

Human Services Board Agenda - Jefferson County
Jefferson County Courthouse, 311 S Center Ave, Room 205
Jefferson, WI 53549

Date: Tuesday, April 12, 2022, **Time:** 8:30 a.m.

Topic: Human Services Board Meeting

Join Zoom Meeting

<https://zoom.us/j/94280034464?pwd=dkZGanZ1TFNTV1M0QlhpVGpzS2JnZz09>

Meeting ID: 942 8003 4464

Passcode: 750434

+13126266799 US (Chicago)

Committee Members:

Jones, Dick (Chair)

Kutz, Russell (Vice Chair)

Racanelli, Gino (Secretary)

Nsibirwa, Sira

Wineke, Michael

Lund, Kirk

Mirk, Alice

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the April 12, 2022, Agenda
5. Public Comment (Members of the public who wish to address the Board on specific agenda items must register their request at this time.)
6. Approval of March 8, 2022, Board Minutes
7. Communications
8. Review of the February 2022 Financial Statement
9. Discuss and Approve March 2022 Vouchers
10. Division Updates: Economic Support, Aging & Disability Resource Center, Child and Family, Behavioral Health, and Administration
11. Discussion and Possible Action on New 2022 Professional Service Contract (*IV-E Legal/JET, Child Alt Care, Respite Care, and Counseling and Therapeutic Services*)
12. Discuss and Review Child Abuse Prevention Activities and Child Protective Services Annual Report
13. Director's Report
14. Adjourn

Next Scheduled Meetings:

Tuesday, May 10, 2022, at 8:30 a.m.

Tuesday, June 14, 2022, at 4:00 p.m.

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours before the meeting at 920-674-7101 so appropriate arrangements can be made.

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
March 8, 2022

Board Members Present in Person: Michael Wineke, and Gino Racanelli

Board Members Present via Zoom: Richard Jones, Russell Kutz, Sira Nsibirwa, Kirk Lund, and Alice Mirk

Others Present: Director Kathi Cauley; Deputy Director Brent Ruehlow; Administrative Services Division Manager Brian Bellford; Economic Support Manager Jessica Schultze; Aging & Disability Resource Division Manager ReBecca Schmidt; Administrator Ben Wehmeier; and Office Manager Kelly Witucki

- 1. CALL TO ORDER**
Mr. Jones called the meeting to order at 8:30 a.m.
- 2. ROLL CALL/ESTABLISHMENT OF QUORUM**
All present/Quorum was established.
- 3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**
Ms. Cauley certified that we are in compliance.
- 4. REVIEW OF THE MARCH 8, 2022, AGENDA**
- 5. PUBLIC COMMENTS**
No Comments
- 6. APPROVAL OF THE FEBRUARY 8, 2022, BOARD MINUTES**
Mr. Wineke made a motion to approve the February 8, 2022, board minutes.
Mr. Lund seconded.
Motion passed unanimously.
- 7. COMMUNICATIONS**
No communications
- 8. REVIEW OF THE FINAL DECEMBER 2021 FINANCIAL STATEMENT**
Mr. Bellford reviewed the final December 2021 financial statement (attached) and reported that we ended the year with a positive year-end fund balance of \$3,085,872. This includes \$224,726 of prepaid adjustments and \$650,000 in reserve, leaving a spendable balance of \$2,211,146.
- 9. REVIEW AND APPROVE FEBRUARY 2022 VOUCHERS**
Mr. Bellford reviewed the summary sheet of vouchers totaling \$515,074.40 (attached).
Mr. Lund made a motion to approve the February 2022 vouchers totaling \$515,074.40.
Mr. Nsibirwa seconded.
Motion passed unanimously.
- 10. DIVISION UPDATES: ADMINISTRATION, ECONOMIC SUPPORT, AGING & DISABILITY RESOURCE CENTER, CHILD AND FAMILY, AND BEHAVIORAL HEALTH,**
Administration:
Mr. Bellford reported on the following items:
 - ADRC's final report was due February 28 and that has been completed and sent in.
 - Final DCF and DHS final reports have been completed and sent in.
 - GWAAR's final report was due on March 6 and that was completed and sent in on March 4.
 - Income Maintenance final report was sent in today.

- We received notification that we will be receiving an additional Random Moment Sampling payment of \$29,871.
- We are currently working with contractors on the design phase regarding the Workforce HVAC, bathroom remodels, lighting, and ceiling tile updates.
- Reports are due next month for CST, TSSF, Mental Health block grant, Substance Abuse Block Grant, Community Allocation, and Opioid grant.
- The Civil Rights Compliance Plan is due at the end of March.
- DHS is currently completing an audit on CRS, and we are sending them all requested documentation.

Economic Support:

Ms. Schultze reported on the following items:

