

Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"

Jefferson County Courthouse
311 S Center Ave, Rm 112
Jefferson, WI 53549-1701

Wednesday, September 18, 2019 @ 8:30 am

Committee Members: Matt Foelker (Chair), Walt Christensen (Vice-Chair), Ed Morse (Secretary), Dan Herbst (UWEX Member), Mike Kelly (UWEX Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Member)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the September Agenda
5. Approval of the August 21, 2019 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) September 2019 Report
 - Jennifer Filipiak from American Farmland Trust to Speak at the December LWCC Meeting
 - Matt Krueger from Wisconsin Land + Water to Speak at the December LWCC Meeting
8. Discussion on Natural Resources Conservation Service (NRCS) Report
9. Discussion on Departmental Updates
10. Discussion on County Farm Tile System Repair
11. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
12. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
13. Review of the Monthly Financial Report (July)
14. Discussion on 2020 Land & Water Conservation Department Budget
15. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation
16. Discussion on Items for the Next Agenda
17. Next Scheduled Meeting:
 - October 16, 2019 @ 8:30 am in Room 112
18. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

Land & Water Conservation Committee Minutes

August 21, 2019

1. Call to Order:

The monthly meeting was called to order by Matt Foelker at 8:30 am. Committee members Matt Foelker (Chairperson), Ed Morse (Secretary), Dan Herbst (UWEX Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Member) were present. Also in attendance were Patricia Cicero, Interim Director, Land & Water Conservation Department (LWCD); and Kim Liakopoulos, LWCD. Walt Christensen (Vice-Chairperson) was excused and Mike Kelly (UWEX Member) was absent.

- Others in Attendance: Anita Martin, Frankie Fuller

2. Roll Call (Establish a Quorum):

A quorum was established.

3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

4. Review of the August Agenda:

The August agenda was reviewed by the committee members. No changes were proposed.

5. Approval of the July 17, 20169 Meeting Minutes:

Anfang made a motion to approve the July 17, 2019 meeting minutes as written, Burlingham seconded. Motion passed 5/0.

6. Public Comment:

The Committee received public comment on an item that was not on the agenda.

7. Communications:

- Department of Agriculture, Trade & Consumer Protection August 2019 Report.
- Preferred Method of Contact to Committee Members from LWCD.

8. Natural Resources Conservation Service (NRCS) Report:

NRCS didn't attend the meeting therefore a report was unavailable.

9. Discussion on Departmental Updates:

Cicero updated the committee on departmental operations: 2020 Budget preparation is underway, trees have been ordered for the 2019/2020 Annual Tree Sale.

10. Discussion on County Farm Tile System Repairs:

Cicero notified the Committee that tile inspection is complete and repairs will begin this fall after harvest.

11. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP): Steven & Denise Soldner

Anfang made a motion to accept the notice, Herbst seconded. Motion passed 5/0.

12. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP:

There were no cancellations.

13. Review of the Monthly Financial Report (June):

The most recent statement of revenues and expenditures was distributed.

14. Discussion on 2020 Land & Water Conservation Department (LWCD) Budget:

Cicero discussed the 2020 Draft Budget.

15. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation:

Cicero informed the Committee that the monitoring for purchased easements is complete for 2019 and the reports have been submitted to NRCS.

16. Discussion and Possible Action on American Farmland Trust Meeting Regarding PACE - Margaret Burlingham:

Burlingham attended an American Farmland Trust meeting in July to discuss the feasibility of restoring funding to the state's Purchase of Agricultural Conservation Easement (PACE) program. Burlingham recommended inviting one of the speakers to a future LWCC meeting.

17. Discussion on Items for the Next Agenda:

Possible agenda items include: offer an invitation to Jennifer Filipiak from American Farmland Trust to speak at an LWCC meeting

18. Next Scheduled Meeting:

- September 18, 2019 @ 8:30 am in Room 202

19. Adjournment:

Anfang made a motion to adjourn at 9:15 am, Burlingham seconded. Motion passed 5/0.



DATCP REPORT
Bureau of Land and Water Resources
August 2019

Livestock Facility Siting

- The livestock Siting (ATCP 51 hearings) conclude on September 5 in Spooner WI. The hearing record remains open until September 13 for written comments. Those can be submitted by email to livestocksitingcomments@wisconsin.gov or by mail to Chris Clayton, Agricultural Resource Management Division, DATCP, P.O. Box 8911, Madison, WI 53708-8911. Following the hearings, DATCP will provide a report of the hearing comments to the DATCP at its September 19, 2019 meeting. A final draft rule is expected to go the DATCP Board for consideration at its November meeting.

