

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson, WI 53549

Date: Thursday November 7, 2019

Time: 10:00 a.m.

Committee members: Jones, Richard (Chair)

Rinard, Amy

Nelan, Conor

Kutz, Russell (Secretary)

Jaeckel, George (Vice Chair)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Finance Committee minutes for October 8, 2019
6. Communications
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on awarding deferred compensation (Section 457b) plan services to One America
9. Discussion and possible action on extending contract with Corporate Business Systems for an additional two years
10. Discussion and possible action on transferring \$24,000 from Human Services capital budget to Parks Department for winter maintenance equipment
11. Discussion and possible action on Board of Supervisors' proposed 2020 budget amendments
12. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties
13. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
14. Reconvene in open session for action on closed session items if necessary
15. Review of the financial statements and department update for September 2019-Finance Department
16. Review of the financial statements and department update for September 2019-Treasurer's Office
17. Review of the financial statements and department update for September 2019-Child Support Department
18. Discussion on 2019 projections of budget vs. actual revenues and expenditures
19. Update on contingency fund balance
20. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
21. Set future meeting schedule, next meeting date, and possible agenda items
22. Review of invoices
23. Adjourn

Next scheduled meetings: Tuesday, December 10, 2019

Thursday, January 9, 2020

Thursday, February 13, 2020

Thursday, March 12, 2020

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

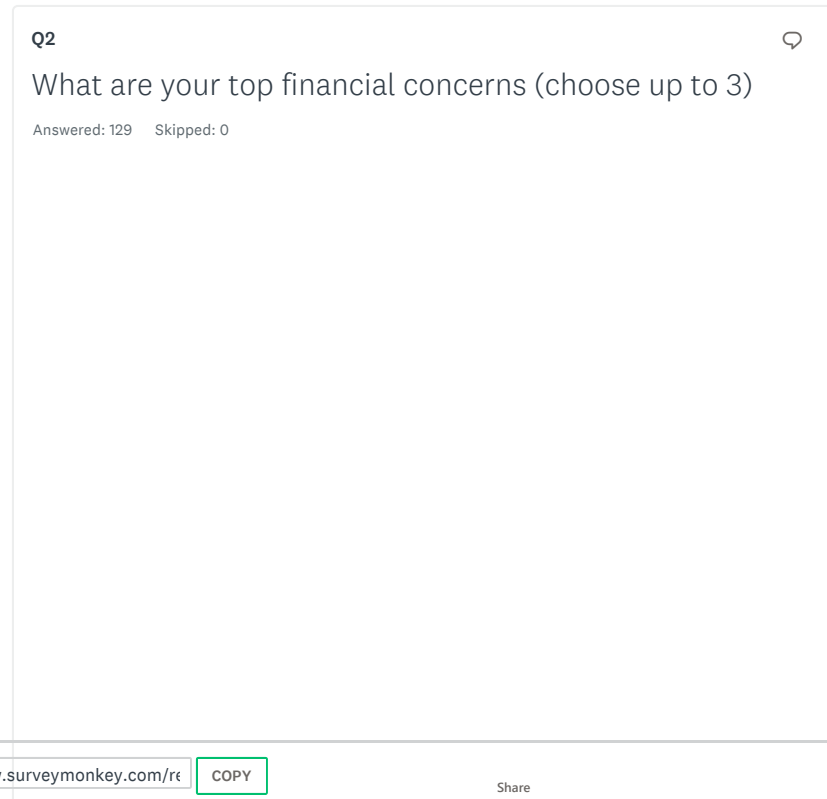
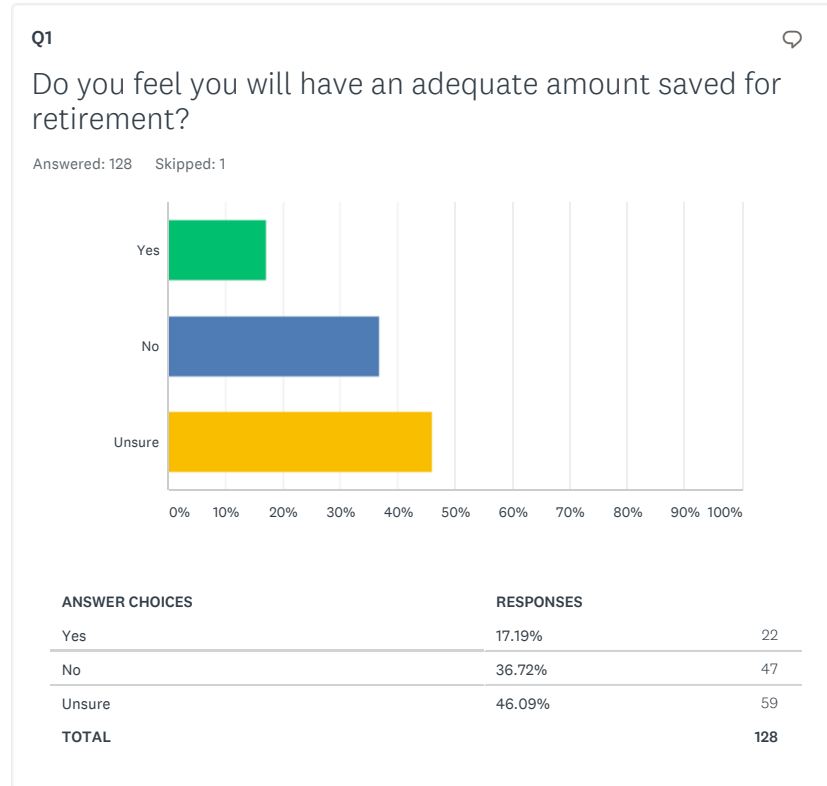


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Retirement Planning

Summary for Team



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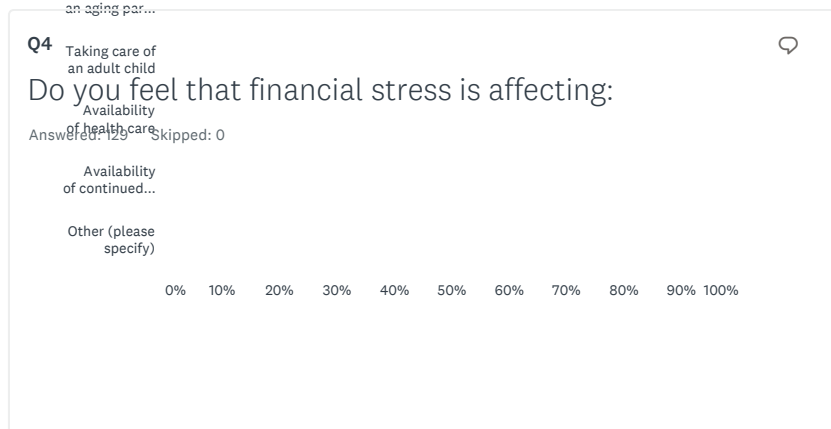
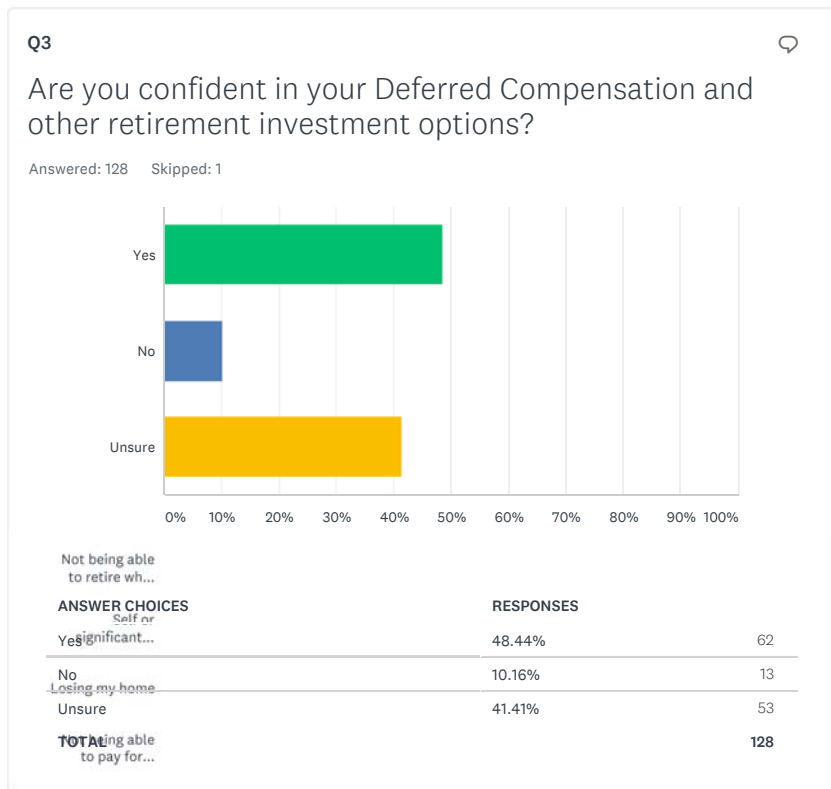
129 responses



