



## Extension

UNIVERSITY OF WISCONSIN-MADISON

**Extension Education Committee Agenda  
Videoconference (See link at bottom of agenda)  
OR  
Jefferson County Extension Office  
864 Collins Road, Jefferson, WI 53549**

**DATE:** Monday, October 10, 2022

**TIME:** 8:30 a.m.

**Committee Members:** Matt Foelker, Anthony Gulig, Dan Herbst, John Kannard, Dwayne Morris

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
5. Approval of Agenda (for possible rearrangement)
6. Approval of University Extension Education Committee Minutes from September 12, 2022
7. Communications
8. Review of 2022 Departmental Budget
9. Review of 2023 Proposed Departmental Budget
10. Discussion on Jefferson County's Extension Participation in ICC
11. Discussion and Approval of 2023 Extension Educators Contract
12. Discussion of Monthly Educator Reports – Steve Chmielewski (Community Educator), Lisa Krolow (FoodWise), Alison Pfau (Regional Dairy Educator), Jordan Schuler (Regional Crops Educator), Jerry Wilcenski (4-H), Julie Hill (Horticulture Educator)
13. Discussion and Possible Decision on Dates/Times of Extension Education Committee meetings: November 14 and December 12, January 9, 2023
14. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/89023756316?pwd=dEtDeXYrc1FMeTU0b0R0aG81a1VPdz09>

Meeting ID: 890 2375 6316

Passcode: 162604

Dial by your location: +1 312 626 6799 US (Chicago)

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made. "Enriching people with knowledge, perspective, skills and aspirations. "University of Wisconsin, U.S. Department of Agriculture & Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX & ADA.

#6

## Extension Education Committee Minutes

**Date of Meeting:** September 12, 2022

**Call to Order:** Chair Kannard called the meeting to order at 8:35 a.m.

**Roll Call:** Committee members Matt Foelker, Dan Herbst, John Kannard and Dwayne Morris were present in person.

Area Extension Director Chrissy Wen, Steve Chmielewski, Jerry Wilcenski and Kim Buchholz were present in-person.

County Board Supervisor Anthony Gulig, Lisa Krolow and Katelyn Broedlow were present via Zoom.

Quorum present.

**Certification of Compliance with Open Meetings Law:** In compliance.

**Public Comment:** None

**Approval of Agenda:** Motion by Herbst, seconded by Foelker to approve the agenda as written. Motion approved.

**Approval of University Extension Education Committee Minutes from August 8, 2022:** Motion by Foelker, seconded by Herbst, to approve the minutes as printed. Motion passed.

**Communications:** None

**Review of Department Budget:** A copy of the to date 2022 budget was emailed to committee members in the agenda packet. Copies were also available at the meeting. Wen stated that the 2022 budget is on target.

**Review of 2023 Proposed Departmental Budget:** A copy of the proposed 2023 budget was emailed to committee members in the agenda packet. Copies were also available at the meeting. Wen explained that the budget has been submitted. Due to being at full staff, line items such as mileage was increased. Also, there is an increase Educator Contract with the University. Questions and discussion occurred. The committee asked Wen to email out the bottom line to them after the meeting.

**Discussion on Jefferson County's Extension Participation in ICC:** At the previous meeting, County Board Chair Steve Nass asked that Jefferson County's participation in ICC on the agenda. Wen explained that the department is currently exploring what Extension's role in in this group and how Extension should be part of it. Wen provided a brief overview. She is still gathering information and will report back to the committee in the future. Committee agreed to have it remain as an agenda item for upcoming meetings.

**Review of 2023 Extension Educators Draft Contract:** Committee members received a copy of the draft contract with the agenda packet. Copies were also available at the meeting. Wen explained that the contact language is the same for all 72 counties. Wen reviewed with the committee the highlighted portions of the document; language changes. Wen also shared that this contact has been shared with the County Administrator and Corporation Council. The contact will be on October's agenda for the committee's approval.

