



Extension

UNIVERSITY OF WISCONSIN-MADISON

**Extension Education Committee Agenda
Videoconference (See link at bottom of agenda)
OR
Jefferson County Extension Office
864 Collins Road, Jefferson, WI 53549**

DATE: Monday, May 8, 2023

TIME: 8:30 a.m.

Committee Members: Matt Foelker, Dan Herbst, John Kannard, Dwayne Morris, Mary Roberts

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
5. Approval of Agenda (for possible rearrangement)
6. Approval of University Extension Education Committee Minutes from April 10, 2023
7. Communications
8. Review of 2023 Departmental Budget
9. Discussion on the 2024 Educator Contract and the Regional Crops Educator Position
10. Discussion of Monthly Educator Reports – Steve Chmielewski (Community Educator), Lisa Krolow (FoodWise), Alison Pfau (Regional Dairy Educator), Jerry Wilcenski (4-H), Julie Hill (Horticulture Educator)
11. Discussion and Possible Decision on Dates/Times of Extension Education Committee meetings:
June 12, July 10, August 14, September 11
12. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/89023756316?pwd=dEtDeXYrc1FMeTU0b0R0aG81a1VPdz09>

Meeting ID: 890 2375 6316

Passcode: 162604

Dial by your location: +1 312 626 6799 US (Chicago)

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made. "Enriching people with knowledge, perspective, skills, and aspirations. "University of Wisconsin, U.S. Department of Agriculture & Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX & ADA.

Extension Education Committee Minutes

Date of Meeting: April 10, 2023

Call to Order: Chair Kannard called the meeting to order at 8:32 a.m.

Roll Call: Committee members present in person: Matt Foelker, Dan Herbst and Dwayne Morris. John Kannard and Mary Roberts attended virtually.

Steve Chmielewski and Kim Buchholz were present in-person.

Ben Wehmeier, County Administrator, Carrie Edgar, Dane County Area Director and Katelyn Broedlow were present via Zoom.

Certification of Compliance with Open Meetings Law: In compliance.

Public Comment: None

Approval of Agenda: Approved as presented.

Approval of University Extension Education Committee Minutes from March 13, 2023: Motion by Herbst, seconded by Foelker, to approve the minutes as printed. Motion passed.

Communications: None

Review of 2023 Department Budget: A copy of the to date 2023 budget was emailed to committee members in the agenda packet. Copies were also available at the meeting. Buchholz stated that there is nothing abnormal at this point. She did point out that the Room 12 in-ceiling LCD projector is no longer working and is in discussion with MIS. The new Mondopad has been delivered and should be operating by tomorrow.

Discussion on the 2024 Educator Contract and the Regional Crops Educator Position: Kannard stated that this agenda item is to get the committee members thinking about it. Wen is not able to attend today's meeting so the discussion will be on the agenda for next month's meeting.

Kannard has received feedback that a general agriculture educator may better serve the needs of Jefferson County. The question is how we balance the needs of the County and between counties. Kannard also spoke with Allan Sweeney, County Board Supervisor in Rock County.

Wehmeier explained that the Regional Crops Educator position is split between three counties or 33% each.

The discussion is for the 2024 contract. A question was asked as to how much control do we have on this? Kannard stated that needs to be a discussion. The committee asked if the Agricultural Program Director could be present at the next meeting to explain the Extension model as well as discuss the models available to counties and options available to the counties to buy into.

Morris asked what the County's strategic plan states regarding agriculture? Wehmeier answered that the Strategic Plan states that agriculture is key to Jefferson County as well as being mentioned through the importance of natural resources, water resources and education.

Buchholz introduced Carrie Edgar, Dane County Area Director, who was asked to be at the meeting to answer questions if needed in Wen's absence. Edgar stated that the regional crops educator is scheduled to be approved for posting at this Thursday's Dean's Leadership Team meeting.

Morris asked if there were measures of productivity for agriculture in Jefferson County over the last 5 years. Foelker, who is a local farmer, said that dairy is expanding, and corn, soybeans and alfalfa continue to be strong within Jefferson County.