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ANSWER CHOICES	RESPONSES
Not having enough emergency savings	56.59% 73
Not being able to retire when I want to	64.34% 83
Self or significant other being laid off from work	6.98% 9
Losing my home	3.88% 5
Not being able to pay for college/student loans for self or other	11.63% 15
Taking care of an aging parent or disabled child	6.98% 9
Taking care of an adult child	0.00% 0
Availability of health care	61.24% 79
Availability of continued Social Security	41.86% 54
Other (please specify)	Responses 5.43% 7
Total Respondents: 129	



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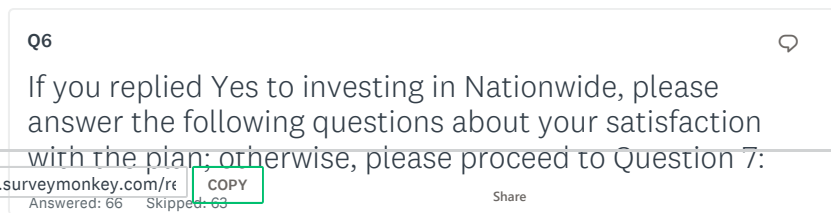
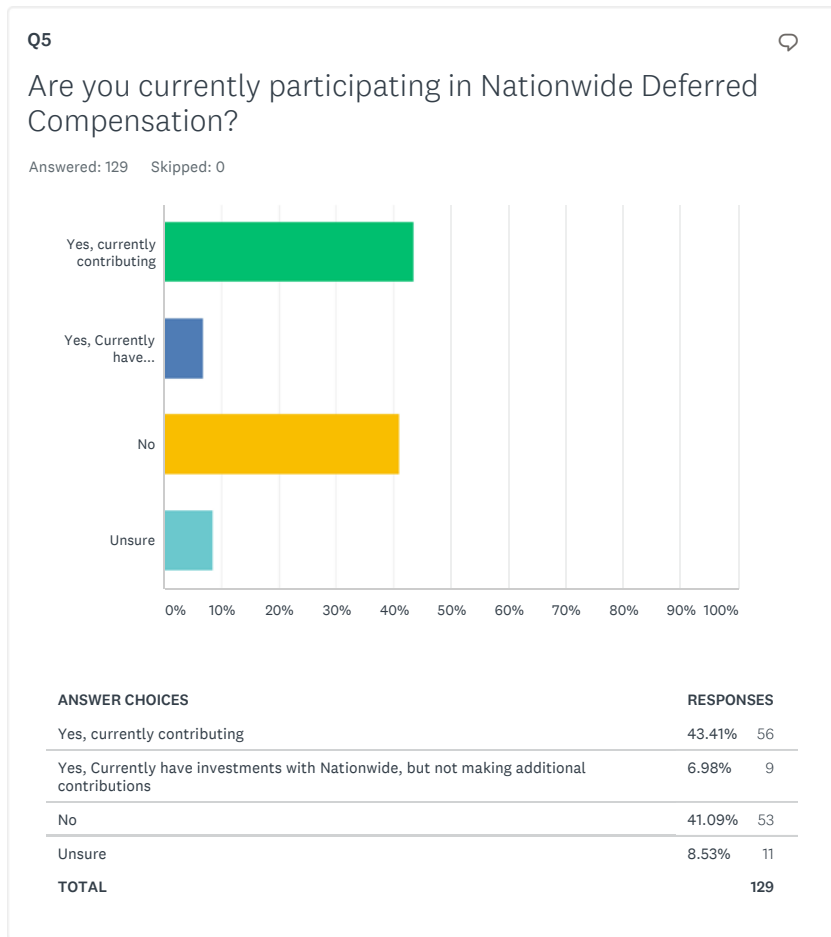
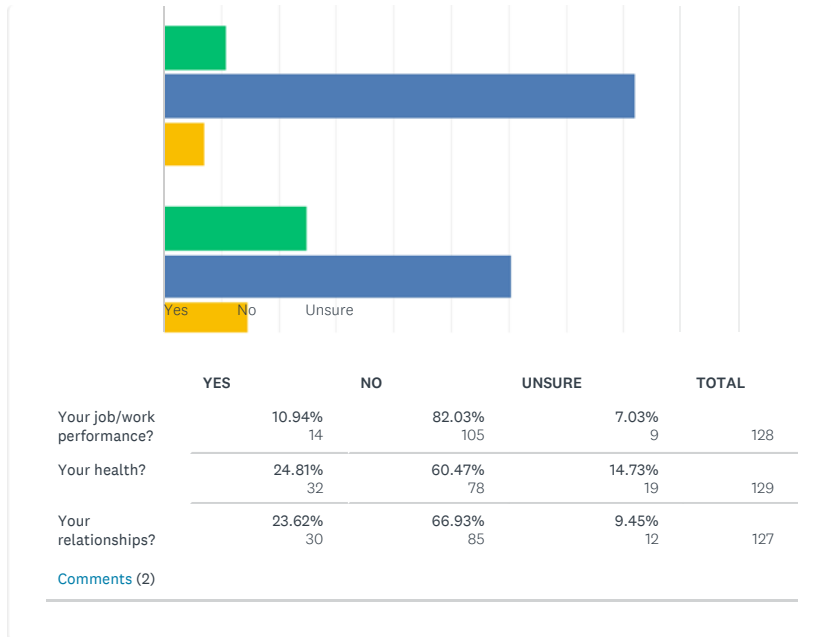
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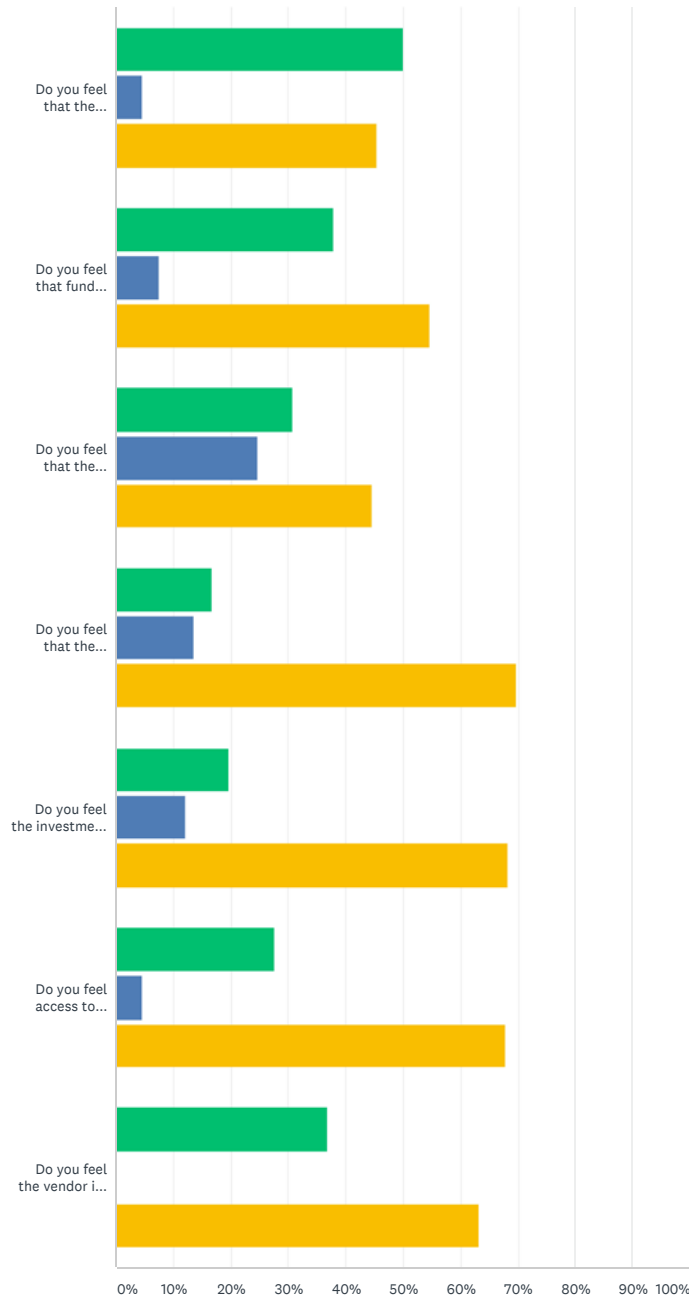


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■ Yes
 ■ No
 ■ Unsure

performance?

