

***Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"***

***Jefferson County Courthouse
311 S Center Ave, Rm 205
Jefferson, WI 53549-1701***

Wednesday, April 21, 2021 @ 8:30 am

*Join Zoom Meeting
<https://zoom.us/j/94186699586>
Meeting ID: 941 8669 9586#
Dial by your location: +1 312 626 6799*

Committee Members: Matt Foelker (Chair), Walt Christensen (Vice-Chair), Mike Kelly (Secretary), Dan Herbst (UWEX Member), John Kannard (UWEX Member), Kirsten Jurcek (FSA Rep), and Margaret Burlingham (PACE Rep)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the April Agenda
5. Approval of the March 17, 2021 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) April 2021 Report
8. Discussion on Natural Resources Conservation Service (NRCS) Report
9. Discussion on Departmental Updates
10. Discussion on the Jefferson County Soil Builders
11. Discussion on the Multi-Discharger Variance Program Plan
12. Discussion on the County Farm Tile Drainage Repair
13. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
14. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
15. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation
16. Review of the Monthly Financial Report (February)
17. Discussion on Items for the Next Agenda
 - Next Scheduled Meeting May 19, 2021 @ 8:30 am in Room 205
18. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

Land & Water Conservation Committee Minutes

March 17, 2021

1. Call to Order:

The monthly meeting was called to order by Matt Foelker at 8:30 am. Committee members Matt Foelker (Chairperson), Walt Christensen (Vice-Chairperson), Dan Herbst (UWEX Member), John Kannard (UWEX Member), and Kirsten Jurcek (FSA Rep) were present. Also in attendance were Patricia Cicero, Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; Marisa Ulman, LWCD; and Dean Weichmann, Jefferson County Soil Builders. Mike Kelly (Secretary), Margaret Burlingham (PACE Rep), Gerry Kokkonen, LWCD; and Michelle Probst, Natural Resource Educator, UW-Madison in collaboration with Jefferson County Soil Builders were present via Zoom.

- Others in Attendance: Anita Martin, Frankie Fuller, Sue Marx (@8:50) (via Zoom)

2. Roll Call (Establish a Quorum):

A quorum was established.

3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

4. Review of the March Agenda:

The March agenda was reviewed by the committee members. No changes were proposed.

5. Approval of the February 17, 2021 Meeting Minutes:

Herbst made a motion to approve the February 17, 2021 meeting minutes as written, Kannard seconded. Motion passed 7/0.

6. Public Comment:

There were no comments.

7. Communications:

- Department of Agriculture, Trade & Consumer Protection March 2021 Report.

8. Introduction of the New Jefferson County Water Resources Management Specialist, Marisa Ulman:

Cicero informed the committee that the Water Resources Management Specialist position will be fully funded this year. Ulman introduced herself and gave an overview of her qualifications and job history.

9. Natural Resources Conservation Service (NRCS) Report:

NRCS didn't attend the meeting therefore a report was unavailable. NRCS has a new District Conservationist (DC), Troy Wild. More information on the new DC will be provided during the April meeting.

10. Discussion on Departmental Updates:

The tree sale inventory is sold out. Multi-Discharger Variance (MDV) funding has been received. The MDV funding implementation plan has been sent to the DNR. Cicero will have a copy of the plan for the committee at the April LWCC meeting.

11. Discussion and Possible Action on Jefferson County Soil Builders:

Weichmann & Probst spoke to the committee about the recent Jefferson County Soil Builders meeting held in early March. A mission statement was created and a field day was planned for April 14, 2021 from 2-4pm. Weichmann & Probst will work with Nancy Lannert from the LWCD to inform local Farmland Preservation Program participants about the field day via a newsletter the week of March 22nd.

12. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP): There were no notices.

13. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP:
There were no cancellations.

14. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation:

Kokkonen is assisting an applicant in regard to refuse storage and scrap metal on the property that NRCS has pointed out. NRCS has put forth a deadline of May 15, 2021 for these items to be addressed by the landowner.

