

## Jefferson County Solid Waste Committee

Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549

### Agenda

April 6, 2021 – 8:30 a.m.

**Members:** Dick Schultz, Greg David, Jeff Johns, Anita Martin and Jeff Smith  
**Staff:** Caitlin McAleavey, Matt Zangl  
**Place:** Room 205 of the Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI  
Or Via Zoom Videoconference.

**Register and Join Meeting via Zoom:**  
<https://zoom.us/join/zoom/register/tJUqcO2qqDMjE9QtCa6J2E56uD7KfUDUV>

Meeting ID: 917 7426 8990  
Passcode: Waste

#### 1. Call to Order

Chairman Schultz called meeting to order at 8:31AM.

#### 2. Roll Call (Establish a Quorum)

Solid Waste Members present in person were Dick Schultz, Anita Martin, and Jeff Johns. Members present via Zoom were Greg David and Jeff Smith. Staff members present in person were Caitlin McAleavey and Matt Zangl.

#### 3. Certification of Compliance with the Open Meetings Law

McAleavey certified Certification of Compliance with Open Meetings Law.

#### 4. Approval of the Agenda

Schultz approved agenda. **No objections.**

#### 5. Public Comment *(Not to exceed 15 minutes – Members of the public who wish to address the Committee on specific agenda items must register their request at this time)*

No Public comments were made.

#### 6. Communications

No communications stated.

#### 7. Discussion on Financial Report

Nothing has changed since last meeting. No large purchases have been made.

#### 8. Recap of Electronic and Appliance Recycling Event: Saturday, March 27, 2021

Mariana Rosado from Refrigerant Depot provided a recap of the event. An estimated 400 cars came through. Refrigerant Depot was still sorting through materials at the time. Overall the event went really well. Johns stated that it was critical to have the two parking attendants assisting with traffic flow.

**9. Reminder of upcoming Clean Sweep Events:**

- a. Friday, April 9 & Saturday, April 10, 2021 (Jefferson County Fair Park, includes tires)
- b. Volunteers needed and appreciated

McAleavey provided further details on the upcoming Clean Sweep and tire recycling, including timeframes and volunteer roles.

**10. Discussion on creating a Permanent Drop Off Site in Jefferson County**

Preliminary discussions with the Parks Department on using their site on the far side of Jefferson have occurred. Staff has not reached out to the City of Fort Atkinson yet. Schultz stated he reached out to the old Kmart location in Fort Atkinson, and they stated they are at capacity and the idea is not feasible. Smith asked about working with Ixonia where there is already a community recycling happening? Johns stated he thought a more centralized location would be preferred.

**11. Discussion and Possible Action on purchasing recycling lids for Parks Department**

McAleavey stated the Parks Department requested the lids be purchased to accompany the previously bought trash receptacles. McAleavey requested action and approval from the committee. Zangl stated funds are currently set aside. **Motion to purchase the lids by Johns, seconded by Martin. Motion carried 5-0.**

**12. Discussion and Possible Action on DNR Partnership for Clean Up Event – Sat, June 12, 2021**

McAleavey proposed an event to clean up a historic farm dump in the Kettle Moraine Oak Opening in partnership with the Wisconsin DNR. Tires would be collected, and either brought to a recycler via DNR trailer or picked up.

**13. Update from Veolia**

No updates were provided.

**14. Update from Refrigerant Depot**

Our next electronic recycling event is scheduled for Thursday, September 2<sup>nd</sup>.

**15. Update from the City of Watertown**

No updates were provided.

**16. Update from the Town of Ixonia**

No updates were provided. Johns questioned the logistics of their recycling program, specifically staffing and operating hours.

**17. Update from Deer Track Park Landfill**

Update provided on new cell construction, however not in person. Hackbarth was unable to attend.

