

Building and Grounds Committee AGENDA

Videoconference or
Highway Committee Room
1425 Wisconsin Drive
Jefferson, WI 53549

Tuesday, May 2, 2023
8:30 a.m.

Building and Grounds Committee Members

Curtis Backlund, Jim Braugher, Roger Lindl, Robert Preuss, Mary Roberts

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Introduction of Director of Facilities Management – Ryan Haye
8. Approval of April 4, 2023 Building and Grounds Committee Minutes
9. Update on courthouse/sheriff/jail project
10. Discussion and possible action on Terazzo contractor
11. Financial Reports (YTD)
 - a. Central Services
 - b. Management Information Systems (MIS)
12. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Building and Grounds Committee

(Via Zoom Videoconference and Highway Committee Room)

MINUTES

Tuesday, April 4, 2023

1. **Call to Order**

Meeting was called to order by Backlund at 8:30 a.m.

2. **Roll Call**

Members Present: Curtis Backlund, Jim Braughler, Roger Lindl, Robert Preuss

Members Excused: Mary Roberts

Others Present: Ben Wehmeier, County Administrator

Others Present via ZOOM: Kim Gretz, Maas Bros Construction, Brian Udovich, Highway

3. **Certification of compliance with the Open Meetings Law**

Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.

4. **Review of the Agenda**

No changes were made.

5. **Public Comment**

No action taken.

6. **Communications**

None

7. **Approval of the March 7, 2023 committee meeting minutes**

Draft minutes were provided for review.

Motion by Braughler/Lindl to approve the March 7, 2023 committee meeting minutes. Motion passed 4-0.

8. **Update on courthouse/sheriff/jail project**

Photos of the project were shared and Gretz and Wehmeier gave an update.

The committee discussed structural issues with two of the skylights. The cost to keep both skylights is \$28,000.

Motion by Backlund/Braughler to approve the additional cost for the skylights. Motion passed 3-0. Preuss abstained.

Note: This item was not listed as an action item on the agenda because the additional expenditure for skylights is within the authority granted to the County Administrator by the County Board. Because the Building & Grounds Committee is not required to authorize this expenditure, the action taken approving the additional cost for skylights will be considered advisory to the County Administrator and not official action by the Building & Grounds Committee.

9. **Financial Reports (YTD)**

- Central Services
- Management Information Systems

Financial reports were provided for review. No action taken.

10. **Discuss potential agenda items for the Committee's next meeting**

- a. Approval of April 4, 2023, Building and Grounds Committee meeting minutes
- b. Update on schedule for Courthouse/Sheriff/Jail Project

Next meeting Tuesday, May 2, 2023 at 8:30 a.m. – Highway Committee Room.

11. **Adjourn**

Motion by Lindl/Preuss to adjourn at 9:41 a.m.



Rockford Central Tile & Terrazzo Co., Inc.
 5139 American Road Rockford, IL 61109
 Phone: 815/874-0888 · Fax: 815/874-3300
 Email: office@rockfordcentral.com

Attn: Mark Stafford

 Maas Bros. Construction Co.

 410 Water Tower Ct.

 Watertown, WI 53094

Date: April 27, 2023

We propose to furnish labor and materials to install Terrazzo Repair/Refinish
 in Jefferson County Courthouse at Jefferson, WI
 in accordance with plans and specifications of or as follows:

REVISED

Furnish labor and material to repair terrazzo cracks 1/8" or wider, epoxy fill cracks less than 1/8" wide, grind clean all terrazzo floors, cove base, stairs and polish all using the 3M Scotchgard Stone Floor Protector Plus System for the sum of:

One Hundred Sixty Nine Thousand Six Hundred Twenty **(\$169,620.00)** Dollars & No Cents

New terrazzo work at C1010, C1165, C1160, C2005, C2200 ADD the sum of:

Forty Nine Thousand Seven Hundred **(\$49,700.00)** Dollars and No Cents

Existing terrazzo floor and cove base patchwork at C1005, C1004, C1070, C1130, C1163, C2010, C2001, C2000, C2100, C2130, C2203 & C2240 ADD the sum of:

Fifty Six Thousand Four Hundred Forty **(\$56,440.00)** Dollars and No Cents

Cut in 12 new expansion joints at corridors ADD the sum of:

**Total w/Bond =
\$296,220.00**

Twelve Thousand Nine Hundred Sixty **(\$12,960.00)** Dollars and No Cents

Alternate Bid: Provide Payment & Performance Bond ADD the sum of:

Seven Thousand Five Hundred **(\$7,500.00)** Dollars and No Cents

Qualifications:

- Owner/GC to provide 220 electrical hook-ups (multiple) for terrazzo grinding machines.
- New terrazzo color to be a near match color to existing terrazzo. Sample to be approved prior to installation.
- Proposal includes new non-slip strip lines (2) at stair treads.
- Work to be done in multiple phases.

After reading the above proposal & attachments
 Hereto & conditions of proposal on reverse side of this form,
 I or we, accept the above contract.

Rockford Central Tile & Terrazzo Co., Inc.

Louis DeMarco, Estimator
 Louis@rockfordcentral.com

_____ Date



**MEMBER OF NATIONAL TERRAZZO AND MOSAIC ASSOCIATION
 AND TILE CONTRACTORS ASSOCIATION OF AMERICA**

Wisconsin Terrazzo & Tile, Inc.

555 Braund Street, Onalaska WI 54650
Office: (608) 779-5010 Fax: (608) 779-9444 Email: jason@wisconsinterrazzo.com
Web site: www.wisconsinterrazzo.com
WISCONSIN LICENSE #1107496

BID PROPOSAL

Proposal Number:		Date Submitted:	Wednesday, April 26 th , 2023
Project Name:	Jefferson County Courthouse	Project Location:	Jefferson, Wisconsin
Bid Submitted To:	Maas Brothers Construction	Attention:	Mark Stafford
Section:	Terrazzo Restoration	Addendum Noted:	

FURNISH & INSTALL AS OUTLINED IN PLANS & SPECS:

- ↻ 3/8" Epoxy Terrazzo Flooring
- ↻ 2-4 Custom Terrazzo Colors, Match Existing
- ↻ Repolish Existing Terrazzo Floor 8,929 sf
- ↻ Repolish Existing Terrazzo Base 1,193 lf
- ↻ Install New Terrazzo Flooring 986 sf
- ↻ Install New Terrazzo Wall Base 721 sf
- ↻ Demo of Terrazzo Flooring at New Base Locations
- ↻ Polish floors to a 3000 Grit Finish, apply 3M Scotchgard System
- ↻ Bid for up to 6 Work Phases
- ↻ New Abrasive Non Slips at Stairs 1, 6, and 8

PRICING EXCLUDES THE FOLLOWING:

- ↻ 60 Amp/220 Volt Single-Phase Power within 100 feet of each area of work
- ↻ Lighting / Water / Dumpster
- ↻ No Mockup included in base bid. If required, additional costs will be incurred by owner via change order.
- ↻ Final protection of the finished floor – No Floor protection included
- ↻ Unloading and hoisting of materials at jobsite
- ↻ No Touch up painting of walls or railings included. Railings will likely need touch up, walls painted after terrazzo
- ↻ Paint damage due to hanging plastic with tape, and grind marks can be expected
- ↻ Performance/payment bond is not included in proposal. Add \$4,650 to add performance bond
- ↻ Leveling, filling, or grinding down of concrete substrate below terrazzo is not included in bid
- ↻ Temporary dust partitions are not included in proposal
- ↻ Any additional cost to our annual insurance premium due to supplementary insurance requirements is not included in bid

NOTATIONS TO BID PROPOSAL:

- ↻ One (1) year industry standard warranty provided. Not included in the warranty are damage due to structural design deficiencies including but not limited to slab cracking from lateral, vertical, or rotational movement, and gouging or other damage due to forklifts, other equipment, delamination caused by vapor transmission, Acts of God, or other elements beyond the scope of protection of this system nor causes not related to the system materials.
- ↻ Normal work week Monday thru Thursday – daytime hours
- ↻ Bid to become part of contract “Subject to the terms and conditions of this contract, the terms and conditions of the bid, a copy of which is attached, are hereby incorporated and the bid is made a part of this contract.”

Base Bid: floor and base only, no stairs	\$225,000.00
Price to repolish Stairs 1, 4, 6, and 8 work can start immediately	add: \$68,000.00

**Total w/Bond =
\$297,650.00**

KEYNOTE LEGEND	
9.07	EXISTING WALL TILE TO REMAIN
9.10	SEE TYPICAL TERRAZZO BASE DETAIL 13/A531
9.15	WALL TILE TO BE INSTALLED TO 7'-0" AFF ON RESTROOM WET WALLS. SEE ELEVATION 8/A807.

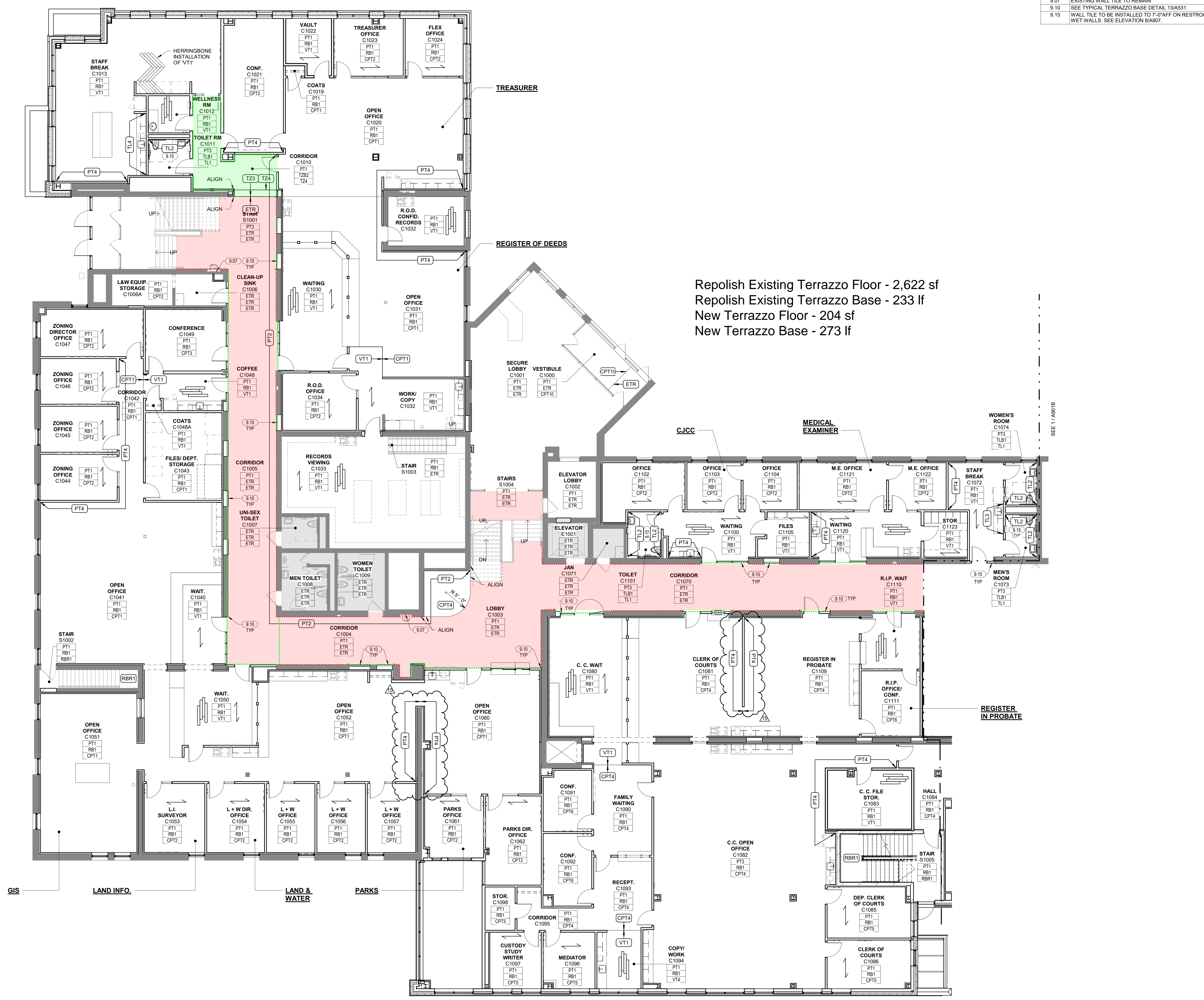
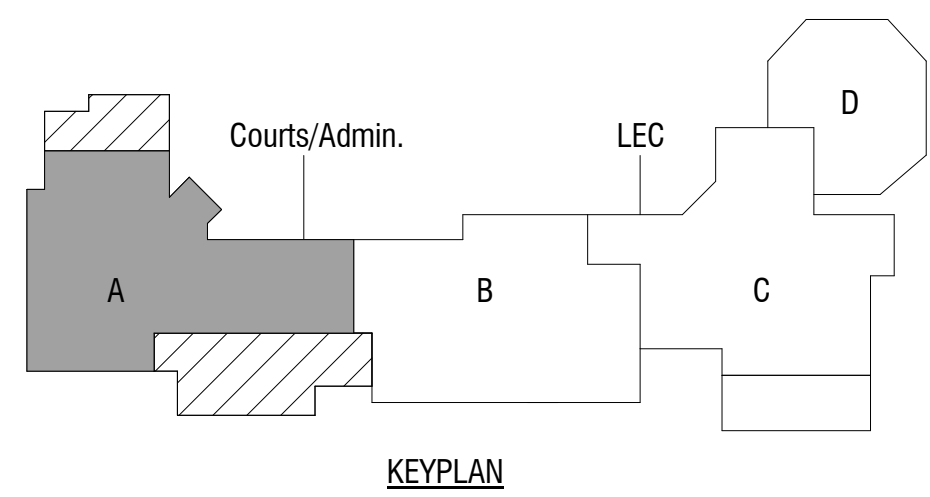
**Potter
Lawson**
Success by Design

