

AGENDA

Joint Meeting

Executive Committee and Planning and Zoning Committee

Videoconference

or

**Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549**

Monday, January 25, 2021

Immediately following the Planning and Zoning Committee Meeting

Executive Committee Members

Amy Rinard, Chair; Jim Braughler, Vice Chair; Conor Nelan, Secretary; Steve Nass; Michael Wineke

Planning and Zoning Committee Members

George Jaeckel, Chair; Steve Nass, Vice Chair; Blane Poulson, Secretary; Matt Foelker; Lloyd Zastrow

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of November 20, 2020 and December 30, 2020 Joint Executive Committee and Planning and Zoning committee meeting minutes
7. Review of Public Comments Received on the draft Comprehensive Plan and draft Farmland Preservation Plan
8. Discussion and Possible Amendments to the Draft Comprehensive Plan
 - a) Vision Statement
 - b) General Discussion on the Comprehensive Plan
9. Discussion and Possible Amendments to the draft Farmland Preservation Plan
 - a) Update on Department of Agricultural, Trade and Consumer Protection (DATCP) Certification of Farmland Preservation Plan
 - b) General Discussion on the Farmland Preservation Plan
10. Discussion and Possible Action on recommending the Draft Comprehensive Plan to the County Board
11. Discussion and Possible Action on recommending the Draft Farmland Preservation Plan to the County Board
12. Discussion and possible action on tentative future meeting schedule and agenda items.
13. Adjourn

Register in advance for this meeting:

https://zoom.us/meeting/register/TJEkf--hpj4pHd2y7-u8i9MUTAbnqMB_1Qxy

Meeting ID: 959 8698 5379

Passcode: Zoning

After registering, you will receive a confirmation email containing information about joining the meeting.

Plans are available on our website:

https://www.jeffersoncountywi.gov/government/comprehensive_plan_and_farm_preservation_plan.php

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

COMMITTEE MINUTES

November 20, 2020

Joint Meeting

Executive Committee and Planning and Zoning Committee

1. Call to Order

Meeting was called to order by Supervisor Jaeckel at 8:30 a.m.

2. Roll Call

Executive Committee Members present: Jim Braughler, Steve Nass, Amy Rinard and Michael Wineke

Executive Committee Member present via ZOOM: Conor Nelan

Planning and Zoning Committee Members present: George Jaeckel, Chair; Steve Nass, Vice Chair; Blane Poulson, Secretary; Matt Foelker; Lloyd Zastrow

Planning and Zoning Committee Members present via ZOOM: None

Others Present: Ben Wehmeier, County Administrator; J. Blair Ward, Corporation Counsel; Staff members Matt Zangl and Deb Magritz.

Others present via ZOOM: Supervisors Walt Christensen, Anita Martin and Laura Payne; Staff members Patricia Cicero and Audrey McGraw.

3. Certification of compliance with Open Meeting Law

Wehmeier certified compliance with the Open Meetings Law.

4. Review of Agenda

No changes.

5. Public Comment

None

6. Discussion on the Draft Comprehensive Plan and Farmland Preservation Plan (Agricultural Preservation and Land Use Plan)

Wehmeier gave an overview of both draft documents, highlighting points in each chapter. Questions and comments from Supervisors and Staff members were taken. Next steps were discussed.

7. Discussion and possible action on tentative future meeting schedule and agenda items

- a. December 8 – Public hearing on the plans.
- b. December 30 – Next joint meeting with Executive and Planning and Zoning Committees
- c. January 12 – Initial action expected from County Board

The next joint meeting is scheduled for December 30, 2020 at 9:00 a.m.

8. Adjourn

Motion by Supervisors Foelker/Poulson for the Planning and Zoning Committee to adjourn. Motion passed 5-0 and the meeting adjourned at 10:44 a.m.

Motion by Supervisors Nass/Braughler for the Executive Committee to adjourn. Motion passed 5-0 and the meeting adjourned at 10:45 a.m.

