

Historic Sites Preservation Council Agenda  
Jefferson County

Videoconference or  
Jefferson County Courthouse  
311 S. Center Avenue  
*Videoconference OR Courthouse, Room 202*  
Jefferson, WI 53549

Topic: Historic Sites Preservation Council  
Time: April 14, 2021 08:30 AM Central Time (US and Canada)

Join Zoom Meeting  
<https://zoom.us/j/96620049639?pwd=Qzh6R0xxc3BJY0cycmduYWlpTXlidz09>

Meeting ID: 966 2004 9639  
Passcode: 901100

Dial by your location  
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Council Members: Anita Martin, Kathy Marr, Steve Mode, Dick Schultz, Robin Untz

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Review of agenda
5. Public comment (Members of the public who wish to address the Council must register their request at this time)
6. Approval of minutes from the February 10, 2021 meeting
7. Communications
8. Discussion on web site
9. Discussion on Historic Sites Application Form and Submittal/Nomination Process
10. Next meeting – June 9, 2021 @ 8:30am
11. Potential agenda items for Council's next meeting
12. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Historic Sites Preservation Council Minutes

Date: Wednesday, February 10, 2021

Time: 8:30 a.m.

Jefferson County Courthouse, Room 205 and virtual via

<https://zoom.us/j/96620049639?pwd=Qzh6R0xxc3BJY0cycmduYWlpTXlidz09>

**1. Call to order**

SCHULZ called the meeting to order at 8:33AM

**2. Roll call**

Present: Anita Martin (remote), Kathy Marr (remote), Steve Mode (remote), Dick Schultz, Robin Untz (remote)

Absent:

Staff Present: Truman - Jefferson County Parks

Others Present: Merilee Lee Hoard Museum, Maureen Giese

**3. Certification of compliance with open meetings law**

Truman noted that the meeting has been posted and is in compliance.

**4. Review of agenda**

Agenda approved as written

**5. Public comment** (Members of the public who wish to address the Council must register their request at this time)

No public comment

**6. Approval of minutes from the October 14, 2020 meeting**

MARR/UNTZ motion to approve the October 14, 2020 minutes. Motion passes 5/0.

**7. Communications**

CINDY ARBITURE – QUESTIONED THE PROCESS OF BARN REPAIRS VERSUS TEAR DOWN NOTING THE COUNCIL COULD PARTNER WITH A GROUP LIKE AMERICORE (OTHER LIKE ORGANIZATIONS) FOR HISTORIC PRESERVATION

**8. Discussion on web site**

It was noted that the NE quadrant report was not on the webpage

Mode will contact Morse/Arbiture

**9. Discussion of outreach to local historical societies**

Mode – questioned Merilee on what the Historic Sites Preservation Council can do to serve the local organizations

Merilee – marketing to show location, value, etc

Mode – will review the form, send suggestions to Truman, Truman will work with Untz

**10. Next meeting**

April 14 @ 8:30 am

**11. Potential agenda items for Council's next meeting**

Application Form approval

Approval of submittal FORM

12. **Adjourn**

MARR/MODE motion to adjourn at 9:20 AM. Motion passes 5/0.

Respectfully submitted,

Mary Truman, Program Assistant, Parks

**Jefferson County**  
**Historic Preservation Council**  
**Local Historic Site Application**

Date :

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

E-Mail \_\_\_\_\_ Phone# \_\_\_\_\_

Parcel Number: \_\_\_\_\_

Property Mailing Address

\_\_\_\_\_

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Historic Designation :   National                      State                      Local                      None

Basic Property Information: (if Known)

Original Owners Name?

Date of Construction?

Historic name of the Property?

Current Name of the Property?

Brief Description of the History of the Property: (For statements of historical fact, please indicate sources of information- keep in mind that our evaluation may depend solely on the information you submit) Feel free to use an extra sheet if necessary

## Significance of the property

Why do you think that this property should be listed as a Jefferson County Historic Landmark?  
Please check one or more box below and briefly explain why the property is important.

The property illustrates an important aspect of local history through its:

- |   |   |
|---|---|
| <input type="checkbox"/> ethnic history                   | <input type="checkbox"/> agricultural history   |
| <input type="checkbox"/> social or political history      | <input type="checkbox"/> transportation history |
| <input type="checkbox"/> industrial or commercial history | <input type="checkbox"/> other                  |

Is it directly associated with a person or people who made important individual contributions to  
(check one or more):

- |   |   |
|---|---|
| <input type="checkbox"/> social or political history      | <input type="checkbox"/> agricultural history |
| <input type="checkbox"/> industrial or commercial history | <input type="checkbox"/> other                |

Is it architecturally or artistically distinctive because it:

- is an important example of an architectural style
- is an important example of vernacular (commonplace) architecture
- is an unusual or important kind of building or structure
- has an unusual method of construction
- is an important work of art
- is the work of a master architect or builder

Additional or reasons why this property is important ~~because~~.

List sources of information (or attach photocopies):

\_\_\_\_\_ Page: \_\_\_\_\_  
\_\_\_\_\_ Page: \_\_\_\_\_

**\*Photographs**

Please submit clear, recent photographs that show all sides of the exterior of the structure, views of the interior of the structure, and all associated outbuildings. The **photographs cannot be returned**, but will become a permanent part of our site records.

**\*Map or aerial view**

Please draw a simple sketch map of the lot on which the property is located. Include all structures, adjoining streets, and other major features. Photographs of the buildings should be keyed to this sketch. If the property is rural, please submit a plat map, county map or other detailed map and precisely mark the location.

**Person completing this questionnaire:**

**Date:** \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Zip Code \_\_\_\_\_ telephone: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

**Owner (if different than above)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Zip Code \_\_\_\_\_ telephone: (\_\_\_\_) \_\_\_\_\_

**PLEASE RETURN THIS FORM AND RECENT PHOTOGRAPHS TO:**

Jefferson County Historic Site Preservation <sup>Council</sup> ~~Commission~~  
320 S. Main St. Room 111  
Jefferson, WI 53538