

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse, Room C2003
311 S. Center Ave.
Jefferson, WI 53549

Date: Wednesday, November 8, 2023

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair); Kutz, Russell; Jaeckel, George (Vice-Chair); Christensen, Walt; Drayna, David

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of minutes for Finance Committee for October 4, 2023
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on approving Environmental Health Fee Schedule for the Jefferson County Health Department
9. Discussion and possible action on approval of rezoning request for County Farmland and old Highway parcel
10. Discussion and possible action on authorizing an extension of County farm agricultural lease agreement
11. Discussion and possible action on reallocation of funds within Administration budget for Uniquely Wisconsin and Discover Wisconsin
12. Discussion and possible action on 2024 supervisor budget amendment requests
13. Discussion and possible action on claims against Jefferson County
14. Discussion and possible action on status of Courthouse/Sheriff/Jail improvement project and 2021A and 2022A bond funds
15. Discussion and possible action on update on American Rescue Plan Act funding
16. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties
17. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
18. Reconvene in open session for action on closed session items if necessary
19. Discussion and possible action on 2023 projections of budget vs. actual revenues and expenditures
20. Review of the financial statements and department update for September 2023-Finance Department
21. Review of the financial statements and department update for September 2023-Treasurer's Office
22. Review of the financial statements and department update for September 2023-Child Support
23. Update on contingency fund balance
24. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
25. Set future meeting schedule, next meeting date, and possible agenda items
26. Review of invoices
27. Adjourn

Next scheduled meetings: Wednesday, December 6, 2023 (Regular meeting)
 Wednesday, January 3, 2024 (Regular meeting)
 Wednesday, February 7, 2024 (Regular meeting)
 Wednesday, March 6, 2024 (Regular meeting)

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Jefferson County
Finance Committee Minutes
October 4, 2023

Committee members: Jones, Richard (Chair)
Christensen, Walt
Jaeckel, George (Vice Chair)

Kutz, Russell
Drayna, David

1. **Call to order** – Supervisor Jones called the meeting to order at 8:30 a.m.
2. **Roll call (establish a quorum)** – Finance Committee members present were Richard Jones, David Drayna, George Jaeckel, Russell Kutz, and Walt Christensen. Other supervisors in attendance were Anita Martin, Joan Callen, and Blaine Paulson. Staff in attendance were County Administrator, Ben Wehmeier; Assistant to the County Administrator, Michael Luckey; Finance Director, Marc DeVries; Assistant Finance Director, Tammy Worzalla; Corporation Counsels, Blair Ward and Danielle Thompson; and Paralegal, Sarana Stolar. Members of the public present were Debra Hall-Kind and Mike and Angie Bergmann.
3. **Certification of compliance with the Open Meetings Law** – County Administrator Wehmeier certified compliance with the Open Meetings Law.
4. **Approval of the agenda** – Item #9 was moved to #8. The agenda was approved as amended.
5. **Approval of minutes for Finance Committee for September 6, September 11, September 13 and September 14, 2023** – Motion by Jaeckel/Drayna to approve the minutes for September 6, September 11, September 13 and September 14, 2023. The motion passed 5-0.
6. **Communications** – None.
7. **Public Comment** – Deb Hall-Kind spoke to the Committee in support of the Fair Park and its current employees.
8. **Discussion and possible action on amending the 2023 Health Department budget for Ages and Stages Program** – Motion by Christensen/Jaeckel to approve the resolution and forward to the County Board of Supervisors. The motion passed 5-0.
9. **Discussion and possible action on amending the 2023 Health Department budget for acceptance of grant from Randy Schopen Foundation for Jefferson County Community Baby Shower** – Motion by Jaeckel/Kutz to approve the resolution and forward to the County Board of Supervisors. The motion passed 5-0.
10. **Department 2024 Budget Hearings** – The Finance Committee considered the recommended budgets for each department listed below and motions were made to tentatively accept the recommended budget figures for each department, unless otherwise noted. *[The format for each department lists (i) budget presenters in addition to Ben Wehmeier, (ii) any other information specific to the department budget, (iii) who moved/seconded to tentatively accept the recommended budget figure, unless otherwise noted, along with the amount, and (iv) the voting record]*
 - a. Outstanding department budgets and changes to previously presented budgets

- i. **Family Court Services/Register in Probate**
 - 1. Ben Wehmeier/Jennifer Weber
 - 2. No additional motion/information
 - 3. Motion by Kutz/Jaeckel to approve the recommended budget of \$1,807,874 (estimated levy amount \$1,254,474)
 - 4. Motion passed 5-0.
- ii. **Clerk of Courts**
 - 1. Cindy Hamre-Incha/Dana Scherer/Tina Hotter
 - 2. No additional motion/information
 - 3. Motion by Drayna/Jaeckel to approve the recommended budget of \$1,517,382 (estimated levy amount \$645,589)
 - 4. Motion passed 5-0.
- iii. **Fair Park**
 - 1. Ben Wehmeier
 - 2. Chairman Jones expressed concern about the Fair Park budget
 - 3. Motion by Jones/Jaeckel to approve the recommended budget of \$1,792,405 (estimated levy amount \$79,856)
 - 4. Motion passed 5-0.
- iv. **Treasurer**
 - 1. Kelly Stade
 - 2. No additional motion/information
 - 3. Motion by Christensen/Jaeckel to approve the recommended budget of \$324,329 (estimated levy savings \$1,527,071)
 - 4. Motion passed 5-0.
- v. **Finance**
 - 1. Marc DeVries
 - 2. No additional motion/information
 - 3. Motion by Christensen/Jaeckel to approve the recommended budget of \$1,178,737 (estimated levy amount \$633,817)
 - 4. Motion passed 5-0.
- vi. **Fleet**
 - 1. Marc DeVries
 - 2. No additional motion/information
 - 3. Motion by Kutz/Christensen to approve the recommended budget of \$385,876 (estimated levy amount \$0)
 - 4. Motion passed 5-0.
- b. 2024 Capital and 5-Year Capital Plan – Motion by Drayna/Jaeckel to approve the 2024 Capital and 5-Year Capital Plan. The motion passed 5-0.
- c. General Revenues; General Expenditures (Contingency) – No action taken due to changes in the Fair Park budget.
- d. Fee Schedule – Motion by Jaeckel/Drayna to approve the 2024 Fee Schedule. The motion passed 5-0.
- e. Fund Balance Policy Application – Motion by Jones/Kutz to approve the Fund Balance Policy Application. The motion passed 5-0.
- f. Debt Service – Motion by Jaeckel/Drayna to approve the Debt Service budget and supporting schedule. The motion passed 5-0.
- g. Set Tax Levy – Motion by Jones/Kutz to approve the Countywide Levy and forward resolution to the County Board of Supervisors. The motion passed 5-0. Motion by

Jaeckel/Christensen to approve the Non-Countywide Levy and forward resolution to the County Board of Supervisors. The motion passed 5-0.

11. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties – Corporation Counsel Ward updated the Committee on the status of current foreclosures. Motion by Jaeckel/Drayna to approve the sale of property at N1772 Grant Street, Fort Atkinson, for \$13,384 to Mike and Angie Bergmann to fully satisfy tax, interest and penalty. The motion passed 5-0. Motion by Christensen/Kutz to approve the sale of property at 2032 Airport Road, Watertown for \$7,154 to Robert Schuett to fully satisfy tax, interest and penalty. The motion passed 5-0. Motion by Drayna/Christensen to proceed with County policy to advertise the parcels numbered 028-0513-1142-058 and 028-0513-1142-059 for public bid. The motion passed 5-0. Motion by Jones/Christensen to proceed with County policy and advertise the property at 311 Campfire Road, Town of Koshkonong. The motion passed 5-0.

12. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County –The Committee voted by roll call to convene into closed session. The motion passed 5-0.

13. Reconvene in open session for action on closed session items if necessary – Motion by Jones/Jaeckel to convene into open session. The motion passed 5-0. No action was taken on items discussed in closed session.

14. Discussion and possible action on entering into a general obligation promissory note with Premier Bank to refinance lease on new phone system – DeVries explained that when the Finance Committee approved the 5-year capital lease agreement with Leasing Services Inc. on June 13, 2023 the intent at the time was to explore options for satisfying the lease obligation in full at the beginning of 2024. However during the budget process it became clear that the 2024 operating budget could not support the full satisfaction of the lease. As an alternative, Administration and Finance is proposing to refinance the lease with a general obligation promissory note. This will allow Jefferson County to move the obligation out of the operating levy and into the debt levy, which is necessary to maintain current service levels for 2024. Motion by Jones/Jaeckel to approve the resolution for entering into a promissory note agreement with Premier Bank and forward the resolution to the County Board of Supervisors for approval at the October 24, 2023 board meeting. The motion passed 5-0.

15. Discussion and possible action on entering into a Sweep Account Agreement with Premier Bank – DeVries explained that the rising interest rate environment has put a strain on the liquidity of the banking industry. As a result, the Treasurer and Finance Director are recommending to enter into an agreement with Premier Bank to open a sweep account. A sweep account is an agreement whereby the deposits at the end of the day are swept into a repurchase agreement that is collateralized by debt either issued by US agencies or guaranteed by the United States government. In the morning, the bank repurchases the securities from Jefferson County plus interest earned overnight. This provides a

measure of safety for Jefferson County's deposits and also earns a return that is currently competitive with LGIP. Motion by Jaeckel/Kutz to approve the resolution and forward to the County Board of Supervisors. The motion passed 5-0.

16. Discussion and possible action on entering into a Positive Pay Agreement with Premier Bank – DeVries explained that the current fraud trend is 'washing' checks, where the fraudster will intercept a check payment in the mail and alter the payee and/or amount. Premier Bank now offers a product where Jefferson County can transmit an electronic file with the check information and Premier will verify the data prior to the check clearing. If the check data does not match the file transmission, Premier will temporarily stop payment on the check while Jefferson County investigates. The cost is \$360 per year. Currently, this task is performed by the Treasurer's department and can take a couple hours or more. This will reduce fraud risk to Jefferson County and allow the Treasurer's office to divert the time spent on this task to other tasks. Motion by Drayna/Jaeckel to approve the agreement and forward the resolution to the County Board of Supervisors. The motion passed 5-0.

17. Discussion and possible action on claims against Jefferson County – Motion by Jones/Jaeckel to deny the claim from Sandy Peterson and forward the resolution to the County Board of Supervisors. The motion passed 5-0.

18. Discussion and possible action on Courthouse/Sheriff/Jail improvement project and status of 2021A and 2022A bond funds - DeVries updated the Committee on the status of the bond funds and project costs vs budget. No action was taken.

19. Discussion and possible action on update on American Rescue Plan Act funding – DeVries discussed the status of the ARPA funding. No action was taken.