- 95% of applications are required to be processed timely, and the Southern Consortium is processing 98.82% of applications timely. Jefferson received 467 applications and processed 464 timely. The percentage rate of 99.36%.
- Jefferson is contracted to answer 18% of the calls offered on the call center, and unfortunately, with the switch to Genesys, there are still no working reports breaking down the number of calls by Jefferson County.
- Southern Consortium had 10,038 calls offered and 9,319 were answered. The answer rate was 92.84%. Statewide call answer rate is a bit low and is only at 76.98%.
- We did not receive notice of an end date to the Public Health Emergency or Income Maintenance programs, and we assume it's been extended another 90 days which would carry it through to July 2022. If Public Health Emergency is anticipated to end, Income Maintenance agencies will be provided a 60-day notice by 4/16/22.
- In preparation for the unwinding process, Income Maintenance agencies have been working on reports which include members who have continued eligibility for healthcare during the PHE even if they do not meet the financial or non-financial requirements for Medicaid or BadgerCare programs. These members will be required to complete a full review of their information during the unwinding process so we may make an accurate determination of their eligibility. Those who do not complete a review of their case will be notified of the end date of their coverage and will need to reapply when this happens.
- Currently, FoodShare recipients with a balance on their card will maintain funds even with non-use of the card for 12 months, at which point benefits that are over 12 months old will be expunged. This expungement period will be changing to 9 months beginning 02/2023. **Expungement only occurs if/when the card remains unused for the entire 9 months.*
- All overpayments of healthcare or FoodShare benefits that were created during the Public Health Emergency are being deleted and will not be collected or pursued. ****EXCEPTION**** would be if there was an Intentional Program Violation (IPV), in which case those overpayments will still be recouped.
- MILES (Milwaukee Enrollment Services) Income Maintenance Agency has reached out to other consortiums requesting assistance for processing, offering to pay overtime to Economic Support workers. Several workers here in Jefferson have stepped up to help, so we are waiting for information on how to proceed so that we may assist in helping Milwaukee with their workload.

ADRC:

Ms. Schmidt reported on the following items:

All KOI's are being met or are making good progress towards our long-term goals.

- ADRC is fully staffed.

- The ADRC has been busy with over 670 calls and 18 enrollments into LTC programs in February.
- Wisconsin was one of ten states that participated in a three-year grant from the Administration for Community Living (ACL) to research the return on investment for ADRC's and pilot test ACL's national calculators. Using local data from January-December 2021, the ROI calculator indicated that in Jefferson County, there was a savings from ADRC = \$2,802,096.00 (savings from Hospital 30 Day Readmissions) + \$170,760.70 (savings from ED Visits) = \$2,972,856.70. The ROI calculator then aggregates the savings for each of the two utilizations measures in connection with the costs to the ADRC. Per ROI calculator, cost of ADRC of Jefferson= \$595,494.00 which = return on investment $((\$2,972,856.70 - \$595,494.00) / \$595,494.00) = 3.992$. This ROI indicates that every dollar spent providing ADRC services to people in the community produces an estimated net savings of \$3.99. ADRC of Jefferson will continue to track ROI in 2022.
- **Senior Dining:**
 - On Tuesday 2/22/2022 an ice storm was predicted to hit Jefferson County. In preparation for this event, our Home Delivered Meal drivers and volunteers offered participants a shelf-stable meal due to the likelihood of the meal program closing for the icy weather. This was successful and very appreciated by participants and their families.
 - We are on track to reopen congregate meal sites in Fort Atkinson and Watertown on 4/1/22.
- **Transportation:**
 - Mike Hansen has started in his new position as a Transportation supervisor. He will now be directly supervising the paid and volunteer drivers as well as Cliff Fleischman, our Transportation Coordinator.
 - We are maintaining the number of rides in February with 712 rides provided.
 - We have hired 2 new Van Driver 2 positions. 1 of which is Spanish speaking.
 - Still have not received granted wheelchair vans from 2021 or 2022.

Child & Family Resources:

Mr. Ruehlow reported on the following items:

- We have a new key outcome indicator for our Youth Justice department. We created a structured staffing model to look at all youth in group homes and residential treatment facilities. We have monthly staffing where we discuss all the youth who are currently placed.
- We have worked with WCHSA to push for DCF to take over the monetary payments for subsidized guardianship. It has just been passed that all payments will be reimbursed 100%. For 2021 that would have saved \$90,000 from the Human Services budget.
- Jessica Godek our Youth Justice supervisor did a presentation on the one-year outcomes for the DOJ grant on Restorative Circles. They were so pleased with the outcome that they had leftover money and chose to give \$13,441 to Jefferson County Human Services.
- We have seen an increase in our intake calls for Child Protective Services. For February, we received 57 reports of child abuse and neglect. We screened in 32 of those cases and 8 of those cases were a same-day response.

Behavioral Health:

Ms. Cauley reported on the following items:

Key outcome indicators are being met.

- In February 2021 we had 2,984 EMH services, compared to February 2022 we had 2,674. In 2020 we had 2,406.
- We had 30 emergency detentions, compared to 48 in 2021. Our diversion rate is 87%.
- We are struggling to keep our Lueder Haus fully staffed as it is 24/7. In 2009 a full-time position was eliminated. In our carryover request we are requesting to eliminate two part time positions to create a full-time position.
- Ms. Cauley continues to work with Fort HealthCare on the sober living home for men. They have a provider who has successfully operated a sober living home for women in Fort Atkinson and they are onboard with opening a home up for men.

11. DISCUSSION AND POSSIBLE ACTION ON THE 2022 PROFESSIONAL SERVICE CONTRACTS (FOSTER CARE, COUNSELING AND TRAINING)

Ms. Cauley reported that we have three new service providers. (attached)

Ms. Mirk made a motion to approve the contracts as listed.

Mr. Racanelli seconded.

Motion passed unanimously.

12. DISCUSSION AND POSSIBLE ACTION ON FINAL 2021 CARRY OVER REQUESTS

Mr. Bellford reviewed the final 2021 carryover requests. (attached)

Mr. Wineke made a motion to approve the final 2021 carryover requests as presented and to send them to the Finance Committee for approval.

Mr. Racanelli seconded.

Motion passed unanimously.

13. DISCUSSION AND POSSIBLE ACTION ON CHANGES TO THE 2022 BILLING RATES

Mr. Bellford reviewed the 2022 service rates. (attached)

Mr. Kutz made a motion to approve the rates as listed.

Mr. Nsibirwa seconded.

Motion passed unanimously.