Edgar provided the committee with a link for the Wisconsin Agriculture Impact Report for Jefferson County in the chat. (<https://economicdevelopment.extension.wisc.edu/files/2021/10/Jefferson.pdf>)

Kannard encouraged committee members to reach out to constituents to get feedback for discussion at next month's meeting.

Discussion of Monthly Educator Reports:

Committee members received the Extension March 2023 written report in their agenda packets.

Steve Chmielewski provided an oral report to the committee from his written report.

- Assisting the City of Fort Atkinson in planning for the Local Government Academy to increase civic participation in local government. There are five sessions set for late summer. The City of Fort Atkinson has applied to the Community Foundation for funding to support the initiative.
- Working with Walt Christianson on Parks Planning for the Town of Koshkonong.
- The strategic plan final report for the City of Whitewater was finalized and sent last week.
- Continuing to stay updated on the statewide broadband project. Statewide there are two surveys that are being worked on. They are on the willingness to pay or affordability, critical information access and affordability in the next five years. Wehmeier stated that the County is interested and waiting for the tools to be available. There are 9 regional meetings scheduled within the next two months. There is a meeting for the general public on May 18 from 11-12:30 p.m. Wehmeier stated that the next Broadband workgroup meeting is on Tuesday, April 25 at 9 a.m. where they will discuss the money coming into the County.

All other educators were unable to attend the meeting. Please refer to the written report for their monthly update. Also, feel free to reach out to an educator with any specific questions.

Next Scheduled Meetings: May 8 and June 12, 2023

Adjourn – Motion by Herbst, seconded by Foelker, to adjourn meeting at 9 a.m.

Minutes recorded by Kim Buchholz, Administrative Specialist

05/04/2023
08:58:29

Jefferson County
FLEXIBLE PERIOD REPORT

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FROM 2023 01 TO 2023 12

ACCOUNTS FOR: 100	General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13301 Uw Extension								
13301	411100	General Property Taxes	-274,223	.00	-274,222.55	-68,555.64	-205,666.91	25.0%
13301	451002	Private Party Photocopy	0	.00	.00	-7.30	7.30	.0%
13301	451100	Misc. Billed	-3,000	.00	-3,000.00	-495.00	-2,505.00	16.5%
13301	457020	Publication Sales	-50	.00	-50.00	.00	-50.00	.0%
13301	457027	4-H Annual Fees	-11,000	.00	-11,000.00	-1,380.00	-9,620.00	12.5%
13301	471130	State Billed-Other	-2,608	.00	-2,608.00	.00	-2,608.00	.0%
13301	511210	Wages-Regular	114,996	.00	114,996.43	32,471.50	82,524.93	28.2%
13301	511330	Wages-Longevity Pay	349	.00	348.75	.00	348.75	.0%
13301	512141	Social Security	8,824	.00	8,823.91	2,358.48	6,465.43	26.7%
13301	512142	Retirement (Employer)	6,772	.00	6,772.41	2,072.08	4,700.33	30.6%
13301	512144	Health Insurance	0	.00	.00	8,390.24	-8,390.24	.0%
13301	512145	Life Insurance	20	.00	19.80	10.84	8.96	54.7%
13301	512173	Dental Insurance	2,208	.00	2,208.00	736.00	1,472.00	33.3%
13301	521258	Computer Maintenance	500	.00	500.00	.00	500.00	.0%
13301	529299	Purchase Care & Service	101,134	.00	101,134.25	.00	101,134.25	.0%
13301	531298	United Parcel Service	50	.00	50.00	16.80	33.20	33.6%
13301	531303	Computer Equipmt & Soft	1,000	.00	1,000.00	4,477.22	-3,477.22	447.7%
13301	531311	Postage & Box Rent	2,608	.00	2,608.00	.00	2,608.00	.0%
13301	531312	Office Supplies	5,000	.00	5,000.00	339.89	4,660.11	6.8%
13301	531314	Small Items Of Equipmen	500	.00	500.00	.00	500.00	.0%
13301	531322	Subscriptions	600	.00	600.00	.00	600.00	.0%
13301	531324	Membership Dues	500	.00	500.00	.00	500.00	.0%
13301	531326	Advertising	500	.00	500.00	.00	500.00	.0%
13301	531348	Educational Supplies	5,000	.00	5,000.00	892.03	4,107.97	17.8%
13301	532325	Registration	1,000	.00	1,000.00	.00	1,000.00	.0%
13301	532332	Mileage	8,100	.00	8,100.00	1,775.74	6,324.26	21.9%
13301	532335	Meals	500	.00	500.00	.00	500.00	.0%
13301	532336	Lodging	1,000	.00	1,000.00	.00	1,000.00	.0%
13301	532339	Other Travel & Tolls	100	.00	100.00	.00	100.00	.0%
13301	533225	Telephone & Fax	2,000	.00	2,000.00	.82	1,999.18	.0%
13301	535242	Maintain Machinery & Eq	2,900	.00	2,900.00	794.34	2,105.66	27.4%
13301	536535	Activity Center Rental	4,000	.00	4,000.00	.00	4,000.00	.0%
13301	571004	IP Telephony Allocation	1,061	.00	1,061.00	353.68	707.32	33.3%
13301	571009	MIS PC Group Allocation	16,819	.00	16,819.00	5,606.32	11,212.68	33.3%
13301	571010	MIS Systems Grp Alloc(I	1,508	.00	1,508.00	502.68	1,005.32	33.3%
13301	591519	Other Insurance	1,331	.00	1,331.00	397.48	933.52	29.9%
13301	594813	Capital Office Equip	0	8,000.00	8,000.00	.00	8,000.00	.0%
13301	699999	Budgetary Fund Balance	0	-8,000.00	-8,000.00	.00	-8,000.00	.0%

