Jefferson County Land & Water Conservation Committee Agenda "Working Together to Protect & Enhance the Environment"

Jefferson County Courthouse 311 S Center Ave, Rm 205 Jefferson, WI 53549-1701

Wednesday, June 17, 2020 @ 8:30 am

Join Zoom Meeting
https://zoom.us/j/98470823302
Meeting ID: 984 7082 3302#

Dial by your location: +1 301 715 8592

Committee Members: Matt Foelker (Chair), Walt Christensen (Vice-Chair), Mike Kelly (Secretary) (UWEX Member), Dan Herbst (UWEX Member), JoAnn Davis (FSA Rep), Margaret Burlingham, and John Kannard

- 1. Call to Order
- 2. Roll Call (Establish a Quorum)
- 3. Certification of Compliance with the Open Meetings Law
- 4. Review of the June Agenda
- 5. Approval of the May 20, 2020 Meeting Minutes
- 6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
- 7. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) June 2020 Report
 - Agriculture Works Hard for Jefferson County
- 8. Discussion on Natural Resources Conservation Service (NRCS) Report
- 9. Discussion on Departmental Updates
- 10. Discussion on 2019/2020 Tree Sale
- 11. Discussion on American Farmland Trust's "Farms Under Threat" Wisconsin Webinar on June 24 at Noon
 - Registration link: https://register.gotowebinar.com/register/6059833399070404366
- 12. Discussion and Possible Action on Notices of Noncompliance Farmland Preservation Program (FPP)
- 13. Discussion and Possible Action on Cancellation of Notices of Noncompliance FPP
- 14. Review of the Monthly Financial Report (April)
- 15. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation
- 16. Discussion on Items for the Next Agenda
 - Next Scheduled Meeting: July 15, 2020 @ 8:30 am in Room 205
- 17. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

Land & Water Conservation Committee Minutes May 20, 2020

1. Call to Order:

The monthly meeting was called to order by Patricia Cicero at 8:30 am. Committee members Matt Foelker and John Kannard were present with Margaret Burlingham, Walt Christensen, Dan Herbst (UWEX Member), Mike Kelly (UWEX Member), and JoAnn Davis (FSA Rep) present via Zoom. Also in attendance were Patricia Cicero, Interim Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; with Gerry Kokkonen, LWCD; and Alison Volk, American Farmland Trust via Zoom.

• Others in Attendance via Zoom: Janet Faust, Frankie Fuller, Anita Martin, and Dyan Pasano

2. Roll Call (Establish a Quorum):

A quorum was established.

3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

4. Election of Officers:

Chairperson: Christensen made a motion to elect Foelker Chairperson, Burlingham seconded. Motion passed 6/0.

Chairperson: Kelly made a motion to elect Christensen Chairperson, there was no second. Motion failed.

Vice-Chairperson: Kannard made a motion to elect Christensen Vice-Chairperson, Foelker seconded. Motion passed 6/0.

Secretary: Christensen made a motion to elect Kelly Secretary, Herbst seconded. Motion passed 6/0.

5. Set Future Meeting Schedule:

The Land & Water Conservation Committee meetings will remain on the third Wednesday of the month at 8:30 am in Room 112.

6. Review of the May Agenda:

The May agenda was reviewed by the committee members. No changes were proposed.

7. Approval of the February 19, 2020 Meeting Minutes:

Christensen made a motion to approve the February 19, 2020 meeting minutes as written, Herbst seconded. Motion passed 7/0.

8. Public Comment:

Faust voiced her concerns about the second part of #9, Pasano may have questions about #9.

9. Communications:

- Department of Agriculture, Trade & Consumer Protection March, April & May 2020 Reports.
- Land Spreading of Milk.

10. Discussion and Possible Action on Regional Conservation Partnership Program Grant Application - Alison Volk, American Farmland Trust: Volk discussed the partnership grant. Christensen made a motion to go forward with the Regional Conservation Partnership Program Grant Application, Burlingham seconded. Motion passed 7/0.