14. DIRECTOR'S REPORT

Ms. Cauley reported on the following items:

- Staff continues to navigate through the pandemic, but we continue to have staff leaving for higher paying positions.
- We asked for volunteers throughout the department to create a committee to help plan the yearly employee appreciation luncheon. The committee is looking to hold this event sometime in June.
- Ms. Cauley is currently working with WCHSA to request that the Community Support programs, including ACT teams as well as crisis services be fully funded.
- Steve Sharp wrote a nice article in the local papers about the impact of alcohol use and consumption.

15. ADJOURN

Mr. Racanelli made a motion to adjourn the meeting.

Mr. Lund seconded.

Motion passed unanimously.

Meeting adjourned at 9:40 a.m.

Minutes prepared by:

Kelly Witucki
Office Manager
Human Services

NEXT BOARD MEETING

Tuesday, April 12, 2022, at 8:30 a.m.
Jefferson County Courthouse County Board Room 205
311 S Center Ave, Jefferson, WI 53549

DRAFT

Financial Statement Summary

February 2022

We are projecting a positive year-end fund balance of \$1,458,864. This balance includes \$1,00,000 from our reserve carryover but excludes any prepaid or other carryover adjustments. This early in the year, most projected are still weighted toward the budget, and very volatile.

Summary of Variances:

Revenue: Overall, revenues are projected to be unfavorable by \$1,753,769.

- CCS revenues are projected to be under budget by \$550,848. Because of unfilled positions, we are projecting \$3,681,098 in CCS revenue from MA, while our 2021 budget was \$4,231,945. As positions are filled, expenses and revenue will increase. Expenses for CCS are currently projected to be under budget by \$529,707. We are not projecting any CCS WIMCR revenue this year, as we had a CCS payback last year.
- Similarly, Outpatient Clinic billing revenue is projected to be under budget by \$142,806 at this time, because our budget included several positions which are currently vacant.
- CSP revenue is also projected to be under budget by \$110,412, because of vacant positions.
- The ADRC has also seen turnover and vacancies, leading to decreased revenue and expense projections. Currently, ADRC revenue is projected to be under budget by \$139,180.
- At this point, we are not projecting revenue from the Congregate Site meals. Two Congregate Sites opened back up in April 2022, so future projections will include some revenue to offset those costs. GWAAR has a conference call with counties on April 14, 2022, to clarify allocations and contract. The Site Meal revenue is offset by increased Home Delivered Meal revenue. The current projection shows Site Meal revenue under budget by \$132,000, while the Home Delivered Meal revenue is over budget by \$91,135
- CLTS revenue is projected to be over budget by \$409,670. This is consistent with expenses and the trend we have seen of rising costs and revenue.
- MA revenue from hospitalizations is also projected to be under budget by \$166,390. This corresponds with some decreased hospitalization expenses.
- Room and Board collections for foster care placements are also projected to under budget \$77,782, as we have far fewer placements for which we collect.
- We did budget for revenue from DCF to offset subsidized guardianship costs. DCF is working through that process to begin reimbursing counties for those costs. We are currently projecting \$65,604 in costs, which would now have revenue to offset them.

Expenditures: Overall, expenses are projected to be favorable by \$3,212,633.

- **Salary expenses are projected to be under budget by \$1,965,003:** This is because of numerous vacant or unfilled positions. The table below summarizes the key differences at this point.

Team	Y-T-D Ledger	Year End Projectio	2022 Budget	Year End Varianc
Behavioral Health	360,368	2,162,209	2,622,627	(460,418)
Children's & Families	333,513	2,001,080	2,205,720	(204,640)
Community Support	160,659	963,953	1,192,495	(228,541)
Comp Comm Services	309,380	1,856,280	2,303,035	(446,755)
Economic Support	208,928	1,253,566	1,369,210	(115,643)
Aging & Disability Res Center	81,715	477,840	602,036	(124,196)
Aging/Transportation Programs	104,197	625,184	616,834	8,350
Childrens L/T Support	117,884	707,303	791,935	(84,632)
Early Intervention	56,263	337,577	350,495	(12,917)
Management/Overhead	187,706	1,126,236	1,345,619	(219,383)
Lueder Haus	47,091	282,544	363,216	(80,673)
Safe & Stable Families	13,595	81,572	77,126	4,446
Supported Emplymt	-	-	-	-
Total Wages	1,981,299	11,875,345	13,840,348	(1,965,003)

The highlighted amount amounts have revenue offsets that are discussed above. In addition to those staffing issues, we also have large salary variances on the Children and Families teams, especially CPS and Intake, who have had vacancies and turnover. We've also had vacancies and turnover on the Admin and Economic Support teams, which create those variances.

- **Fringes and benefit expenses are projected to be under budget by \$528,631.**
- **Children Alternate Care expenses are projected to be under budget by \$598,085.** This projection includes Shelter and Detention costs. We did decrease our alternate care budget in 2022. As shown on the Alternate Care summary, we do have several RCC placements at this time.
- **Hospital/Detox is projected to be under budget (favorable) by \$239,601 (Net basis):**

	Budget	Actual	Projection
Revenue	\$400,000	\$38,935	\$233,610
Expenditures	\$1,230,000	\$137,355	\$824,009
Net	\$(830,000)	\$(98,420)	\$(590,399)

The January 2022 State Institute bill was a net credit of (\$4,309). The February bill was \$85,683.

Additionally, we have placements at the Central Wisconsin Center. These costs were budgeted via our carryover. The February and March bills were \$11,879 and \$17,563, respectively.