COMMITTEE MINUTES

December 30, 2020

Joint Meeting

Executive Committee and Planning and Zoning Committee

1. Call to Order

Meeting was called to order by Supervisor Amy Rinard at 9:02 a.m.

2. Roll Call

Executive Committee Members present: None

Executive Committee Member present via ZOOM: Supervisors Amy Rinard, Jim Braughler, Steve Nass, Conor Nelan and Michael Wineke.

Planning and Zoning Committee Members present at 9:02 a.m.: Supervisors George Jaeckel, Chair; Matt Foelker; Lloyd Zastrow

Planning and Zoning Committee Members present via ZOOM: None

Others Present: Ben Wehmeier, County Administrator; J. Blair Ward, Corporation Counsel; Supervisors Jeff Johns and Walt Christensen; Staff members Matt Zangl and Deb Magritz; Guests Ron Griebenow, Janeen Griebenow, Erik Olson.

Others present via ZOOM: Supervisors Anita Martin and Laura Payne; Staff members John Jensen, Audrey McGraw and Sarana Stolar; Guests Paul Chellevoid and Frankie Fuller.

3. Certification of compliance with Open Meeting Law

Wehmeier certified compliance with the Open Meetings Law.

4. Review of Agenda

No changes.

5. Public Comment

None

6. Approval of November 11, 2020 Joint Executive Committee and Planning and Zoning committee meeting minutes

Draft minutes were provided for review.

Executive Committee Motion by Supervisors Braughler/Wineke to approve the November 11, 2020 Joint Executive Committee and Planning and Zoning Committee meeting minutes. Motion passed.

Planning and Zoning Committee Motion by Supervisors Foelker/Jaeckel to approve the November 11, 2020 Joint Executive Committee and Planning and Zoning Committee meeting minutes. Motion passed.

Supervisors Nass and Poulson arrived at 9:04 a.m.

7. Review of Public Comments Received on the draft Comprehensive Plan and draft Farmland Preservation Plan

Wehmeier introduced Paul Chellevoid to speak about the spreadsheet with approximately 60 comments from the public.

8. Discussion and Possible Amendments to the Draft Comprehensive Plan

Wehmeier led the Committees through each of the chapters and corresponding comments.

- Chapter 1: Introduction
- Chapter 2: Issues and Opportunities
- Chapter 3: County Context
- Chapter 4: Goals

- Chapter 5: Land Use
- Chapter 6: Housing
- Chapter 7: Transportation
- Chapter 8: Economic Development
- Chapter 9: Agricultural, Natural and Cultural Resources
- Chapter 10: Intergovernmental Cooperation
- Chapter 11: Utilities and Community Facilities
- Chapter 12: Implementation
- 15 Year Growth Maps
- General Discussion on the Comprehensive Plan

A break was taken at 10:20 a.m.; the meeting resumed at 10:30 a.m.

9. Discussion and Possible Amendments to the draft Farmland Preservation Plan

Wehmeier continued with explanation and discussion regarding each of the plan's chapters.

- Chapter 1: Executive Summary
- Chapter 2: Planning Process
- Chapter 3: Preservation Vision
- Chapter 4: Planning Framework
- Chapter 5: Implementation
- General Discussion on the Farmland Preservation Plan

10. Discussion and Possible Action on recommending the Draft Comprehensive Plan to the County Board

11. Discussion and Possible Action on recommending the Draft Farmland Preservation Plan to the County Board

Wehmeier reported that the County Board would likely see an overview of the plans on January 12, with a final vote likely on February 9. One more joint committee meeting will be held before February 9.

12. Discussion and possible action on tentative future meeting schedule and agenda items

- a. January 12 – Initial action expected from County Board

The next joint meeting will be scheduled for a date to be determined.

13. Adjourn

Joint Executive Committee/Planning and Zoning Committee motion by Supervisors Jaeckel/Foelker to adjourn. Motion passed.