15. Review of the Monthly Financial Report (January):

The most recent statement of revenues and expenditures was distributed.

16. Discussion on Items for the Next Agenda:

Possible agenda items include: Multi-Discharger Variance plan, Jefferson County Soil Builders

- **Next Scheduled Meeting:** April 21, 2021 @ 8:30 am in Room 205

17. Adjournment:

Kannard made a motion to adjourn at 9:15 am, Herbst seconded. Motion passed 7/0.



DATCP REPORT
Bureau of Land and Water Resources
April 2021

Soil and Water Resources Management Grants

- The 2022 Joint DATCP/DNR Nonpoint Source Grant Application is available on the SWRM Grant Resources [webpage](#). Email applications to datcpswrn@wisconsin.gov by April 15, 2021.
- The 2022 SEG Innovation Grant Application is included as a separate tab in the Joint Grant Application and is also due April 15, 2021.

Producer-led Grant Program

- As part of the Tracking Conservation Outcomes project of the Producer-Led Watershed Protection Grants Program, the webpage is now live and can be viewed [here](#).
- The *Planting New Ideas, Growing Conservation* Producer-Led Webinar Series will start back up in May. The next webinar will be on May 11th, 2021. Program staff have been planning a new take on the webinar series that will take a deeper dive into two conservation, soil-health based systems that will feature 4 farmers in different areas of the state. The webinars will track the progression of these systems over the course of the growing season. Stay tuned for more information!

Conservation Engineering

- The Conservation Engineering Section (CES) surveyed county land conservation departments to evaluate whether we are meeting our goals and to identify any changes needed to improve our services. The CES provides engineering technical assistance to counties that plan, design and provide construction oversight when farmers and landowners undertake conservation projects with county assistance. The CES also provides training and certification. To view the results of the survey, please visit our [website](#). And thanks to everyone who shared feedback with us!
- If you have any comments or questions, please contact Matt Woodrow at Matt.Woodrow@wisconsin.gov.

Land and Water Conservation Board-LWRM Plans

- 2021 Annual Workplan templates were sent out in February. If you did not receive the template or if this is the first time you are completing a workplan and you have some questions please contact Lisa Trumble at Lisa.Trumble@wisconsin.gov. Workplans are due April 15, 2021.
- The April 6, 2021 meeting of the Land and Water Conservation Board (LWCB) will be conducted over Microsoft Teams. To join the meeting remotely, please follow the instructions in the April meeting agenda which is available at lwcb.wi.gov. Contact zach.zopp@wisconsin.gov for questions regarding joining via Microsoft Teams. Counties that are working through the LWRM plan revision process during COVID-19 restrictions may have questions and concerns about the requirements that need to be met for plan approval. Contact Lisa.Trumble@wisconsin.gov to discuss possible options to completing your plan revisions.

Farmland Preservation Program and Agricultural Enterprise Areas

- The 2021 Agricultural Enterprise Area petition period is open! The application, instructions, and examples of successful petitions are available on the Petitioning for AEA Designation at the following [link](#). Please contact Wednesday Jordan at wednesday.jordan@wisconsin.gov with any questions.

Conservation Reserve Enhancement Program (CREP)

- Virtual CREP 101 Training is offered by DATCP to all CREP counties. The training is offered per LCD request and reviews program requirements, landowner engagement, agency partnership coordination and county administrative processes. All local agency partners are invited to attend and the training is valuable to

both new and seasoned local CREP staff. Please contact Brian Loeffelholz at Brian.Loeffelholz@wisconsin.gov to set up a time for training in your county.

- Beginning in April, DATCP will start sending monitoring notification letters to landowners with easements whose federal CRP contracts expired in 2020. The letters remind landowners of easement provisions, inform them that a representative from the state or county may be contacting them about visiting the site, and include a map of easement boundaries. If your county has done any easement monitoring site visits, please send DATCP completed Easement Compliance Forms or other site visit summaries. Contact Melissa.Gilmore@wisconsin.gov with any questions.

