

Human Services Board Agenda - Jefferson County
Jefferson County Courthouse, 311 S Center Ave, Room 205
Jefferson, WI 53549

Date: Tuesday, November 10, 2020 **Time:** 8:30 a.m.

Topic: Human Services Board Meeting

Join Zoom Meeting

<https://zoom.us/j/99891579664?pwd=aGtZNVk5cUFJdHB6eis5Q0ZPQmVLQT09>

Meeting ID: 998 9157 9664

Passcode: 645879

+1 312 626 6799 US (Chicago)

Committee Members:

Jones, Dick (Chair)

Kutz, Russell (Vice Chair)

Tietz, Augie

Sira Nsibirwa

Crouse, Cynthia (Secretary)

Schultz, Jim

Wineke, Michael

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the November 10, 2020 Agenda
5. Public Comment (Members of the public who wish to address the Board on specific agenda items must register their request at this time.)
6. Approval of October 13, 2020, Board Minutes
7. Communications
8. Review of the September 2020 Financial Statement
9. Discuss and Approve October 2020 Vouchers
10. Division Updates: Behavioral Health, Administration, Economic Support, Aging & Disability Resource Center, and Child and Family Division
11. Discussion and Possible Action on New 2020 Professional Service Contracts (*Adult Alt Care, IV-E Legal, Foster Care, and Respite Care*)
12. Discussion and Possible Action on New 2021 Professional Service Contracts (*Adult Alt Care, IV-E Legal, Foster Care, and Respite Care*)
13. Discussion and possible actions on Jefferson County's Specialized Transportation Assistance Program (Wis.Stat. 85.21) Application
14. Discussion and Possible Action on Alzheimer's Family Caregiver Support Program 2021 Budget Report
15. Discussion and Possible Action on stipends for volunteer Committee members of the Nutrition Council Project and the ADRC Advisory Committee
16. Director's Report
17. Adjourn

Next Scheduled Meetings:

Tuesday, December 8, 2020, at 8:30 a.m.

Tuesday, January 12, 2021, at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours before the meeting at 920-674-7101 so appropriate arrangements can be made.

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
October 13, 2020

Board Members Present in Person: Richard Jones and Michael Wineke

Board Members Present via Zoom: Russell Kutz, Cynthia Crouse, and Jim Schultz

Absent: Augie Tietz

Others Present: Director Kathi Cauley; Deputy Director Brent Ruehlow; Administrative Services Division Manager Brian Bellford; Economic Support Manager Jill Johnson; Aging & Disability Resource Division Manager Sharon Olson; Office Manager Kelly Witucki; and County Administrator Ben Wehmeier.

1. CALL TO ORDER

Mr. Jones called the meeting to order at 8:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

Tietz Absent/Quorum was established.

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Ms. Cauley certified that we are in compliance.

4. REVIEW OF THE OCTOBER 13, 2020 AGENDA

5. PUBLIC COMMENTS

No Comments

6. APPROVAL OF THE SEPTEMBER 8, 2020 BOARD MINUTES

Mr. Schultz made a motion to approve the September 8, 2020 board minutes.

Mr. Wineke seconded.

Motion passed unanimously.

7. COMMUNICATIONS

No communications

8. REVIEW OF AUGUST 2020 FINANCIAL STATEMENT

Mr. Bellford reviewed the August 2020 financial statement (attached) and reported that there is a projected positive year-end fund balance of \$1,973,212. This is up from our projection of \$1,598,887 last month because of increased MA revenue and reduced alternate care costs. This balance includes \$650,000 from our reserve carryover but excludes any prepaid adjustments. Projections this early in the year are very volatile and subject to change.

9. REVIEW AND APPROVE SEPTEMBER 2020 VOUCHERS

Mr. Bellford reviewed the summary sheet of vouchers totaling \$1,093,660.32 (attached).

Mr. Wineke made a motion to approve the September 2020 vouchers totaling \$1,093,660.32.

Mr. Kutz seconded.

Motion passed unanimously.

10. DIVISION UPDATES: CHILD & FAMILY DIVISION, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER

Child & Family Resources:

Mr. Ruehlow reported on the following items:

- **Key Outcome Indicators** for all teams are being met
 - Our Youth Delinquency team is at 78% for keeping youth in a family setting.
- Birth to Three
 - They are at 100% compliance with DHS.
 - Jennifer Hoppenrath has been hired as the new Service Coordinator.

- The Busy Bees Preschool sent out a survey to families, and it was decided that they would start a virtual preschool. The staff will be distributing goodie bags to all of the families that will include materials for them to have at home. Through the virtual preschool, our staff will be able to lead them through activities where the children will be able to interact with our teachers from home.
- This year there was a Child Welfare Conference. For the third year in a row, we were asked to do a presentation as a county with the Children Long Term Support, Birth to 3, and Child Protective Services teams.
- A few years ago we received the Youth Innovations Grant which allowed us to train staff in Aggression Replacement Training (A.R.T.) that teaches kids self-control skills. Our Youth Justice Team is now certified in A.R.T.

Behavioral Health:

Ms. Cauley reported on the following items:

- **Key Outcome Indicators** for all teams are being met
 - Through September we've had 12,965 emergency contacts, compared to 5,619 in 2012.
 - Increase in suicide calls.
- We have had 101 emergency detentions for the year. Our diversion rate is 74%.
- Our CCS program is partnering up with our outpatient clinic and is offering groups through Zoom. They are currently serving up to 165 clients.
- Our CSP program has received a Bucket Approach grant to help consumers stop smoking. We have had several consumers successfully quit smoking.
 - CSP staff is currently working on the Collaborative Assessment and Management of Suicidality (CAMS) training, which is an evidence-based practice for people who are suicidal.
- September was Mental Health Awareness month.
- A big thank you to Ben Wehmeier and the Jefferson County Sheriff's Department for a new contract for mental health services which will offer more services in the Jefferson County jail.
- We applied for the Opioid Funding for \$180k.
- The Crisis Innovation Grant is providing a new program called The Skills System by Julie Brown. This program is designed to help people of various ages and abilities to manage emotions. With this grant, we can bring Julie Brown in as a trainer and launch this skills approach.

Administration:

Mr. Bellford reported on the following items:

- Capital projects:
 - Hillside is getting new boilers. Piping, radiators, and VAV's are all being replaced.
 - The first section of the roofing project on the main building is completed, the second section will eventually start. They are currently taking down the exterior insulation and finish system and putting up metal.
 - Radiators, piping, VAV's, and fin tubes are also being replaced in the main building.
 - Automated logic controls are also being installed.
 - The sewer project is currently in progress. That runs from the Human Services back area across Annex Road to Wisconsin Ave.
 - We added several new swipe card doors.
 - We received additional lighting in the Human Services parking lots.
 - Two of the four buildings have had the duct cleaning completed. This will continue into next week.
 - The Highway Department is working on repaving the parking lot at the Workforce.
 - Lueder Haus is receiving a second layer of asphalt and striping.

- We are currently hiring to replace both of our front desk staff who have accepted other positions within the agency. Jennifer Hoppenrath accepted the Service Coordinator position with Birth to Three and Alyson Schmidt accepted the Billing Specialist position with Fiscal.
- The Fiscal Department is working on reorganizing duties to prepare for the new position that will be starting in 2021.

Economic Support:

Ms. Johnson reported on the following items:

- Our **Key Outcome Indicators** are being met and are as follows:
 - We have 30 days to get 100% of all applications processed. We processed 97.48% of them timely. We received 381 applications and did 379 timely.
 - The Consortium Call Center must answer calls timely within 95% of the time. The Call Center was 97.68%.
- On October 1st the Workforce Development Center lobby reopened.
- We attended our Regional Enrollment Conference virtually this year.
- In September we had our Foodshare Management Evaluation Review. DHS reviews each consortium to ensure state agencies operate following all state and federal regulations. They pulled 46 cases and only 8 need minor corrections. The completed surveys were all very positive.

ADRC:

Ms. Olson reported on the following items:

- Our **Key Outcome Indicators** are being met and are as follows:
 - ADRC - For September 2020, the KOI was not met. 15 out of 16 customers were enrolled in an LTC.
 - Senior Dining Program - Met. 13 new Home Delivered Meal Consumers started in September. No one has been denied.
 - Transportation - Met. 447 1- way trips completed for the Driver Escort Program in September. We hired our 10th occasional part-time driver.
 - Caregiver Coffee hour continues for a year. Second Powerful Tools for Caregivers Class scheduled for November. Book Club starting in November at full capacity of 50 people.
- Updates:
 - Senior Farmer Market voucher program distribution concluded on 9-30-20. Of the 201 vouchers, 139 were distributed.
 - The Elder Benefits Specialist programs mailed 450 letters to past consumers offering assistance with the Medicare Part D open enrollment period Oct. 15-Dec 7th.
 - The ADRC is involved in two initiatives. the No Wrong Door Return on Investment grant DHS receives to study the benefits of options counseling and to the “pilot” CST examination. Based on the pilot test results, the test may be modified before all other screeners are required to take the test in the spring.

The Dementia Care Specialist has many upcoming events including Dementia Basics Virtual training on October 13th, 9-10 am; Powerful Tools for Caregivers starting Nov. 3rd, 9-11 am; Virtual Book Club--- launching November 2020; Monday Morning Caregiver Coffee Hour extended through December and a monthly Lewy Body Dementia Virtual Support Group beginning Sept 21st, 1-2 pm.

11. DISCUSSION AND POSSIBLE ACTION ON NEW 2020 PROFESSIONAL SERVICE CONTRACTS (ADAPTIVE AIDS, SPECIALIZED MEDICAL & THERAPEUTIC SUPPLIES, CONSUMER EDUCATION AND TRAINING, AND RESPITE CARE)

Ms. Cauley reported that we have four new service providers. (attached)

Mr. Jones made the motion to approve the contracts as listed.

Ms. Crouse seconded.

Motion passed unanimously.

12. DISCUSSION AND POSSIBLE ACTION ON AUTHORIZING EXECUTION OF STATE HUMAN SERVICES 2021 CONTRACTS, CONSORTIUM AGREEMENTS, AND PROFESSIONAL SERVICE AND CARE PROVIDER CONTRACTS

Mr. Bellford and Ms. Cauley reported that this authorizes the execution of contracts, agreements, and provider contracts. This resolution will be on the County Board agenda in November. Ms. Cauley discussed the potential State contracts, and Mr. Bellford reviewed the process for provider contracts.

Mr. Wineke made a motion to approve authorizing the execution of State Human Services contracts, consortium agreements, and professional/care provider contracts and to submit it to the County Board for approval.

Mr. Schultz seconded

Motion passed unanimously.

Mr. Wineke made a motion to approve authorizing the execution of State Human Services contracts, consortium agreements, and professional/care provider contracts and to submit it to the County Board for approval.

Mr. Schultz seconded

Motion passed unanimously.