	YES	NO	UNSURE	TOTAL
Do you feel that the investment options provided are sufficient for your plans?	50.00% 33	4.55% 3	45.45% 30	66
Do you feel that fund transfers are permitted sufficiently often?	37.88% 25	7.58% 5	54.55% 36	66
Do you feel that the savings and investment education provided by our relationships?	30.77% 20	24.62% 16	44.62% 29	65

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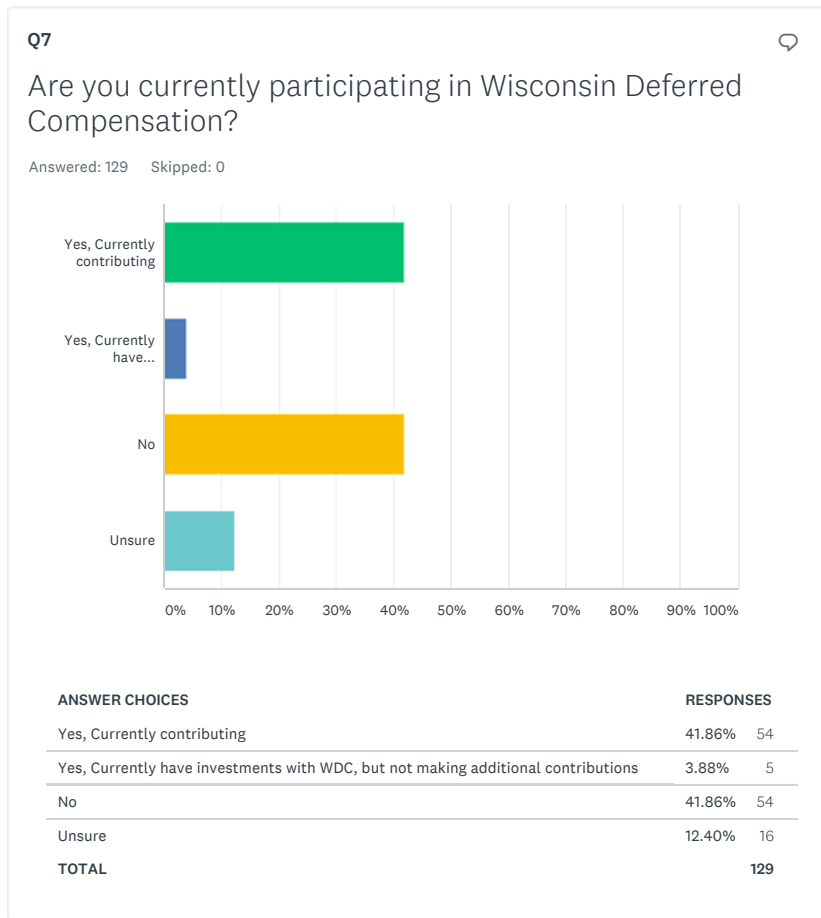


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	YES	NO	UNSURE	TOTAL
Do you feel that the administrative fees for funds are competitive?	16.67% 11	13.64% 9	69.70% 46	66
Do you feel the investment fee structure for funds are competitive?	19.70% 13	12.12% 8	68.18% 45	66
Do you feel access to multiple Target Date Funds are sufficient?	27.69% 18	4.62% 3	67.69% 44	65
Do you feel the vendor is taking appropriate measures to avoid data security/cybersecurity breach?	36.92% 24	0.00% 0	63.08% 41	65

[Comments \(9\)](#)



Q8

If you replied Yes to investing in WDC, please answer the following questions about your satisfaction with the plan; otherwise, proceed to Question 9.

Answered: 61 Skipped: 68

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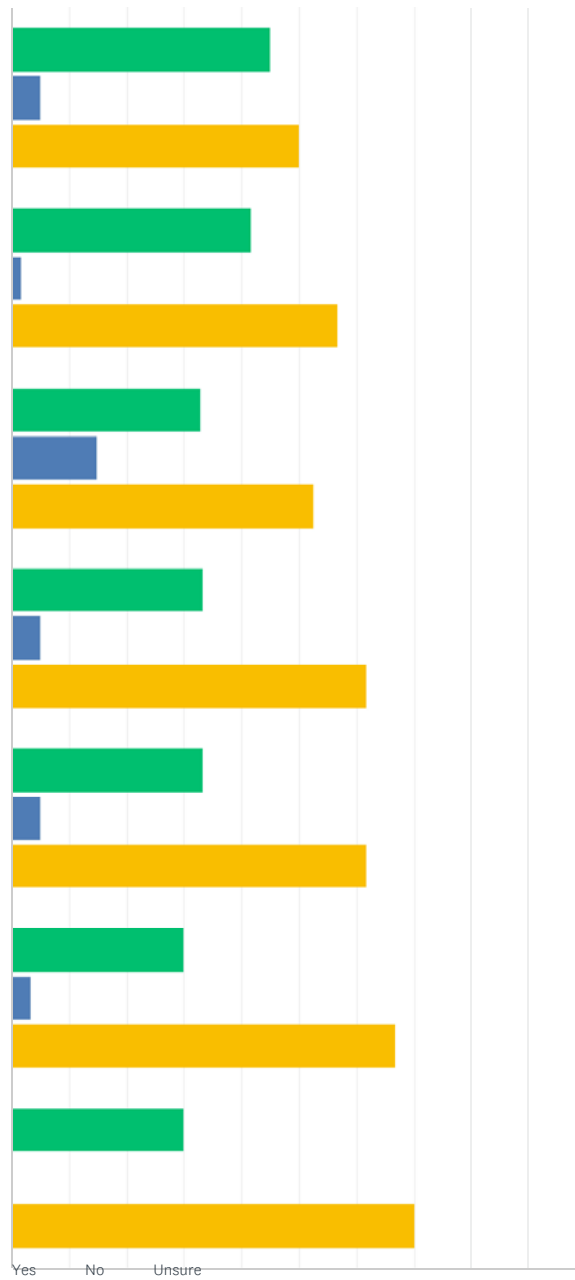
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129 responses



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	YES	NO	UNSURE	TOTAL
Do you feel that the investment options provided are sufficient for your plans?	45.00% 27	5.00% 3	50.00% 30	60
Do you feel that fund transfers are permitted sufficiently often?	41.67% 25	1.67% 1	56.67% 34	60
Do you feel that the savings and investment education provided by our vendor are sufficient for your needs?	32.79% 20	14.75% 9	52.46% 32	61
Do you feel that the administrative fees for funds are competitive?	33.33% 20	5.00% 3	61.67% 37	60

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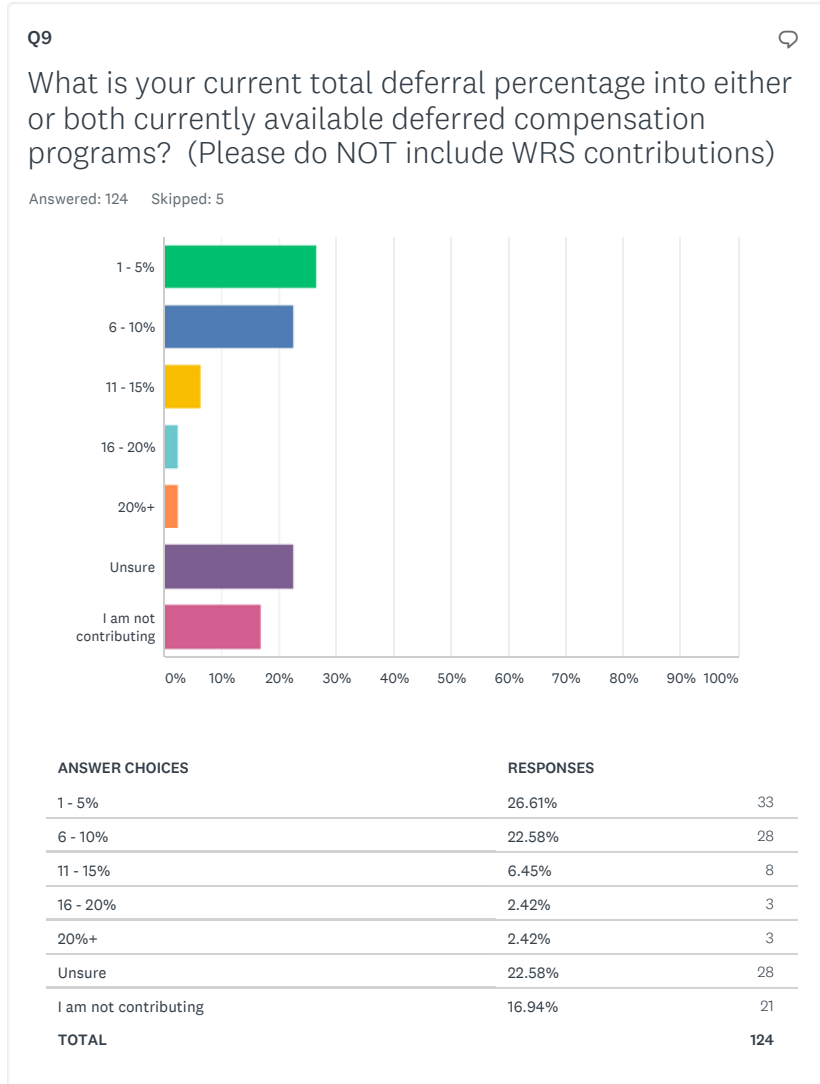
129 responses



	YES	NO	UNSURE	TOTAL
Do you feel the investment fee structure for funds are competitive?	33.33% 20	5.00% 3	61.67% 37	60
Do you feel access to multiple Target Date Funds are sufficient?	30.00% 18	3.33% 2	66.67% 40	60
Do you feel the vendor is taking appropriate measures to avoid data security/cybersecurity breach?	30.00% 18	0.00% 0	70.00% 42	60

[Comments \(4\)](#)

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129 responses



- I thought my husband's 401K would cover us but it will not cover health insurance if we have to retire early

10/15/2019 9:33 PM
- i never signed up. plan on doing so now.