GENERAL NOTES:

- WOOD DOORS TO BE **WD1**
- HOLLOW METAL DOORS TO BE **PT2**
- WINDOW SILLS TO BE **SB2**
- WINDOOR SILLS TO BE **SB2**
- EXPOSED CEILING AND DUCTWORK TO BE PAINTED **PT11**. SEE REFLECTED CEILING PLANS FOR FINISH AND EXTENTS.
- PROVIDE EXTRUDED ALUMINUM TRIM AT EXPOSED TILE EDGES. SATIN ALUMINUM WITH CLEAR FINISH.
- PROVIDE EXTRUDED ALUMINUM TRIM CAP AT EXPOSED TILE TOP AND OUTSIDE EDGES. EASE ALL SHARP EDGES.
- DO NOT INSTALL TLB WHERE WALL TILE EXTENDS TO FLOOR.
- WHERE TLB IS NOT COVERED, ADD COVE-SHAPED METAL TRIM BETWEEN BASE/WALL TILE AND FLOOR TILE.
- ALIGN FLOOR AND BASE TILE GROUT LINES WHERE POSSIBLE.
- CONCRETE COLUMNS TO BE PAINTED **PT1**.
- ALL FLOORS TO BE LEVELED FOR FLUSH TRANSITION WHERE DISSIMILAR FINISHES MEET.
- STAIR RAILINGS AND STRINGERS TO BE **PT17**.
- STAIR GUARDRAILS TO BE PAINTED **PT17**.
- STAIR LANDINGS TO BE **RBR1**.
- STAIR NOSING TO BE **STR1**.
- NEW DETENTION HOLLOW METAL DOORS & FRAMES ARE TO BE PAINTED TO MATCH EXISTING, UNLESS OTHERWISE NOTED.
- DETENTION HOLLOW METAL DOORS & FRAMES ADJACENT TO COURTROOMS ARE TO BE PAINTED **PT9**.

INTERIOR FINISH TAG LEGEND:

- | | |
|--------------------|-------------------------|
| ROOM NAME & NUMBER | ROOM NAME & NUMBER |
| XX | FIELD WALL FINISH CODE |
| XX | FIELD BASE FINISH CODE |
| XX | FIELD FLOOR FINISH CODE |
| XXXX | VARIATION FINISH NOTE |
| AREA NOT IN SCOPE | AREA NOT IN SCOPE |



Repolish Existing Terrazzo Floor - 2,622 sf
 Repolish Existing Terrazzo Base - 233 lf
 New Terrazzo Floor - 204 sf
 New Terrazzo Base - 273 lf

Jefferson County Courthouse
 and Sheriff's Building
 Courthouse and Sheriff's Building
 Renovation & Additions
 311 S Center Ave
 Jefferson, WI 53549

2020.01.00

DATE	ISSUANCE/REVISIONS
07/22/2022	BID DOCUMENTS
08/14/2022	ADDENDUM #01
08/08/2022	PERMIT SET
08/11/2022	ADDENDUM #02
08/16/2022	CONSTRUCTION DOCUMENTS
03/06/2023	CONSTRUCTION BULLETIN #15

**FIRST FLOOR
 FINISH PLAN -
 AREA A**

A901A

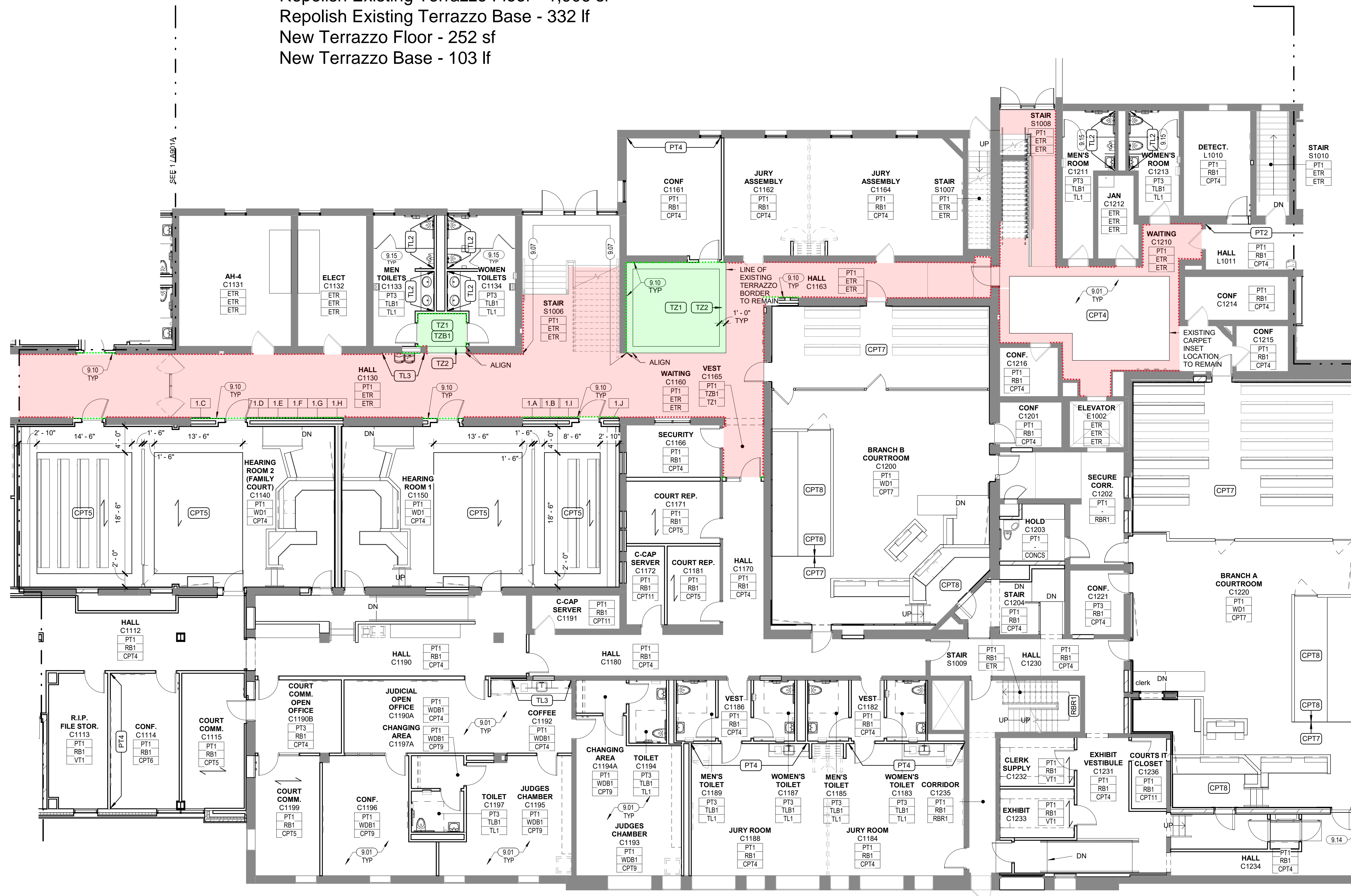
1 FIRST FLOOR FINISH PLAN - AREA A
 1/8" = 1'-0"

3/3/2023 3:19:26 PM

© 2022 Potter Lawson, Inc.

