

# Building and Grounds Committee

## AGENDA

Videoconference or

Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson, WI 53549

Tuesday, June 7, 2022  
9:00 a.m.

### Building and Grounds Committee Members

Curtis Backlund, Jim Braughler, Roger Lindl, Robert Preuss, Mary Roberts

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Election of Committee Chair and Vice Chair
5. Review of the Agenda
6. Public Comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
7. Communications
8. Approval of the April 12, 2022 Building and Grounds Committee meeting minutes
9. Update on 2022 Capital Projects (review proposed schedule – includes the new security entrance)
10. Discussion and possible action on abatement bids for 302 S. Center Avenue
11. Update on Courthouse/Sheriff/Jail project
  - a. Update on city approval processes
  - b. Update on schedule
  - c. Update on construction phasing plan
  - d. Update, discussion, and possible action related to temp office space (rental and tailer)
  - e. Update on pre-construction site work
    - Utilities
    - Abatement
12. General Project Update
13. Discussion and possible action on design status
  - a. Interior finishes – Administration, Courts, Law Enforcement Center
  - b. Law Enforcement Center exterior material
  - c. Courtroom/hearing room updates – 3D images. Review courtroom B concept with glass wall
  - d. Board Room – finishes options
  - e. Other
14. Discussion on other consultants (furniture and A/V)
15. Discuss future meeting schedule. Next scheduled meeting date
16. Discuss potential agenda items for the Committee's next meeting
17. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

## Building and Grounds Committee

(Via Zoom Videoconference and Courthouse, Room 112)

### MINUTES

Tuesday, April 12, 2022

**1. Call to Order**

Meeting was called to order by Payne at 5:00 p.m.

**2. Roll Call**

Members Present: Curtis Backlund, Roger Lindl, Laura Payne, Mary Roberts.

Absent: Greg David

Others Present: Ben Wehmeier, County Administrator; Amy Listle, Fair Park Director; Doug Beilke, Maas Bros. Construction.

Others Present via Videoconference: Sarana Stolar

**3. Certification of compliance with the Open Meetings Law**

Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.

**4. Review of the Agenda**

No changes were made.

**5. Public Comment**

None

**6. Communications**

None

**7. Approval of the March 31, 2022 committee meeting minutes**

No action taken.

**8. Discussion and possible action on 2022 Capital Project Bids**

A draft Resolution – Awarding Bids for 2022 Capital Project – South Campus Improvements (Phase 2), Fair Park Improvements and Courthouse Judicial Entrance. Wehmeier reviewed the capital projects included in the resolution. The following lowest responsible bids are recommended: Maas Brothers Construction to hold contracts with General Construction – Maas Brothers Construction - \$596,900, Heating, ventilation, and air condition (HVAC) - Zsen Mechanical \$566,611, Electrical – Ready Electric \$449,545, Plumbing – North American Mechanical \$168,000. The Committee reviewed the bid submissions and recommended awarding the bids to the lowest responsible bidders above.

Motion by Backlund/Roberts to approve the Resolution - Awarding Bids for 2022 Capital Project – South Campus Improvements (Phase 2), Fair Park Improvements and Courthouse Judicial Entrance and forward it to the County Board for their consideration . Motion passed 4-0.

**9. Discussion and possible action on Stanley Security quote**

A draft Resolution – Awarding Contract to Stanley Security for Jail Security System Upgrades and Additions. The bid from Stanley Security for security upgrades is \$172,410. The Buildings and Grounds Committee reviewed and recommended to proceed forward with Stanley Security for security upgrades and to waive the bidding requirement due to the most effective option for the county. The County Administrator is authorized to enter into a contract with Stanley Security for \$172,410.

Motion by Backlund/Lindl to approve the Resolution – Awarding Contract to Stanley Security for Jail Security System Upgrades and Additions not to exceed \$200,000 and forward to the County Board for their consideration. Motion passed 4-0.

10. **Discuss future meeting schedule. Set next meeting dates:**

- County Board organizational meeting – April 19, 2022 at 4:00 p.m.
- Building and Grounds Committee – Tentative May 4<sup>th</sup> at 9:00 a.m.

11. **Discuss potential agenda items for the Committee's next meeting**

- a. Approval of March 31, 2022, Building and Grounds Committee meeting minutes
- b. Approval of April 12, 2022, Building and Grounds Committee meeting minutes

12. **Adjourn**

Motion by Lindl/Backlund to adjourn at 5:33 p.m.