

Parks Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

Date: Monday, August 5, 2019

Time: 8:30 a.m.

Committee Members: Tietz, Augie (Chair) Nass, Steve (Vice Chair)
Morse, Ed (Secretary) Lund, Kirk
Johns, Jeff

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee Minutes for July 1, 2019, July 8, 2019 and July 19, 2019
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on Completion of Segment I of the Interurban Recreation Trail
9. Discussion on Wisconsin Department of Transportation TAP Grant Request for Proposals for Engineering Design Services Interurban Trail Segment II
10. Discussion and Possible Action on Korth Park Pavilion Side Enclosure(s)
11. Discussion on Holzhueter Park
12. Discussion on Pedestrian Bridge(s) Inspection Report
13. Discussion on Farm Technology Days, July 23-July 25, 2019
14. Discussion on Brew with A View
15. Discussion on Rock River Landing
16. Discussion on Historic Sites Preservation Council
17. Discussion on Glacial Heritage Area (GHA) –Friends of GHA
18. Discussion and Possible Action on Parks 2020 Fee Schedule
19. Discussion and Possible Action on Parks 2020 Budget
20. Discussion on 2019 Parks Department Budget
21. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on contributing funds toward the purchase of public access property.
22. Reconvene in open session for discussion and possible action on contributing funds towards the purchase of public access property.
23. Adjourn

Next scheduled meetings: September 2, 2019 (Labor Day)
October 7, 2019
November 4, 2019
December 2, 2019

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Jefferson County
Parks Committee Minutes
Monday, July 1, 2019

Committee members: Tietz, Augie (Chair), Nass, Steve (Vice Chair), Morse, Ed (Secretary), Lund, Kirk, Johns, Jeff

1. Call to order

Tietz called the meeting to order at 8:30 a.m.

2. Roll call (establish a quorum)

Parks Committee members present: Tietz, Johns, Morse, Nass

Parks Committee members absent: Lund

Staff in attendance: Joe Nehmer, Kevin Wiesmann and Brian Udovich

Others in attendance: Alex White, Frankie Fuller, Beth Gehred and Jimmy DiGidio

3. Certification of compliance with the Open Meetings Law

Staff certified compliance with the Open Meetings Law

4. Approval of the agenda

Nass/Johns to approve as printed. Motion passed 4-0.

5. Approval of Park Committee Minutes for June 3, 2019 and June 17, 2019

Motion by Nass/Johns to approve the minutes for June 3, 2019 and June 17, 2019. Motion passed 4-0.

6. Communications

None

7. Public Comment

Alex White talked about an Eagle Scout Project he is working on at the Dog Park.

8. Discussion and possible action on completion of segment I of the Interurban Recreation Trail

Udovich has been working on this project with the engineers. He discussed the recommended standards for rail fencing and signing for steep side slopes. 4,800-5,000 lineal feet of fencing may be needed. Ward recommends looking at options that would address all of the steep side slope areas. The committee will look at these steep side slope areas on their parks tour. No action taken.

9. Discussion on Wisconsin Department of Transportation TAP Grant Request for Proposals for Engineering Design Services Interurban Trail Segment II

A Request for Proposal (RFP) was issued and engineers were interviewed. The estimated cost is \$209,000. Staff needs to discuss the proposed contract. No action taken.

10. Discussion on Pedestrian Bridge(s) Inspection Report

An engineered inspection report was provided for review. Weismann discussed the report. The Allen Creek Bridge needs repair. Further analysis will be done. Staff will look at grant funding to complete these repairs.

Motion by Nass/Johns to continue with the analysis of the integrity of the bridge. Motion passed 4-0.

11. Discussion on Farm Technology Days, July 23 – July 25, 2019

Parks will have a booth in Innovation Square. Volunteers are needed. Please let the office know if you are interested in helping out. No action taken.

12. Discussion on Brew with a View

Nehmer said that the attendance was down due to the stormy weather. He asked the committee for their recommendation on where a portion of future funds should go. It was suggested to send \$1,000 to the Natural Resources Foundation of Wisconsin for our Endowment Fund. Staff is looking at hosting an event for the Packers/Bears game on a Thursday night. Tyranena is also interested in being involved. Parks, Packers & Tyranena. No action taken.

13. Discussion on Rock River Landing

This is a joint project with Jefferson County and the City of Jefferson. The committee will visit this location on their tour. No action taken.

14. Discussion on Historic Sites Preservation Council

Morse said that the council plans to go to the site of the crypt installation at their next meeting on August 14th. No action taken.

15. Discussion on Glacial Heritage Area (GHA) – Friends of GHA

Fuller said that there is a speaking program at the Fort Atkinson Club. Joe and Steve Grabow will be talking about the Glacial Heritage Area (GHA). Karl Korthmacher, from Midwest Prairie, will also be speaking on forest management. Wetlands and water recreation will be future topics. No action taken.

16. Discussion on possible action parks 2020 Fee Schedule

The fee schedule was provided for review. Staff will review the fee schedule and bring it back to the committee for review at the August meeting. No action taken.

17. Discussion on 2019 Parks Department Budget

Nehmer said that the parks department is on target. No action taken.

18. Convene in closed session pursuant to section 19.85 (1)€ Wis. Stats. For deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on contributing funds toward the purchase of public access property.

Motion by Tietz/Johns to convene in closed session. A roll call vote was taken. Motion passed 4-0.

Motion by Nass/Morse to explore multiple partnerships for the acquisition and preservation of land for public recreation. Motion passed 4-0.

19. Reconvene in open session for discussion and possible action on contributing funds towards the purchase of public access property

Motion by Nass/Morse to reconvene in open session. No action taken.

20. Adjourn

Motion by Nass/Johns to adjourn at 10:40 a.m. Motion passes 4-0.

The September meeting date was moved from Monday, September 2nd to Tuesday, September 3rd.

Next Agenda Items

- Discuss Canvass or Tarps for Korth Park pavilion.

Minutes prepared by: Tammie Jaeger

Administrative Secretary

Jefferson County Administration

Jefferson County
Parks Committee Minutes
Monday, July 8, 2019

Committee members: Tietz, Augie (Chair), Nass, Steve (Vice Chair), Morse, Ed (Secretary), Lund, Kirk, Johns, Jeff

1. **Call to order**
Tietz called the meeting to order at 8:37 am
2. **Roll call (establish a quorum)**
Parks Committee members present: Tietz, Johns, Morse, Nass (@ 12:00 pm)
Parks Committee members absent: Lund
Staff in attendance: Kevin Wiesmann, Megan Chentis
3. **Certification of compliance with the Open Meetings Law**
Staff certified compliance with the Open Meetings Law
4. **Approval of the agenda**
Agenda approved as written
5. **Communications**
None
6. **Public Comment** (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
No Public Comment
7. **July Parks Tour**
 - a. **Rock River Landing**
Committee looked at site where pier will be located, talked about piles of top soil with huge amount of weeds growing out of them and possible solutions
 - b. **Pohlmann Park**
Wiesmann noted the playground is in good shape 2015 project, shelter replaced in 2013, discussed timber harvest and silo dilemma
 - c. **Joy Park**
Wiesmann discussed water access and what park is used for; good site for hunting geese
 - d. **Kanow Park**
Flooding in the park was discussed and possible solutions, ash trees discussed and possible solutions, shelter is big and in good condition
 - e. **Highway 16**
Flooding in the park was discussed and possible solutions, ash trees discussed and possible solutions, discussion of possible location of piers and parking
 - f. **Interurban Trail**
Ixonía stop- discussed future of the trail and plans to connect all the way to Oconomowoc, discussed local farmers disapproval and how to get equipment in to site for construction
Watertown- looked at new bridge, discussed possible need for fencing and weed spraying
 - g. **Cappie's Landing**
Looked at campsites; discussed turtles and other amphibians getting stuck where boats used to dock when it was the boat club and possible solution of opening the site up more
 - h. **Garman Nature Preserve**
Discussed work to control invasive plant species and restoration of native plant species
 - i. **Rock Lake Upper**
Discussed how this park is a little reversed as shelter is back further and playground is closer; hidden park but nice
 - j. **Rock Lake Lower**
Discussed partnership with the Town of Lake Mills on the pier/ landing but county owns park and parking; discussed public complaints of overcrowding of parking lot and want of someone to control
 - k. **Rock River Park**
Discussed money donated to make boat launch and pier better; discussed access to park problem as you can barely see oncoming traffic and possible solution

I. **Dog Park**

Discussed the 4 different areas, discussed new boardwalk for the lower portion, discussed possible lure course and hoping to bring in organizations to hold classes

8. **Adjourn**

Lund/Johns motion to adjourn at 12:45 pm. Motion passes 5/0

Minutes prepared by:

Mary Truman

Program Assistant

Jefferson County Parks

Jefferson County
Parks Committee Minutes
Monday, July 19, 2019

Committee members: Tietz, Augie (Chair), Nass, Steve (Vice Chair), Morse, Ed (Secretary), Lund, Kirk, Johns, Jeff

1. **Call to order**

Tietz called the meeting to order at 1:00 pm.

