



Jefferson County Board of Health Agenda

1541 Annex Road, Jefferson, WI 53549

920-674-7275

July 19th, 2023

1:00 p.m.

Highway Committee Room,
1425 Wisconsin Drive, Jefferson

Join Zoom Meeting:

<https://us06web.zoom.us/j/88388950496?pwd=ZlVxajA5Q1hFQTZSRytoWnhZbzFldzO9>

Meeting ID: 883 8895 0496

Passcode: 045109

Board Members

Samantha LaMuro, R.T, Chair; Meg Turville-Heitz, Vice-Chair; Steve Nass; Jessica Coburn, RN, PhD; Donald Williams, MD

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Approval of Board of Health Meeting Minutes April 19th, 2023
6. Communications
 - a. Thriving Recovery
7. Public Comment
8. Approval of Health Department Financial Report
9. Approval of the Capacity Building Grant
10. Approval of the Public Health Vending Machine Grant
11. Update on the Public Health Infrastructure Grant
12. Operational Update of the Environmental Health Program
13. Operational Update of the Public Health Divisions
 - a. Divisional Updates
 - b. Review of Statistics
 - c. Review of Communicable Disease Cases Reported
 - d. Staffing Update
 - i. WIC- Dietician Vacancy
 - ii. AmeriCorps VISTA Worker
14. Operational Update on the Strategic Plan
15. Update on the Department of Health Services 140 Review
16. Update on Sexual Assault Nurse Examiner Program and Strangulation Training
17. Future Agenda Items
18. Adjourn

Next Scheduled Meeting: October 18th , 2023

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549
920-674-7275 (Phone) ♦ 920-674-7477 (FAX)
www.jeffersoncountywi.gov



2022 - 2024

Jefferson County Board of Health Minutes April 19, 2023

Zoom meeting or Highway Committee Room at Jefferson County Highway Office

Board Members

Samantha LaMuro, R.T., Chair; Meg Turville-Heitz, Vice Chair; Steve Nass; Jessica Coburn, RN, PhD; Donald Williams, M.D.

1. **Call to Order:** Meeting was called to order by LaMuro at 1:00 p.m.
2. **Roll Call (establish a quorum):**
Board of Health Members Present: Steve Nass; Meg Turville-Heitz (via zoom); Samantha LaMuro, R.T.; Jessica Coburn, RN, PhD (via zoom); Donald Williams, M.D. **Quorum established per LaMuro.**
Others Present: Elizabeth Chilsen, Director; Mary Bender, Public Health Program Manager; Michele Schmidt, Recorder; Samroz Jakvani, Epidemiologist (via zoom); Ben Wehmeier, County Administrator; Brittany Kutz, Public Health RN; Holly Hisel, Environmental Health; Patricia Cicero, Director of Land and Water Conservation; Matt Zangl, Director of Planning and Zoning; Dylan Anchor, UW-Madison Nursing Student.
Guest: Supervisor Anita Martin and Katy Katzman (via zoom).
3. **Certification of Compliance with the Open Meetings Law:** Wehmeier certified compliance with the Open Meetings Law.
4. **Approval of the Agenda:** No changes to the Agenda were requested. Motion by Nass/Williams to approve the Agenda. Motion passed 5-0.
5. **Approval of Board of Health Minutes January 18, 2023 Meeting:** Motion by Nass/Williams to approve the minutes as written. Motion passed 5-0.
6. **Approval of Joint Committee Minutes from January 30, 2023 Meeting:** Motion by Nass/Williams to approve the minutes as written. Motion passes 5-0.
7. **Communications:**
 - a. **Health Department Open House:** Chilsen discussed the upcoming Open House and shared the flyer. Board of Health members to attend if able, Chilsen will follow up with each Board Member to determine schedule and availability.
 - b. **Ground Water Study Press Release:** Chilsen shared the press release and provided an update on the current progress of the Ground Water Study.
8. **Public Comment:** 1 guest discussed Agenda Item #18 and #19, and had a hand out.
9. **Approval of the Health Department Financial Report:** Schmidt reviewed the "February 2023 Statement of Revenue & Expense Report". Motion by Williams/Nass to approve the financial report. Motion passed 5-0.
10. **Approval of the Childcare Lead in Water Initiative Grant:** Chilsen discussed the Grant Scope of Work and Departments implementation plan and would like approval. Motion by Williams/Nass to approve the Childcare Lead in Water Initiative Grant. Motion passed 5-0.
11. **Approval of the Public Health Infrastructure Grant:** Chilsen discussed the Grant and would like approval. Motion by Nass/Williams to approve the Public Health Infrastructure Grant. Motion passed 5-0.
12. **Discussion and Approval of the 2022 Annual Report:** Chilsen discussed the 2022 Annual Report and key highlights. Motion by Nass/Williams to approve the 2022 Annual Report. Motion passed 5-0.
13. **Discussion of the Updated Jefferson County Health Department Logo:** Chilsen shared the updated logo.
14. **Operational Update of the Environmental Health Program:** Hisel updated the Board of the seasonal inspections and school inspections that will be starting soon. Hisel discussed license renewals in May, with the hope to start taking credit cards. Hisel updated that the Watertown Lab should be up and going by January 1, 2024.
15. **Operational Update of the Public Health Divisions**
 - a. **Divisional Updates:** Bender reported that the Health Department has completed the process to align our current Programs and Services with the Five Foundational Areas of Public Health. Bender discussed the new Divisions in the Department.

