

Jefferson County Solid Waste Committee

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

Agenda

February 23, 2021 - 10:00 a.m.

Members: Dick Schultz, Greg David, Jeff Johns, Anita Martin and Jeff Smith
Staff: Caitlin McAleavey, Matt Zangl
Place: Room 205 of the Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI
Or Via Zoom Videoconference.

Register and Join Meeting via Zoom:

<https://zoom.us/meeting/register/tJUqcO2qqDMjE9QtCa6J2E56uD7KNYKfUDUV>

Meeting ID: 917 7426 8990

Passcode: Waste

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Public Comment (*Not to exceed 15 minutes – Members of the public who wish to address the Committee on specific agenda items must register their request at this time*)
6. Approval of Minutes – November 24, 2020
7. Communications
8. New employee introduction – Caitlin McAleavey, Clean Sweep Coordinator
9. Discussion on the 2021 Solid Waste Budget and 2020 Carryover
10. Discussion and Possible Action on creating a Permanent Drop Off Site in Jefferson County
11. Discussion and Possible Action on 2021 Projects and Events
 - a. Electronic and Appliance Recycling:
 - i. Saturday, March 27, 2021 (Jefferson County Fair Park)
 - ii. Thursday, September 2, 2021 (Jefferson County Fair Park)
 - b. Clean Sweep Events:
 - i. Friday, April 9 & Saturday, April 10, 2021 (Jefferson County Fair Park, includes tires)
 - ii. Friday, Sept 17 & Saturday Sept 18, 2021 (Watertown Street Department)
 - iii. Friday, October 1, 2021 (Whitewater Public Works)
 - c. Other Events
 - i. Jefferson County Fair (July 7-11, 2021)
 - ii. Dairy Breakfast (May 22, 2021)
12. Update from Veolia
13. Update from Refrigerant Depot
14. Update from the City of Watertown
15. Update from the Town of Ixonia
16. Update from Deer Track Park Landfill
17. Discussion on Drug Take Back Program
18. Discussion and Possible Action on Solid Waste/Clean Sweep Website Update
19. Discussion on Air Quality
20. Upcoming Meeting Dates and Possible Agenda Items
 - a. Upcoming meeting: Tuesday, April 6th at 8:30AM
21. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Jefferson County Solid Waste Committee

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

Agenda

November 24, 2020 - 8:30 a.m.

Members: Dick Schultz, Greg David, Jeff Johns, Anita Martin and Jeff Smith
Staff: Brett Scherer and Matt Zangl
Place: Room 205 of the Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI
Or Via Zoom Videoconference.

1. Call to Order

-Chairman Schultz called meeting to order at 8:33am

Join Zoom Meeting Registration

https://zoom.us/join/zoom/register/tJwucO-tazMuHtxbX_Yv9CnoGOxo_vkO-cfb

2. Roll Call (Establish a Quorum)

-Solid Waste Committee Members present in person were Dick Schultz, Jeff Johns. Solid Waste Committee Members present via Zoom were Anita Martin and Jeff Smith. Greg David was not Present. Staff present were Matt Zangl and Brett Scherer via Zoom.

3. Certification of Compliance with the Open Meetings Law

-Zangl certified Certification of Compliance with Open Meetings Law.

4. Approval of the Agenda

-Schultz approved agenda. **No objections.**

5. Public Comment (*Not to exceed 15 minutes – Members of the public who wish to address the Committee on specific agenda items must register their request at this time*)

-No Public Comments

6. Approval of Minutes – July 7, 2020, September 8, 2020, September 18 & September 19, October 1, 2020 & October 2, 2020.

-Scherer said July 7, 2020 minutes were corrected as requested.

-Motion made by Johns, seconded by Smith to approve July 7, 2020 minutes. Martin abstained from motion. **Motion carried 3-0.**

-Motion made by Johns, seconded by Smith to approve remaining minutes. **Motion carried 4-0.**

7. Discussion and Possible Action-Deer Track Park Landfill

a. Landfill Updates- Joe Hackbarth

-Scherer said there was no updates from Deer Track Landfill or Joe Hackbarth

-Johns had comments on certain items being disposed of at the landfill and if there was any way to recycle them.

8. Discussion and Possible Action-Updates from Ixonia and Watertown Recycling

a. Watertown Update

-Scherer explained Watertown does not have a Street Superintendent at this time to give updates.

-Zangl said that Watertown donates \$20,000 to the program and explained the agreement between the City of Watertown and Jefferson County's Clean Sweep Program

b. Ixonia Update

-Scherer talked to Schmeckpeper over the phone. Schmeckpeper said Ixonia had no new updates. Schmeckpeper and Scherer discussed the new MOU and how changes with Ixonia were not necessary.

