



ADRC Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549
Human Services Conference Room
Or

Join Zoom Meeting

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Meeting ID: 838 2248 0175

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Date: Tuesday, July 5th, 2022

Time: 1:00 p.m.

Committee Members: Michael Wineke, Chair; Jeanne Tyler, Vice-Chair; Frankie Fuller, Secretary; LaRae Schultz, Alice Mirk Sira Nsibirwa, Carol O'Neil, Janet Sayre Hoeft, and Katie Dixon

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from June 7th, 2022.
6. Communications
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Update ADRC & Aging Program & 2022 Key Outcome Indicator updates – ReBecca Schmidt
9. Program Updates
 - a. ADRC – Dominic Wondolkowski
 - b. Nutrition – Kimberly Swanson
 - c. Transportation – Mike Hansen
 - d. Dementia Care Specialist – Tonya Runyard
10. Transportation and Nutrition Program Waivers
11. Presentation of grant from the Fort Atkinson Health Center - LaRae Schulz
12. Items for next meeting
13. Adjournment

Next scheduled meetings:

August 2, 2022

September 6, 2022

October 4, 2022

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday June 7th, 2022

Call to Order

The meeting was called to order by Michael Wineke at 1:13 pm.

Roll Call

Present: Michael Wineke, Frankie Fuller, Carol O'Neil, Janet Sayre Hoeft

Attended by zoom: Ellen Sawyers, Sira Nsibirwa,

Not in attendance: LaRae Schultz

Present from ADRC: ReBecca Schmidt, Tonya Runyard, Kimberly Swanson, Mike Hansen, and Dominic Wondolkowski.

Certification of Compliance with Open Meetings Law

It was determined that the committee was in-compliance with Open Meetings Law.

Approval of Agenda

Carol O'Neil made a motion to approve the agenda; Janet Sayre Hoeft seconded. Motion carried.

Approval of April 5th, 2022, Minutes

Carol O'Neil made a motion to approve meeting minutes from May 3rd. Frankie Fuller seconded. Motion carried.

Communications

No communications to share

Public Comment

No public comment

Update ADRC & Aging Program 2021 Key Outcome Indicators – ReBecca Schmidt ADRC Division Manager

Ms. Schmidt shared an update on the results of May's Key Outcome Indicators and discussed which goals were met and which were not and why. See attached KOI reports.

Ms. Schmidt presented on Telecommunication programs and resources for hearing impaired clients.

ADRC Program Update: Dominic Wondolkowski reported:

Dominic Wondolkowski reported:

In May, the KOI was met. 27 out of 27 customers were provided enrollment counseling and information per the KOI guidelines, resulting in 27 LTC enrollments and/or IRIS referrals.

For May, ADRC staff recorded 633 contacts with 337 unduplicated callers. This is a decrease of 7 calls compared to April. However, the contacts are relatively like May 2021. May like January had 21 working days so not surprising the number of contacts is less compared with March, which had the largest number of working days and so the highest number of contacts to date in 2022.

Wondolkowski reviewed the eligibility guidelines for the Senior Farmer Market Nutrition Program (SFMNP) and the June outreach/distribution schedule.

On May 13th from 1230-4pm. ADRC marketing occurred at the Fort Atkinson Pick N' Save in celebration of Older Americans month. Advisory Board member-LaRae Schullz scheduled the event and participated the day of the event. ADRC Advisory Committee member-Janet Sayre Hoeft, DCS- Tonya Runyard, and ADRC Supervisor-Wondolkowski were also present.

Disability Benefits Specialist-Shelly Wangerin presented to the Youth Transition Coalition on May 11th. Wondolkowski explained what the Youth Transition, aka County Community on Transition (CCoT) is. EBS/DBS staff are offering Welcome to Medicare workshops. Next workshops June 23rd. Karla Nava has been hired as the 5th Resource Specialist. Karla previously was a Benefit Specialist. ADRC is in process of selecting a final candidate for the EBS-DBS split position

Nutrition Program Update: Nutrition Program Director Kimberly Swanson reported:

Swanson stated that the total meals for May were over 3500. Included in that number are 356 congregate meals that began in Fort Atkinson and Watertown on April 1st. There were a total of 11 new home delivered meal participants in May. Key Outcome Indicator for April was met; 14/14 (100%) of new Home Delivered Meal participants were assessed within four weeks of beginning meal service; May assessments are in progress. An additional monthly goal is that 90% of HDM requests are served and this goal was met at 100% (11/11) in May.

Transportation Program Update: Transportation Program Supervisor, Mike Hansen reported:

Ridership for the ADRC of Jefferson County Driver / Escort Service for May was 1100 one-way rides. The number of new (first time) riders for May was 31 and the number of unique clients served was 130.

One Key Outcome Indicator for our Transportation Service is to ensure that 90% of qualifying medical ride requests are met. We achieved this goal with 100% of medical rides met in May. The second key outcome indicator, "having Greater than 95% of riders recommend our transportation service to others" was also met in May.