20. Review of the financial statements and department update for August 2023-Finance Department - No action was taken.

21. Review of the financial statements and department update for August 2023-Treasurer's Office - No action was taken.

22. Review of the financial statements and department update for August 2023-Child Support – No action was taken.

23. Update on contingency fund balance – Before any action taken during the meeting, the balance of the 2023 general contingency is \$413,000 for general contingency, \$2,395,432.66 for other contingency and \$300,000 for vested benefit contingency.

24. Discussion of funding for projects related to the new Highway Facilities and sale of old Highway Facilities. Wehmeier updated the Committee on the progress of the old highway site.

25. Set future meeting schedule, next meeting date, and possible agenda items – The next meeting is scheduled for Wednesday, November 8, 2023 at 8:30 a.m. Potential agenda items will be review of the proposed 2024 budget amendments.

26. Review of Invoices - After review of the invoices, a motion was made by Jaeckel/Christensen to approve the payment of invoices totaling \$8,574,638.28. The motion passed 5-0.

27. Adjourn – A motion was made by Jaeckel/Christensen to adjourn at 11:18 a.m. The motion passed 5-0.

Respectfully submitted,

Marc DeVries, Finance Director
Jefferson County



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Jefferson County Health Department
1541 Annex Road
Jefferson, WI 53549

ENVIRONMENTAL PUBLIC HEALTH CONSORTIUM

2023 DATCP License Fee Update – effective date: 9/24/23 or upon full approval

In June, Department of Agriculture, Trade and Consumer Protection (DATCP) and the State of Wisconsin updated and passed new regulatory codes for Recreational and Education Camps (ATCP 78) and Safety, Maintenance and Operation of Public Pools and Water Attractions (ATCP76). The effective date of both codes is September 24, 2023.

As a local agent health department, our department adopts the State codes per our contractual agreement with DATCP and Jefferson County Environmental Sanitation Ordinance 2022-19. As a result of the updated state codes, the license categories and fees have been updated as described below:

RECREATIONAL AND EDUCATION (REC-ED) CAMPS – ATCP 78:

ATCP 78 was updated to include multiple license types based on complexity levels and correlating fees. Formerly only one license type, the new code has six different license types, based on a license complexity assessment. The assessment is a point-based system that accounts for high and low risk activities offered at the camp, amount of sleeping space offered, physical layout and additional hospitality offered.

We have updated the fees according to the new ATCP 78 and have included the 12% reimbursement fee for license fees we are contractually required to pay DATCP annually.

PUBLIC POOLS AND WATER ATTRACTIONS – ATCP 76

ATCP 76 was updated to include license types based on complexity levels and correlating fees. The new code has six different license types, based on a license complexity assessment. The assessment is a point-based system that looks at the physical basins, recirculation system and features.

Our proposed fees are based on the new ATCP 78 code fees and include the 12% reimbursement fee for license fees we are contractually required to pay DATCP annually.



ENVIRONMENTAL PUBLIC HEALTH CONSORTIUM

Rec-ed Camp License Complexity Category Assessment

<input type="checkbox"/>	The camp provides on-premises or off-premises waterfront activities including: swimming, kayaking, boating, sailing canoeing or inflatables to campers. This does not include vendor provided waterfront activities	2
<input type="checkbox"/>	The camp offers camper firearm activity on-premises	1
<input type="checkbox"/>	Archery, ax, hatchet, or knife throwing is offered to campers on-premises	1
<input type="checkbox"/>	The camp offers high element challenge course to campers on-premises ¹	3
<input type="checkbox"/>	The camp offers low element challenge course to camper on-premises ²	1
<input type="checkbox"/>	The camp offers horseback riding to campers on premises	1
<input type="checkbox"/>	The camp offers motorized vehicle activity to campers on-premises including go-kart, all-terrain vehicle, or utility-terrain vehicle	1
<input type="checkbox"/>	The camp serves one or more rental groups including a school, church group or scout troop	1
<input type="checkbox"/>	The camp premises includes structure that are utilized for lodging, dining, health services, waterfront activities, water supply systems, or challenge courses that require inspection travel beyond a half mile from the main centralized camper drop off or welcome location (basic services that are spread out, or distant service areas)	1
<input type="checkbox"/>	The camp utilizes more than 3 private wells to supply camp drinking water	1
<input type="checkbox"/>	The camp utilizes more than one kitchen or physical building with kitchen preparation space to serve meals to campers	1
	Camp sleeping structures. Choose one of the following: (<i>*for college dorms, count individual sleeping rooms used by camp</i>)	1
<input type="checkbox"/>	*The camp has one to 10 stand-alone sleeping structures including a cabin, yurt, covered wagon, Adirondack shelter, or platform tent throughout the premises	1
<input type="checkbox"/>	*The camp has 11-20 stand-alone sleeping structures throughout premises	2
<input type="checkbox"/>	*The camp has 21 or more stand-alone sleeping structures	3
	Hospitality add-on	
	Does the licensed recreational and education camp also offer additional activity such as a retail food establishment, campground, hotel, motel, bed and breakfast, or a tourist rooming house within the confines of the recreational and education camp, utilizing the same camp structures to serve other adult guests and their families	Yes or No
	Total Points:	

<input type="checkbox"/> 5 or less, simple	<input type="checkbox"/> 6-10 moderate	<input type="checkbox"/> 11 or more, complex
<input type="checkbox"/> 5 or less, simple w/ hospitality	<input type="checkbox"/> 6-10 moderate w/ hospitality	<input type="checkbox"/> 11 or more, complex w/ hospitality

¹ "High element" means equipment installed for a facilitated challenge course activity that requires a participant using the equipment to be connected to a life safety system, including ascending, descending, or traversing the challenge course at the established height. In this subsection, "activity" includes tree climbing, zip lines, and climbing walls.

² "Low element" means equipment installed for a facilitated challenge course activity in which the participant is spotted if needed by other persons in order to limit the risk of an injurious fall and the use of a life safety system is not required, including balancing on a low beam, walking across a pole while holding a rope, or activities involving such factors as strengthening, agility, balancing, teamwork, climbing on boulders or horizontal climbing walls no higher than the climber's shoulder height, and problem solving.



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 Jefferson, WI 53549

ENVIRONMENTAL PUBLIC HEALTH CONSORTIUM

Public Pools and Water Attractions License Complexity Category Assessment

<input type="checkbox"/>	A. Basin	1
<input type="checkbox"/>	B. The pool type is a whirlpool or therapy pool	1
<input type="checkbox"/>	C. Choose the applicable recirculation system	
<input type="checkbox"/>	1. Recirculation system is designated to a single pool basin	1
<input type="checkbox"/>	2. Recirculation system is shared with another pool basin	.5
<input type="checkbox"/>	D. The basin is greater than 1999 square feet in area	1
<input type="checkbox"/>	E. The pool is defined as a water attraction ¹	1
	Total Points:	

Does the pools contain one or more features²: Yes or No

<input type="checkbox"/> 0-2, simple	<input type="checkbox"/> greater than 2, no more than 3, moderate	<input type="checkbox"/> 3.5 or more, complex
<input type="checkbox"/> 0-2, simple w/ feature(s)	<input type="checkbox"/> greater than 2, no more than 3, moderate w/ feature(s)	<input type="checkbox"/> 3.5 or more, complex w/ feature(s)

¹“Water attraction” means a pool with design and operational features that provide a patron recreational activity other than conventional swimming that involves partial or total immersion of the body, including an activity pool, interactive play attraction, leisure river, plunge pool, vortex pool, vanishing edge pool, waterslide, run-out slide, drop slide, pool slide, wave pool, zero-depth entry pool, and any public pool with features except wading pools.

²“Feature” means a pool with a depth greater than 16 feet, a pool with a surface area greater than 20,000 sq. ft., or a physical object permanently installed in a pool that is intended for recreational use including, a pool slide, waterslide, pad walk, basketball hoop, diving board, wave generator, treadmill, vortex pool, climbing wall, current pool, swim-up bar, vanishing edge pool, tethered or nontethered floatable, or a spray feature.

Environmental Health Fee Schedule

Wording in red font are updates to names of categories or additional categories found in the updated ATCP 76 (Recreational Water) and ATCP 78 (Recreational/Education Camp) codes

<u>Type</u>	<u>Current Fees</u>
1. Retail Food Establishments - Serving Meals (includes mobile retail food establishment - serving meals)	
(a) Retail Food Serving Meals - Prepackaged TCS	
1. License Fee	\$124.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$134.00
Pre-inspection Fee for Change of Owner	\$100.00
3. Re-inspection Fee	\$175.00
4. Re-inspection 2 Fee	\$175.00
5. Late Fee	\$21.00
(b) Retail Food Serving Meals - Low Simple	
1. License Fee	\$269.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$332.00
Pre-inspection Fee for Change of Owner	\$249.00
3. Re-inspection Fee	\$175.00
4. Re-inspection 2 Fee	\$326.00
5. Late Fee	\$46.00
(c) Retail Food Serving Meals - Moderate	
1. License Fee	\$387.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$488.00
Pre-inspection Fee for Change of Owner	\$366.00
3. Re-inspection Fee	\$175.00
4. Re-inspection 2 Fee	\$479.00
5. Late Fee	\$66.00
(d) Retail Food Serving Meals - Complex	
1. License Fee	\$632.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$798.00
Pre-inspection Fee for Change of Owner	\$598.00
3. Re-inspection Fee	\$175.00
4. Re-inspection 2 Fee	\$785.00
5. Late Fee	\$108.00
(e) Mobile Retail Food Establishment Base - No Food Preparation or Processing Activities	
1. License Fee	\$51.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$0.00
Pre-inspection Fee for Change of Owner	\$0.00
3. Re-inspection Fee	\$45.00
4. Re-inspection 2 Fee	\$45.00
5. Late Fee	\$9.00
(f) Transient Retail Food - TCS	
1. License Fee	\$200.00
(g) Transient Retail Food - Non-TCS	
1. License Fee	\$80.00
(h) Transient Retail Food - Prepackaged TCS	
1. License Fee	\$50.00
2. Bed and Breakfast	
1. License Fee	\$129.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$306.00
Pre-inspection Fee for Change of Owner	\$229.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$200.00

<u>Type</u>	<u>Current Fees</u>
5. Late Fee	\$85.00
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3. Hotel/Motel/Tourist Rooming House	
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(a) Hotel/Motel 05-30 Sleeping Rooms	
1. License Fee	\$241.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$489.00
Pre-inspection Fee for Change of Owner	\$366.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$295.00
5. Late Fee	\$85.00
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(b) Hotel/Motel 31-99 Sleeping Rooms	
1. License Fee	\$329.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$678.00
Pre-inspection Fee for Change of Owner	\$508.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$408.00
5. Late Fee	\$85.00
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(c) Hotel/Motel 100 – 199 Sleeping Rooms	
1. License Fee	\$417.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$810.00
Pre-inspection Fee for Change of Owner	\$607.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$515.00
5. Late Fee	\$85.00
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(d) Hotel/Motel 200 or more Sleeping Rooms	
1. License Fee	\$574.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,208.00
Pre-inspection Fee for Change of Owner	\$906.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$714.00
5. Late Fee	\$85.00
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(e) Tourist Rooming House (1-4 rooms)	
1. License Fee	\$129.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$306.00
Pre-inspection Fee for Change of Owner	\$229.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$200.00
5. Late Fee	\$85.00
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5. Campground	
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(a) Campgrounds (1-25 sites)	
1. License Fee	\$205.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$387.00
Pre-inspection Fee for Change of Owner	\$290.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$244.00
5. Late Fee	\$85.00
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(b) Campground (26-50 sites)	
1. License Fee	\$294.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$576.00
Pre-inspection Fee for Change of Owner	\$432.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$357.00
5. Late Fee	\$85.00
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(c) Campground (51-100 sites)	
1. License Fee	\$358.00