2. **Roll call (establish a quorum)**

Parks Committee members present: Tietz, Johns, Lund, Nass

Parks Committee members absent: Morse

Staff in attendance: Kevin Wiesmann, Mary Truman, Joe Nehmer, Ben Wehmeier, Marc Devries

3. **Certification of compliance with the Open Meetings Law**

Staff certified compliance with the Open Meetings Law

4. **Approval of the agenda**

Agenda approved as written

5. **Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**

No public Comment

6. **Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on contributing funds toward the purchase of public access property and for the purpose of conducting a tour of this property.**

No action taken

7. **Adjourn**

Johns/Lund motion to adjourn at 1:47 p.m.

Minutes prepared by:

Mary Truman

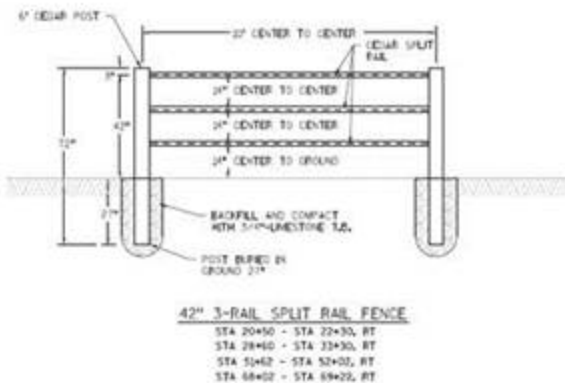
Program Assistant

Jefferson County Parks

From: [Joe Nehmer](#)
To: [Kevin Wiesmann](#); [Mary Truman](#); [Megan Chentis](#)
Subject: FW: railing
Date: Tuesday, July 16, 2019 11:14:51 AM
Attachments: [image003.png](#)
Importance: High

From: Brian Udovich
Sent: Monday, July 15, 2019 2:08 PM
To: Joe Nehmer
Subject: Fw: railing
Importance: High

From: Lynda Fink <lfink@klengineering.com>
Sent: Wednesday, June 12, 2019 11:58:44 AM
To: Brian Udovich
Subject: railing



Median price on Pike River Trail (3 bidders): \$28/LF with 650 LF (bid last year in July)
 3-rail split rail from Bugline contract (2015): \$19/LF – 1,330 LF
 Per Bid express (2017-2018): price range from \$13/LF to \$30/LF

Other:

6' chain length vinyl coated : 460 LF (2018) \$31/LF (bid September 2018)

Standard 2-rail split (bidding sites: \$15/LF)

Chain link 4-6' uncoated and coated (bidding site - 11/2018- 3/2019): ranged from \$28- \$65 (quantities from 300 LF to 1400)

Soo.....best case I'd figure you can maybe get something for \$15/LF, but realistically you're probably

looking at more.

**Keep in mind too that right now landscape contractors are also charging a premium based on Highway Landscapers being debarred and everyone else picking up all their work

Lynda Fink, PLA

Project Manager
(c) 262.804.1337 (o) 608.663.1218
lfink@klengineering.com



Jefferson Interurban Trail (WisDOT ID #3500-00-06)

Contract breakdown by year

Base Contract					
		2019	2020	2021/2022	Total
1.1.2	Manage Project Scope and Schedule	\$1,686.50	\$3,373.00	\$1,686.50	\$6,746.00
1.4.1	Manage Project Stakeholders	\$7,473.50	\$3,736.75	\$3,736.75	\$14,947.00
2.2.2	Design Drainage		\$1,592.00		\$1,592.00
2.2.4	Design Geometrics and Details	\$28,777.00	\$23,021.60	\$5,755.40	\$57,554.00
2.2.5	Develop Quantities and Estimates	\$2,217.93	\$2,217.93	\$2,285.14	\$6,721.00
2.2.6	Develop PSE Documents			\$9,206.00	\$9,206.00
2.3.18	Conduct and Process Existing Field Survey	\$9,322.00			\$9,322.00
2.3.19	Survey Existing and Proposed Right-of-Way	\$880.00			\$880.00
2.4.3	Analyze Hazardous Materials Site Impact	\$4,416.00			\$4,416.00
2.4.4	Analyze Natural Environment Impact	\$1,627.23		\$3,303.77	\$4,931.00
2.4.5	Environmental Documentation and Agency Coordination	\$3,954.72	\$3,954.72	\$4,074.56	\$11,984.00
2.5.4	Design Structure (minor walls)		\$3,496.00	\$3,496.00	\$6,992.00
2.7.6	Coordinate Utilities	\$2,369.40	\$2,369.40	\$2,441.20	\$7,180.00
4.3.4	Inspect Structure	\$8,612.00			\$8,612.00
	Expenses	\$821.72	\$832.58	\$400.00	\$2,054.30
	Subconsultants (title, geotech, wetland)	\$17,200.00		\$225.00	\$17,425.00
	Subtotal Base Contract	\$89,358.00	\$44,593.98	\$36,610.32	\$170,562.30
If Authorized					
2.5.4	Design Structure (4) BOS walls		\$11,757.52	\$13,258.48	\$25,016.00
	Sub-Archeology/history (field investigation)	\$2,048.91			\$2,048.91
	Sub-Geotech (4 major walls)	\$9,400.00			\$9,400.00
	Sub-Wetland (Artificial exemption)	\$2,800.00			\$2,800.00
	Subtotal If Authorized	\$14,248.91	\$11,757.52	\$13,258.48	\$39,264.91
	TOTAL: BASE + IF AUTHORIZED	\$103,606.91	\$56,351.50	\$49,868.80	\$209,827.21

Mary Truman

Subject: FW: Holzhueter Meeting

From: Jonas, Samuel J - DNR [mailto:Samuel.Jonas@wisconsin.gov]

Sent: Wednesday, July 17, 2019 3:18 PM

To: Joe Nehmer

Subject: RE: Holzhueter Meeting

Hi Joe,

I spoke with Mark Aquino today and he plans on attending our meeting this Friday at 10:30 to discuss Holzhueter. Should we plan on just meeting you at your office? If so, what's your room number?

Some things I hope to get out of meeting this Friday are:

- Reaffirming our support to move forward with an implementation plan
- Establishing next steps needed for modifying/clarifying some things in the implementation plan (particularly as it relates to parking lot establishment, public access acquisition/easement, hub location and mountain biking trail setup/use)
- Set up meeting with your department and our forestry staff to discuss timber sale and how that can be best implemented to fit with the design plans of trails etc,
- Establish timeline/goal for implementation plan edits and final signatures

Is there anything else you'd like to touch on so that we can come best prepared?

Looking forward to it. Thanks!

We are committed to service excellence.

Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

Sam Jonas

Wildlife Biologist

Wisconsin Department of Natural Resources

180 Sandy Beach Rd

Lake Mills, WI 53551

Phone: (920) 648-3054

Cell Phone: (920) 988-2996

Samuel.Jonas@wisconsin.gov



dnr.wi.gov



From: Joe Nehmer <JoeN@jeffersoncountywi.gov>

Sent: Friday, June 21, 2019 8:41 AM

To: Jonas, Samuel J - DNR <Samuel.Jonas@wisconsin.gov>

Subject: RE: Holzhueter Meeting

Yes. I will let you know when reserved.

Mary Truman

Subject: FW: Holzhueter Meeting

From: Jonas, Samuel J - DNR [mailto:Samuel.Jonas@wisconsin.gov]
Sent: Wednesday, July 31, 2019 9:16 AM
To: Joe Nehmer
Cc: Mary Truman
Subject: RE: Holzhueter Meeting

Hi Joe,

Thanks for asking. I'm ok with you sharing with the parks committee. I am meeting with the Wises this afternoon and I'll make sure they're aware the county and DNR are in continued discussions (with their input) on finalizing the implementation plan.