Agricultural Impact Statement (AIS) Program

- The AIS program published two agricultural impact statements in March 2021.
 - AIS #4350 for the proposed US Highway 12/18 and County Trunk Highway AB interchange in the City of Madison in Dane County, WI was published on March 10, 2021. Access [AIS #4350](#) and [AIS #4350 Appendices](#) at the provided links or visit agimpact.wi.gov for more information.
 - Addendum #4381 to the existing agricultural impact statement for the Lakeshore Lateral Natural Gas Pipeline project (AIS #4262) in Walworth, Kenosha and Racine Counties was published on March 23, 2021. Access the [Addendum #4381](#) and [AIS #4262](#) at the provided links or visit agimpact.wi.gov for more information.
- Contact zach.zopp@wisconsin.gov for questions regarding these statement or the AIS program.

Staffing Update

- Three new staff have been hired in the Soil and Watershed Management Section:
 - Dana Christel has transitioned from a project to permanent position that integrates the Producer-Led tracking and reporting work that she's been leading over the last year, along with support for the Nutrient Management program and exploring projects related to carbon markets and carbon farm planning. Dana officially started in her new role on March 15.
 - Andrea Topper has been hired to replace Ryan Erisman and will be focusing primarily on outreach, training, and SnapPlus support. Andrea most recently worked as a private CCA/agronomist in Portage County. Andrea started in her new role on Monday, March 29.
 - Cody Calkins has been hired to replace Sue Porter (with a revised position description) and will be focusing on nutrient management planning and policy, and will also be devoting time to exploring emerging conservation practices and programs and pursuing funding and partnership opportunities to implement those strategies in WI. Cody most recently worked as a soil conservationist with NRCS. Cody will be starting his new role with DATCP on April 12.

Jefferson County Plan for Utilizing 2020 MDV Funding

In 2020, Jefferson County received \$11,129.20 from point sources in the Upper Rock River Basin. The Land and Water Conservation Department (LWCD) has developed a plan for where to target that money with the goal of reducing phosphorus loading in the basin.

The Jefferson County Land and Water Resources Management Plan has several soil and water conservation goals and objectives (including work on the NR151 performance standards). These are located in the Work Plan section of the plan starting on page 35. Details on the implementation of the NR151 performance standards start on page 40 of the plan.

Eleven watersheds (HUC12s) were selected as the watersheds where the funds will be targeted. To choose these watershed, the LWCD looked at the SWAT subbasins (provided by the DNR) that were modeled to have baseline phosphorus loads (lbs/acre/year) over 0.2 lbs/acre/year. These SWAT subbasins were then correlated with the HUC12 watersheds where they are located. Please see the table below.

The reason why so many watersheds were chosen was because 4 of the top phosphorus loading reaches are found in HUC12s that do not cover much area in Jefferson County. Instead, they are mostly contained in other counties. In addition, with instituting a new program in the County, it is the LWCD's professional judgement that we will be more successful in getting projects implemented if the program covers more area.

There are 3 HUC12s that are not going to be targeted that contain SWAT subbasins with baseline phosphorus loads of <0.2 lbs/acre/year. However, since they are contained in the Upper Rock River Basin, the program money will be spent in these watersheds if we don't have success with the program in the other 11 watersheds.

The HUC12s chosen were also prioritized in the following manner. The 3 HUC12s (Hahn's Lake-Rock River, City of Jefferson-Rock River, and Town of Watertown-Rock River) that contain SWAT subbasins with over 0.3 lbs/acre/yr baseline phosphorus loading that also have large areas in the county were prioritized as high. The 3 small HUC12s (Baker Creek, Mud Creek-Rock River, Mauneshia River) were given low priority due to their size within the County and therefore the likelihood that only a small portion of those watersheds will contain farms interested in cover crops. The remaining HUC12s (Crawfish River, Rock Creek, Stony Brook, Johnson Creek, and Headwaters Johnson Creek) were prioritized as medium.

