

Jefferson County Solid Waste Committee

UW Extension
864 Collins Road, Room 12
Jefferson, WI 53549
Agenda
September 13, 2023 – 8:30 A.M.

Members: Jeff Johns (Chair), Anita Martin (Vice Chair), Joan Callan, Robert Preuss, and Mark Groose
Place: Jefferson County Highway Department OR Via Zoom Videoconference

Register and Join Meeting via Zoom:

<https://zoom.us/join/zoom/register/tJUqcO2qqDMjE9QtCa6J2E56uD7KNYKfUDUV>
Meeting ID: 917 7426 8990
Passcode: Waste

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Public Comment *(Not to exceed 15 minutes – Members of the public who wish to address the Committee on specific agenda items must register their request at this time)*
6. Approval of Minutes – July 12, 2023 Solid Waste Committee Meeting
7. Communications
8. Update from Deer Track Park Landfill
9. Update from Waste Collection Partners
10. Presentation on school milk carton recycling program from Carton Council
11. Discussion on the Solid Waste Plan for the Jefferson County Comprehensive Plan
12. Discussion on Upcoming 2023 Clean Sweep and Electronics & Appliance Recycling Events
 - Friday, September 15, 2023 3:00 – 5:30 P.M. Clean Sweep at Watertown Street Department
 - Saturday, September 16, 2023 8:00 – 11:00 A.M. Clean Sweep at Watertown Street Department
 - Saturday, October 21, 2023 8:00 – 11:00 A.M. Electronics & Appliance Recycling Event at Jefferson County Fair Park
13. Discussion on 2024 Clean Sweep Budget
14. Discussion on Solid Waste Program Financial Report
15. Discussion and Possible Action on Future Meeting Dates and Possible Agenda Items
16. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

2022 Clean Sweep Participants Summary

Participants Summary

Locations	Jefferson	Watertown	Whitewater	
<i>Dates</i>	April 8-9, 2022	Sept 16-17, 2022	Oct. 7, 2022	TOTALS
Household - Total Participants	211	162	79	452
Watertown Participants	18	86	0	104
AG - Participants	18	0	0	18
AG-Business - Participants	0	0	0	0
VSQG (Businesses) - Participants	2	0	0	2
Not Surveyed -	0	13	0	13
TOTAL PARTICIPANTS	231	175	79	485

Pounds of Waste Collected

<i>Total Pounds for each Event.</i>	April 8 & 9	Sept. 16 & 17	Oct. 7	TOTAL LBS.
Household Waste Veolia	22,968	13,640	3,814	40,422.00
AG	2,328	0	0	2,328.00
VSQG	546	0	0	546.00
Quantity of Tires	232	0	0	N/A
TOTAL POUNDS	25,842	13,640	3,814	43,296.00

Pounds Do Not Include FI tubes and ballasts

Cost of 2022 Events

<i>Total Cost of Household Event</i>	April 8 & 9	Sept. 16 & 17	Oct. 7	Total Cost Events
Household Costs	\$ 30,282.01	\$ 28,991.56	\$2,436.82	\$61,710.39
Agriculture Costs	\$ 2,674.76	\$ -	-	\$2,674.76
Parks Department Cost	\$ 2,003.37	\$ 442.21		\$2,445.58
Tires- Liberty	\$ 1,358.66	\$ -		\$1,358.66
E-Waste MIS - URT				
E-Waste MIS- Cascade				
DISPOSAL COSTS	\$ 36,318.80	\$ 29,433.77	\$2,436.82	\$68,189.39

City of Watertown disposal
included in household
costs of Sept. 16 & 17

2021 Clean Sweep Participants Summary

Participants Summary

Locations	Jefferson	Watertown	Whitewater	
Dates	April 9-10, 2021	Sept 17-18, 2021	Oct. 1, 2021	TOTALS
Household - Participants	299	166	110	575
Watertown Participants	15	89	0	104
AG - Participants	28	7	0	35
AG-Business - Participants	1	0	0	1
VSQG (Businesses) - Participants	0	3	0	3
Not Surveyed -	0	0	0	0
TOTAL PARTICIPANTS	343	265	110	718

Pounds of Waste Collected

Total Pounds for each Event.	April 9 & 10	Sept. 17 & 18	Oct. 1	TOTALS
Household Waste Veolia	32,042	23,791	0	55,833.00
AG	15,752	2,483	0	18,235.00
VSQG	3,158	1,070	0	4,228.00
Tires	4,300	0	0	4,300.00
TOTAL POUNDS	50,952	27,344	0.0	26,763.00

Pounds Do Not Include FI tubes and ballasts

Cost of 2021 Events

Total Cost of Household Event	April 9 & 10	Sept. 17 & 18	Oct. 1	Total Cost Events
Household Costs	\$ 45,667.68	\$ 36,038.39	\$ 3,345.51	\$ 85,051.58
Agriculture Costs	\$ 12,476.31	\$ 984.29	\$ -	\$ 13,460.60
Tires- Liberty	\$ -	-	\$ -	\$ 2,104.28
DISPOSAL COSTS	\$ 58,143.99	\$ 37,022.68	\$ 4,703.20	\$ 102,083.47