13. DIRECTOR'S REPORT

Ms. Cauley reported on the following items:

- We continue to monitor how DHS is going to determine residency when Family Care is involved.
- We are seeing an increase in the number of people who are homeless. Our H.O.P.E. program will work with these individuals to get them housing, and qualifying state benefits. We also have partnered with Opportunities to assist people with employment.
- Our mission is to serve all people so we are reexamining our practices to find out how we can improve. We are looking at consulting with Harold Gates from the Midwest Center for Cultural Competence and Dr. Cox who offers training on reducing the influence of biases.
- We have numerous staff who are retiring at the end of 2020 and the beginning of 2021.
- Healthy Minds At Work is a year-long program that helps with your mental wellness.

14. ADJOURN

Mr. Kutz made a motion to adjourn the meeting.

Ms. Crouse seconded.

Motion passed unanimously.

Meeting adjourned at 9:45 a.m.

Minutes prepared by:

Kelly Witucki
Office Manager
Human Services

NEXT BOARD MEETING

Tuesday, November 10, 2020, at 8:30 a.m.

Jefferson County Courthouse County Board Room 205

311 S Center Ave, Jefferson, WI 53549

Financial Statement Summary

September, 2020

We are projecting a positive year-end fund balance of \$2,079,936. This continues to trend upward because of increased MA revenue; reduced alternate care, hospitalization, and payroll costs; and use of CARES funding. This balance includes \$650,000 from our reserve carryover, but excludes any prepaid adjustments. Projections this early in the year are very volatile and subject to change.

Summary of Variances:

Revenue: Overall, revenues are projected to be unfavorable by \$665,198.

- CCS revenues are projected to be under budget by \$487,650, because of unfilled positions. This has increased since last month because of more filled staff position, increased staff workload, and telehealth collections. We are also not projecting any CCS WIMCR revenue, because we raised our rates in 2019.
- CSP revenues are projected to be under budget by \$108,107 for all of the same reasons as CCS. Similarly, these collections have increased in the past few months.
- MA Collections for Winnebago/Mendota hospitalizations are projected to be over budget by \$106,791. This is based on our actual collections through September.
- CLTS revenue is projected to be \$192,940 over budget, as we continue to provide additional services. This number has increased steadily over the past few months. We obtained increases to our CLTS contract from DHS in March and again in June of 2020. DHS has changed the CLTS contracting process going forward. Counties will be required to contribute the MOE, but the rest of the services in program will be State/Federal funding, regardless of contract amount. A contract will only be issues for Admin Expenses.

Expenditures: Overall, expenses are projected to be favorable by \$2,745,135. The favorable projection in 2020, along with comparative 2019 balances, is due to the following:

Program	2020 Projected Balance	2019 Balance
Salary and Fringe	Favorable \$981,969	Favorable \$448,570
Child Alternate Care	Favorable \$881,184	Favorable \$631,469
Hospitals & Detox	Favorable \$269,088	Favorable \$332
CLTS	Unfavorable \$171,395	Unfavorable \$486,295
Operating Costs	Unfavorable \$41,703	Favorable \$293,154
Operating Reserve	Favorable \$650,000	Favorable \$650,000

Major Classifications Impacting the Balance

- **Salary expenses are projected to be under budget by \$598,531:** This is because of numerous vacant or unfilled positions, most of which are in CCS, CSP, and the Management/OH teams.
- **Fringes and benefit expenses are projected to be under budget by \$383,438:** Most of this is due to health insurance, which can still be very volatile because of unfilled positions and changes in coverage. In 2019, we had \$2,292,257 in health insurance expenses. Our 2020 budget is for \$2,666,842. We are projecting \$2,416,570 in health insurance expenses right now for 2020.
- **Children Alternate Care expenses are projected to be under budget by \$881,184.**

	2020	2019
September	\$93,875	\$160,462
Monthly Average	\$121,378	\$148,329
YTD Total (through Sept)	\$1,006,370	\$1,334,959

DCF has announced another rounding of additional COVID-19 funding to foster parents and group homes. Counties will be fully reimbursed for these payments.

- **Hospital/Detox is projected to be favorable \$375,879 (Net basis):**

	Budget	Actual	Projection
Revenue	\$356,635	\$347,570	\$463,426
Expenditures	\$1,271,224	\$751,602	\$1,002,136
Net	\$(914,589)	\$(404,032)	\$(538,710)

We ended 2019 with a net balance of \$(912,372).

- **CLTS expenses are projected to be over budget by \$94,699.** This is right in line with revenue. Expenses have increased, along with revenue, as we've added more staff and children to service.
- **Operating Costs are projected to be over budget by \$41,703.** This includes Employee Travel, which is projected to be under budget by \$88,015, Employee Training, which is projected to be under budget by \$38,585, and Capital Outlay, which is projected to be under budget by \$30,205. This is offset by other Space Costs, which is projected to be overbudget by \$217,572, and includes: insurance settlements, liability claims, and COVID costs. We have been able to offset some COVID costs with additional revenue
- **Operating Reserve:** We are projecting a year-end balance of \$650,000 in the operating reserve.

BEHAVIOR HEALTH DIVISION: Projected favorable balance of \$141,198, because of reduced placement, staff, CRS, and hospital costs, as well as increased CCS, Clinic and Crisis billing.

In September of 2020, we received a Winnebago/Mendota charge of \$23,598. In August of 2020, we received a Winnebago/Mendota net credit of \$34,479.

CHILDREN & FAMILY DIVISION: Projected favorable balance of \$1,511,910, because of reduced alternate care costs and increased CLTS revenue.

ECONOMIC SUPPORT DIVISION: Projected unfavorable balance of \$66,384, because of uncertainty related to IM enhanced funding payments. Another round of RMS payments is anticipated for 2021.

AGING & ADRC DIVISION: Projected favorable balance of \$30,852, because of the CARES and FFCRA funding.

ADMINISTRATIVE DIVISION: Projected unfavorable balance of \$187,640, because of additional COVID and programming expenses.

OPERATING RESERVE: Projected favorable balance of \$650,000.

Statements are unaudited.

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT
STATEMENT OF REVENUES & EXPENDITURES
 Projection based on September 2020 - Financial Statements

SUMMARY

Federal/State Operating Revenues
 County Funding for Operations (tax levy & transfer in)
 Total Resources Available
 Total Adjusted Expenditures
 OPERATING SURPLUS (DEFICIT)
 Balance Forward from 2019-Balance Sheet Operating Reserve
NET SURPLUS (DEFICIT)

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2020 Budget	Year End Variance
10,966,746	1,746,843	12,713,589	16,644,533	13,056,985	16,886,767	17,418,258	(531,490)
6,924,385	0	6,924,385	9,291,262	7,024,666	9,232,513	9,366,221	(133,708)
17,891,130	1,746,843	19,637,973	25,935,795	20,081,650	26,119,280	26,784,479	(665,198)
18,318,169	410,125	18,728,294	25,234,116	20,626,375	25,049,894	27,795,029	2,745,135
(427,039)	1,336,718	909,680	701,679	(544,725)	1,069,386	(1,010,550)	2,079,936
1,010,550		1,010,550	1,166,829		1,010,550	1,010,550	0
583,511	1,336,718	1,920,230	1,868,508	(544,725)	2,079,936	0	2,079,936

REVENUES

STATE & FEDERAL FUNDING

MH & AODA Basic County Allocation	1,952,838	(485,426)	1,467,412	1,956,549	1,464,485	1,956,549	1,952,647	3,902
Children's Basic County Allocation	1,352,038	(338,010)	1,014,029	988,673	1,014,029	1,352,038	1,352,038	0
Family Care County Contribution	0	0	0	0	0	0	0	0
Children's L/T Support Waivers	640,976	396,614	1,037,590	1,363,700	801,441	1,257,715	1,068,587	189,127
Behavioral Health Programs	263,099	(31,646)	231,453	389,963	308,755	562,633	411,673	150,960
Community Options Program	109,787	53,802	163,589	214,748	163,589	218,118	218,118	0
Aging & Disability Res Center	480,145	259,966	740,111	1,008,024	758,830	986,814	1,011,773	(24,959)
Aging/Transportation Programs	533,829	113,666	647,495	739,184	536,501	744,658	715,335	29,323
Project YES!	0	0	0	82,289	0	0	0	0
Youth Aids	620,396	(49,280)	571,115	813,439	572,157	727,503	762,877	(35,374)
IV-E Legal and Legal Rep	38,239	701	38,940	33,160	34,556	51,920	46,074	5,846
Children & Families	204,814	(4,910)	199,904	225,794	216,216	298,035	288,288	9,747
ARRA Birth to Three	18,715	0	18,715	0	0	18,715	0	18,715
I.M. & W-2 Programs	832,940	361,031	1,193,972	1,799,615	1,211,190	1,474,095	1,614,920	(140,825)
Client Assistance Payments	215,027	20,978	236,005	273,823	226,750	301,199	302,333	(1,134)
Early Intervention	201,243	(74,423)	126,820	165,564	124,173	168,211	174,509	(6,298)
Total State & Federal Funding	7,464,086	223,061	7,687,148	10,054,527	7,432,670	10,118,201	9,919,172	205,327

COLLECTIONS & OTHER REVENUE

Provided Services	2,189,200	1,305,900	3,495,099	4,703,208	4,234,395	4,818,231	5,645,860	(827,628)
Child Alternate Care	142,088	0	142,088	135,506	105,000	189,451	140,000	49,451
Adult Alternate Care	149,976	0	149,976	163,540	150,000	199,968	200,000	(32)
Children's L/T Support	371,265	130,729	501,993	492,308	499,134	669,324	665,512	3,813
1915i Program	(1,123)	33,622	32,500	148,971	97,825	60,120	130,433	(70,313)
Donations	75,960	0	75,960	136,239	82,778	98,444	110,371	(11,928)
Cost Reimbursements	118,069	(7,762)	110,307	171,757	114,191	145,608	152,254	(6,646)
Other Revenues	457,224	61,293	518,517	638,477	340,992	587,420	454,656	132,764

Total Collections & Other

TOTAL REVENUES

EXPENDITURES

WAGES

Behavioral Health
Children's & Families
Community Support
Comp Comm Services
Economic Support
Aging & Disability Res Center
Aging/Transportation Programs
Childrens L/T Support
Early Intervention
Management/Overhead
Lueder Haus
Safe & Stable Families
Supported Emplmt

Total Wages

FRINGE BENEFITS

Social Security
Retirement
Health Insurance
Other Fringe Benefits

Total Fringe Benefits

OPERATING COSTS

Staff Training
Space Costs
Supplies & Services
Program Expenses
Employee Travel
Staff Psychiatrists & Nurse
Birth to 3 Program Costs
Busy Bees Preschool
ARRA Birth to Three
Opp. Inc. Payroll Services
Other Operating Costs
Year End Allocations
Capital Outlay