### **Discussion of Monthly Educator Reports:**

- Steve Chmielewski, Community Educator, provided an oral report from his written report that was distributed to members in the agenda packet. He continues to work on Community

Economic Analysis Program Application with Wisconsin Economic Development Corporation, a survey for the City of Lake Mills regarding Sandy Beach; and a Poverty Simulation in Jefferson County.

- Lisa Krolow, FoodWise Coordinator, provided an oral report. FoodWise continues to make connections and work with current partners in Jefferson County. They are wrapping up visiting Farmers Markets. Maddie will be attending a monthly playgroup with the Watertown Family Connections group. She will be providing a healthy snack and recipe at each visit. They are working with the Bread Basket in Watertown. Please reach out to Lisa with any questions regarding the FoodWise program.
- Jordan Schuler, Regional Crops Educator, was unable to attend the meeting. Please review her written report for updates and reach out to her with any questions.
- Jerry Wilcenski, 4-H Educator, provided an oral report. Wilcenski stated that this is a busy week the 4-H program. Thursday is the Open House from 4-7 p.m. here at the Extension Office. The Open House was advertised through Facebook that targeted certain demographics. Flyers were also emailed to the majority of local elementary schools for distribution. This week is also the first Sparks Day competition. Entries are due on Wednesday and will be judged. Entries will be displayed at the Open House to provide project examples for those interested in 4-H. In addition, this month, the 4-H program is working on reviewing and approving project grants, organizing, coordinating and hosting the annual awards banquet for members and leaders and continuing to work with our local committees.
- Alison Pfau, Regional Dairy Educator, will be on maternity leave for the next couple of months. She had her baby girl early last week. Congratulations was unable to attend the meeting due to an appointment. Please feel free to contact her with any questions.
- Julie Hill, Horticulture Educator, was unable to attend the meeting.

**Next Scheduled Meetings:** October 10, November 14 and December 12

**Adjourn** – Motion by Morris, seconded by Foelker, to adjourn meeting at 9:52 a.m.

Note: Supervisor Gulig left the meeting at 9:25 a.m.

*Minutes recorded by Kim Buchholz, Administrative Specialist*

## 2022 Local Government Leadership Academy Graduates

Written by SARAH J SCHLOSSER

Posted on September 29, 2022



WISCONSIN DELLS, WI, September 2022 – Fifteen individuals were recognized this month for their completion of the [Wisconsin Local Government Leadership Academy](#). Their graduation took place at the Wisconsin Counties Association annual conference in the Wisconsin Dells.

The Local Government Leadership Academy is a collaborative effort between UW-Madison Division of Extension, Wisconsin Counties Association, and Leadership Wisconsin, Inc. During the 9-month program participants focus on four primary skills of being an effective local government leader: relationship-building, communication, decision-making, and vision. Each of these four topics are grounded in the idea that we lead in service of the community and can accomplish more when we work together.

“LGLA has reinforced my foundation as a leader, formed a structure for alternative ways to address matters, and has allowed me to form working relationships with other government leaders from diverse backgrounds,” said Michele Jacobs, Register of Deeds, Walworth County.

The graduates, who work and serve in a variety of local government positions, gathered from across the state and gained skills they can apply immediately.

Jacob King, Communications and Diversity Strategist, City of Sun Prairie, found value in “learning about the importance and complexity of relationships between the government and community” and the group’s conversations about “how to be innovative and improve [those relationships]”.

This is the fourth class that has graduated from the Academy. The Local Government Leadership Academy serves:

- elected officials who understand the basics of their role and are ready to take on new leadership challenges.
- department heads, directors, and managers who are new to leadership roles, as well as those aspiring to or preparing for leadership roles.
- anyone interested in becoming a more effective leader in local government.

