



Waukesha County CDBG Program  
Program Administrator  
515 W. Moreland Blvd.  
Waukesha, WI 53188  
1.262.896.3370 (direct)  
1.262.896.8510 (fax)

The HOME Consortium  
Board of Directors Meeting  
Thursday, July 16, 2020  
@ 9:00 A.M.

**This meeting will be held via the Microsoft Teams application and will be open to the public.**  
Interested members of the public are encouraged to participate in the meeting via telephone.

To join the meeting:

- Dial 414-435-2078
- Enter the Access Code: 553 962 241

**AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the May 28, 2020 Board Meeting
4. Public/Staff Comment
5. Financial Status Report
6. 2021 HOME Allocation
7. Movin' Out – HOME Waivers
8. Adjournment

**All agenda items are potentially actionable**

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 48 hours prior to meeting.

Minutes of the  
HOME Board Meeting  
May 28th, 2020

Members Present: Joseph Birbaum, Christine Howard, John Kannard, Russell Kutz, Anita Martin, Tim Michalak, Kathleen Schilling, Peter Sorce, Maria Watts

Staff: Kristin Silva, Lori Rutzinski and Christina Brockish:  
Waukesha County

Excused Absence: Duane Paulson, Jay Schreurs, Jay Shambeau,

Guests:

- I. The meeting was called to order by Peter Sorce, Board Chairperson, with a quorum of the Board present at 10:06 a.m. via Microsoft Teams Meeting. The public could call 414-435-2078, Conference ID# 711 939 617 to join the meeting.
- II. The Board Chair led the Pledge of Allegiance.
- III. On a motion by Maria Watts and seconded by Joe Birbaum, the minutes from the May 7, 2020 HOME Board meeting were unanimously approved.
- IV. There were no public comments. Kristin Silva shared information about The Housing Action Coalition's (HAC) efforts in response to the COVID-19 pandemic with regards to the homeless shelters. HAC worked with Waukesha County to provide social distancing standards by arranging rooms at a hotel for approximately 30 clients to temporarily reside. To date, there has been only 1 confirmed case at all area homeless shelters. This program will end on 6/14/20 and there will be assessments as to what worked well and what didn't.
- V. Family Promise of Ozaukee County has not submitted their application for rehabilitation of the upper floor of their building yet. They received bids that were far more expensive than anticipated and additional fundraising may be necessary.
- VI. A Notice of Funding Availability was published; Kristin received one application from Lutheran Social Services (LSS) for the Tenant-Based Rental Assistance (TBRA) program. Kristin will request that LSS provides a 3 & 6-month update on this new program.  
  
On a motion by Tim Michalak and seconded by Christine Howard, the Board unanimously approved the LSS application in the amount of \$339,980 (\$295,637 to run the TBRA and \$44,343 in administrative funds).
- VII. On a motion by John Kannard and seconded by Christine, the Board unanimously approved the meeting adjourned at 10:24 a.m.

Respectfully submitted,

Peter Sorce  
Chair, HOME Board

***A quorum of the Community Development Block Grant Board (CDBG) and the HOME Investment Partnership Board (HOME) may be present for the Public Hearing.***

**Notice of Public Hearing and Public Comment Period  
Waukesha County Community Development Block Grant and HOME Program**

The Waukesha County Community Development Block Grant (CDBG) Board and the HOME Board have developed their recommendations for the allocation of 2021 Community Development Block Grant and HOME funds. Citizens are provided an opportunity to comment on the recommendations prior to submission to the Waukesha County Board of Supervisors. The Public Comment period will run from June 9, 2020 to July 8, 2020.

**Public Hearing  
Wednesday, June 24, 2020, 3:00 P.M.  
Waukesha County Administration Center  
515 W. Moreland Blvd., Room 355-59  
Waukesha WI, 53188**

Following is the list of Projects/Activities recommended for 2021 HOME funding:

<b>HOME PROGRAM</b>		
	Administration	\$164,799
	Housing Development	\$265,993
CHDO Reserve	TBD	\$217,199
TBRA Program	TBD	\$300,000
CORE Programs	Downpayment Assistance Program	\$300,000
	Housing Rehabilitation Program	\$225,000
	Purchase Rehabilitation Program	\$175,000
		<b>\$1,647,991</b>

Persons unable to attend the Public Hearing may comment in writing or via e-mail by July 8, 2020 to Kristin Silva, Community Development Manager, [ksilva@waukeshacounty.gov](mailto:ksilva@waukeshacounty.gov), c/o Community Development Program, Waukesha County Administration Center 515 W. Moreland Blvd. Rm. AC320, Waukesha, WI 53188. This notice is also posted on the County Parks & Land Use Website under Community Development [www.waukeshacounty.gov/communitydevelopment](http://www.waukeshacounty.gov/communitydevelopment).

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