

**Committee Members**

*William F. Hue*  
Circuit Court Judge

*Dwayne Morris*  
County Board Supervisor

*Susan Happ*  
District Attorney

*Paul Milbrath*  
Sheriff

*Cindy Hamre Incha*  
Clerk of Circuit Court

*Emily McFarland*  
Mayor – City of Watertown

*Jeffrey De La Rosa*  
Public Defender's Office

*Sarah Rogge*  
Department of Corrections

*Ben Wehmeier*  
County Administrator

*Kathi Cauley*  
Human Services Director

*J. Blair Ward*  
Corporation Counsel

*Lynn Forseth*  
Literacy Council Executive Director

*Dale Lutz*  
Chiefs & Sheriff Assn. Representative

*Barbara LeDuc*  
President/CEO-Opportunities, Inc.

*Michael Wallace*  
President/CEO-Fort Healthcare

*Gail Scott*  
Health Department Director

*Kendall Wick*  
Child Support Agency Representative

**AGENDA**

**JEFFERSON COUNTY  
COMMUNITY JUSTICE COLLABORATING COUNCIL (CJCC)**

Jefferson County Courthouse – Room #202  
311 S. Center Avenue  
Jefferson, WI 53549

**Wednesday, October 23<sup>rd</sup>, 2019 at 12:00 noon**

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from September 25, 2019 meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Discussion on short and long term objectives and programs of the CJCC.
7. Future meeting dates:
 

November 27, 2019	12:00 noon
January 22, 2020	12:00 noon
8. Future agenda items.
9. Adjourn.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**MINUTES**  
**Community Justice Collaborating Council**  
**September 25, 2019**

**1. Call to Order**

Meeting was called to order by Judge Hue at 12:00 p.m.

**2. Roll Call**

Members present: Dwayne Morris, County Supervisor; Emily McFarland, Mayor of Watertown; Jeffrey De La Rosa, Public Defender's Office; Ben Wehmeier, County Administrator; J. Blair Ward, Corporation Counsel; Lynn Forseth, Literacy Council Executive Director; Gail Scott, Health Department Director; Kendall Wick, Assistant Corporation Counsel; Judge William F. Hue; Cindy Hamre Incha, Clerk of Courts; Susan Happ, District Attorney; Sarah Rogge, Probation and Parole; Dale Lutz, Captain – Jefferson Police Department and Kathi Cauley, Human Services Director.

Excused: Barb LeDuc, President/CEO, Opportunities, Inc. and Michael Wallace, President/CEO-Fort Healthcare.

Absent: Sheriff Paul Milbrath.

Others present: Craig Holler, CJCC/Treatment Court Coordinator; Kristi Gusse, WCS, Mary Wittwer, WCS; Heather Clevenger, Americorps-Vista.

**3. Certification of compliance with Open Meetings Law Requirements**

Wehmeier certified compliance with the Open Meetings Law.

**4. Review and approve minutes from August 28, 2019**

Motion by Morris/Hamre Incha to approve the minutes from August 28, 2019. Motion passed 13-0.

**5. Public Comment**

None

**6. Report from CJCC/Treatment Coordinator (Holler)**

CJCC Coordinator Notes were provided. Holler reviewed the report. No action taken.

**7. Update on Jefferson County Alcohol Treatment Court (JCATC) & Jefferson County Drug Treatment Court (JCDTC) outcomes**

Reports were provided for review. Gusse reviewed the reports. No action taken.

**8. Update on Secure Continuous Remote Alcohol Monitor (SCRAM) and Remote Breath**

Compliance Summary reports on SCRAM and Remote Breath were provided for the council to review. Gusse reviewed the reports. The issue of participants not paying for their monitoring devices was discussed. No action taken.

**9. Update from subcommittee on Alcohol Treatment Court Phasing Program Incentives to increase participation**

De La Rosa said that the team will meet to discuss these incentives. No action taken.

**10. Report on Recidivism (CCAP) (Gusse)**

Gusse gave a verbal report on Recidivism. She said that the results are positive. No action taken.

**11. Updates on Recidivism Council (Forseth)**

Forseth said that 11 new tablets have arrived for the jail. The content on the tablet is educational with emphasis on reentry. Jimmy DeGidio was the guest speaker and talked about a Metal fabrication program. The Council will work to get Jefferson County residents to participate in that program. No action taken.

**12. Review waitlist process for Alcohol and Drug Treatment Court**

This will be held until the Planning Meeting. No action taken.

**13. Update on monthly jail data (JESO)**

Jail data was provided for review. No action taken.

**14. Update on Opioid Litigation**

Wehmeier said that Purdue Pharmaceutical filed bankruptcy. There was a teleconference with the attorney who is representing us. We should be receiving more information in the next 4-8 weeks. No action taken.

**15. Discussion on long term goals**

This will be held until the Planning Meeting. No action taken.

**16. Future Meeting dates:** October 23, 2019 (planning meeting with lunch) and November 27, 2019 at noon.

**17. Future agenda items:**

- Review and approve minutes from August 28, 2019
- Report on Recidivism (CCAP) (Gusse)
- Look at waitlist process
- Long term goals
- Planning session with lunch (October)

**18. Adjourn**

Adjourned at 12:33 p.m.