- **CLTS expenses are projected to be over budget by \$880,822:** While this is more than CLTS revenues are being projected at this time of year, it is consistent with the trend of increased services. We do anticipated revenue will catch up to expenses as we do more billing throughout the year. There is always uncertainty at this point, related to the number of waiver kids that will be served.
- **CRS costs are projected to be \$100,563 over budget,** because we had added several new placements since we did the 2022 budget. Increased revenue and WIMCR settlements should help offset those costs.
- **HDM Nutrition Expenses are projected to be over budget by \$121,466.** This projection includes meal cost, staff salaries, and other program expenses. This is offset, in part, by Congregate Meals, which are projected to under budget by \$136,276. These numbers are very uncertain at this point, as we just opened two Meal Sites, and we expect the projections to change significantly.
- **Costs related to the HOPE (housing) program are projected to be over budget by \$158,076,** as the need for housing services had expanded exponentially.
- **Operating Reserve:** We are projecting a year-end balance of \$1,000,000 in the operating reserve this year.

BEHAVIOR HEALTH DIVISION: Projected favorable balance of \$197,895. While revenue is down across most programs, so are expenses.

CHILDREN & FAMILY DIVISION: Projected favorable balance of \$266,206, because of reduced alternate care costs and staffing/positions. CLTS expenses are overbudget at this point.

ECONOMIC SUPPORT DIVISION: Projected favorable balance of \$26,397. We did receive an RMS payment of \$29,872 in March 2022.

AGING & ADRC DIVISION: Projected unfavorable balance of \$1,498. Reduced ADRC revenue is offset by reduced costs. The variance is due primarily to uncertainty in the GWAAR contracts.

ADMINISTRATIVE DIVISION: Projected unfavorable balance of \$30,136, because of uncertainty related to capital and IT projects.

OPERATING RESERVE: Projected favorable balance of \$1,000,000.

Statements are unaudited.

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT
STATEMENT OF REVENUES & EXPENDITURES
 Projection based on February 2022 - Financial Statements

SUMMARY

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2021 Budget	Year End Variance
Federal/State Operating Revenues	634,699	2,663,031	3,297,730	19,824,292	3,464,689	19,105,917	20,788,132	(1,682,214)
County Funding for Operations (tax levy & transfer in)	1,486,011	0	1,486,011	8,929,321	1,497,937	8,916,065	8,987,619	(71,554)
Total Resources Available	2,120,710	2,663,031	4,783,741	28,753,613	4,962,625	28,021,982	29,775,751	(1,753,769)
Total Adjusted Expenditures	4,123,966	525,817	4,649,784	27,195,942	5,091,411	27,731,541	30,944,174	3,212,633
OPERATING SURPLUS (DEFICIT)	(2,003,257)	2,137,214	133,957	1,557,670	(128,785)	290,441	(1,168,423)	1,458,864
Balance Forward from 2020-Balance Sheet Operating Reserve	0		0	1,166,829		0	0	0
NET SURPLUS (DEFICIT)	(2,003,257)	2,137,214	133,957	2,724,499	(128,785)	290,441	(1,168,423)	1,458,864

REVENUES

STATE & FEDERAL FUNDING

MH & AODA Basic County Allocation	0	325,628	325,628	1,953,768	325,213	1,953,768	1,951,277	2,491
Children's Basic County Allocation	0	228,967	228,967	1,373,800	228,967	1,373,800	1,373,800	0
Family Care County Contribution	0	0	0	0	0	0	0	0
Children's L/T Support Waivers	0	404,685	404,685	2,378,567	292,523	2,295,735	1,755,141	540,594
Behavioral Health Programs	4,558	36,349	40,907	444,645	112,117	366,655	672,704	(306,049)
Community Options Program	0	36,353	36,353	218,118	36,353	218,118	218,118	0
Aging & Disability Res Center	0	154,941	154,941	1,022,970	178,138	929,647	1,068,827	(139,180)
Aging/Transportation Programs	226,609	(85,174)	141,435	968,221	168,180	841,153	1,009,077	(167,924)
Project YES!	0	0	0	0	0	0	0	0
Youth Aids	0	99,803	99,803	719,116	110,552	598,816	663,313	(64,497)
IV-E Legal and Legal Rep	0	0	0	66,980	11,456	41,984	68,735	(26,751)
Family Support Program	0	0	0	0	0	0	0	0
Children & Families	5,460	174,328	179,788	402,480	68,929	379,803	413,575	(33,772)
ARRA Birth to Three	0	0	0	0	0	0	0	0
I.M. & W-2 Programs	109,877	26,714	136,591	1,737,041	270,282	1,557,813	1,621,690	(63,877)
Client Assistance Payments	0	34,662	34,662	254,108	34,000	207,974	204,000	3,974
Early Intervention	0	31,070	31,070	185,373	27,594	186,418	165,564	20,854
Total State & Federal Funding	346,504	1,468,325	1,814,829	11,725,188	1,864,303	10,951,684	11,185,821	(254,991)

COLLECTIONS & OTHER REVENUE

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2021 Budget	Year End Variance
Provided Services	121,190	1,078,529	1,199,719	5,883,617	1,170,686	6,084,364	7,024,118	(939,754)
Child Alternate Care	15,735	0	15,735	165,980	29,167	94,412	175,000	(80,588)
Adult Alternate Care	25,493	0	25,493	173,099	33,333	152,957	200,000	(47,043)
Children's L/T Support	27,304	0	27,304	795,028	180,209	950,329	1,081,253	(130,924)
1915i Program	0	22,645	22,645	279,059	30,000	241,135	180,000	61,135
Donations	30,020	0	30,020	141,069	35,102	161,747	210,614	(48,867)
Cost Reimbursements	26,982	(6,469)	20,514	154,422	24,105	120,468	144,631	(24,162)
Other Revenues	41,470	100,000	141,470	506,831	97,783	348,820	586,696	(237,876)
Total Collections & Other	288,195	1,194,706	1,482,901	8,099,104	1,600,385	8,154,233	9,602,311	(1,448,078)