Registration for the 2023 Academy is now available. Learn more about the Local Government Leadership Academy at <http://www.go.wisc.edu/lgla>, or contact Sarah Schlosser, Organizational and Leadership Development Program Manager, UW-Madison Division of Extension at (608) 263-0817 or [sarah.schlosser@wisc.edu](mailto:sarah.schlosser@wisc.edu).

### **2022 Local Government Leadership Academy Graduates:**

- Julia Arata Fratta, City Alder, City of Fitchburg
- Lynn Frost, Public Health Supervisor, Portage County
- Amanda Haffele, Solid Waste Director, Portage County
- Michele Jacobs, Register of Deeds, Walworth County
- Leigh Jentz, Chief Deputy County Clerk, Portage County
- Jennifer Jones, Child Support Director, Bayfield County
- Jacob King, Communications and Diversity Strategist, City of Sun Prairie
- Alayne Krause, Deputy County Administrator, Sheboygan County
- Vanessa Mann, Purchasing Manager, Walworth County
- Laura Martinez, Member Board of Health, Racine County
- Vincent Miresse, County Board Supervisor, Portage County
- Deborah Reinbold, Interim President, ThriveED, Jefferson County
- Treemanisha Stewart, Health Department Director and Health Officer, Sauk County
- Maiyoua Thao, City Alder, City of Appleton
- Mai Xiong, Executive Director, HMong American Leadership & Economic Development

10/07/2022  
09:09:23

Jefferson County  
FLEXIBLE PERIOD REPORT

PAGE 1  
glf1xprt

FROM 2022 01 TO 2022 12

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	ACTUALS	ENCUMBRANCES	AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
<b>13301 UW Extension</b>							
13301 411100 General Property Taxes	-256,116	.00	-256,115.67	-192,086.73		-64,028.94	75.0%
13301 451002 Private Party Photocopy	0	.00	.00	-8.45		8.45	.0%
13301 451100 Misc. Billed	-3,000	.00	-3,000.00	-196.90		-2,803.10	6.6%
13301 457020 Publication Sales	-50	.00	-50.00	-76.25		26.25	152.5%
13301 457027 4-H Annual Fees	-11,000	.00	-11,000.00	-2,446.66		-8,553.34	22.2%
13301 471130 State Billed-Other	-2,608	.00	-2,608.00	.00		-2,608.00	.0%
13301 511210 Wages-Regular	105,570	.00	105,570.33	66,069.46		39,500.87	62.6%
13301 511220 Wages-Overtime	43	.00	42.86	.00		42.86	.0%
13301 511330 Wages-Longevity Pay	349	.00	348.75	.00		348.75	.0%
13301 512141 Social Security	8,106	.00	8,106.09	5,054.32		3,051.77	62.4%
13301 512142 Retirement (Employer)	6,283	.00	6,283.03	4,294.51		1,988.52	68.4%
13301 512145 Life Insurance	20	.00	19.80	19.29		.51	97.4%
13301 512173 Dental Insurance	2,208	.00	2,208.00	1,656.00		552.00	75.0%
13301 521258 Computer Maintenance	500	.00	500.00	500.00		.00	100.0%
13301 529299 Purchase Care & Service	94,394	.00	94,394.00	32,215.75		62,178.25	34.1%
13301 531243 Furniture & Furnishings	0	.00	.00	900.72		-900.72	.0%
13301 531298 United Parcel Service	50	.00	50.00	43.00		7.00	86.0%
13301 531303 Computer Equipmt & Soft	1,000	.00	1,000.00	59.99		940.01	6.0%
13301 531311 Postage & Box Rent	2,608	.00	2,608.00	.00		2,608.00	.0%
13301 531312 Office Supplies	4,000	.00	4,000.00	1,388.38		2,611.62	34.7%
13301 531314 Small Items Of Equipmen	500	.00	500.00	478.97		21.03	95.8%
13301 531322 Subscriptions	200	.00	200.00	.00		200.00	.0%
13301 531324 Membership Dues	500	.00	500.00	99.92		400.08	20.0%
13301 531326 Advertising	500	.00	500.00	.00		500.00	.0%
13301 531348 Educational Supplies	4,000	.00	4,000.00	3,227.02		772.98	80.7%
13301 532325 Registration	1,000	.00	1,000.00	.00		1,000.00	.0%
13301 532332 Mileage	4,000	.00	4,000.00	2,766.77		1,233.23	69.2%
13301 532335 Meals	500	.00	500.00	.00		500.00	.0%
13301 532336 Lodging	1,000	.00	1,000.00	.00		1,000.00	.0%
13301 532339 Other Travel & Tolls	25	.00	25.00	.00		25.00	.0%
13301 533225 Telephone & Fax	2,000	.00	2,000.00	506.75		1,493.25	25.3%
13301 535242 Maintain Machinery & Eq	2,900	.00	2,900.00	1,684.47		1,215.53	58.1%
13301 536535 Activity Center Rental	4,000	.00	4,000.00	.00		4,000.00	.0%
13301 571004 IP Telephony Allocation	1,295	.00	1,295.00	1,187.12		107.88	91.7%
13301 571009 MIS PC Group Allocation	22,500	.00	22,500.00	20,625.00		1,875.00	91.7%
13301 571010 MIS Systems Grp Alloc(I	1,769	.00	1,769.00	1,621.62		147.38	91.7%
13301 591519 Other Insurance	954	.00	953.81	1,026.41		-72.60	107.6%
13301 594813 Capital Office Equip	0	19,500.00	19,500.00	9,231.00		10,269.00	47.3%