11. Natural Resources Conservation Service (NRCS) Report:

NRCS didn't attend the meeting therefore a report was unavailable.

12. Discussion on Land & Water Conservation Department Overview:

Cicero discussed the department authorities, duties and personnel. LWCD staff will attend future meetings to give an overview of their respective positions.

13. Discussion on Departmental Updates:

All of the LWCD staff is working entirely from home, with the exception of Liakopoulos. The office is staffed Monday, Wednesday, and Friday from 8:00 - 12:00. Field work at this time is limited. Cicero is awaiting guidance from the DNR on how to proceed with citizen volunteer programs including lake and stream monitoring and the Clean Boats, Clean Waters program. Spot check will be taking place the first week of June with proper precautions. The 2021 Staffing and Operations grant has been submitted. The 2019/2020 Tree Sale is complete.

14. Discussion on Land & Water Resources Management Plan:

Updates to the plan are ongoing. Cicero inquired about a possible extension of the October deadline which was not preferred by DATCP. Cicero will talk to DATCP again to determine how to proceed.

15. Discussion and Possible Action on Appointments:

- Blue Spring Lake Management District (Board Term) Walt Christensen
- Lake Ripley Management District (Board Term) Walt Christensen
- Lower Spring Lake Protection & Rehabilitation District (Board Term) Walt Christensen

Kannard made a motion to confirm the appointments, Foelker seconded. Motion passed 6/0.

16. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP):

Voluntary; Gordon & Linda Gottschalk, Martin Jaeger

Kannard made a motion to accept the notices, Christensen seconded. Motion passed 7/0.

17. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP:

There were no cancellations.

18. Review of the Monthly Financial Report (March):

The most recent statement of revenues and expenditures was distributed.

19. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE)

Applications & Baseline Documentation: Kokkonen spoke with NRCS and two easements in Wisconsin will be funded this year; one at 100% the other at 50%. Letters will be sent to purchased and donated easement landowners in regard to LWCD yearly monitoring. Kokkonen is talking with a current easement landowner in regard to selling the property.

20. Discussion on Items for the Next Agenda:

Possible agenda items include: 2019/2020 Tree Sale report

Next Scheduled Meeting: June 17, 2020 @ 8:30 am in Room 112

21. Adjournment:

Dan Herbst made a motion to adjourn at 9:30 am, Walt Christensen seconded. Motion passed 7/0.

Kim Liakopoulos
Administrative Specialist I ~ LWCD

2019-2020 Tree Program Report

Item	Amount	Expense	Revenue
Trees Ordered	4200		_
Trees Sold	4150		
Cost of Trees		-\$2,984.50	
Refund for Incorrect Trees			\$304.00
Amount Collected			\$7,464.45
Customer Refund for Incorrect Trees	32	-\$320.00	
Unsold Tree Donation to Parks (5 bundles)	50		
Cost of Donation (30 @ 0.85 - 20 @ 0.95)	\$44.50		
Planter Rental	0		
Supplies (bags provided by Maintenance)		\$0.00	
Cost of Truck Rental		-\$201.93	
Fuel (20.67 gallons @ \$0.856)	20.67	-\$17.69	
Tree Program Revenue			\$7,768.45
Tree Program Expense (not includding staff time)		-\$3,524.12	
Total Tree Program Revenue			\$4,244.33



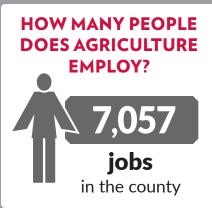
AGRICULTURE WORKS HARD FOR

► JEFFERSON COUNTY

Family-owned farms, food processors and agriculture-related businesses generate thousands of jobs and millions of dollars of economic activity for Jefferson County, while contributing to local income and tax revenues.