City of Watertown disposal
included in household
costs of Sept. 17 & 18

2020 Clean Sweep Participants Summary

Participants Summary

Locations	Jefferson	Watertown	Whitewater	
Dates	April 3 & 4	Sept. 18 & 19	Oct. 2	TOTALS
Household - Participants	0 - No event due to Covid	122	19	141
Watertown Participants				
AG - Participants		7	0	7
AG-Business - Participants		0	0	0
VSQG (Businesses) - Participants		3	0	3
Not Surveyed -		23	0	23
TOTAL PARTICIPANTS	0	155	19	174

Pounds of Waste Collected

Total Pounds for each Event.	April 3 & 4	Sept. 18 & 19	Oct. 2	TOTALS
Household Waste Veolia	0 - No event due to Covid	23,791	0	23,791.00
AG		2483	0	2,483.00
VSQG		1070	0	1,070.00
Tires		4300	0	4,300.00
TOTAL POUNDS		0	27344	0.0

Pounds Do Not Include FI tubes and ballasts

Cost of 2020 Events

Total Cost of Household Event	April 3 & 4	Sept. 18 & 19	Oct. 2	Total Cost Events
Household Costs	\$ -	\$26,640.90	\$3,345.51	\$ 29,986.41
Agriculture Costs	\$ -	\$ 1,729.40	\$ -	\$ 1,729.40
City of Watertown Street Department	\$ -	\$ 2,752.52	\$ -	\$ 2,752.52
Tires- Liberty	\$ -	\$ 659.25	\$ -	\$ 2,104.28
DISPOSAL COSTS	\$ -	\$31,782.07	\$4,703.20	\$ 38,039.62

2019 Clean Sweep Participants Summary

Participants Summary

Locations	Jefferson	Watertown	Whitewater	
<i>Dates</i>	April 5 & 6	Sept. 20 & 21	Oct. 4	<i>TOTALS</i>
Household - Participants	130	140	32	302
AG - Participants	27	9	0	36
AG-Business - Participants	2	0	0	2
VSQG (Businesses) - Participants	9	2	0	11
Not Surveyed -	26	22	0	48
<i>TOTAL PARTICIPANTS</i>	<i>194</i>	<i>173</i>	<i>32</i>	<i>399</i>

Pounds of Waste Collected

<i>Total Pounds for each Event.</i>	April 5 & 6	Sept. 20 & 21	Oct. 4	<i>TOTALS</i>
Household Waste Veolia	19062	15,809	1,789	36,659.80
Pharmaceutical Waste	1,102.52	0	1483.2	2,585.72
Combined Household Waste	20164.52	15,809	1,789	37,762.32
AG	3352	3216	0	6,568.00
VSQG	3467	1178	0	4,645.00
Tires 10.66 Ton	21,320	0	0	21,320.00
<i>TOTAL POUNDS</i>	<i>48303.52</i>	<i>20203</i>	<i>1788.8</i>	<i>70,295.32</i>

Pounds Do Not Include FI tubes and ballasts

Cost of 2019 Events

<i>Total Cost of Household Event</i>	April 5 & 6	Sept. 20 & 21	Oct. 4	<i>Total Cost Events</i>
Household Costs	\$27,647.79	\$30,464.59	\$3,345.51	\$ 61,457.89
Agriculture Costs	\$ 3,678.55	\$ 1,729.40	\$ -	\$ 5,407.95
City of Watertown Street Department	\$ -	\$ 1,841.90	\$ -	\$ 1,841.90
DISPOSAL COSTS	\$33,539.94	\$34,035.89	\$4,703.20	\$ 72,279.03

2019 HAZARDOUS WASTE SURVEYS

Locations	Jefferson	Watertown	Whitewater	
	<i>April 5&6</i>	<i>Sept. 20&21</i>	<i>Oct. 4</i>	TOTALS
Appointments	171	155	32	358
No Shows	12	19	5	36
Cancel	2	4	0	6
Walk Ins	16	22	0	38
Surveys	168	151	32	351
Information Only Requested	3	0	0	3
Not Surveyed	26	22	0	48
PARTICIPANTS	194	173	32	399

2019

PARTICIPANTS SUMMARY				
LOCATIONS	JEFFERSON	WATERTOWN	WHITEWATER	
DATES	APRIL 5 & 6	SEPT. 20 & 21	OCT. 4	TOTALS
Household - Participants	130	140	32	302
Ag - Participants	27	9	0	36
Ag Business - Participants	2	0	0	2
VSQG (Businesses) - Participants	9	2	0	11
Not Surveyed	26	22	0	48
TOTAL PARTICIPANTS	194	173	32	399

POUNDS OF WASTE COLLECTED				
TOTAL POUNDS FOR EACH EVENT	APRIL 5 & 6	SEPT. 20 & 21	OCT. 4	TOTALS
Household Waste - Veolia	19,062*	15,809	1,789	36,659.80
Pharmaceutical Waste (Drug Take Back)	1,102.52	0	1,483.20	2,585.72
Combined Household Waste	20,164.52	15,809	1,789	37,762.32
Ag	3,352*	3,216	0	6,568
VSQG	3,467*	1,178	0	4,645
Tires	21,320	0	0	21,320
TOTAL POUNDS (VEOLIA)	25,881*	20,203	1,789	47,873
TOTAL POUNDS				