10/15/2019 12:26 PM
- straight up-- can't afford to our wage dont keep up with inflation yet alone competitive jobs

10/15/2019 12:25 PM
- I don't have much left over after paying bills

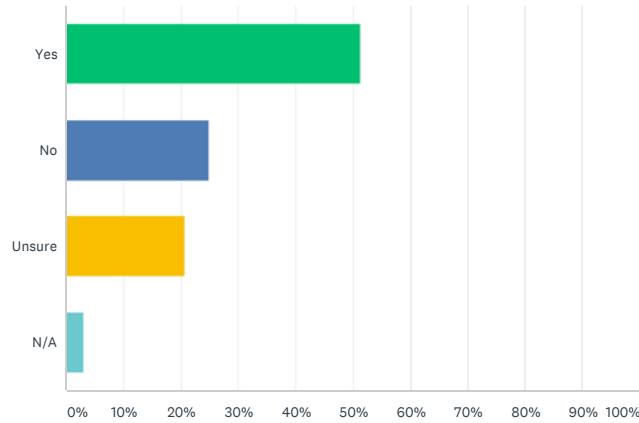
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Q11

Do you understand your Deferred Compensation and its benefits?

Answered: 125 Skipped: 4



ANSWER CHOICES	RESPONSES	
Yes	51.20%	64
No	24.80%	31
Unsure	20.80%	26
N/A	3.20%	4
TOTAL		125

Q12

Do you understand your Wisconsin Retirement investments and the 16+ options to choose from upon retirement?

Answered: 125 Skipped: 4

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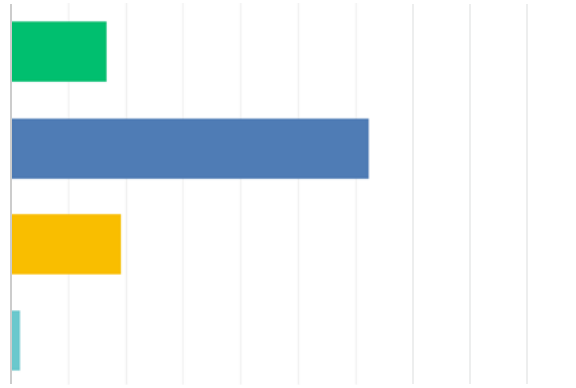
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129 responses



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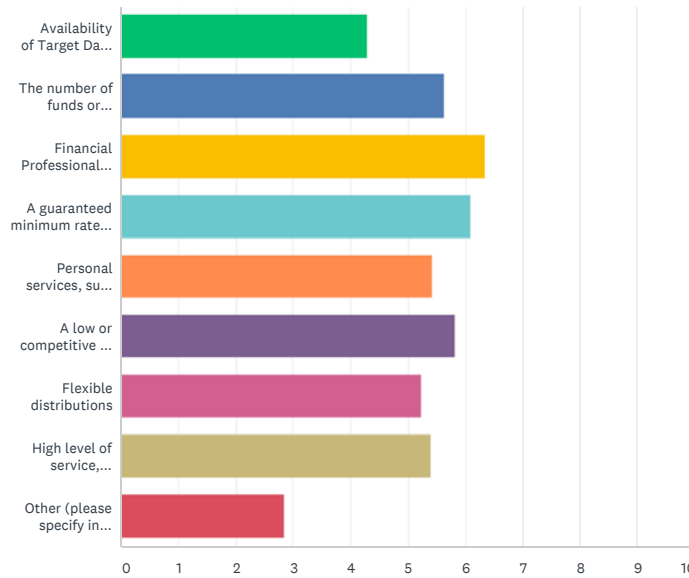
ANSWER CHOICES	RESPONSES	
Yes	16.80%	21
No	62.40%	78
Unsure	19.20%	24
N/A	1.60%	2
TOTAL		125

Q13



When it comes to selecting an investment firm, please rank the importance of the following:

Answered: 116 Skipped: 13



	1	2	3	4	5	6	7	8	9	UNSURE	TO
Availability of Target Date Funds	4.63% 5	3.70% 4	1.85% 2	4.63% 5	8.33% 9	5.56% 6	7.41% 8	13.89% 15	3.70% 4	46.30% 50	
The number of funds or investment choices available	12.26% 13	9.43% 10	6.60% 7	6.60% 7	3.77% 4	7.55% 8	12.26% 13	6.60% 7	0.94% 1	33.96% 36	
Financial Professional assistance unbiased,	18.69% 20	8.41% 9	9.35% 10	6.54% 7	8.41% 9	7.48% 8	3.74% 4	3.74% 4	1.87% 2	31.78% 34	

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129 responses



	1	2	3	4	5	6	7	8	9	UNSURE	TO
certified financial advisor										SIGN UP FREE	
A guaranteed minimum rate for fixed/stable value options	14.15% 15	11.32% 12	12.26% 13	6.60% 7	6.60% 7	1.89% 2	9.43% 10	5.66% 6	1.89% 2	30.19% 32	
Personal services, such as education, guidance materials, financial wellness tools	3.70% 4	12.04% 13	7.41% 8	12.04% 13	7.41% 8	12.96% 14	9.26% 10	5.56% 6	0.00% 0	29.63% 32	
A low or competitive fee structure	8.26% 9	10.09% 11	17.43% 19	9.17% 10	3.67% 4	9.17% 10	5.50% 6	4.59% 5	3.67% 4	28.44% 31	
Flexible distributions	4.59% 5	4.59% 5	8.26% 9	12.84% 14	14.68% 16	14.68% 16	6.42% 7	5.50% 6	0.00% 0	28.44% 31	
High level of service, ability to call service professionals, easy-to-use technology, etc.	5.26% 6	10.53% 12	7.02% 8	9.65% 11	18.42% 21	6.14% 7	8.77% 10	7.89% 9	0.00% 0	26.32% 30	
Other (please specify in question 14)	5.41% 4	0.00% 0	1.35% 1	0.00% 0	1.35% 1	4.05% 3	2.70% 2	8.11% 6	21.62% 16	55.41% 41	

Q14 🗨

If you answered "other" in question 13, please specify.

Answered: 3 Skipped: 126

Unsure
10/15/2019 12:33 PM

I feel like a general financial overview lunch and learn would be helpful to cover all of the above
10/14/2019 1:33 PM

Options that fit into different times of your life - more education and access to sound, unbiased advice.
10/11/2019 7:36 PM

Do you feel that the...

Q15 🗨

Given the choice, would you rather:

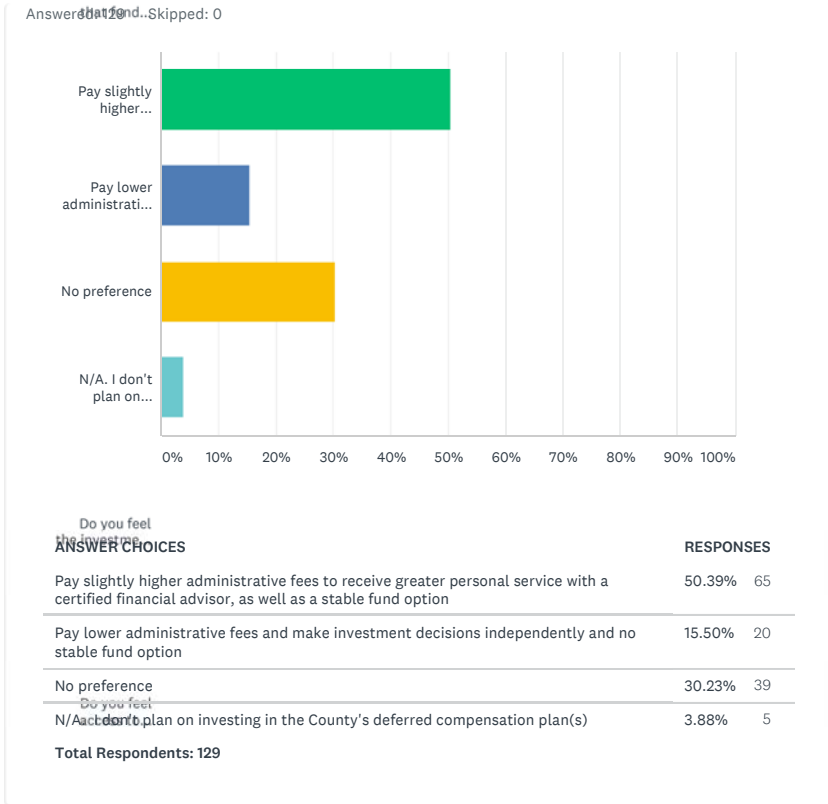
Do you feel that the... COPY

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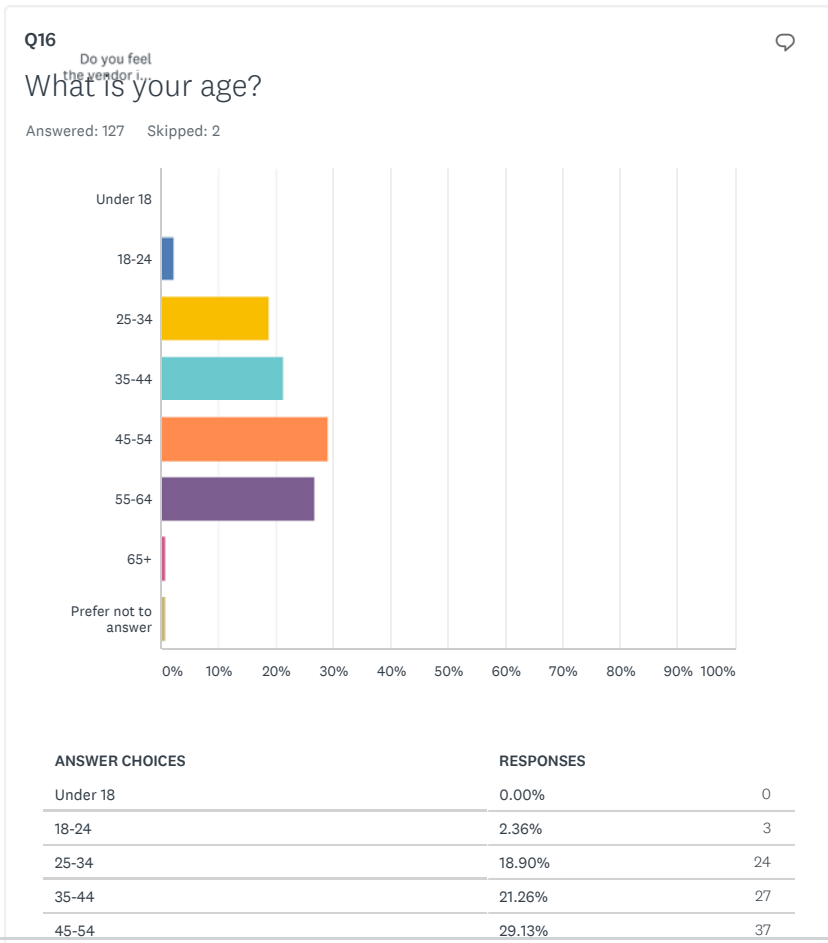
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129 responses



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127

129 responses



ANSWER CHOICES	RESPONSES	
55-64	26.77%	34
65+	0.79%	1
Prefer not to answer	0.79%	1
TOTAL		127

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Q17

What is the highest level of education you have completed?

Answered: 123 Skipped: 6

ANSWER CHOICES	RESPONSES	
Did not graduate from high school	0.00%	0
Graduated from high school, or equivalent	13.01%	16
1 year of college	8.13%	10
2 years of college	12.20%	15
3 years of college	4.88%	6
Graduated from college	39.84%	49
Some graduate school	7.32%	9
Completed graduate school	11.38%	14
Prefer not to answer	3.25%	4
TOTAL		123

Q18

What is your gender?

Answered: 129 Skipped: 0

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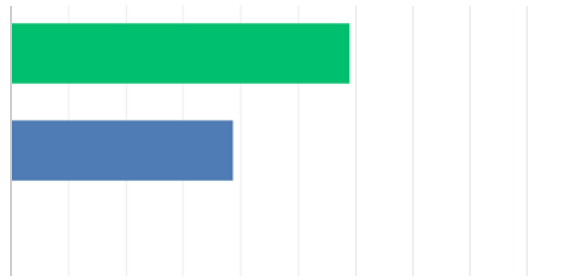
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129 responses



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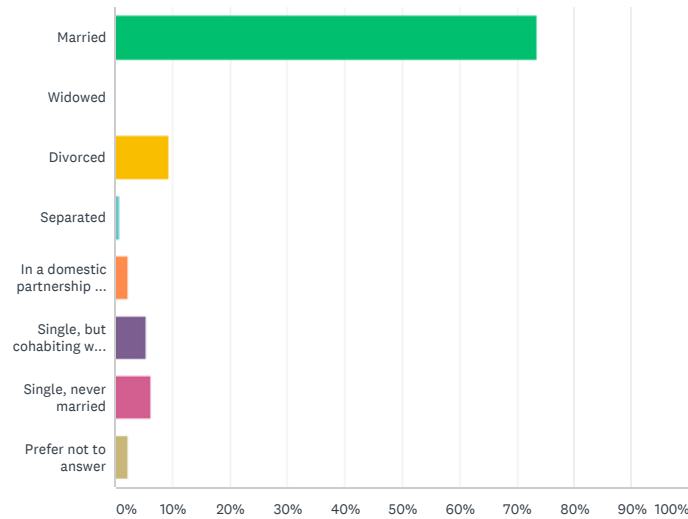
ANSWER CHOICES	RESPONSES
Female	58.91% 76
Male	38.76% 50
Other	0.00% 0
Prefer not to answer	2.33% 3
TOTAL	129

Q19



Which of the following best describes your current relationship status?

Answered: 128 Skipped: 1



ANSWER CHOICES	RESPONSES
Married	73.44% 94
Widowed	0.00% 0
Divorced	9.38% 12
Separated	0.78% 1
In a domestic partnership or civil union	2.34% 3
Single, but cohabiting with a significant other	5.47% 7
Single, never married	6.25% 8
Prefer not to answer	2.34% 3
TOTAL	128

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129 responses

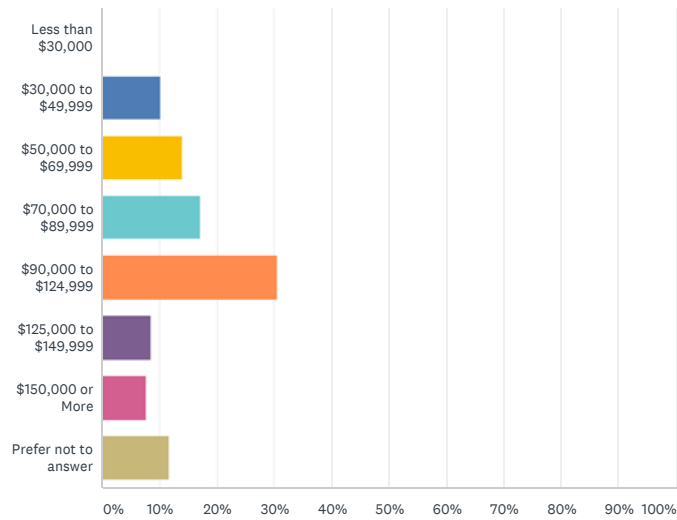


What is your total household income?

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Answered: 128 Skipped: 1



ANSWER CHOICES	RESPONSES	
Less than \$30,000	0.00%	0
\$30,000 to \$49,999	10.16%	13
\$50,000 to \$69,999	14.06%	18
\$70,000 to \$89,999	17.19%	22
\$90,000 to \$124,999	30.47%	39
\$125,000 to \$149,999	8.59%	11
\$150,000 or More	7.81%	10
Prefer not to answer	11.72%	15
TOTAL		128

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129 responses



Jefferson County Parks Department
311 South Center Ave., Rm. 204
Jefferson WI 53549
920-674-7260

Winter Maintenance Proposal

I am submitting a written proposal to expand the services the Jefferson County Parks Department currently provides for winter parking lot maintenance. Currently our department serves as a support function to the Facility Managers at the Downtown Campus, the Human Services/Annex Road campus, and the Hwy N Sheriffs Annex Building. We currently help with snow plowing, parking lot salting, snow removal and hauling, and other support tasks.

It has been highlighted this year that the current plowing operations are not meeting needs and equipment is less than effective for the snow removal needs. With the size and orientation of parking lots, we feel strongly there are better and more effective ways to clear the snow and get it to more functional locations for staff and the public's safety.

I would like to propose the consolidation of the plowing of all these parking lots under one function within our department. We would be solely responsible for the operation and maintenance of the equipment and the 24/7 implementation of a snow removal plan at all facilities. I would propose the facility managers continue to maintain the sidewalks and entrances to the buildings and we will make sure lots are cleared and salted before staff arrive and during off hours when shift changes, etc occur. I also feel an operational winter maintenance plan and policy would be in order to oversee the integration of these services.

This additional work load would include: Courthouse, MIS, Sheriffs Overflow Parking, Health and Human Services, UW-Extension, Workforce Development, Lueder House, and the Sheriffs Lake Mills Shooting Range.

Within this request I would propose that the Parks Department add the following equipment to its fleet: Bobcat S-590 with Snow Blade (\$42,843.00 est), and a Ford F450 with stainless dumpbox, salt/sand spinner and auger, and snow plow (\$80,467.00). This would effectively eliminate the need for the current plow trucks at the Courthouse and Human Services annex and hopefully free up additional time for those staff to maintain sidewalks and additional duties not currently being completed.

I would also propose that one of our LTE benefitted positions (1560 hour position with benefits) be changed to full time to cover the additional responsibilities and requests at its current pay grade 2 status. In part, we have received increasing requests to provide grooming services to other local municipalities and groups around Jefferson County. We hope to continue to partner with these groups as well as provide the winter recreation services we have available in a timely

and effective manner. This increase in position hours would allow us to better provide these services while increasing other services we hope to make available.