05/04/2023
08:58:30

Jefferson County
FLEXIBLE PERIOD REPORT

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FROM 2023 01 TO 2023 12

ACCOUNTS FOR: 100	General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL General Fund		0	.00	.00	-9,241.80		9,241.80	.0%
	TOTAL REVENUES	-290,881	-8,000.00	-298,880.55	-70,437.94		-228,442.61	
	TOTAL EXPENSES	290,881	8,000.00	298,880.55	61,196.14		237,684.41	

05/04/2023
08:58:31

Jefferson County
FLEXIBLE PERIOD REPORT

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FROM 2023 01 TO 2023 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	.00	.00	-9,241.80		9,241.80	.0%



April 2023 Report

AGRICULTURE



If it happens on a farm or in a field, the Extension Institute of Agriculture works with you to achieve better results. Our innovative dairy management programs range from genetics to farm and business management. Extension researchers work hand-in-hand with row crop, forage and fresh produce growers to provide best practices for every aspect of the growing phase. We also advise communities on using sustainable practices to create inviting spaces free from invasive species. Our work supports people, communities and businesses.

- Planning and developing short educational videos in Spanish and English, emphasizing different dairy farming practices and topics such as calf care, nutrition, dairy production, reproduction, health, farm worker/farm manager relationship and animal welfare. Also, in partnership with the regional crops educator, will planning videos about soil health, weed and pest management and diversified cropping systems. (Alison Pfau)

COMMUNITY DEVELOPMENT



The Community Economic Development program promotes local economic well-being and quality of life in Wisconsin communities. We work with and support community economic development practitioners and organizations, tribal and governmental entities, and business and nonprofit organizations and help gain access to the information, research, education, and technical assistance necessary to make informed decisions.

- Strategic Planning with City of Whitewater where residents, council members, department heads and other stakeholders participated in a process to develop consensus on highest priority issues for the city to develop their biennial budget's focus with. (Steve Chmielewski)
- Program planning with Fort Atkinson to assess resident learning needs, develop program goals and customize content for development and promotion of their first Local Government Academy which included the successful development of a grant proposal to sponsor program material expenses. (Steve Chmielewski)
- Pre-planning and needs assessment conducted for the Jefferson Chamber of Commerce with Executive director to determine need and readiness/commitment level of stakeholders to initiate a strategic planning process. (Steve Chmielewski)
- Pre-planning for Town of Koshkonong by analyzing situation for development of park use plan(s) with County Board Supervisor to determine end product of highest value. (Steve Chmielewski)

HEALTH & WELL-BEING



The Extension Institute of Health & Well-Being works to catalyze positive change in Wisconsin families through evidence-based programs focused on nutrition, food security and safety, chronic disease prevention, mental health promotion, and prevention of substance abuse. Rooted in both urban and rural communities, we're working together to help solve the state's most pressing well-being needs and to ensure that all Wisconsinites live stronger, healthier lives.