KEYNOTE LEGEND	
9.01	SEE ELEVATIONS FOR FINISH LOCATIONS AND LIMITS.
9.07	EXISTING WALL TILE TO REMAIN
9.10	SEE TYPICAL TERRAZZO BASE DETAIL 13A531.
9.14	FROSTED WINDOW FILM ON GLASS. SEE FINISH SCHEDULE.
9.15	WALL TILE TO BE INSTALLED TO 7'-0" AFF ON RESTROOM WET WALLS. SEE ELEVATION 8A907.

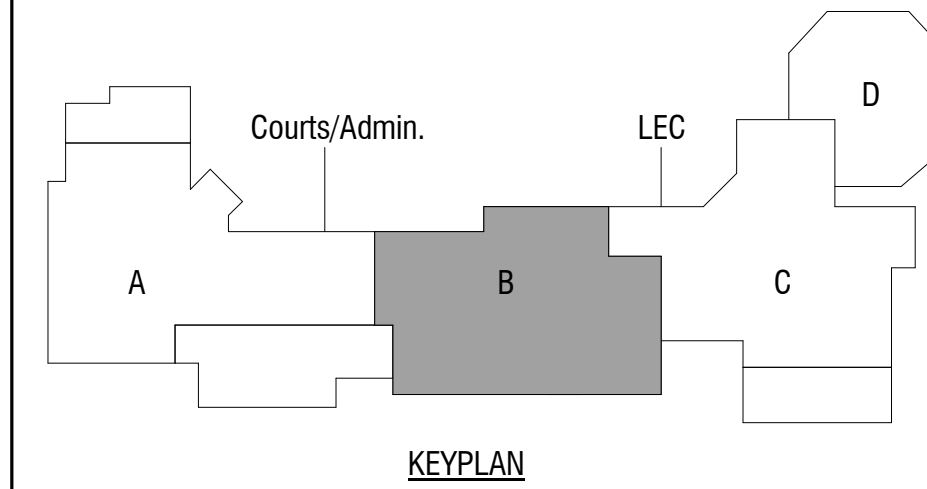
Repolish Existing Terrazzo Floor - 1,906 sf
Repolish Existing Terrazzo Base - 332 lf
New Terrazzo Floor - 252 sf
New Terrazzo Base - 103 lf



- GENERAL NOTES:**
- WOOD DOORS TO BE **WD1**
 - HOLLOW METAL DOORS TO BE **PT3**
 - WINDOW SILLS TO BE **SB2**
 - EXPOSED CEILING AND DUCTWORK TO BE PAINTED **PT11**. SEE REFLECTED CEILING PLANS FOR FINISH AND EXTENTS.
 - PROVIDE EXTRUDED ALUMINUM TRIM AT EXPOSED TILE EDGES. SATIN ALUMINUM WITH CLEAR FINISH.
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 - CONCRETE COLUMNS TO BE PAINTED **PT1**.
 - ALL FLOORS TO BE LEVELED FOR FLUSH TRANSITION WHERE DISSIMILAR FINISHES MEET.
 - STAIR RAILINGS AND STRINGERS TO BE **PT7**.
 - STAIR GUARDRAILS TO BE PAINTED **PT7**.
 - STAIR LANDINGS TO BE **RBR1**.
 - STAIR NOSING TO BE **STR1**.
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INTERIOR FINISH TAG LEGEND:

ROOM NAME & NUMBER	ROOM NAME & NUMBER
FIELD WALL FINISH CODE	FIELD WALL FINISH CODE
FIELD BASE FINISH CODE	FIELD BASE FINISH CODE
FIELD FLOOR FINISH CODE	FIELD FLOOR FINISH CODE
XXXX	VARIATION FINISH NOTE
	AREA NOT IN SCOPE



Jefferson County Courthouse
and Sheriff's Building
Renovation & Additions
311 S Center Ave
Jefferson, WI 53549

2020.01.00

DATE	ISSUANCE/REVISIONS
07/22/2022	BID DOCUMENTS
08/04/2022	ADDENDUM #01
08/08/2022	PERMIT SET
08/11/2022	ADDENDUM #02
08/16/2022	CONSTRUCTION DOCUMENTS

**FIRST FLOOR
FINISH PLAN -
AREA B**





Repolish Existing Terrazzo Floor - 2,477 sf
 Repolish Existing Terrazzo Base - 297 lf
 New Terrazzo Floor - 324 sf
 New Terrazzo Base - 225 lf

KEYNOTE LEGEND	
9.01	SEE ELEVATIONS FOR FINISH LOCATIONS AND LIMITS.
9.07	EXISTING WALL TILE TO REMAIN
9.10	SEE TYPICAL TERRAZZO BASE DETAIL 13/A531.
9.12	EXPANSION JOINT
9.14	FROSTED WINDOW FILM ON GLASS, SEE FINISH SCHEDULE

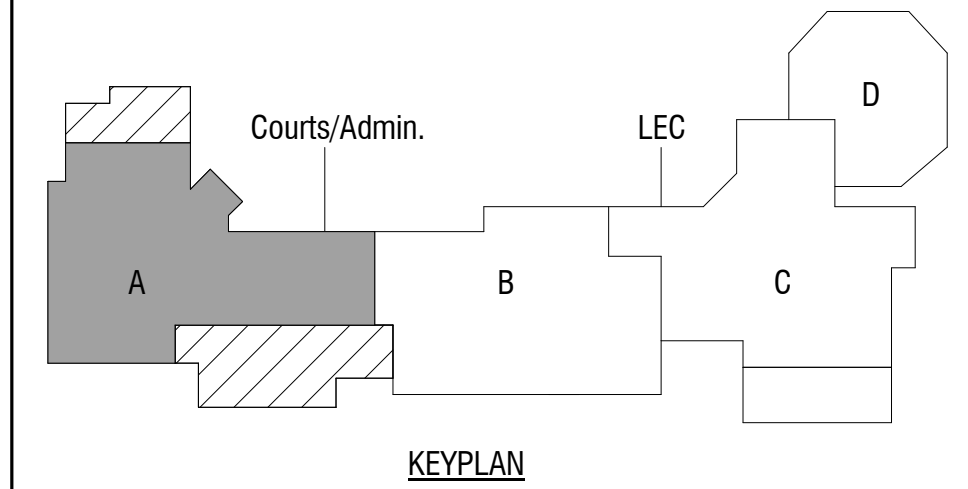
**Potter
Lawson**
 Success by Design

- GENERAL NOTES:**
- WOOD DOORS TO BE **WD1**
 - HOLLOW METAL DOORS TO BE **PT2**
 - HOLLOW METAL DOOR FRAMES TO BE **PT9**
 - WINDOW SILLS TO BE **SB2**
 - EXPOSED CEILING AND DUCTWORK TO BE PAINTED **PT11**. SEE REFLECTED CEILING PLANS FOR FINISH AND EXTENTS.
 - PROVIDE EXTRUDED ALUMINUM TRIM AT EXPOSED TILE EDGES. SATIN ALUMINUM WITH CLEAR FINISH.
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INTERIOR FINISH TAG LEGEND:

ROOM NAME & NUMBER	ROOM NAME & NUMBER
NAME	NAME
RM #	FIELD WALL FINISH CODE
XX	FIELD BASE FINISH CODE
XX	FIELD FLOOR FINISH CODE

XXXX → VARIATION FINISH NOTE
 [Grey Box] → AREA NOT IN SCOPE



Jefferson County Courthouse
 and Sheriff Building
 Courthouse and Sheriff's Building
 Renovation & Additions
 311 S Center Ave
 Jefferson, WI 53549

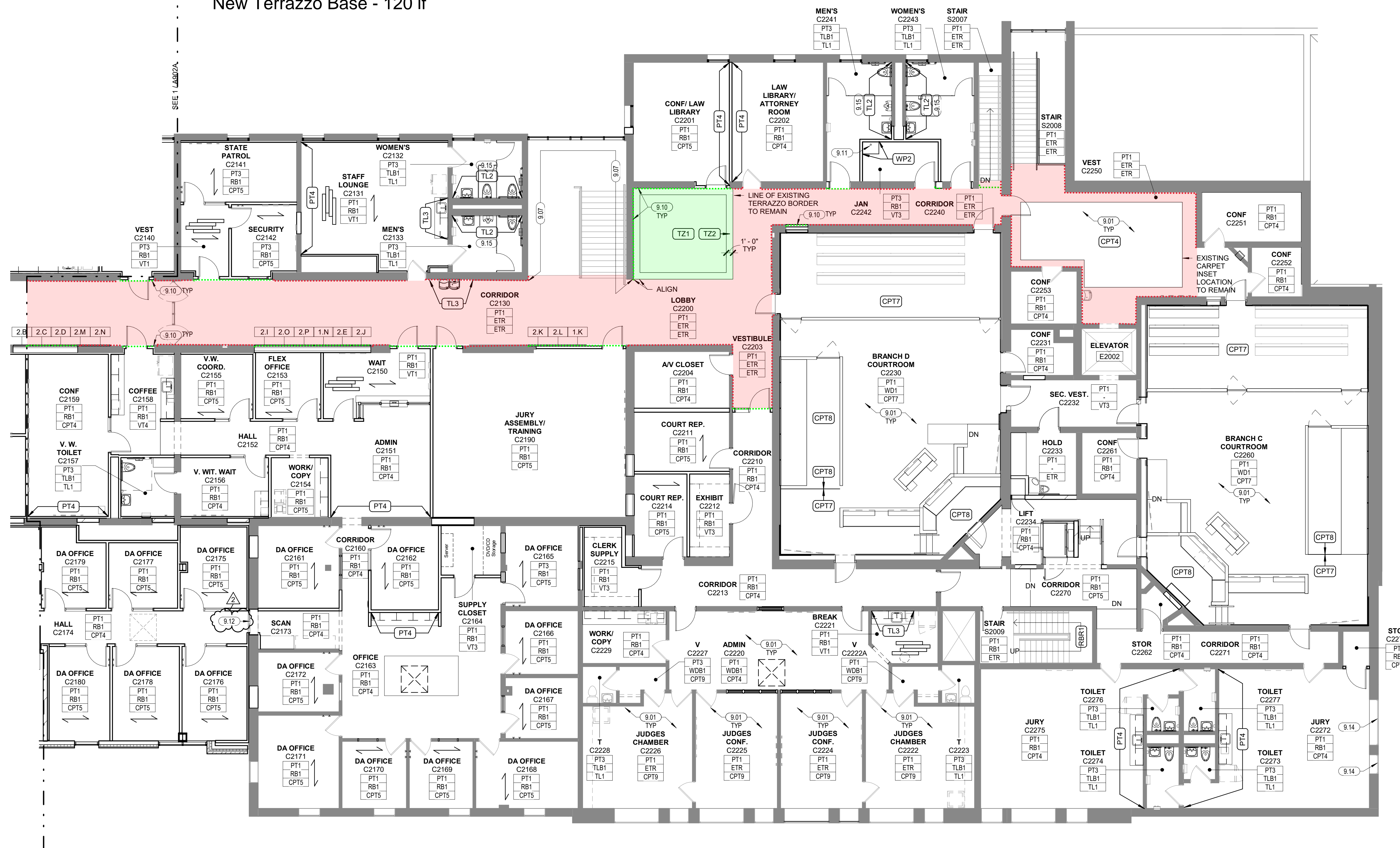
2020.01.00

DATE	ISSUANCE/REVISIONS
07/22/2022	BID DOCUMENTS
08/14/2022	ADDENDUM #01
08/08/2022	PERMIT SET
08/11/2022	ADDENDUM #02
08/16/2022	CONSTRUCTION DOCUMENTS

**SECOND FLOOR
FINISH PLAN -
AREA A**

KEYNOTE LEGEND	
9.01	SEE ELEVATIONS FOR FINISH LOCATIONS AND LIMITS.
9.07	EXISTING WALL TILE TO REMAIN
9.10	SEE TYPICAL TERRAZZO BASE DETAIL 13/A531.
9.11	FRP MOP SINK-SEE DETAIL 25/A533
9.12	EXPANSION JOINT
9.14	FROSTED WINDOW FILM ON GLASS. SEE FINISH SCHEDULE
9.15	WALL TILE TO BE INSTALLED TO 7'-0" AFF ON RESTROOM WET WALLS. SEE ELEVATION 8/A807.

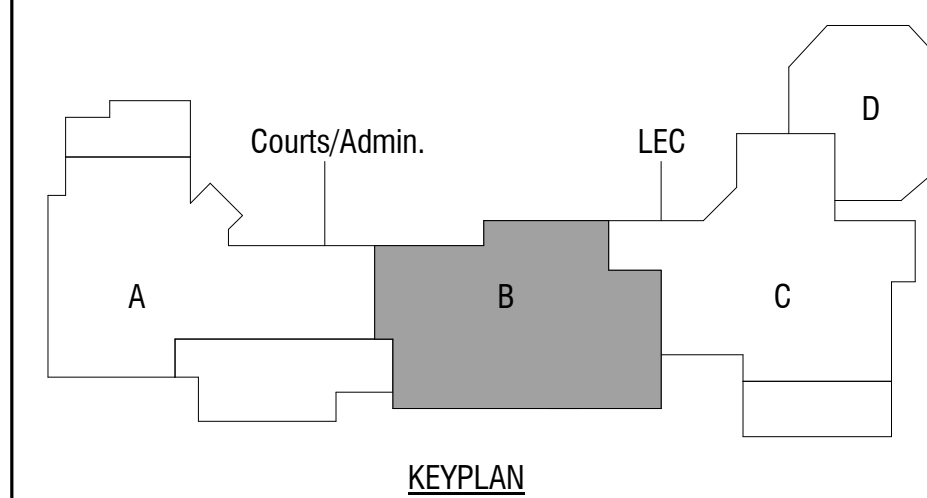
Repolish Existing Terrazzo Floor - 1,620 sf
 Repolish Existing Terrazzo Base - 275 lf
 New Terrazzo Floor - 206 sf
 New Terrazzo Base - 120 lf