Current and proposed parking lot and trail maintenance responsibilities by location:

Location	Plow/Salt	Sidewalks or Access Trails	Winter Janitorial	Grooming	Other
Burnt Village	X				Plow Municipal Dry Hydrant
Cappies Landing	X	X	X		
Carlin-Weld	X	X	X	X	
Carnes West	X	X	X	X	
Carnes South	X			X	
Carnes East	X		X	X	
Cold Spring	X	X	X		
Dog Park	X	X	X	X	
Garman NP	X	X	X	X	
Indian Mounds	X				
Korth Park	X	X	X	X	Sledding Hill Grooming
Elm Point	X	X	X	X	
Glacial River Trail Parking Lot	X	X	X		
Glacial River Trail Parking Lot South	X		X		
Glacial River Trail Farmco to Groeler	X				
Pohlmann	X	X	X		
Rock Lake Lower	X	X	X		
Rock River	X	X	X		
Rome Pond	X	X	X		
Welcome Travelers	X	X	X		
Courthouse	X				Snow Removal
Sheriffs Hwy N	X				
Altpeter					Closed Winter
BHI Fishing Wharf					Closed Winter
GRMTB Trails					Closed Winter
Crawfish River Park					No Plowing
Joy					Closed Winter
Kanow					Closed Winter
Upper Rock Lake					Closed Winter
UW-Extension	X				Support
Workforce	X				Support

Human Services	X				Support
Fair Park	X				Support
Hwy W Parking Lot					

Proposed increase in services provided:

Location	Plow/Salt	Sidewalks or Access Trails	Winter Janitorial	Grooming	Other
Courthouse	X				Snow Removal, and Salt Delivery
MIS	X				
Sheriffs Shooting Range: Lake Mills	X				Snow Removal and Salt Delivery
Human Services	X				Snow Removal and Salt Delivery
Lueder House	X				Snow Removal and Salt Delivery
UW-Extension	X				Snow Removal and Salt Delivery
Workforce Devl.	X				Snow Removal and Salt Delivery
City of Jefferson				X	Potential Partnership
Jefferson School Dist				X	Open Request
Trek Bicycle				X	Open Request
Fort Haumerson's Pond				X	Open Request
Lamp Road FMP	X				New 2019/20

10/31/2019
11:56:33

Jefferson County
FLEXIBLE PERIOD REPORT

FROM 2019 01 TO 2019 09

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
12201 Finance							
12201 411100 General Property Taxes	-498,690	0	-498,690	-374,017.50	.00	-124,672.50	75.0%
12201 412100 Sales Taxes From County	-100	0	-100	-108.64	.00	8.64	108.6%
12201 451004 Garnishment Fees	-15	0	-15	-30.00	.00	15.00	200.0%
12201 451005 Child Support Fees	-1,500	0	-1,500	-640.29	.00	-859.71	42.7%
12201 451312 Emp Payroll Charges	-50	0	-50	-146.00	.00	96.00	292.0%
12201 699992 Balance Forward Prior Year	0	-5,000	-5,000	.00	.00	-5,000.00	.0%
<hr/>							
12202 Dental Insurance Allocation							
12202 451026 Retiree Ins Premium Recovery	-15,000	0	-15,000	-13,183.03	.00	-1,816.97	87.9%
12202 451032 Cobra Premium Recovery	-2,600	0	-2,600	-1,823.76	.00	-776.24	70.1%
12202 451043 County Board Premiums	0	0	0	-1,837.80	.00	1,837.80	.0%
12202 451045 Employee Premiums	-460,000	0	-460,000	-343,657.43	.00	-116,342.57	74.7%
TOTAL General Fund	-977,955	-5,000	-982,955	-735,444.45	.00	-247,510.55	74.8%
TOTAL REVENUES	-977,955	-5,000	-982,955	-735,444.45	.00	-247,510.55	

10/31/2019
11:57:20

Jefferson County
FLEXIBLE PERIOD REPORT

FROM 2019 01 TO 2019 09

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
<hr/>							
12201 Finance							
12201 511110 Salary-Permanent Regular	187,583	0	187,583	138,150.26	.00	49,432.74	73.6%
12201 511210 Wages-Regular	137,401	0	137,401	105,128.29	.00	32,272.71	76.5%
12201 511220 Wages-Overtime	0	0	0	1,553.44	.00	-1,553.44	.0%
12201 511330 Wages-Longevity Pay	885	0	885	.00	.00	885.00	.0%
12201 512141 Social Security	24,929	0	24,929	18,175.49	.00	6,753.51	72.9%
12201 512142 Retirement (Employer)	21,344	0	21,344	16,036.36	.00	5,307.64	75.1%
12201 512144 Health Insurance	65,775	0	65,775	30,520.70	.00	35,254.30	46.4%
12201 512145 Life Insurance	150	0	150	118.61	.00	31.39	79.1%
12201 512150 FSA Contribution	9,000	0	9,000	.00	.00	9,000.00	.0%
12201 512151 HSA Contribution	0	0	0	6,000.00	.00	-6,000.00	.0%
12201 512173 Dental Insurance	4,248	0	4,248	2,978.14	.00	1,269.86	70.1%
12201 521213 Accounting & Auditing	13,530	0	13,530	15,155.00	.00	-1,625.00	112.0%
12201 521219 Other Professional Serv	3,420	0	3,420	610.00	.00	2,810.00	17.8%
12201 521296 Computer Support	3,381	0	3,381	3,140.00	.00	241.00	92.9%
12201 531100 Permits Purchased	0	0	0	10.00	.00	-10.00	.0%
12201 531303 Computer Equipmt & Software	550	0	550	1,062.00	.00	-512.00	193.1%
12201 531311 Postage & Box Rent	2,300	0	2,300	1,541.41	.00	758.59	67.0%
12201 531312 Office Supplies	2,900	0	2,900	2,080.59	.00	819.41	71.7%
12201 531313 Printing & Duplicating	700	0	700	1,204.84	.00	-504.84	172.1%
12201 531321 Publication Of Legal Notice	0	0	0	168.75	.00	-168.75	.0%
12201 531324 Membership Dues	1,010	0	1,010	690.00	.00	320.00	68.3%
12201 532325 Registration	2,240	0	2,240	1,672.00	.00	568.00	74.6%
12201 532332 Mileage	640	0	640	324.22	.00	315.78	50.7%
12201 532334 Commercial Travel	550	0	550	367.98	.00	182.02	66.9%
12201 532335 Meals	300	0	300	126.88	.00	173.12	42.3%
12201 532336 Lodging	2,080	0	2,080	1,632.72	.00	447.28	78.5%
12201 532339 Other Travel & Tolls	0	0	0	92.05	.00	-92.05	.0%
12201 533225 Telephone & Fax	100	0	100	58.30	.00	41.70	58.3%
12201 535242 Maintain Machinery & Equip	250	0	250	435.47	.00	-185.47	174.2%
12201 571004 IP Telephony Allocation	472	0	472	353.97	.00	118.03	75.0%
12201 571005 Duplicating Allocation	75	0	75	56.25	.00	18.75	75.0%
12201 571009 MIS PC Group Allocation	8,995	0	8,995	6,746.22	.00	2,248.78	75.0%
12201 571010 MIS Systems Grp Alloc(ISIS)	3,600	0	3,600	2,700.00	.00	900.00	75.0%
12201 591519 Other Insurance	1,947	0	1,947	1,772.28	.00	174.72	91.0%
12201 594818 Capital Computer	0	5,000	5,000	-2,332.85	.00	7,332.85	46.7%
12202 Dental Insurance Allocation							
12202 599982 Retiree Dental Claims	12,000	0	12,000	8,151.00	.00	3,849.00	67.9%

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FROM 2019 01 TO 2019 09

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12202 599984 Cobra Dental Claims	6,000	0	6,000	881.70	.00	5,118.30	14.7%
12202 599986 Administrative Fees Dental	24,000	0	24,000	33,784.16	.00	-9,784.16	140.8%
12202 599989 Employee Dental Claims	434,500	0	434,500	280,316.40	.00	154,183.60	64.5%
12202 599992 Administrative Dental Retiree	1,100	0	1,100	957.20	.00	142.80	87.0%
TOTAL General Fund	977,955	5,000	982,955	682,419.83	.00	300,535.17	69.4%
TOTAL EXPENSES	977,955	5,000	982,955	682,419.83	.00	300,535.17	

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FROM 2019 01 TO 2019 09

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
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13201 County Treasurer							
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13201 411100 General Property Taxes	1,111,661	0	1,111,661	833,745.78	.00	277,915.22	75.0%
13201 411300 DNR Pilot	-60,000	0	-60,000	-60,786.88	.00	786.88	101.3%
13201 411500 Managed Forest	-3,000	0	-3,000	-4,657.20	.00	1,657.20	155.2%
13201 418100 Interest On Taxes	-300,000	0	-300,000	-226,742.43	.00	-73,257.57	75.6%
13201 441030 Ag Use Conversion Penalty	-10,000	0	-10,000	-17,603.12	.00	7,603.12	176.0%
13201 451007 Treasurers Fees	-400	0	-400	-376.00	.00	-24.00	94.0%
13201 481001 Interest & Dividends	-966,000	0	-966,000	-937,426.49	.00	-28,573.51	97.0%
13201 481004 Fair Market Value Adjustment	0	0	0	-315,585.14	.00	315,585.14	.0%
13201 486004 Miscellaneous Revenue	0	0	0	-52.92	.00	52.92	.0%
13202 Tax Deed Expense							
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13202 411100 General Property Taxes	-12,900	0	-12,900	-9,675.00	.00	-3,225.00	75.0%
13202 482002 Rent Of County Property	0	0	0	-16,273.20	.00	16,273.20	.0%
13202 483005 Gain/Loss-Sale Forclosed Prpt	0	0	0	-55,183.79	.00	55,183.79	.0%
13203 Plat Books							
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13203 411100 General Property Taxes	1,335	0	1,335	1,001.25	.00	333.75	75.0%
13203 451010 Sale Of Maps & Plat Books	-2,250	0	-2,250	-33.07	.00	-2,216.93	1.5%
13203 451308 Postage Fees	-15	0	-15	-3.00	.00	-12.00	20.0%
13203 474014 Dept Plat Book Charges	-70	0	-70	.00	.00	-70.00	.0%
TOTAL General Fund	-241,639	0	-241,639	-809,651.21	.00	568,012.21	335.1%
TOTAL REVENUES	-241,639	0	-241,639	-809,651.21	.00	568,012.21	