We are committed to service excellence.

Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

Sam Jonas

Wildlife Biologist

Wisconsin Department of Natural Resources

180 Sandy Beach Rd

Lake Mills, WI 53551

Phone: (920) 648-3054

Cell Phone: (920) 988-2996

Samuel.Jonas@wisconsin.gov



dnr.wi.gov



From: Jonas, Samuel J - DNR [mailto:Samuel.Jonas@wisconsin.gov]
Sent: Thursday, July 18, 2019 2:13 PM
To: Joe Nehmer
Subject: RE: Holzhueter Meeting

I am not sure if the Wises opinions have changed on the plan since you've originally been made aware of their concerns. However, what I do think has changed is their attitude towards listening and accepting we will be moving forward with the plan. Part of this acceptance came from JD promising we will work with them on the plan. They have been and will continue to be reminded this plan is with the public's best interest in mind and we'll do our best to be great neighbors. Bottom line – I think we can amend a few things in the plan like hub relocation and move forward on implementing the plan.

Regarding sharecropping funds - wildlife and parks do it differently. I will have to reach out to the parks financial expert to understand their process myself. The way wildlife does it is all the funds from sharecropping in a year go into a large pot of money earmarked for habitat work in the state. It is then re-allocated to each work area (not specific property)

based on different criteria. The idea behind this is to share the wealth so to speak to get good wildlife habitat work done in areas of the state that does not have agriculture opportunity. I am not currently privy to how funding Holzhueter will work but it will certainly be part of the discussion as we move along. I'll get back to you on parks process as soon as I hear back.

Let me know if you have any questions. Otherwise see you tomorrow!

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Sam Jonas

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180 Sandy Beach Rd

Lake Mills, WI 53551

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Cell Phone: (920) 988-2996

Samuel.Jonas@wisconsin.gov



dnr.wi.gov



From: Joe Nehmer <JoeN@jeffersoncountywi.gov>

Sent: Thursday, July 18, 2019 11:35 AM

To: Jonas, Samuel J - DNR <Samuel.Jonas@wisconsin.gov>

Subject: RE: Holzhueter Meeting

Hi Sam,

Thank you for coordinating this meeting. Our office is room 204, and we will be meeting across the hall in room 202.

Your agenda items look great. I have a couple of additional items that might serve the conversation well.

JD Smith was going to update me at the appropriate time as to the commentary he received from Mr. and Mrs. Wise relative to the proposed implementation plan. I did not receive this information. It would be helpful if I had this information for review prior to the meeting.

In addition to this, I have inquired in the past about the process used to capture share cropping proceeds for park development costs. I have not received an answer. If you could shed light on this for me it would be appreciated. If you have a total amount currently available, that would also be helpful.

I look forward to our meeting tomorrow, and to working cooperatively with you in the future.

Best,

Joe

From: Jonas, Samuel J - DNR [<mailto:Samuel.Jonas@wisconsin.gov>]

Sent: Wednesday, July 17, 2019 3:18 PM

To: Joe Nehmer
Subject: RE: Holzhueter Meeting

Hi Joe,

I spoke with Mark Aquino today and he plans on attending our meeting this Friday at 10:30 to discuss Holzhueter. Should we plan on just meeting you at your office? If so, what's your room number?

Some things I hope to get out of meeting this Friday are:

- Reaffirming our support to move forward with an implementation plan
- Establishing next steps needed for modifying/clarifying some things in the implementation plan (particularly as it relates to parking lot establishment, public access acquisition/easement, hub location and mountain biking trail setup/use)
- Set up meeting with your department and our forestry staff to discuss timber sale and how that can be best implemented to fit with the design plans of trails etc,
- Establish timeline/goal for implementation plan edits and final signatures

Is there anything else you'd like to touch on so that we can come best prepared?

Looking forward to it. Thanks!

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Sam Jonas
Wildlife Biologist
Wisconsin Department of Natural Resources
180 Sandy Beach Rd
Lake Mills, WI 53551
Phone: (920) 648-3054
Cell Phone: (920) 988-2996
Samuel.Jonas@wisconsin.gov



From: Joe Nehmer <JoeN@jeffersoncountywi.gov>
Sent: Friday, June 21, 2019 8:41 AM
To: Jonas, Samuel J - DNR <Samuel.Jonas@wisconsin.gov>
Subject: RE: Holzhueter Meeting

Yes. I will let you know when reserved.

Joe

From: Jonas, Samuel J - DNR [<mailto:Samuel.Jonas@wisconsin.gov>]
Sent: Thursday, June 20, 2019 4:34 PM
To: Joe Nehmer
Subject: Holzhueter Meeting

Joe,

I invited Mark and Tim Panzer (acting field integration officer) for Friday, July 19 at 10:30 AM. I'll let you know when/if Mark confirms.

We will come to the courthouse – could you reserve a room? Its likely just going to be me but plan on needing 3 seats for DNR 😊

We are committed to service excellence.

Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

Sam Jonas

Wildlife Biologist

Wisconsin Department of Natural Resources

180 Sandy Beach Rd

Lake Mills, WI 53551

Phone: (920) 648-3054

Cell Phone: (920) 988-2996

Samuel.Jonas@wisconsin.gov



dnr.wi.gov



From: [Joe Nehmer](#)
To: [Mary Truman](#)
Subject: FW: FW: Jefferson County Recreation Routine Bridge Inspections for 2019
Date: Monday, July 15, 2019 9:23:54 AM

August Parks Committee correspondence, please.

From: Aaron Palmer [mailto:apalmer@westbrookeng.com]
Sent: Monday, July 08, 2019 12:37 PM
To: Kevin Wiesmann
Cc: Joe Nehmer; Mary Truman; Erich Masiarchin
Subject: Re: FW: Jefferson County Recreation Routine Bridge Inspections for 2019

Kevin,

I went back through all of our field photos and discussed at length with Jeff Koch in our office. We are of the opinion it would not be worth the expense to try and actually put a number on the capacity at this time. Since this structure was originally designed for rail traffic it is significantly more robust than a bridge that was designed just for H10 trail loading. We believe there is no risk of any catastrophic failure. We recommend taking a look at them after a high water event just to make sure debris didn't impact them causing a pile to fail. But in all likelihood an analysis would most likely show that even if a pile or maybe even two were 100% gone, there would still be enough capacity for maintenance trucks.

We'd be happy to perform an analysis or in future inspections if conditions worsen but for now we think saving money for maintenance or potential replacement down the road is the better option. Let me know if you have any other questions.

Sincerely,

Aaron Palmer, PE
Vice President / Project Manager

Westbrook Associated Engineers, Inc.
619 E. Hoxie St., PO Box 429
Spring Green, WI 53588

(608) 588-7866 (Office)
(608) 604-8696 (Mobile)

On Wed, Jul 3, 2019 at 1:40 PM Kevin Wiesmann <KevinW@jeffersoncountywi.gov> wrote:

Aaron and Erich. First of all, thanks for the work on the bridge inspections done for Jefferson County. In reviewing the report there is some concern on our end of the long term structure of the Allen Creek bridge. The substructure of the bridge seems to be the main concern in the entire report and On page 21 of the report, alternative 2 was to conduct further analysis of the substructure to determine capacity and possible address if needed. Is

this something Westbrook can do? What would be the cost of the assessment and report recommending corrective actions and options? Thanks for any information you can provide.

Kevin Wiesmann
Jefferson County Parks Supervisor
1555 S. Industrial Drive
Jefferson, WI 53549
kevinw@jeffersoncountywi.gov<mailto:kevinw@jeffersoncountywi.gov>
Office: (920) 674-7540
Cell: (920) 691-2329

From: Aaron Palmer <apalmer@westbrookeng.com>
Sent: Wednesday, May 22, 2019 9:02:18 AM
To: Kevin Wiesmann
Cc: Joe Nehmer; Mary Truman; Erich Masiarchin
Subject: Re: FW: Jefferson County Recreation Routine Bridge Inspections for 2019

Kevin,

I have another inspector (Erich Masiarchin) doing these inspections. He plans to be on site at 8 a.m. tomorrow. He is copied on this email if you'd like to coordinate directly with him.