TOTAL REVENUES

634,699	2,663,031	3,297,730	19,824,292	3,464,689	19,105,917	20,788,132	(1,703,068)
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EXPENDITURES

WAGES

Behavioral Health	360,368	0	360,368	2,107,259	425,197	2,162,209	2,622,627	(460,418)
Children's & Families	333,513	0	333,513	2,027,113	345,344	2,001,080	2,205,720	(204,640)
Community Support	160,659	0	160,659	993,781	198,749	963,953	1,192,495	(228,541)
Comp Comm Services	309,380	0	309,380	1,740,852	366,384	1,856,280	2,303,035	(446,755)
Economic Support	208,928	0	208,928	1,403,292	228,202	1,253,566	1,369,210	(115,643)
Aging & Disability Res Center	81,715	0	81,715	545,552	100,339	477,840	602,036	(124,196)
Aging/Transportation Programs	104,197	0	104,197	546,219	102,806	625,184	616,834	8,350
Childrens L/T Support	117,884	0	117,884	573,115	131,784	707,303	791,935	(84,632)
Early Intervention	56,263	0	56,263	325,427	58,416	337,577	350,495	(12,917)
Management/Overhead	187,706	0	187,706	1,119,073	224,270	1,126,236	1,345,619	(219,383)
Lueder Haus	47,091	0	47,091	297,660	60,536	282,544	363,216	(80,673)
Safe & Stable Families	13,595	0	13,595	73,571	12,854	81,572	77,126	4,446
Supported Emplmt	0	0	0	0	0	0	0	0
Total Wages	1,981,299	0	1,981,299	11,752,913	2,254,881	11,875,345	13,840,348	(1,965,003)

FRINGE BENEFITS

Social Security	145,128	0	145,128	864,671	170,736	869,816	1,024,419	(154,603)
Retirement	125,099	0	125,099	757,754	146,163	750,507	876,981	(126,473)
Health Insurance	455,388	0	455,388	2,456,139	516,639	2,731,867	3,099,836	(367,969)
Other Fringe Benefits	66,644	0	66,644	211,504	21,373	279,838	159,424	120,413
Total Fringe Benefits	792,259	0	792,259	4,290,068	854,912	4,632,029	5,160,660	(528,631)

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2021 Budget	Year End Variance
<u>OPERATING COSTS</u>								
Staff Training	38,720	0	38,720	162,640	12,343	226,594	82,171	144,423
Space Costs	71,432	0	71,432	353,402	51,778	428,590	310,670	117,920
Supplies & Services	301,054	5,124	306,179	1,611,614	215,395	1,528,612	1,294,519	234,093
Program Expenses	52,616	0	52,616	458,867	64,247	325,374	385,480	(60,106)
Employee Travel	8,319	0	8,319	53,117	12,997	49,914	81,381	(31,467)
Staff Psychiatrists & Nurse	63,468	0	63,468	402,701	70,287	380,808	421,724	(40,916)
Birth to 3 Program Costs	27,723	0	27,723	200,619	35,117	166,339	210,700	(44,361)
Busy Bees Preschool	378	0	378	570	183	2,266	1,100	1,166
ARRA Birth to Three	0	0	0	0	0	0	0	0
Opp. Inc. Payroll Services	0	0	0	0	0	0	0	0
Other Operating Costs	4,835	0	4,835	98,257	2,083	29,008	12,500	16,508
Year End Allocations	(11,306)	0	(11,306)	(212,190)	(24,558)	6,803	(107,547)	114,350
Capital Outlay	29,452	0	29,452	51,061	32,552	212,835	195,309	17,526
Total Operating Costs	586,690	5,124	591,815	3,180,658	472,424	3,357,143	2,888,007	469,136
<u>BOARD MEMBERS</u>								
Per Diems	550	0	550	3,960	728	3,300	4,365	(1,065)
Travel	0	0	0	425	41	0	246	(246)
Training	0	0	0	0	0	0	0	0
Aging Committee	0	0	0	0	0	0	0	0
Total Board Members	550	0	550	4,385	769	3,300	4,611	(1,311)
<u>CLIENT ASSISTANCE</u>								
W-2 Benefit Payments	0	0	0	0	0	0	0	0
Donation Expenses	1,068	0	1,068	5,006	0	6,408	0	6,408
Medical Asst. Transportation	0	0	0	0	0	0	0	0
Energy Assistance	0	0	0	70,947	0	0	0	0
Kinship & Other Client Assistance	29,866	5,000	34,866	161,356	25,450	209,198	152,700	56,498
Total Client Assistance	30,934	5,000	35,934	237,309	25,450	215,606	152,700	62,906
<u>MEDICAL ASSISTANCE WAIVERS</u>								
Childrens LTS	58,607	378,210	436,817	2,327,089	290,014	2,620,904	1,740,082	880,822
Total Medical Assistance Waivers	58,607	378,210	436,817	2,327,089	290,014	2,620,904	1,740,082	880,822