Agriculture's annual impact:



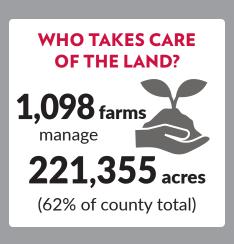












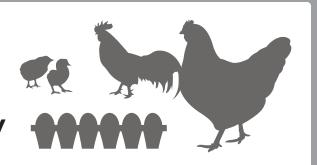
THE AGRICULTURE SECTOR BENEFITS THE ENTIRE COUNTY

Jefferson County continues to have a large percentage of land devoted to agriculture while feeling urban pressures. It is home to farms of all sizes ranging from large to smaller and specialty farms. There is a great diversity of agriculture crops grown, livestock raised and food items produced. Dairy, grain and egg farms lead in economic contributions. Aquaculture, nursery stock, pheasants, ethanol, horses and cattle produce substantial value.

Did you know?

JEFFERSON COUNTY IS

No. 1 in Wisconsin's poultry & eggs industry





The University of Wisconsin–Madison Division of Extension is part of the local and statewide network of organizations and agencies that support Wisconsin's \$104.8 billion agriculture industry. Extension helps enhance the economic impact of agriculture by providing research-based information that increases farm profitability, improves food safety, reduces environmental impacts and expands agribusiness networks.

For more information, please contact:

UW-Madison Extension Jefferson County 864 Collins Road Jefferson, WI 53549

920-674-7295

jefferson.extension.wisc.edu

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Support for this work was provided by UW-Madison Division of Extension, Dairy Farmers of Wisconsin and Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP). Economic data (2017) provided by: Steven C. Deller, Professor, Department of Agriculture and Applied Economics, UW-Madison and Community Development Specialist, UW-Madison Extension. Contribution of Agriculture to the Wisconsin Economy: Updated for 2017 is available at https://go.wisc.edu/i6947n. Additional data was from the USDA 2017 Census of Agriculture. Publication production was completed through a collaboration of the Extension Natural Resources Institute and the Extension Office of Communications and Stakeholder Engagement.

Produced in cooperation with Dairy Farmers of Wisconsin, Wisconsin Department of Agriculture, Trade and Consumer Protection and Wisconsin Farm Bureau.









DATCP REPORT

Bureau of Land and Water Resources June 2020

Soil and Water Resources Management Grants

• The 2021 SWRM grant application review report was emailed to the counties in late May to verify the application data that was submitted to DATCP.

Conservation Engineering

- Following the Badger Bounce Back plan "Phase 1" and DATCP's guidelines, conservation engineering field staff are still working from home, but are set up to respond to county staff technical needs as close to normal as possible. A couple additional items:
 - o <u>Field Visits</u> Outside field visits will continue as long as 6-foot social distancing can be maintained or facemasks are worn if social distancing is not possible.
 - o <u>Office Visits</u> Inside office visits are possible; however, when DATCP staff are inside a regulated establishment or other enclosed structure where other people are present, a facemask is **required**.
 - o <u>Skype or Microsoft Teams</u> If you have access to Microsoft Skype OR Teams, we have found these virtual tools can be a useful alternative to office visits for sharing screens, transferring files, and even allowing staff to take control of the end user's screen when demonstrating something is beneficial.
- Please remember to complete the Statewide Training Needs Survey administered by SITCOM. The purpose of
 this survey is to help plan for and develop training to best meet the needs of conservation professionals across
 the state. SITCOM is asking each of you to complete the needs assessment at
 https://www.surveymonkey.com/r/QH8GNRH. The survey should take 15 minutes or less, and the deadline
 to complete it is Friday, June 12.

Land and Water Conservation Board and Annual Workplans

• Iron and Columbia County will present revised LWRM plans to the LWCB in June and Iowa, Lafayette, and Oconto counties will be on the agenda for 5 year reviews of their plans.