Thanks,

Aaron Palmer, PE
Vice President / Project Manager

Westbrook Associated Engineers, Inc.
619 E. Hoxie St., PO Box 429
Spring Green, WI 53588

(608) 588-7866 (Office)
(608) 604-8696 (Mobile)

On Wed, May 22, 2019 at 8:13 AM Kevin Wiesmann <KevinW@jeffersoncountywi.gov>> wrote:
Aaron, do you know approximately what time you will be onsite tomorrow? I would like to stop by and ask a few questions while you are there. Thanks.

Kevin Wiesmann
Jefferson County Parks Supervisor

1555 S. Industrial Drive
Jefferson, WI 53549
kevinw@jeffersoncountywi.gov<mailto:kevinw@jeffersoncountywi.gov>
<mailto:kevinw@jeffersoncountywi.gov<mailto:kevinw@jeffersoncountywi.gov>>>
Office: (920) 674-7540
Cell: (920) 691-2329

From: Joe Nehmer
Sent: Tuesday, May 21, 2019 11:42:01 AM
To: Aaron Palmer
Cc: Kevin Wiesmann; Mary Truman
Subject: RE: FW: Jefferson County Recreation Routine Bridge Inspections for 2019

Thank you.

From: Aaron Palmer
[mailto:apalmer@westbrookeng.com<mailto:apalmer@westbrookeng.com>]
Sent: Monday, May 20, 2019 1:04 PM
To: Joe Nehmer
Cc: Kevin Wiesmann; Mary Truman
Subject: Re: FW: Jefferson County Recreation Routine Bridge Inspections for 2019

Joe - I had to reschedule your inspections for this Thursday.

Aaron Palmer, PE
Vice President / Project Manager

Westbrook Associated Engineers, Inc.
619 E. Hoxie St., PO Box 429
Spring Green, WI 53588

(608) 588-7866 (Office)
(608) 604-8696 (Mobile)

On Fri, May 10, 2019 at 11:35 AM Aaron Palmer
<apalmer@westbrookeng.com<mailto:apalmer@westbrookeng.com>
<mailto:apalmer@westbrookeng.com<mailto:apalmer@westbrookeng.com>>>> wrote:
Joe,

Right now we are shooting for next week Friday, the 17th. I'll let you know if plans change.

Thanks,
Aaron

On Thu, May 9, 2019, 1:26 PM Joe Nehmer

<JoeN@jeffersoncountywi.gov<mailto:JoeN@jeffersoncountywi.gov>>> wrote:
Aaron,

Thank you for working with us. Please schedule the two inspections per your previous proposal for a price of \$2,425. Please apprise us of your plans. The areas in question can be busy, and we may need to place signs alerting trail users of the work being performed.

Joe

From: Aaron Palmer
[mailto:apalmer@westbrookeng.com<mailto:apalmer@westbrookeng.com>>]
<mailto:apalmer@westbrookeng.com<mailto:apalmer@westbrookeng.com>>]
Sent: Thursday, May 09, 2019 1:07 PM
To: Joe Nehmer
Subject: Re: FW: Jefferson County Recreation Routine Bridge Inspections for 2019

Joe,

The lowest I can go is \$2425.

Aaron Palmer, PE
Vice President / Project Manager

Westbrook Associated Engineers, Inc.
619 E. Hoxie St., PO Box 429
Spring Green, WI 53588

(608) 588-7866 (Office)
(608) 604-8696 (Mobile)

On Thu, May 9, 2019 at 10:29 AM Joe Nehmer
<JoeN@jeffersoncountywi.gov<mailto:JoeN@jeffersoncountywi.gov>>> wrote:
Aaron,

Thank you for your answer. The substructure for the Allen Creek Bridge is timber, and very similar to the covered bridge.

If you would please give me your final quote, I will get you an answer asap.

Sincerely,

Joe

From: Aaron Palmer

[mailto:apalmer@westbrookeng.com<mailto:apalmer@westbrookeng.com>
<mailto:apalmer@westbrookeng.com<mailto:apalmer@westbrookeng.com>>]

Sent: Wednesday, May 08, 2019 3:25 PM

To: Joe Nehmer

Subject: Re: FW: Jefferson County Recreation Routine Bridge Inspections for 2019

Joe,

The timber covered bridge is a unique structure and takes much more effort on site to go through and document. I am unsure of what the other structure is so not sure what we'd be getting in to. Do you have any info on the other bridge (plans, photos, etc...) that might help me understand what we'd be up against?

Also, in 2016 we had extensive inspection work in Kenosha and Racine County and knew this beforehand. We didn't incorporate any mobilization costs there and back from our office since it was already covered under our other contracts. Billing rates go up every year so since this is three years later some of that was reflected as well.

I'd be willing to reconsider this proposal if you could provide me any info on the second bridge.

Sincerely,
Aaron

Aaron Palmer, PE
Vice President / Project Manager

Westbrook Associated Engineers, Inc.
619 E. Hoxie St., PO Box 429
Spring Green, WI 53588

(608) 588-7866 (Office)
(608) 604-8696 (Mobile)

On Wed, May 8, 2019 at 2:27 PM Joe Nehmer

<JoeN@jeffersoncountywi.gov<mailto:JoeN@jeffersoncountywi.gov>

<mailto:JoeN@jeffersoncountywi.gov<mailto:JoeN@jeffersoncountywi.gov>>> wrote:

Hi Aaron,

Three years ago Westbrook did a similar bridge inspection for \$750. The price now proposed is almost double that. Can you please help me understand the reason for the large price increase.

Thank you,

Joe

From: Jeff Koch [mailto:jkoch@westbrookeng.com<mailto:jkoch@westbrookeng.com><mailto:jkoch@westbrookeng.com<mailto:jkoch@westbrookeng.com>>]]
Sent: Wednesday, September 23, 2015 8:40 PM
To: Joe Nehmer
Subject: Re: Hubbleton Bridge

Hello Joe.....I'm out west at the ASCE convention, but will check into this number thing. I will call Wheeler and get you an answer.

I'd recommend an inspection on a 5 year cycle as a maximum time span. If something is uncovered in the inspection that may impact the structural integrity of the steel trusses, then we would recommend that this get reduced to 2-years. The DOT has a 2 year inspection cycle for all their bridges, but I don't think we need this level of inspection frequency as the risks are low for a recreational bridge. So every 5 years sounds like a fair value based on the risk factor.

As far as costs, the first one always hurts the most as this is when the majority of the as-built data needs to be cataloged and the initial inspection report needs to be developed. After this, then you just update, add, delete as needed for future inspections.

So based on our experience, \$750 would be a good budget number to get a in-depth inspection based on DOT bridge inspection guidelines, develop a report with photos and recommendations and then put a PE stamp on the whole package and deliver it to you.

Hope this finds you well Joe and enjoying life.....we had a good time working with you and your team.....you guys are good folks!!!

Take care my friend!

From: Aaron Palmer
[mailto:apalmer@westbrookeng.com<mailto:apalmer@westbrookeng.com><mailto:apalmer@westbrookeng.com<mailto:apalmer@westbrookeng.com>>]]
Sent: Tuesday, April 30, 2019 2:17 PM
To: Joe Nehmer
Subject: Re: Jefferson County Recreation Routine Bridge Inspections for 2019

Joe,

Attached is a proposal for Westbrook to perform two pedestrian bridge inspections and provide a written report with recommended maintenance for each structure.