Type	Current Fees
2. Pre-inspection Fee For New Buildings or Change of Use	\$714.00
Pre-inspection Fee for Change of Owner	\$535.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$433.00
5. Late Fee	\$85.00

(d) Campground (101 - 199 sites)

1. License Fee	\$417.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$846.00
Pre-inspection Fee for Change of Owner	\$634.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$510.00
5. Late Fee	\$85.00

(e) Campground (200 or more sites)

1. License Fee	\$481.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$984.00
Pre-inspection Fee for Change of Owner	\$738.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$591.00
5. Late Fee	\$85.00

(f) Recreational/Educational Camps

1. License Fee	\$592.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,224.00
Pre-inspection Fee for Change of Owner	\$918.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$734.00
5. Late Fee	\$85.00

Recreational/Education Camps- Simple	DATCP Fees	Proposed
1. License Fee	\$510.00	\$572.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,020.00	\$1,020.00
Pre-inspection Fee for Change of Owner		\$765.00
3. Re-inspection Fee	\$200.00	\$200.00
4. Re-inspection 2 Fee	\$300.00	\$300.00
5. Late Fee	\$102.00	\$102.00

Recreational/Education Camps - Simple w/ Hospitality	DATCP Fees	Proposed
1. License Fee	\$562.00	\$630.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,124.00	\$1,124.00
Pre-inspection Fee for Change of Owner		\$843.00
3. Re-inspection Fee	\$200.00	\$200.00
4. Re-inspection 2 Fee	\$300.00	\$300.00
5. Late Fee	\$112.00	\$112.00

Recreational/Education Camps- Moderate	DATCP Fees	Proposed
1. License Fee	\$555.00	\$622.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,110.00	\$1,110.00
Pre-inspection Fee for Change of Owner		\$833.00
3. Re-inspection Fee	\$200.00	\$200.00
4. Re-inspection 2 Fee	\$300.00	\$300.00
5. Late Fee	\$111.00	\$111.00

Recreational/Education Camps - Moderate w/ Hospitality	DATCP Fees	Proposed
1. License Fee	\$661.00	\$741.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,322.00	\$1,322.00
Pre-inspection Fee for Change of Owner		\$992.00
3. Re-inspection Fee	\$200.00	\$200.00
4. Re-inspection 2 Fee	\$300.00	\$300.00
5. Late Fee	\$132.00	\$132.00

Recreational/Education Camps- Complex	DATCP Fees	Proposed
1. License Fee	\$593.00	\$665.00

Type	Current Fees	
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,186.00	\$1,186.00
Pre-inspection Fee for Change of Owner		\$890.00
3. Re-inspection Fee	\$200.00	\$200.00
4. Re-inspection 2 Fee	\$300.00	\$300.00
5. Late Fee	\$119.00	\$119.00
Recreational/Education Camps - Complex w/ Hospitality		
1. License Fee	\$744.00	\$834.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,488.00	\$1,488.00
Pre-inspection Fee for Change of Owner		\$1,116.00
3. Re-inspection Fee	\$200.00	\$200.00
4. Re-inspection 2 Fee	\$300.00	\$300.00
5. Late Fee	\$149.00	\$149.00
6. School Inspections (no state reimbursement, not a license)		
(a) Full Service Kitchen	\$460.00	
(b) Full Service Pre-Inspection Fee		
(c) Satellite Kitchen	\$157.00	
(d) Satellite Kitchen pre-Inspection		
7. Retail Food Establishments - Not Serving Meals (includes mobile retail food establishment - not serving meals)		
(a) Retail Food Not Serving Meal - Complex		
1. License Fee	\$1,124.00	
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,020.00	
Pre-inspection Fee for Change of Owner	\$765.00	
3. Re-inspection Fee	\$175.00	
4. Re-inspection 2 Fee	\$459.00	
5. Late Fee	\$137.00	
(b) Retail Food Not Serving Meals - Moderate		
1. License Fee	\$435.00	
2. Pre-inspection Fee For New Buildings or Change of Use	\$408.00	
Pre-inspection Fee for Change of Owner	\$306.00	
3. Re-inspection Fee	\$175.00	
4. Re-inspection 2 Fee	\$193.00	
5. Late Fee	\$53.00	
(c) Retail Food Not Serving Meals - Simple-TCS		
1. License Fee	\$312.00	
2. Pre-inspection Fee For New Buildings or Change of Use	\$306.00	
Pre-inspection Fee for Change of Owner	\$229.00	
3. Re-inspection Fee	\$175.00	
4. Re-inspection 2 Fee	\$193.00	
5. Late Fee	\$38.00	
(d) Retail Food Not Serving Meals - Simple - Non-TCS		
1. License Fee	\$99.00	
2. Pre-inspection Fee For New Buildings or Change of Use	\$91.00	
Pre-inspection Fee for Change of Owner	\$68.00	
3. Re-inspection Fee	\$175.00	
4. Re-inspection 2 Fee	\$175.00	
5. Late Fee	\$12.00	
(e) Retail Food Not Serving Meals - Prepackaged TCS		
1. License Fee	\$53.00	
2. Pre-inspection Fee For New Buildings or Change of Use	\$0.00	
Pre-inspection Fee for Change of Owner	\$0.00	
3. Re-inspection Fee	\$175.00	
4. Re-inspection 2 Fee	\$175.00	
5. Late Fee	\$9.00	

Type**Current Fees****(f) Mobile Retail Food Establishment Base - No Food Preparation or Processing Activities**

1. License Fee	\$51.00
2. Pre-Inspection Fee For New Buildings or Change of Use	\$0.00
Pre-Inspection Fee for Change of Owner	\$0.00
3. Re-Inspection Fee	\$45.00
4. Re-Inspection 2 Fee	\$45.00
5. Late Fee	\$9.00

(g) Micro Markets - Single Location

1. License Fee	\$45.00
2. Late Fee	\$8.00

(h) Micro Markets - Multiple Locations (on the same premises)

1. License Fee	\$68.00
2. Late Fee	\$12.00

**(i) Inspection fee for mobile retail food stands
(no state reimbursement, not a license)**

\$20.00

8. Tattoo and Body-Piercing**(a) Tattoo or body-piercing establishment**

1. License Fee	\$158.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$260.00
Pre-inspection Fee for Change of Owner	\$195.00
3. Re-inspection Fee	\$100.00
4. Re-inspection 2 Fee	\$100.00
5. Late Fee	\$85.00

(b) Combined tattoo and body-piercing establishment

1. License Fee	\$258.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$408.00
Pre-inspection Fee for Change of Owner	\$306.00
3. Re-inspection Fee	\$100.00
4. Re-inspection 2 Fee	\$100.00
5. Late Fee	\$85.00

(c) Temporary License

\$115.00

9. Recreational Water**(a) Public Swimming Pools**

1. License Fee	\$345.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$156.00
Pre-inspection Fee for Change of Owner	\$117.00
3. Re-inspection fee	\$100.00
4. Re-inspection 2 Fee	\$100.00
5. Late Fee	\$75.00

(b) Swimming pools with Water Attraction

1. License Fee	\$345.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$182.00
Pre-inspection Fee for Change of Owner	\$136.00
3. Re-inspection fee	\$100.00
4. Re-inspection 2 Fee	\$100.00
5. Late Fee	\$75.00

(c) Swimming pools with Water Attraction with up to 2 slides

1. License Fee	\$202.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$260.00
Pre-inspection Fee for Change of Owner	\$195.00

Type	Current Fees
3- Re-inspection fee	\$100.00
4- Re-inspection 2 Fee	\$100.00
5- Late Fee	\$75.00
(d) Swimming Pools with Additional Poolslides	
1- License Fee	\$191.00
2- Pre-inspection Fee For New Buildings or Change of Use	\$150.00
Pre-inspection Fee for Change of Owner	\$112.00
3- Re-inspection fee	\$100.00
4- Re-inspection 2 Fee	\$100.00
5- Late Fee	\$75.00
(e) Swimming Pools with Additional Waterslides	
1- License Fee	\$191.00
2- Pre-inspection Fee For New Buildings or Change of Use	\$150.00
Pre-inspection Fee for Change of Owner	\$112.00
3- Re-inspection fee	\$100.00
4- Re-inspection 2 Fee	\$100.00
5- Late Fee	\$75.00

	DATCP Fees	Proposed
Simple Pool		
1. License Fee	\$208.00	\$232.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$208.00	\$208.00
Pre-inspection Fee for Change of Owner		\$156.00
3. Re-inspection fee	\$100.00	\$100.00
4. Re-inspection 2 Fee	\$150.00	\$150.00
5. Late Fee	\$42.00	\$42.00
Simple Pool w/ features		
1. License Fee	\$345.00	\$387.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$345.00	\$345.00
Pre-inspection Fee for Change of Owner		\$259.00
3. Re-inspection fee	\$100.00	\$100.00
4. Re-inspection 2 Fee	\$150.00	\$150.00
5. Late Fee	\$69.00	\$69.00
Moderate Pool		
1. License Fee	\$312.00	\$350.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$312.00	\$312.00
Pre-inspection Fee for Change of Owner		\$234.00
3. Re-inspection fee	\$100.00	\$100.00
4. Re-inspection 2 Fee	\$150.00	\$150.00
5. Late Fee	\$62.00	\$62.00
Moderate Pool w/ features		
1. License Fee	\$450.00	\$505.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$450.00	\$450.00
Pre-inspection Fee for Change of Owner		\$338.00
3. Re-inspection fee	\$100.00	\$100.00
4. Re-inspection 2 Fee	\$150.00	\$150.00
5. Late Fee	\$90.00	\$90.00
Complex Pool		
1. License Fee	\$390.00	\$437.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$390.00	\$390.00
Pre-inspection Fee for Change of Owner		\$293.00
3. Re-inspection fee	\$100.00	\$100.00
4. Re-inspection 2 Fee	\$150.00	\$150.00
5. Late Fee	\$78.00	\$78.00
Complex Pool w/ features		
1. License Fee	\$527.00	\$591.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$527.00	\$527.00

<u>Type</u>	<u>Current Fees</u>	
Pre-inspection Fee for Change of Owner		\$396.00
3. Re-inspection fee	\$100.00	\$100.00
4. Re-inspection 2 Fee	\$150.00	\$150.00
5. Late Fee	\$78.00	\$78.00

34) "Feature" means a pool with a depth greater than 16 feet, a pool with a surface area greater than 20,000 sq. ft., or a physical object permanently installed in a pool that is intended for recreational use including, a pool slide, waterslide, pad walk, basketball hoop, diving board, wave generator, treadmill, vortex pool, climbing wall, current pool, swim-up bar, vanishing edge pool, tethered or nontethered floatable, or a spray feature.