Total Operating Costs

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2020 Budget	Year End Variance
3,502,659	1,523,782	5,026,441	6,590,006	5,624,314	6,768,566	7,499,086	(730,520)
10,966,746	1,746,843	12,713,589	16,644,533	13,056,985	16,886,767	17,418,258	(525,192)
1,467,223	5,785	1,473,008	1,828,260	1,459,617	1,999,369	2,005,753	(6,383)
1,438,022	30,037	1,468,059	1,837,513	1,438,076	1,957,412	1,961,072	(3,660)
744,140	0	744,140	944,827	781,348	992,187	1,041,798	(49,611)
1,266,217	5,517	1,271,734	1,294,020	1,371,728	1,695,646	1,921,713	(226,068)
981,324	0	981,324	1,291,718	996,487	1,308,432	1,328,650	(20,218)
384,871	0	384,871	514,079	404,957	513,161	539,943	(26,782)
372,912	0	372,912	489,419	383,047	497,216	510,730	(13,514)
337,259	0	337,259	346,397	351,742	449,678	468,989	(19,311)
229,661	0	229,661	321,186	246,166	306,214	328,222	(22,008)
777,418	9,012	786,430	1,117,554	930,210	1,048,574	1,240,280	(191,707)
234,916	0	234,916	296,515	233,365	313,222	311,153	2,069
52,249	0	52,249	80,971	68,253	69,665	91,003	(21,339)
0	0	0	0	0	0	0	0
8,286,211	50,351	8,336,562	10,362,459	8,664,998	11,150,775	11,749,306	(598,531)
607,640	0	607,640	766,875	651,535	810,186	868,713	(58,527)
543,423	0	543,423	661,258	577,416	724,564	769,888	(45,323)
1,788,145	7,000	1,795,145	2,292,980	2,000,132	2,416,570	2,666,842	(250,272)
315,283	0	315,283	332,633	203,674	320,499	349,815	(29,316)
3,254,491	7,000	3,261,491	4,053,746	3,432,756	4,271,820	4,655,258	(383,438)
30,746	0	30,746	94,847	54,899	40,818	79,403	(38,585)
361,912	0	361,912	287,293	198,733	482,549	264,977	217,572
859,838	27,549	887,387	1,247,888	914,985	1,169,603	1,220,980	(51,377)
189,573	0	189,573	219,521	130,606	268,604	174,141	94,463
46,079	0	46,079	157,283	111,249	61,438	149,453	(88,015)
311,600	0	311,600	398,405	313,477	415,467	417,969	(2,502)
132,616	20,000	152,616	231,964	181,500	203,488	242,000	(38,512)
482	0	482	4,360	1,950	643	2,600	(1,957)
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
50,984	27,648	78,632	48,038	28,928	130,185	38,571	91,614
(43,343)	(34,689)	(78,031)	(72,558)	(5,080)	(106,923)	3,870	(110,792)
137,348	0	137,348	423,205	230,805	277,535	307,740	(30,205)
2,077,836	40,508	2,118,344	3,040,245	2,162,051	2,943,408	2,901,705	41,703

<u>BOARD MEMBERS</u>	
Per Diems	
Travel	
Total Board Members	
<u>CLIENT ASSISTANCE</u>	
Donation Expenses	
Energy Assistance	
Kinship & Other Client Assistance	
Total Client Assistance	
<u>MEDICAL ASSISTANCE WAIVERS</u>	
Childrens LTS	
Total Medical Assistance Waivers	

<u>COMMUNITY CARE</u>	
Supportive Home Care	
Guardianship Services	
People Ag. Domestic Abuse	
Family Support	
Transportation Services	
Opp. Inc. Delinquency Programs	
Opp. Inc. Independent Living	
Other Community Care	
Elderly Nutrition - Congregate	
Elderly Nutrition - Home Delivered	
Elderly Nutrition - Other Costs	
Total Community Care	

<u>CHILD ALTERNATE CARE</u>	
Foster Care & Treatment Foster	
Group Home & Placing Agency	
Child Caring Institutions	
Detention Centers	
Correctional Facilities	
Shelter & Other Care	
Total Child Alternate Care	

<u>HOSPITALS</u>	
Detoxification Services	
Mental Health Institutes	
Other Inpatient Care	
Total Hospitals	

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2020 Budget	Year End Variance
3,025	0	3,025	4,125	3,465	4,033	4,620	(587)
96	0	96	574	554	128	738	(610)
3,121	0	3,121	4,699	4,019	4,161	5,358	(1,197)
6,926	0	6,926	16,607	22,732	9,235	30,309	(21,074)
83,586	0	83,586	123,925	116,662	111,448	155,550	(44,101)
96,288	0	96,288	103,979	66,962	128,384	89,283	39,101
186,801	0	186,801	244,511	206,357	249,068	275,142	(26,074)
640,237	354,890	995,127	1,563,713	865,682	1,325,637	1,154,242	171,395
640,237	354,890	995,127	1,563,713	865,682	1,325,637	1,154,242	171,395
13,072	0	13,072	44,602	24,750	17,430	33,000	(15,570)
38,463	0	38,463	53,294	54,316	51,284	72,422	(21,137)
0	0	0	0	11,250	15,000	15,000	0
0	0	0	0	0	0	0	0
39,320	0	39,320	50,583	33,750	52,427	45,000	7,427
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
496,462	97,911	594,372	803,425	599,359	779,815	799,146	(19,330)
11,049	0	11,049	56,393	46,928	14,731	62,570	(47,839)
110,381	0	110,381	129,762	95,153	147,174	126,871	20,303
3,109	0	3,109	6,833	4,650	4,146	6,200	(2,054)
711,856	97,911	809,766	1,144,892	870,156	1,082,007	1,160,209	(78,201)
537,807	0	537,807	781,551	693,750	711,712	925,000	(213,288)
113,023	0	113,023	285,718	307,500	178,144	410,000	(231,856)
221,639	0	221,639	419,885	487,500	296,639	650,000	(353,361)
10,500	0	10,500	101,668	93,750	14,000	125,000	(111,000)
0	0	0	0	0	0	0	0
106,199	10,540	116,739	153,108	95,498	155,652	127,330	28,322
989,167	10,540	999,707	1,741,931	1,677,998	1,356,146	2,237,330	(881,184)
23,252	5,200	28,452	30,335	41,250	37,936	55,000	(17,064)
723,150	0	723,150	1,238,554	912,168	964,200	1,216,224	(252,024)
0	0	0	0	0	0	0	0
746,402	5,200	751,602	1,268,890	953,418	1,002,136	1,271,224	(269,088)

HS RESERVE FUND		
Operating Reserve		
OTHER CONTRACTED		
Adult Alternate Care (Non-MAW)		
Family Care County Contribution		
1915i Program		
IV-E TPR		
Emergency Mental Health		
Ancillary Medical Costs		
Miscellaneous Services		
Prior Year Costs		
Clearview Commission		
Total Other Contracted		

TOTAL EXPENDITURES

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2020 Budget	Year End Variance
0	0	0	0	487,500	0	650,000	(650,000)
127,625	0	127,625	251,878	159,988	164,188	213,317	(49,129)
625,097	(156,274)	468,823	625,097	468,823	625,097	625,097	0
261,037	0	261,037	332,848	293,859	334,810	391,812	(57,002)
141,745	0	141,745	90,381	93,569	188,994	124,758	64,236
2,590	0	2,590	8,894	1,500	2,988	2,000	988
160,822	0	160,822	228,725	156,689	214,430	208,919	5,511
101,909	0	101,909	246,987	123,532	132,600	164,709	(32,109)
400	0	400	82	0	533	0	533
822	0	822	24,139	3,482	1,095	4,643	(3,548)
1,422,048	(156,274)	1,265,774	1,809,030	1,301,441	1,664,735	1,735,255	(70,520)
18,318,169	410,125	18,728,294	25,234,116	20,626,375	25,049,894	27,795,029	(2,745,135)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on September 2020 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

		Annual Projection			Budget			
Program		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	Variance
Behavior Health								
65000	BASIC ALLOCATION	3,432,018	4,299,431	867,413	3,606,272	4,584,297	978,025	110,612
65003	LUEDER HAUS	130,295	582,665	452,370	127,000	573,244	446,244	(6,126)
65007	EMERGENCY MENTAL HEALTH	195,536	986,550	791,014	85,000	887,738	802,738	11,724
65008	CRISIS INNOVATION	101,954	97,486	(4,467)	136,576	135,830	(746)	3,721
65010	MENTAL HEALTH BLOCK SUPPLEMENT	51,678	51,678	0	0	0	0	0
65011	MENTAL HEALTH BLOCK	25,802	25,802	0	51,078	52,656	1,578	1,578
65025	COMMUNITY SUPPORT PROGRAM	607,630	1,653,654	1,046,025	715,737	1,776,274	1,060,537	14,512
65027	COMP COMM SERVICE	2,893,169	2,837,162	(56,007)	3,380,819	3,093,666	(287,153)	(231,146)
63027	FAMILY CENTERED THERAPY	0	109,451	109,451	0	228,526	228,526	119,075
65031	AODA BLOCK GRANT	109,299	128,063	18,764	158,484	178,018	19,534	770
65035	AODA BLOCK GRANT SUPPLEMENTAL	49,185	49,185	0	0	0	0	(0)
65032	OPIOID GRANT	225,635	194,905	(30,730)	100,502	199,166	98,664	129,394
65033	JAIL AODA COUNSELING	0	0	0	0	0	0	0
65043	COMMUNITY MENTAL HEALTH	97,609	0	(97,609)	97,609	0	(97,609)	0
65044	CCISY CRISIS GRANT	3,425	3,205	(220)	4,000	4,000	0	220
65063	1915i PROGRAM (CRS)	60,120	334,921	274,801	130,433	391,812	261,379	(13,423)
65090	YOUTH EMPOWERMENT SOLUTIONS	0	0	0	0	0	0	0
65034	WATERTOWN FOUNDATION TIC	10,471	10,471	0	0	0	0	0
66000	DONATIONS	992	707	(285)	0	0	0	285
Total	Behavior Health	7,994,816	11,365,336	3,370,519	8,593,510	12,105,227	3,511,717	141,198