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2021 Budget	Year End Variance
<u>COMMUNITY CARE</u>								
Supportive Home Care	3,422	0	3,422	30,629	7,998	20,533	47,986	(27,453)
Guardianship Services	24,557	0	24,557	72,783	14,294	147,341	85,766	61,575
People Ag. Domestic Abuse	3,332	0	3,332	19,992	3,333	19,992	20,000	(8)
Family Support	0	0	0	0	0	0	0	0
Transportation Services	7,468	0	7,468	48,556	6,333	44,810	38,000	6,810
Opp. Inc. Delinquency Programs	0	0	0	0	0	0	0	0
Opp. Inc. Independent Living	0	0	0	0	0	0	0	0
Other Community Care	85,525	0	85,525	641,103	120,078	657,551	720,470	(62,919)
Elderly Nutrition - Congregate	46	0	46	7,735	5,119	46	30,713	(30,667)
Elderly Nutrition - Home Delivered	32,207	0	32,207	250,531	34,791	193,242	208,746	(15,504)
Elderly Nutrition - Other Costs	7	0	7	24	1,200	44	7,200	(7,156)
Total Community Care	156,564	0	156,564	1,071,353	193,147	1,083,559	1,158,880	(75,321)
<u>CHILD ALTERNATE CARE</u>								
Foster Care & Treatment Foster	52,160	0	52,160	502,830	126,667	312,962	760,000	(447,038)
Intensive Comm Prog	0	0	0	0	0	0	0	0
Group Home & Placing Agency	0	0	0	208,166	45,833	0	275,000	(275,000)
L.S.S. Child Welfare	0	0	0	0	0	0	0	0
Child Caring Institutions	124,792	0	124,792	323,900	93,333	748,752	560,000	188,752
Detention Centers	4,800	0	4,800	22,650	10,000	28,800	60,000	(31,200)
Correctional Facilities	11,880	0	11,880	0	0	11,880	0	11,880
Shelter & Other Care	16,804	5,270	22,074	159,752	29,654	132,444	177,923	(45,479)
Total Child Alternate Care	210,436	5,270	215,706	1,217,299	305,487	1,234,838	1,832,923	(598,085)
<u>HOSPITALS</u>								
Detoxification Services	3,572	0	3,572	41,034	5,000	21,432	30,000	(8,568)
Mental Health Institutes	133,763	0	133,763	1,213,756	200,000	802,577	1,200,000	(397,423)
Other Inpatient Care	0	0	0	0	0	0	0	0
Total Hospitals	137,335	0	137,335	1,254,790	205,000	824,009	1,230,000	(405,991)
<u>HS RESERVE FUND</u>								
Operating Reserve	0	0	0	0	166,667	0	1,000,000	(1,000,000)

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2021 Budget	Year End Variance
OTHER CONTRACTED								
Adult Alternate Care (Non-MAW)	34,982	0	34,982	139,358	29,300	209,895	175,800	34,094
Family Care County Contribution	0	104,183	104,183	625,097	104,183	625,099	625,097	2
AODA Halfway Houses	0	0	0	0	0	0	0	0
1915i Program	41,903	28,030	69,933	290,966	53,172	419,595	319,032	100,563
IV-E TPR	25,737	0	25,737	224,373	36,658	154,421	219,946	(65,525)
Emergency Mental Health	590	0	590	7,649	15,143	3,540	90,857	(87,317)
Work/Day Programs	0	0	0	0	0	0	0	0
Ancillary Medical Costs	21,630	0	21,630	295,560	44,113	205,634	264,680	(59,046)
Miscellaneous Services	43,931	0	43,931	275,829	39,894	263,514	239,362	24,152
Prior Year Costs	519	0	519	0	0	3,111	0	3,111
Clearview Commission	0	0	0	1,246	198	0	1,188	(1,188)
Total Other Contracted	169,291	132,213	301,504	1,860,079	322,660	1,884,808	1,935,963	(51,155)
TOTAL EXPENDITURES	4,123,966	525,817	4,649,784	27,195,942	5,091,411	27,731,541	30,944,174	(3,212,633)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on February 2022 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

	Program	Annual Projection			Budget			Variance
		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Behavior Health								
65000	BASIC ALLOCATION	3,582,813	4,510,003	927,189	4,095,157	5,084,756	989,598	62,409
65003	LUEDER HAUS	96,464	592,562	496,098	151,000	660,016	509,016	12,918
65004	UWW QTT	0	2,847	2,847	0	0	0	(2,847)
65007	EMERGENCY MENTAL HEALTH	238,339	1,109,212	870,873	258,753	1,089,533	830,780	(40,093)
65008	CRISIS INNOVATION	0	52,676	52,676	10,000	104,534	94,534	41,858
65010	HOPE (MHBG SUPPL)	0	235,850	235,850	41,582	77,775	36,193	(199,658)
65011	MENTAL HEALTH BLOCK	7,644	7,644	0	25,797	63,375	37,578	37,578
65025	COMMUNITY SUPPORT PROGRAM	784,588	1,621,031	836,444	895,000	1,946,188	1,051,188	214,744
65027	COMP COMM SERVICE	3,681,098	3,336,721	(344,377)	4,231,945	3,866,428	(365,518)	(21,141)
63027	FAMILY CENTERED THERAPY	0	49,471	49,471	0	172,484	172,484	123,012
65031	AODA BLOCK GRANT	109,299	109,299	0	109,299	109,860	561	561
65035	AODA BLOCK GRANT SUPPLEMENTAL	4,457	4,457	0	78,695	78,695	0	0
65032	OPIOID GRANT	116,757	115,850	(907)	187,042	197,821	10,779	11,687
65043	COMMUNITY MENTAL HEALTH	97,609	0	(97,609)	97,609	0	(97,609)	0
65044	CCISY CRISIS GRANT	3,540	3,540	0	108,680	108,240	(440)	(440)
65063	1915i PROGRAM (CRS)	241,135	424,981	183,845	180,000	319,032	139,032	(44,813)
65034	WATERTOWN FOUNDATION TIC	374	374	0	0	0	0	0
66000	DONATIONS	2,120	0	(2,120)	0	0	0	2,120
Total	Behavior Health	8,966,237	12,176,517	3,210,280	10,470,560	13,878,735	3,408,175	197,895