Conservation Reserve Enhancement Program (CREP)

- A few counties have outstanding agreements yet to be submitted to DATCP for FY2019. LCDs should have
 received an email from DATCP notifying you of missing agreements. CREP agreements not enrolled in both
 the Federal and State side of CREP will be terminated by FSA. Please contact Brian Loeffelholz at DATCP if
 you are one of the counties that may have missing CREP agreements.
- FSA staff remain accessible by phone or email to landowners wanting to enroll in CREP. Communication between local FSA offices and LCD staff should continue to be via phone or email as well. Local FSA staff are directed to provide LCDs copies of necessary FSA CREP documents via email or other available methods.

Producer-Led Watershed Protection Grants

The <u>2018-2019 Producer-Led Watershed Protection Grants Impact Report</u>¹ is ready and available on our website. The report provides information about the successes and challenges of individual producer-led groups to implement conservation practices. Through the Producer-Led Program, farmers and other conservation professionals have a platform to share lessons learned, success stories, and innovative practices for conservation efforts. The program continues to help move conservation forward in Wisconsin through grant funding conservation projects and increasing producer participation.

¹ https://indd.adobe.com/view/9a716aa5-417e-4fda-b499-7663214657af

Farmland Preservation Program

DATCP is extending the agricultrural enterprise area (AEA) petition submission deadline to August 5, 2020 in
order to accommodate our partners and communities who are practicing social distancing and limiting meetings
to less than 10 people. The AEA petition and instructions can be found on our website². Contact
Wednesday.Jordan@wisconsin.gov to schedule a remote informational session or FP 101 training.

Livestock Facility Siting

• DATCP pushed an update to permit locations on the interactive program map and posted a new printable program map on the <u>website</u>³. Contact <u>Tim.Jackson@wisconsin.gov</u> to request updates.

Nutrient Management

• The Nutrient Management Farmer Education Grant program received eighteen applications for the 2021 grant year from counties, technical colleges, and producer-led watershed protection groups. The total funding requests for soil testing, participant stipends, payments to administrative or support staff and support costs was \$275,974.16. This is almost \$75,000 less than the 2020 grant year total of \$350,117.60, but 2020 participants report having more carryover funds from 2020. Additionally, eight counties requested a total of \$13,310.00 for fifteen training laptops and software as part of a 2021 pilot program to put dedicated nutrient management training computers in the counties.

Staff Updates

• Zach Zopp will join the Bureau of Land and Water Resources on June 22nd. Zach's responsibilities will include managing the Agricultural Impact Statement Program and supporting programming for the farmland preservation, livestock facility siting and land and water resource management programs. Zach comes to us with a background in microbiology, biological systems and surface water data analysis. Welcome aboard!