The LWCD has decided that we will concentrate on implementing cover crops. This practice has many benefits: erosion control, adding fertility and organic matter to soil, improving soil tilth, increasing infiltration and aeration of the soil, and improving overall soil health. It is also the case that the practice will be effective in reducing phosphorus runoff from farm fields. We estimate that there will be an average of 1 lbs/acre of phosphorus reduction on farm fields.

We will sign contracts with landowners to install cover crops on their land. LWCD staff will visit the contracted acreage after planting and once the cover starts to grow to certify that the practices were implemented. Photos will be taken as documentation. If the acreages are contracted for multiple years, then field visits will be done annually to document the practice.

There is a newly forming producer-led group in Jefferson County called the Jefferson County Soil Builders. Among other things, they plan to highlight the use of cover crops in their work. The LWCD plans to partner with this group on our new cover crop program. Organizers of the Soil Builders are farmers who have many years of experience with cover crops. They believe that one of the deterrents to other farmers adopting cover crops is that when there are questions or issues that arise, there isn't always support available to them. Therefore, we would like to create a Cover Crop Mentor Program in which farmers with experience with cover crops can do site visits and educational meetings with farmers who have received cost-sharing to establish cover crops. We believe that this mentor program will ensure the success of the LWCD cover crop cost-share program as well as increase the amount of cover crops in the county.

The LWCD is able to use up to 35% of our MDV funds on actions that support or help lead to practice implementation. We plan to use a portion of our MDV funds on the Cover Crop Mentor Program. We plan to provide a stipend to the mentors for the site visits they do with the recipients of the cover crop cost-sharing.

Please note that because this will be a new program for us in 2021, we do not anticipate being able to use all of our 2020 MDV funds in 2021. In addition, if for some reason the program is not successful, we will plan to install other BMPs that are effective at reducing phosphorus and will meet all of the requirements of the MDV program.

HUC_12	NAME_HUC12	SWAT_ID	TMDL_Reach_ID	Area_Km2	Watershed Size in Co	Baseline P Load (lbs/acre/yr)
70900010601	Baker Creek	U0808	20	44.158997	small	0.513
70900010604	Mud Creek-Rock River	U0808	20	89.251765	small	0.513
70900011103	Hahn's Lake-Rock River	U0104	29	85.577973		0.499
70900010804	Maunsha River	U0501_46	46	10.928738	small	0.461
70900010804	Maunsha River	U0501_47	47	15.255869	small	0.461
70900011105	City of Jefferson-Rock River	U0102	54	19.551839		0.443
70900010608	Town of Watertown-Rock River	U0802	28	74.353156		0.302
70900011105	City of Jefferson-Rock River	U0105_31	31	22.352919		0.243
70900011105	City of Jefferson-Rock River	U0106	53	14.267149		0.232
70900011005	Crawfish River	U0106	53	50.412681		0.232
70900011003	Rock Creek	U0108	53	37.473269		0.232
70900010803	Stony Brook	U0504	48	59.98477		0.226
70900011102	Johnson Creek	U0103	30	57.051502		0.214
70900011101	Headwaters Johnson Creek	U0103	30	58.124655		0.214
70900011003	Rock Creek	U0107	53	21.327177		0.172
70900011004	Chub Lake-Crawfish River	U0107	53	129.55913		0.172
70900010504	Oconomowoc River	U0901_27	27	26.167486		0.095
70900011104	Deer Creek	U0101	54	70.639094		0.091

Areas refer to SWAT subbasins

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Jefferson County
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FROM 2021 01 TO 2021 02

ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
100 General Fund		APPROP	ADJSTMTS	BUDGET	ACTUALS	ENCUMBRANCES	BUDGET	USED
<hr/>								
12401 Land Conservation								
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12401	411100	General Property Taxes	-350,330	0	-350,330	-58,388.40	.00	-291,942.05 16.7%
12401	421001	State Aid	-164,693	0	-164,693	.00	.00	-164,693.00 .0%
12401	432099	Other Permits	-150	0	-150	.00	.00	-150.00 .0%
12401	451010	Sale Of Maps & Plat Books	-50	0	-50	.00	.00	-50.00 .0%
12401	451020	Other Fees	-310	0	-310	-20.00	.00	-290.00 6.5%
12401	451421	Crep Cancellation Fee	-100	0	-100	.00	.00	-100.00 .0%
12401	458001	Tree Sales	-8,000	0	-8,000	-7,336.60	.00	-663.40 91.7%
12401	458005	Ag & Hortic Supply Revenue	-50	0	-50	.00	.00	-50.00 .0%
12401	458009	Livestock Siting App Review F	-2,200	0	-2,200	.00	.00	-2,200.00 .0%
12401	458013	Farmland Cert Fee	-17,000	0	-17,000	-4,450.00	.00	-12,550.00 26.2%
12401	511110	Salary-Permanent Regular	81,302	0	81,302	13,173.64	.00	68,127.94 16.2%
12401	511210	Wages-Regular	289,837	0	289,837	40,886.05	.00	248,950.95 14.1%
12401	511330	Wages-Longevity Pay	904	0	904	.00	.00	903.75 .0%
12401	512141	Social Security	27,350	0	27,350	3,907.61	.00	23,442.39 14.3%
12401	512142	Retirement (Employer)	25,113	0	25,113	3,649.00	.00	21,464.00 14.5%
12401	512144	Health Insurance	64,122	0	64,122	8,698.19	.00	55,423.81 13.6%
12401	512145	Life Insurance	105	0	105	16.08	.00	88.92 15.3%
12401	512151	HSA Contribution	5,250	0	5,250	2,603.91	.00	2,646.09 49.6%
12401	512173	Dental Insurance	5,448	0	5,448	748.41	.00	4,699.59 13.7%
12401	531100	Permits Purchased	0	0	0	30.75	.00	-30.75 .0%
12401	531301	Office Equipment	100	0	100	.00	.00	100.00 .0%
12401	531303	Computer Equipmt & Software	50	0	50	26.77	.00	23.23 53.5%
12401	531311	Postage & Box Rent	1,200	0	1,200	128.05	.00	1,071.95 10.7%
12401	531312	Office Supplies	600	0	600	10.47	.00	589.53 1.7%
12401	531313	Printing & Duplicating	400	0	400	.00	.00	400.00 .0%
12401	531314	Small Items Of Equipment	250	0	250	.00	.00	250.00 .0%
12401	531324	Membership Dues	1,904	0	1,904	1,844.00	.00	60.00 96.8%
12401	531341	Agricultural & Hortic Suppli	4,500	0	4,500	.00	.00	4,500.00 .0%
12401	531348	Educational Supplies	50	0	50	.00	.00	50.00 .0%
12401	531351	Gas/Diesel	1,200	0	1,200	32.75	.00	1,167.25 2.7%
12401	532325	Registration	860	0	860	140.00	.00	720.00 16.3%
12401	532332	Mileage	20	0	20	.00	.00	20.00 .0%
12401	532335	Meals	150	0	150	.00	.00	150.00 .0%
12401	532336	Lodging	725	0	725	.00	.00	725.00 .0%
12401	533225	Telephone & Fax	200	0	200	34.65	.00	165.35 17.3%
12401	533236	Wireless Internet	1,100	0	1,100	166.24	.00	933.76 15.1%
12401	535242	Maintain Machinery & Equip	800	0	800	24.46	.00	775.54 3.1%
12401	535259	Tree Planter Service	50	0	50	.00	.00	50.00 .0%