Other Key Items of interest in May were as follows:

- Our Transportation Coordinator Cliff Fleischmann has decided to take a job elsewhere but will work part time until his replacement is fully trained.

- Tim Christian (Human Services Admin Assistant) will be our next Transportation Coordinator. He will begin once his replacement can be found and trained.
- We have conducted interviews for a part-time weekend driver position and are presently in the process of hiring someone.
- We performed a total of 108 “after hours / weekend” rides in May.

Dementia Care Specialist Update

DCS – Tonya Runyard Reported:

I, the Dementia Care Specialist, shared that in May, I had 43 consumer interactions. During the month of May, I co-facilitated the Monday Morning Caregiver Coffee Hour two times, serving an average of 7 individuals and facilitated the Dementia Caregiver Support Group solo while serving an average of 7 individuals. I conducted 8 memory screens at a Memory Screen event on May 5th at the Watertown Senior Center. The coalitions/committees that I supported this month were: Watertown Dementia Awareness Coalition (WDAC) which had a total of 5 participants via zoom, Dementia Friendly Community Network (DFCN) in Fort Atkinson which had 7 participants via zoom and in person, Cambridge Wellness Coalition (CWC) which had 6 participants via zoom, Dementia Friendly Dodge/Dementia Concerns Coalition (DFD/DCC) which had 3 participants, Dementia Friendly Community Initiative (DFCI) which had 8 participants via zoom and in person, and I supported the Bridges Library Project’s Jefferson Memory Café with 7 participants and Waterloo Memory Cafe with 7 participants. I attended the Alzheimer’s Association State Conference via zoom, Depression in Older Adults webinar, 4 of Teepa Snow’s Champion Courses and the Consultant Certification Training (3 day – virtual), Mindfulness and Self Care webinar, Glacial River Library check in meeting via zoom, Healthy Minds training via zoom, Wisconsin Alzheimer’s Institute webinar, Blinded by Bias training, and Lewy Body Dementia Conference meeting collaborating with Dodge County and Alzheimer’s and Dementia Alliance of WI and others. One home visit was completed, and all other interactions were completed via phone or email. I also met with mentor Rob Griesel of Dodge County and two other DCS’s who are also being mentored by Rob via zoom.

Transportation and Nutrition Program Waivers – Mike Hansen and Kimberly Swanson

No waiver requests were received in May.

Discussion on Items for next agenda

- LaRae Schulz requested to present a grant from the Fort Atkinson Health Center.

Adjourn: Carol O’Neil made a motion to adjourn the meeting; Carol O’Neil seconded. Motion carried. Meeting adjourned at 2:34 pm.

Respectfully submitted,
 ReBecca Schmidt
 Aging & Disability Resource Center Division Manager

Attachment I

2022 KOIs

Program	Program Manager	KOI	April	May
Dementia Care Specialist	Tonya Runyard	Complete 40 Memory Screens	1/40	9/40
Caregiver Support Specialist	Kim Herman	<ol style="list-style-type: none"> 1. Develop and distribute a community resource guide for supportive services and avenues to advocacy, in both English and Spanish. 2. Develop system to identify greatest needs based on socio-economic status, natural supports and risk for placement. 	#1 not met yet #2 met	#1 not met yet #2 met
Elderly Nutrition Program	Kimberly Swanson	90% of new home delivered meal participants will be assessed in his or her home within four weeks of beginning meal service.	In Process	Met 14/14
Health Promotions	All Aging Programs	The Aging and Disability Resource Center of Jefferson County will purchase and implement 2 Evidence-Based Health Promotion Disease Prevention Programs in 2022.	3 - AMP	3 - AMP
Transportation Services 85.21 & 5310	Mike Hansen	<ol style="list-style-type: none"> 1. 85.21 90% of qualifying medical ride requests are met. 2. Greater than 95% of riders would recommend our transportation service to others. 	Met Met	Met Met

Program	Program Manager	KOI	April	May
Elderly Benefit Specialist	Alyssa Kulpa Karla Nava	Restructure the Open Enrollment Process for greater efficiency	In Process	In Process
Disability Benefit Specialist	Shelly Wangerin Karla Nava	DBS staff will develop and enhance information on the DBS portion of the ADRC website.	In Process	In Process
Adult Protective Services	Shelly Theder Mary Parizek	<ol style="list-style-type: none"> 1. 90% of WITS reports will be entered in the month they occur. 2. 90% of WATTS reviews will be completed by the end of the month they are due. 	1. Met 100% 2. Met 90%	1-met; 1-not met 2. Met
ADRC	Dominic Wondolowski	Within 5-business days of the ADRC's awareness of confirmed functional and financial eligibility for LTC enrollment, ADRC staff shall provide the customer with information to select among available MCO's, ICA's, and FEA's.	Met 19/19	Met 33/33