Thanks,

Aaron Palmer, PE
Vice President / Project Manager

Westbrook Associated Engineers, Inc.
619 E. Hoxie St., PO Box 429
Spring Green, WI 53588

(608) 588-7866 (Office)
(608) 604-8696 (Mobile)

Fee Schedule

Departments	Unit	2018 Rate	2019 Rate	2020 Rate
Parks				
Dog Park				
Annual Tag-1st Dog (Dogs Licensed in Jefferson County)		25.00	25.00	25.00
Annual Tag-1st Dog (Dogs not Licensed in Jefferson County)		30.00	30.00	30.00
Annual Tag-Senior Citizen		15.00	15.00	15.00
Annual Tag-Disabled		15.00	15.00	15.00
Additional Annual Tag	Per Dog	15.00	15.00	15.00
Additional Annual Tag (Dogs not Licensed in Jefferson County)		15.00	15.00	20.00
Replacement Tag		10.00	10.00	10.00
Daily Permit-(Resident or Non-County Resident)	Per Dog	5.00	5.00	5.00
Camping-Carnes Park East	Per Night	20.00	20.00	20.00
Camping-Cappie's Landing (Rock River Access)	Per Night	20.00	20.00	20.00
Camping - Other	Per Night	20.00	20.00	20.00
Gardens - Korth	10x20 site	20.00	20.00	20.00
Gardens - Carnes	10x10 site	12.50	12.50	12.50
Gardens - Carnes	10x20 site	25.00	25.00	25.00
Shelter Rentals (All Fees Subject to Sales Tax)				
(All shelter rentals require a \$100 security deposit, which is refundable if the rental site is left in acceptable condition.)				
(Korth Park Pavilion security deposit @ \$150, @ \$200 with kitchen)				
External Structures (tents, bouncy houses, etc.)	Per Structure	50.00	50.00	50.00
Cappie's Landing Park				
Resident 1-100 Persons		-	35.00	35.00
Resident 101-200 Persons		-	85.00	85.00
Non-Resident 1-100 Persons		-	40.00	40.00
Non-Resident 101-200 Persons		-	95.00	95.00
Carlin Weld Park				
Resident 1-100 Persons		50.00	50.00	65.00
Resident 101-200 Persons		105.00	105.00	120.00
Non-Resident 1-100 Persons		60.00	60.00	75.00
Non-Resident 101-200 Persons		110.00	110.00	125.00
Cold Spring Creamery				
Resident 1-100 Persons		35.00	35.00	35.00
Resident 101-200 Persons		85.00	85.00	85.00
Non-Resident 1-100 Persons		40.00	40.00	40.00
Non-Resident 101-200 Persons		95.00	95.00	95.00
Dorothy Carnes Park (Electricity)				
Resident 1-100 Persons		65.00	65.00	70.00
Resident 101-200 Persons		120.00	120.00	125.00
Non-Resident 1-100 Persons		80.00	80.00	85.00
Non-Resident 101-200 Persons		130.00	130.00	135.00
Garman Nature Preserve				
Resident 1-100 Persons				35.00
Resident 101-200 Persons				85.00
Non-Resident 1-100 Persons				40.00
Non-Resident 101-200 Persons				95.00
Kanow Park				
Resident 1-100 Persons		50.00	50.00	65.00
Resident 101-200 Persons		105.00	105.00	120.00
Non-Resident 1-100 Persons		60.00	60.00	75.00
Non-Resident 101-200 Persons		110.00	110.00	125.00
Korth Park-Elm Point Rd				
Resident 1-100 Persons		65.00	65.00	70.00
Resident 101-200 Persons		120.00	120.00	125.00
Non-Resident 1-100 Persons		80.00	80.00	85.00
Non-Resident 101-200 Persons		130.00	130.00	135.00
Korth Park, Pavilion				
Resident 1-100 Persons		110.00	110.00	125.00
Resident 101-200 Persons		160.00	160.00	175.00
Non-Resident 1-100 Persons		130.00	130.00	150.00
Non-Resident 101-200 Persons		180.00	180.00	200.00
Korth Park, Pavilion and Kitchen				
Resident 1-100 Persons		185.00	185.00	200.00
Resident 101-200 Persons		250.00	250.00	275.00
Non-Resident 1-100 Persons		225.00	225.00	250.00
Non-Resident 101-200 Persons		275.00	275.00	300.00
Pohlmann Park				
Resident 1-100 Persons		35.00	35.00	40.00
Resident 101-200 Persons		85.00	85.00	90.00
Non-Resident 1-100 Persons		40.00	40.00	45.00

Fee Schedule

Departments	Unit	2018 Rate	2019 Rate	2020 Rate
	Non-Resident 101-200 Persons	95.00	95.00	100.00
Rock Lake Park (Lower/Lakeside)				
	Resident 1-100 Persons	65.00	65.00	75.00
	Resident 101-200 Persons	120.00	120.00	125.00
	Non-Resident 1-100 Persons	80.00	80.00	90.00
	Non-Resident 101-200 Persons	130.00	130.00	150.00
Rock Lake Park (Upper/Hillside)				
	Resident 1-100 Persons	50.00	50.00	65.00
	Resident 101-200 Persons	105.00	105.00	115.00
	Non-Resident 1-100 Persons	60.00	60.00	75.00
	Non-Resident 101-200 Persons	110.00	110.00	125.00
Rock River Park				
	Resident 1-100 Persons	35.00	35.00	35.00
	Resident 101-200 Persons	85.00	85.00	85.00
	Non-Resident 1-100 Persons	40.00	40.00	40.00
	Non-Resident 101-200 Persons	95.00	95.00	95.00
Rome Pond Park				
	Resident 1-100 Persons	50.00	50.00	50.00
	Resident 101-200 Persons	105.00	105.00	105.00
	Non-Resident 1-100 Persons	60.00	60.00	60.00
	Non-Resident 101-200 Persons	110.00	110.00	110.00
Welcome Travelers Park				
	Resident 1-100 Persons	35.00	35.00	50.00
	Resident 101-200 Persons	85.00	85.00	105.00
	Non-Resident 1-100 Persons	40.00	40.00	60.00
	Non-Resident 101-200 Persons	95.00	95.00	110.00
Group Permit Fees (All Fees Subject to Sales Tax)				
	(All group permit requests exceeding 100 people requires a shelter rental fee)			
Cappie's Landing Park				
	100-300 Persons	-	35.00	35.00
	301+ Persons	-	85.00	85.00
Carlin Weld Park				
	100-300 Persons	50.00	50.00	50.00
	301+ Persons	105.00	105.00	105.00
Cold Spring Creamery				
	100-300 Persons	35.00	35.00	35.00
	301+ Persons	85.00	85.00	85.00
Dorothy Carnes Park (Electricity)				
	100-300 Persons	65.00	65.00	65.00
	301+ Persons	120.00	120.00	120.00
Kanow Park				
	100-300 Persons	50.00	50.00	50.00
	301+ Persons	105.00	105.00	105.00
Korth Park-Elm Point Rd (Electricity)				
	100-300 Persons	65.00	65.00	65.00
	301+ Persons	120.00	120.00	120.00
Korth Park, Pavilion				
	100-300 Persons	110.00	110.00	110.00
	301+ Persons	160.00	160.00	160.00
Korth Park, Pavilion and Kitchen				
	100-300 Persons	185.00	185.00	185.00
	301+ Persons	250.00	250.00	250.00
Pohlmann Park				
	100-300 Persons	35.00	35.00	35.00
	301+ Persons	85.00	85.00	85.00
Rock Lake Park (Lower/Lakeside)				
	100-300 Persons	65.00	65.00	65.00
	301+ Persons	120.00	120.00	120.00
Rock Lake Park (Upper/Hillside)				
	100-300 Persons	50.00	50.00	50.00
	301+ Persons	105.00	105.00	105.00
Rock River Park				
	100-300 Persons	35.00	35.00	35.00
	301+ Persons	85.00	85.00	85.00
Rome Pond Park				
	100-300 Persons	50.00	50.00	50.00
	301+ Persons	105.00	105.00	105.00

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Jefferson County
FLEXIBLE PERIOD REPORT