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FROM 2021 01 TO 2021 02

ACCOUNTS FOR:
100 General Fund

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12401 535349 Other Supplies	80	0	80	.00	.00	80.00	.0%
12401 571004 IP Telephony Allocation	941	0	941	156.84	.00	784.16	16.7%
12401 571005 Duplicating Allocation	63	0	63	10.50	.00	52.50	16.7%
12401 571009 MIS PC Group Allocation	19,325	0	19,325	3,220.84	.00	16,104.16	16.7%
12401 571010 MIS Systems Grp Alloc(ISIS)	4,420	0	4,420	736.66	.00	3,683.34	16.7%
12401 591519 Other Insurance	4,465	0	4,465	701.90	.00	3,763.22	15.7%
12402 Wildlife Crop Damage							
12402 421001 State Aid	-20,000	0	-20,000	.00	.00	-20,000.00	.0%
12402 529299 Purchase Care & Services	20,000	0	20,000	.00	.00	20,000.00	.0%
12404 Local Cost Share Program							
12404 421001 State Aid	-5,500	0	-5,500	.00	.00	-5,500.00	.0%
12404 472337 24404 Municipal Grant Revenue	0	-11,129	-11,129	-20,777.02	.00	9,647.82	186.7%
12404 521219 Other Professional Serv	5,500	0	5,500	.00	.00	5,500.00	.0%
12404 521219 24404 Other Professional Serv	0	11,129	11,129	.00	.00	11,129.20	.0%
12405 DATCP Cost Share							
12405 421003 State Aid GPR	-12,000	0	-12,000	.00	.00	-12,000.00	.0%
12405 421004 State Aid Bonded	-33,750	0	-33,750	.00	.00	-33,750.00	.0%
12405 593701 Cost Share Payment	45,750	0	45,750	.00	.00	45,750.00	.0%
12406 Non-Metallic Mining							
12406 411100 General Property Taxes	10,825	0	10,825	1,804.16	.00	9,020.84	16.7%
12406 432005 Non-Metallic Annual Fee	-9,430	0	-9,430	.00	.00	-9,430.00	.0%
12406 474175 Highway Billed	-2,035	0	-2,035	.00	.00	-2,035.00	.0%
12406 531311 Postage & Box Rent	60	0	60	15.73	.00	44.27	26.2%
12406 531312 Office Supplies	50	0	50	.00	.00	50.00	.0%
12406 531348 Educational Supplies	25	0	25	.00	.00	25.00	.0%
12406 531351 Gas/Diesel	50	0	50	.00	.00	50.00	.0%
12406 532325 Registration	100	0	100	.00	.00	100.00	.0%
12406 532335 Meals	25	0	25	.00	.00	25.00	.0%
12406 532336 Lodging	330	0	330	.00	.00	330.00	.0%
12407 Farmland Easement							
12407 481001 Interest & Dividends	-3,000	0	-3,000	-24.68	.00	-2,975.32	.8%

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FROM 2021 01 TO 2021 02

ACCOUNTS FOR:
100 General Fund

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12407 531311 Postage & Box Rent	25	0	25	.00	.00	25.00	.0%
12407 531312 Office Supplies	125	0	125	.00	.00	125.00	.0%
12407 531313 Printing & Duplicating	20	0	20	.00	.00	20.00	.0%
12407 594960 Capital Reserve	137,660	-1,903	135,757	.00	.00	135,756.69	.0%
12407 699800 Resv Applied Capital	-134,830	1,903	-132,927	.00	.00	-132,926.69	.0%
12408 County Farm							
12408 411100 General Property Taxes	97,351	0	97,351	16,225.16	.00	81,125.76	16.7%
12408 482003 County Farm Land Rent	-100,427	0	-100,427	.00	.00	-100,427.00	.0%
12408 529170 Grounds Keeping Charges	1,076	0	1,076	60.07	.00	1,016.01	5.6%
12408 535249 Sundry Repair	2,000	0	2,000	.00	.00	2,000.00	.0%

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FROM 2021 01 TO 2021 02

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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GRAND TOTAL	0	0	0	8,056.19	.00	-8,056.19	.0%
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