9. Discussion and Summary- 2020 Clean Sweep and Recycling Events Review
 - Scherer gave an overview of the stats and overall thoughts on 2020's events. Scherer said he has not received all the data yet from Veolia
10. Discussion and Possible Action- 2021 Clean Sweep Events
 - Scherer explained the tentative schedule for 2021. Scherer explained the relations with the City of Watertown and Walworth County for Clean Sweep. Scherer said it will be similar to 2020 in terms of scheduled events.
11. Discussion and Possible Action- 2020 Budget and Grants
 - Zangl gave an overview of the current 2020 budget status. He explained how the canceled Jefferson Clean Sweep funds could be used in 2021 depending on what is proposed.
 - Zangl explained these funds could be used for education, recycling projects or possibly a permanent electronic and appliance site.
 - Schultz suggested using Facebook to advertise or look for input from the public.
 - Martin asked for an update on using the old Kmart building. Scherer said U-Haul now owns the building, he also had concerns over security of the site and dumping of items.
12. Discussion- Air Quality Monitoring Update
 - Martin had no new updates and has not heard back from the DNR.
 - Martin did attend an air quality meeting held by the DNR on November 11th, 2020. Martin said they have quarterly meeting and gave an update on what she learned from attending.
13. Discussion and Possible Action- 2021 Projects
 - Scherer explained the options available including education, permanent drop off sites and new program ideas.
14. Upcoming Meeting Dates and Possible Agenda Items
 - Schultz said he has nothing he wants to take off or add at this time.
 - Scherer asked how often meetings should be held. Johns said we should have more meetings in the Spring thru Fall while the events are going on.
 - Martin asked about agenda item #13. Zangl said keep a list and we can look over it at the next scheduled meeting.
 - Schultz asked about money made at events. Scherer and Zangl said we don't really handle any money for some of the events. Zangl explained how the charges work at events.
15. Adjourn
 - Motion made to adjourn by Johns, seconded by Martin. **Motion carried 4-0.**

Signed _____

approved on _____

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

02/16/2021
13:38:36

Jefferson County
2020

FROM 2020 01 TO 2020 12

ACCOUNTS FOR:
100 General Fund

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12902 Solid Waste Program							
12902 411100 General Property Taxes	-15,000	0	-15,000	-15,000.00	.00	.00	100.0%
12902 421001 State Aid	-12,000	0	-12,000	-17,580.00	.00	5,580.00	146.5%
12902 451009 Deer Track Park Charges	-70,000	0	-70,000	-79,896.55	.00	9,896.55	114.1%
12902 458011 Public Solid Waste Charges	-5,000	0	-5,000	-2,205.00	.00	-2,795.00	44.1%
12902 472007 Municipal Other Charges	-20,000	0	-20,000	-20,000.00	.00	.00	100.0%
12902 485100 Donations - Unrestricted	-5,500	0	-5,500	-3,415.00	.00	-2,085.00	62.1%
12902 511210 Wages-Regular	21,616	0	21,616	12,543.26	.00	9,072.49	58.0%
12902 512141 Social Security	1,629	0	1,629	959.23	.00	669.79	58.9%
12902 512142 Retirement (Employer)	1,459	0	1,459	846.71	.00	612.35	58.0%
12902 512144 Health Insurance	7,714	0	7,714	-18.37	.00	7,731.99	.2%
12902 512145 Life Insurance	6	0	6	1.56	.00	4.44	26.0%
12902 512150 FSA Contribution	1,000	0	1,000	.00	.00	1,000.00	.0%
12902 512173 Dental Insurance	552	0	552	.00	.00	552.00	.0%
12902 529299 Purchase Care & Services	78,000	0	78,000	39,077.92	.00	38,922.08	50.1%
12902 531311 Postage & Box Rent	1,500	0	1,500	37.98	.00	1,462.02	2.5%
12902 531312 Office Supplies	1,200	0	1,200	48.00	.00	1,152.00	4.0%
12902 531313 Printing & Duplicating	2,700	0	2,700	872.07	.00	1,827.93	32.3%
12902 531314 Small Items Of Equipment	2,500	0	2,500	.00	.00	2,500.00	.0%
12902 531322 Subscriptions	100	0	100	135.00	.00	-35.00	135.0%
12902 531324 Membership Dues	170	0	170	.00	.00	170.00	.0%
12902 531326 Advertising	3,200	0	3,200	737.50	.00	2,462.50	23.0%
12902 531334 Educational Initiative	5,000	0	5,000	.00	.00	5,000.00	.0%
12902 532325 Registration	310	0	310	.00	.00	310.00	.0%
12902 532335 Meals	100	0	100	.00	.00	100.00	.0%
12902 532336 Lodging	328	0	328	164.00	.00	164.00	50.0%
12902 533225 Telephone & Fax	0	0	0	14.60	.00	-14.60	.0%
12902 535242 Maintain Machinery & Equip	700	0	700	364.09	.00	335.91	52.0%
12902 571004 IP Telephony Allocation	127	0	127	89.74	.00	37.26	70.7%
12902 571005 Duplicating Allocation	1,443	0	1,443	1,125.03	.00	317.97	78.0%
12902 571009 MIS PC Group Allocation	1,057	0	1,057	1,069.63	.00	-12.63	101.2%
12902 571010 MIS Systems Grp Alloc (ISIS)	365	0	365	352.66	.00	12.34	96.6%
12902 591519 Other Insurance	208	0	208	114.06	.00	93.51	55.0%
12902 594950 Operating Reserve	99,987	65,744	165,731	.00	.00	165,730.92	.0%
12902 699700 Resv Applied Operating	-105,470	-65,744	-171,214	.00	.00	-171,213.94	.0%
TOTAL Solid Waste Program	0	0	0	-79,561.88	.00	79,561.88	.0%
TOTAL General Fund	0	0	0	-79,561.88	.00	79,561.88	.0%
TOTAL REVENUES	-232,970	-65,744	-298,714	-138,096.55	.00	-160,617.39	
TOTAL EXPENSES	232,970	65,744	298,714	58,534.67	.00	240,179.27	