TOTAL COST OF 2019 EVENTS				
TOTAL COST OF HOUSEHOLD EVENT	APRIL 5 & 6	SEPT. 20 & 21	OCT. 4	TOTALS
Household Costs	\$27,647.79	\$30,464.59	\$3,345.51	\$61,457.89
Agriculture Costs	\$3,678.55	\$1,729.40	\$0.00	\$5,407.95
City of Watertown Street Department	\$0.00	\$1,841.90	\$0.00	\$1,841.90
TOTAL DISPOSAL COSTS (VEOLIA)	\$33,539.94	\$34,035.89	\$4,703.20	\$72,279.03
COST PER POUND	\$1.30	\$1.68	\$2.63	\$1.43

2020

PARTICIPANTS SUMMARY				
LOCATIONS	JEFFERSON	WATERTOWN	WHITEWATER	
DATES	APRIL 3 & 4	SEPT. 18 & 19	OCT. 2	TOTALS
Household - Participants	No Event Due To Covid-19	122	19	141
Ag - Participants		7	0	7
Ag Business - Participants		0	0	0
VSQG (Businesses) - Participants		3	0	3
Not Surveyed		23	0	23
TOTAL PARTICIPANTS	0	155	19	174

POUNDS OF WASTE COLLECTED				
TOTAL POUNDS FOR EACH EVENT	APRIL 3 & 4	SEPT. 18 & 19	OCT. 2	TOTALS
Household Waste - Veolia	No Event Due To Covid-19	23,791	0	23,791
Pharmaceutical Waste		1,564.5	0	1,564.5
Combined Household Waste		0	0	0
Ag		2,483	0	2,483
VSQG		1,070	0	1,070
Tires		4,300	0	4,300
TOTAL POUNDS	0	27,344	0	27,344

TOTAL COST OF 2020 EVENTS				
TOTAL COST OF HOUSEHOLD EVENT	APRIL 3 & 4	SEPT. 18 & 19	OCT. 2	TOTALS
Household Costs	No Event Due To Covid-19	\$26,640.90	\$3,345.51	\$29,986.41
Agriculture Costs		\$1,729.40	\$0.00	\$1,729.40
City of Watertown Street Department		\$2,752.52	\$0.00	\$2,752.52
Liberty tires		\$659.25	\$0.00	\$659.25
TOTAL DISPOSAL COSTS	\$0.00	\$31,782.07	\$3,345.51	\$31,782.07
COST PER POUND		\$1.16		\$1.16

2021

PARTICIPANTS SUMMARY				
LOCATIONS	JEFFERSON	WATERTOWN	WHITEWATER	
DATES	APRIL 9 & 10	SEPT. 17 & 18	OCT. 1	TOTALS
Household - Participants	299	166	110	575
Ag - Participants	28	7	0	35
Ag Business - Participants	1	0	0	1
VSQG (Businesses) - Participants	0	3	0	3
Not Surveyed	0	0	0	0
TOTAL PARTICIPANTS	328	176	110	614

POUNDS OF WASTE COLLECTED				
TOTAL POUNDS FOR EACH EVENT	APRIL 9 & 10	SEPT. 17 & 18	OCT. 1	TOTALS
Household Waste - Veolia	32,042*	23,791	0	55,833
Pharmaceutical Waste (Drug Take Back)	/	/	/	/
Combined Household Waste	/	/	/	/
Ag	15,752*	2,483	0	18,235
VSQG	3,158*	1,070	0	4,228
Tires	4,300	0	0	4,300
TOTAL POUNDS	50,952*	27,344	0	78,296

TOTAL COST OF 2021 EVENTS				
TOTAL COST OF HOUSEHOLD EVENT	APRIL 9 & 10	SEPT. 17 & 18	OCT. 1	TOTALS
Household Costs	\$45,667.68	\$36,038.39	\$3,345.51	\$85,051.58
Agriculture Costs	\$12,476.31	\$984.29	\$0.00	\$13,460.60
City of Watertown Street Department	\$0.00	#	\$0.00	\$0.00
Liberty Tires	\$2,104.28	\$0.00	\$0.00	\$2,104.28
TOTAL DISPOSAL COSTS	60,248.27*	37,022.68*	\$3,345.51	\$97,270.95*
COST PER POUND	\$1.18	\$1.35		\$1.24

#=Included in household costs of Sept 17 & 18

2022

PARTICIPANTS SUMMARY				
LOCATIONS	JEFFERSON	WATERTOWN	WHITEWATER	
DATES	APRIL 8 & 9	SEPT. 16 & 17	OCT. 7	TOTALS
Household - Participants	211	162	79	452
Ag - Participants	18	0	0	18
Ag Business - Participants	0	0	0	0
VSQG (Businesses) - Participants	2	0	0	2
Not Surveyed	0	13	0	13
TOTAL PARTICIPANTS	231	175	79	485