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on February 2022 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program	Annual Projection			Budget			Variance
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Children & Families							
65001 CHILDREN'S BASIC ALLOCATION	1,560,873	1,874,211	313,338	1,678,324	2,737,858	1,059,534	746,197
65002 KINSHIP CARE	147,600	153,436	5,836	144,000	144,000	0	(5,836)
65005 YOUTH AIDS	676,035	1,533,475	857,440	678,532	1,577,638	899,106	41,666
65006 YOUTH AIDS - STATE CHARGES	0	11,880	11,880	0	0	0	(11,880)
63105 DOJ: DIVERSIONARY PROGRAMMING	0	0	0	0	0	0	0
60683 CITIZEN'S REVIEW PANEL	0	0	0	10,000	10,000	0	0
63612 IN HOME SAFETY SERVICES	79,000	192,172	113,172	102,600	152,097	49,497	(63,675)
63112 PARENTS SUPPORTING PARENTS	169,035	166,970	(2,066)	183,831	198,543	14,712	16,778
65009 YA EARLY & INTENSIVE INT	0	216,133	216,133	46,501	201,593	155,092	(61,040)
63110 PARENT VOICE STAKEHOLDER	1,646	1,646	0	0	0	0	0
65121 CHILDREN'S COP	218,118	324,610	106,492	218,118	249,935	31,817	(74,675)
65020 DOMESTIC ABUSE	0	19,992	19,992	0	20,000	20,000	8
65021 SAFE & STABLE FAMILIES	68,218	147,869	79,651	62,586	139,595	77,009	(2,642)
65036 SACWIS	0	9,676	9,676	0	9,676	9,676	0
65040 CHILDRENS LTS WAIV-DD	3,246,064	3,874,294	628,230	2,856,394	3,104,599	248,205	(380,025)
65067 COMMUNITY RESPONSE GRANT	(1,213)	188,723	189,936	6,030	197,909	191,879	1,943
63111 FOSTER PARENT RETENTION	0	189	189	12,000	12,000	0	(189)
65068 FOSTER PARENT TRAINING	0	12,904	12,904	3,034	7,585	4,551	(8,353)
65060 IV-E CHIPS LEGAL	28,715	110,444	81,728	30,765	113,946	83,181	1,452
65070 IV-E TPR	5,242	13,104	7,862	32,300	85,000	52,700	44,838
65069 LEGAL REP: TPR	0	0	0	0	0	0	0
65079 LEGAL REP: CHIPS	8,027	30,873	22,846	5,670	21,000	15,330	(7,516)
65080 YOUTH DELINQUENCY INTAKE	0	1,026,486	1,026,486	0	976,168	976,168	(50,318)
65082 AUTISM	0	2,009	2,009	0	7,933	7,933	5,924
65175 EARLY INTERVENTION (BIRTH TO 3)	212,590	702,082	489,492	190,847	780,739	589,892	100,400
63176 B3: PARENTS AS TEACHERS	0	0	0	0	0	0	0
63175 B3: SED INNOVATION	0	1,014	1,014	0	0	0	(1,014)
63188 CHILD CARE COUNTS	16,932	16,932	0	0	0	0	0
65105 KINSHIP ASSESSMENTS	10,329	10,329	0	9,114	9,114	0	0
65120 COORDINATED SERVICE TEAM	60,000	88,091	28,091	60,000	104,478	44,478	16,387
63120 CST SUPPLEMENT	0	0	0	0	0	0	0
65188 BUSY BEES PRESCHOOL	3,300	58,092	54,792	3,000	21,825	18,825	(35,967)
65189 INCREDIBLE YEARS	625	52,848	52,223	0	42,499	42,499	(9,723)
66000 DONATIONS	9,874	6,408	(3,466)	0	0	0	3,466
Total	6,521,011	10,846,890	4,325,879	6,333,645	10,925,731	4,592,085	266,206