- GENERAL NOTES:**
- WOOD DOORS TO BE **WD1**
 - HOLLOW METAL DOORS TO BE **PT3**
 - HOLLOW METAL DOOR FRAMES TO BE **PT3**
 - WINDOW SILLS TO BE **SB2**
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INTERIOR FINISH TAG LEGEND:

ROOM NAME	ROOM NAME & NUMBER
XX	FIELD WALL FINISH CODE
XX	FIELD BASE FINISH CODE
XX	FIELD FLOOR FINISH CODE
XXXX	VARIATION FINISH NOTE
---	AREA NOT IN SCOPE



Jefferson County Courthouse and Sheriff Building
 Courthouse and Sheriff's Building
 Renovation & Additions
 311 S Center Ave
 Jefferson, WI 53549

2020.01.00

DATE	ISSUANCE/REVISIONS
07/22/2022	BID DOCUMENTS
08/14/2022	ADDENDUM #01
08/08/2022	PERMIT SET
08/11/2022	ADDENDUM #02
08/16/2022	CONSTRUCTION DOCUMENTS
09/12/2022	CONSTRUCTION BULLETIN #02

**SECOND FLOOR
 FINISH PLAN -
 AREA B**

04/27/2023
13:41:30

Jefferson County
CENTRAL SERVICES (YEAR TO DATE)

PAGE 1
glflxprt

FROM 2023 01 TO 2023 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
11201 Central Services							
11201 411100 General Property Taxes	-981,853	0	-981,853	-245,463.15	.00	-736,389.39	25.0%
11201 474009 Housekeeping Services	-3,000	0	-3,000	.00	.00	-3,000.00	.0%
11201 486001 Vending Commission	-800	0	-800	.00	.00	-800.00	.0%
11201 511110 Salary-Permanent Regular	181,929	0	181,929	23,661.85	.00	158,267.17	13.0%
11201 511210 Wages-Regular	250,506	0	250,506	69,428.07	.00	181,077.83	27.7%
11201 511220 Wages-Overtime	7,137	0	7,137	1,744.48	.00	5,392.33	24.4%
11201 511330 Wages-Longevity Pay	514	0	514	.00	.00	513.75	.0%
11201 512141 Social Security	31,424	0	31,424	6,707.10	.00	24,716.72	21.3%
11201 512142 Retirement (Employer)	28,431	0	28,431	6,075.87	.00	22,354.92	21.4%
11201 512144 Health Insurance	117,589	0	117,589	31,096.04	.00	86,493.45	26.4%
11201 512145 Life Insurance	100	0	100	32.76	.00	67.44	32.7%
11201 512173 Dental Insurance	5,724	0	5,724	1,822.00	.00	3,902.00	31.8%
11201 512390 Safety Equipment	2,000	0	2,000	.00	.00	2,000.00	.0%
11201 521219 Other Professional Serv	3,000	0	3,000	.00	.00	3,000.00	.0%
11201 529170 Grounds Keeping Charges	14,252	0	14,252	2,429.02	.00	11,822.74	17.0%
11201 531008 Hazard Recycle Charges	1,000	0	1,000	.00	.00	1,000.00	.0%
11201 531243 Furniture & Furnishings	0	0	0	28.68	.00	-28.68	.0%
11201 531298 United Parcel Service	1,000	0	1,000	.00	.00	1,000.00	.0%
11201 531302 Building & Maint Equipment	12,000	0	12,000	432.02	.00	11,567.98	3.6%
11201 531312 Office Supplies	350	0	350	.00	.00	350.00	.0%
11201 531313 Printing & Duplicating	300	0	300	6.00	.00	294.00	2.0%
11201 531314 Small Items Of Equipment	5,000	0	5,000	904.52	.00	4,095.48	18.1%
11201 531320 Safety Supplies	1,000	0	1,000	67.71	.00	932.29	6.8%
11201 531351 Gas/Diesel	3,000	0	3,000	297.28	.00	2,702.72	9.9%
11201 532332 Mileage	0	0	0	8.55	.00	-8.55	.0%
11201 533221 Water	6,000	0	6,000	1,151.12	.00	4,848.88	19.2%
11201 533222 Electric	125,000	0	125,000	18,073.27	.00	106,926.73	14.5%
11201 533223 Sewer	0	0	0	1,139.79	.00	-1,139.79	.0%
11201 533224 Natural Gas	0	0	0	14,813.15	.00	-14,813.15	.0%
11201 533225 Telephone & Fax	1,500	0	1,500	240.89	.00	1,259.11	16.1%
11201 533235 Storm Water Utility	2,800	0	2,800	501.60	.00	2,298.40	17.9%
11201 535239 Street Repair & Maint	500	0	500	.00	.00	500.00	.0%
11201 535246 Building Service & Maint	60,000	0	60,000	23,883.45	10,635.91	25,480.64	57.5%
11201 535247 Building Repair & Maint	0	0	0	1,101.00	.00	-1,101.00	.0%
11201 535297 Refuse Collection	0	0	0	491.03	.00	-491.03	.0%

04/27/2023
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Jefferson County
CENTRAL SERVICES (YEAR TO DATE)

FROM 2023 01 TO 2023 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11201 535344 Household & Janitorial Supp	25,000	0	25,000	4,598.79	.00	20,401.21	18.4%
11201 535349 Other Supplies	12,000	0	12,000	284.40	.00	11,715.60	2.4%
11201 535352 Vehicle Parts & Repairs	1,000	0	1,000	7.49	.00	992.51	.7%
11201 535353 Machinery & Equipment Parts	10,000	0	10,000	388.20	.00	9,611.80	3.9%
11201 535354 Paint	20,000	0	20,000	.00	.00	20,000.00	.0%
11201 535355 Plumbing & Electrical	10,000	0	10,000	2,178.48	.00	7,821.52	21.8%
11201 536531 Land Rent & Lease	1,800	0	1,800	1,800.00	.00	.00	100.0%
11201 571004 IP Telephony Allocation	318	0	318	106.00	.00	212.00	33.3%
11201 571007 MIS Direct Charges	5,000	0	5,000	.00	.00	5,000.00	.0%
11201 571009 MIS PC Group Allocation	8,410	0	8,410	2,803.32	.00	5,606.68	33.3%
11201 571010 MIS Systems Grp Alloc(ISIS)	5,996	0	5,996	1,998.68	.00	3,997.32	33.3%
11201 591519 Other Insurance	24,073	0	24,073	12,814.56	.00	11,258.44	53.2%
11201 594822 Capital Improvement Building	0	212,715	212,715	.00	.00	212,715.00	.0%
11201 699999 Budgetary Fund Balance	0	-212,715	-212,715	.00	.00	-212,715.00	.0%
TOTAL Central Services	0	0	0	-12,345.98	10,635.91	1,710.07	.0%
GRAND TOTAL	0	0	0	-12,345.98	10,635.91	1,710.07	.0%