We're going outside.

City of Jefferson Procedural Checklist for Zoning Map Amendments (Rezoning) Requirements per Section 300.10.31

This form is designed to be used by the Applicant as a guide to submitting a complete application to amend the Official Zoning Map and by the City to process the application.

Name, company, and client (if applicable): _____

Phone number: _____ Email: _____

Property address of requested zoning change: _____

Zoning change request from _____ to _____

I Application Packet Requirements

The Applicant shall submit 1 electronic pdf or 3 paper copies (11 x 17) of the application.

- A map of the subject property to scale, depicting the following:
 - All lands for which the zoning is proposed to be amended and all other lands within 100 feet of the boundaries of the subject property.
 - All parcel numbers for the subject property.
 - Current zoning of the subject property and its environs, and the jurisdiction(s) which maintains that control.
 - All lot dimensions of the subject property.
 - A graphic scale and north arrow.
- Legal description of the property.
- Written justification for the proposed Official Zoning Map amendment, including evidence that the application is consistent with the Comprehensive Plan.
- Any further information needed by the Plan Commission to facilitate the making of a comprehensive report to the Plan Commission and City Council.

II Criteria Used to Evaluate the Proposed Zoning Map Amendment

The Zoning Administrator shall review the complete application and evaluate whether the proposed amendment:

1. Advances the purposes of this Chapter as outlined in Section 300.01.03 and the applicable rules of Wisconsin Department of Administration and the Federal Emergency Management Agency.
2. Is in harmony with the Comprehensive Plan.
3. Maintains the desired overall consistency of land uses, land use intensities, and land use impacts within the pertinent zoning districts.
4. Addresses any of the following factors that are not properly addressed on the current Official Zoning Map:
 - a. The designations of the Official Zoning Map are not in conformance with the Comprehensive Plan.
 - b. A mapping mistake was made, including the omission on the Official Zoning Map of an approved zoning map amendment.
 - c. Factors have changed (such as new data, infrastructure, market conditions, development, annexation, or other zoning changes), making the subject property more appropriate for a different zoning district.
 - d. Growth patterns or rates have changed, creating the need for an amendment to the Official Zoning Map.

III Process Checklist

- | | |
|------------------------------------------------------------------------------------------------------|-------------|
| <input type="checkbox"/> Staff-Applicant meeting (if applicable) | Date: _____ |
| <input type="checkbox"/> Application fee of \$500 payable to City of Jefferson | Date: _____ |
| <input type="checkbox"/> Reimbursement of professional consultant costs agreement executed. | Date: _____ |
| <input type="checkbox"/> Receipt of complete application packet by Zoning Administrator | Date: _____ |
| <input type="checkbox"/> City Staff input | Date: _____ |
| <input type="checkbox"/> Class 2 legal notice sent to official newspaper by City Clerk | Date: _____ |
| <input type="checkbox"/> Class 2 legal notice published on [redacted] and [redacted] | Date: _____ |
| <input type="checkbox"/> Notification of neighboring property owners within 100 feet of the petition | Date: _____ |
| <input type="checkbox"/> Notification of clerks of municipalities within 1,000 feet of the petition | Date: _____ |
| <input type="checkbox"/> Notification of airports within 1 mile of the petition | Date: _____ |
| <input type="checkbox"/> Plan Commission Public Hearing, review and recommendation | Date: _____ |
| <input type="checkbox"/> City Council review and action | Date: _____ |

RESOLUTION NO. 2023-__

Authorizing Extension of County Farm Agricultural Lease

Executive Summary

Jefferson County owns farmland consisting of approximately 328 acres. As changes may occur in the next year that could change the total number of acres available for farming, it would be prudent to extend the current lease for one year instead of putting it out to bid for three years. The current lease ends on February 28, 2024, and had a rental rate of \$290.25 per acre. The Land and Water Conservation Committee considered this resolution at its meeting on October 18, 2023, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the County Farm is currently leased by Jeff and Monica Gerner, W8215 Perry Road, Fort Atkinson, for a three-year lease term (March 1, 2021 through February 28, 2024), and

WHEREAS, the current lease is for \$290.25 per acre for a total of \$95,202, and

WHEREAS, there may be changes to the total acreage available for farming in the next year which would complicate the bidding process for a 3-year contract.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a one-year lease with Jeff and Monica Gerner for 328 acres of county farmland totaling \$95,202 under the same terms and conditions as the current lease.

Fiscal Note: Total rent payable to Jefferson County for the one-year lease term is \$95,202, subject to prorate changes to acreage. This amount is contained in the 2024 General Revenue and Expenditure budget.

Ayes: _____ Noes: _____ Abstain: _____ Absent: _____ Vacant: _____

Referred By
Land and Water Conservation Committee

10-24-2023

REVIEWED: ; Corporation Counsel: _____; Finance Director: _____

RESOLUTION NO. 2023-_____

Denying Claim for damages by Russell Ehrke

Executive Summary

A claim has been made against Jefferson County for damages. The claim has been reviewed by the County’s insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee considered this resolution on November 8, 2023, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

<u>Claimant</u>	<u>Date of Loss</u>	<u>Claim Filed</u>	<u>Description</u>	<u>Alleged Damages</u>
Russell Ehrke	9/18/2023	10/4/2023	Russell Ehrke alleges damages to the Windshield of his vehicle when it was allegedly struck by debris from a Jefferson County truck.	\$327.05

WHEREAS, the Executive Summary is incorporated into this resolution; and

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees; and

WHEREAS, Jefferson County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County’s policy.

Referred By:
Finance Committee

11-14-2023

REVIEWED: Corporation Counsel: _____ ; Finance Director: _____ .



Blair Ward
311 S Center Avenue
Jefferson, Wisconsin 53549

October 19, 2023

RE: Claimant: Russell Ehrke
Claim number: ALJC00002975
Our Insured: Jefferson County
Date of Loss: 9/18/2023

Dear Blair Ward,

The above referenced claim was filed on 10/4/2023. Following a review of the information and an investigation of the facts, it has been determined that Jefferson County has no liability for this claim. The Jefferson County truck was empty and road debris is not something the county is liable for. Please issue a formal disallowance and provide a copy of this disallowance to WMMIC.

This claim will be closed on the date of receipt of the disallowance.

A copy of this letter has been placed in the claim file for reference. If you should have any further questions, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Brandon Johnson".

Brandon Johnson, AIC
Claims Representative
Wisconsin Municipal Mutual Insurance Company
(608) 245-6892
bjohnson@wmmic.com

Jefferson County - Courthouse/LEC - Total Project Budget to Actual Report

As of November 5, 2023

	<u>Original Budget</u>	<u>Contract</u>	<u>Change orders</u>	<u>Revised contract</u>	<u>Actual</u>	<u>Variance</u>
Construction Costs - Building Additions & Renovation:	38,669,834.00	38,669,834.00	3,079,639.32	41,749,473.32	23,662,952.63	18,086,520.69
MIS Building Demolition & Parking Lot Construction	Future Project Below	Future Project Below				
Construction Contingency	3,750,000.00	3,750,000.00	(3,137,861.99)	612,138.01	-	612,138.01
BC#1 Site Work-Site Utilities	300,000.00	-		-		
Sub-Total	42,719,834.00	42,419,834.00	(58,222.67)	42,361,611.33	23,662,952.63	18,698,658.70
 Design Fees (Including \$19k Reimbursables Allowance)	 2,757,801.00	 2,652,550.00	 89,500.00	 2,742,050.00	 2,664,213.88	 77,836.12
 Construction Materials Testing Allowance (Soils/Steel)	 40,000.00	 40,000.00	 (43,376.88)	 (3,376.88)	 -	 (3,376.88)
Owner Moving Costs/Misc. Costs	150,000.00	150,000.00	-	150,000.00	248,843.36	(98,843.36)
Temporary Office Space	300,000.00	300,000.00	(14,743.92)	285,256.08	465,182.54	(179,926.46)
Temporary Conditioning of Offices/Flex Spaces	300,000.00	300,000.00	(5,363.02)	294,636.98	18,416.52	276,220.46
Winter Construction Costs (Additions)	100,000.00	100,000.00	(55,444.35)	44,555.65	162,014.07	(117,458.42)
Private Utility Relocations	150,000.00	150,000.00	-	150,000.00	-	150,000.00
Security/Cameras/Access	Included in Construction Costs	-	-	-	-	-
Temporary/Interim Workspace Construction (Within Bldg)	100,000.00	100,000.00	-	100,000.00	7,787.00	92,213.00
Terrazo Repairs @ Doors (Removal/Patching of 38 Openings)	70,000.00	70,000.00	(70,000.00)	-	-	-
Full Terrazo Repairs (Crack Repair & Refinishing)	140,000.00	140,000.00	(140,000.00)	-	876.00	(876.00)
Final Building Cleaning	50,000.00	50,000.00	-	50,000.00	-	50,000.00
Jail Rec Yard Buildout - added to Construction Costs via CC	150,000.00	150,000.00	(150,000.00)	-	-	-
Markup/Bond	-	-	(3,668.96)	(3,668.96)	-	(3,668.96)
Issue costs	-	-	-	-	229,164.00	(229,164.00)
Investment advisor fees	-	-	-	-	10,387.18	(10,387.18)
Replace roof	-	-	702,000.00	702,000.00	675,699.00	26,301.00
 Potential Levy Funded Items						
Asbestos Abatement/Consulting	581,840.00	581,840.00	-	581,840.00	252,495.49	329,344.51
Audio-Visual/Information Technology/Telecommunications	1,000,000.00	1,000,000.00	1,426,062.00	2,426,062.00	1,902,279.20	523,782.80
Fixtures, Furnishings, & Equipment (Including Exterior)	1,000,000.00	1,000,000.00	850,000.00	1,850,000.00	793,217.80	1,056,782.20
Paving of East Lot/MIS Bldg Demo & Parking Lot	350,000.00	350,000.00	-	350,000.00	19,817.24	330,182.76
Sub-Total	4,481,840.00	4,481,840.00	2,584,964.87	6,977,304.87	4,786,179.40	2,191,125.47
 Total	 49,959,475.00	 49,554,224.00	 2,526,742.20	 52,080,966.20	 31,113,345.91	 20,967,620.29
 Funding Sources:						
Series 2021A General Obligation Bonds	(8,000,000.00)	(8,000,000.00)		(8,000,000.00)		
Series 2022A General Obligation Bonds	(28,000,000.00)	(28,000,000.00)		(28,000,000.00)		
American Rescue Plan Act (ARPA) funding	(8,355,000.00)	(8,355,000.00)	(475,000.00)	(8,830,000.00)		
Designated Carryover from 2021	(2,635,000.00)	(2,635,000.00)		(2,635,000.00)		
Working Capital/Fund Balance	(2,969,475.00)	(2,969,475.00)	(1,100,000.00)	(4,069,475.00)		
Interest earned on bond proceeds			(400,000.00)	(400,000.00)		
Additional ARPA funding/PILT			(100,000.00)	(100,000.00)		
Bug Tussel bond guarantee fee			(216,000.00)	(216,000.00)		
Jail Assessment fees			(150,000.00)	(150,000.00)		
 Difference between project costs and funding sources	 -	 (405,251.00)	 85,742.20	 (319,508.80)		