FROM 2018 01 TO 2019 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
<hr/>							
12801 Parks Department							
12801 411100 General Property Taxes	-760,189	0	-760,189	-1,138,180.44	.00	377,991.44	149.7%
12801 421001 State Aid	0	-3,131	-3,131	-1,370.54	.00	-1,760.46	43.8%
12801 457017 Park Shelter Rental Fees	-13,000	0	-13,000	-23,920.66	.00	10,920.66	184.0%
12801 457019 Park Shelter Deposits	-200	0	-200	-8,775.00	.00	8,575.00	%
12801 457024 Camping Fees	-50	0	-50	40.00	.00	-90.00	80.0%
12801 482011 Rent Garden Plots	-725	0	-725	-1,117.50	.00	392.50	154.1%
12801 482021 Camping Fee Other	-200	0	-200	-1,395.93	.00	1,195.93	698.0%
12801 483001 Sale Of County Property	-650	0	-650	-4,887.38	.00	4,237.38	751.9%
12801 485100 Donations - Unrestricted	0	0	0	-798.80	.00	798.80	.0%
12801 485200 Donations Restricted	0	0	0	-4,040.36	.00	4,040.36	.0%
12801 486004 Miscellaneous Revenue	0	0	0	-1,252.63	.00	1,252.63	.0%
12801 511110 Salary-Permanent Regular	166,828	0	166,828	231,688.08	.00	-64,860.08	138.9%
12801 511210 Wages-Regular	261,946	0	261,946	308,413.41	.00	-46,467.41	117.7%
12801 511220 Wages-Overtime	4,297	0	4,297	1,972.63	.00	2,324.37	45.9%
12801 511240 Wages-Temporary	12,100	0	12,100	20,150.43	.00	-8,050.43	166.5%
12801 511290 Wages-Other Wages	0	0	0	125.00	.00	-125.00	.0%
12801 511310 Wages-Sick Leave	0	0	0	8,895.57	.00	-8,895.57	.0%
12801 511320 Wages-Vacation Pay	0	0	0	19,262.86	.00	-19,262.86	.0%
12801 511330 Wages-Longevity Pay	1,358	0	1,358	1,121.86	.00	236.14	82.6%
12801 511340 Wages-Holiday Pay	0	0	0	12,114.70	.00	-12,114.70	.0%
12801 511350 Wages-Miscellaneous(Comp)	0	0	0	7,557.07	.00	-7,557.07	.0%
12801 511380 Wages-Bereavement	0	0	0	176.40	.00	-176.40	.0%
12801 512141 Social Security	34,580	0	34,580	46,026.16	.00	-11,446.16	133.1%
12801 512142 Retirement (Employer)	26,625	0	26,625	36,706.51	.00	-10,081.51	137.9%
12801 512144 Health Insurance	103,614	0	103,614	129,462.55	.00	-25,848.55	124.9%
12801 512145 Life Insurance	111	0	111	116.38	.00	-5.38	104.8%
12801 512146 Workers Compensation	0	0	0	14,294.41	.00	-14,294.41	.0%
12801 512148 Unemployment Compensation	12,106	0	12,106	9,264.52	.00	2,841.48	76.5%
12801 512150 FSA Contribution	1,475	0	1,475	1,287.50	.00	187.50	87.3%
12801 512151 HSA Contribution	0	0	0	10,720.79	.00	-10,720.79	.0%
12801 512173 Dental Insurance	6,145	0	6,145	8,112.32	.00	-1,967.32	132.0%
12801 521219 Other Professional Serv	7,000	0	7,000	16,919.55	10,083.50	-20,003.05	385.8%
12801 529299 Purchase Care & Services	4,000	0	4,000	1,653.00	.00	2,347.00	41.3%
12801 531100 Permits Purchased	200	0	200	1,166.00	.00	-966.00	583.0%
12801 531303 Computer Equipmt & Software	0	0	0	1,366.16	.00	-1,366.16	.0%
12801 531304 Noncapital Auto	0	0	0	74.50	.00	-74.50	.0%
12801 531311 Postage & Box Rent	450	0	450	498.49	.00	-48.49	110.8%
12801 531312 Office Supplies	2,000	0	2,000	2,172.58	.00	-172.58	108.6%

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Jefferson County
FLEXIBLE PERIOD REPORT

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FROM 2018 01 TO 2019 06

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET	ACTUALS	ENCUMBRANCES	BUDGET	USED
12801 531313 Printing & Duplicating	1,300	0	1,300	584.14	.00	715.86	44.9%
12801 531314 Small Items Of Equipment	7,500	0	7,500	7,421.51	.00	78.49	99.0%
12801 531320 Safety Supplies	1,400	0	1,400	2,706.63	.00	-1,306.63	193.3%
12801 531324 Membership Dues	500	0	500	880.00	.00	-380.00	176.0%
12801 531326 Advertising	1,800	0	1,800	2,634.67	.00	-834.67	146.4%
12801 531346 Clothing & Uniform	900	0	900	2,005.50	.00	-1,105.50	222.8%
12801 531348 Educational Supplies	100	0	100	.00	.00	100.00	.0%
12801 531349 Other Operating Expenses	0	0	0	30.00	.00	-30.00	.0%
12801 531351 Gas/Diesel	20,000	0	20,000	28,014.09	4,827.35	-12,841.44	164.2%
12801 532325 Registration	300	0	300	545.00	.00	-245.00	181.7%
12801 532332 Mileage	2,000	0	2,000	2,844.87	.00	-844.87	142.2%
12801 532335 Meals	150	0	150	48.60	.00	101.40	32.4%
12801 532336 Lodging	275	0	275	152.00	.00	123.00	55.3%
12801 532339 Other Travel & Tolls	30	0	30	27.00	.00	3.00	90.0%
12801 533221 Water	75	0	75	94.40	.00	-19.40	125.9%
12801 533222 Electric	2,500	0	2,500	4,045.95	.00	-1,545.95	161.8%
12801 533225 Telephone & Fax	400	0	400	652.26	.00	-252.26	163.1%
12801 533236 Wireless Internet	300	0	300	342.48	.00	-42.48	114.2%
12801 535232 Graveling	1,500	0	1,500	1,231.16	.00	268.84	82.1%
12801 535242 Maintain Machinery & Equip	10,500	0	10,500	18,915.46	.00	-8,415.46	180.1%
12801 535245 Grounds Improvements	27,238	3,131	30,369	23,223.71	.00	7,145.29	76.5%
12801 535247 Building Repair & Maint	3,000	0	3,000	4,297.22	.00	-1,297.22	143.2%
12801 535249 Sundry Repair	0	0	0	277.47	.00	-277.47	.0%
12801 535297 Refuse Collection	2,500	0	2,500	3,009.88	.00	-509.88	120.4%
12801 535344 Household & Janitorial Supp	4,000	0	4,000	7,436.18	.00	-3,436.18	185.9%
12801 535349 Other Supplies	11,500	0	11,500	15,313.89	.00	-3,813.89	133.2%
12801 535352 Vehicle Parts & Repairs	5,000	0	5,000	5,166.96	.00	-166.96	103.3%
12801 535360 Repair & Maintenance	0	0	0	1,216.95	.00	-1,216.95	.0%
12801 536533 Equipment Rent & Lease	3,000	0	3,000	6,784.35	.00	-3,784.35	226.1%
12801 571004 IP Telephony Allocation	326	0	326	533.52	.00	-207.52	163.7%
12801 571005 Duplicating Allocation	2,145	0	2,145	675.43	.00	1,469.57	31.5%
12801 571009 MIS PC Group Allocation	4,989	0	4,989	8,245.47	.00	-3,256.47	165.3%
12801 571010 MIS Systems Grp Alloc(ISIS)	7,839	0	7,839	12,633.43	.00	-4,794.43	161.2%
12801 591519 Other Insurance	7,112	0	7,112	14,437.47	.00	-7,325.47	203.0%
12801 592003 Note Payable Principal	0	0	0	14,000.00	.00	-14,000.00	.0%
12801 594810 Capital Equipment	21,000	0	21,000	23,356.61	.00	-2,356.61	111.2%
12801 594811 Capital Automobiles	0	0	0	.00	49,717.00	-49,717.00	.0%
12801 594820 Capital Other	5,000	17,051	22,051	.00	.00	22,051.00	.0%
12801 594821 Capital Improvement Land	75,000	8,800	83,800	200.00	20,000.00	63,600.00	24.1%
12801 594829 Capital Improvement Other	10,000	33,991	43,991	10,781.00	.00	33,209.90	24.5%
12801 699992 Balance Forward Prior Year	0	-39,052	-39,052	.00	.00	-39,052.20	.0%
12801 699999 Budgetary Fund Balance	0	-29,590	-29,590	.00	.00	-29,589.70	.0%

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Jefferson County
FLEXIBLE PERIOD REPORT

FROM 2018 01 TO 2019 06

ACCOUNTS FOR:
100 General Fund

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL Parks Department	111,000	-8,800	102,200	-69,614.55	84,627.85	87,186.70	14.7%

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Jefferson County
FLEXIBLE PERIOD REPORT

FROM 2018 01 TO 2019 06

ACCOUNTS FOR:
100 General Fund

ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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12802 Carol Liddle Fund

12802 481099 Capital Interest & Dividends	0	0	0	-2,602.83	.00	2,602.83	.0%
12802 594960 Capital Reserve	0	84,231	84,231	.00	.00	84,230.84	.0%
12802 699800 Resv Applied Capital	0	-168,461	-168,461	.00	.00	-168,461.29	.0%
TOTAL Carol Liddle Fund	0	-84,230	-84,230	-2,602.83	.00	-81,627.62	3.1%