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on September 2020 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program		Annual Projection			Budget			Variance
		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Children & Families								
65001	CHILDREN'S BASIC ALLOCATION	1,658,722	2,436,101	777,379	1,552,038	2,896,203	1,344,165	566,786
65002	KINSHIP CARE	119,279	119,279	0	86,783	86,783	0	0
65005	YOUTH AIDS	641,574	1,286,588	645,014	664,202	1,955,537	1,291,335	646,321
65013	CHILD WELFARE COVID-19	17,882	17,882	0	0	0	0	(0)
63109	YOUTH JUSTICE INNOVATION	0	9,962	9,962	0	0	0	(9,962)
60683	CITIZEN'S REVIEW PANEL	7,454	7,394	(60)	10,000	10,545	545	606
63612	IN HOME SAFETY SERVICES	59,521	80,212	20,691	60,435	67,068	6,633	(14,058)
63112	PARENTS SUPPORTING PARENTS	27,803	27,803	0	77,800	77,800	0	0
65009	YA EARLY & INTENSIVE INT	46,501	144,696	98,195	46,501	189,322	142,821	44,627
65121	CHILDREN'S COP	218,118	215,171	(2,947)	218,118	218,118	0	2,947
65020	DOMESTIC ABUSE	0	15,000	15,000	0	15,000	15,000	0
65021	SAFE & STABLE FAMILIES	61,036	116,650	55,614	71,586	150,656	79,070	23,455
65036	SACWIS	0	9,676	9,676	0	0	0	(9,676)
65040	CHILDRENS LTS WAIV-DD	1,630,518	1,740,282	109,764	1,330,074	1,710,631	380,557	270,794
65067	COMMUNITY RESPONSE GRANT	83,806	163,265	79,459	93,932	191,951	98,019	18,560
63111	FOSTER PARENT RETENTION	24,720	24,720	0	11,400	11,400	0	0
65068	FOSTER PARENT TRAINING	2,574	8,000	5,426	1,067	2,667	1,600	(3,826)
65060	IV-E CHIPS LEGAL	24,633	116,483	91,851	0	0	0	(91,851)
65070	IV-E TPR	26,687	70,228	43,541	30,752	109,436	78,684	35,143
65069	LEGAL REP: TPR	0	0	0	15,322	15,322	0	0
65079	LEGAL REP: CHIPS	601	2,283	1,682	0	0	0	(1,682)
65080	YOUTH DELINQUENCY INTAKE	0	881,032	881,032	0	934,912	934,912	53,879
65082	AUTISM	296,521	365,790	69,270	404,025	293,917	(110,108)	(179,378)
65175	EARLY INTERVENTION (BIRTH TO 3)	192,181	703,666	511,486	193,564	789,050	595,486	84,000
63176	B3: PARENTS AS TEACHERS	2,647	2,647	0	8,945	8,945	0	0
65105	KINSHIP ASSESSMENTS	6,528	6,528	0	4,643	4,643	0	0
65120	COORDINATED SERVICE TEAM	60,000	73,864	13,864	60,000	97,472	37,472	23,608
63120	CST SUPPLEMENT	10,259	10,259	0	0	0	0	0
65188	BUSY BEES PRESCHOOL	1,050	20,892	19,842	3,000	36,011	33,011	13,169
65189	INCREDIBLE YEARS	2,000	55,781	53,781	0	62,725	62,725	8,944
66000	DONATIONS	7,723	8,529	806	0	30,309	30,309	29,503
Total	Children & Families	5,230,337	8,740,664	3,510,326	4,944,187	9,966,424	5,022,236	1,511,910
Economic Support Division								
65051	INCOME MAINTENANCE	1,325,900	2,105,548	779,648	1,493,597	2,167,351	673,754	(105,893)
65053	CHILD DAY CARE ADMIN	130,049	8,777	(121,272)	100,000	0	(100,000)	21,272
65057	ENERGY PROGRAM	111,448	111,448	0	155,550	155,550	0	0
65071	CHILDREN FIRST	2,510	0	(2,510)	4,800	0	(4,800)	(2,290)
65073	FSET	9,108	0	(9,108)	11,880	0	(11,880)	(2,772)
65100	CLIENT ASSISTANCE	23,300	0	(23,300)	0	0	0	23,300
Total	Economic Support Division	1,602,315	2,225,774	623,459	1,765,827	2,322,901	557,074	(66,384)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on September 2020 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program		Annual Projection			Budget			Variance
		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Aging Division & ADRC								
65012	ALZHEIMERS FAM SUPP	17,366	17,366	0	33,000	33,000	0	0
65046	ADRC - DBS	0	157,254	157,254	0	181,683	181,683	24,429
65047	ADRC - DCS	0	101,496	101,496	0	94,860	94,860	(6,636)
65048	AGING/DISABIL RESOURCE	986,814	633,247	(353,567)	1,011,773	672,202	(339,571)	13,996
65075	GUARDIANSHIP PROGRAM	1,943	27,333	25,390	0	27,422	27,422	2,031
65076	STATE BENEFIT SERVICES	52,605	91,704	39,099	54,553	95,603	41,050	1,951
65077	ADULT PROTECTIVE SERVICES	56,827	60,313	3,486	56,827	86,914	30,087	26,601
65078	NSIP	21,782	27,628	5,846	17,186	17,186	0	(5,846)
65151	TRANSPORTATION	245,108	298,531	53,423	286,595	317,739	31,144	(22,279)
65152	IN-HOME SERVICE III-D	9,028	133	(8,895)	4,245	5,000	755	9,650
65154	SITE MEALS	26,050	62,563	36,513	146,084	153,261	7,177	(29,336)
65155	DELIVERED MEALS	249,143	249,143	0	172,744	217,235	44,491	44,490
65156	HDM COVID-19	0	12,113	12,113	0	0	0	(12,113)
65157	SENIOR COMMUNITY SERVICES	5,938	0	(5,938)	7,986	0	(7,986)	(2,048)
65158	ELDER ABUSE	25,025	171,003	145,978	25,025	136,075	111,050	(34,929)
65159	III-B SUPPORTIVE SERVICE	102,639	96,552	(6,088)	66,543	75,760	9,217	15,304
65163	TITLE III-E (FAMLY CAREGIVER SUPPORT)	25,710	51,534	25,824	29,918	41,000	11,082	(14,742)
65195	VEHICLE ESCROW ACCOUNT	133	18,176	18,043	0	39,427	39,427	21,384
63010	MOBILITY MANAGER	80,000	103,281	23,281	80,000	102,227	22,227	(1,055)
66000	DONATION	0	0	0	0	0	0	0
Total	Aging & ADRC Center	1,906,111	2,179,372	273,261	1,992,479	2,296,592	304,113	30,852
Administrative Services Division								
65187	UNFUNDED SERVICES	12,538	39,787	27,250	0	48,317	48,317	21,067
63101	DODGE STREET HOUSE	0	6,702	6,702	0	0	0	(6,702)
65190	MANAGEMENT	0	8,991	8,991	0	6,500	6,500	(2,491)
65200	OVERHEAD AND TAX LEVY	9,354,448	116,092	(9,238,356)	9,488,475	130,754	(9,357,721)	(119,365)
65200	Overhead Cleared	0	0	0	0	0	0	0
65210	CAPITAL OUTLAY	0	259,359	259,359	0	268,313	268,313	8,954
22101	COVID-19	18,715	107,817	89,102	0	0	0	(89,102)
	Balance Sheet Non Lapsing Funds	1,010,550	0	(1,010,550)	1,010,550	0	(1,010,550)	0
Total	Administrative Services Division	10,396,250	538,749	(9,857,501)	10,499,025	453,885	(10,045,141)	(187,640)
Human Services Reserve Fund								
63001	Operating Reserve	0	0	0	0	650,000	650,000	650,000
	Reserve Fund	0	0	0	0	650,000	650,000	650,000
GRAND Total		27,129,830	25,049,894	(2,079,936)	27,795,029	27,795,029	(0)	2,079,936

Note: Variance includes Non-Lapsing from Balance Sheet

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
January-20					
Foster Care	58	1,660	\$77,177	\$46	\$1,331
Group Home	3	74	\$16,574	\$224	\$5,525
Kinship Care	36	1,116	\$9,144	\$8	\$254
Subsidized Guardianship	17	527	\$6,869	\$13	\$404
RCC's	2	62	\$25,607	\$413	\$12,803
RCC's - Out of State	2	62	\$33,325	\$538	\$16,663
Total January 2020	118	3501	\$ 168,696	\$48	\$1,430
	2020 YTD Avg. per Month		\$168,696		
	2019 YTD Avg. per Month (thru January 2019)		\$156,643		
February-20					
Foster Care	55	1,534	\$69,688	\$45	\$1,267
Group Home	3	74	\$16,549	\$224	\$5,516
Kinship Care	43	1,259	\$10,988	\$9	\$256
Subsidized Guardianship	17	493	\$6,869	\$14	\$404
RCC's	2	58	\$23,954	\$413	\$11,977
RCC's - Out of State	2	58	\$31,175	\$538	\$15,588
Total February 2020	122	3476	\$159,224	\$46	\$1,305
	2020 YTD Avg. per Month		\$163,960		
	2019 YTD Avg. per Month (thru February 2019)		\$142,249		
March-20					
Foster Care	54	1,525	\$68,765	\$45	\$1,273
Group Home	2	17	\$3,868	\$228	\$1,934
Kinship Care	46	1,331	\$10,906	\$8	\$237
Subsidized Guardianship	18	558	\$7,553	\$14	\$420
Supervised Independ Living	1	26	\$5,200	\$200	\$5,200
RCC's	2	62	\$25,607	\$413	\$12,803
RCC's - Out of State	2	36	\$17,855	\$496	\$8,928
Total March 2020	125	3555	\$139,754	\$39	\$1,118
	2020 YTD Avg. per Month		\$155,891		
	2019 YTD Avg. per Month (thru March 2019)		\$141,269		

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
April-19					
Foster Care	56	1,640	\$90,536	\$55	\$1,617
Group Home	0	0	\$0	\$0	\$0
Kinship Care	46	1,336	\$11,299	\$8	\$246
Subsidized Guardianship	18	540	\$7,553	\$14	\$420
Supervised Independ Living	1	24	\$3,432	\$143	\$3,432
RCC's	2	19	\$15,200	\$800	\$7,600
RCC's - Out of State	1	30	\$14,400	\$480	\$14,400
Total April 2020 **	124	3589	\$142,421	\$40	\$1,149
	2020 YTD Avg. per Month		\$152,523		
	2019 YTD Avg. per Month (thru April 2019)		\$137,660		
<i>**\$17,882 of these costs are additional COVID-19 costs that are offset with State funding</i>					
May-20					
Foster Care	61	1,812	\$75,528	\$42	\$1,238
Group Home	1	26	\$5,688	\$219	\$5,688
Kinship Care	40	1,144	\$9,373	\$8	\$234
Subsidized Guardianship	18	558	\$7,553	\$14	\$420
RCC's	1	5	\$2,099	\$420	\$2,099
RCC's - Out of State	1	31	\$14,880	\$480	\$14,880
Total May 2020	122	3576	\$115,121	\$32	\$944
	2020 YTD Avg. per Month		\$145,043		
2020 YTD Avg. per Month w/out additional COVID-19 costs			\$141,467		
	2019 YTD Avg. per Month (thru May 2019)		\$139,269		
June-20					
Foster Care	61	1,638	\$65,717	\$40	\$1,077
Group Home	2	36	\$8,005	\$222	\$4,002
Kinship Care	38	1,104	\$9,339	\$8	\$246
Subsidized Guardianship	17	510	\$6,453	\$13	\$380
RCC's	0	0	\$0	\$0	\$0
RCC's - Out of State	1	30	\$14,400	\$480	\$14,400
Total June 2020	119	3318	\$103,913	\$31	\$873
	2020 YTD Avg. per Month		\$138,188		
2020 YTD Avg. per Month w/out additional COVID-19 costs			\$135,208		
	2019 YTD Avg. per Month (thru June 2019)		\$139,810		