POUNDS OF WASTE COLLECTED				
TOTAL POUNDS FOR EACH EVENT	APRIL 8 & 9	SEPT. 16 & 17	OCT. 7	TOTALS
Household Waste - Veolia	22,968*	13,640	3,814	40,422
Pharmaceutical Waste (Drug Take Back)	1,403.5	1,317.5	0	2,721.0
Combined Household Waste	24,371.5	14,957.5	0	39,329
Ag	2,328*	0	0	2,328
VSQG	546*	0	0	546
Tires (Quantity)	232	0	0	232
TOTAL POUNDS	25,842*	13,640	3,814	43,296

TOTAL COST OF 2022 EVENTS				
TOTAL COST OF HOUSEHOLD EVENT	APRIL 8 & 9	SEPT. 16 & 17	OCT. 7	TOTALS
Household Costs	\$30,282.01	\$28,991.56	\$2,436.82	\$61,710.39
Agriculture Costs	\$2,674.76	\$0.00	\$0.00	\$2,674.76
City of Watertown Street Department	\$0.00	#	\$0.00	\$0.00
Liberty Tires	\$1,358.66	\$0.00	\$0.00	\$1,358.66
Parks Department	\$2,003.37	\$442.21	\$0.00	\$2,445.58
TOTAL DISPOSAL COSTS	\$36,318.80	\$29,433.77	\$2,436.82	\$68,189.39
COST PER POUND	\$1.41	\$2.74	\$0.64	\$1.57

#=Included in household costs of Sept 17 & 18

2023

PARTICIPANTS SUMMARY			
LOCATIONS	JEFFERSON	WATERTOWN	
DATES	MAY 12 & 13	SEPT. 15 & 16	TOTALS
Household - Participants	277		
Ag - Participants	14		
Ag Business - Participants	1		
VSQG (Businesses) - Participants	4		
Not Surveyed	40 (estimate)		
TOTAL PARTICIPANTS	326 (estimate)		

POUNDS OF WASTE COLLECTED			
TOTAL POUNDS FOR EACH EVENT	MAY 12 & 13	SEPT. 15 & 16	TOTALS
Household Waste - Veolia	26,877*		
Pharmaceutical Waste (April 22)	1,186.63		
Combined Household Waste	28,063.63		
Ag	12,196*		
VSQG	3,119*		
Tires (Quantity)	305		
TOTAL POUNDS	42,192*		

TOTAL COST OF 2023 EVENTS			
TOTAL COST OF HOUSEHOLD EVENT	MAY 12 & 13	SEPT. 15 & 16	TOTALS
Household Costs	\$45,127.03		
Agriculture Costs	\$13,144.25		
City of Watertown Street Department	\$0.00		
Liberty Tires	\$2,666.40		
TOTAL DISPOSAL COSTS	\$60,937.68		
COST PER POUND	\$1.44		

CLEAN SWEEP GRANT TOTALS RECEIVED 2018-2024

	HHW	AG	RX	AMENDMENTS*	TOTAL
2018	\$10,445.00	\$5,790.00	\$2,140.00	\$0.00	\$18,375.00
2019	\$10,000.00	\$5,700.00	\$1,860.00	\$0.00	\$17,560.00
2020	Not Available	Not Available	\$2,200.00	\$0.00	Not Available
2021	\$10,944.00	\$6,215.75	\$4,471.00	\$0.00	\$21,630.75
2022	\$9,700.00	\$6,000.00	\$3,350.00	\$1,803.57	\$20,853.57
2023	\$10,250.00	\$6,570.00	\$3,650.00	\$1,374.07	\$21,844.07
2024	\$14,745.63	\$5,428.26	\$4,134.47		\$24,308.36

*= Additional funds provided by DATCP from leftover money in the Clean Sweep program

Planning and Zoning Department

2020-2021 Annual Report

DEPARTMENT STAFF

Matt Zangl

Director of Planning and Zoning

Sarah Higgins

Zoning/On-site Waste Systems Technician

Brett Scherer

Zoning/On-site Waste Systems Technician

Deb Magritz

Administrative Specialist I

Laurie Miller

Zoning Program Assistant

Caitlin McAleavey

Solid Waste Clean Sweep Specialist

The Planning and Zoning Department is responsible for the implementation and enforcement of the Jefferson County Comprehensive Plan, the Jefferson County Agricultural Preservation and Land Use Plan, and the ordinances adopted related to these plans. Ordinances administered by the Zoning Department include the Jefferson County Zoning Ordinance, which also includes the Shoreland – Wetland regulations, the Private Sewage System Ordinance, which includes the Wisconsin Fund Program and POWTS Maintenance Program, the Land Division and Subdivision Ordinance, and the Floodplain Ordinance.

Our work is conducted under the guidance of the Jefferson County Planning and Zoning Committee and Solid Waste Committee. We also work with the Zoning Board of Adjustment, which is a Board made up of three county residents who are appointed. The Board grants or denies petitions for variances from the terms of the Zoning Ordinance.

Planning and Zoning Department Revenues

2016	\$235,106
2017	\$240,847
2018	\$219,297
2019	\$235,168
2020	\$217,414
2021 YTD	\$169,015

Department revenues have stayed relatively consistent over the past few years. While COVID-19 has had an impact on the Department and operations, the 2020 and 2021 are comparative to past years. As the year progresses, we will continue to monitor revenues and expenses.