02/16/2021
13:39:20

Jefferson County
2021

FROM 2021 01 TO 2021 12

ACCOUNTS FOR:
100 General Fund

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
12902 Solid Waste Program							
12902 421001 State Aid	-15,000	0	-15,000	.00	.00	-15,000.00	.0%
12902 451009 Deer Track Park Charges	-73,000	0	-73,000	.00	.00	-73,000.00	.0%
12902 458011 Public Solid Waste Charges	-5,500	0	-5,500	.00	.00	-5,500.00	.0%
12902 472007 Municipal Other Charges	-20,000	0	-20,000	.00	.00	-20,000.00	.0%
12902 485100 Donations - Unrestricted	-2,500	0	-2,500	-1,200.00	.00	-1,300.00	48.0%
12902 511210 Wages-Regular	22,042	0	22,042	1,853.89	.00	20,188.08	8.4%
12902 512141 Social Security	1,686	0	1,686	139.82	.00	1,546.39	8.3%
12902 512142 Retirement (Employer)	1,488	0	1,488	125.14	.00	1,362.69	8.4%
12902 512144 Health Insurance	0	0	0	275.51	.00	-275.51	.0%
12902 512145 Life Insurance	3	0	3	.27	.00	2.25	10.7%
12902 529299 Purchase Care & Services	78,000	0	78,000	.00	.00	78,000.00	.0%
12902 531311 Postage & Box Rent	1,500	0	1,500	9.83	.00	1,490.17	.7%
12902 531312 Office Supplies	800	0	800	.00	.00	800.00	.0%
12902 531313 Printing & Duplicating	2,000	0	2,000	.00	.00	2,000.00	.0%
12902 531314 Small Items Of Equipment	1,000	0	1,000	.00	.00	1,000.00	.0%
12902 531322 Subscriptions	150	0	150	.00	.00	150.00	.0%
12902 531324 Membership Dues	250	0	250	50.00	.00	200.00	20.0%
12902 531326 Advertising	2,500	0	2,500	.00	.00	2,500.00	.0%
12902 531334 Educational Initiative	5,000	0	5,000	.00	.00	5,000.00	.0%
12902 532325 Registration	400	0	400	195.00	.00	205.00	48.8%
12902 532335 Meals	100	0	100	.00	.00	100.00	.0%
12902 532336 Lodging	180	0	180	.00	.00	180.00	.0%
12902 533225 Telephone & Fax	16	0	16	2.62	.00	13.38	16.4%
12902 535242 Maintain Machinery & Equip	1,000	0	1,000	.00	.00	1,000.00	.0%
12902 571004 IP Telephony Allocation	134	0	134	.00	.00	134.00	.0%
12902 571005 Duplicating Allocation	591	0	591	.00	.00	591.00	.0%
12902 571009 MIS PC Group Allocation	1,208	0	1,208	.00	.00	1,208.00	.0%
12902 571010 MIS Systems Grp Alloc(ISIS)	368	0	368	.00	.00	368.00	.0%
12902 591519 Other Insurance	203	0	203	.00	.00	203.37	.0%
12902 594950 Operating Reserve	161,112	0	161,112	.00	.00	161,112.02	.0%
12902 699700 Resv Applied Operating	-165,731	0	-165,731	.00	.00	-165,730.92	.0%
TOTAL Solid Waste Program	0	0	0	1,452.08	.00	-1,452.08	.0%
TOTAL General Fund	0	0	0	1,452.08	.00	-1,452.08	.0%
TOTAL REVENUES	-281,731	0	-281,731	-1,200.00	.00	-280,530.92	
TOTAL EXPENSES	281,731	0	281,731	2,652.08	.00	279,078.84	

Jefferson County is hosting Appliance & Electronic Recycling Events!