#  
8



10/07/2022  
09:09:26

Jefferson County  
FLEXIBLE PERIOD REPORT

PAGE 2  
gflxrpt

FROM 2022 01 TO 2022 12

ACCOUNTS FOR: 100	General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13301 699999	Budgetary Fund Balance	0	-19,500.00	-19,500.00	.00		-19,500.00	.0%
	TOTAL General Fund	0	.00	.00	-40,158.52		40,158.52	.0%
	TOTAL REVENUES	-272,774	-19,500.00	-292,273.67	-194,814.99		-97,458.68	
	TOTAL EXPENSES	272,774	19,500.00	292,273.67	154,656.47		137,617.20	

10/07/2022  
09:09:27

Jefferson County  
FLEXIBLE PERIOD REPORT

PAGE 3  
gflxrpt

FROM 2022 01 TO 2022 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	.00	.00	-40,158.52		40,158.52	.0%

# 11

Contract Account #JEFF2023A

**Contract Between Jefferson County  
and  
Board of Regents of the University of Wisconsin System**

This contract is by and between Jefferson County, State of Wisconsin (**County**), and Board of Regents of the University of Wisconsin System, on behalf of the University of Wisconsin - Madison, Division of Extension (**Extension**) and is entered into pursuant to the authority vested in the County Committee on Agriculture and Extension Education by sections 59.22(2)(d) and 59.56(3) of the Wisconsin Statutes.

**Whereas**, Extension is organized both around geography, as faculty and staff deliver programs in communities throughout the state, and around academic disciplines including Agriculture, Natural Resources, Community Development, Youth, Human Development & Relationships, and Health;

**Whereas**, Extension is committed to maintaining an office in every county willing to commit to continued funding and space for Extension staff. Extension recognizes the value in keeping a local presence in every county and keeping the shortest distance possible between the people of Wisconsin and the Extension staff delivering programming to them;

**Whereas**, Extension provides opportunities to additional resources such as statewide specialists and UW-System campus resources to address specific local issues in core areas of expertise;

**Whereas**, the County is a critical partner in developing and implementing key educational priorities for county residents. In collaboration with Extension leadership, counties will identify local services of priority to their communities. County will agree to co-fund Extension faculty and staff based upon annually established flat fees for positions as defined below; and