Change orders and funding sources

	Amount	Contingency	Interest on bonds	Bug Tussel fee	ARPA - PILT	ARPA - additional	Jail assessment
Original budget		3,750,000.00	-	-	-	-	-
Additional funding sources		-	400,000.00	216,000.00	100,000.00	475,000.00	150,000.00
1 Earthwork - \$300,000 budgeted	432,010.58	(132,010.58)	-	-	-	-	-
2 Single Ply Membrane (SRS)	69,919.60	(69,919.60)	-	-	-	-	-
3 Parking lot lights	(31,542.30)	31,542.30	-	-	-	-	-
4 A/V work	346,653.97	(346,653.97)	-	-	-	-	-
5 Cast stone/IMP panels	206,058.89	(206,058.89)	-	-	-	-	-
6 Value engineering	(106,050.00)	106,050.00	-	-	-	-	-
7 COC/CS work	74,742.05	(74,742.05)	-	-	-	-	-
8 Temporary heat	4,389.09	(4,389.09)	-	-	-	-	-
9 NE earthwork	13,720.25	(13,720.25)	-	-	-	-	-
10 1000 KW generator	2,961.73	(2,961.73)	-	-	-	-	-
11 Plumbing work	2,444.71	(2,444.71)	-	-	-	-	-
12 Jail recreation yard	182,080.47	(32,080.47)	-	-	-	-	(150,000.00)
13 Increase sump basin size	7,772.58	(7,772.58)	-	-	-	-	-
14 Jail recreation yard	215,436.25	(215,436.25)	-	-	-	-	-
15 delete VAV	(5,881.41)	5,881.41	-	-	-	-	-
16 Boiler upsize/louvers	116,166.01	(116,166.01)	-	-	-	-	-
17 Earthwork/plumbing	47,681.95	(47,681.95)	-	-	-	-	-
18 Earthwork/AT&T	17,928.06	(17,928.06)	-	-	-	-	-
19 Plumbing work	15,393.69	(15,393.69)	-	-	-	-	-
20 Electric work for satellite offices	211,512.00	(211,512.00)	-	-	-	-	-
21 LEC roof	16,930.79	(16,930.79)	-	-	-	-	-
22 Owner allowances	26,605.61	-	-	-	-	-	-
23 Plumbing work (Monona)	(3,962.81)	3,962.81	-	-	-	-	-
24 Owner allowances	5,898.50	-	-	-	-	-	-
25 Drywall and Steel Studs	(14,544.00)	14,544.00	-	-	-	-	-
26 Demo/Masonry/Electric	27,180.62	(27,180.62)	-	-	-	-	-
27 MC cable credit	(35,602.50)	35,602.50	-	-	-	-	-
28 Reuse 5" sanitary sewer	36.07	(36.07)	-	-	-	-	-
29 Concrete/plumbing/HVAC	12,656.65	(12,656.65)	-	-	-	-	-
30 Owner allowances	24,840.06	-	-	-	-	-	-
31 Floor drains	1,508.77	(1,508.77)	-	-	-	-	-
32 CCAP changes	19,273.64	(19,273.64)	-	-	-	-	-
33 TP dispensers	(2,061.41)	2,061.41	-	-	-	-	-
34 Steel plate masonry reinforcing	2,483.20	(2,483.20)	-	-	-	-	-
35 Plumbing work	(9,366.35)	9,366.35	-	-	-	-	-
36 Owner allowances	21,988.38	-	-	-	-	-	-
37 Fuel tank enclosure/hose bib	63,891.26	(63,891.26)	-	-	-	-	-
38 Demo hearing room wall	6,459.22	(6,459.22)	-	-	-	-	-
39 Jail threshold speakers	10,489.34	(10,489.34)	-	-	-	-	-
40 Additional bentonite grout	9,616.02	(9,616.02)	-	-	-	-	-
41 Replace exterior faucet	537.84	(537.84)	-	-	-	-	-
42 Door/hardware changes	1,470.98	(1,470.98)	-	-	-	-	-
43 Owner allowances	15,885.38	-	-	-	-	-	-
44 Steel plate masonry reinforcing	73,384.20	(73,384.20)	-	-	-	-	-
45 Roof conditions consultant	5,669.64	(5,669.64)	-	-	-	-	-
46 Detention hardware	2,326.11	(2,326.11)	-	-	-	-	-
47 LEC restroom - ADA	38,390.74	(38,390.74)	-	-	-	-	-
48 HVAC work	50,557.64	(50,557.64)	-	-	-	-	-
49 Room signage	16,932.96	(16,932.96)	-	-	-	-	-
50 Gun Cabinet	1,781.53	(1,781.53)	-	-	-	-	-
51 Steel framing for rooftop AHUs	72,632.27	(72,632.27)	-	-	-	-	-
52 Detention door locksets	19,924.87	(19,924.87)	-	-	-	-	-
53 Misc steel	1,050.70	(1,050.70)	-	-	-	-	-
54 Masonry/Duct work	12,396.30	(12,396.30)	-	-	-	-	-
55 Sanitary replacement	15,982.56	(15,982.56)	-	-	-	-	-
56 Terrazzo	309,645.30	(99,645.30)	-	-	-	-	-
57 Plumbing/Masonry	25,989.34	(25,989.34)	-	-	-	-	-
58 Basement improvements	82,845.30	(82,845.30)	-	-	-	-	-
59 Owner allowances	27,379.20	-	-	-	-	-	-
60 Steel/Masonry	26,844.25	(26,844.25)	-	-	-	-	-
61 Plumbing	2,244.71	(2,244.71)	-	-	-	-	-
62 ROD countertops	6,954.41	(6,954.41)	-	-	-	-	-
63 Duct relocation	2,679.07	(2,679.07)	-	-	-	-	-
64 Roller hangers above LL caged area	2,594.66	(2,594.66)	-	-	-	-	-
65 Extend west wall of MIS server room	2,110.77	(2,110.77)	-	-	-	-	-
66 Storm sewer	95,349.74	(95,349.74)	-	-	-	-	-
67 Changes to detention hardware	13,409.47	(13,409.47)	-	-	-	-	-
68 Sanitary sewer connection	3,767.97	(3,767.97)	-	-	-	-	-
69 Landscaping	20,634.93	(20,634.93)	-	-	-	-	-
70 Planters credit	(15,150.00)	15,150.00	-	-	-	-	-
71 Fire protection at LEC	10,978.29	(10,978.29)	-	-	-	-	-
72 Changes to green roof	33,460.64	(33,460.64)	-	-	-	-	-
73 Changes to UPS	21,008.86	(21,008.86)	-	-	-	-	-
74 Adjustments to server walls	1,172.42	(1,172.42)	-	-	-	-	-
75 Landscaping	4,778.66	(4,778.66)	-	-	-	-	-
76 Site utilities	13,706.99	(13,706.99)	-	-	-	-	-
77 Terazzo in lobby area	1,918.31	(1,918.31)	-	-	-	-	-
78 Plumbing	1,260.81	(1,260.81)	-	-	-	-	-
79 County board room floor prep	12,244.33	(12,244.33)	-	-	-	-	-
80 Flush existing water lateral	1,560.45	(1,560.45)	-	-	-	-	-
81 Reinstall wire partitions	7,602.51	(7,602.51)	-	-	-	-	-
82 various changes	26,004.98	(26,004.98)	-	-	-	-	-
83 Lower floor drains at receiving cells	3,836.63	(3,836.63)	-	-	-	-	-
84 Change lockset	1,699.85	(1,699.85)	-	-	-	-	-
85 Changes to HVAC piping and controls	33,800.91	(33,800.91)	-	-	-	-	-
86 Ceiling/window	23,187.25	(23,187.25)	-	-	-	-	-
87 CB #32	42,986.64	(42,986.64)	-	-	-	-	-
88 Undercuts at new asphalt parking	16,283.30	(16,283.30)	-	-	-	-	-
89 HPC coating	4,234.02	(4,234.02)	-	-	-	-	-
90 Changes requested by Sheriffs Dept	27,729.20	(27,729.20)	-	-	-	-	-
Subtotal - Maas Construction	3,079,639.32	(2,450,799.99)	-	-	-	-	(150,000.00)
Roof replacement	702,000.00	(202,000.00)	-	-	-	(250,000.00)	-
AV system	1,426,062.00	(485,062.00)	(400,000.00)	(216,000.00)	(100,000.00)	(225,000.00)	-
Total	5,207,701.32	(3,137,861.99)	(400,000.00)	(216,000.00)	(100,000.00)	(475,000.00)	(150,000.00)
Net contingency remaining		612,138.01					