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Jefferson County
FLEXIBLE PERIOD REPORT

FROM 2018 01 TO 2019 06

ACCOUNTS FOR:
100 General Fund

ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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12803 Carlin Weld Park Trust

12803 421001 State Aid	-4,700	0	-4,700	-1,750.00	.00	-2,950.00	37.2%
12803 481001 Interest & Dividends	0	0	0	-81.86	.00	81.86	.0%
12803 485200 Donations Restricted	0	0	0	-25,109.13	.00	25,109.13	.0%
12803 535245 Grounds Improvements	19,700	0	19,700	.00	13,645.00	6,055.00	69.3%
12803 594950 Operating Reserve	0	4,010	4,010	.00	.00	4,009.58	.0%
12803 699700 Resv Applied Operating	-15,000	-4,010	-19,010	.00	.00	-19,009.58	.0%
TOTAL Carlin Weld Park Trust	0	0	0	-26,940.99	13,645.00	13,295.99	.0%

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Jefferson County
FLEXIBLE PERIOD REPORT

FROM 2018 01 TO 2019 06

ACCOUNTS FOR:
100 General Fund

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
12804 Korth Park Development							
12804 482002 Rent Of County Property	0	0	0	-50,213.25	.00	50,213.25	.0%
12804 485200 Donations Restricted	-10,000	0	-10,000	-12,602.66	.00	2,602.66	126.0%
12804 535360 Repair & Maintenance	0	0	0	1,841.00	.00	-1,841.00	.0%
12804 536533 Equipment Rent & Lease	0	0	0	110.00	.00	-110.00	.0%
12804 594821 Capital Improvement Land	110,000	0	110,000	110,278.09	.00	-278.09	100.3%
TOTAL Korth Park Development	100,000	0	100,000	49,413.18	.00	50,586.82	49.4%

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ACCOUNTS FOR:
100 General Fund

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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12805 Carnes Park Development							
12805 482002 Rent Of County Property	-24,000	0	-24,000	-32,984.00	.00	8,984.00	137.4%
12805 485200 Donations Restricted	0	0	0	-7,423.60	.00	7,423.60	.0%
12805 531302 Building & Maint Equipment	0	0	0	5.56	.00	-5.56	.0%
12805 535245 Grounds Improvements	0	0	0	24.52	.00	-24.52	.0%
12805 535349 Other Supplies	0	0	0	245.22	.00	-245.22	.0%
12805 536533 Equipment Rent & Lease	0	0	0	385.00	.00	-385.00	.0%
12805 594950 Operating Reserve	24,000	187,944	211,944	.00	.00	211,944.36	.0%
12805 699992 Balance Forward Prior Year	0	-187,944	-187,944	.00	.00	-187,944.36	.0%
TOTAL Carnes Park Development	0	0	0	-39,747.30	.00	39,747.30	.0%

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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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12806 Parks Building							
12806 411100 General Property Taxes	-17,085	0	-17,085	-24,528.00	.00	7,443.00	143.6%
12806 512390 Safety Equipment	0	0	0	39.80	.00	-39.80	.0%
12806 521219 Other Professional Serv	0	0	0	140.00	.00	-140.00	.0%
12806 529299 Purchase Care & Services	0	0	0	1,507.00	.00	-1,507.00	.0%
12806 531302 Building & Maint Equipment	1,000	0	1,000	862.72	.00	137.28	86.3%
12806 531320 Safety Supplies	0	0	0	278.90	.00	-278.90	.0%
12806 531351 Gas/Diesel	0	0	0	1,422.38	4,504.10	-5,926.48	.0%
12806 533221 Water	1,000	0	1,000	1,540.78	.00	-540.78	154.1%
12806 533222 Electric	6,000	0	6,000	7,142.76	.00	-1,142.76	119.0%
12806 533223 Sewer	1,200	0	1,200	1,533.70	.00	-333.70	127.8%
12806 533224 Natural Gas	2,500	0	2,500	549.88	.00	1,950.12	22.0%
12806 533225 Telephone & Fax	600	0	600	921.69	.00	-321.69	153.6%
12806 533235 Storm Water Utility	800	0	800	1,094.72	.00	-294.72	136.8%
12806 533236 Wireless Internet	400	0	400	702.30	.00	-302.30	175.6%
12806 535242 Maintain Machinery & Equip	1,600	0	1,600	1,131.08	.00	468.92	70.7%
12806 535246 Building Service & Maint	0	0	0	3,283.31	.00	-3,283.31	.0%
12806 535349 Other Supplies	100	0	100	1,136.39	.00	-1,036.39	.%
12806 591519 Other Insurance	1,885	0	1,885	2,492.17	.00	-607.17	132.2%
TOTAL Parks Building	0	0	0	1,251.58	4,504.10	-5,755.68	.0%

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ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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12807 Garman Nature Preserve

12807 485200 Donations Restricted	-50,000	0	-50,000	-25,900.00	.00	-24,100.00	51.8%
12807 521219 Other Professional Serv	25,000	0	25,000	10,225.32	.00	14,774.68	40.9%
12807 535245 Grounds Improvements	0	0	0	67.92	.00	-67.92	.0%
12807 594820 Capital Other	25,000	24,999	49,999	.00	.00	49,999.00	.0%
12807 594950 Operating Reserve	0	-12,302	-12,302	.00	.00	-12,302.23	.0%
12807 699700 Resv Applied Operating	0	82	82	.00	.00	82.03	.0%
12807 699992 Balance Forward Prior Year	0	-12,779	-12,779	.00	.00	-12,778.80	.0%
TOTAL Garman Nature Preserve	0	0	0	-15,606.76	.00	15,606.76	.0%

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ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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12808 Glacial Heritage Development

12808 535245 Grounds Improvements	15,000	0	15,000	81.96	.00	14,918.04	.5%
12808 594950 Operating Reserve	0	18,445	18,445	.00	.00	18,444.93	.0%
12808 699992 Balance Forward Prior Year	0	-18,445	-18,445	.00	.00	-18,444.93	.0%
TOTAL Glacial Heritage Development	15,000	0	15,000	81.96	.00	14,918.04	.5%

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ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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12809 Snowmobile Trails

12809 421001 State Aid	-45,675	0	-45,675	-45,398.98	.00	-276.02	99.4%
12809 535245 Grounds Improvements	45,675	0	45,675	39,963.31	.00	5,711.69	87.5%
12809 535349 Other Supplies	0	0	0	4,927.50	.00	-4,927.50	.0%
TOTAL Snowmobile Trails	0	0	0	-508.17	.00	508.17	.0%

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100 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
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12810 Bike Trails							
12810 421001 State Aid	0	0	0	-134,403.00	.00	134,403.00	.0%
12810 451029 Sale Of Misc Items	0	0	0	-28.44	.00	28.44	.0%
12810 485200 Donations Restricted	-274,235	0	-274,235	-43,275.43	.00	-230,959.57	15.8%
12810 485200 28101 Donations Restricted	0	0	0	-196,740.00	.00	196,740.00	.0%
12810 521219 Other Professional Serv	0	0	0	8,013.50	.00	-8,013.50	.0%
12810 521219 28101 Other Professional Serv	0	0	0	1,403.11	.00	-1,403.11	.0%
12810 531313 Printing & Duplicating	0	0	0	1,006.68	.00	-1,006.68	.0%
12810 535245 Grounds Improvements	0	0	0	1,715.16	.00	-1,715.16	.0%
12810 535245 28101 Grounds Improvements	0	0	0	4,189.60	.00	-4,189.60	.0%
12810 535245 28102 Grounds Improvements	0	0	0	6,496.07	.00	-6,496.07	.0%
12810 535349 Other Supplies	0	0	0	500.87	.00	-500.87	.0%
12810 535349 28102 Other Supplies	0	0	0	504.63	.00	-504.63	.0%
12810 536533 28102 Equipment Rent & Lease	0	0	0	1,145.00	.00	-1,145.00	.0%
12810 594821 28101 Capital Improvement Lan	0	0	0	12,941.00	.00	-12,941.00	.0%
12810 594821 28102 Capital Improvement Lan	0	0	0	251.98	.00	-251.98	.0%
12810 594829 Capital Improvement Other	340,000	-20,832	319,168	6,774.00	.00	312,393.70	2.1%
12810 594829 28101 Capital Improvement Oth	0	8,800	8,800	640,161.64	.00	-631,361.64	%
12810 594950 Operating Reserve	0	-40,765	-40,765	.00	.00	-40,765.15	.0%
12810 699700 Resv Applied Operating	0	115,240	115,240	.00	.00	115,240.30	.0%
12810 699800 Resv Applied Capital	-65,765	30,588	-35,177	.00	.00	-35,177.40	.0%
TOTAL Bike Trails	0	93,030	93,030	310,656.37	.00	-217,625.92	333.9%

