

**Joint Meeting  
Building and Grounds Committee  
Finance Committee**

**AGENDA**

Videoconference or

Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549

Thursday, January 6, 2022  
8:30 a.m.

**Building and Grounds Committee Members**

Curtis Backlund, Greg David, Roger Lindl, Laura Payne, Mary Roberts

**Finance Committee Members**

Richard Jones, Russell Kutz, Amy Rinard, George Jaeckel, Conor Nelan

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the December 20, 2021 Building and Grounds Committee meeting minutes
8. Discussion, update and possible action on updated design development for the courthouse and sheriff's office/jail
9. Discuss future meeting schedule. Next scheduled meeting date
10. Discuss potential agenda items for the Committee's next meeting
11. Adjourn

Register in advance for this meeting:

[https://us06web.zoom.us/meeting/register/tJMocuCvpj4vHdbpKQyglAcWm\\_rKSxeOauzu](https://us06web.zoom.us/meeting/register/tJMocuCvpj4vHdbpKQyglAcWm_rKSxeOauzu)

After registering, you will receive a confirmation email containing information about joining the meeting.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

## Building and Grounds Committee

(Via Zoom Videoconference and Courthouse, Room 205)

### MINUTES

Monday, December 20, 2021

1. **Call to Order**  
Meeting was called to order by Payne at 9:00 a.m.
2. **Roll Call**  
Members Present: Laura Payne, Roger Lindl, Mary Roberts  
Members Present via Videoconference: Greg David, Curtis Backlund  
Others Present: Ben Wehmeier, County Administrator; Ron Locast, Lindsey Lindsay Czerwien, Potter Lawson; Mark Stafford, Doug Beilke, Maas Brothers Construction  
Others Present via Videoconference: Steve Wartgow, Design Engineers.
3. **Certification of compliance with the Open Meetings Law**  
Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**  
No changes were made.
5. **Public Comment**  
None
6. **Communications**  
None
7. **Approval of the November 17, 2021, Building and Grounds committee meeting minutes**  
Minutes were provided for review.  
  
Motion by Lindl/Backlund to approve the November 17, 2021, Building and Grounds Committee minutes as printed. Motion passed 4-0.
8. **Discussion, update and possible action on updated design development for the courthouse and sheriff's office/jail**  
Meeting notes and updated floor plans were provided to the committee for review. Locast provided an update on the design development. This update includes a larger addition and reconfiguration request at the Law Enforcement Center. This would add additional cost to the project. Wehmeier reviewed the revenues related to this project. An update will be given to the County Board in January to see how to move forward. Locast reviewed the updated courtroom design. No action taken.
9. **Financial Reports**  
Financial reports were provided for review. No action taken.
10. **Discuss future meeting schedule. Set next meeting date:**
  - Tentative: January 7, 2022 at 1:00 p.m.
11. **Discuss potential agenda items for the Committee's next meeting**
  - a. Approval of Minutes from December 20, 2021
  - b. Discussion and update on Courthouse and Sheriff's Office/Jail project
12. **Adjourn**  
Motion by Roberts/Lindl to adjourn at 10:42 a.m.