- b. **Review of Statistics:** Bender and Chilsen discussed the new Performance Management Document and provided a preview of the format for the next Board of Health meeting. Bender reported on the year-to-date Public Health Statistics.
 - c. **Review of Communicable Disease Cases Reported:** Jakvani provided an update on current communicable disease cases reported.
 - d. **Staffing Update:** Chilsen reported that we have a new Community Health Development Worker, Vanessa, who starts on Monday.
- 16. Operational Update on the Strategic Plan:** Chilsen showed what it will look like and discussed. Chilsen reported that the 140 Review will be June 14, 2023, last Review was 2018.
- 17. Discussion of the Fall Prevention Initiative:** Chilsen discussed the Fall Prevention Initiative and working with the ADRC. Feedback requested from the Board on the continuation of this Initiative. Options to connect with local universities were discussed.
- 18. Discussion of the After-Action Report for Avian Influenza:** Chilsen discussed the After-Action Report and what areas of improvement exist. Wehmeier discussed some of the challenges noted with the Palmyra Avian Influenza Outbreak. Concerns were brought forward on the composting site. Cicero provided an update on her discussions with the Department of Natural Resources (DNR) and it was stated that ideal composted had been done.
- 19. Discussion Related to Aerial Spraying (spray irrigation) of Manure and Other Industrial Waste:** Brief update of the past Joint Committee Meeting was provided to the Board of Health Members and topic was discussed. Nass shared that there is one township in the county that has an ordinance prohibition. Nass handed out Code of Ordinances Sec. 16-43 – Prohibition of use of center pivot manure distribution systems – Ixonia, WI. This Ordinance was discussed. Suggestion made to allow Center Pivots with drop down hoses that are applied directly to the ground and to develop a policy that would dictate the distance center hoses must be from the ground to limit or minimize aerosolization. Discussion held on which Department would deal with enforcement. Motion made by Nass to advance the Ixonia, WI Ordinance example to the Land and Water Conservation Committee with the Board of Health’s recommendation to prohibit Center Pivots with the exception of those with drop down hoses and for the Land and Water Conservation Committee to develop a policy that would dictate the distance center hoses must be from the ground to limit or minimize aerosolization. Motion seconded by Turville-Heitz. Motion passed 5-0.
- 20. Future Agenda Items:** Williams discussed PFAS. No future items at this time were requested.
- 21. Adjourn:** Motion by Turville-Heitz/Nass to adjourn meeting at 2:27 p.m. Motion passed 5-0.

Next Scheduled Meeting: July 19th, 2023

Minutes prepared by: Michele Schmidt, Accountant II, Jefferson County Health Department and reviewed by Elizabeth Chilsen, Director/Health Officer.

RESOLUTION NO. 2023-_____

Accepting a \$9,000 Capacity Building Grant from the Greater Watertown Community Health Foundation and amending the 2023 Health Department budget

Executive Summary

The Greater Watertown Community Health Foundation offers Capacity Building Grants to fund leadership development and provide technical assistance to help local organizations further their mission. Jefferson County was awarded \$9,000 to provide an opportunity for leadership with the Jefferson County Health Department to be certified on Results Based Accountability which is a simple approach to effectively measure and report on program-level performance. It offers a framework to describe how programs work together in order to contribute to community-wide results at the population level and integrate this practice into the core operations. This implementation will ensure that the Jefferson County Health Department is providing services in alignment with the Wisconsin State Health Improvement Plan, the Dodge Jefferson Healthier Community Partnership Community Health Improvement Plan, and the Jefferson County Strategic Plan. Alignment of these plans will assure the department is driven by state and local needs and that the Jefferson County Health Department has organizational goals and objectives to address the public health needs of the community. In addition, the \$9,000 will allow the Department to purchase the Clear Impact software program to track performance indicators. On June 13, 2023, the Finance Committee considered this resolution and recommended forwarding to the Jefferson County Board of Supervisors to accept \$9,000 in grant funding from the Greater Watertown Community Health Foundation.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, grant funding is available to the Jefferson County Health Department from the Greater Watertown Community Health Foundation to fund leadership development and provide technical assistance, and