Planning and Zoning Department Annual Report

Private On-site Waste Systems (Septic Systems)

TYPE OF SYSTEM	Number of Sanitary Permits Issued				
	2017	2018	2019	2020	2021
Conventional Systems	74	81	88	83	86
Mound Systems	46	52	50	63	30
Holding Tanks	14	7	9	17	10
Permits issued	134	140	147	163	126

The Planning and Zoning Department implements Wi. Stat. Ch. NR 145 and related DSPS Codes for new and replacement private on-site waste systems or septic systems. The Department issues permits for new systems, replacement systems and work to repair existing system. The Department also inspects, reviews and verifies soil tests to ensure the proper septic is being installed and for characteristics such as adequate separation to ground water.

Zoning Permits Report

Shown below is a table illustrating the number of zoning and land use permits that the department has issued. Overall, the number and type of permits issued has been consistent the past few years with a few exceptions. During 2020, more zoning and land use permits were issued than 2019. The total number of new houses permitted decreased, and the number of small projects (additions, decks, shed/garages) increased.

To date, 2021 has been similar to 2020. New home permits are still down compared to 2019. Reasons for the continued decrease could be from the overall cost of construction or due to the number of vacant residential properties. Many subdivisions throughout the County are full, with few vacant lots available, however, in the coming years we expect this to change with the proposal of new subdivisions.

Number of Zoning Permits Issued and Estimated Value of Construction

Land Use Code	Type of Construction	2019		2020		2021 YTD	
		Permits	Value/Cost	Permits	Value/Cost	Permits	Value/Cost
101	New Single Family	100	34,471,237	77	25,700,701	72	29,539,679
107	MH in MH Park	12	533,400	1	55,000	1	51,000
320	Industrial	3	3,210,400	9	936,955	3	7,337,400
325	Public Works/Utilities	16	948,400	14	100,500	4	1,000
328	Other Non-Residential Buildings	95	4,931,037	140	5,624,827	102	8,454,338
329	Structures other than Buildings	26	649,450	40	696,421	39	1,517,338
330	MH in MH Park- Accessory Structure	0	0	2	4,300	1	2,000
350	Moved/Relocated Detached Building	1	10,000	3	3,300	2	0
434	Residential- Additions, Alterations, Conver.	108	2,921,092	155	5,406,859	114	4,689,314
436	MH in MH Park- Additions, Alterations, Cover.	1	12,100	4	33,732	2	100
437	Non-Residential-Add, Alterations, Conversion	44	1,115,304	39	1,272,800	39	1,993,354
438	Additions of Garages & Carports	82	2,596,407	62	1,711,775	64	2,251,450
439	Tower/Antenna Additions	12	330,000	13	499,000	14	242,500
645	Demolition (Razing of Residential Bldgs)	5	0	3	0	3	0
649	Demolition (Razing) of Non-Residential Bldgs	0	0	1	0	0	0
700	Sign Permit	3	0	4	0	4	0
800	Shoreland/Wetland Permit	29	216,401	39	39,540	31	200,635
900	Floodplain Permit	57	133,817	45	116,017	61	197,156
	Total	594	\$52,079,045	651	\$42,201,727	556	\$56,477,264

Planning and Zoning Department Annual Report

Solid Waste and Clean Sweep Program

Housed under the Planning and Zoning Department is the County's Solid Waste Program. The program continues to provide the County's residents with recycling information, education and clean sweep events for the proper and legal disposal of hazardous waste. The program includes providing collection sites for medication, prescription drugs, and electronic waste. These recycling efforts are for residents, farms, and businesses in Jefferson County. The program is supported by non-levy tax dollars. Most of the program's support comes from host fees generated by the agreement between Deer Track Park Landfill, the Town of Farmington, and Jefferson County. Below is a table outlining the revenue received from the host agreement and the yearly expense of Clean Sweep Events. The City of Watertown also contributes \$20,000 and is a big supporter of the program and is a great partner in recycling efforts in the County. Additional, grants are received the State, which in 2021 totaled \$19,050. The program also receive donations from multiple Towns, Cities, Villages, and local businesses totaling \$4,390 for the year. In 2021, 676 residents took part in three Clean Sweep Events, spanning five days. Also in 2021, an estimated 425 residents participated in two Electronic and Appliance Disposal Events. 2020 Clean Sweep Event expenses were less than previous years due to COVID, reduced number of events and reduced participants. 2021 Clean Sweep Events appear to be heavily attended by residents which accounts for the increased expenses.

Year	Host Agreement Revenue	Grants Received	Clean Sweep Event Expense
2018	\$71,405	\$17,000.00	\$77,497
2019	\$77,133	\$17,560.00	\$74,413
2020	\$79,896	\$17,580.00	\$39,077
2021 YTD	Estimated \$80,000	\$19,050.00	\$60,418 YTD - 2 Events to be billed

Departments response to COVID

As COVID set in and began to affect the day to day operations of everyone, the Planning and Zoning Department implemented improvements to work flows to overcome COVID and continue providing services to the public. Our stakeholders (contractors, realtors, property owners) continued to operate as normal and we were required to adjust our work flows to continue providing efficient services. Some changes include:

- Create and implement an electronic Zoning and Land Use Permit application process
- Create and implement an electronic Sanitary Permit application process
- Improve online payment processes to allow for paperless transactions

The Planning and Zoning Department was able to continue providing uninterrupted services to our stake holders and residents. COVID taught us how to react to a constantly changing situation and to be open to new ideas, processes, and techniques to maintain reliable services.