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
July-20					
Foster Care	54	1,563	\$54,617	\$35	\$1,011
Group Home	3	84	\$19,501	\$232	\$6,500
Kinship Care	38	1,128	\$9,245	\$8	\$243
Subsidized Guardianship	18	550	\$7,195	\$13	\$400
RCC's	0	0	\$0	\$0	\$0
RCC's - Out of State	1	8	\$3,840	\$480	\$3,840
Total July 2020	114	3333	\$94,398	\$28	\$828
	2020 YTD Avg. per Month		\$131,932		
	2020 YTD Avg. per Month w/out additional COVID-19 costs		\$129,378		
	2019 YTD Avg. per Month (thru July 2019)		\$144,107		
August-20					
Foster Care	58	1,595	\$54,252	\$34	\$935
Group Home	3	93	\$21,656	\$233	\$7,219
Kinship Care	38	1,156	\$9,521	\$8	\$251
Subsidized Guardianship	18	558	\$7,453	\$13	\$414
RCC's	0	0	\$0	\$0	\$0
RCC's - Out of State	0	0	\$0	\$0	\$0
Total August 2020	117	3402	\$92,882	\$27	\$794
	2020 YTD Avg. per Month		\$127,051		
	2020 YTD Avg. per Month w/out additional COVID-19 costs		\$124,816		
	2019 YTD Avg. per Month (thru August 2019)		\$146,812		
September-20					
Foster Care	56	1,575	\$56,116	\$36	\$1,002
Group Home	3	90	\$20,958	\$233	\$6,986
Kinship Care	38	1,131	\$9,568	\$8	\$252
Subsidized Guardianship	17	510	\$7,233	\$14	\$425
RCC's	0	0	\$0	\$0	\$0
RCC's - Out of State	0	0	\$0	\$0	\$0
Total September 2020	114	3306	\$93,875	\$28	\$823
	2020 YTD Avg. per Month		\$123,365		
	2020 YTD Avg. per Month w/out additional COVID-19 costs		\$121,378		
	2019 YTD Avg. per Month (thru Sept 2019)		\$148,329		
	Projected 2020 Cost		\$1,456,535		
	2020 Budget		\$2,046,788		

**Detox/AODA CBRF
Jefferson County - HSD**

Detox Facility	Clients *	Comments	Billed YTD **	Days **
Tellurian Community	42	September 2020	\$32,240	62
Matt Talbot Recovery	0	September 2020	\$0	0
Nova Counseling	3	September 2020	\$8,027	47
Lutheran Social Services	0	September 2020	\$0	0
Hope Haven	11	September 2020	\$67,695	248
Friends of Women	2	September 2020	\$30,128	162
Meta House, Inc	1	September 2020	\$5,565	21
Blandine House	4	September 2020	\$12,402	106
All - September 2020	63	2020 total through September	\$156,057	646
All - September 2019	57	2019 total through September	\$186,945	746

* Count is based on Unduplicated Clients.

** Count is based on bills paid to-date with a service date in Comments column.

Costs by Month

Month	Detox	AODA
January	\$5,200	\$18,123
February	\$3,120	\$15,015
March	\$6,760	\$20,224
April	\$5,200	\$12,942
May	\$1,560	\$10,875
June	\$1,040	\$12,939
July	\$2,600	\$10,072
August	\$1,560	\$10,445
September	\$5,200	\$13,182
October - estimated	\$3,582	\$13,215
November		
December		

Total Estimated Costs for 2020 (Thru Sept) \$172,854

Total Costs for 2019 (Thru Oct) \$208,853

2020 Provider Contracts (11/3/2020)												
Contract Number		Provider	Service	Target	2019			2020				
20-	377	Willow Winds Living LLC	Adult Alt Care	MH	0.00	per	month	4,401.00	per	month	#DIV/0!	52,812
20-	378	Goeschko Law Offices	IV-E Legal	Child	180.00	per	hour	180.00	per	hour	0.0%	25,000
20-	379	Fischer Law Offices	IV-E Legal	Child	180.00	per	hour	180.00	per	hour	0.0%	25,000
20-	380	Christensen, Tammy	Foster Care	Child	0.00	per	month	1,700.00	per	month	#DIV/0!	20,400
20-	381	The Bees Knees	Respite Care	Child	0.00	per	session	150.00	per	session	#DIV/0!	7,800

2021 Provider Contracts (11/3/2020)												
Contract Number		Provider	Service	Target	2020			2021				
21- 340		Willow Winds Living LLC	Adult Alt Care	MH	4,401.00	per	month	4,401.00	per	month	0.0%	52,812
21- 196		Goeschko Law Offices	IV-E Legal	Child	180.00	per	hour	180.00	per	hour	0.0%	25,000
21- 185		Fischer Law Offices	IV-E Legal	Child	180.00	per	hour	180.00	per	hour	0.0%	25,000
21- 135		Christensen, Tammy	Foster Care	Child	1,700.00	per	month	1,700.00	per	month	0.0%	20,400
21- 309		The Bees Knees	Respite Care	Child	150.00	per	session	150.00	per	session	0.0%	7,800



Jefferson County Human
Services
Outpatient Mental Health
and AODA Clinic
Jefferson, WI

WHO WE ARE....

Jefferson County Human Services, Outpatient Mental Health and AODA Clinic serves the residents of Jefferson County. Our clinic includes the Medical Director, Dr. Mel Haggart, the Clinic Supervisor, Holly Pagel, 12 Mental Health/AODA therapists, a Community Outreach Worker and Administrative Assistant.

Vision Statement: All citizens have the opportunity to access effective and comprehensive human services in an integrated and efficient manner..

Mission Statement: Enhance the quality of life for individuals and families living in Jefferson County by addressing their needs in a respectful manner and enable citizens receiving services to function as independently as possible, while acknowledging their cultural differences

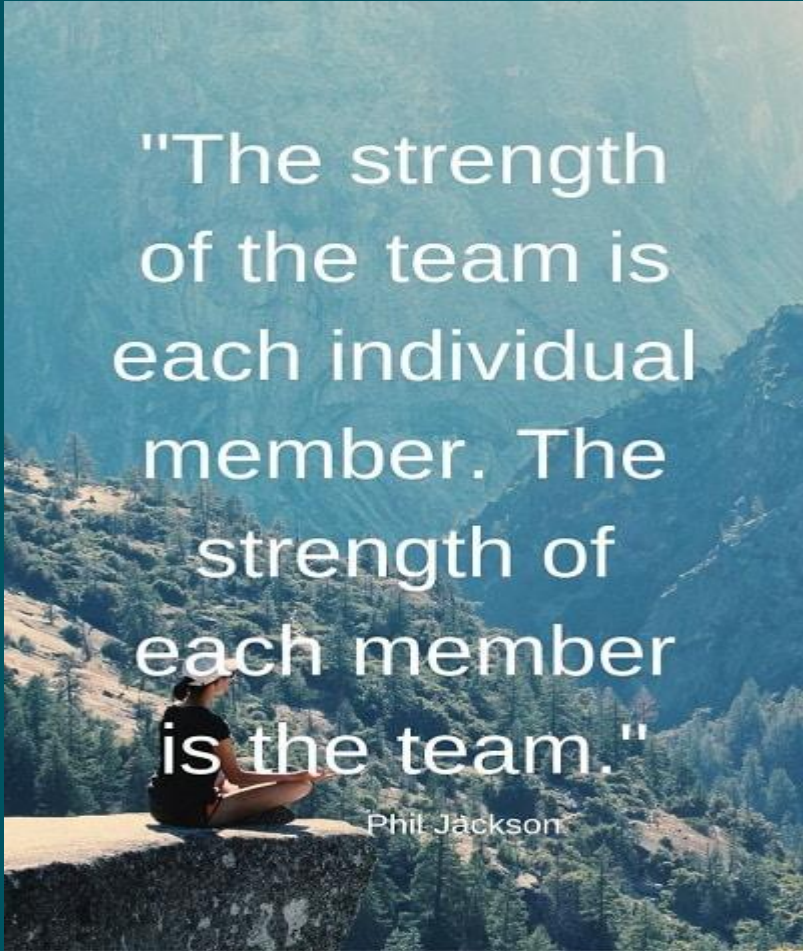


MEET THE TEAM...

Kathi Cauley,
Director

Holly Pagel,
Clinic Supervisor

Llana Majeres,
*Administrative
Assistant*

A person is sitting on a stone ledge, looking out over a vast, mountainous landscape. The mountains are covered in green vegetation and are shrouded in a light mist or haze. The person is wearing a dark shirt and shorts, and is sitting with their back to the camera, looking out over the valley.

"The strength
of the team is
each individual
member. The
strength of
each member
is the team."

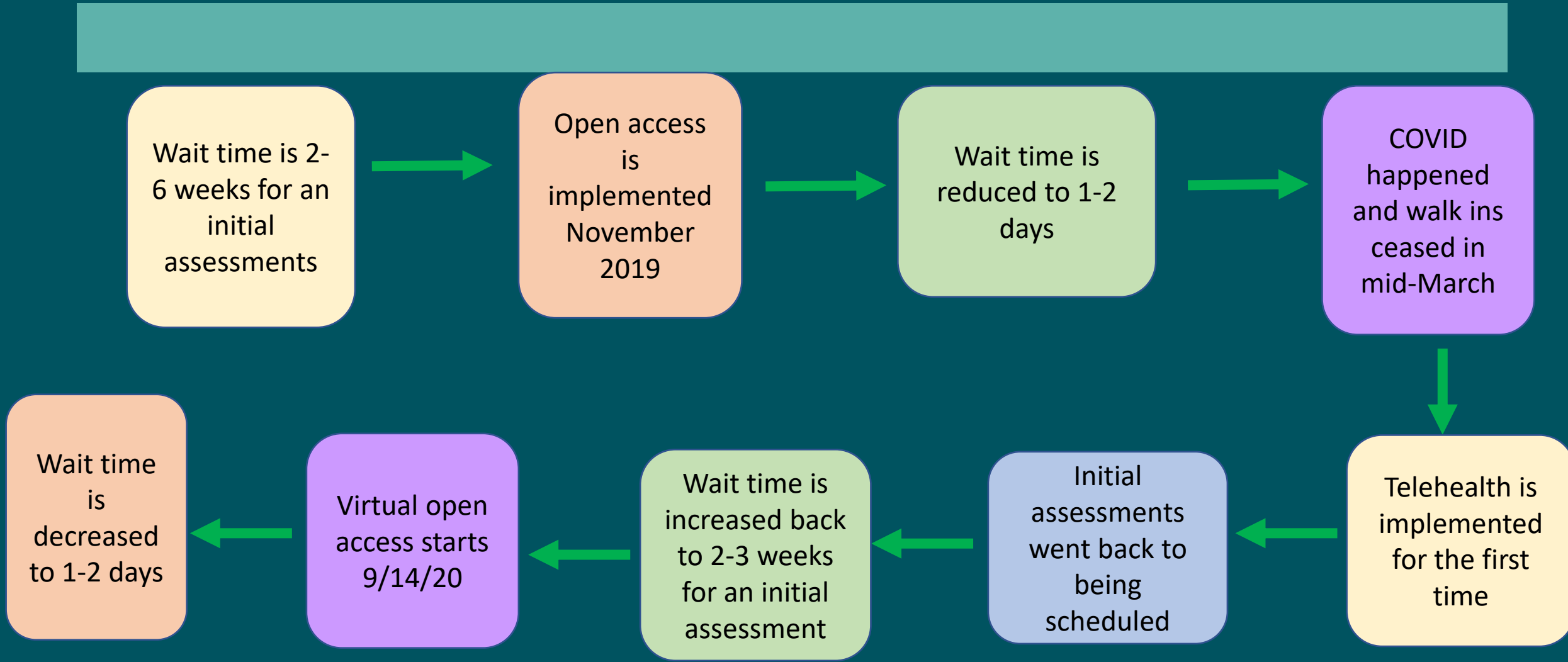
Phil Jackson

AIM STATEMENT

Increase Assessment Capacity by Improving Access, Decreasing No-Shows, and Reducing Wait Time for Assessments



CHANGE CYCLES



DATA

- Wait times for initial assessments decreased from 2+ weeks to 1-2 days
- Decreased wait times = fewer no shows



Image from import.io

CHALLENGES OR WINS, AND FINAL AIM STATEMENT OUTCOME

**GOAL
MET?**

Yes!