WHEREAS, the integration of Results Based Accountability will ensure provided services are driven by state and local needs, and


WHEREAS, the purchase of the Clear Impact Software will allow for the intentional sharing and monitoring of performance indicators with stakeholders and the community.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby accepts grant funding from the Greater Watertown Community Health Foundation in the amount of \$9,000 to fund the staff certification of Results Based Accountability and the purchase of Clear Impact software to track performance indicators.

Fiscal Note: This resolution will increase the Jefferson County Health Department Budget revenue and expenditures by \$9,000 through a Capacity Building Grant from the Greater Watertown Community Health Foundation. As a budget amendment, this resolution requires twenty 20 out of 30 affirmative votes from the total membership of the County Board for passage.

Referred By:
Finance Committee

07-11-2023

REVIEWED: Corporation Counsel: JBW; Finance Director: 

Disease	Confirmed 2023	Probable + Suspect 2023	Confirmed 2022	Probable + Suspect 2022	Confirmed 2021	Probable + Suspect 2021	Confirmed 2020	Probable + Suspect 2020	Confirmed 2019	Probable + Suspect 2019	Confirmed 2018	Probable + Suspect 2018
Enteric/Gastrointestinal												
Campylobacteriosis	3	6	15	13	14	5	18	4	15	10	15	4
Cryptosporidiosis	1	-	4	2	7	3	7	3	12	3	9	-
Cyclosporiasis	-	-	1	-	-	-	3	-	5	-	4	-
E. Coli, Pathogenic	1	14	11	43	4	26	-	25	2	38	12	27
Giardiasis	1	-	7	-	1	-	7	-	5	-	5	-
Listeriosis	-	-	-	-	-	-	-	-	-	-	1	-
Salmonellosis	6	-	11	3	9	6	10	1	12	2	11	-
Shigellosis	-	1	-	-	1	-	-	-	2	1	-	1
Yersiniosis	-	3	3	2	1	-	-	-	-	-	3	1
Invasive Bacteria												
Invasive Strep A & B	9	1	11	-	9	-	12	-	13	-	8	-
Invasive Strep (Other)	1	-	1	1	1	-	3	-	2	-	5	-
Mycotic (fungal)												
Coccidioidomycosis	-	-	1	-	-	-	-	-	-	-	1	-
Respiratory												
Influenza	43	1	388	-	-	4	16	-	4	-	20	1
Influenza Hospitalizations	9	1	81	109	2	-	41	-	56	-	96	2
Legionellosis	1	-	-	-	5	-	2	-	3	1	5	-
Tuberculosis, Latent Infection (LBTI)	1	4	3	6	4	6	8	1	16	2	9	-
Sexually Transmitted												
Chlamydia Trachomatis	75	0	135	-	162	-	172	-	182	1	181	-
Gonorrhea	8	1	24	1	34	-	37	-	24	-	15	-
Vaccine Preventable												
Haemophilus Influenzae, Invasive Disease	-	-	4	-	2	-	-	-	1	-	3	-
Hepatitis B, Acute	-	-	-	-	-	-	-	-	-	-	1	-
Hepatitis B, Chronic	-	3	-	3	-	-	-	2	-	1	-	3
Mumps	-	1	-	-	-	1	-	1	-	-	-	5
Pertussis	-	-	1	1	-	4	-	-	17	3	-	4
Strep Pneumonia	2	-	5	-	3	1	4	-	4	-	4	-
Varicella (Chickenpox)	1	2	-	2	1	-	-	-	-	3	-	1
Vectorborne												
Lyme Disease	-	12	4	35	11	4	7	4	6	6	9	2
Arboviral Illness, West Nile Virus	-	-	-	-	-	-	-	-	-	-	-	-
Zoonotic												
Q Fever	-	-	-	-	-	-	-	-	-	1	-	1
Other												
Carbon Monoxide Poisoning	1	-	3	2	4	2	-	4	1	-	-	2
Hepatitis C, Acute	-	-	-	-	-	-	1	-	1	-	3	-
Hepatitis C, Chronic	6	4	9	2	10	5	21	-	18	1	16	3
Methicillin Resistant Staph Aureus (MRSA)	1	2	2	-	-	-	-	-	10	-	12	1
Mycobacterial Disease	3	-	7	-	5	-	13	-	3	-	5	-
Norovirus Infection	-	-	-	-	-	-	-	-	1	1	2	-
Total	173	56	731	225	290	67	382	45	415	74	455	58