**Whereas**, the parties need to define their respective rights and responsibilities;

**Now therefore**, the parties agree as follows:

1. **Term, Amendment & Termination.**
  - a. The term of this contract is one (1) year. The term shall run from January 1, 2023 through December 31, 2023, unless amended or terminated as set forth below.
  - b. Any additions, changes, modifications or renewals of this contract are subject to the mutual agreement and written consent of authorized representatives of both parties.
  - c. Either the County or Extension may cancel this entire Agreement with or without cause upon sixty (60) days' written notice delivered by mail or in person; provided, however, the County shall be responsible for paying a prorated amount of fees under Section 3.1.a. through the notice period. In addition, if the contract is



cancelled before the end of the term, the discount identified in Section 3.1.a. shall be prorated (i.e. the discount amounts to roughly \$834 per month).

2. **Extension Responsibilities.** Extension agrees to:

- a. Hire local Extension staff who will deliver educational services aligned to County priorities. As vacancies occur, and if the County and Extension agree to continue to support the desired program and position, Extension will seek County input when filling vacant positions.
- b. Invoice the County semi-annually, by March 31<sup>st</sup> and September 30<sup>th</sup> for amounts due under this agreement.

3. **County Responsibilities**

3.1 In consideration of the programs that Extension provides to County under this contract, the County agrees to:

- a. Pay to Extension the County share of up to \$101,134 for the period of January 1, 2023 through December 31, 2023 as allocated below.

<b>Co-Funded Positions</b>	<b>Fee</b>	<b>FTE</b>	<b>Total</b>
4-H Program Educator	\$44,900	1.0	\$44,900
Agriculture Extension Educator – Regional Dairy	\$44,900	0.2	\$8,980
Agriculture Extension Educator - Regional Crop	\$44,900	0.33	\$14,817
First Educator Discount			(\$10,000)
<b>Subtotal</b>			<b>\$58,697</b>
<b>Proposed or fully-county funded positions and other county contributions</b>	<b>Fee</b>	<b>FTE</b>	<b>Total</b>
Communities Extension Educator	\$32,907.25	0.3	\$32,907
Horticulture Outreach Specialist	\$9,530.00	0.1	\$9,530
<b>Final Total</b>			<b>\$101,134</b>

- b. Provide travel and appropriate job expenses to the staff, office facilities and equipment, office supplies and demonstration materials, salary and fringe benefits for the clerical support staff, and other supporting budgetary items through regular County budgetary procedures in which funds are appropriated for such purposes

under applicable Wisconsin law.

- 3.2 Consider and assess opportunities to provide office space with desks and chairs; access to IT support and internet connectivity; and basic operational resources in a manner similar to other Extension colleagues in the office, for FoodWise nutrition education programming to County SNAP/FoodShare eligible residents. Technology for FoodWise positions will be coordinated through the County.
- 3.3 Consider and assess opportunities to provide office space with a desk and chair for fully state funded Extension employees who serve in a regional or statewide capacity. These regional and statewide educators will be provided state-purchased technology and IT support. The opportunity for these positions to access the internet through the county may also be discussed.

4. **General Conditions** This contract is established under the following conditions:

- a. **Notices.** Any notice or demand which must be given or made by a party to this Agreement or any statute or ordinance shall be in writing, and shall be sent via e-mail and certified mail. Notices to the County shall be sent to County Representative(s). Notice to the Extension shall be sent to Area Extension Director.
- b. **Employer, Personnel Rules, Volunteers and Liability.** Any employees hired by Extension under Section 2.a. of this contract are employees of Extension, and are subject to the personnel rules, policies, and procedures for faculty, academic staff or University staff, as appropriate to the respective appointment in Extension as established by Wisconsin statute, and, or administrative rules; and, or, by policies or procedures adopted by the Board of Regents and the University of Wisconsin - Division of Extension. Any individual who meets Extension's definition of a volunteer and completes all registration requirements will be considered an Extension volunteer. Extension will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of Extension. Extension shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of Extension, Extension shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