JEFFERSON COUNTY ARPA FUNDS
TOTAL - \$16,465,385

Original Budget	Amendment	Amended Budget	Amount Committed	Amount Spent	Expected Completion	Project Description
-	25	25	25	25	Dec 2024	General administration
550,000	(140,000)	410,000	410,000	356,490	Dec 2024	The County has purchased two triplex housing units to assist with housing for persons that were economically disadvantaged by the pandemic. The units will require some renovation to meet code and safety requirements.
2,135,000	(1,120,000)	1,015,000	1,015,000	15,000	Mid - 2024	Match for broadband expansion grants
295,000	(93,259)	201,741	201,741	114,939	Legal Assistant - Dec 2024; ADA Feb of 2023	Hire one legal assistant in the District Attorney's office to assist with processing court cases that were backlogged due to the pandemic. Backfill one state funded position that will be unfilled during 2022 due to deployment to assist with this backlog.
195,000	(42,292)	152,708	152,708	88,040	Dec-24	Hire an additional full time staff person to assist those veterans that were negatively impacted by COVID-19.
240,000	(53,535)	186,465	186,465	49,046	Dec-24	Several recent studies commissioned by the County have identified a need for a position to assist with housing in the County to include liaison to communities, developers, and granting agencies as well as individuals seeking affordable housing.
234,000	108,000	344,146	344,146	344,146	Completed	South Campus Water Main replacement
130,000	150,877	280,877	280,877	280,877	Completed	Replace HVAC system in Workforce Development Building to improve ventilation
115,000	544,160	659,160	659,160	659,160	Completed	Improvements to South Campus
300,000	-	297,829	297,829	217,834	Jul-24	Technology purchases to support remote work for COVID mitigation or operational recovery
195,000	(95,000)	100,000	100,000	61,435	Dec-24	Increase part time mental health nurse in Jail to full time
250,000	-	250,000	250,000	247,100	Jul-24	Engage Discover Wisconsin for a 3-year marketing campaign to promote tourism that was impacted by COVID-19
500,000	25,953	525,953	525,953	525,805	Completed	The County Fairgrounds is one of the largest tourist draws in the County. This would improve the County facilities and assist with tourism that was adversely affected by COVID-19.
7,000,000	1,829,469	8,829,469	8,829,469	6,648,201	Oct-24	Replace HVAC system in County Courthouse, Sheriff complex, and Jail to improve ventilation
-	250,000	250,000	250,000	250,000	Sep-23	Replace roof at Courthouse, Sheriff complex, and Jail
350,000	(350,000)	-	-	-	Dec-24	Originally budgeted for marketing of county farmland, repurposed for South Campus/Fairground improvements
1,000,000	-	1,000,000	1,000,000	-	Dec-24	This concept, in conjunction with the position above, would develop a central test/R&D/business development/education complex. There are EDA funds available to assist with this project, this is a potential match for those funds or workforce housing opportunities.
350,000	(350,000)	-	-	-	Completed	Originally to remodel UW Extension lower level for potential Human Service expansion to assist those impacted by COVID-19, moved to generic South Campus Improvement category
1,000,000	(800,000)	200,000	200,000	-	Dec-24	Economic assistance to individuals and non-profit organizations
-	35,264	35,264	35,264	59,739	Dec-24	Economic assistance to individuals and non-profit organizations - LIFT program for ATC/DTC
-	42,817	42,817	42,817	-	Dec-24	Economic assistance to individuals and non-profit organizations - Additional TAD grant funding
100,000	(100,000)	-	-	-	Jul-23	Psychotherapist position for ATC/DTC (housed in HS)
200,000	(200,000)	-	-	-	Jul-24	Assist with stand up for free clinics that administer vaccinations, testing, contact tracing as a placeholder in case other state and federal funding falls short
-	50,000	50,000	50,000	50,000	Completed	Assistance to Rock River Clinic
1,000,000	(969,702)	30,298	30,298	30,298	Completed	Reserve for future Public Health expenses related to COVID, moved 469,702 to project code 22221 for purchase of SD squads
-	469,702	469,702	469,702	469,702	Jul-23	Purchase of SD squads and cameras for squads
-	775,000	775,000	775,000	775,000	Completed	Match for potential DOT/Highway project grants (Infrastructure Bill)
-	200,931	200,931	200,931	84,976	Dec-24	Recruitment and Retention Specialist
200,000	(42,000)	158,000	158,000	-	Dec-24	Clean Water initiatives
16,339,000	126,385	16,465,385	16,465,385	11,327,813		Total committed/spent to date

JEFFERSON COUNTY
Revenues collected through September 30

DEPARTMENT	2023 BUDGET	2023 ACTUALS	% COLLECTED	2022 BUDGET	2022 ACTUALS	% COLLECTED	2021 BUDGET	2021 ACTUALS	% COLLECTED
Administration Total	\$ (3,253,177.00)	\$ (455,569.71)	0.14	\$ (1,484,275.00)	\$ (459,679.73)	0.31	\$ (1,166,178.00)	\$ (450,284.37)	0.39
Capital Projects and Debt Total	(12,384,243.00)	(4,170,964.06)	0.34	(3,881,718.00)	(2,838,013.24)	0.73	(1,521,075.00)	(1,169,092.04)	0.77
Central Services Total	(985,653.00)	(737,489.45)	0.75	(1,004,283.00)	(752,034.84)	0.75	(1,015,922.00)	(760,431.81)	0.75
Child Support Total	(1,235,122.00)	(719,294.19)	0.58	(1,222,816.00)	(759,514.49)	0.62	(1,124,284.00)	(690,472.02)	0.61
Clerk of Courts Total	(3,272,999.00)	(2,326,262.81)	0.71	(2,969,613.00)	(2,171,566.19)	0.73	(2,897,747.00)	(2,149,886.00)	0.74
Corporation Counsel Total	(488,185.00)	(373,701.08)	0.77	(447,736.00)	(336,002.61)	0.75	(409,989.00)	(307,492.11)	0.75
County Board Total	(485,639.00)	(364,306.48)	0.75	(516,744.00)	(387,757.28)	0.75	(444,332.00)	(333,249.30)	0.75
County Clerk Total	(414,523.00)	(341,404.77)	0.82	(429,259.00)	(319,914.53)	0.75	(327,990.00)	(276,650.87)	0.84
District Attorney Total	(1,034,908.00)	(687,949.49)	0.66	(1,089,327.00)	(653,503.90)	0.60	(828,489.00)	(591,987.05)	0.71
Economic Development Total	(487,082.00)	(364,489.72)	0.75	(560,776.00)	(366,978.28)	0.65	(486,386.00)	(427,545.00)	0.88
Emergency Management Total	(256,391.00)	(121,817.29)	0.48	(3,711,401.00)	(525,553.34)	0.14	(2,357,657.00)	(83,914.50)	0.04
Fair Park Total	(2,008,699.00)	(1,753,601.77)	0.87	(2,499,011.00)	(1,438,314.21)	0.58	(1,318,911.00)	(1,105,971.95)	0.84
Finance Department Total	(1,160,790.00)	(874,329.58)	0.75	(1,031,351.00)	(779,065.78)	0.76	(989,579.00)	(782,301.00)	0.79
General Revenues & Expenditure Total	636,379.00	2,590,234.14	4.07	(102,785.00)	1,718,486.77	(16.72)	(948,926.00)	697,481.06	(0.74)
Health Department Total	(2,041,380.00)	(1,224,987.60)	0.60	(2,490,062.00)	(1,339,782.54)	0.54	(2,574,355.00)	(1,650,310.29)	0.64
Highway Department Total	(13,691,556.00)	(8,908,013.32)	0.65	(11,875,419.00)	(8,406,524.24)	0.71	(12,313,255.00)	(7,898,894.10)	0.64
Human Resources Total	(731,756.00)	(471,436.81)	0.64	(632,811.00)	(416,657.93)	0.66	(539,903.00)	(391,475.36)	0.73
Human Services Department Total	(36,644,571.00)	(21,994,435.23)	0.60	(29,983,930.00)	(17,520,630.67)	0.58	(27,598,623.00)	(18,538,444.17)	0.67
Internal Service Funds Total	(2,433,439.00)	(1,619,807.67)	0.67	(2,010,781.00)	(1,396,814.27)	0.69	(1,744,766.00)	(1,508,710.50)	0.86
Land & Water Conservation Total	(961,126.00)	(418,790.41)	0.44	(865,073.00)	(378,356.13)	0.44	(652,755.00)	(513,162.43)	0.79
Land Information Total	(609,521.00)	(482,579.51)	0.79	(575,921.00)	(459,492.84)	0.80	(496,071.00)	(442,577.68)	0.89
Library Total	(1,179,470.00)	(884,602.53)	0.75	(1,158,411.00)	(868,808.34)	0.75	(1,157,430.00)	(868,072.50)	0.75
Medical Examiner Total	(364,329.00)	(239,727.31)	0.66	(344,967.00)	(248,540.55)	0.72	(287,281.00)	(210,812.01)	0.73
Parks Department Total	(1,357,549.00)	(958,653.41)	0.71	(2,863,422.00)	(784,335.24)	0.27	(2,045,114.00)	(860,422.83)	0.42
Planning And Zoning Total	(736,737.00)	(487,464.64)	0.66	(660,363.00)	(419,779.57)	0.64	(617,248.00)	(401,162.48)	0.65
Register Of Deeds Total	(351,488.00)	(327,778.25)	0.93	(354,991.00)	(499,719.43)	1.41	(380,421.00)	(516,642.88)	1.36
Sheriff Department Total	(18,275,038.00)	(12,874,715.99)	0.70	(15,843,687.00)	(11,714,780.27)	0.74	(14,953,807.00)	(10,976,379.61)	0.73
Treasurer Total	(309,068.00)	(1,739,086.05)	5.63	(297,493.00)	993,374.78	(3.34)	(267,703.00)	(393,797.45)	1.47
UW Extension Total	(294,381.00)	(211,982.17)	0.72	(276,274.00)	(197,424.99)	0.71	(311,624.00)	(222,726.30)	0.71
Veterans Services Total	(291,193.00)	(202,743.75)	0.70	(293,697.00)	(175,622.66)	0.60	(211,471.00)	(161,841.58)	0.77
Grand Total	\$ (107,103,634.00)	\$ (63,747,750.91)	0.60	\$ (91,478,397.00)	\$ (53,903,306.54)	0.59	\$ (81,989,292.00)	\$ (53,987,229.13)	0.66