**18. Discussion on Drug Take Back Program – Drug Take Back Day: Saturday, April 24, 2021**

McAleavey provided updates on marketing and advertising for the Drug Take Back boxes she has been doing alongside Jefferson County Public Health. Schultz will write a letter to the editor to raise awareness. Should we be passing fliers out at events?

**19. Discussion on Air Quality**

No updates on air quality.

**20. Upcoming Meeting Dates and Possible Agenda Items**

- a. Upcoming meeting: Tuesday, June 1<sup>st</sup> 8:30AM

**21. Adjourn**

Motion to adjourn at 9:01AM by Johns, seconded by Smith. Passed 5-0.

Approved by \_\_\_\_\_ on date \_\_\_\_\_

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

## Jefferson County Household Clean Sweep – Jefferson Fair Grounds

Friday, April 9<sup>th</sup> (2:30-5:30PM) – Saturday, April 10<sup>th</sup> (8:00-10:00AM)

Number of Surveys Collected: 328

Number of Households Served: 353 (breakdown below)

**Question 1: Have you participated in a Clean Sweep Program before?**

No: 186

Yes: 142

**If so, where:**

Jefferson County	Walworth County (Elkhorn)	Milwaukee County	Waukesha County
30	3	1	1

**Question 2: How did you hear about the event?**

Facebook	Online/Website	Mailers/Flyers	Friend/Relative	Newspaper	Other	Electronics Event	Radio	Fair Park Sign	Land & Water Newsletter
90	74	19	18	14	11	10	7	6	4

**Question 3: How many households did you bring waste from?**

One	Two	Three
290	27	3

**Question 4: Do you represent a farm/have agricultural waste to dispose of today?**

No: 299

Yes: 29

**Question 5: What township, village, or city do you live in?**

**Jefferson County:**

**Walworth County:**

Township		City		Township		City	
Aztalan	2	Fort Atkinson	41	Darien	1	Burlington	3
Cold Spring	4	Jefferson	38	East Troy	1	Delavan	3
Concord	1	Lake Mills	33	Lafayette	1	Elkhorn	2
Farmington	1	Waterloo	3	LaGrange	1	Fontana	3
Hebron	1	Watertown	15			Lake Geneva	2
Ixonia	6	Whitewater	5			Whitewater	4
Jefferson	33	<b>Total</b>	<b>135</b>				
Koshkonong	26					<b>Village</b>	
Lake Mills	27	<b>Village</b>				Williams Bay	2
Milford	1	Cambridge	9				
Oakland	21	Johnson Creek	13				
Palmyra	11	Sullivan	4				
Waterloo	5	<b>Total</b>	<b>26</b>				
Watertown	19						
Sullivan	8						
Sumner	0	<b>JEFF CO TOTAL:</b>	<b>327</b>			<b>WAL CO TOTAL:</b>	<b>23</b>
<b>Total</b>	<b>166</b>	<b>Other counties:</b>	<b>3</b>				

# CERTIFICATE OF RECYCLING



Jefferson County  
Jefferson, WI

PO #: County Event  
REF#: Jefferson County Fair Grounds  
RECEIVED DATE: March 2021 Event

SHIPPED FROM	SHIPPED TO
JEFFERSON COUNTY 311 SOUTH CENTER STREET JEFFERSON, WI 53549 ATTN: BRETT SCHERER	REFRIGERANT DEPOT LLC 5311 SOUTH 9 <sup>TH</sup> STREET MILWAUKEE, WI 53221 (414) 627-1152