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Jefferson County
MIS (YEAR TO DATE)

FROM 2023 01 TO 2023 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
700 MIS Department Fund							
77001 PC Group							
77001 411100 General Property Taxes	-224,572	0	-224,572	-56,143.02	.00	-168,429.02	25.0%
77001 474180 MIS Billed	-1,178,552	0	-1,178,552	-392,850.56	.00	-785,701.06	33.3%
77001 511110 Salary-Permanent Regular	0	0	0	24,985.68	.00	-24,985.68	.0%
77001 511210 Wages-Regular	293,926	0	293,926	58,757.15	.00	235,169.29	20.0%
77001 511220 Wages-Overtime	1,139	0	1,139	32.21	.00	1,106.56	2.8%
77001 511330 wages-Longevity Pay	340	0	340	.00	.00	340.00	.0%
77001 512141 Social Security	21,298	0	21,298	6,132.44	.00	15,165.89	28.8%
77001 512142 Retirement (Employer)	20,088	0	20,088	5,696.73	.00	14,390.84	28.4%
77001 512144 Health Insurance	66,242	0	66,242	15,195.20	.00	51,046.82	22.9%
77001 512145 Life Insurance	66	0	66	24.76	.00	41.72	37.2%
77001 512173 Dental Insurance	3,792	0	3,792	1,227.20	.00	2,564.80	32.4%
77001 521220 Consultant	101,200	0	101,200	41,532.10	15,517.58	44,150.32	56.4%
77001 521296 Computer Support	433,413	0	433,413	355,959.30	4,564.00	72,889.70	83.2%
77001 529299 Purchase Care & Services	135,000	0	135,000	80,077.72	.00	54,922.28	59.3%
77001 531298 United Parcel Service	0	0	0	135.61	.00	-135.61	.0%
77001 531301 Office Equipment	300	0	300	.00	.00	300.00	.0%
77001 531303 Computer Equipmt & Software	58,000	0	58,000	9,000.65	.00	48,999.35	15.5%
77001 531312 Office Supplies	300	0	300	310.31	.00	-10.31	103.4%
77001 531313 Printing & Duplicating	100	0	100	.00	.00	100.00	.0%
77001 531322 Subscriptions	300	0	300	.00	.00	300.00	.0%
77001 531324 Membership Dues	400	0	400	250.00	.00	150.00	62.5%
77001 532325 Registration	1,000	0	1,000	125.00	.00	875.00	12.5%
77001 532332 Mileage	200	0	200	.00	.00	200.00	.0%
77001 532335 Meals	100	0	100	.00	.00	100.00	.0%
77001 532336 Lodging	250	0	250	.00	.00	250.00	.0%
77001 532350 Training Materials	1,500	0	1,500	.00	.00	1,500.00	.0%
77001 533228 Internet	38,000	0	38,000	7,109.69	.00	30,890.31	18.7%
77001 535242 Maintain Machinery & Equip	0	0	0	63.01	.00	-63.01	.0%
77001 535355 Plumbing & Electrical	1,000	0	1,000	.00	.00	1,000.00	.0%
77001 571004 IP Telephony Allocation	2,866	0	2,866	955.32	.00	1,910.68	33.3%
77001 571008 MIS Overhead Allocation	17,759	0	17,759	5,353.88	.00	12,405.17	30.1%
77001 591519 Other Insurance	3,544	0	3,544	1,018.00	.00	2,526.00	28.7%
77001 594810 Capital Equipment	201,000	0	201,000	49,585.20	89,461.30	61,953.50	69.2%
TOTAL PC Group	0	0	0	214,533.58	109,542.88	-324,076.46	.0%

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Jefferson County
MIS (YEAR TO DATE)

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FROM 2023 01 TO 2023 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
77002 Systems Group							
77002 411100 General Property Taxes	-16,633	0	-16,633	-4,158.33	.00	-12,474.97	25.0%
77002 451200 Records & Reports	-1,200	0	-1,200	-225.00	.00	-975.00	18.8%
77002 474180 MIS Billed	-419,750	0	-419,750	-139,916.76	.00	-279,833.50	33.3%
77002 511110 Salary-Permanent Regular	227,775	0	227,775	69,603.11	.00	158,172.32	30.6%
77002 511210 Wages-Regular	31,755	0	31,755	31,335.70	.00	419.31	98.7%
77002 511330 Wages-Longevity Pay	708	0	708	.00	.00	707.50	.0%
77002 512141 Social Security	18,584	0	18,584	7,346.98	.00	11,237.37	39.5%
77002 512142 Retirement (Employer)	17,696	0	17,696	6,835.53	.00	10,860.65	38.6%
77002 512144 Health Insurance	50,792	0	50,792	19,757.65	.00	31,034.50	38.9%
77002 512145 Life Insurance	52	0	52	28.08	.00	23.82	54.1%
77002 512173 Dental Insurance	2,466	0	2,466	822.00	.00	1,644.00	33.3%
77002 521220 Consultant	7,000	0	7,000	995.00	.00	6,005.00	14.2%
77002 521296 Computer Support	0	0	0	5,525.00	.00	-5,525.00	.0%
77002 531312 Office Supplies	200	0	200	180.18	.00	19.82	90.1%
77002 531322 Subscriptions	175	0	175	.00	.00	175.00	.0%
77002 531324 Membership Dues	300	0	300	.00	.00	300.00	.0%
77002 532325 Registration	1,700	0	1,700	1,500.00	.00	200.00	88.2%
77002 532332 Mileage	100	0	100	.00	.00	100.00	.0%
77002 532335 Meals	50	0	50	.00	.00	50.00	.0%
77002 532350 Training Materials	1,000	0	1,000	.00	.00	1,000.00	.0%
77002 535242 Maintain Machinery & Equip	54,476	0	54,476	26,726.62	.00	27,749.38	49.1%
77002 571004 IP Telephony Allocation	531	0	531	177.00	.00	354.00	33.3%
77002 571008 MIS Overhead Allocation	17,759	0	17,759	5,353.88	.00	12,405.16	30.1%
77002 591519 Other Insurance	4,464	0	4,464	1,258.88	.00	3,205.12	28.2%
TOTAL Systems Group	0	0	0	33,145.52	.00	-33,145.52	.0%

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Jefferson County
MIS (YEAR TO DATE)

