

**JEFFERSON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

COMMITTEE MEMBERS: SHANA BEAL, CHIEF TRAVIS TEESCH, ADAM BOLS, ALEX BROOKS, ELIZABETH CHILSEN, BRUCE DEGNER (Chair), ROBERT DEWOLFE, PAUL HABLE,(Vice Chair), DONNA HAUGOM, REP. SCOTT JOHNSON, TYLER KUBICEK, CAPT. TRAVIS MAZE, SHERIFF PAUL MILBRATH, TRACY NEUHAUSER, ANGELA SWINEHART, RICK THOMAS, MATT ZANGL, SAMANTHA LAMURO

Wednesday, May 17, 2023, at 1:00 p.m.

Highway Committee Room
1425 Wisconsin Drive
Jefferson WI 53549

Join Zoom Meeting

<https://us06web.zoom.us/j/87612638959?pwd=dmpwaDY2amhVlJyaFhPanU4RDdPdZ09>

Meeting ID: 876 1263 8959

Passcode: 487644

+1 312 626 6799 US (Chicago)

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment: (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Discussion and Approval of February 15, 2023, minutes.
7. Communications
8. Commodity Flow Study
9. Discussion on re-energizing the LEPC.
10. Jefferson County/Waukesha County LEPC Exercise.
11. Update on status of Off-Site Plans 2023
12. Spill Reports
13. Agency Updates:
 - a. American Red Cross
 - b. Salvation Army
14. Set Time/Date of next meeting – August 16, 2023

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

From: [Bols, Adam \(Insight FS\)](#)
To: [Donna Haugom](#); [Bruce Degner](#)
Subject: RE: LEPC Changes
Date: Thursday, February 23, 2023 3:52:29 PM

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Donna and Bruce,

As someone who has dealt with fuel, fertilizer, and pesticide spills and accidents, and their clean up requirements at the industry level, out in the community, and on the roadways, I feel I have a genuine stake in the LEPC and have contributed to that end. My understanding of risk management, and emergency planning, chemical storage, SARA Title III products as they relate to agriculture are fairly extensive, and I am 8 HR Hazwoper , CPR and First Aid certified. Following are six concerns, interests and items I feel we can address to ensure the committee is competent and engaged.

- Our goal at Insight FS is to have 50% of employees trained on CPR, and First aid. Do we have that represented in our committee?
- Any one of our employees who handle mix or apply fuel, LP, or pesticides (HAZMAT) are trained to the 8 HR OSHA level. How many on the LEPC are at the 8HR minimum or above?
- What are all of the County emergency management disaster preparedness programs (Fuel , Sara III, etc.) that you and Tracy keep up to date for the county on an one time or ongoing level (annual, bi-annual, etc)? (Quick overview/update of 1-2 per meeting)
- With all the news about health risks concerning Fire fighting foams in recent history have all of the Jefferson County Fire protection districts replaced their PFA containing foams with the safer alternatives? (Could be needed again for Atztalan Energy)
- Lets standardize voting for zoom attendees by using the hand raise function that everyone should have access to so accurate vote counts can be obtained. Voting at the last meeting was difficult and with the “via web” becoming more popular we need to address now so accurate voting can be assured.
- Review membership and hold accountable or replace as necessary those with attendance concerns. I fully realize with todays hectic schedules we will probably not ever have 100% attendance but we often times struggle with obtaining a quorum.

I wanted to send this to you in case you and Chair Degner wanted to add any to the agenda, but I have no problem presenting this info myself.

From: Donna Haugom <DonnaH@jeffersoncountywi.gov>
Sent: Thursday, February 23, 2023 11:19 AM
To: Bols, Adam (Insight FS) <abols@insightfs.com>; Angela Swinehart <angela.swinehart@usc.salvationarmy.org>; Bruce Degner <bdegner@jeffersoncountywi.gov>; Donna Haugom <DonnaH@jeffersoncountywi.gov>; Elizabeth Chilsen <ElizabethC@jeffersoncountywi.gov>; Matt Zangl <mattz@jeffersoncountywi.gov>; Paul Hable <hablep@charter.net>; Paul Milbrath <PaulM@jeffersoncountywi.gov>; Rick Thomas <rickt@magnum.media>; Robert DeWolfe <durango103@yahoo.com>; Samantha LaMuro - Fort HealthCare <samantha.LaMuro@forthc.com>; SHANA BEAL <shana.beal@redcross.org>; Tracy