Jefferson County Solid Waste Committee

Jefferson County Highway Department

1425 S. Wisconsin Dr.

Jefferson, WI 53549

Minutes

July 12, 2023 – 8:30 A.M.

Members: Jeff Johns-Chair, Anita Martin-Vice Chair, Joan Callan, Robert Preuss, and Mark Groose

1. Call to Order

- Chairman Johns called the meeting to order at 8:30 a.m.

2. Roll Call (Establish a Quorum)

- Supervisors Johns, Martin, Callan, Preuss, and Groose were present. Also present were Zoning Director Matt Zangl, Solid Waste/Clean Sweep Specialist James Zumstein, and Assistant to the County Administrator Michael Luckey.

3. Certification of Compliance with the Open Meetings Law

- Director Matt Zangl certified compliance with the Open Meetings Law

4. Approval of the Agenda

- Motion by Johns, seconded by Groose. Passed 5-0 by voice vote.

5. Public Comment

- None

6. Approval of Minutes – May 10, 2023 Solid Waste Committee Meeting

- Motion by Martin, seconded by Johns . Motion passed 5-0 by voice vote.

7. Communications

- None

8. Update from Deer Track Park Landfill

- None

9. Update from Waste Collection Partners

- None

10. Discussion on 2023 Clean Sweep, Electronics & Appliances, and Tire Collection Events

Past Events: Friday, May 12th , Saturday, May 13th , and Saturday, June 10th

- Solid Waste/Clean Sweep Specialist James Zumstein covered data collected from the events. Suggestions for ways to improve future events were discussed.

Upcoming Events: Friday, September 15th 3:00 – 5:30 P.M. at Watertown Street Department (Clean Sweep)

- Discussion on whether registration should be required was discussed and determined to keep it for this event. Supervisors Johns, Martin, Callan, and Preuss said they would be available to volunteer.

- Saturday, September 16th 8:00 – 11:00 A.M. at Watertown Street Department (Clean Sweep)
- Supervisors Johns, Martin, Callan, and Preuss said they would be available to volunteer.
- Saturday, October 21st 8:00 – 11:00 A.M. at Jefferson County Fair Park (Electronics & Appliances only)
- Supervisors Johns, Callan, and Preuss said they would be available to volunteer.
11. Discussion on 2024 Clean Sweep Budget
 - Discussion on possibility of Watertown reducing donation to Clean Sweep. Supervisor Martin requested data from past Watertown events at next meeting. Supervisor Martin also requested looking at the budget to determine feasibility of Lake Mills hosting another Electronics and Appliance collection event in 2024 due to positive feedback from June 2023 event.
 12. Discussion on Disseminating Recycling Information to the Public
 - Supervisor Martin suggested utilizing the County Facebook page to disseminate information regarding recycling to the public.
 13. Discussion on Solid Waste Committee Tour of Recycling Facility
 - Supervisor Johns requested Solid Waste Specialist Zumstein arrange for the Solid Waste Committee to tour Deer Track Park Landfill at a future date.
 14. Discussion on Solid Waste Program Financial Report
 - Director Zangl noted that our Clean Sweep budget is almost spent for 2023 due to high turnout at May event and there is still the September event coming up.
 15. Discussion and Possible Action on Future Meeting Dates and Possible Agenda Items
 - a. Wednesday, September 13, 2023, 8:30 A.M.
 - Discussion on the Solid Waste Plan for the Comprehensive Plan; discussion on recycling of milk cartons in schools
 16. Site Tour of Universal Recycling Technologies, LLC – 2535 Beloit Avenue, Janesville WI
 - Supervisors Johns, Martin, Preuss, and Callan, Solid Waste Specialist Zumstein, and Zoning Department interns Mia Pollasky and Caleb Dammen toured Universal Recycling Technologies in Janesville.
 17. Adjourn
 - Motion by Johns, seconded by Preuss. Motion passed 5–0 by voice vote at 9:33 a.m.

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

Jefferson County Land Information



Points



Override 1

Areas



Override 1



Override 2



Override 3



Override 4



Override 5



Municipal Boundaries

Parcel Lines



Property Boundary



Old Lot/Meander Lines



Rail Right of Ways



Road Right of Ways



Section Lines



Surface Water



Map Hooks



Right of Ways



Tax Parcel Information

80 40 0 80 Feet

1 inch = 80 feet

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 2024 Budget FOR PERIOD 99

ACCOUNTS FOR:

General Fund		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 4	PCT CHANGE	
12902	Solid Waste Program								
12902	411100	Gen Prop T	-15,000.00	.00	-520.92	536.48	919.66	1,039.96	13.1%
12902	421001	St Aid	-17,580.00	-21,630.75	-20,853.57	-4,730.63	-18,500.00	-20,000.00	8.1%
12902	421001 12902	St Aid	.00	.00	.00	.00	.00	.00	.0%
12902	421003	St Aid GPR	.00	.00	.00	.00	.00	.00	.0%
12902	451009	Deer Track	-79,896.55	-105,591.08	-108,215.64	.00	-80,000.00	-90,000.00	12.5%
12902	458011	Pub SW Cg	-2,205.00	-6,425.00	-4,961.00	-5,051.50	-6,000.00	-6,000.00	.0%
12902	472007	Mun Othr	-20,000.00	-23,716.35	-20,000.00	-100.00	-20,000.00	-20,000.00	.0%
12902	481001	Int & Div	.00	.00	.00	.00	.00	.00	.0%
12902	485100	Donat-Unr	-3,415.00	-4,390.00	-5,750.00	-1,050.00	-4,000.00	-4,000.00	.0%
12902	486014	Sale Recy	.00	-5.82	.00	.00	.00	.00	.0%
12902	511210	Wage Reg	12,543.26	23,392.18	21,802.09	15,338.82	26,165.82	30,417.75	16.2%
12902	511220	Wage Ovt	.00	4.18	149.56	243.60	6.98	290.20	4057.6%
12902	511310	Wage SL	.00	.00	.00	.00	.00	.00	.0%
12902	511320	Wage Vac	.00	.00	.00	.00	.00	.00	.0%
12902	511330	Wage Long	.00	.00	.00	.00	.00	.00	.0%
12902	511340	Wage Hol	.00	.00	.00	.00	.00	.00	.0%
12902	511350	Wage Mic	.00	.00	.00	.00	.00	.00	.0%
12902	512141	SS	959.23	1,750.77	1,650.21	1,161.66	1,967.02	2,297.05	16.8%
12902	512142	Ret (Emlr)	846.71	1,577.21	1,353.80	1,059.61	1,779.75	2,180.26	22.5%
12902	512144	Health	-18.37	2,837.03	2,989.54	3,189.90	5,149.95	5,733.64	11.3%
12902	512145	Life	1.56	2.93	4.23	3.85	2.82	7.92	180.9%
12902	512150	FSA Contr	.00	.00	.00	.00	.00	.00	.0%
12902	512151	HSA Contri	.00	281.25	234.38	.00	.00	290.72	.0%
12902	512152	Limited FSA	.00	.00	.00	.00	.00	.00	.0%
12902	512153	HRA Contri	.00	.00	.00	.00	.00	.00	.0%
12902	512173	Dental	.00	208.83	185.94	172.00	258.00	309.60	20.0%
12902	529299	Purch Care	39,077.92	100,804.66	71,331.05	62,381.29	80,000.00	85,000.00	6.3%
12902	529299 12902	Purch Care	.00	3,200.00	1,800.00	.00	.00	.00	.0%
12902	531301	Office Eq	.00	.00	.00	.00	.00	.00	.0%
12902	531303	Comp Eq	.00	.00	.00	.00	.00	.00	.0%
12902	531311	Postage	37.98	26.53	27.70	4.82	700.00	100.00	-85.7%
12902	531312	Office Sup	48.00	224.52	80.01	162.19	500.00	500.00	.0%
12902	531313	Print & Dp	872.07	439.67	189.05	.00	1,000.00	1,000.00	.0%
12902	531313 12902	Print & Dp	.00	289.90	.00	.00	.00	.00	.0%
12902	531314	Small Item	.00	.00	.00	.00	.00	.00	.0%
12902	531314 12902	Small Item	.00	124.70	.00	.00	.00	.00	.0%
12902	531322	Subscript	135.00	.00	98.17	98.17	100.00	100.00	.0%
12902	531324	Memb Dues	.00	150.00	50.00	245.00	150.00	250.00	66.7%
12902	531326	Advertise	737.50	1,260.87	195.19	1,392.04	1,000.00	1,700.00	70.0%
12902	531326 12902	Advertise	.00	.00	.00	.00	.00	.00	.0%
12902	531334	Educ Init	.00	1,986.06	.00	.00	5,000.00	5,000.00	.0%
12902	532325	Registr	.00	595.00	195.00	385.00	300.00	400.00	33.3%
12902	532332	Mileage	.00	.00	.00	.00	.00	.00	.0%
12902	532335	Meals	.00	.00	32.16	.00	100.00	100.00	.0%
12902	532336	Lodging	164.00	.00	212.00	205.00	246.00	270.00	9.8%
12902	532339	Other Trvl	.00	.00	.00	.00	.00	.00	.0%
12902	533225	Tele Fax	14.60	19.83	.21	.00	20.00	20.00	.0%
12902	535242	Maint Mach	364.09	.00	.00	.00	500.00	500.00	.0%