**FINAL
OUTCOME**

Virtual open access has been a success! It was launched 9/14/2020 and we have opened 64 people since implementation!

IMPACT



Images from forbes.com

Same day access seemed like it would be impossible to implement last fall, little did we know that we would master in person open access in November of 2019 and have virtual open access in September of 2020. Telehealth has removed many barriers and having virtual/telehealth same day access has decreased wait times significantly. Staff time is not wasted (no shows) and people are being seen sooner.

VEHICLE INVENTORY

County of **Jefferson**

Instructions: Please provide your **entire** specialized transit vehicle inventory.

(Include all vehicles used to transport seniors or individuals with disabilities.)

[illegible]

If you have more vehicles than can fit onto one sheet, please add another copy of this sheet.

*Right click on the tab, select **Move or Copy**, select **Vehicle Inventory**, check the box to **Create a copy**, click **OK**.

THIRD PARTY PROVIDERS

County of

Instructions: Please complete the table below for any existing or anticipated third party contracts for your specialized transportation services. Upload a copy of the lease or contract to a folder in the **Resources** tab.
(If there are no projects or vehicles that are contracted or leased out, please put **None** in the first gray box.)

[illegible]

If you have more vehicles than can fit onto one sheet, please add a copy of this sheet.

Right click on tab, select **Move or Copy, select **Vehicle Inventory**, check the box to **Create a copy**, click **OK**.*

TRUST FUND SPENDING PLAN

County of **Jefferson**

Instructions: Please record your plan on how your county will spend down their trust fund over the next three years.
Be as specific as possible. Do NOT include 2020 purchases made with trust funds.

Expenditure Item <i>If non-vehicle capital purchase, please provide description on second page below.</i>	Planned year of purchase (YYYY)	Project Cost
Match of 5310 Grant	2020	\$8,200.00
Total projected cost of 3-year plan		\$ 8,200.00

Estimated amount of state aid to be held in trust on 12/31/2020	
---	--

Will auto calculate based on year entered above		Enter the amount of funds to be added for the next three years. If none, enter 0.			
Spending plan for 2021 =	\$ -	Funds added for 2021 =	\$500.00	Estimated balance on 12/31/21 =	\$ 500.00
Spending plan for 2022 =	\$ -	Funds added for 2022 =	\$500.00	Estimated balance on 12/31/22 =	\$ 1,000.00
Spending plan for 2023 =	\$ -	Funds added for 2023 =	\$500.00	Estimated balance on 12/31/23 =	\$ 1,500.00

Date complete

Prepared by

Narrative for non-vehicle equipment purchases. *Please explain why you are requesting WisDOT approval for an exception. If already received WisDOT approval, please list date approval received. (Hint: Use ALT and Enter to start a new paragraph.)

For additional space to complete your narrative, please scroll down to second page.

TRUST FUND SPENDING PLAN

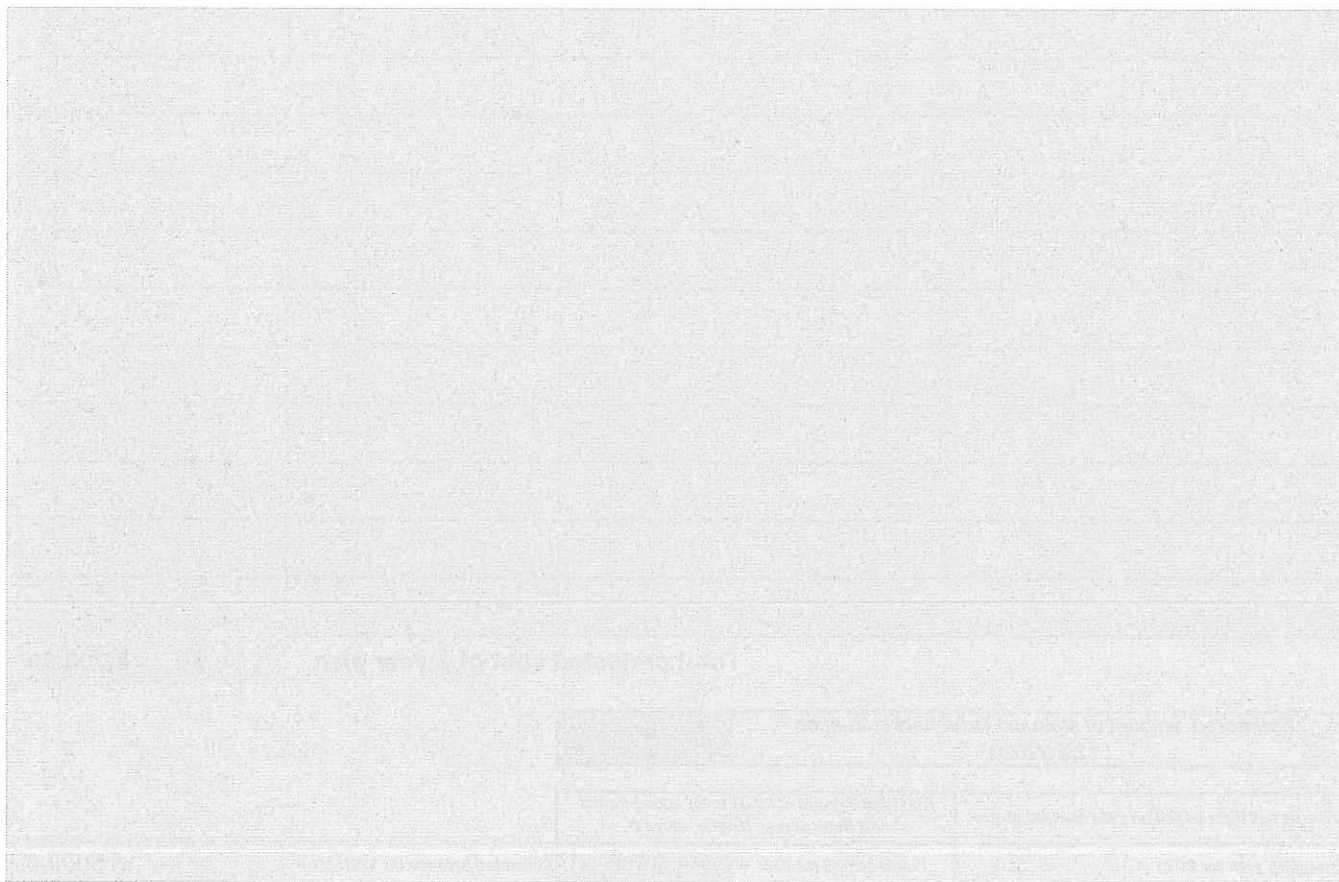
Continued

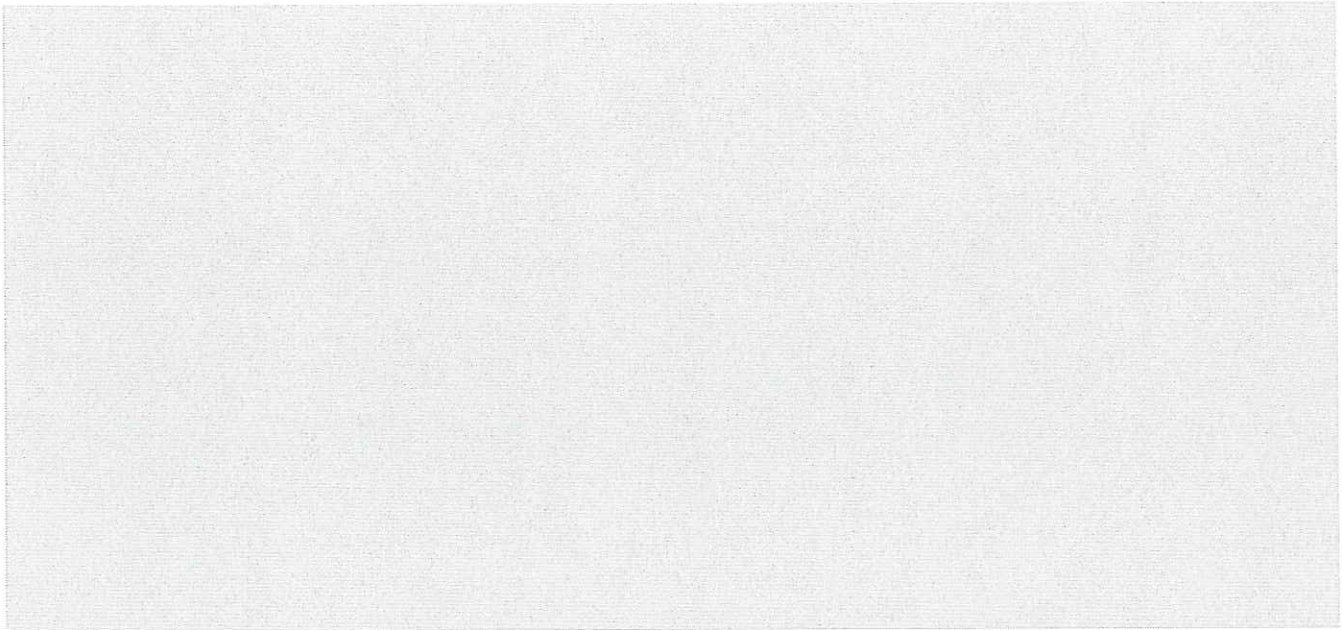
County of

0

Narrative for non-vehicle equipment purchases continued.

(Hint: Use "ALT" and "Enter" to start a new paragraph.)





PROJECT 1 DESCRIPTION

County of **Jefferson**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name **Driver Escort/Volunteer Program**

Third Party Provider

Date contract last updated

Type of Service

(Place an "x" next to the type of service you will be providing for this project.)