Neuhauser <TracyN@jeffersoncountywi.gov>; Travis Maze <TravisM@jeffersoncountywi.gov>; Tyler Kubicek <tkubicek@cityofwatertown.org>; WARDEN BROOKS <alexander.brooks@wisconsin.gov>; Wes Benisch <Chief@waterloowi.us>

Subject: LEPC Changes

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Good Morning - I have been talking to Chair Degner and he would like to shake up the LEPC a bit. I have attached a document that he would like everyone to read it. He would like you to bring comments, ideas, questions, and suggestions to the next LEPC meeting on May 17th. If you would like to send them to me before the meeting, I will collect them and present them at the meeting. Thank you.

Donna Haugom, WCEM, Director

Jefferson County Office of Emergency Management

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**"THE ONLY THING MORE DIFFICULT THAN PREPARING FOR DISASTERS
IS EXPLAINING WHY YOU DIDN'T"**

Dr. Rex Archer, Kansas City, MO

From: [Elizabeth Chilsen](#)
To: [Donna Haugom](#)
Subject: Fw: LEPC Feedback
Date: Monday, May 8, 2023 12:37:55 PM

Elizabeth Chilsen, MSN, RN, CBE-MC
Health Officer/Director
Jefferson County Health Department

From: Elizabeth Chilsen <ElizabethC@jeffersoncountywi.gov>
Sent: Wednesday, March 1, 2023 2:17 PM
To: Donna Haugom <DonnaH@jeffersoncountywi.gov>
Subject: LEPC Feedback

Hello,

Below are my thoughts after reading the "Energize Your Local Emergency Planning Committee" document as requested

1. Page 2- I think that Continuing Education, empowering us to complete tasks, and removing hindrances are the ones that I find most important personally
2. Page 3- Continuing education- I think that there is a lot of resources out there, but for newer members like myself navigating them and knowing which ones to prioritize may be difficult. Having a list of trainings or educational opportunities may be helpful for new members
3. Page 3- As a new member I know little about my roles and responsibilities as it relates to the committee. I will take responsibility for that and hope to connect with you all soon to discuss further.
4. Page 3- bylaws. I was not familiar or provided with the by-laws until they were updated. Providing this to members upon them joining would be helpful and then annually reviewing
5. Page 5- Team Building is so important but can be difficult sometimes because of our schedules. I do think that there is effective leadership with you as the Emergency Management Director and you have effective problem solving measures and have done a great job at bringing people to the table.
6. page 6- always good to get volunteer participation with new initiatives but I know oftentimes folks do not volunteer
7. Page 7- would be great for new folks to see recognition and get to know everyone

better

8. Page 9- I am unsure of what resources are available but increasing those resources are always important.

I hope that my reponses are looped in with others as I am still learning my space in this.