JEFFERSON COUNTY
Expenditures through September 30

DEPARTMENT	2023 BUDGET	2023 ACTUALS	% SPENT	2022 BUDGET	2022 ACTUALS	% SPENT	2021 BUDGET	2021 ACTUALS	% SPENT
Administration Total	\$ 3,671,136.00	\$ 835,610.72	0.23	\$ 1,579,439.00	\$ 759,020.74	0.48	\$ 1,247,720.00	\$ 801,373.74	0.64
Capital Projects and Debt Total	49,331,476.00	32,337,505.20	0.66	12,595,536.00	8,530,803.87	0.68	6,127,562.00	3,005,836.08	0.49
Central Services Total	1,258,368.00	684,441.75	0.54	1,221,117.00	622,548.92	0.51	1,165,921.00	641,856.27	0.55
Child Support Total	1,235,122.00	892,143.35	0.72	1,222,815.00	890,338.37	0.73	1,140,043.00	835,190.73	0.73
Clerk of Courts Total	3,272,999.00	2,061,191.53	0.63	3,069,480.00	1,831,741.34	0.60	3,032,750.00	1,738,597.83	0.57
Corporation Counsel Total	500,187.00	336,256.30	0.67	447,736.00	307,697.17	0.69	414,990.00	316,802.53	0.76
County Board Total	560,639.00	508,779.41	0.91	604,244.00	408,406.75	0.68	446,832.00	366,889.44	0.82
County Clerk Total	453,793.00	518,624.31	1.14	429,259.00	444,699.85	1.04	330,589.00	452,195.36	1.37
District Attorney Total	1,034,908.00	709,790.60	0.69	1,089,329.00	741,970.18	0.68	828,491.00	641,591.04	0.77
Economic Development Total	569,383.00	352,483.43	0.62	565,673.00	347,751.14	0.61	561,121.00	402,706.06	0.72
Emergency Management Total	256,393.00	215,730.75	0.84	3,711,401.00	1,045,562.59	0.28	2,657,659.00	1,684,695.22	0.63
Fair Park Total	2,035,188.00	1,921,382.27	0.94	2,562,449.00	1,548,144.32	0.60	1,348,909.00	984,392.41	0.73
Finance Department Total	1,175,791.00	790,385.63	0.67	1,196,993.00	863,405.55	0.72	1,119,579.00	712,772.96	0.64
General Revenues & Expenditure Total	3,164,889.00	-	-	4,995,683.00	5,099.81	0.00	4,103,864.00	-	-
Health Department Total	1,976,694.00	1,357,333.57	0.69	1,738,895.00	1,515,444.49	0.87	2,582,439.00	1,785,750.56	0.69
Highway Department Total	13,691,556.00	9,090,497.01	0.66	11,875,419.00	8,804,627.94	0.74	12,337,642.00	9,587,409.84	0.78
Human Resources Total	881,634.00	508,952.41	0.58	679,572.00	401,575.97	0.59	570,795.00	304,798.97	0.53
Human Services Department Total	36,864,520.00	25,700,686.55	0.70	31,039,831.00	21,757,313.77	0.70	28,253,827.00	19,970,706.18	0.71
Internal Service Funds Total	2,433,435.00	1,743,702.86	0.72	2,030,779.00	1,472,259.20	0.72	2,057,896.00	1,382,792.71	0.67
Land & Water Conservation Total	1,056,814.00	477,671.90	0.45	926,295.00	400,355.09	0.43	649,926.00	458,861.93	0.71
Land Information Total	647,797.00	436,090.54	0.67	548,787.00	342,724.52	0.62	494,939.00	296,315.51	0.60
Library Total	1,179,470.00	1,178,812.09	1.00	1,158,411.00	1,157,836.69	1.00	1,157,430.00	1,157,665.18	1.00
Medical Examiner Total	364,329.00	232,635.16	0.64	344,967.00	222,945.43	0.65	287,282.00	176,736.54	0.62
Parks Department Total	1,836,851.00	1,256,447.19	0.68	4,014,479.00	1,810,679.89	0.45	2,946,635.00	871,231.39	0.30
Planning And Zoning Total	736,740.00	542,391.61	0.74	665,951.00	469,414.79	0.70	751,866.00	507,543.99	0.68
Register Of Deeds Total	454,444.00	357,980.98	0.79	520,382.00	270,420.09	0.52	380,422.00	259,198.53	0.68
Sheriff Department Total	19,017,401.00	12,600,671.92	0.66	16,959,793.00	12,108,171.68	0.71	16,378,356.00	11,318,843.41	0.69
Treasurer Total	309,066.00	220,892.98	0.71	297,493.00	177,304.91	0.60	267,704.00	168,238.15	0.63
UW Extension Total	302,180.00	186,103.20	0.62	295,774.00	156,092.56	0.53	311,624.00	147,890.19	0.47
Veterans Services Total	298,003.00	218,865.22	0.73	293,698.00	194,921.63	0.66	211,472.00	144,775.00	0.68
Grand Total	\$ 150,571,206.00	\$ 98,274,060.44	0.65	\$ 108,681,680.00	\$ 69,609,279.25	0.64	\$ 94,166,285.00	\$ 61,123,657.75	0.65

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Jefferson County
FLEXIBLE PERIOD REPORT

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FROM 2023 01 TO 2023 09

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
12201 Finance							
12201 411100 General Property Taxes	-621,030	0	-621,030	-465,772.68		-155,257.54	75.0%
12201 412100 Sales Taxes From County	-150	0	-150	-130.83		-19.17	87.2%
12201 424001 22218 Federal Grants	-50,000	0	-50,000	.00		-50,000.00	.0%
12201 451004 Garnishment Fees	-45	0	-45	-15.00		-30.00	33.3%
12201 451005 Child Support Fees	-750	0	-750	-474.00		-276.00	63.2%
12201 451312 Emp Payroll Charges	-110	0	-110	-10.00		-100.00	9.1%
12201 486002 Unclaimed Funds Revenue	0	0	0	-42,456.88		42,456.88	.0%
12201 699999 Budgetary Fund Balance	0	-15,000	-15,000	.00		-15,000.00	.0%
12202 Dental Insurance Allocation							
12202 451026 Retiree Ins Premium Recovery	-15,000	0	-15,000	-18,430.29		3,430.29	122.9%
12202 451032 Cobra Premium Recovery	-2,600	0	-2,600	-1,148.88		-1,451.12	44.2%
12202 451043 County Board Premiums	-1,105	0	-1,105	-430.86		-674.14	39.0%
12202 451045 Employee Premiums	-470,000	0	-470,000	-345,460.16		-124,539.84	73.5%
TOTAL General Fund	-1,160,790	-15,000	-1,175,790	-874,329.58		-301,460.64	%
TOTAL REVENUES	-1,160,790	-15,000	-1,175,790	-874,329.58		-301,460.64	

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FROM 2023 01 TO 2023 09

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
12201 Finance							
12201 511110 Salary-Permanent Regular	224,538	0	224,538	167,656.88		56,881.10	74.7%
12201 511210 Wages-Regular	177,653	0	177,653	129,904.88		47,747.67	73.1%
12201 511220 Wages-Overtime	2,426	0	2,426	9.97		2,415.84	.4%
12201 511330 Wages-Longevity Pay	600	0	600	.00		600.00	.0%
12201 512141 Social Security	28,647	0	28,647	21,660.13		6,987.29	75.6%
12201 512142 Retirement (Employer)	27,555	0	27,555	20,234.88		7,319.82	73.4%
12201 512144 Health Insurance	89,063	0	89,063	54,527.98		34,535.14	61.2%
12201 512145 Life Insurance	165	0	165	125.13		39.51	76.0%
12201 512153 HRA Contribution	0	0	0	2,268.36		-2,268.36	.0%
12201 512173 Dental Insurance	4,344	0	4,344	3,439.00		905.00	79.2%
12201 521213 Accounting & Auditing	23,392	0	23,392	13,721.40		9,670.60	58.7%
12201 521219 Other Professional Serv	3,720	0	3,720	6,546.00		-2,826.00	176.0%
12201 521296 Computer Support	3,550	0	3,550	1,087.66		2,462.34	30.6%
12201 531100 Permits Purchased	0	0	0	10.00		-10.00	.0%
12201 531303 Computer Equipmt & Software	1,500	0	1,500	4,010.97		-2,510.97	267.4%
12201 531303 22218 Computer Equipmt & Soft	50,000	0	50,000	45,288.48		4,711.52	90.6%
12201 531311 Postage & Box Rent	2,400	0	2,400	2,672.20		-272.20	111.3%
12201 531312 Office Supplies	2,600	0	2,600	784.32		1,815.68	30.2%
12201 531313 Printing & Duplicating	1,200	0	1,200	138.24		1,061.76	11.5%
12201 531324 Membership Dues	1,000	0	1,000	821.19		178.81	82.1%
12201 532325 Registration	2,340	0	2,340	1,670.00		670.00	71.4%
12201 532332 Mileage	0	0	0	173.85		-173.85	.0%
12201 532334 Commercial Travel	1,200	0	1,200	1,214.93		-14.93	101.2%
12201 532335 Meals	300	0	300	158.72		141.28	52.9%
12201 532336 Lodging	2,200	0	2,200	1,580.69		619.31	71.8%
12201 532339 Other Travel & Tolls	0	0	0	56.00		-56.00	.0%
12201 533225 Telephone & Fax	100	0	100	.16		99.84	.2%
12201 535242 Maintain Machinery & Equip	700	0	700	780.33		-80.33	111.5%
12201 571004 IP Telephony Allocation	531	0	531	398.25		132.75	75.0%
12201 571005 Duplicating Allocation	452	0	452	339.03		112.97	75.0%
12201 571009 MIS PC Group Allocation	11,413	0	11,413	8,559.72		2,853.28	75.0%
12201 571010 MIS Systems Grp Alloc(ISIS)	3,771	0	3,771	2,828.25		942.75	75.0%
12201 591519 Other Insurance	4,726	0	4,726	3,141.90		1,584.10	66.5%
12201 594818 Capital Computer	0	15,000	15,000	4,922.17		10,077.83	32.8%
12202 Dental Insurance Allocation							
12202 599982 Retiree Dental Claims	12,000	0	12,000	12,981.60		-981.60	108.2%

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ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
12202 599984 Cobra Dental Claims	6,000	0	6,000	244.80		5,755.20	4.1%
12202 599986 Administrative Fees Dental	24,000	0	24,000	18,024.06		5,975.94	75.1%
12202 599989 Employee Dental Claims	445,605	0	445,605	257,415.18		188,189.82	57.8%
12202 599992 Administrative Dental Retiree	1,100	0	1,100	988.32		111.68	89.8%
TOTAL General Fund	1,160,790	15,000	1,175,790	790,385.63		385,404.59	%
TOTAL EXPENSES	1,160,790	15,000	1,175,790	790,385.63		385,404.59	

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ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
13201 County Treasurer							
13201 411100 General Property Taxes	1,139,532	0	1,139,532	854,649.27		284,883.13	75.0%
13201 411300 DNR Pilot	-60,000	0	-60,000	-64,434.07		4,434.07	107.4%
13201 411500 Managed Forest	-4,000	0	-4,000	-3,750.41		-249.59	93.8%
13201 418100 Interest on Taxes	-325,000	0	-325,000	-236,157.04		-88,842.96	72.7%
13201 441030 Ag Use Conversion Penalty	-20,000	0	-20,000	-13,828.73		-6,171.27	69.1%
13201 451007 Treasurers Fees	-400	0	-400	-300.00		-100.00	75.0%
13201 481001 Interest & Dividends	-1,000,000	0	-1,000,000	-2,096,841.19		1,096,841.19	209.7%
13201 481004 Fair Market Value Adjustment	0	0	0	-168,897.72		168,897.72	.0%
13201 486004 Miscellaneous Revenue	0	0	0	-.50		.50	.0%
13202 Tax Deed Expense							
13202 451030 Foreclosure Reimbursement	0	0	0	-9,465.00		9,465.00	.0%
13202 482002 Rent Of County Property	-3,000	0	-3,000	.00		-3,000.00	.0%
13202 483005 Gain/Loss-Sale Forclosed Prpt	-34,000	0	-34,000	.00		-34,000.00	.0%
13203 Plat Books							
13203 451010 Sale Of Maps & Plat Books	-2,000	0	-2,000	-60.66		-1,939.34	3.0%
13203 451308 Postage Fees	-100	0	-100	.00		-100.00	.0%
13203 474014 Dept Plat Book Charges	-100	0	-100	.00		-100.00	.0%
TOTAL General Fund	-309,068	0	-309,068	-1,739,086.05		1,430,018.45	%
TOTAL REVENUES	-309,068	0	-309,068	-1,739,086.05		1,430,018.45	