**LBS. OF RECYCLED ELECTRONICS: 22,592**

**VERIFICATION: YES**

CLASS	TOTAL WEIGHT (LBS.)
ELECTRONIC ITEMS	9,729
DISPLAY GRADE	12,863

05/24/2021  
14:24:44

Jefferson County  
YTD 2021

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FROM 2021 01 TO 2021 12

ACCOUNTS FOR:  
100 General Fund

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>12902 Solid Waste Program</b>							
12902 421001 State Aid	-15,000	0	-15,000	.00	.00	-15,000.00	.0%
12902 451009 Deer Track Park Charges	-73,000	0	-73,000	.00	.00	-73,000.00	.0%
12902 458011 Public Solid Waste Charges	-5,500	0	-5,500	-4,680.00	.00	-820.00	85.1%
12902 472007 Municipal Other Charges	-20,000	0	-20,000	.00	.00	-20,000.00	.0%
12902 485100 Donations - Unrestricted	-2,500	0	-2,500	-2,350.00	.00	-150.00	94.0%
12902 511210 Wages-Regular	22,042	0	22,042	8,120.79	.00	13,921.18	36.8%
12902 512141 Social Security	1,686	0	1,686	608.40	.00	1,077.81	36.1%
12902 512142 Retirement (Employer)	1,488	0	1,488	548.15	.00	939.68	36.8%
12902 512144 Health Insurance	0	0	0	1,175.50	.00	-1,175.50	.0%
12902 512145 Life Insurance	3	0	3	.99	.00	1.53	39.3%
12902 512151 HSA Contribution	0	0	0	93.75	.00	-93.75	.0%
12902 512173 Dental Insurance	0	0	0	86.00	.00	-86.00	.0%
12902 529299 Purchase Care & Services	78,000	0	78,000	2,099.95	78,000.00	-2,099.95	102.7%
12902 531311 Postage & Box Rent	1,500	0	1,500	17.20	.00	1,482.80	1.1%
12902 531312 Office Supplies	800	0	800	4.13	.00	795.87	.5%
12902 531313 Printing & Duplicating	2,000	0	2,000	160.18	.00	1,839.82	8.0%
12902 531314 Small Items Of Equipment	1,000	0	1,000	.00	.00	1,000.00	.0%
12902 531314 12902 Small Items Of Equipmen	0	0	0	124.70	.00	-124.70	.0%
12902 531322 Subscriptions	150	0	150	.00	.00	150.00	.0%
12902 531324 Membership Dues	250	0	250	150.00	.00	100.00	60.0%
12902 531326 Advertising	2,500	0	2,500	300.00	.00	2,200.00	12.0%
12902 531334 Educational Initiative	5,000	0	5,000	.00	.00	5,000.00	.0%
12902 532325 Registration	400	0	400	195.00	.00	205.00	48.8%
12902 532335 Meals	100	0	100	.00	.00	100.00	.0%
12902 532336 Lodging	180	0	180	.00	.00	180.00	.0%
12902 533225 Telephone & Fax	16	0	16	6.70	.00	9.30	41.9%
12902 535242 Maintain Machinery & Equip	1,000	0	1,000	.00	.00	1,000.00	.0%
12902 571004 IP Telephony Allocation	134	0	134	122.87	.00	11.13	91.7%
12902 571005 Duplicating Allocation	591	0	591	541.75	.00	49.25	91.7%
12902 571009 MIS PC Group Allocation	1,208	0	1,208	1,107.37	.00	100.63	91.7%
12902 571010 MIS Systems Grp Alloc (ISIS)	368	0	368	337.37	.00	30.63	91.7%
12902 591519 Other Insurance	203	0	203	201.41	.00	1.96	99.0%
12902 594950 Operating Reserve	161,112	85,045	246,157	.00	.00	246,156.92	.0%
12902 699700 Resv Applied Operating	-165,731	-85,045	-250,776	.00	.00	-250,775.82	.0%
TOTAL Solid Waste Program	0	0	0	8,972.21	78,000.00	-86,972.21	.0%
TOTAL General Fund	0	0	0	8,972.21	78,000.00	-86,972.21	.0%
TOTAL REVENUES	-281,731	-85,045	-366,776	-7,030.00	.00	-359,745.82	
TOTAL EXPENSES	281,731	85,045	366,776	16,002.21	78,000.00	272,773.61	