WHEN:

**Saturday, March 27, 2021
10:00AM – 12:00PM**

**Thursday, September 2, 2021
4:00 - 6:00PM**

WHERE:

**Jefferson County Fair Grounds
503 N. Jackson Ave. Jefferson, WI
(Intersection of Jackson & Puerner)**

****No Early or Late Drop Offs – site is monitored****

APPLIANCES & LAWN EQUIPMENT:

- | | | |
|--------------------------------------|--|--------------------|
| ✓ Air Conditioners | ✓ Boilers | ✓ Car batteries |
| ✓ Commercial A/C Units | ✓ Dehumidifiers | ✓ Dishwashers |
| ✓ Dryers | ✓ Exercise Equipment | ✓ Freezers |
| ✓ Furnaces | ✓ Grills * (No Propane Tanks Accepted) | ✓ Lawn Mowers * |
| ✓ Microwaves | ✓ Range Tops | ✓ Refrigerators |
| ✓ Snow Blowers * | ✓ Stoves | ✓ Vending Machines |
| ✓ Wall Ovens | ✓ Washers | ✓ Water Coolers |
| ✓ Water Heaters (No Water Softeners) | | |

ALL GAS AND OILS MUST BE REMOVED PRIOR TO DROP OFF

ELECTRONICS: (ONLY LISTED ITEMS WILL BE ACCEPTED)

- All Computers, Laptops, Servers, Computer parts, Wiring, Printers & Copiers
- CRT TVs **
- LCD TVs **
- Cell Phones
- VCRs
- Tablets
- Video games consoles
- Blue Ray Players
- LED TVs **
- Console TVs **
- Fax Machines
- DVRs
- Cameras
- Video equipment
- Routers/modems
- LCD Monitors ***
- CRT Monitors ***
- UPS devices
- iPods/iPads
- Keyboards
- Receivers
- Storage Devices
- Projection TVs **
- Mice
- DVD players
- MP3s
- Phones
- Digital Devices
- Radios

Items NOT Accepted: Ink/toner cartridges, Smoke/Carbon Monoxide Detectors, Fire Extinguishers, Medical Equipment, Water Softeners, Household Batteries, Light Bulbs, De-manufactured units (TVs/Monitors broken or in pieces) or CDs/Cassette Tapes/DVDs.

****ALL CRT/Console/Projection/LCD/LED TVs:
\$35.00 each**

*****All CRT/LCD Monitors:
\$10.00 each**

Payment made with CASH ONLY -
(NO CREDIT/DEBIT CARDS or CHECKS ACCEPTED)
All other listed Appliances, Electronics & Lawn Equipment will be **FREE!**

For questions about recycling or the
event please contact: Refrigerant Depot at (414) 627-1152



Tire Recycling Event

In conjunction with the
2021 Clean Sweep

Date: Friday, April 9 Time: 3:00–5:30 p.m.

Date: Saturday, April 10 Time: 8–10:00 a.m.

Jefferson County Fair Park

503 N. Jackson Avenue – Gate 3. Jefferson. WI 53549

Tires

Bring your old/unused tires to be recycled!

Cost

Tires less than 13 inches **\$1** – with rims **\$3**

Car and light truck tires **\$3** – with rims **\$5**

Ag and semi tires **\$15** – with rims **\$25**

Tractor tires without rims only

small front **\$25** rear **\$50-\$75**

Pay with cash or check (No credit/debit cards)

Please remove any excess sand, stone, gravel,

For registration and more information about these events:

Call: (920) 674-7430

Email: cmcaleavey@jeffersoncountywi.gov

2021 Donation List

Donation Source:	Amount:	Date:	Response sent:
Town of Jefferson	400.00	1/1/21	2/15/2021
Town of Ixonia	1000.00	12/31/20	2/15/2021
Robert Halser (Grand Oaks Farm)	50.00	1/25/21	2/15/2021
Jane Follmer Zekoff	150.00	1/28/21	2/15/2021
VJ Davis, LLC	250.00	2/10/21	2/15/2021
Heart of the City	350.00	2/8/21	2/15/2021
Town of Hebron	200.00	2/12/21	2/15/2021
Earth Keepers	100.00	2/17/21	2/19/2021
Town of Koshkonong	250.00	2/17/21	2/19/2021
Avestar Credit Union	100.00	2/17/21	2/19/2021