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ACCOUNTS FOR:
100 General Fund

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13201 County Treasurer							
13201 511110 Salary-Permanent Regular	83,160	0	83,160	62,010.00		21,150.00	74.6%
13201 511210 Wages-Regular	52,535	0	52,535	39,674.88		12,860.10	75.5%
13201 511220 Wages-Overtime	0	0	0	10.65		-10.65	.0%
13201 511330 Wages-Longevity Pay	91	0	91	.00		91.20	.0%
13201 512141 Social Security	8,971	0	8,971	7,224.95		1,745.95	80.5%
13201 512142 Retirement (Employer)	9,233	0	9,233	6,757.17		2,476.29	73.2%
13201 512144 Health Insurance	45,160	0	45,160	23,307.31		21,852.99	51.6%
13201 512145 Life Insurance	15	0	15	8.24		7.12	53.6%
13201 512153 HRA Contribution	0	0	0	803.09		-803.09	.0%
13201 512173 Dental Insurance	2,318	0	2,318	1,660.28		658.12	71.6%
13201 521232 Investment Advisor Fees	40,000	0	40,000	35,073.23		4,926.77	87.7%
13201 531298 United Parcel Service	100	0	100	.00		100.00	.0%
13201 531303 Computer Equipmt & Software	300	0	300	.00		300.00	.0%
13201 531311 Postage & Box Rent	8,000	0	8,000	6,986.85		1,013.15	87.3%
13201 531312 Office Supplies	1,000	0	1,000	789.08		210.92	78.9%
13201 531313 Printing & Duplicating	200	0	200	1.76		198.24	.9%
13201 531314 Small Items Of Equipment	300	0	300	.00		300.00	.0%
13201 531321 Publication Of Legal Notice	3,000	0	3,000	.00		3,000.00	.0%
13201 531324 Membership Dues	100	0	100	100.00		.00	100.0%
13201 531326 Advertising	500	0	500	105.00		395.00	21.0%
13201 532325 Registration	300	0	300	.00		300.00	.0%
13201 532332 Mileage	200	0	200	57.64		142.36	28.8%
13201 532335 Meals	40	0	40	12.25		27.75	30.6%
13201 532336 Lodging	400	0	400	.00		400.00	.0%
13201 533225 Telephone & Fax	100	0	100	.00		100.00	.0%
13201 535242 Maintain Machinery & Equip	200	0	200	499.66		-299.66	249.8%
13201 571004 IP Telephony Allocation	425	0	425	318.78		106.22	75.0%
13201 571009 MIS PC Group Allocation	8,410	0	8,410	6,307.47		2,102.53	75.0%
13201 571010 MIS Systems Grp Alloc(ISIS)	1,584	0	1,584	1,188.00		396.00	75.0%
13201 591519 Other Insurance	1,724	0	1,724	1,052.82		671.18	61.1%
13201 593256 Bank Charges	1,500	0	1,500	1,074.59		425.41	71.6%
13201 594810 Capital Equipment	0	0	0	10,874.46		-10,874.46	.0%
13202 Tax Deed Expense							
13202 521212 Legal	0	0	0	26.75		-26.75	.0%
13202 521219 Other Professional Serv	0	0	0	370.00		-370.00	.0%

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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13202 521255 Paper Service	1,000	0	1,000	523.20		476.80	52.3%
13202 521273 Title Search	7,000	0	7,000	1,775.00		5,225.00	25.4%
13202 529299 Purchase Care & Services	4,000	0	4,000	.00		4,000.00	.0%
13202 531311 Postage & Box Rent	600	0	600	86.51		513.49	14.4%
13202 531313 Printing & Duplicating	400	0	400	.00		400.00	.0%
13202 531321 Publication Of Legal Notice	16,000	0	16,000	12,601.92		3,398.08	78.8%
13202 531326 Advertising	3,000	0	3,000	.00		3,000.00	.0%
13202 593742 Uncollected Taxes	5,000	0	5,000	-388.56		5,388.56	7.8%
13203 Plat Books							
13203 531349 Other Operating Expenses	2,200	0	2,200	.00		2,200.00	.0%
TOTAL General Fund	309,068	0	309,068	220,892.98		88,174.62	%
TOTAL EXPENSES	309,068	0	309,068	220,892.98		88,174.62	

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ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
11301 Child Support							
11301 411100 General Property Taxes	-206,236	0	-206,236	-154,676.97		-51,558.95	75.0%
11301 421001 State Aid	-131,244	0	-131,244	-131,244.00		.00	100.0%
11301 421010 M S L Incentives	-5,300	0	-5,300	-3,641.51		-1,658.49	68.7%
11301 421012 State Aid Cs + All Others	-834,160	0	-834,160	-475,123.79		-359,036.21	57.0%
11301 421014 State Aid Wages Allocation	122,062	0	122,062	61,575.46		60,486.54	50.4%
11301 421050 CS Performance Based Inc	-160,651	0	-160,651	.00		-160,651.00	.0%
11301 421096 State Aid Medical Support	-10,500	0	-10,500	-8,666.00		-1,834.00	82.5%
11301 442004 Extradition Reimbursement	-2,200	0	-2,200	.00		-2,200.00	.0%
11301 451011 CS Prog Fee Reduce 66%	11,352	0	11,352	3,690.11		7,661.89	32.5%
11301 451013 NIVD Activities Reduction	-2,300	0	-2,300	-1,306.25		-993.75	56.8%
11301 451014 CS Program Fees	-15,000	0	-15,000	-9,192.24		-5,807.76	61.3%
11301 455003 Non-IVD Service Fees	-945	0	-945	-709.00		-236.00	75.0%
TOTAL General Fund	-1,235,122	0	-1,235,122	-719,294.19		-515,827.73	%
TOTAL REVENUES	-1,235,122	0	-1,235,122	-719,294.19		-515,827.73	

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ACCOUNTS FOR:	ORIGINAL	TRANFRS/ ADJSTMTS	REVISED	ACTUALS	ENCUMBRANCES	AVAILABLE	PCT
100 General Fund	APPROP		BUDGET			BUDGET	USED
11301 Child Support							
11301 511110 Salary-Permanent Regular	296,974	0	296,974	233,148.91		63,825.05	78.5%
11301 511210 Wages-Regular	512,892	0	512,892	355,610.71		157,281.27	69.3%
11301 511220 Wages-Overtime	2,265	0	2,265	2,118.66		146.29	93.5%
11301 511330 Wages-Longevity Pay	1,283	0	1,283	.00		1,282.50	.0%
11301 512141 Social Security	58,384	0	58,384	42,968.31		15,416.11	73.6%
11301 512142 Retirement (Employer)	55,312	0	55,312	39,676.02		15,636.08	71.7%
11301 512144 Health Insurance	173,562	0	173,562	117,544.63		56,017.39	67.7%
11301 512145 Life Insurance	253	0	253	220.41		32.38	87.2%
11301 512153 HRA Contribution	0	0	0	2,064.97		-2,064.97	.0%
11301 512173 Dental Insurance	11,263	0	11,263	7,488.99		3,774.21	66.5%
11301 521255 Paper Service	9,300	0	9,300	4,724.66		4,575.34	50.8%
11301 521256 Genetic Tests	5,500	0	5,500	3,523.25		1,976.75	64.1%
11301 521296 Computer Support	1,900	0	1,900	1,632.88		267.12	85.9%
11301 529160 Interpreter Fee	2,000	0	2,000	1,838.75		161.25	91.9%
11301 531003 Notary Public Related	180	0	180	140.00		40.00	77.8%
11301 531301 Office Equipment	895	0	895	51.31		843.69	5.7%
11301 531310 Postage Special	300	0	300	130.82		169.18	43.6%
11301 531311 Postage & Box Rent	17,750	0	17,750	14,731.98		3,018.02	83.0%
11301 531312 Office Supplies	1,600	0	1,600	1,501.48		98.52	93.8%
11301 531313 Printing & Duplicating	2,800	0	2,800	431.54		2,368.46	15.4%
11301 531314 Small Items Of Equipment	900	0	900	752.04		147.96	83.6%
11301 531321 Publication Of Legal Notice	790	0	790	522.00		268.00	66.1%
11301 531324 Membership Dues	2,042	0	2,042	1,807.19		234.81	88.5%
11301 531326 Advertising	0	0	0	227.02		-227.02	.0%
11301 531348 Educational Supplies	450	0	450	229.70		220.30	51.0%
11301 531351 Gas/Diesel	0	0	0	20.01		-20.01	.0%
11301 532325 Registration	2,340	0	2,340	1,740.00		600.00	74.4%
11301 532332 Mileage	545	0	545	377.21		167.79	69.2%
11301 532335 Meals	700	0	700	136.31		563.69	19.5%
11301 532336 Lodging	1,932	0	1,932	450.00		1,482.00	23.3%
11301 532339 Other Travel & Tolls	80	0	80	.00		80.00	.0%
11301 532340 Contracted Extraditions	8,700	0	8,700	9,639.02		-939.02	110.8%
11301 533225 Telephone & Fax	245	0	245	101.62		143.38	41.5%
11301 535242 Maintain Machinery & Equip	4,550	0	4,550	2,368.52		2,181.48	52.1%
11301 571004 IP Telephony Allocation	1,698	0	1,698	1,273.50		424.50	75.0%
11301 571005 Duplicating Allocation	381	0	381	285.75		95.25	75.0%
11301 571009 MIS PC Group Allocation	26,430	0	26,430	19,822.50		6,607.50	75.0%
11301 571010 MIS Systems Grp Alloc(ISIS)	8,902	0	8,902	6,676.47		2,225.53	75.0%

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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11301 591519 Other Insurance	10,024	0	10,024	6,307.02		3,716.98	62.9%
11301 594813 Capital Office Equip	10,000	0	10,000	9,859.19		140.81	98.6%
TOTAL General Fund	1,235,122	0	1,235,122	892,143.35		342,978.57	%
TOTAL EXPENSES	1,235,122	0	1,235,122	892,143.35		342,978.57	

**Jefferson County
Contingency Fund
For the Year Ended December 31, 2023**

Ledger Date	Description	General (599900)	Other (599908)	Vested Benefits (599909)	Authority
1-Jan-23	Tax Levy	500,000.00	600,000.00	300,000.00	
8-Mar-23	Budget carryover requests		1,863,182.66		County Board
12-Apr-23	Fair Park volunteer coordinators	(15,000.00)			Finance Committee
18-Apr-23	Strategic Plan		(67,750.00)		County Board
12-Jun-23	Central Services Chiller Repair	(60,000.00)			Finance Committee
12-Jun-23	Corporation Counsel Legal Files Mngmt System	(12,000.00)			Finance Committee
Total amount available		413,000.00	2,395,432.66	300,000.00	
Net		413,000.00	2,395,432.66	300,000.00	