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Jefferson County
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FROM 2019 01 TO 2019 09

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
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13201 County Treasurer							
13201 511110 Salary-Permanent Regular	70,221	0	70,221	52,656.17	.00	17,564.83	75.0%
13201 511210 Wages-Regular	46,356	0	46,356	27,721.21	.00	18,634.79	59.8%
13201 511220 Wages-Overtime	0	0	0	593.63	.00	-593.63	.0%
13201 511330 Wages-Longevity Pay	174	0	174	.00	.00	174.00	.0%
13201 512141 Social Security	8,931	0	8,931	5,762.35	.00	3,168.65	64.5%
13201 512142 Retirement (Employer)	7,647	0	7,647	5,303.54	.00	2,343.46	69.4%
13201 512144 Health Insurance	31,692	0	31,692	17,290.50	.00	14,401.50	54.6%
13201 512145 Life Insurance	94	0	94	5.51	.00	88.49	5.9%
13201 512150 FSA Contribution	6,000	0	6,000	.00	.00	6,000.00	.0%
13201 512151 HSA Contribution	0	0	0	3,125.00	.00	-3,125.00	.0%
13201 512173 Dental Insurance	2,290	0	2,290	1,208.65	.00	1,081.35	52.8%
13201 521232 Investment Advisor Fees	30,000	0	30,000	22,149.41	.00	7,850.59	73.8%
13201 531298 United Parcel Service	100	0	100	.00	.00	100.00	.0%
13201 531311 Postage & Box Rent	7,500	0	7,500	5,625.93	.00	1,874.07	75.0%
13201 531312 Office Supplies	1,000	0	1,000	658.00	.00	342.00	65.8%
13201 531313 Printing & Duplicating	200	0	200	153.81	.00	46.19	76.9%
13201 531314 Small Items Of Equipment	100	0	100	.00	.00	100.00	.0%
13201 531321 Publication Of Legal Notice	3,000	0	3,000	1,387.50	.00	1,612.50	46.3%
13201 531324 Membership Dues	100	0	100	100.00	.00	.00	100.0%
13201 532325 Registration	300	0	300	.00	.00	300.00	.0%
13201 532332 Mileage	350	0	350	.00	.00	350.00	.0%
13201 532335 Meals	35	0	35	.00	.00	35.00	.0%
13201 532336 Lodging	400	0	400	.00	.00	400.00	.0%
13201 533225 Telephone & Fax	100	0	100	47.04	.00	52.96	47.0%
13201 535242 Maintain Machinery & Equip	200	0	200	276.85	.00	-76.85	138.4%
13201 571004 IP Telephony Allocation	283	0	283	212.22	.00	70.78	75.0%
13201 571005 Duplicating Allocation	149	0	149	111.78	.00	37.22	75.0%
13201 571009 MIS PC Group Allocation	6,628	0	6,628	4,970.97	.00	1,657.03	75.0%
13201 571010 MIS Systems Grp Alloc(ISIS)	1,604	0	1,604	1,203.03	.00	400.97	75.0%
13201 591519 Other Insurance	785	0	785	648.48	.00	136.52	82.6%
13201 591521 Official Bonds	0	0	0	30.00	.00	-30.00	.0%
13201 593256 Bank Charges	1,500	0	1,500	1,125.00	.00	375.00	75.0%
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13202 Tax Deed Expense							
13202 521212 Legal	100	0	100	5.00	.00	95.00	5.0%
13202 521219 Other Professional Serv	0	0	0	30.00	.00	-30.00	.0%

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FROM 2019 01 TO 2019 09

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13202 521255 Paper Service	1,000	0	1,000	.00	.00	1,000.00	.0%
13202 521273 Title Search	3,000	0	3,000	-6,600.00	.00	9,600.00	220.0%
13202 529299 Purchase Care & Services	2,000	0	2,000	11,190.26	.00	-9,190.26	559.5%
13202 531311 Postage & Box Rent	200	0	200	5.78	.00	194.22	2.9%
13202 531313 Printing & Duplicating	100	0	100	.00	.00	100.00	.0%
13202 531321 Publication Of Legal Notice	6,000	0	6,000	2,297.88	.00	3,702.12	38.3%
13202 531326 Advertising	500	0	500	.00	.00	500.00	.0%
13202 533221 Water	0	0	0	3,573.33	.00	-3,573.33	.0%
13202 593742 Uncollected Taxes	0	0	0	807.88	.00	-807.88	.0%
<hr/>							
13203 Plat Books							
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13203 531349 Other Operating Expenses	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL General Fund	241,639	0	241,639	163,676.71	.00	77,962.29	67.7%
TOTAL EXPENSES	241,639	0	241,639	163,676.71	.00	77,962.29	

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ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	ACTUALS	ENCUMBRANCES	AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
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11301 Child Support							
11301 411100 General Property Taxes	-150,612	0	-150,612	-112,959.00	.00	-37,653.00	75.0%
11301 421001 State Aid	-107,827	0	-107,827	-108,473.00	.00	646.00	100.6%
11301 421010 M S L Incentives	-13,000	0	-13,000	-14,850.51	.00	1,850.51	114.2%
11301 421012 State Aid Cs + All Others	-762,018	0	-762,018	-430,469.11	.00	-331,548.89	56.5%
11301 421013 Other Dept Wage Retention	-30,323	0	-30,323	-17,961.45	.00	-12,361.55	59.2%
11301 421014 State Aid Wages Allocation	91,888	0	91,888	53,884.38	.00	38,003.62	58.6%
11301 421050 CS Performance Based Inc	-160,200	0	-160,200	.00	.00	-160,200.00	.0%
11301 421058 State Aid - Prior Year	0	0	0	697.00	.00	-697.00	.0%
11301 421096 State Aid Medical Support	-7,000	0	-7,000	-9,586.00	.00	2,586.00	136.9%
11301 421097 State Aid E-filing	0	0	0	-4,273.00	.00	4,273.00	.0%
11301 442004 Extradition Reimbursement	-200	0	-200	-1,438.56	.00	1,238.56	719.3%
11301 451011 CS Prog Fee Reduce 66%	7,392	0	7,392	5,806.46	.00	1,585.54	78.6%
11301 451013 NIVD Activities Reduction	-2,000	0	-2,000	-1,143.31	.00	-856.69	57.2%
11301 451014 CS Program Fees	-11,000	0	-11,000	-11,797.24	.00	797.24	107.2%
11301 455003 Non-IVD Service Fees	-1,400	0	-1,400	-1,005.00	.00	-395.00	71.8%
11301 486003 Non-Govt Reimbursements	0	0	0	-1,497.00	.00	1,497.00	.0%
TOTAL General Fund	-1,146,300	0	-1,146,300	-655,065.34	.00	-491,234.66	57.1%
TOTAL REVENUES	-1,146,300	0	-1,146,300	-655,065.34	.00	-491,234.66	