Soil and Water Resources Management Grants

- DATCP presented the 2020 preliminary allocation plan to the Land and Water Conservation Board at its August 6th meeting. DATCP proposes to allocate \$9,439,100 for county staffing grants; \$5,776,732 for bond and nutrient management cost-share grants which includes \$300,000 for the bond reserve; and allocates \$1,238,268 in cooperator grants. The final allocation will be presented to the board at their October meeting.

Conservation Reserve Enhancement Program (CREP)

- The deadline for producers to submit signed offers for signup 52 for both new enrollment and re-enrollment was August 23, 2019. This is also the deadline for county offices to enter the status in COLS as “Submit for Plan.” NRCS needs to complete all conservation plans and return them to FSA by September 13. Lastly, September 30 is the deadline for COC or CED to approve CRP-1s. Counties should aim to submit the State-County CREP Agreement soon after the Federal CRP1’s are signed by FSA.
- Please download the updated CREP 15 Year Agreement form (LWR-283) from the [CREP website](#). The update changes the DATCP signature block to our new Land Management Section Chief, Jennifer Heaton-Amrhein. If you already started agreements under the old version you can still submit those and DATCP will adjust our signature block as needed.

Land and Water Conservation Board

- The next LWCB meeting will be October 1, 2019. Counties presenting LWRM plans for approval will be: Clark, Douglas, LaCrosse, Langlade, and Marquette.

Nutrient Management

- The Nutrient Management section is reviewing plans from across the state to assess plan compliance as well as planners’ understanding of the 590 Standard and SnapPlus program. Additionally, they are testing the next software update—SnapPlus19—which includes the significant time-saving feature of a 590 checklist generated as a report.
- Nutrient Management Work Groups are scheduled for early September. The sessions will cover prevented plant fields, tips for using SnapPlus, features of SnapPlus19, plan review and planning for 2020.
 - September 3, Jefferson County UWEX, Room 8 & 9 (Jefferson)
 - September 4, Washington Town Hall (Eau Claire)
 - September 5, Pippin Center (Richland Center)
 - September 10, Winnebago County LWCD Room A&B (Oshkosh)

Farmland Preservation Program

- The revised Calumet County Farmland Preservation plan was approved.
- Farmland preservation zoning ordinances for Calumet County and the Town of Glenmore in Brown County were approved. A text amendment for the Dane County Farmland Preservation Zoning Ordinance was approved.
- ***Counties with Agricultural Enterprise Areas:*** If you are working with a landowner that has expressed interest in signing a farmland preservation agreement in 2019, please forward the agreement application materials to DATCPWorkingLands@wisconsin.gov at your earliest convenience to ensure they have enough time to be processed before the end of the year. If you have landowners that already have a farmland preservation agreement signed after 2009 in an AEA, that have expressed interest in adding lands to their existing agreement, we have established a process for amending agreements to add acres. Please contact Katy at 608-224-4621 for more information.
- The biennial budget has made planning grant funding available for counties to prepare and update farmland preservation plans. If interested, please contact DATCPWorkingLands@wisconsin.gov or 608-224-4621 for more information.

Agricultural Impact Statement (AIS) Program

- The Cardinal-Hickory Creek High-Voltage Electric Project was approved by the Public Service Commission on August 20, 2019. The new 345 kV electric line will be routed along the Western-North Route through Grant County, a new substation in the town of Wingville, and along the Eastern-Southern Route through Iowa and Dane counties. DATCP published an AIS and Map Book for this project on April 18th.¹ For questions, contact Marilyn.Weiss@wisconsin.gov.
- In July, AIS staff attended public meetings for the Lakeshore Lateral Natural Gas Pipeline Project proposed by We Energies in the counties of Walworth, Kenosha, and Racine. AIS staff received comments from agricultural property owners and provided maps and information. For questions, contact Alice.Halpin@wisconsin.gov.