Any individuals who are employed by the County in order to satisfy obligations under Section 3.1.a. of this contract are County employees and are subject to applicable County personnel rules, policies and procedures. Any volunteer engaged by County to further the purposes of this contract will be considered a volunteer of County. County will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of County. County shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of County, County shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

- c. **Billing.** For the period January 1, 2023 through December 31, 2023, Extension shall bill the County for the total amount under Section 3.1.a. of this contract. The County will be billed for the first half of the total contract by March 31<sup>st</sup> and the second half of the total contract by September 30<sup>th</sup>. If services are not rendered or excess services are provided to the County by Extension during the contract period, the parties will use good faith efforts to adjust the total contract amount and update future bills to coincide with the new agreed upon amount. The County shall pay the amount billed within 30 days of the billing.
  
- d. **Insurance.** The Board of Regents of the University of Wisconsin System as an agency of the State, and consequently, Extension, is self-funded for liability (both public and property) under ss. 893.82 and 895.46(1), Wis. Stats. As a result, such protection as is afforded under respective Wisconsin Statutes is applicable to officers, employees, and agents while acting within the scope of their employment or agency. Since this is statutory insurance, there is no liability policy as such that can extend protection to any others.

County agrees to maintain appropriate insurance to cover the potential liability of its officers, employees and agents while acting within the scope of their employment or agency. Such insurance may be provided through a self-insurance program. To the extent that an Extension employee is allowed to use a County vehicle, the responsibility for insuring that vehicle lies with the County.

- e. **Nondiscrimination/Affirmative Action.** The County and Extension will comply with all applicable state and federal laws and rules prohibiting unlawful discrimination. During the performance of work under this contract, Extension agrees not to discriminate against any employee or applicant for employment because of race, creed, ancestry, religion, color, sex, national origin, age, disability, arrest or conviction record, marital status, political affiliation, sexual orientation, or membership in the National Guard. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and, selection for training, including apprenticeship. Extension further agrees to take affirmative action to ensure equal employment opportunities.

By: \_\_\_\_\_ Date:  
**County Representative**

By: \_\_\_\_\_ Date:  
**County Representative**

By: \_\_\_\_\_ Date:  
**County Representative**

By: \_\_\_\_\_ Date:  
**County Representative**

By: \_\_\_\_\_ Date:  
**Area Extension Director  
UW-Madison, Division of Extension**

By: \_\_\_\_\_ Date:  
**County Representative**

By: \_\_\_\_\_ Date:  
**Director of Financial Services  
UW-Madison, Division of Extension**

By: \_\_\_\_\_ Date:  
**On Behalf of Board of Regents of  
The University of Wisconsin System**

**Steven Chmielewski**  
Community Development Educator  
University of Wisconsin-Madison, Division of Extension  
Waukesha & Jefferson County

**OCTOBER 10, 2022**

**I. Home Consortium ARPA Planning**

Discussions with CDBG Community Development Manager Kristin Silva shared the following updates on their allocation plan with the Home Consortium of Jefferson, Ozaukee, Waukesha and Washington Counties:

- Plan is still in draft form, they are asking the consultant for more data collection
- Final approval of plan expected in November
- Expect funds to be available Quarter 1
- Four main categories include
  - Building affordable housing for unhoused or those at risk of becoming unhoused, these will be transitional or rentals
  - Build or rehab non-congregate shelters (Ex: 1 bedroom w/ own bathroom; buy small hotel)
  - Services-not to operate shelter, but case management to achieve housing, etc.
  - Tenant-based rent assistance

**II. City of Lake Mills Sandy Beach Survey**

Discussions with Drake Daily, City Manager and input from Council assisted with providing input for their community survey. We anticipate the next draft soon for general opinions on food service at Sandy Beach with the Council as the project was paused during leadership transition. We expect the survey to be launched this fall.