Disease	Confirmed 2023	Confirmed 2022	Confirmed 2021	Confirmed 2020	Confirmed 2019	Confirmed 2018
Enteric/Gastrointestinal						
Campylobacteriosis	3	15	14	18	15	15
Cryptosporidiosis	1	4	7	7	12	9
Cyclosporiasis	-	1	-	3	5	4
E. Coli, Pathogenic	1	11	4	-	2	12
Giardiasis	1	7	1	7	5	5
Listeriosis	-	-	-	-	-	1
Salmonellosis	6	11	9	10	12	11
Shigellosis	-	-	1	-	2	-
Yersiniosis	-	3	1	-	-	3
Invasive Bacteria						
Invasive Strep A & B	9	11	9	12	13	8
Invasive Strep (Other)	1	1	1	3	2	5
Mycotic (fungal)						
Coccidioidomycosis	-	1	-	-	-	1
Respiratory						
Influenza	43	388	-	16	4	20
Influenza Hospitalizations	9	81	2	41	56	96
Legionellosis	1	-	5	2	3	5
Tuberculosis, Latent Infection (LBTI)	1	3	4	8	16	9
Sexually Transmitted						
Chlamydia Trachomatis	75	135	162	172	182	181
Gonorrhea	8	24	34	37	24	15
Vaccine Preventable						
Haemophilus Influenzae, Invasive Disease	-	4	2	-	1	3
Hepatitis B, Acute	-	-	-	-	-	1
Hepatitis B, Chronic	-	-	-	-	-	-
Mumps	-	-	-	-	-	-
Pertussis	-	1	-	-	17	-
Strep Pneumonia	2	5	3	4	4	4
Varicella (Chickenpox)	1	-	1	-	-	-
Vectorborne						
Lyme Disease B. Burgdorferi B. Mayonii	-	4	11	7	6	9
Arboviral Illness, West Nile Virus	-	-	-	-	-	-
Zoonotic						
Q Fever	-	-	-	-	-	-
Other						
Carbon Monoxide Poisoning	1	3	4	-	1	-
Hepatitis C, Acute	-	-	-	1	1	3
Hepatitis C, Chronic	6	9	10	21	18	16
Methicillin Resistant Staph Aureus (MRSA)	1	2	-	-	10	12
Mycobacterial Disease	3	7	5	13	3	5
Norovirus Infection	-	-	-	-	1	2
Total	173	731	290	382	415	455

Disease	Probable + Suspect 2023	Probable + Suspect 2022	Probable + Suspect 2021	Probable + Suspect 2020	Probable + Suspect 2019	Probable + Suspect 2018
Enteric/Gastrointestinal						
Campylobacteriosis	6	13	5	4	10	4
Cryptosporidiosis	-	2	3	3	3	-
Cyclosporiasis	-	-	-	-	-	-
E. Coli, Pathogenic	14	43	26	25	38	27
Giardiasis	-	-	-	-	-	-
Listeriosis	-	-	-	-	-	-
Salmonellosis	-	3	6	1	2	-
Shigellosis	1	-	-	-	1	1
Yersiniosis	3	2	-	-	-	1
Invasive Bacteria						
Invasive Strep A & B	1	-	-	-	-	-
Invasive Strep (Other)	-	1	-	-	-	-
Mycotic (fungal)						
Coccidioidomycosis	-	-	-	-	-	-
Respiratory						
Influenza	1	-	4	-	-	1
Influenza Hospitalizations	1	109	-	-	-	2
Legionellosis	-	-	-	-	1	-
Tuberculosis, Latent Infection (LBTI)	4	6	6	1	2	-
Sexually Transmitted						
Chlamydia Trachomatis	-	-	-	-	1	-
Gonorrhea	-	1	-	-	-	-
Vaccine Preventable						
Haemophilus Influenzae, Invasive Disease	-	-	-	-	-	-
Hepatitis B, Acute	-	-	-	-	-	-
Hepatitis B, Chronic	3	3	-	2	1	3
Mumps	1	-	1	1	-	5
Pertussis	-	1	4	-	3	4
Strep Pneumonia	-	-	1	-	-	-
Varicella (Chickenpox)	2	2	-	-	3	1
Vectorborne						
Lyme Disease	12	35	4	4	6	2
Arboviral Illness, West Nile Virus	-	-	-	-	-	-
Zoonotic						
Q Fever	1	-	-	-	1	1
Other						
Carbon Monoxide Poisoning	-	2	2	4	-	2
Hepatitis C, Acute	-	-	-	-	-	-
Hepatitis C, Chronic	4	2	5	-	1	3
Methicillin Resistant Staph Aureus (MRSA)	2	-	-	-	-	1
Mycobacterial Disease	-	-	-	-	-	-
Norovirus Infection	-	-	-	-	1	-
Total	56	225	67	45	74	58