¹ <https://datcp.wi.gov/Documents/AISCardHickCr.pdf> and <https://datcp.wi.gov/Documents/AISCardHickCrMapBk.pdf>

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Jefferson County
FLEXIBLE PERIOD REPORT

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FROM 2019 01 TO 2019 07

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	ACTUALS	ENCUMBRANCES	AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
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12401 Land Conservation							
12401 411100 General Property Taxes	-366,038	0	-366,038	-213,522.19	.00	-152,515.81	58.3%
12401 421001 State Aid	-183,500	0	-183,500	.00	.00	-183,500.00	.0%
12401 432099 Other Permits	-250	0	-250	.00	.00	-250.00	.0%
12401 451010 Sale Of Maps & Plat Books	-250	0	-250	-45.00	.00	-205.00	18.0%
12401 451020 Other Fees	-100	0	-100	-12.50	.00	-87.50	12.5%
12401 451421 Crep Cancellation Fee	-100	0	-100	-101.71	.00	1.71	101.7%
12401 458001 Tree Sales	-10,000	0	-10,000	-2,520.00	.00	-7,480.00	25.2%
12401 458005 Ag & Horti Supply Revenue	-250	0	-250	-90.00	.00	-160.00	36.0%
12401 458009 Livestock Siting App Review F	-1,500	0	-1,500	-1,250.00	.00	-250.00	83.3%
12401 458013 Farmland Cert Fee	-22,500	0	-22,500	-16,485.00	.00	-6,015.00	73.3%
12401 511110 Salary-Permanent Regular	99,040	0	99,040	80,777.08	.00	18,262.92	81.6%
12401 511210 Wages-Regular	310,512	0	310,512	158,470.33	.00	152,041.67	51.0%
12401 511220 Wages-Overtime	0	0	0	12.47	.00	-12.47	.0%
12401 511330 Wages-Longevity Pay	1,234	0	1,234	156.38	.00	1,077.62	12.7%
12401 512141 Social Security	31,425	0	31,425	17,824.51	.00	13,600.49	56.7%
12401 512142 Retirement (Employer)	26,906	0	26,906	13,572.33	.00	13,333.67	50.4%
12401 512144 Health Insurance	53,816	0	53,816	28,776.35	.00	25,039.65	53.5%
12401 512145 Life Insurance	132	0	132	41.10	.00	90.90	31.1%
12401 512150 FSA Contribution	9,000	0	9,000	.00	.00	9,000.00	.0%
12401 512151 HSA Contribution	0	0	0	8,000.00	.00	-8,000.00	.0%
12401 512173 Dental Insurance	5,904	0	5,904	2,740.63	.00	3,163.37	46.4%
12401 531301 Office Equipment	750	0	750	.00	.00	750.00	.0%
12401 531303 Computer Equipmt & Software	0	0	0	9.87	.00	-9.87	.0%
12401 531311 Postage & Box Rent	1,500	0	1,500	456.04	.00	1,043.96	30.4%
12401 531312 Office Supplies	1,200	0	1,200	21.96	.00	1,178.04	1.8%
12401 531313 Printing & Duplicating	750	0	750	56.54	.00	693.46	7.5%
12401 531314 Small Items Of Equipment	1,750	0	1,750	.00	.00	1,750.00	.0%
12401 531321 Publication Of Legal Notice	50	0	50	.00	.00	50.00	.0%
12401 531324 Membership Dues	2,000	0	2,000	1,796.00	.00	204.00	89.8%
12401 531341 Agricultural & Horti Suppli	6,000	0	6,000	223.66	.00	5,776.34	3.7%
12401 531348 Educational Supplies	150	0	150	.00	.00	150.00	.0%
12401 531351 Gas/Diesel	1,200	0	1,200	1,067.50	.00	132.50	89.0%
12401 532325 Registration	1,000	0	1,000	726.00	.00	274.00	72.6%
12401 532332 Mileage	200	0	200	.00	.00	200.00	.0%
12401 532335 Meals	200	0	200	115.48	.00	84.52	57.7%
12401 532336 Lodging	600	0	600	387.98	.00	212.02	64.7%
12401 533225 Telephone & Fax	500	0	500	63.92	.00	436.08	12.8%
12401 533236 Wireless Internet	1,850	0	1,850	600.81	.00	1,249.19	32.5%