HORTICULTURE



The UW-Madison's Extension Horticulture Program provide research-based horticulture information to Wisconsinites so they can make gardening decisions that keep their plants healthy while protecting the environment. We provide research- and evidence-based horticulture management education, resources and decision-making tools to home gardeners and commercial horticulture practitioners.

- Planning and development of the optional Lab component of the fall 2023 Foundations in Gardening online course that will provide an opportunity for course participants to dig deeper into important horticulture concepts and apply what they learn through interactive activities. (Julie Hill)
- A yearlong activity/service for residents of Jefferson County to provide research based reliable information to their horticulture questions. The goal of this effort is to educate individuals of Jefferson County so they can implement best practices in their landscapes that will positively affect the environment and their communities. (Julie Hill)
- A community of practice for horticulture educators where we explore strategies and resources to expand horticulture education and outreach to underrepresented audiences. The goal of participating in this group is to dig into ways we can locally continue to grow and enhance our horticulture programs to reach more diverse audiences. (Julie Hill)
- Planning for the creation of a repository of existing horticultural resources in multiple languages for home/community gardeners of all abilities. The goal of this effort is to make this repository accessible on the Horticulture Topic Hub. (Julie Hill)
- Planning statewide and local activities for consumer audiences (home gardeners) for National Pollinator Week in collaboration with local, regional and state partners. This effort is designed to increase knowledge and awareness of pollinators, pollinator habitat, and adopt practices that increase habitat and mitigate pollinator decline. (Julie Hill)
- Developing informal learning communities utilizing the Horticulture Program's social media for all Wisconsin gardeners, including underserved populations. The goal of this effort is to provide accurate, practical and up-to-date information to the public primarily through the topic hub in order to bolster educational outreach efforts in support of addressing the Horticulture Program objectives. (Julie Hill)
- Planning for a statewide webinar series for consumer horticulture audiences where participants learn best horticultural practices to mitigate pollinator decline and climate change, decrease environmental contamination and pollution, and grow healthy plants for sustainable gardens and communities. The goal of this effort is to increase adoption of best horticultural practices addressing environmental issues in Wisconsin. (Julie Hill)
- Upcoming free webinars! More information and register at <https://hort.extension.wisc.edu/mini-webinars-for-gardeners/>
 - Bee Lawns: Using Your Lawn to Provide Food for Pollinators – May 9, 12:00 p.m.
 - Hydrangeas: Know Them and Grow Them – May 24, 12:00 p.m.
 - Beyond Birdfeeders – How to be a Bird Friendly Gardener – May 31, 12:00 p.m. – *presented by Julie Hill*
 - Gardening for Pollinators – June 6, 12:00 p.m.
- Presenting "Growing Vegetables in Containers," at the Gathering Place Senior Activity Center, Milton, May 22, 1:00 p.m.



April 2023 Report

- Master Gardeners in Jefferson County completed 2,010 hours of volunteer service at various organizations throughout Jefferson County in 2022, including City of Fort Atkinson, City of Jefferson Parks, Hoard Historical Museum, Jefferson County Master Gardener Volunteer Association, Palmyra Historical Society, and local schools.

Positive Youth Development



The UW-Madison's Extension Horticulture Program provide research-based horticulture information to Wisconsinites so they can make gardening decisions that keep their plants healthy while protecting the environment. We provide research- and evidence-based horticulture management education, resources and decision-making tools to home gardeners and commercial horticulture practitioners.