The estimated target population of residents 18 and over to engage is 8,386 (Town of Aztalan, City of Lake Mills, Town of Lake Mills and Town of Milford). A sample size of 371 responses is needed to construct estimates with a 5% margin of error and within a 95% confidence interval. To assume a response rate of 17%, the Survey Research Center will invite 2,182 randomly selected residents to participate.

**III. Poverty Simulation in Jefferson County**

The Jefferson County Extension office is planning to facilitate a Poverty Simulation with Jefferson County Human Service staff on Wed. 11/16 at the County Fairgrounds Building. The program will run from 1-4 PM.

Amanda Kostman, Walworth Co. Extension, and I will facilitate this learning experience with an estimated 80 participants, mostly staff with Jefferson County Human Services. A second session was also requested, we are looking at facilitating this in February.

To conduct this learning experience, we need to recruit 20+ staffers to serve 'roles' in the simulation (ex: daycare, social worker, food pantry, etc.). This is an essential ingredient, and a request went to our office for support. We will provide the info and training needed prior to the event for you to be successful in your role.

Save the date! This is also an invite for County Board Supervisors to participate. Let me know if you would like to sign up.

**BRIEF DESCRIPTION:** The poverty simulation experience is designed to help participants begin to understand what it might be like to live in a typical low-income family trying to survive from month to month. **It is a simulation, not a game.** The object is to sensitize participants to the realities faced by low-income people.

At the end of the simulation, staffers will be asked to comment on the simulation experience. This could include a summary of how the participants reacted to the staffer's role, comments about the participants' ability to cope in the State of Poverty during this "month," previous experiences or special information or facts which the staffer may have that could reinforce the realities of living in poverty, how it feels for the staffer to be "on the other side of the table" during this simulation, and whether or not there was a perceptible change of attitude on the part of the participants during the simulation.



**Extension**  
UNIVERSITY OF WISCONSIN-MADISON



#12

**Lisa Krolow**  
FoodWise Coordinator

## **October 2022**

FoodWise has kicked off a new fiscal year beginning on October 1<sup>st</sup>. We spent some time at the end of September wrapping up our year, completing data entry and reporting. We are signing new partner agreements and getting started with FY23. Lisa is meeting with partners to plan FoodWise events.

We wrapped up our Farmers Market visits. We attended five markets that potentially serve Jefferson County residents; including the Watertown Market at Riverside Park, Watertown Garden Tales Market, the Whitewater Markets on Saturday mornings and Tuesday evenings and the Fort Atkinson Market. We spoke with market vendors and shoppers. All of these markets had vendors that accept WIC and Senior vouchers; however, vendors report a low rate of participation. The Fort Market is the only market that receives Foodshare benefits and they have a local partner that will double benefits up to \$25 spent at the market. So if a participant spends \$25 they can receive up to \$50 worth of produce. This season we started to develop relationships and collect information. Our future goal is to help connect the dots between markets, organizations that provide the vouchers and voucher recipients to increase participation in these programs and rate of voucher redemption, as well as decrease the amount of money being left on the table in Jefferson County each year.

The FoodWise team has been collaborating with The Bread Basket Food Pantry in Watertown. The Bread Basket serves as many as 900 families per month. In addition to food, they provide families with diapers, clothing, toiletries, books, toys, linens and other household items. A line begins to form outside the pantry 30 minutes or more prior to the time it opens. In an effort to engage pantry participants, promote the FoodWise program and provide some nutrition education, we set up a table in the pantry parking lot and talked to individuals while they waited to be served. We had healthy recipes available and did a food trivia activity. If people participated, we gave them a small incentive. We have gone to the pantry twice recently and about 110 individuals participated in our activities.

The Bread Basket also provides mobile pantry services to subsidized housing sites throughout Jefferson County. We will be joining them at the sites to meet with residents and provide some fun opportunities for nutrition education with the goal of enrolling individuals to participate in a lesson series.