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FROM 2023 01 TO 2023 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
77003 Programming - Special							
77003 411100 General Property Taxes	-9,100	0	-9,100	-2,274.96	.00	-6,824.84	25.0%
77003 474099 Dept Cap Program Charges	-139,892	0	-139,892	-46,630.68	.00	-93,261.32	33.3%
77003 511210 wages-Regular	105,062	0	105,062	21,906.49	.00	83,155.58	20.9%
77003 512141 Social Security	7,437	0	7,437	1,554.73	.00	5,882.55	20.9%
77003 512142 Retirement (Employer)	7,144	0	7,144	1,489.68	.00	5,654.54	20.9%
77003 512144 Health Insurance	27,971	0	27,971	8,390.24	.00	19,580.81	30.0%
77003 512145 Life Insurance	15	0	15	3.60	.00	11.58	23.7%
77003 512173 Dental Insurance	1,362	0	1,362	368.00	.00	994.00	27.0%
TOTAL Programming - Special	0	0	0	-15,192.90	.00	15,192.90	.0%

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FROM 2023 01 TO 2023 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
77004 MIS Overhead							
77004 529299 Purchase Care & Services	6,500	0	6,500	2,159.91	.00	4,340.09	33.2%
77004 531298 United Parcel Service	200	0	200	.00	.00	200.00	.0%
77004 531320 Safety Supplies	50	0	50	92.20	.00	-42.20	184.4%
77004 533221 water	0	0	0	107.53	.00	-107.53	.0%
77004 533222 Electric	6,800	0	6,800	1,035.50	.00	5,764.50	15.2%
77004 533223 Sewer	400	0	400	95.08	.00	304.92	23.8%
77004 533224 Natural Gas	3,000	0	3,000	1,167.12	.00	1,832.88	38.9%
77004 533225 Telephone & Fax	3,400	0	3,400	1,274.57	.00	2,125.43	37.5%
77004 533228 Internet	0	0	0	4,960.00	.00	-4,960.00	.0%
77004 533235 Storm Water Utility	180	0	180	44.97	.00	135.03	25.0%
77004 533236 wireless Internet	3,200	0	3,200	462.12	.00	2,737.88	14.4%
77004 533236 22209 wireless Internet	0	0	0	522.90	.00	-522.90	.0%
77004 535242 Maintain Machinery & Equip	6,500	0	6,500	.00	.00	6,500.00	.0%
77004 535246 Building Service & Maint	2,000	0	2,000	.00	.00	2,000.00	.0%
77004 535297 Refuse Collection	535	0	535	178.86	.00	356.14	33.4%
77004 571003 Housekeeping	2,200	0	2,200	.00	.00	2,200.00	.0%
77004 571008 MIS Overhead Allocation	-35,518	0	-35,518	-10,707.76	.00	-24,810.24	30.1%
77004 591519 Other Insurance	553	0	553	250.96	.00	302.04	45.4%
TOTAL MIS Overhead	0	0	0	1,643.96	.00	-1,643.96	.0%

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Jefferson County
MIS (YEAR TO DATE)

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FROM 2023 01 TO 2023 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
77005 IP-Telephony							
77005 411100 General Property Taxes	-286	0	-286	-71.43	.00	-214.31	25.0%
77005 474190 IP-Telephony Billed	-86,933	0	-86,933	-28,977.24	.00	-57,955.36	33.3%
77005 511210 wages-Regular	33,885	0	33,885	12,244.18	.00	21,640.35	36.1%
77005 511220 wages-Overtime	455	0	455	.00	.00	454.57	.0%
77005 512141 Social Security	2,627	0	2,627	936.64	.00	1,690.30	35.7%
77005 512142 Retirement (Employer)	2,335	0	2,335	832.64	.00	1,502.42	35.7%
77005 512145 Life Insurance	16	0	16	11.24	.00	4.60	71.0%
77005 512173 Dental Insurance	552	0	552	220.80	.00	331.20	40.0%
77005 521220 Consultant	6,500	0	6,500	5,335.00	.00	1,165.00	82.1%
77005 521296 Computer Support	36,913	0	36,913	.00	.00	36,913.40	.0%
77005 531303 Computer Equipmt & Software	1,500	0	1,500	289.00	.00	1,211.00	19.3%
77005 533225 Telephone & Fax	0	0	0	4,432.84	.00	-4,432.84	.0%
77005 535242 Maintain Machinery & Equip	2,000	0	2,000	1,386.60	.00	613.40	69.3%
77005 591519 Other Insurance	436	0	436	118.32	.00	317.68	27.1%
TOTAL IP-Telephony	0	0	0	-3,241.41	.00	3,241.41	.0%

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Jefferson County
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FROM 2023 01 TO 2023 12

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
77006 Central Duplication							
77006 411100 General Property Taxes	-3,669	0	-3,669	-917.25	.00	-2,751.76	25.0%
77006 451002 Private Party Photocopy	-1,200	0	-1,200	-170.63	.00	-1,029.37	14.2%
77006 472003 Municipality Copies & Printin	-1,800	0	-1,800	.00	.00	-1,800.00	.0%
77006 474180 MIS Billed	-51,892	0	-51,892	-17,297.32	.00	-34,594.62	33.3%
77006 474200 Copying & Printing Interdepa	-36,000	0	-36,000	-4,850.09	.00	-31,149.91	13.5%
77006 511210 wages-Regular	20,908	0	20,908	3,561.60	.00	17,345.92	17.0%
77006 511220 wages-Overtime	62	0	62	.00	.00	62.00	.0%
77006 511330 wages-Longevity Pay	70	0	70	.00	.00	70.00	.0%
77006 512141 Social Security	1,599	0	1,599	272.45	.00	1,326.98	17.0%
77006 512142 Retirement (Employer)	1,213	0	1,213	.00	.00	1,213.00	.0%
77006 512144 Health Insurance	8,316	0	8,316	.00	.00	8,316.00	.0%
77006 512145 Life Insurance	20	0	20	.00	.00	20.00	.0%
77006 512173 Dental Insurance	1,104	0	1,104	.00	.00	1,104.00	.0%
77006 531303 Computer Equipmt & Software	0	0	0	507.40	.00	-507.40	.0%
77006 531312 Office Supplies	12,000	0	12,000	7,328.32	.00	4,671.68	61.1%
77006 531314 Small Items Of Equipment	600	0	600	.00	.00	600.00	.0%
77006 531349 Other Operating Expenses	200	0	200	.00	.00	200.00	.0%
77006 532332 Mileage	110	0	110	.00	.00	110.00	.0%
77006 535242 Maintain Machinery & Equip	4,000	0	4,000	727.65	.00	3,272.35	18.2%
77006 535252 Printing Equip Maintenance	12,000	0	12,000	1,913.89	.00	10,086.11	15.9%
77006 571004 IP Telephony Allocation	106	0	106	35.32	.00	70.68	33.3%
77006 571009 MIS PC Group Allocation	3,604	0	3,604	1,201.32	.00	2,402.68	33.3%
77006 571010 MIS Systems Grp Alloc(ISIS)	358	0	358	119.32	.00	238.68	33.3%
77006 591519 Other Insurance	291	0	291	72.52	.00	218.48	24.9%
77006 594810 Capital Equipment	28,000	0	28,000	.00	31,405.00	-3,405.00	112.2%
TOTAL Central Duplication	0	0	0	-7,495.50	31,405.00	-23,909.50	.0%
GRAND TOTAL	0	0	0	223,393.25	140,947.88	-364,341.13	.0%