² https://datcp.wi.gov/Pages/Programs Services/AEAPetitionInfo.aspx

³ https://datcp.wi.gov/Pages/Programs Services/LivestockSiting.aspx



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE PCT BUDGET USED
12401 Land Conservation 12401 411100 General Property Taxes 12401 421001 State Aid 12401 432099 Other Permits 12401 451010 Sale Of Maps & Plat Books	-353,457 -180,000 -150 -100	0 0 0 0	-353,457 -180,000 -150 -100	-117,819.00 .00 -200.00	.00 .00 .00	-235,638.00 33.3% -180,000.00 .0% 50.00 133.3% -100.00 .0%
12401 451010 Sale Of Maps & Plat Books 12401 451020 Other Fees 12401 451421 Crep Cancellation Fee 12401 458001 Tree Sales 12401 458005 Ag & Hortic Supply Revenue 12401 458009 Livestock Siting App Review F 12401 458013 Farmland Cert Fee 12401 511110 Salary-Permanent Regular 12401 511110 22101 Salary-Permanent Regula 12401 511210 Wages-Regular	-100 -100 -100 -10,000 -100 -2,250 -21,000 80,088 0	0 0 0 0 0 0	-100 -100 -100 -10,000 -100 -2,250 -21,000 80,088 0	-23.75 .00 -930.00 .00 -1,050.00 -12,520.00 25,259.20 885.92 78,947.91	.00 .00 .00 .00 .00 .00	-100.00 .0% -76.25 23.8% -100.00 .0% -9,070.00 9.3% -100.00 .0% -1,200.00 46.7% -8,480.00 59.6% 54,829.23 31.5% -885.92 .0% 225,636.98 25.9%
12401 511210 22101 Wages-Regular 12401 511330 Wages-Longevity Pay 12401 512141 Social Security 12401 512141 22101 Social Security 12401 512142 Retirement (Employer) 12401 512142 22101 Retirement (Employer) 12401 512144 Health Insurance 12401 512144 22101 Health Insurance	0 811 28,483 0 26,020 0 64,795	0 0 0 0 0 0	0 811 28,483 0 26,020 0 64,795	3,422.45 .00 7,669.44 237.86 7,033.97 290.82 15,043.53 677.92	.00 .00 .00 .00 .00 .00	-3,422.45 .0% 811.25 .0% 20,813.41 26.9% -237.86 .0% 18,986.22 27.0% -290.82 .0% 49,751.04 23.2% -677.92 .0%
12401 512145 Life Insurance 12401 512145 22101 Life Insurance 12401 512146 Workers Compensation 12401 512150 FSA Contribution 12401 512151 HSA Contribution 12401 512173 Dental Insurance 12401 512173 22101 Dental Insurance 12401 531003 Notary Public Related 12401 531301 Office Equipment	95 0 0 9,000 0 5,448 0 100 700	0 0 0 0 0 0	95 0 9,000 0 5,448 0 100 700	27.04 1.96 298.72 .00 7,000.00 1,265.30 53.40 40.00	.00 .00 .00 .00 .00 .00	67.88 28.5% -1.96 .0% -298.72 .0% 9,000.00 .0% -7,000.00 .0% 4,182.70 23.2% -53.40 .0% 60.00 40.0% 700.00 .0%
12401 531303 Computer Equipmt & Software 12401 531311 Postage & Box Rent 12401 531312 Office Supplies 12401 531313 Printing & Duplicating 12401 531314 Small Items Of Equipment 12401 531321 Publication Of Legal Notice 12401 531324 Membership Dues 12401 531341 Agricultural & Hortic Suppli	1,000 1,500 1,200 700 1,200 50 2,000 6,000	0 0 0 0 0 0	1,000 1,500 1,200 700 1,200 50 2,000 6,000	.00 464.53 32.01 82.17 59.80 .00 1,841.00	.00 .00 .00 .00 .00 .00	1,000.00 .0% 1,0035.47 31.0% 1,167.99 2.7% 617.83 11.7% 1,140.20 5.0% 50.00 .0% 159.00 92.1% 6,000.00 .0%