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ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET	ACTUALS	ENCUMBRANCES	BUDGET	USED
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12811 Dog Park							
12811 451038 Daily Permit Fees	-5,386	0	-5,386	-9,790.10	.00	4,404.10	181.8%
12811 451039 Annual Permit Fees	-30,000	0	-30,000	-61,951.75	.00	31,951.75	206.5%
12811 451308 Postage Fees	0	0	0	-2.50	.00	2.50	.0%
12811 483001 Sale Of County Property	0	0	0	-35.10	.00	35.10	.0%
12811 485200 Donations Restricted	-2,500	0	-2,500	-10,250.47	.00	7,750.47	410.0%
12811 511210 Wages-Regular	20,773	0	20,773	27,817.78	.00	-7,044.78	133.9%
12811 511310 Wages-Sick Leave	0	0	0	133.12	.00	-133.12	.0%
12811 511320 Wages-Vacation Pay	0	0	0	133.12	.00	-133.12	.0%
12811 511340 Wages-Holiday Pay	0	0	0	79.04	.00	-79.04	.0%
12811 512141 Social Security	1,567	0	1,567	2,117.56	.00	-550.56	135.1%
12811 512142 Retirement (Employer)	1,392	0	1,392	1,870.16	.00	-478.16	134.4%
12811 512144 Health Insurance	4,604	0	4,604	2,417.74	.00	2,186.26	52.5%
12811 512145 Life Insurance	11	0	11	23.52	.00	-12.52	213.8%
12811 512148 Unemployment Compensation	0	0	0	4,460.00	.00	-4,460.00	.0%
12811 512151 HSA Contribution	0	0	0	418.97	.00	-418.97	.0%
12811 512173 Dental Insurance	270	0	270	195.03	.00	74.97	72.2%
12811 521219 Other Professional Serv	0	0	0	334.50	.00	-334.50	.0%
12811 531311 Postage & Box Rent	500	0	500	1,431.07	.00	-931.07	286.2%
12811 531313 Printing & Duplicating	0	0	0	2,102.58	.00	-2,102.58	.0%
12811 531314 Small Items Of Equipment	250	0	250	.00	.00	250.00	.0%
12811 531326 Advertising	0	0	0	72.90	.00	-72.90	.0%
12811 533236 Wireless Internet	480	0	480	342.48	.00	137.52	71.4%
12811 535245 Grounds Improvements	1,500	0	1,500	1,109.47	.00	390.53	74.0%
12811 535297 Refuse Collection	650	0	650	1,034.95	.00	-384.95	159.2%
12811 535344 Household & Janitorial Supp	0	0	0	2,436.48	.00	-2,436.48	.0%
12811 535349 Other Supplies	3,000	0	3,000	3,653.54	.00	-653.54	121.8%
12811 535352 Vehicle Parts & Repairs	0	0	0	44.44	.00	-44.44	.0%
12811 571005 Duplicating Allocation	0	0	0	515.43	.00	-515.43	.0%
12811 571010 MIS Systems Grp Alloc(ISIS)	398	0	398	641.20	.00	-243.20	161.1%
12811 591519 Other Insurance	315	0	315	460.39	.00	-145.39	146.2%
12811 594820 Capital Other	10,000	0	10,000	13,675.00	.00	-3,675.00	136.8%
12811 594821 Capital Improvement Land	0	0	0	.00	8,160.00	-8,160.00	.0%
12811 594950 Operating Reserve	0	113,019	113,019	.00	.00	113,018.83	.0%
12811 699700 Resv Applied Operating	-7,824	0	-7,824	.00	.00	-7,824.00	.0%
12811 699992 Balance Forward Prior Year	0	-113,019	-113,019	.00	.00	-113,018.83	.0%
TOTAL Dog Park	0	0	0	-14,509.45	8,160.00	6,349.45	.0%

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ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET	ACTUALS	ENCUMBRANCES	BUDGET	USED
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12812 Grounds Keeping							
12812 474119 Courthouse Interdepart Billed	-9,383	0	-9,383	-25,232.89	.00	15,849.89	268.9%
12812 474150 Human Services Billed	-16,137	0	-16,137	-28,389.25	.00	12,252.25	175.9%
12812 474169 Fair Billed	-20,588	0	-20,588	-40,043.48	.00	19,455.48	194.5%
12812 474170 Land Conservation Billed	-558	0	-558	-1,162.13	.00	604.13	208.3%
12812 474175 Highway Billed	-8,903	0	-8,903	-16,173.90	.00	7,270.90	181.7%
12812 474180 MIS Billed	0	0	0	-6,960.00	.00	6,960.00	.0%
12812 511110 Salary-Permanent Regular	3,442	0	3,442	5,816.53	.00	-2,374.53	169.0%
12812 511210 Wages-Regular	24,311	0	24,311	45,816.43	.00	-21,505.43	188.5%
12812 511220 Wages-Overtime	0	0	0	361.44	.00	-361.44	.0%
12812 511240 Wages-Temporary	0	0	0	4,429.61	.00	-4,429.61	.0%
12812 511330 Wages-Longevity Pay	0	0	0	42.86	.00	-42.86	.0%
12812 512141 Social Security	2,334	0	2,334	4,298.92	.00	-1,964.92	184.2%
12812 512142 Retirement (Employer)	1,596	0	1,596	1,895.76	.00	-299.76	118.8%
12812 512144 Health Insurance	4,288	0	4,288	5,762.96	.00	-1,474.96	134.4%
12812 512145 Life Insurance	1	0	1	5.56	.00	-4.56	556.0%
12812 512146 Workers Compensation	0	0	0	3,780.70	.00	-3,780.70	.0%
12812 512148 Unemployment Compensation	3,026	0	3,026	7,147.20	.00	-4,121.20	236.2%
12812 512150 FSA Contribution	88	0	88	87.50	.00	.50	99.4%
12812 512151 HSA Contribution	0	0	0	198.16	.00	-198.16	.0%
12812 512173 Dental Insurance	281	0	281	373.16	.00	-92.16	132.8%
12812 521219 Other Professional Serv	0	0	0	8,319.59	.00	-8,319.59	.0%
12812 531314 Small Items Of Equipment	400	0	400	988.92	.00	-588.92	247.2%
12812 531320 Safety Supplies	600	0	600	190.41	.00	409.59	31.7%
12812 531326 Advertising	0	0	0	242.20	.00	-242.20	.0%
12812 531351 Gas/Diesel	4,850	0	4,850	7,021.14	.00	-2,171.14	144.8%
12812 535242 Maintain Machinery & Equip	1,000	0	1,000	6,418.77	.00	-5,418.77	641.9%
12812 535245 Grounds Improvements	5,000	0	5,000	3,575.08	.00	1,424.92	71.5%
12812 535249 Sundry Repair	0	0	0	36.80	.00	-36.80	.0%
12812 535349 Other Supplies	1,000	0	1,000	7,414.37	.00	-6,414.37	741.4%
12812 535352 Vehicle Parts & Repairs	1,200	0	1,200	605.96	.00	594.04	50.5%
12812 536533 Equipment Rent & Lease	300	0	300	449.10	.00	-149.10	149.7%
12812 571010 MIS Systems Grp Alloc(ISIS)	613	0	613	987.97	.00	-374.97	161.2%
12812 591519 Other Insurance	1,239	0	1,239	1,959.59	.00	-720.59	158.2%
TOTAL Grounds Keeping	0	0	0	265.04	.00	-265.04	.0%
TOTAL General Fund	226,000	0	226,000	192,138.08	110,936.95	-77,075.03	134.1%
TOTAL REVENUES	-1,382,753	-430,521	-1,813,274	-1,988,731.99	.00	175,458.23	
TOTAL EXPENSES	1,608,753	430,521	2,039,274	2,180,870.07	110,936.95	-252,533.26	

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	226,000	0	226,000	192,138.08	110,936.95	-77,075.03	134.1%