Elizabeth Chilsen, MSN, RN, CBE-MC
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SERTS ID	REPORTED DATE & TIME	DATE OCCURRED	SUBSTANCE	RECOVERED AMOUNT	REPORTED BY	LOCATION	RESPONSIBLE PARTY	CAUSE	CAUSE DESCRIPTION	ENVIRONMENTAL IMPACT	WEATHER	INJURIES	CLEAN UP	NOTIFIED
20210812SC28-1	8/12/2021 19:50	UNKNOWN	GASOLINE	UNKNOWN	WATERTOWN PD - DISPATCH	CITY OF WATERTOWN PARKING LOT 105 E MAIN ST	UNKNOWN	UNKNOWN	BYSTANDER NOTICED A PARKED VEHICLE LEAKING GAS	OVER 5 GALLONS WERE RELEASED ONTO ASPHALT PARKING LOT - NO WATERWAYS NEARBY	SUNNY	NONE	OIL DRY WAS PUT OUT BY WATERTOWN FIRE DEPT	SPOKE TO RILEY NEUMAN AT 20:15 BY PHONE
20210817SC28-1	8/17/2021 8:32	8/11/2021 2:00	MINERAL OIL	The transformer oil contained PCBs. SCS Engineers was hired to assist with the cleanup. It is unknown exactly how much oil spilled, but confirmation soil sampling documented that virtually all transformer oil was recovered through soil excavation.	LAKE MILLS LIGHT AND WATER EMPLOYEE	TOWNSHIP OF MILFORD DAY BREAK LLC W7299 CTY TK A GRAIN BIN	LAKE MILLS LIGHT AND WATER	BAD WEATHER NATURAL DISASTER	HAPPENED DUE TO STORMS - UNSURE OF AMOUNT SPILLED	NONE	WINDY	NONE	EXCAVATING IMPACTED SOIL AND REMOVING IT	CALLED AND SPOKE WITH TREVOR BANNISTER AT 8:45
20210828SC28-1	8/28/2021 10:12	8/2/2021 9:48	DIESEL FUEL 100 GALLONS RELEASED	UNKNOWN	DNR WARDEN KYLE JOHNSON	CITY OF JEFFERSON BYPASS EXIT 26 ON HWY 26 500 FEET PAST FOOD ADVERTISEMENT	HOME CITY INC. XONIA	VEHICLE OR VESSEL DERAILMENT ROLLOVER OR CAPSIZING	TRUCK WENT OFF OF THE EAST PART OF HWY 26 & THROUGH A CHAIN LINK FENCE IT TRAVELLED ACROSS THE BIKE PATH AND CAME TO A REST JUST BEFORE THE SOYBEAN FIELD	NO BODIES OF WATER NEARBY		DRIVER WAS TRANSPORTED TO THE HOSPITAL	Fire Dept deployed initial absorbent material, but no additional cleanup has been performed. DNR has made several attempts to contact Home City Ice, both locally and at their Ohio headquarters. Cleanup has not been performed.	WARDEN JOHNSON CONTACTED HOME CITY ICE HE WAS FORWARDED TO A VOICEMAIL FOR JASON - A VOICEMAIL WAS LEFT ADVISING HIM TO CALL WARDEN JOHNSON AND REPORT THE SPILL TO THE HOTLINE
20211109SC28-1	11/9/2021 11:49	11/9/2021 10:39	DIESEL FUEL 10 GALLONS RELEASED	An estimated 10 gal of diesel fuel was released and all or most of the fuel was recovered through deployment and collection of absorbent material.	DNR WARDEN ALEXANDER BROOKS	TOWNSHIP OF AZTALAN RESIDENCE W6642 CTY HWY B & CTY HWY Q	FOREST LANDSCAPE AND CONSTRUCTION	VEHICLE OR VESSEL COLLISION	COLLISION OF A COMPACT SUV AND A DUMP TRUCK OWNED BY FOREST LANDSCAPE AND CONSTRUCTION. THE DUMP TRUCK HOLDS 30 GALLONS OF DIESEL FUEL	THE DUMP TRUCK RELEASED 5-10 GALLONS OF DIESEL FUEL ON A LAWN SURFACE. NO IMPACTED WATERWAYS. THE SUV ENGINE WAS EXPOSED - POSSIBLE OIL RELEASE	SUNNY	NONE REPORTED	TOPEL TOWING USED OIL DRY	WARDEN BROOKS CALLED IN THE SPILL HE WAS ON SCENE AND SPOKE TO CAROLINE RICE (REGIONAL SPILL COORDINATOR)
20211117SC28-1	11/17/2021 1300	11/17/2021	MANURE 3000 GALLONS RELEASED	Estimated 3,000 gal of manure was spilled and recovered through deployment and collection of silage/straw. The road was pressure washed to remove manure. A DNR Conservation Warden was present during and after cleanup to document completion of cleanup activities.	H&M AG SERVICES - JASON HOESLY	TOWNSHIP OF KOSHKONONG / START SCHOOL RD	H&M AG SERVICES	EQUIPMENT FAILURE	A HOSE BLEW	NONE	SUNNY	NONE REPORTED	STRAW WAS PUT DOWN AND THE ROAD WAS SPRAYED WITH WATER A DNR Conservation Warden was present during and after cleanup to document completion of cleanup activities.	CAROLINE RICE WAS CALLED AT 13:14
20211228SC28-1	11/28/2021	11/28/2021	1500-2000 Gallons of Manure Released	It's unknown how much manure was recovered.	Jason Hosley Rosey Lane	W2949 Pipersville Rd	H&M Custom AG Services	Equipment Failure	Hydraulic Line Break	Manure is believed to have flowed into the creek and through to the Rock River. Five dead fish were reportedly observed in the creek. The water was flowing clear on Nov 29, with only minor foaming observed at the absorbent boom at the culvert.	COLD	NONE REPORTED	A berm was constructed to minimize manure flowing off the field into the drainage ditch. Manure and absorbent material were scraped from soil in and adjacent to the ditch, and North Shore installed absorbent boom adjacent to the culvert on Lange Ln. North Shore collected an estimated 800 gal of manure-impacted water from the creek using a vacuum truck. These actions were taken on Nov 28, 2021. North Shore monitored the creek on Nov 29 and observed minor impacts, and the absorbent booms were recovered from the culvert on Dec 3, 2021.	Called in ans spoke wit Matt Thompson at 2:38 pm