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FROM 2019 01 TO 2019 09

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET	ACTUALS	ENCUMBRANCES	BUDGET	USED
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11301 Child Support							
11301 511110 Salary-Permanent Regular	250,545	0	250,545	187,938.38	.00	62,606.62	75.0%
11301 511210 Wages-Regular	451,112	0	451,112	322,109.61	.00	129,002.39	71.4%
11301 511220 Wages-Overtime	5,222	0	5,222	4,819.98	.00	402.02	92.3%
11301 511330 Wages-Longevity Pay	1,978	0	1,978	.00	.00	1,978.00	.0%
11301 512141 Social Security	54,227	0	54,227	38,255.25	.00	15,971.75	70.5%
11301 512142 Retirement (Employer)	46,430	0	46,430	33,723.86	.00	12,706.14	72.6%
11301 512144 Health Insurance	134,540	0	134,540	93,201.20	.00	41,338.80	69.3%
11301 512145 Life Insurance	276	0	276	207.61	.00	68.39	75.2%
11301 512150 FSA Contribution	18,600	0	18,600	.00	.00	18,600.00	.0%
11301 512151 HSA Contribution	0	0	0	15,742.99	.00	-15,742.99	.0%
11301 512173 Dental Insurance	10,512	0	10,512	6,928.86	.00	3,583.14	65.9%
11301 521255 Paper Service	12,600	0	12,600	6,380.66	.00	6,219.34	50.6%
11301 521256 Genetic Tests	7,200	0	7,200	3,243.00	.00	3,957.00	45.0%
11301 521296 Computer Support	2,136	0	2,136	1,209.00	.00	927.00	56.6%
11301 529160 Interpreter Fee	2,700	0	2,700	1,442.00	.00	1,258.00	53.4%
11301 529299 Purchase Care & Services	50,200	0	50,200	37,650.00	.00	12,550.00	75.0%
11301 531003 Notary Public Related	240	0	240	120.00	.00	120.00	50.0%
11301 531301 Office Equipment	0	0	0	4,984.00	.00	-4,984.00	.0%
11301 531303 Computer Equipmt & Software	3,100	0	3,100	1,978.00	.00	1,122.00	63.8%
11301 531310 Postage Special	345	0	345	172.25	.00	172.75	49.9%
11301 531311 Postage & Box Rent	17,400	0	17,400	11,242.70	.00	6,157.30	64.6%
11301 531312 Office Supplies	3,000	0	3,000	1,882.85	.00	1,117.15	62.8%
11301 531313 Printing & Duplicating	2,820	0	2,820	2,737.25	.00	82.75	97.1%
11301 531314 Small Items Of Equipment	1,500	0	1,500	745.98	.00	754.02	49.7%
11301 531321 Publication Of Legal Notice	1,110	0	1,110	610.00	.00	500.00	55.0%
11301 531323 Subscriptions-Tax & Law	1,640	0	1,640	1,123.51	.00	516.49	68.5%
11301 531324 Membership Dues	1,928	0	1,928	2,001.00	.00	-73.00	103.8%
11301 531326 Advertising	0	791	791	791.04	.00	-.04	100.0%
11301 531348 Educational Supplies	1,500	-839	661	1,510.50	.00	-849.50	228.5%
11301 531351 Gas/Diesel	0	0	0	40.00	.00	-40.00	.0%
11301 532325 Registration	1,590	1,050	2,640	3,424.00	.00	-784.00	129.7%
11301 532332 Mileage	1,000	0	1,000	462.49	.00	537.51	46.2%
11301 532334 Commercial Travel	1,002	-1,002	0	.00	.00	.00	.0%
11301 532335 Meals	728	0	728	575.26	.00	152.74	79.0%
11301 532336 Lodging	1,916	0	1,916	1,551.24	.00	364.76	81.0%
11301 532339 Other Travel & Tolls	335	0	335	356.50	.00	-21.50	106.4%
11301 532340 Contracted Extraditions	8,500	0	8,500	9,121.74	.00	-621.74	107.3%
11301 533225 Telephone & Fax	450	0	450	321.62	.00	128.38	71.5%

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FROM 2019 01 TO 2019 09

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11301 535242 Maintain Machinery & Equip	5,200	0	5,200	2,160.21	.00	3,039.79	41.5%
11301 571004 IP Telephony Allocation	1,605	0	1,605	1,203.75	.00	401.25	75.0%
11301 571005 Duplicating Allocation	171	0	171	128.25	.00	42.75	75.0%
11301 571009 MIS PC Group Allocation	26,510	0	26,510	19,882.53	.00	6,627.47	75.0%
11301 571010 MIS Systems Grp Alloc(ISIS)	9,906	0	9,906	7,429.50	.00	2,476.50	75.0%
11301 591519 Other Insurance	4,526	0	4,526	3,899.91	.00	626.09	86.2%
TOTAL General Fund	1,146,300	0	1,146,300	833,308.48	.00	312,991.52	72.7%
TOTAL EXPENSES	1,146,300	0	1,146,300	833,308.48	.00	312,991.52	

JEFFERSON COUNTY
Revenues collected through 10/31/19 (unadjusted)

DEPARTMENT	REVISED BUDGET	ACTUALS	% COLLECTED
Administration Total	\$ (685,986.00)	\$ (390,208.29)	56.88%
Capital Projects and Debt Total	(1,133,342.00)	(979,182.29)	86.40%
Central Services Total	(848,048.00)	(613,479.68)	72.34%
Child Support Total	(1,146,300.00)	(892,550.80)	77.86%
Clerk of Courts Total	(2,836,315.00)	(2,441,506.21)	86.08%
Corporation Counsel Total	(384,764.00)	(320,636.70)	83.33%
County Board Total	(433,373.00)	(361,144.20)	83.33%
County Clerk Total	(376,461.00)	(318,565.25)	84.62%
District Attorney Total	(822,021.00)	(670,251.12)	81.54%
Economic Development Total	(472,560.00)	(450,227.51)	95.27%
Emergency Management Total	(199,579.00)	(92,478.65)	46.34%
Fair Park Total	(1,294,792.00)	(1,074,826.83)	83.01%
Finance Department Total	(977,955.00)	(811,649.59)	82.99%
General Revenues & Expenditure Total	(1,041,999.00)	1,179,277.02	-113.17%
Health Department Total	(1,468,729.00)	(1,102,470.05)	75.06%
Highway Department Total	(11,389,168.00)	(9,347,668.71)	82.08%
Human Resources Total	(525,316.00)	(385,641.26)	73.41%
Human Services Department Total	(25,342,356.00)	(17,786,641.74)	70.19%
Land & Water Conservation Total	(659,423.00)	(538,814.08)	81.71%
Land Information Total	(665,268.00)	(532,000.03)	79.97%
Library Total	(1,153,101.00)	(960,917.60)	83.33%
Management Information Systems Total	(1,401,776.00)	(1,168,397.28)	83.35%
Medical Examiner Total	(225,252.00)	(157,721.00)	70.02%
Parks Department Total	(2,513,053.00)	(885,664.59)	35.24%
Planning And Zoning Total	(605,251.00)	(455,865.19)	75.32%
Register Of Deeds Total	(334,968.00)	(348,919.42)	104.17%
Sheriff Department Total	(14,466,963.00)	(12,094,405.32)	83.60%
Treasurer Total	(241,639.00)	(750,396.38)	310.54%
UW Extension Total	(262,575.00)	(210,622.34)	80.21%
Veterans Services Total	(198,887.00)	(163,990.57)	82.45%
Grand Total	\$ (74,107,220.00)	\$ (55,127,565.66)	74.39%

JEFFERSON COUNTY
Expenditures through 10/31/2019 (unadjusted)

DEPARTMENT	REVISED BUDGET	ACTUALS	% SPENT
Administration Total	\$ 712,736.00	\$ 459,092.32	64.41%
Capital Projects and Debt Total	1,883,342.00	1,168,553.12	62.05%
Central Services Total	1,324,541.00	708,926.75	53.52%
Child Support Total	1,146,300.00	919,857.20	80.25%
Clerk of Courts Total	2,903,815.00	2,001,677.61	68.93%
Corporation Counsel Total	384,764.00	350,425.10	91.08%
County Board Total	440,313.00	367,821.45	83.54%
County Clerk Total	376,461.00	379,531.49	100.82%
District Attorney Total	822,021.00	648,015.65	78.83%
Economic Development Total	460,022.00	316,281.94	68.75%
Emergency Management Total	199,579.00	152,920.34	76.62%
Fair Park Total	1,421,792.00	1,196,166.50	84.13%
Finance Department Total	982,955.00	753,634.06	76.67%
General Revenues & Expenditure Total	1,041,823.00	42,232.04	4.05%
Health Department Total	1,627,452.00	1,260,540.63	77.45%
Highway Department Total	12,460,188.00	12,089,021.92	97.02%
Human Resources Total	542,166.00	361,832.07	66.74%
Human Services Department Total	26,201,851.00	19,913,033.21	76.00%
Land & Water Conservation Total	660,356.00	474,828.63	71.90%
Land Information Total	760,854.00	575,338.43	75.62%
Library Total	1,153,101.00	1,152,416.45	99.94%
Management Information Systems Total	1,654,776.00	1,246,081.00	75.30%
Medical Examiner Total	236,252.00	179,195.25	75.85%
Parks Department Total	3,091,959.00	950,354.84	30.74%
Planning And Zoning Total	766,209.00	539,520.43	70.41%
Register Of Deeds Total	334,968.00	269,683.38	80.51%
Sheriff Department Total	16,030,783.00	12,153,694.32	75.81%
Treasurer Total	241,639.00	175,465.26	72.61%
UW Extension Total	298,675.00	203,180.93	68.03%
Veterans Services Total	224,688.00	160,742.93	71.54%
Grand Total	<u>\$ 80,386,381.00</u>	<u>\$ 61,170,065.25</u>	76.10%

**Jefferson County
Contingency Fund
For the Year Ended December 31, 2019**

Ledger Date	Description	General (599900)	Other (599908)	Vested Benefits (599909)	Authority	Publish Date
1-Jan-19	Tax Levy	500,000.00	453,535.00	290,000.00		
9-May-19	Netwurx Contract - broadband services		(45,610.00)		Finance Committee	9-May-19
11-Jun-19	Human Resources - Personnel Ordinance Study		(17,000.00)		Finance Committee	11-Jun-19
11-Jun-19	Administration - Limited Term Employee		(65,000.00)		Finance Committee	11-Jun-19
11-Jun-19	Sheriff's Department - Jail Generator repair/rental	(88,000.00)			Finance Committee	11-Jun-19
13-Nov-18	Comprehensive plan		(20,000.00)		Board of Supervisors	13-Nov-18
8-Aug-19	Administration - Shared Services/Strategic Plan		(26,750.00)		Finance Committee	8-Aug-19
8-Aug-19	Central Services - Powerhouse	(21,835.00)			Finance Committee	8-Aug-19
10-Sep-19	Claims/Emergency Capital	(324,190.00)			Finance Committee	10-Sep-19
Total amount available		65,975.00	279,175.00	290,000.00		
Net		65,975.00	279,175.00	290,000.00		