6,000	.00	.00	6,000.00	.0%
12401 531348 Educational Supplies	150	0	150	.00	.00	150.00	.0%
12401 531351 Gas/Diesel	1,200	0	1,200	.00	.00	1,200.00	.0%
12401 532325 Registration	1,000	0	1,000	.00	.00	1,000.00	.0%
12401 532332 Mileage	200	0	200	.00	.00	200.00	.0%
12401 532335 Meals	200	0	200	.00	.00	200.00	.0%
12401 532336 Lodging	600	0	600	.00	.00	600.00	.0%
12401 533225 Telephone & Fax	500	0	500	18.09	.00	481.91	3.6%
12401 533236 Wireless Internet	1,850	0	1,850	90.96	.00	1,759.04	4.9%
12401 535242 Maintain Machinery & Equip	1,000	0	1,000	59.65	.00	940.35	6.0%
12401 535259 Tree Planter Service	100	0	100	.00	.00	100.00	.0%

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Jefferson County
FLEXIBLE PERIOD REPORT

FROM 2019 01 TO 2019 01

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12401 571004 IP Telephony Allocation	661	0	661	55.08	.00	605.92	8.3%
12401 571005 Duplicating Allocation	221	0	221	18.42	.00	202.58	8.3%
12401 571009 MIS PC Group Allocation	17,042	0	17,042	1,420.17	.00	15,621.83	8.3%
12401 571010 MIS Systems Grp Alloc(ISIS)	4,519	0	4,519	376.58	.00	4,142.42	8.3%
12401 591519 Other Insurance	3,276	0	3,276	273.00	.00	3,003.00	8.3%
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12402 Wildlife Crop Damage							
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12402 421001 State Aid	-20,000	0	-20,000	.00	.00	-20,000.00	.0%
12402 529299 Purchase Care & Services	20,000	0	20,000	.00	.00	20,000.00	.0%
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12403 Nutrient Management							
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12403 458012 Public Land Consrv Fees	-250	0	-250	-40.00	.00	-210.00	16.0%
12403 535349 Other Supplies	250	0	250	20.52	.00	229.48	8.2%
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12404 Local Cost Share Program							
<hr/>							
12404 421001 State Aid	-3,300	0	-3,300	.00	.00	-3,300.00	.0%
12404 521219 Other Professional Serv	3,000	0	3,000	.00	.00	3,000.00	.0%
12404 529299 Puchase Care & Services	300	0	300	.00	.00	300.00	.0%
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12405 DATCP Cost Share							
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12405 421003 State Aid GPR	-14,000	0	-14,000	.00	.00	-14,000.00	.0%
12405 421004 State Aid Bonded	-35,000	0	-35,000	.00	.00	-35,000.00	.0%
12405 593701 Cost Share Payment	49,000	0	49,000	.00	.00	49,000.00	.0%
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12406 Non-Metallic Mining							
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12406 411100 General Property Taxes	10,995	0	10,995	.00	.00	10,995.00	.0%
12406 432005 Non-Metallic Annual Fee	-9,445	0	-9,445	.00	.00	-9,445.00	.0%
12406 474175 Highway Billed	-2,035	0	-2,035	.00	.00	-2,035.00	.0%
12406 531311 Postage & Box Rent	60	0	60	1.01	.00	58.99	1.7%
12406 531312 Office Supplies	50	0	50	.00	.00	50.00	.0%
12406 531348 Educational Supplies	25	0	25	.00	.00	25.00	.0%
12406 532325 Registration	150	0	150	.00	.00	150.00	.0%

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Jefferson County
FLEXIBLE PERIOD REPORT

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FROM 2019 01 TO 2019 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
12406 532332 Mileage	50	0	50	.00	.00	50.00	.0%
12406 532335 Meals	50	0	50	.00	.00	50.00	.0%
12406 532336 Lodging	100	0	100	.00	.00	100.00	.0%
12407 Farmland Easement							
12407 481001 Interest & Dividends	-400	0	-400	-367.66	.00	-32.34	91.9%
12407 531311 Postage & Box Rent	15	0	15	.50	.00	14.50	3.3%
12407 531312 Office Supplies	300	0	300	.00	.00	300.00	.0%
12407 531313 Printing & Duplicating	18	0	18	.00	.00	18.00	.0%
12407 594960 Capital Reserve	125,201	0	125,201	.00	.00	125,201.00	.0%
12407 699800 Resv Applied Capital	-125,134	0	-125,134	.00	.00	-125,134.00	.0%
12408 County Farm							
12408 411100 General Property Taxes	104,188	0	104,188	.00	.00	104,188.00	.0%
12408 482003 County Farm Land Rent	-105,688	0	-105,688	.00	.00	-105,688.00	.0%
12408 529170 Grounds Keeping Charges	785	0	785	33.24	.00	751.76	4.2%
12408 535249 Sundry Repair	715	0	715	.00	.00	715.00	.0%

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Jefferson County
FLEXIBLE PERIOD REPORT

FROM 2019 01 TO 2019 01

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	0	49,660.60	.00	-49,660.60	.0%

REPORT OPTIONS

	Field #	Total	Page Break	
Sequence 1	1	N	Y	From Yr/Per: 2019/ 1
Sequence 2	9	N	N	To Yr/Per: 2019/ 1
Sequence 3	0	N	N	Budget Year: 2019
Sequence 4	0	N	N	Print totals only: N

Report title: FLEXIBLE PERIOD REPORT

Includes accounts exceeding 0% of budget.

Print Full or Short description: F

Print full GL account: N

Sort by full GL account: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Amounts/totals exceed 999 million dollars: N

Roll projects to object: N

Print journal detail: N

From Yr/Per: 2019/ 1

To Yr/Per: 2019/ 1

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Multiyear view: D