20211208SC28-1	12/8/2021	12/7/2021 or 12/8/2021	The DNR believe that the substance was a food grade latex type material, potentially a GenFlo product, based on information from the business. Quantity released is unknown; none was recovered.	None was recovered	MAUREEN MCBROOM - CITY OF WATERTOWN	CITY OF WATERTOWN CHANNEL & RIVER WEST ST / RAIL & TRANSLOAD INC 546	We believe the responsible party to be Specialty Ingredients (aka Rail & Transload Inc), but we were unable to confirm a flowpath from the operations area to the ditch were the substance was observed.	We suspect that an underground pipe may exist that could transport material to the outside ditch. DNR Spills and Stormwater programs are planning a site visit to investigate this possibility.			SUNNY	NONE REPORTED	No cleanup was conducted and the material flushed away during a rain event the next day.	TREVOR BANNISTER BY PHONE 13:49
20211208SC28-2	12/8/2021 1540	12/8/2021 1515	50 Gallons of Diesel Fuel	The area was excavated and remaining diesel fuel was recovered in soil and absorbent material.	Jake with Spoel Trucking	W1307 Industril Dr, Ixonia , Township of Ixonia in a parking lot	Spoel Trucking	Equipment Failure	Hose leak on generator		Snow	None	The oil absorbent was set on fire and the fire dept responded and extinguished the fire using non-PFAS-containing foam. The area was excavated and remaining diesel fuel was recovered in soil and absorbent material.	Caroline Rice was notified by phone
May 18, 2022 MEETING														
20220413SC28-1	4/13/2022 1258	4/13/2022 1258	Manure		Ryan Butz - Owner	N860 Buckingham Rd , City of Fort Atkinson	Ryan Butz		When it rains the manure from the cow yard washes off into a drainage ditch	Drainage Ditch Impacted		None		Trevor Bannister was notified by phone at 1302
August 17, 2022 Meeting														
20220528SC28-1	05/28/2022 0904	05/28/2022 0904	It was thought that nitrogen oxide was released	This has been closed as a "complaint" no leaks were found	Anonymous	Wis Pak , Watertown WI	Wis Pak	None - no spill or leak detected					Response from Trevor Bannister stated that their air program followed up with both the complainant and the facility and reached the same conclusion that there was no spill or leak -	Spoke to spill coordinator Trevor Bannister at 0930 by phone
20220613SC28-1	06/13/2022 1846	6/13/2022 1600	250 Gallons of Gasoline Released	None	Katye Chwala - Lake Mills Golf Club	City of Lake Mills Golf Course 800 S Main St. Lake Mills, WI	Lake Mills Golf Club	Dry rot in tanks	Dry rot in tanks caused a leak and spill over	IT SPILLED ONTO DIRT AND THEN POOLED ONTO ASPHALT. MUCH OF IT WAS ABSORBED INTO THE DIRT.	Rain	None	FIREFIGHTERS PUT SAND OVER THE POOLS OF GASOLINE THAT FORMED. IT WAS CONTAINED IN A SMALL AREA.	Notified SPOKE WITH OCSJ JEFF PADDOCK at 18:57 by Phone
20220707SC28-1	7/7/2022 1311	7/6/2022 1730	Animal By Product 35lbs released	35 lbs	Gerry Chapa - Transport Supervisor Sanimax	Johnson Creek near the intersection of State Rd 26 and County Rd B	Sanimax	Operator Error	SPONTANEOUS BREAKING BY DRIVER CAUSED 35 LBS OF RAW ANIMAL BY PRODUCT (SOLID) TO BE SPILLED ONTO ROADWAY AT APPROXIMATELY 1730 YESTERDAY.	NO BODIES OF WATER OR STORM DRAINS AFFECTED		None	The driver was able to clean it up. Johnson Creek Fire Department also esponded and placed some oil dry	Notified TREVOR BANNISTER at 13:20 by Phone