Jefferson County YTD COVID-19 Summary Report	
Confirmed Cases	620
Probable and Suspect Cases	209
Hospitalizations	84
Associated Deaths	14
Vaccination Rate (primary)	55.6%
Vaccination Rate (booster)	18%

Thriving in Recovery Campaign 2023

Thriving in Recovery public service announcement (PSA) created by Mirrorless Productions in cooperation with the Winnebago County OFR. (<https://www.youtube.com/watch?v=niAWwZYyNZs>).

Goal is to spark more positive conversations around recovery in our community. This video campaign will be aired on TV, in movie theaters, in local print, and on your social media platforms. As the campaign is running and continues to run through the summer, you should see a noticeable increase in web traffic for the local resource that the video is promoting. The goal will also be to track the campaign's success and share analytics upon completion.

Jefferson County Health Department - Statement of Revenues & Expenditures:

01/01/2023 - 05/31/2023					
	YTD Actual	Prorated Budget	Annual Budget	YTD Budget Variance	
REVENUE:					
Total WIC	\$ 163,643.89	\$ 140,895.30	\$ 335,465.00	\$ 22,748.59	
Public Health Fee for Service	\$ 53,077.61	\$ 85,170.54	\$ 202,787.00	\$ (32,092.93)	
Public Health Grant Income	\$ 204,362.46	\$ 107,126.91	\$ 255,064.06	\$ 97,235.55	
Total Public Health	\$ 257,440.07	\$ 192,297.45	\$ 457,851.06	\$ 65,142.62	
Total Income	\$ 421,083.96	\$ 333,192.75	\$ 793,316.06	\$ 87,891.21	
EXPENSE:					
WIC 4201 - 420109 & WIC Telehealth 4204	\$ 146,669.42	\$ 146,792.52	\$ 349,506.00	\$ (123.10)	
WIC Fit Family 4202	\$ 7,803.76	\$ 7,692.72	\$ 18,316.00	\$ 111.04	
WIC Peer Counselor 4203-420309	\$ 9,170.71	\$ 10,476.90	\$ 24,945.00	\$ (1,306.19)	
Total WIC	\$ 163,643.89	\$ 164,962.14	\$ 392,767.00	\$ (1,318.25)	
Public Health = Tax Levy Supported Expenses	\$ 326,345.46	\$ -	\$ 326,345.46	\$	
Public Health Grants	\$ 212,534.88	\$ 103,797.54	\$ 247,137.00	\$ 108,737.34	
Public Health Fee-for-Service	\$ 50,432.09	\$ 57,506.82	\$ 136,921.00	\$ (7,074.73)	
Total Public Health	\$ 589,312.43	\$ 161,304.36	\$ 384,058.00	\$ 428,008.07	
Total Expense	\$ 752,956.32	\$ 326,266.50	\$ 776,825.00	\$ 426,689.82	
2023 SUMMARY					
Total 2023 Income YTD:	\$ 421,083.96	\$ 333,192.75	\$ 793,316.06	\$ 87,891.21	
2023 County Tax Levy Applied - ORG 4115:	\$ 381,046.67	\$ 381,046.67	\$ 914,512.00	\$ -	
Total 2023 Revenue:	\$ 802,130.63	\$ 714,239.41	\$ 1,707,828.06	\$ 87,891.21	
Total 2023 Expense:	\$ 752,956.32	\$ 326,266.50	\$ 776,825.00	\$ 426,689.82	
2023 Annual Activity (Revenue vs. Expenses) as of 05/31/2023	\$ 49,174.31	\$	\$ 931,003.06	\$	