- A county wide project learning course for 4-H horse and pony project members, where youth can build on horse knowledge and care skills. This effort is designed to create a greater knowledge base in equine vet sciences, color genetics, breed standards, equine nutrition and care. (Jerry Wilcenski)
- Dairy science educational county wide programming focused on youth Spark and expanding understanding of the whole dairy industry in Jefferson County. The goal of this effort is to provide opportunities for youth who do not live on farms to learn about and work hands-on at dairy farms as well as learn about industry career paths. (Jerry Wilcenski)
- A five-month program for grades 5k-2nd, where Cloverbuds complete hands on projects. This effort is designed to introduce Cloverbuds to the variety of projects they can participate in when they become regular 4-H members. (Jerry Wilcenski)
- A county wide project learning day for 4-H meat animal project members, where youth can build on livestock feeding and care skills. This effort is designed to assist all youth troubleshoot livestock care problems, develop a plan of work for their projects, and build on livestock handling skills. (Jerry Wilcenski)
- A county wide project learning course for 4-H livestock project members, where youth can build on livestock feeding and care skills. This effort is designed to assist all youth troubleshoot livestock care problems, develop a plan of work for their projects, and learn about food safety and quality. (Jerry Wilcenski)



April 2023 Report



We teach, learn, lead and serve, connecting people with the University of Wisconsin, and engaging with them in transforming lives and communities.

Steven Chmielewski

*Community Development
Educator*

262-548-7781

steven.chmielewski@wisc.edu

Julie Hill

*Horticulture Outreach
Specialist*

262-741-4958

julie.hill@wisc.edu

Lisa Krolow

FoodWise Program Coordinator

262-741-4957

lisa.krolow@wisc.edu

Alison Pfau

Regional Dairy Educator

920-674-7298

alison.pfau@wisc.edu

Vacant

Regional Crops Educator

Chrissy Wen

Area Extension Director

262-741-4951

christine.wen@wisc.edu

Jerry Wilcenski

4-H Program Educator

920-674-7299

jerry.wilcenski@wisc.edu

Katelyn Broedlow

Administrative Assistant

920-674-7440

kbroedlow@jeffersoncountywi.gov

Kim Buchholz

Administrative Specialist

920-674-7297

kimb@jeffersoncountywi.gov



Wisconsin Celebrates
POLLINATOR WEEK
June 19-25, 2023

Learn about what *you* can do
to help Wisconsin pollinators
and their habitats.

Free online programs
iNaturalist BioBlitz
Art contest
Resource library
And more!



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UNIVERSITY OF WISCONSIN-MADISON
HORTICULTURE PROGRAM

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more information!

<https://bit.ly/3mvzDGr>

Learn more:



UW- Madison Extension
Horticulture Program Presents

The Good, the Bad and the Earthy

FREE ONLINE PROGRAMS



April 26
12:00 p.m.

Spotted Lanternfly:
An Invasive Insect
Knocking on
Wisconsin's Door



May 3
12:00 p.m.

Understanding Your
Garden Soil



May 9
12:00 p.m.

Bee Lawns: Using
Your Lawn to
Provide Food for
Pollinators

**For more information
and to register,
visit: bit.ly/3QNUdMS**



Extension

UNIVERSITY OF WISCONSIN-MADISON
HORTICULTURE PROGRAM

An EEO/AA employer, University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming, including Title VI, Title IX, the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act requirements.

Gardening with Purpose

FREE Online Programs

presented by UW-Madison
Extension Horticulture Program

Hydrangeas: Know Them and Grow Them

May 24, 12:00 p.m.

Learn about the different species of hydrangeas that you can grow in various parts of Wisconsin and everything these beautiful plants need to bloom and thrive.



Beyond Birdfeeders – How to be a Bird Friendly Gardener

May 31, 12:00 p.m.

Creating a bird-friendly yard goes beyond filling the bird feeders. We will talk about gardening practices you can do to provide the food, shelter and nesting sites that birds need.



Gardening for Pollinators

June 6, 12:00 p.m.

Communities are eager to help pollinators. Discover which pollinators live in your garden or landscape and how you can foster them. Considering the stressors they face, learn gardening practices to support pollinator habitats and health.



Extension

UNIVERSITY OF WISCONSIN-MADISON
HORTICULTURE PROGRAM

For more information
and to register,
visit: bit.ly/3QNUdMS