Volunteer Driver	<input checked="" type="checkbox"/>	Voucher Program	<input type="checkbox"/>
Vehicle Purchase	<input checked="" type="checkbox"/>	Management Study	<input type="checkbox"/>
Planning Study	<input type="checkbox"/>	Brief description of Study	
Other (provide explanation)			

General Project Summary (Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)

The driver escort program is intended to provide transportation services to our citizens that are 60+ and for persons with disabilities of any age, to get to medical appointments, grocery and errand shopping. Service is provided to non-elderly, non-disabled individuals on a space available basis. Elders and persons with disabilities shall not be denied a ride to accommodate others.

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced through this project. Use ALT and Enter to start a new line.)

Service is provided to Jefferson County residents residing within the cities of Cambridge, Dousman, Eagle, Edgerton, Fort Atkinson, Helenville, Ixonia, Jefferson, Johnson Creek, Lake Mills, Marshall, Milton, Oconomowoc, Palmyra, Sullivan, Waterloo, Watertown and Whitewater. Also includes residents who live within other municipalities such as townships and villages located within Jefferson County. Service is provided across county lines when specialized medical care or treatment is needed.

Service Hours (Indicate your general hours of service for this project.)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time		6:00 a.m.	6:00 a.m.	6:00 a.m.	6:00 a.m.	6:00 a.m.	
End Time		6:00 pm.	6:00 pm.	6:00 pm.	6:00 pm.	6:00 pm.	

Additional description
(if applicable)

Service Requests (Briefly describe how your service is requested for this project.)

Passengers are asked to call the Transportation Office four days in advance to reserve a ride. Late requests are accommodated to the fullest extent of availability.

Passenger Eligibility (Briefly indicate passenger eligibility requirements for this project.)

Passengers eligible for this service are residents who are 60 years of age or older and/or individuals with a disability regardless of age.

Passenger Revenue (Briefly describe passenger revenue requirements for this project.)

Passengers are subject to a copayment of \$1.50 per trip for in-county trips and \$7.50 copayment per trip that is located out of the county. A consumer may request a reduction or waiver of transportation copayment. Requests will be reviewed by the ADRC Advisory Committee.

PROJECT BUDGET

Section Description

Amount

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses **\$287,826**

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation

Total from A. **\$209,259**

B. \$85.21 funds from trust fund

Total from B.

C. County Match Funds

Total from C. **\$44,567**

D. Passenger Revenue

Total from D. **\$9,000**

E. Older American Act (OAA) funding

Total from E.

F. \$5310 Operating or Mobility Management funds

Total from F.

G. Other funds

Total from G. **\$25,000**

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1. MCO

Total **\$25,000**

2.

Total

3.

Total

4.

Total

5.

Total

6.

Total

Revenue Total **\$287,826**

Expenditures should equal revenue

\$0

PROJECT 2 DESCRIPTION

County of **Jefferson**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name **Senior Dining Transportation Program**

Third Party Provider **Watertown Senior Center - Fort Atkinson Senior Center**

Date contract last updated **11/2020**

Type of Service *(Place an "x" next to the type of service you will be providing for this project.)*

Volunteer Driver		Voucher Program	
Vehicle Purchase		Management Study	
Planning Study		Brief description of Study	
Other (provide explanation)	Taxi and a susbsidy program		

General Project Summary *(Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)*

Individuals attending a Congregate Senior Dining Program are eligible to use public transportation that is secured by the Senior Center in Watertown or Fort Atkinson at a reduced rate. This program will reduce the fare by \$.75 per trip to attend the meal at the nutrition site. The local Taxi service is contracted for providing transporation in Jefferson and Lake Mills.

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced through this project. Use ALT and Enter to start a new line.)

Jefferson County: cities of Fort Atkinson, Jefferson, Lake Mills, Watertown

Service Hours (Indicate your general hours of service for this project.)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time		10:00 a.m.	10:00 a.m.	10:00 a.m.	10:00 am	10:00 a.m.	
End Time		1:00 p.m.	1:00 p.m.	1:00 p.m.	1:00 p.m.	1:00 p.m.	

Additional description
(if applicable)

Service Requests (Briefly describe how your service is requested for this project.)

For Brown Cab, passengers call the Cab Company directly to request a ride. For the Watertown Senior Center, passengers contact the Watertown Senior Center to set up trip and in Fort Atkinson, passengers contact the Fort Senior Center.

Passenger Eligibility (Briefly indicate passenger eligibility requirements for this project.)

This program is set up for individual's age 60 years and older, and their spouse of any age, as well as persons who may have a disability, who would like to attend the Senior Dining Program.

Passenger Revenue (Briefly describe passenger revenue requirements for this project.)

Passengers pay a reduced fee to the cab company or the Senior Center. The balance up to \$0.75 is invoiced to the county per one way trip.

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses **\$200**

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation	Total from A.	\$200
B. \$85.21 funds from trust fund	Total from B.	
C. County Match Funds	Total from C.	
D. Passenger Revenue	Total from D.	
E. Older American Act (OAA) funding	Total from E.	
F. \$5310 Operating or Mobility Management funds	Total from F.	
G. Other funds	Total from G.	\$0

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1.		Total	
2.		Total	
3.		Total	
4.		Total	
5.		Total	
6.		Total	

Revenue Total **\$200**

Expenditures should equal revenue \$0

PROJECT 3 DESCRIPTION

County of **Jefferson**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name **Wheelchair Accessible Transportation**

Third Party Provider **Brown Cab, LaVigne's, C & W Med Rides and St. Coletta**

Date contract last updated **11/2020**

Type of Service *(Place an "x" next to the type of service you will be providing for this project.)*

Volunteer Driver		Voucher Program	
Vehicle Purchase		Management Study	
Planning Study		Brief description of Study	
Other (provide explanation)	Specialized Transportation Providers		

General Project Summary *(Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)*

This project provides rides across municipal boundaries to older adults (over 60 years of age) and persons with disabilities (any age) requiring access to medical care in another community, when there is no volunteer or paid staff available to provide this transportation.

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced through this project. Use ALT and Enter to start a new line.)

Residents of Jefferson County are eligible for transportation services, who need to obtain medical services in Jefferson County as well as the surrounding counties of Rock, Walworth, Waukesha, Dodge and Dane for medical appointments.

Service Hours (Indicate your general hours of service for this project.)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time		6:00 a.m.	6:00 a.m.	6:00 a.m.	6:00 a.m.	6:00 a.m.	
End Time		7:00 p.m.	7:00 p.m.	7:00 p.m.	7:00 p.m.	7:00 p.m.	

Additional description
(if applicable)

Service Requests (Briefly describe how your service is requested for this project.)

Requests for this type of service are through the Transportation Office and are authorized by the Transportation Coordinator where there are no available volunteers or paid drivers to accommodate the trip.

Passenger Eligibility (Briefly indicate passenger eligibility requirements for this project.)

Passengers eligible for this service are people aged 60 years and older and / or for individuals with a disability who need access to medical care or nutrition.

Passenger Revenue (Briefly describe passenger revenue requirements for this project.)

The passenger pays a co-payment directly to the driver and 85.21 funds are invoiced for the balance per an agreed upon schedule. The copayment is \$1.50 per one way trip for appointments within Jefferson County and \$7.50 per trip outside of Jefferson County limits.

PROJECT BUDGET

Section Description

Amount

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses **\$5,000**

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation

Total from A. **\$4,750**

B. \$85.21 funds from trust fund

Total from B.

C. County Match Funds

Total from C.

D. Passenger Revenue

Total from D. **\$250**

E. Older American Act (OAA) funding

Total from E.

F. \$5310 Operating or Mobility Management funds

Total from F.

G. Other funds

Total from G. **\$0**

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1.

Total

2.

Total

3.

Total

4.

Total

5.

Total

6.

Total

Revenue Total **\$5,000**

Expenditures should equal revenue

\$0

PROJECT 4 DESCRIPTION

County of **Jefferson**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name **Day Trip Project**

Third Party Provider

Date contract last updated

Type of Service

(Place an "x" next to the type of service you will be providing for this project.)

Volunteer Driver	X	Voucher Program	
Vehicle Purchase		Management Study	
Planning Study		Brief description of Study	
Other (provide explanation)			

General Project Summary (Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)

New project for 2021.
The Day Trip Project would provide a transportation service for seniors and people living with disabilities to enjoy unique places and popular attractions that can be reached within 1-2 hours of driving time from Jefferson County. The overall goal of this project would be to help individuals to have an active and social lifestyle all year round. The locations of the day trips would be selected to appeal to a variety of interests, but also to provide educational and cultural experiences as well. Day Trips are planned for a variety of locations inslucing museums, local attractions or shopping centersm etc. We will welcome ideas from our patrons.

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced through this project. Use ALT and Enter to start a new line.)

This is a service for Jefferson County residents, and the locations of the day trips would be reached within 1 - 2 hours of driving time from Jefferson County. There has been 16 destinations targeted for 2021. This will need to be modified to accommodate the CDC guidelines.

Service Hours (Indicate your general hours of service for this project.)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time		TBD	TBD	TBD	TBD	TBD	
End Time		TBD	TBD	TBD	TBD	TBD	

Additional description
(if applicable)

It is expected that each complete day trip up would take about 8 hours 1 day a month.

Service Requests (Briefly describe how your service is requested for this project.)

Reservations are required to contact the Mobility Manager. Seats are limited and by reservation only. There will need to be at minimum of 2 passengers per trip, the bus trip may be canceled on short notice due to weather, non-participation or unforeseen issues. Passengers are picked up at a pre-arranged group location usually between the hours of 8:30 am and 9:30 am. Passengers are then returned to their pick up location usually between the hours of 3:30 pm and 4:30 pm.

Passenger Eligibility (Briefly indicate passenger eligibility requirements for this project.)

Reservations are taken at the ADRC office. A reservation can be made for passenger and one other persons. Seats will be assigned based on a first call basis. When the trip fills up, we will create a waiting list. All riders will be called with specific details 48 hours before the trip. Any opening will be filled by those on the waiting list.

Passenger Revenue (Briefly describe passenger revenue requirements for this project.)

The cost of transportation for the trip would be suggested at \$5.00 per trip. If a patron is not able to pay the trip fee would be considered a donation.

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses **\$3,220**

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation	Total from A.	\$2,920
B. \$85.21 funds from trust fund	Total from B.	
C. County Match Funds	Total from C.	
D. Passenger Revenue	Total from D.	\$300
E. Older American Act (OAA) funding	Total from E.	
F. \$5310 Operating or Mobility Management funds	Total from F.	
G. Other funds	Total from G.	\$0

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1.		Total	
2.		Total	
3.		Total	
4.		Total	
5.		Total	
6.		Total	

Revenue Total **\$3,220**

Expenditures should equal revenue \$0

PROJECT 5 DESCRIPTION

County of **Jefferson**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name **GoJeffCo Shopping Van Service**

Third Party Provider

Date contract last updated

Type of Service

(Place an "x" next to the type of service you will be providing for this project.)