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12401 531348 Educational Supplies 12401 531351 Gas/Diesel 12401 532325 Registration 12401 532332 Mileage 12401 532335 Meals 12401 532336 Lodging 12401 533225 Telephone & Fax 12401 533225 Telephone & Fax 12401 535242 Maintain Machinery & Equip 12401 535242 Maintain Machinery & Equip 12401 535259 Tree Planter Service 12401 571004 IP Telephony Allocation 12401 571005 Duplicating Allocation 12401 571009 MIS PC Group Allocation 12401 571010 MIS Systems Grp Alloc(ISIS) 12401 591519 Other Insurance	100 1,200 1,000 200 600 200 1,300 2,000 400 890 282 16,910 4,386 3,914	0 0 0 0 0 0 0 0 0	100 1,200 1,000 200 600 200 1,300 2,000 400 890 282 16,910 4,386 3,914	.00 36.95 35.00 .00 .00 .00 84.49 299.45 147.09 .00 296.68 94.00 5,636.68 1,462.00 1,304.64	.00 .00 .00 .00 .00 .00 .00 .00 .00	100.00 1,163.05 965.00 100.00 200.00 600.00 115.51 1,000.55 1,852.91 400.00 593.32 188.00 11,273.32 2,924.00 2,609.26	.0% 3.1% 3.5% .0% .0% 42.2% 23.0% 7.4% .33.3% 33.3% 33.3% 33.3%
12402 Wildlife Crop Damage	3,311	Ü	3,311	1,301.01	.00	2,005.20	33.30
12402 421001 State Aid 12402 529299 Purchase Care & Services 12403 Nutrient Management	-20,000 20,000	0	-20,000 20,000	.00 5,862.44	.00	-20,000.00 14,137.56	.0% 29.3%
12403 458012 Public Land Consv Fees 12403 535349 Other Supplies 12404 Local Cost Share Program	-300 300	0	-300 300	-120.00 42.13	.00	-180.00 257.87	40.0% 14.0%
12404 421001 State Aid 12404 472337 24404 Municipal Grant Revenue 12404 521219 Other Professional Serv 12404 529299 Puchase Care & Services 12404 699700 Resv Applied Operating 12405 DATCP Cost Share	-5,500 0 5,000 500 0	0 0 2,200 0 -2,200	-5,500 0 7,200 500 -2,200	.00 -11,129.20 .00 .00	.00 .00 .00 .00	-5,500.00 11,129.20 7,200.00 500.00 -2,200.00	. 0% . 0% . 0% . 0%
12405 421003 State Aid GPR 12405 421004 State Aid Bonded	-20,000 -30,500	0	-20,000 -30,500	.00	.00	-20,000.00 -30,500.00	.0%



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12405 593701 Cost Share Payment 12406 Non-Metallic Mining	50,500	0	50,500	.00	.00	50,500.00	.0%
12406 411100 General Property Taxes 12406 432004 Non-Metallic Permit Fee 12406 432005 Non-Metallic Annual Fee 12406 474175 Highway Billed 12406 531311 Postage & Box Rent 12406 531312 Office Supplies 12406 531348 Educational Supplies 12406 53235 Registration 12406 532335 Meals 12406 532336 Lodging	10,895 0 -9,445 -2,035 60 50 25 50 150 50 200	0 0 0 0 0 0 0	10,895 -9,445 -2,035 60 50 25 50 150 50 200	3,631.68 -2,400.00 -175.00 .00 27.63 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00 .00	7,263.32 2,400.00 -9,270.00 -2,035.00 32.37 50.00 25.00 50.00 150.00 200.00	33.3% .0% 1.9% .0% 46.1% .0% .0% .0% .0%
12407 Farmland Easement 12407 481001 Interest & Dividends 12407 531311 Postage & Box Rent 12407 531312 Office Supplies 12407 531313 Printing & Duplicating 12407 571005 Duplicating Allocation 12407 594960 Capital Reserve 12407 699800 Resv Applied Capital	-3,000 30 150 35 5 160,310 -157,530	0 0 0 0 0 -25,480 25,480	-3,000 30 150 35 5 134,830 -132,050	-722.82 .00 .00 .00 1.68 .00	.00 .00 .00 .00 .00	-2,277.18 30.00 150.00 35.00 3.32 134,830.34 -132,050.34	24.1% .0% .0% .0% .0% .0%
12408 County Farm 12408 411100 General Property Taxes 12408 482003 County Farm Land Rent 12408 529170 Grounds Keeping Charges 12408 535249 Sundry Repair	98,075 -100,500 425 2,000	0 0 0 0	98,075 -100,500 425 2,000	32,691.68 -50,213.25 219.57	.00 .00 .00	65,383.32 -50,286.75 205.43 2,000.00	33.3% 50.0% 51.7% .0%



05/22/2020 Jefferson County PAGE 4 09:39:33 FLEXIBLE PERIOD REPORT glflxrpt

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	0	5,205.72	.00	-5,205.72	.0%