



Thursday, September 26, 2019, 8:30 am
864 Collins Road, Room 8-9, Jefferson, WI 53549

JEFFERSON COUNTY ECONOMIC DEVELOPMENT CONSORTIUM (JCEDC) BOARD AGENDA

Board Members

Chairman: Matt Trebatoski – City of Fort Atkinson

Timothy Freitag – City of Jefferson, Steve Wilke – City of Lake Mills, Mo Hansen – City of Waterloo, Emily McFarland - City of Watertown, Cameron Clapper– City of Whitewater, Rebecca Glewen – City of Beaver Dam, Lisa Moen – Village of Cambridge, Kyle Ellefson - Village of Johnson Creek, Jim Mode – Jefferson County Supervisor, Dick Jones – Jefferson County Supervisor, Amy Rinard – Jefferson County Supervisor

- I.** Call to Order – Matt Trebatoski
- II.** Roll Call (Establish a quorum)
- III.** Certification of Compliance with Open Meeting Laws
- IV.** Approval of September 26, 2019 Agenda
- V.** Approval of Minutes – August 22, 2019
- VI.** Public Comment - Members of the Public who wish to address the JCEDC on specific agenda items must register their request at this time.
- VII.** JCEDC Reports
 - A.** Approval of August 31, 2019 Financial Reports
- VIII.** September Education Session - Attracting & Growing Talent/Tomorrow's Workforce – Matt Kirchner from LAB Midwest, LLC.
- IX.** General Orders
 - A.** New Business/Future Agenda Items
 - B.** Upcoming Meetings/Seminars –
 - ThriveED Annual Meeting - October 8, 2019, 7:30 – 9:30 am, Watertown County Club
 - JCEDC Board of Directors – October 24, 2019, 8:30 am
 - JCEDC Board of Directors – November 21, 2019, 8:30 am
 - JCEDC Board of Directors – December 19, 2019, 8:30 am
- X.** Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Jefferson County Economic Development Consortium
Board of Directors Meeting
August 22, 2019**

Board members –Matt Trebatoski-City of Fort Atkinson, Steve Wilke – City of Lake Mills, Timothy Freitag – City of Jefferson, Mo Hansen City of Waterloo, Emily McFarland – City of Watertown, Cameron Capper – City of Whitewater, Rebecca Glewen – City of Beaver Dam, Lisa Moen- Village of Cambridge, Kyle Ellefson – Village of Johnson Creek, Jim Mode – Jefferson County Supervisor, Richard Jones – Jefferson County Supervisor, Amy Rinard – Jefferson County Supervisor

I. Call to Order - Meeting called to order by Vice Chairman Hansen at 8:30 am.

II. Roll Call – Quorum Established

JCEDC Board Members Present: Mo Hansen-City of Waterloo, Steve Wilke-City of Lake Mills, Bonnie Miller-City of Whitewater, Tim Freitag-City of Jefferson, Jim Mode-County Supervisor, Dick Jones-County Supervisor, Amy Rinard-County Supervisor

Absent: Matt Trebatoski-City of Fort Atkinson, Emily McFarland-City of Watertown, Rebecca Glewen – City of Beaver Dam, Kyle Ellefson-Village of Johnson Creek, Lisa Moen-Village of Cambridge

Staff Present: Ben Wehmeier-County Administrator, Victoria Pratt-JCEDC Executive Director, Julie Olver-Marketing Manager, RoxAnne Witte-Program Specialist

Members of the Public Present: Jason Scott – WEDC, Maria McClellan – MATC

III. Certification of compliance with Open Meeting Law Requirements

Staff certified compliance for the agenda dated August 22, 2019.

IV. Approval of Minutes

Mode/Rinard moved to approve July 25, 2019 JCEDC minutes as printed. Motion passed.

V. Public Comments - none

VI. JCEDC Reports

Finance Reports

Wilke/Rinard moved to approve July 31, 2019 JCEDC finance reports as presented. Motion passed.

Discussion was held on proposed budget for 2020 regarding population number comparison between Department of Administration and ESRI.

VII. General Orders

A. Directors Report

1. Activities

- Pratt updated the board on presentations she has given and meetings attended in both Dodge and Jefferson counties, since last board meeting. Steve Jenkins continues to schedule BRE visits with key manufacturing businesses in Dodge County.

2. Pipeline report -

Pratt distributed an updated Opportunity Pipeline Report and gave brief highlights on recruitment/retention/expansion projects that have been active in the past 60 days.

B. Broadband Activity Update

Rinard updated the board on committee meetings and goals. Wehmeier updated the board on discussions held with current internet providers in Jefferson County and project that they are working on and an application to be submitted to the PSC.

C. Upcoming Meetings/Seminars

- Conversations with ThriveED Investors – September 16, 2019, 4:00 – 5:30 pm, Horicon Bank, 326 E Lake Street, Horicon WI
- JCEDC Board of Directors – Education Session – September 26, 2019, 8:30 am
- ThriveED Annual Meeting – October 8, 2019, 7:30 - 9:30 am, Watertown County Club, 1340 N Water Street, Watertown, WI

- JCEDC Board of Directors – November 21, 2019, 8:30 am
- JCEDC Board of Directors – December 19, 2019, 8:30 am

VIII. Adjournment

There being no further business for consideration, motion by Wilke/Freitag to adjourn. Motion passed.
Meeting adjourned at 9:25 am.

Minutes prepared by:

RoxAnne L. Witte,
Program Specialist
Jefferson County Economic Development Consortium

DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.