Volunteer Driver	x	Voucher Program	
Vehicle Purchase		Management Study	
Planning Study		Brief description of Study	
Other (provide explanation)			

General Project Summary (Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)

The Corridor Van project would provide a transportation service for seniors and people living with disabilities to travel between the 4 major municipalities that exist along the State Trunk Highway 26 Corridor in Jefferson County. At present, there is no affordable intercity transportation service in Jefferson County. This intercity service would be provided by the ADRC of Jefferson County using an ADRC vehicle and staffed by ADRC employees. The proposed project would provide funding to operate this service to complete two round trips up and down the Highway 26 corridor on one day of each week.

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced through this project. Use ALT and Enter to start a new line.)

Service provided to Jefferson County Residents with a route starting from Fort Atkinson through Jefferson , Johnson Creek and into Watertown, and then back. Two full routes per day.

Service Hours (Indicate your general hours of service for this project.)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time			10a				
End Time			3p				

Additional description
(if applicable)

Service Requests (Briefly describe how your service is requested for this project.)

Reservations are required to contact the Mobility Manager. Seat are limited and by reservation only. There will need to be at minimum of 2 passengers per trip, the bus trip may be canceled on short notice due to weather, non- participation or unforeseen issues.

Passenger Eligibility (Briefly indicate passenger eligibility requirements for this project.)

Minimun is 2 passengers. Space is reserved for people over the age of 60 and for adults with disabilitis, however people of any age may ride if space allows. Passengers will be picked up at prearranged group location or on a case by case basis will arrange to meet the needs of passengers. Nee at least 2 business day in advance to reserve a spot and there is a cost of \$3.00 for the round trip.

Passenger Revenue (Briefly describe passenger revenue requirements for this project.)

Cost is \$3.00 for the round trip. Mobilitiy Manager will be able to identify if passenger should file a waiver for the cost.

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses \$6,108

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation	Total from A.	\$5,708
B. \$85.21 funds from trust fund	Total from B.	
C. County Match Funds	Total from C.	
D. Passenger Revenue	Total from D.	\$400
E. Older American Act (OAA) funding	Total from E.	
F. \$5310 Operating or Mobility Management funds	Total from F.	
G. Other funds	Total from G.	\$0

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1.			Total	
2.			Total	
3.			Total	
4.			Total	
5.			Total	
6.			Total	

Revenue Total \$6,108

Expenditures should equal revenue	\$0
--	-----

PROJECT 6 DESCRIPTION

County of **Jefferson**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name

Third Party Provider

Date contract last updated

Type of Service

(Place an "x" next to the type of service you will be providing for this project.)

Volunteer Driver

Voucher Program

Vehicle Purchase

Management Study

Planning Study

Brief description
of Study

Other (provide explanation)

General Project Summary (Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced through this project. Use ALT and Enter to start a new line.)

Service Hours (Indicate your general hours of service for this project.)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time							
End Time							

Additional description
(if applicable)

Service Requests (Briefly describe how your service is requested for this project.)

Passenger Eligibility (Briefly indicate passenger eligibility requirements for this project.)

Passenger Revenue (Briefly describe passenger revenue requirements for this project.)

PROJECT BUDGET

Section Description

Amount

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation

Total from A.

B. \$85.21 funds from trust fund

Total from B.

C. County Match Funds

Total from C.

D. Passenger Revenue

Total from D.

E. Older American Act (OAA) funding

Total from E.

F. \$5310 Operating or Mobility Management funds

Total from F.

G. Other funds

Total from G.

\$0

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1.

Total

2.

Total

3.

Total

4.

Total

5.

Total

6.

Total

Revenue Total

\$0

Expenditures should equal revenue

\$0

PROJECT 7 DESCRIPTION

County of **Jefferson**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name

Third Party Provider

Date contract last updated

Type of Service

(Place an "x" next to the type of service you will be providing for this project.)

Volunteer Driver

Voucher Program

Vehicle Purchase

Management Study

Planning Study

Brief description
of Study

Other (provide explanation)

General Project Summary (Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced through this project. Use ALT and Enter to start a new line.)

Service Hours (Indicate your general hours of service for this project.)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time							
End Time							

Additional description
(if applicable)

Service Requests (Briefly describe how your service is requested for this project.)

Passenger Eligibility (Briefly indicate passenger eligibility requirements for this project.)

Passenger Revenue (Briefly describe passenger revenue requirements for this project.)

PROJECT BUDGET

Section Description

Amount

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation

Total from A.

B. \$85.21 funds from trust fund

Total from B.

C. County Match Funds

Total from C.

D. Passenger Revenue

Total from D.

E. Older American Act (OAA) funding

Total from E.

F. \$5310 Operating or Mobility Management funds

Total from F.

G. Other funds

Total from G.

\$0

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1.

Total

2.

Total

3.

Total

4.

Total

5.

Total

6.

Total

Revenue Total

\$0

Expenditures should equal revenue

\$0

PROJECT 8 DESCRIPTION

County of **Jefferson**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name

Third Party Provider

Date contract last updated

Type of Service

(Place an "x" next to the type of service you will be providing for this project.)

Volunteer Driver

Voucher Program

Vehicle Purchase

Management Study

Planning Study

Brief description
of Study

Other (provide explanation)

General Project Summary (Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced through this project. Use ALT and Enter to start a new line.)

Service Hours (Indicate your general hours of service for this project.)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time							
End Time							

Additional description
(if applicable)

Service Requests (Briefly describe how your service is requested for this project.)

Passenger Eligibility (Briefly indicate passenger eligibility requirements for this project.)

Passenger Revenue (Briefly describe passenger revenue requirements for this project.)

PROJECT BUDGET

Section Description

Amount

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation

Total from A.

B. \$85.21 funds from trust fund

Total from B.

C. County Match Funds

Total from C.

D. Passenger Revenue

Total from D.

E. Older American Act (OAA) funding

Total from E.

F. \$5310 Operating or Mobility Management funds

Total from F.

G. Other funds

Total from G.

\$0

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1.

Total

2.

Total

3.

Total

4.

Total

5.

Total

6.

Total

Revenue Total

\$0

Expenditures should equal revenue

\$0

**COUNTY ELDERLY TRANSPORTATION
2021 PROJECT BUDGET SUMMARY**

County of **Jefferson - 222,837**

Project Name	Driver Escort/Volunteer Program	Senior Dining Transportation Program	Wheelchair Accessible Transportation	Day Trip Project	GoJeffCo Shopping Van Service	0	0	Totals
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Project Expenses

Total Project Expenses	\$287,826.00	\$200.00	\$5,000.00	\$3,220.00	\$6,108.00	\$0.00	\$0.00	\$302,354.00
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Project Revenue by Funding Source

\$85.21 Annual Allocation	\$209,259.00	\$200.00	\$4,750.00	\$2,920.00	\$5,708.00	\$0.00	\$0.00	\$222,837.00
\$85.21 Trust Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
County funds	\$44,567.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44,567.00
Passenger Revenue	\$9,000.00	\$0.00	\$250.00	\$300.00	\$400.00	\$0.00	\$0.00	\$9,950.00
Older American Act (OAA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$5310 grant funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total from other funds	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00
1.	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00
2.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Expenses - revenue =	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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2021 AFCSP Budget Report F-21343 (10/2020)

Response ID:20 Data

1. (untitled)

1. County, counties or tribe included in budget:*

Jefferson

2. Name of designated AFCSP lead agency:*

Jefferson County Human Services

3. Your name:*

Sharon Olson

4. Your email address:*

sharono@jeffersoncountywi.gov

5. Your telephone number (include area code):*

920-674-8139

6. 2021 allocation in dollars:*

\$35,502.00

7. Number of households anticipated to be enrolled and served in the coming year:*

9

8. DOLLARS planned for respite services*

\$29,932.00

9. AMOUNT planned for each type of respite*

Adult day services : \$860.00

Caregiver self-care : \$860.00

Homemaker/chores : \$1,720.00

In-home general respite : \$18,757.00

In-home personal care : \$6,875.00

Overnight facility respite : \$860.00

10. PERCENT planned for all respite services*

84.3%

11. DOLLARS planned for purchasing other goods and services*

\$860.00

12. DOLLARS planned for the development of new or expanded services (Note: If any expenditures are planned, please complete item 22)*

\$0.00

13. DOLLARS planned for outreach activities and public awareness*

\$860.00

14. DOLLARS planned for support group development or assistance*

\$0.00

15. DOLLARS planned for staff training (new category added)*

\$300.00

16. DOLLARS planned for program administration*

\$3,550.00

17. PERCENT planned for program administration (maximum 10%)*

10%

18. Do you plan to make payments to service providers for direct care as a method of distributing these funds? (Wis. Admin. Code § DHS 68.09)*

Yes

19. Do you plan to make payments to households of persons with Alzheimer's Disease (i.e., cash grant for agreed-upon service/goods)? (Wis. Admin. Code § DHS 68.09)*

Yes

20. Indicate the county's or tribe's maximum amount payable in the calendar year to or on behalf of any participating person*

\$4,000

21. If maximum amount payable in Question 19 is less than \$4,000, indicate amount of maximum:*

22. Briefly describe any limitations being placed on goods and services that are to be provided, purchased, or contracted. See Wis. Admin. Code § DHS 68.06(2)(b) for list of possible services. Generally speaking, all services should be made available to AFCSP enrollees and approved based on the family's needs and preferences. If no limitations, indicate none.*

none

23. Briefly describe any new programs or expanded services planned for the coming year, see definitions under Wis. Admin. Code § DHS 68.02(8) and (13). Indicate if this is year one, two, or three of the program development or expansion.*

Grandpa and Lucy Project through the CLIMB program.

The Humming Bird Project and Arm Chair Tours.

Weekly Caregiver Coffee Hour - virtual

Powerful Tools for Caregivers

Dementia Friendly Community Training will be provided to 2 business each yar for 2019, 2020 and 2021.

Caregiver Book review started in 2020.

24. Explain your program's waiting list policy, including how many families have been told they must wait for services*

At this time, the wait list has been cleared. Funding is allocated to all households at the beginning of the year with an estimate if caregiver will be using all services. When consumers are added to AFCSP wait list, they are also added to the National Family Caregiver waitlist and Title 3 Supplemental Services list, if eligible. Consumers stays on AFCSP wait list even if served through another program as the caregiver then has the option of which program is better to serve their need.

25. Explain how your program, aging unit, and/or ADRC will provide outreach to families living with or newly diagnosed with Alzheimer's or dementia. Include specific plans for marketing and providing education to families and community partners about the benefits of enrolling in AFCSP.

Jefferson County has a Dementia Care Specialist. The DCS provides outreach to families and community partners. Outreach will be conducted to find caregivers that have not been in contact with ADRC or are working with newly diagnosed care

recipients.

Our DCS sets up monthly memory screening but that has been but on hold due to COVID.

DCS will be working with caregivers that struggle with a Wellness Recovery Action Plan.

2. Thank You!

New Send Email

Nov 02, 2020 09:48:29 Success: Email Sent to: sharono@jeffersoncountywi.gov