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on February 2022 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program	Annual Projection			Budget			Variance
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Economic Support Division							
65051 INCOME MAINTENANCE	1,397,530	2,070,854	673,324	1,467,409	2,159,808	692,399	19,074
65053 CHILD DAY CARE ADMIN	149,954	3,238	(146,716)	134,286	5,773	(128,513)	18,203
65057 ENERGY PROGRAM	0	0	0	0	0	0	0
65071 CHILDREN FIRST	0	0	0	2,491	0	(2,491)	(2,491)
65073 FSET	0	0	0	8,389	0	(8,389)	(8,389)
65100 CLIENT ASSISTANCE	0	0	0	0	0	0	0
Total	1,547,484	2,074,093	526,608	1,612,576	2,165,581	553,005	26,397
Aging Division & ADRC							
65012 ALZHEIMERS FAM SUPP	5,722	5,722	0	40,000	40,000	0	0
65046 ADRC - DBS	0	194,819	194,819	0	191,331	191,331	(3,489)
65047 ADRC - DCS	0	2,790	2,790	0	108,538	108,538	105,748
65048 AGING/DISABIL RESOURCE	929,647	681,987	(247,660)	1,068,827	707,969	(360,858)	(113,198)
65075 GUARDIANSHIP PROGRAM	0	13,950	13,950	0	27,050	27,050	13,100
65076 STATE BENEFIT SERVICES	46,284	102,980	56,696	54,024	100,955	46,931	(9,764)
65077 ADULT PROTECTIVE SERVICES	56,827	76,556	19,729	55,537	63,714	8,177	(11,552)
65078 NSIP	19,672	24,030	4,358	20,108	20,108	0	(4,358)
65151 TRANSPORTATION	283,615	395,357	111,742	257,837	397,873	140,036	28,294
65152 IN-HOME SERVICE III-D	0	3,150	3,150	7,560	8,130	570	(2,580)
65154 SITE MEALS	0	332	332	132,000	136,608	4,608	4,276
65155 DELIVERED MEALS	393,135	436,092	42,957	302,000	314,646	12,646	(30,311)
65157 SENIOR COMMUNITY SERVICES	7,986	0	(7,986)	7,986	7,986	0	7,986
65158 ELDER ABUSE	25,025	182,499	157,474	25,025	151,368	126,343	(31,131)
65159 III-B SUPPORTIVE SERVICE	76,434	78,779	2,345	125,000	135,601	10,601	8,255
65162 APS SUPPLEMENT COVID-19	0	0	0	0	0	0	0
65163 TITLE III-E (FAMILY CAREGIVER SUPPORT)	12,890	16,113	3,223	67,000	88,100	21,100	17,877
65195 VEHICLE ESCROW ACCOUNT	0	0	0	0	0	0	0
63010 MOBILITY MANAGER	90,000	113,801	23,801	72,000	115,150	43,150	19,349
65176 ADRC COVID VACCINATION	0	0	0	0	0	0	0
66000 DONATION	-	0	0	0	0	0	0
Total	1,947,238	2,328,958	381,720	2,234,904	2,615,126	380,222	(1,498)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on February 2022 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

	Program	Annual Projection			Budget			Variance	
		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy		
Administrative Services Division									
	65187	UNFUNDED SERVICES	50	38,355	38,305	13,200	35,446	22,246	(16,059)
	63101	COUNTY OWNED HOUSING	15,210	53,129	37,919	0	5,000	5,000	(32,919)
	65190	MANAGEMENT	0	0	0	0	0	0	(0)
	65200	OVERHEAD AND TAX LEVY	9,024,752	(0)	(9,024,752)	9,110,866	123,247	(8,987,619)	37,132
	65200	Overhead Cleared	0	0	0	0	0	0	0
	65210	CAPITAL OUTLAY	0	212,835	212,835	0	195,309	195,309	(17,526)
	22101	COVID-19	0	765	765	0	0	0	(765)
		Balance Sheet Non Lapsing Funds	0	0	0	0	0	0	0
Total		Administrative Services Division	9,040,012	305,083	(8,734,929)	9,124,066	359,001	(8,765,065)	(30,136)
Human Services Reserve Fund									
	63001	Operating Reserve	0	0	0	0	1,000,000	1,000,000	1,000,000
		Reserve Fund	0	0	0	0	1,000,000	1,000,000	1,000,000
GRAND Total			28,021,982	27,731,541	(290,441)	29,775,751	30,944,174	1,168,423	1,458,864

Note: Variance includes Non-Lapsing from Balance Sheet

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
January-22					
Foster Care	39	1,121	\$54,333	\$48	\$1,393
Group Home	0	0	\$0	\$0	\$0
Kinship Care	44	1,328	\$12,852	\$10	\$292
Subsidized Guardianship	14	434	\$5,851	\$13	\$418
RCC's	4	124	\$65,359	\$527	\$16,340
RCC's - Out of State	0	0	\$0	\$0	\$0
Total January 2022	101	3007	\$ 138,394	\$46	\$1,370
		2022 YTD Avg. per Month	\$138,394		
		2021 YTD Avg. per Month (thru January 2021)	\$108,557		
February-22					
Foster Care	36	976	\$46,603	\$48	\$1,295
Group Home	0	74	\$0	\$0	\$0
Kinship Care	43	1,183	\$12,675	\$11	\$295
Subsidized Guardianship	14	392	\$5,851	\$15	\$418
RCC's	4	112	\$59,434	\$531	\$14,858
RCC's - Out of State	0	0	\$0	\$0	\$0
Total February 2022	97	2737	\$124,562	\$46	\$1,284
		2022 YTD Avg. per Month	\$131,478		
		2021 YTD Avg. per Month (thru February 2021)	\$106,308		
		Projected 2022 Cost	\$1,577,735		
		2022 Budget	\$1,739,000		
		(includes kinship not detention/shelter)			

**Detox/AODA CBRF
Jefferson County - HSD**

Detox Facility	Clients *	Comments	Billed YTD **	Days **
Tellurian Community	5	February 2022	\$4,092	6
Matt Talbot Recovery	0	February 2022	\$0	0
Exodus Recovery House	1	February 2022	\$975	27
Nova Counseling	0	February 2022	\$0	0
Lutheran Social Services	0	February 2022	\$0	0
Catholic Charities	2	February 2022	\$2,998	41
Friends of Women	0	February 2022	\$0	0
Arbor Place	1	February 2022	\$1,515	15
Meta House, Inc	0	February 2022	\$0	0
Blandine House	4	February 2022	\$4,598	209
All - February 2022	13	2022 total through February	\$14,178	298
All - February 2021	13	2021 total through February	\$18,301	92

* Count is based on Unduplicated Clients.

** Count is based on bills paid to-date with a service date in Comments column.

Costs by Month

Month	Detox	AODA
January	\$4,092	\$4,689
February	\$0	\$5,398
March - estimated	\$4,092	\$6,611
April		
May		
June		
July		
August		
September		
October		
November		
December		

Total Estimated Costs for 2022 (Thru March) \$24,882

Total Costs for 2021 (Thru March) \$21,145