Maddie is providing nutrition education to families at the Watertown Family Connections playgroup once per month. Watertown Family Connections aims to present an educational theme to families who attend their play groups. Once per month the focus is on nutrition. Last month the children learned that apples come in different colors and tasted them. Maddie provided a recipe for Healthy Apple Muffins. The October theme is pumpkin. Maddie will provide a taste of cooked squash and a recipe for families to take home. She will talk about ways to include young children in the kitchen and meal preparation. Data shows that children are more likely to try a new food if they helped prepare it.

We appreciate the continued support of the Committee of County Supervisors. Thank you!





**Extension**  
UNIVERSITY OF WISCONSIN-MADISON

**Jordan Schuler**  
**Regional Crops Educator**  
Jefferson, Rock, Walworth Counties

### **September 2022 AEE Committee Report**

Coordinating and hosting two episodes of The Cutting-Edge Podcast with the emerging crops team. The first episode will be interviewing two faculty members from Purdue University to discuss mint production and research regarding weed management in mint. The second episode will be interviewing a faculty member at UW Madison who is studying the growth of the Bambara groundnut as an alternative crop for sandy soils in Wisconsin. Primary tasks include coordinating speakers and preparing questions and information for the interview. These episodes will be posted on the Extension website at the end of October 2022. (Jordan Schuler)

Planning and developing updated nutrient management training as a collaborative effort between land conservation departments within the region. Land conservation departments have traditionally done a nutrient management planning training, which teaches people how to use Snap Plus and other planning tools. The collaborative goal is to provide more in-depth education on the importance of nutrient management for long term soil health and improved farm economics. Discussions between Extension and Land conservation will continue this fall for trainings in winter 2022 and spring 2023. (Jordan Schuler)

Long term networking and relationship building through attending field days, answering questions, attending agricultural community meetings, and farm visits. These events provide great opportunities to ask informal questions and get a basis for the educational needs in this region. (Jordan Schuler)

## Extension Jefferson County September 2022 Highlights

#12

### *Julie Hill, Horticulture Outreach Specialist*

#### HORTICULTURE PROGRAM

The UW-Madison's Extension Horticulture Program provides research-based horticulture information to Wisconsinites so they can make gardening decisions that keep their plants healthy while protecting the environment. We provide research- and evidence-based horticulture management education, resources and decision-making tools to home gardeners and commercial horticulture practitioners.

- **Coming up:** Beyond Birdfeeders: How to be a bird-friendly gardener all year long at Watertown Public Library (in-person program) on Saturday, October 15, 2022, 11:00 a.m.  
<https://watertownpubliclibrary.evanced.info/signup/EventDetails?EventId=5433&backTo=Calendar&startDate=2022/10/06>
- **Coming up:** Webinars for WI Gardeners - Fall into Winter Gardening  
These engaging mini-webinars are 20 minutes each followed by Q&A. Registration is required for each mini webinar.... attend only one or all three! This series is open to the public. All webinars will be recorded. Go to <https://bit.ly/3gOlfhF> to find out more and to register!
  - Tips for Getting Landscape Plants Ready for Winter  
Thursday, October 13, 12:00 p.m.
  - Protecting Young Trees from Animal and Other Damage Over Winter  
Thursday, October 20, 12:00 p.m.
  - Maintaining Your Festive Houseplants  
Thursday, October 27, 12:00 p.m.
- A monthly virtual meeting for Extension Master Gardeners where participants connect with the county coordinator for support, coordination and guidance of local volunteer activities and programming updates.
- A yearlong activity/service for residents of Jefferson County to provide research based reliable information to their horticulture questions. The goal of this effort is to educate individuals of Jefferson County so they can implement best practices in their landscapes that will positively affect the environment and their communities.
- Four sections of an online Lab component for the 2022 Foundations in Gardening (previously Foundations in Horticulture) course where participants from the Foundations in Gardening course (home gardeners) apply what they learned from the Foundations course through interactive activities. This effort is designed to encourage best horticultural practices in Wisconsin for better environmental outcomes.