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FROM 2019 01 TO 2019 07

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
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12401 535242 Maintain Machinery & Equip	1,000	0	1,000	390.93	.00	609.07	39.1%
12401 535259 Tree Planter Service	100	0	100	.00	.00	100.00	.0%
12401 571004 IP Telephony Allocation	661	0	661	385.56	.00	275.44	58.3%
12401 571005 Duplicating Allocation	221	0	221	128.94	.00	92.06	58.3%
12401 571009 MIS PC Group Allocation	17,042	0	17,042	9,941.19	.00	7,100.81	58.3%
12401 571010 MIS Systems Grp Alloc(ISIS)	4,519	0	4,519	2,636.06	.00	1,882.94	58.3%
12401 591519 Other Insurance	3,276	0	3,276	2,013.57	.00	1,262.43	61.5%
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12402 Wildlife Crop Damage							
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12402 421001 State Aid	-20,000	0	-20,000	-4,220.14	.00	-15,779.86	21.1%
12402 529299 Purchase Care & Services	20,000	0	20,000	4,220.14	.00	15,779.86	21.1%
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12403 Nutrient Management							
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12403 458012 Public Land Consv Fees	-250	0	-250	-40.00	.00	-210.00	16.0%
12403 535349 Other Supplies	250	0	250	20.52	.00	229.48	8.2%
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12404 Local Cost Share Program							
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12404 421001 State Aid	-3,300	0	-3,300	.00	.00	-3,300.00	.0%
12404 521219 Other Professional Serv	3,000	0	3,000	.00	.00	3,000.00	.0%
12404 529299 Purchase Care & Services	300	0	300	.00	.00	300.00	.0%
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12405 DATCP Cost Share							
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12405 421003 State Aid GPR	-14,000	0	-14,000	.00	.00	-14,000.00	.0%
12405 421004 State Aid Bonded	-35,000	0	-35,000	.00	.00	-35,000.00	.0%
12405 593701 Cost Share Payment	49,000	0	49,000	18,281.10	.00	30,718.90	37.3%
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12406 Non-Metallic Mining							
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12406 411100 General Property Taxes	10,995	0	10,995	6,413.75	.00	4,581.25	58.3%
12406 432005 Non-Metallic Annual Fee	-9,445	0	-9,445	.00	.00	-9,445.00	.0%
12406 474175 Highway Billed	-2,035	0	-2,035	.00	.00	-2,035.00	.0%
12406 531311 Postage & Box Rent	60	0	60	34.39	.00	25.61	57.3%
12406 531312 Office Supplies	50	0	50	.00	.00	50.00	.0%

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FROM 2019 01 TO 2019 07

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
12406 531348 Educational Supplies	25	0	25	.00	.00	25.00	.0%
12406 532325 Registration	150	0	150	.00	.00	150.00	.0%
12406 532332 Mileage	50	0	50	.00	.00	50.00	.0%
12406 532335 Meals	50	0	50	.00	.00	50.00	.0%
12406 532336 Lodging	100	0	100	164.00	.00	-64.00	164.0%
12407 Farmland Easement							
12407 481001 Interest & Dividends	-400	0	-400	-2,508.73	.00	2,108.73	627.2%
12407 531311 Postage & Box Rent	15	0	15	4.62	.00	10.38	30.8%
12407 531312 Office Supplies	300	0	300	125.00	.00	175.00	41.7%
12407 531313 Printing & Duplicating	18	0	18	.00	.00	18.00	.0%
12407 594960 Capital Reserve	125,201	32,329	157,530	.00	.00	157,530.20	.0%
12407 699800 Resv Applied Capital	-125,134	-32,329	-157,463	.00	.00	-157,463.20	.0%
12408 County Farm							
12408 411100 General Property Taxes	104,188	0	104,188	60,776.31	.00	43,411.69	58.3%
12408 482003 County Farm Land Rent	-105,688	0	-105,688	.00	.00	-105,688.00	.0%
12408 529170 Grounds Keeping Charges	785	0	785	720.33	.00	64.67	91.8%
12408 535249 Sundry Repair	715	1,000	1,715	1,400.00	.00	315.00	81.6%
12408 699999 Budgetary Fund Balance	0	-1,000	-1,000	.00	.00	-1,000.00	.0%

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Jefferson County
FLEXIBLE PERIOD REPORT

FROM 2019 01 TO 2019 07

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	0	182,758.08	.00	-182,758.08	.0%