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024		2024 Budget						FOR PERIOD 99
ACCOUNTS FOR:								
General Fund		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 4	PCT CHANGE
12902 571004	IP Tel All	89.74	130.61	112.50	97.13	106.00	241.00	127.4%
12902 571005	Dup Allc	1,125.03	249.04	50.03	582.12	635.00	84.00	-86.8%
12902 571006	SW Charge	.00	.00	.00	.00	.00	.00	.0%
12902 571006	12902 SW Charge	.00	.00	200.00	.00	.00	.00	.0%
12902 571009	MIS PC	1,069.63	1,146.34	1,190.56	1,100.88	1,201.00	1,479.00	23.1%
12902 571010	MIS Sys	352.66	356.92	371.47	345.62	377.00	462.00	22.5%
12902 591519	Oth Ins	114.06	230.81	261.49	248.05	315.00	295.10	-5.3%
12902 594813	Cap Office	.00	.00	.00	.00	.00	.00	.0%
12902 594950	Oper Res	.00	.00	.00	.00	326,779.77	326,711.57	.0%
12902 699700	Res Oper	.00	.00	.00	.00	-326,779.77	-326,779.77	.0%
12902 699800	Res Cap	.00	.00	.00	.00	.00	.00	.0%
12902 699999	Budget FB	.00	.00	.00	.00	.00	.00	.0%
TOTAL Solid Waste Program		-79,561.88	-20,469.16	-55,534.79	78,021.10	.00	.00	.0%
TOTAL General Fund		-79,561.88	-20,469.16	-55,534.79	78,021.10	.00	.00	.0%
GRAND TOTAL		-79,561.88	-20,469.16	-55,534.79	78,021.10	.00	.00	.0%

** END OF REPORT - Generated by Matt Zangl **

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Jefferson County
REPORT

FROM 2023 01 TO 2023 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
12902 Solid Waste Program							
12902 411100 General Property Taxes	920	0	920	536.48	.00	383.18	58.3%
12902 421001 State Aid	-18,500	0	-18,500	-4,730.63	.00	-13,769.37	25.6%
12902 451009 Deer Track Park Charges	-80,000	0	-80,000	.00	.00	-80,000.00	.0%
12902 458011 Public Solid Waste Charges	-6,000	0	-6,000	-5,051.50	.00	-948.50	84.2%
12902 472007 Municipal Other Charges	-20,000	0	-20,000	-100.00	.00	-19,900.00	.5%
12902 485100 Donations - Unrestricted	-4,000	0	-4,000	-1,050.00	.00	-2,950.00	26.3%
12902 511210 Wages-Regular	26,166	0	26,166	15,338.82	.00	10,827.00	58.6%
12902 511220 Wages-Overtime	7	0	7	243.60	.00	-236.62	%
12902 512141 Social Security	1,967	0	1,967	1,161.66	.00	805.36	59.1%
12902 512142 Retirement (Employer)	1,780	0	1,780	1,059.61	.00	720.14	59.5%
12902 512144 Health Insurance	5,150	0	5,150	3,189.90	.00	1,960.05	61.9%
12902 512145 Life Insurance	3	0	3	3.85	.00	-1.03	136.5%
12902 512173 Dental Insurance	258	0	258	172.00	.00	86.00	66.7%
12902 529299 Purchase Care & Services	80,000	0	80,000	62,381.29	.00	17,618.71	78.0%
12902 531311 Postage & Box Rent	700	0	700	4.82	.00	695.18	.7%
12902 531312 Office Supplies	500	0	500	162.19	.00	337.81	32.4%
12902 531313 Printing & Duplicating	1,000	0	1,000	.00	.00	1,000.00	.0%
12902 531322 Subscriptions	100	0	100	98.17	.00	1.83	98.2%
12902 531324 Membership Dues	150	0	150	245.00	.00	-95.00	163.3%
12902 531326 Advertising	1,000	0	1,000	1,392.04	.00	-392.04	139.2%
12902 531334 Educational Initiative	5,000	0	5,000	.00	.00	5,000.00	.0%
12902 532325 Registration	300	0	300	385.00	.00	-85.00	128.3%
12902 532335 Meals	100	0	100	.00	.00	100.00	.0%
12902 532336 Lodging	246	0	246	205.00	.00	41.00	83.3%
12902 533225 Telephone & Fax	20	0	20	.00	.00	20.00	.0%
12902 535242 Maintain Machinery & Equip	500	0	500	.00	.00	500.00	.0%
12902 571004 IP Telephony Allocation	106	0	106	97.13	.00	8.87	91.6%
12902 571005 Duplicating Allocation	635	0	635	582.12	.00	52.88	91.7%
12902 571009 MIS PC Group Allocation	1,201	0	1,201	1,100.88	.00	100.12	91.7%
12902 571010 MIS Systems Grp Alloc(ISIS)	377	0	377	345.62	.00	31.38	91.7%
12902 591519 Other Insurance	315	0	315	248.05	.00	66.95	78.7%
12902 594950 Operating Reserve	0	326,780	326,780	.00	.00	326,779.77	.0%
12902 699700 Resv Applied Operating	0	-326,780	-326,780	.00	.00	-326,779.77	.0%
TOTAL Solid Waste Program	0	0	0	78,021.10	.00	-78,021.10	.0%
TOTAL General Fund	0	0	0	78,021.10	.00	-78,021.10	.0%
TOTAL REVENUES	-127,580	-326,780	-454,360	-10,395.65	.00	-443,964.46	
TOTAL EXPENSES	127,580	326,780	454,360	88,416.75	.00	365,943.36	

09/12/2023
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Jefferson County
REPORT

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FROM 2023 01 TO 2023 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	0	78,021.10	.00	-78,021.10	.0%