

Building and Grounds Committee

AGENDA

Videoconference or

Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

Wednesday, October 13, 2021
10:00 a.m.

Committee Members

Curtis Backlund, Greg David, Roger Lindl, Laura Payne, Mary Roberts

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the September 30, 2021 Building and Grounds Committee meeting minutes
8. Discussion, update and possible action on updated schematic design for the courthouse and sheriff's office/jail
9. Discuss future meeting schedule. Next scheduled meeting date – November 3, 2021 – 9:00 a.m.
10. Discuss potential agenda items for the Committee's next meeting
11. Adjourn

You are invited to a Zoom meeting.

When: Oct 13, 2021 10:00 AM Central Time (US and Canada)

Register in advance for this meeting:

<https://us06web.zoom.us/meeting/register/tJMsdO2ppj8uH9WoXUJhZYi8M4WMZsS2N0gX>

After registering, you will receive a confirmation email containing information about joining the meeting.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Building and Grounds Committee

(Via Zoom Videoconference and Courthouse, Room 202)

MINUTES

Thursday, September 30, 2021

1. **Call to Order**

Meeting was called to order by Payne at 1:30 p.m.

2. **Roll Call**

Members Present: Curtis Backlund, Mary Roberts, Laura Payne, Roger Lindl

Members Present via Videoconference: Greg David

Others Present: Ben Wehmeier, County Administrator; Ron Locast and Lindsey Czerwien, Potter Lawson; Mark Stafford and Anthony Maas, Maas Brothers Construction.

Others Present via Videoconference: None

3. **Certification of compliance with the Open Meetings Law**

Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.

4. **Review of the Agenda**

No changes were made.

5. **Public Comment**

None

6. **Communications**

None

7. **Approval of the September 1, 2021, Building and Grounds committee meeting minutes**

Minutes were provided for review.

Motion by Roberts/Lindl to approve the September 1, 2021, Building and Grounds Committee minutes as printed. Motion passed 5-0.

8. **Discussion, update and possible action on updated schematic design for the courthouse and sheriff's office/jail**

Potter Lawson will give an update to the County Board on October 12th. Locast reviewed the schematic design changes and shared the start of a 3-D model that will continue to be developed. Locast discussed a proposed timeline. No action taken.

9. **Update on South Campus Projects**

a. **Annex Road watermain replacement**

b. **Electrical de-icing cable system/gutter replacement and metal roof repairs at Workforce Development**

Wehmeier gave an update on the south campus projects. The watermain should be completed in a couple of weeks. The roof has not been started yet. No action taken.

10. **Financial Reports (YTD)**

a. Central Services

b. Management Information Systems (MIS)

Financial Reports were provided for review. No action taken.

11. **Discuss future meeting schedule. Set next meeting date:**
 - October 13th at 10:00 a.m.
 - November 3, 2021, at 9:00 a.m.
 - November 9th – County Board Update at 6:00 p.m.

12. **Discuss potential agenda items for the Committee's next meeting**
 - a. Approval of Minutes from September 30, 2021
 - b. Discussion and update on Courthouse and Sheriff's Office/Jail project

13. **Adjourn**

Motion by Backlund/Lindl to adjourn at 3:51 p.m.